



**TWO
RIVERS
UTILITIES**

TWO RIVERS UTILITES

1717 E PARK STREET / P. O. BOX 87

TWO RIVERS, WI 54241

Customer Service: 920-793-5523

Customer Service Fax: 920-793-5512

Office Hours: Monday – Thursday 7:30am – 5:00pm

Friday 7:30am – 11:30am

AUTOMATIC BANK PAYMENT AGREEMENT

Paying your Two Rivers Utility bill has never been easier than signing up for Automatic Bank Payment. Stay in the comfort of your own home and have the peace of mind that your utility bill is paid in full on the due date.

All you need to do is fill out the form below and send back in the mail along with a **VOIDED CHECK** or **LETTERHEAD** from your financial institution that includes the routing and account number.

PLEASE PRINT

Name: _____

Bank Name: _____

Service Address: _____

☐ Checking or ☐ Savings (check one box)

Phone Number: _____

Bank Account Number: _____

Utility Account Number: _____

Bank Routing Number: _____

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I hereby authorize Two Rivers Utilities Customer Service office to initiate entries to my account at the financial institution named on the enclosed paperwork provided by me, and authorize that financial institution to debit my bank or savings account for those entries. This authorization will remain in effect until I terminate it, allowing for reasonable time for the Two Rivers Utilities Customer Service office and my financial institution to act upon the request.

The Two Rivers Utilities has the right to cancel the agreement in the event of any NSF (Non Sufficient Funds) notification from the customer's financial institution. In the event of an NSF, your account will be charged a \$25.00 NSF fee and payment will need to be made to cover that amount with CASH or MONEY ORDER.

Signature: _____ Date: _____

Please return this completed form to the Two Rivers Utilities Customer Service office by mailing to the above address or emailing markri@two-rivers.org. If you have any questions, please call 920-793-5546.