

**MINUTES**  
**WORKPLACE SAFETY COMMITTEE**  
**Thursday, August 12, 2021**  
**8:15 AM**  
**COUNCIL CHAMBERS**

Ross Blaha called the meeting to order at 8:15 AM

**Members Present:** Ross Blaha, Jeff Dawson, Jamie Jackson, Scott Duessing, Steven Denzien, Dee Dee Dirkmann, James McDonald, and Andrew Raatz

**Members Absent:** Brian Dellemann, Dave Buss, Brian Kohlmeier, Lisa Kuehn, Terri Vosters, Jared Rohrer, Dave Casebeer, Steve Pagels, Ben Meinnert, and Patrick Murphy – MEUW Safety Coordinator

Motion made by Jeff and seconded by Steve to accept the July 8, 2021 minutes. Motion carried.

**Old Business:**

- Remind employees the importance of Near Miss reporting procedures.
- TRW&L Line Crew participated in the Fall/Shoring/Trench Training.

**Incident/Near Miss Reporting:**

- Library – 1 Report Only
- Fire Dept – 1 Medical Only
- Police Dept – 1 Medical with lost time

**Inspection Reporting:**

- Patrick was not present to report upon any inspections.

**Training:**

- August 24<sup>th</sup> – Fire Safety Training (8:30 a.m. Rec Dept / 12:30 p.m. City Hall)
- August 25<sup>th</sup> – Fire Safety Training (7:15 a.m. Electric Dept) – if necessary
- All employees are required to attend a Fire Safety Training session

**New Business:**

- No new business.

**Monthly Safety Theme:** Back To School / Children Safety

Next meeting scheduled for Thursday, September 9, 2021 @ 8:15 a.m.

Motion to adjourn made by Jeff and seconded by Steve. Motion carried.

Meeting adjourned at 8:25 AM.

Respectfully submitted,  
Brian Dellemann