

Safety Committee Agenda

for

Two Rivers

Wednesday, 8:15AM, Aug 8, 2018

3rd Floor Conference Room

Agenda items:

1. Open Meeting
 - Attendance (Sally)
 - Approve draft minutes from previous meeting
2. Old Business
 - Discuss any on-going issues (Ken K)
 - Status of previous recommendations/approvals (Seasonal training)
3. Incident Reporting
 - Incident report (Sally)
 - Near Miss report (Any)
 - Recommendations/Actions (Ken K)
4. Inspection Reporting
 - Inspection report (Josh)
 - Discussion on inspections
 - Corrective Action
5. New Business
 - Committee member concerns/questions
 - Set theme for the monthly training sessions (Office Safety July and TBD Aug)
6. Future Safety Training Events/Sessions
7. Establish next safety committee meeting time and date (9/5/2018 Tentative)
8. Adjourn Meeting