

MINUTES
WORKPLACE SAFETY COMMITTEE
Thursday, June 11, 2020
8:15 AM
COUNCIL CHAMBERS

Ross Blaha called the meeting to order at 8:15 AM

Members Present: Ross Blaha, Dave Casebeer, Jeff Dawson, Brian Dellemann, Steven Denzien, Scott Duessing, Brian Kohlmeier, Steve Pagels, James McDonald and Jared Rohrer.

Members Absent: Dave Buss, Kris Klein, Ken Kozak, Sally Schmidt

Motion made by Steve D. and seconded by Brian D., to accept the March 12, 2020 minutes.
Motion carried.

Old Business:

- MSDS updates are complete. Discussion to have training/instructions to be able to search for MSDS information. Thank you to all departments.
- Safety Manual updates are complete on City Website. Each Department will need to update hard copy manuals. Ross will find out if hard copies are necessary if we have the electronic one.
- Confined Space Training (required) – Scheduled with SESCO Sept. 10th.
- Safety Coordinator from MEUW – No candidate currently
- Hearing Test will be rescheduled.

Incident/Near Miss Reporting:

- One near miss report. Continue to encourage your employees to report any near misses.
- There were 4 incident report:
 - 2 – PD (1 – medical report and 1 -report only)
 - 1 – Water (medical report)
 - 1 – Parks & Rec (medical report)

Inspection Reporting:

There will be no inspections until we receive a new Safety Coordinator. Encouraged to do inspections within each department.

New Business:

- More discussion on Covid-19. Some departments have taken steps to minimize public contact by temporarily eliminating indoor meter reads, projects that would require knocking on doors or having to enter a residence, etc.
- Some departments have adopted policies for their employees to wear PPE (masks/safety glasses) while out in public while on and off duty.
- It's important for all departments to follow protocol for any employee who may have been exposed. If you feel the need to be tested, please go to the Emergency Room.
- Take precautions – social distancing, wash hands, masks
- Chief Kohlmeier shared the Manitowoc County Situational Report

Monthly Safety Theme:

Training:

- Parks and Recreational Department will be having video training for the Seasonal Employees

Next meeting scheduled for Thursday, July 9, 2020 @ 8:15 a.m.

Motion to adjourn made by Steve D. and seconded by Brian K. Motion carried.

Meeting adjourned at 8:45 AM.

Respectfully submitted,
Ross Blaha