

MINUTES
WORKPLACE SAFETY COMMITTEE
Thursday, October 08, 2020
8:15 AM
COUNCIL CHAMBERS

Ken Kozak called the meeting to order at 8:15 AM

Members Present: Ross Blaha, Brian Dellemann, Scott Duessing, Steve Pagels, Ken Kozak, James McDonald, Kris Klein, Steven Denzien, Dave Casebeer, Jeff Dawson , Terry Vosters and Ben Meinnert and Joe MEUW

Members Absent: Dave Buss, Sally Schmidt, Brian Kohlmeier, , and Jared Rohrer

Motion made by Ross B. and seconded by Jeff D, to accept the Sep 10, 2020 minutes. Motion carried.

Old Business:

- Safety Coordinator from MEUW – Joe is our new guy but gone after this week. MEUW continues the search.
- City coordinator...Ken retiring, Brian D will assume coordinator role starting next meeting.
- COVID – Encourage to wear masks, sanitize and social distance. If you have any symptoms please stay home.

Incident/Near Miss Reporting:

- There were 2 incident reports:
 - 1– PW report only
 - 1-PW modified duty
- No near miss reports
- Please continue safe practices and use near miss reports

Inspection Reporting:

Inspections at utility locations and job sites under way. Expect email format reporting and discussion at next meeting. Coordinate City Hall, Hamilton, Cemetery and Fire Station inspections today

Training:

CPR Refresher completed for over 40 employees on Oct 7. Note police/fire/park-rec have their own tracking and training sessions. Additional training not scheduled.

New Business:

- Watch for hearing assessments in December...all utility folks and park/rec are due as the summer testing appointment was canceled.

Monthly Safety Theme: COVID

Next meeting scheduled for Thursday, Nov 12, 2020 @ 8:15 a.m.

Motion to adjourn made by Steve D.. and seconded by Brian D. Motion carried.

Meeting adjourned at 8:37 AM.

Respectfully submitted,
Ken Kozak