

MINUTES
WORKPLACE SAFETY COMMITTEE
Thursday, June 10, 2021
8:15 AM
COUNCIL CHAMBERS

Brian Dellemann called the meeting to order at 8:15 AM

Members Present: Ross Blaha, Dave Casebeer, Jeff Dawson, Brian Dellemann, Scott Duessing, Steve Pagels, Terri Vosters, Ben Andrews, Dee Dee Dirkman, and Patrick Murphy – MEUW Safety Coordinator

Members Absent: Dave Buss, Brian Kohlmeier, James McDonald, Steven Denzien, Sally Schmidt, Kris Klein, Ben Meinnert, Bill Mueller, Lisa Kuehn, and Jared Rohrer

Motion made by Jeff and seconded by Steve P. to accept the May 13, 2021 minutes. Motion carried.

Old Business:

- Patrick needs to meet with Dave D. in order for the safety manual to go live online, otherwise it is complete.
- Chainsaw and Chipper training went well.
- Patrick has road closure flip-books available for any employees that would like one in their vehicle.

Incident/Near Miss Reporting:

- Sr. Center – 1 Report Only
- FD – 1 Report Only
- Park & Rec – 1 Medical Only & 1 Near Miss

Inspection Reporting:

- No inspections took place since the last meeting.
- The Water Department addressed the three issues of concern discovered during their formal inspection. Patrick will review these corrections.
- The Fire Department is scheduled to have a formal inspection in July. They have already had an informal inspection.

Training:

- June 21st – Summer training for new employees 7:15 Berringer Room
- June 22nd – Confined Space Training (FIELD EMPLOYEES)
7:15 am & 12:30 pm @ the Cemetery Garage
- June 30th – Confined Space Training (FIELD EMPLOYEES)
7:15 @ the Cemetery Garage.
A 12:30 pm session will be scheduled only if absolutely necessary

New Business:

- Ross was nominated and unanimously approved to be the Vice-Chair for the Workplace Safety Committee.
- The Electric Department purchased 3 new AED batteries and training of the new model is scheduled. Patrick suggested that self-checks should be preformed on the batteries every month. He will perform these routine checks.
- It was agreed upon that contractors should be able to make the call to close a road if they believe having traffic go through poses a safety hazard. This situation would most likely arise because of an emergency repair.
- All Department Heads are reminded to submit Incident Reports to the finance department as soon as possible. Worker's Compensation is notorious for denying claims that are not filed in a timely manner.
- All Department heads are reminded that in the event an employee must go to the Emergency Room or a Clinic, they must request a report from the examiner describing their diagnosis and treatment.

Monthly Safety Theme: Heat Exhaustion

Next meeting scheduled for Thursday, July 8th, 2021 @ 8:15 a.m.

Motion to adjourn made by Dave and seconded by Ross. Motion carried.

Meeting adjourned at 9:50 AM.

Respectfully submitted,
Brian Dellemann