

MINUTES
WORKPLACE SAFETY COMMITTEE
Wednesday, May 2, 2018
8:15 AM
THIRD FLOOR COMMITTEE ROOM, CITY HALL

Ross Blaha called the meeting to order at 8:15 AM.

Members Present: Ross Blaha, Dave Casebeer, Lee Bruechert, Jeff Dawson, Brian Kohlmeier, James McDonald, Sally Schmidt, Scott Schneider and Josh Ring, Safety Coordinator

Members Absent: Scott Ahl, Dave Buss, Joe Collins, Kris Klein, Ken Kozak and Jared Rohrer

Motion made by Scott and seconded by Dave C., to accept the April 4, 2018 minutes. Motion carried.

Old Business:

- Dave Casebeer reported that after much discussion with the DNR it has been determined that the Wastewater Treatment Plant is not required to have a hard copy of MSDS on site.

Incident/Near Miss Reporting:

- There was one near miss reports this month in the Police Dept. Brian shared the details of an accidental fire arm discharge that happened in the sally port while preparing the fire arm to be call ready.
- There were 4 incident reports:
 - 1 IT Department (head/scalp)
 - 1 Senior Center (knee/hand)
 - 1 Water Department (elbow/neck)
 - 1 PWD (Eye)

Inspection Reporting:

- No inspections for the month of April

New Business:

- Scott Schneider reported that the audio testing for the Fire Dept. is almost complete. When he has all the reports he will forward them to Denise and Josh.

Monthly Safety Theme: CPR/AED/First Aid

Training:

- May 14, 2018 - Sign-Up Sheet - CPR/AED/First Aid – 8:00am-12:30pm – Chambers
- May 23, 2018 - Sign-Up Sheet - CPR/AED/First Aid – 8:00am-12:30pm – Chambers
- May 8, 2018 – Sign-Up Sheet -Excavation Training – 7:00am – Chambers

Motion made by Jeff and seconded by Brian to adjourn. Motion carried.

Meeting adjourned at 8:35 AM.

Respectfully submitted,
Ross Blaha