

**CITY OF TWO RIVERS**  
**Room Tax Commission**  
**Monday, April 12, 2021**  
**4:00 PM**  
**Council Chambers, City Hall**

**1. Call to Order**

The meeting was called to order by Commission member Mark Bittner at 4:00 PM.

**2. Roll Call**

Committee Members present: Curt Andrews, Mark Bittner, Bill LeClair and Jim VanLanen, Jr.

Arrived Late: Greg Buckley (4:30 PM).

Also present: Community Development Director Elizabeth Runge, Peter Crabbe of the Hamilton Wood Type and Printing Museum.

**3. Closed Executive Session**

At 4:00 PM, Curt Andrews moved, supported by Bill LeClair, to enter into closed session per Wisc. Stats. Section 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public fund, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Topic: Discuss upcoming negotiations with the City of Manitowoc and the Manitowoc Area Visitor and Convention Bureau, related to a successor to the current Tourism Services Agreement—Current Agreement Expires December 31, 2021

The motion was approved by the following roll call vote. Voting yes: Curt Andrews, Mark Bittner, Bill LeClair and Jim VanLanen, Jr. Voting no: none.

**4. Reconvene in Open Session—Possible Action in Follow-Up to Closed Session Discussions**

Curt Andrews moved, supported by Mark Bittner, to adjourn the closed session and reconvene in open session at 5:30 PM. The motion was approved by voice vote, without dissent.


Action: Curt Andrews moved, supported by Bill LeClair, to adopt the position statement reviewed by the Commission in closed session, for presentation at the upcoming April 13, joint meeting of this Commission with the Manitowoc Room Tax Commission and MAVCB Board. The motion was approved by voice vote, without dissent.

**5. Set Date and Time for Next Meeting of Room Tax Commission**

**6. Adjournment**

Jim VanLanen, Jr. moved, supported by Curt Andrews, to adjourn the meeting at 7:17 PM. The motion was approved by voice vote, without dissent.

Respectfully Submitted,

  
Gregory E. Buckley  
City Manager