

# ***Safety Committee Agenda***

*for*

## ***Two Rivers***

*Thursday, 8:15AM, January 14th, 2021*

*3<sup>rd</sup> Floor Conference Room*

Agenda items:

1. Open Meeting
  - Attendance (Sally)
  - Approve draft minutes from previous meeting
2. Old Business
  - Discuss any on-going issues (Brian D.)
  - Status of previous recommendations/approvals
  - Any updates for Safety Manual
3. Incident Reporting
  - Incident report (Sally)
  - Near Miss report (Any)
  - Recommendations/Actions
4. Inspection Reporting
  - Inspection report (Patrick M.)
  - Discussion on inspections
  - Corrective Action
5. New Business
  - Committee member concerns/questions
  - Set theme for the monthly training sessions
  - Set monthly vehicle checklist per department
  - Discuss required upcoming training with Patrick
6. Future Safety Training Events/Sessions
7. Establish next safety committee meeting time and date (02/11/2021 Tentative)
8. Adjourn Meeting