

MINUTES
WORKPLACE SAFETY COMMITTEE
Thursday, January 14, 2021
8:15 AM
COUNCIL CHAMBERS

Brian Dellemann called the meeting to order at 8:15 AM

Members Present: Ross Blaha, Jeff Dawson, Brian Dellemann, Scott Duessing, James McDonald, Ben Meinnert, Patrick Murphy – MEUW Safety Coordinator, Steve Pagels, Sally Schmidt and Terri Vosters

Members Absent: Dave Buss, Dave Casebeer, Steven Denzien, Kris Klein, Brian Kohlmeier, Bill Mueller, Jared Rohrer

Motion made by Jeff and seconded by Ben, to accept the December 10, 2020 minutes. Motion carried.

Old Business:

- COVID – Continue to encourage your employees to wear masks, sanitize and social distance. If any employee is around someone that tests positive for the virus, please go get tested. If you have any symptoms, please stay home. If you encounter a significant exposure it is suggested that it be documented.
- It has been reported that some people who have received the vaccine have had some side affects resulting in a day or two off work. Keep this in mind if those in your department are going to be receiving the vaccine.

Incident/Near Miss Reporting:

- There were 2 incident reports -
 - 1– Police Dept.
 - 1 – Fire Dept.
- There was one Near Miss Report

Inspection Reporting:

- Patrick did two inspections in December – Water Department and Fire Station. See attached report.

- The following departments need to contact Patrick to schedule a walk-thru of their facilities: DPW, Wastewater, Park & Rec, Cemetery and City Hall. You can email Patrick at pmurphy@meuw.org or call 920-241-1486. Thank you!

Training:

- The training schedule for the year is in progress. If anyone has any suggestions or any special training that they feel would be beneficial, please contact Patrick. Once the schedule is finalized, it will be shared with everyone.

New Business:

- Vehicle Check List. Brian and Ross suggested each department start a monthly vehicle check list. Look at things that need to be repaired or replaced. Check First Aid kits and be sure they are being restocked.

Monthly Safety Theme: Cold Weather Preparedness

Next meeting scheduled for Thursday, February 11, 2021 @ 8:15 a.m.

Motion to adjourn made by Jim and seconded by Jeff. Motion carried.

Meeting adjourned at 8:53 AM.

Respectfully submitted,
Brian Delleman