

MINUTES
WORKPLACE SAFETY COMMITTEE
Thursday, October 14, 2021
8:15 AM
COUNCIL CHAMBERS

Brian Dellemann called the meeting to order at 8:15 AM

Members Present: Brian Dellemann, Ross Blaha, Jeff Dawson, Jamie Jackson, Scott Duessing, Steven Denzien, Ben Meinnert, Steve Pagels, Terry Vosters, Lisa Kuehn, James McDonald, Dee Dee Dirkmann, and Patrick Murphy – MEUW Safety Coordinator

Members Absent: Dave Buss, Brian Kohlmeier, Jared Rohrer and Dave Casebeer

Motion made by Steve and seconded by Jeff to accept the September 9, 2021 minutes. Motion carried.

Old Business:

- Remind employees the importance of Near Miss reporting procedures.
- Increased enforcement of issuing tickets has improved the school drop off and pick up safety concerns.
- Field employees participated in Vehicle Operation & Inspection training.

Incident/Near Miss Reporting:

- Police Dept – 2 Report Only, 1 Near Miss
- Fire Dept – 2 Report Only
- Electric – 1 Report Only
- Water – 1 Medical w/modified duty

Inspection Reporting:

- No inspections took place since the last meeting.
- Wastewater Treatment Plant is scheduled to have an inspection before the end of the year.

Training:

- October 26th - Yearend Safety Review – Jeopardy Game (8:30 a.m. & 12:30 p.m. @ TRW&L) ***FIELD EMPLOYEES***
- December 22nd (tentative) – Active Shooter Training (ALICE drills)
MANDATORY FOR ALL EMPLOYEES
- In December there will be in-house Groundman Training sessions. Dates and times to be determined.

New Business:

- Insurance carriers are increasing their scrutiny of covered drivers. Please remind employees that an unfavorable Motor Vehicle Record could result in the employee not being covered to use City vehicles.
- Brian & Gina have begun preparing a monthly safety newsletter.

Monthly Safety Theme: Fire Safety

Next meeting scheduled for Thursday, November 11, 2021 @ 8:15 a.m.

Motion to adjourn made by Ben and seconded by Steve. Motion carried.

Meeting adjourned at 8:50 AM.

Respectfully submitted,
Brian Dellemann