

MINUTES
WORKPLACE SAFETY COMMITTEE
Thursday, February 14, 2019
8:15 AM
THIRD FLOOR COMMITTEE ROOM, CITY HALL

Ken Kozak called the meeting to order at 8:20 AM.

Members Present: Ross Blaha, Steven Denzien, Brian Kohlmeier, Ken Kozak, James McDonald, Sally Schmidt

Members Absent: Scott Ahl, Kevin Boehm, Lee Bruechert, Dave Buss, Dave Casebeer, Joe Collins, Jeff Dawson, Kris Klein and Jared Rohrer

Motion made by Brian and seconded by Steve D., to accept the January 10, 2019 minutes. Motion carried.

Old Business:

- MSDS Audit – Forms are coming in, just waiting on a few more. Thanks to everyone for working on this.

Incident/Near Miss Reporting:

- There was 0 near miss reports this month. Continue to encourage your people to use these forms.
- There were 7 incident reports:
 - 2 DPW
 - 2 FD
 - 1 Wastewater
 - 1 Water
 - 1 Maintenance (City Hall)
- Be mindful of slips/trips/falls this time of year!

Inspection Reporting:

- There were no inspections done in January.

New Business:

- Josh Ring has resigned from his position at MEUW. MEWU is in the process of hiring a replacement.
- Annual Hearing Testing will be done on Tuesday, April 9, 2019 from 7am-9:30am in the back garage at DPW. Ken will be sending out an email letting everyone know where to find the sign-up sheet, etc.
- Jim McDonald asked if it would be possible to have a reminder email sent out a couple days prior to the Safety Meetings. Ken said he would take care of this.

Monthly Safety Theme: Theme on hold until new Safety Trainer is hired.

Training:

- All training is on hold until new Safety Trainer is hired.

Next meeting scheduled for Thursday, March 14, 2019 @ 8:15 a.m.

Motion to adjourn made by Ken and seconded by Sally to adjourn. Motion carried.

Meeting adjourned at 8:35 AM.

Respectfully submitted,
Ken Kozak