

**MINUTES**  
**WORKPLACE SAFETY COMMITTEE**  
**Thursday, November 11, 2020**  
**8:15 AM**  
**COUNCIL CHAMBERS**

Brian Dellemann called the meeting to order at 8:15 AM

**Members Present:** Ross Blaha, Dave Casebeer, Brian Dellemann, Kris Klein, Ben Meinnert, Steve Pagels, Sally Schmidt,

**Members Absent:** Dave Buss, Jeff Dawson, Steven Denzien, Scott Duessing, Ken Kozak, Brian Kohlmeier, James McDonald, Jared Rohrer and Terri Vosters

Motion made by Ross and seconded by Kris, to accept the October 8, 2020 minutes. Motion carried.

**Old Business:**

- Safety Coordinator from MEUW – Brian reported that MEUW has conducted 4 interviews. At this time there is no timeline as to when someone will be hired.
- COVID – Encourage to wear masks, sanitize and social distance. If any employee is around someone that tests positive for the virus, please go get tested. If you have any symptoms, please stay home. If you encounter a significant exposure it was suggested that it be documented.

**Incident/Near Miss Reporting:**

- There were 4 incident reports, all were ‘report only’:
  - 1– DPW
  - 1 – Electric
  - 1 – Water
  - 1 – Wastewater

**Inspection Reporting:**

- In October, Joe from MEUW did three inspections. City Hall, Community House and Electric. Inspection report is attached.
- There will be no further inspections until we get a new Safety Director.

**Training:**

- Electric Dept. will be having Pole Rescue Training on November 17<sup>th</sup> in the pole yard. Brian has invited PD and FD to join them.

**New Business:**

- The December 2020 Hearing Assessment has been canceled until further notice.

**Monthly Safety Theme: COVID**

Next meeting scheduled for Thursday, December 10, 2020 @ 8:15 a.m.

Motion to adjourn made by Ross. and seconded by Kris. Motion carried.

Meeting adjourned at 8:57 AM.

Respectfully submitted,  
Brian Dellemann