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**TWO
RIVERS**
WISCONSIN

PERSONNEL AND FINANCE COMMITTEE MEETING

Thursday, October 9, 2025 at 6:00 PM

Committee Room - City Hall, 3rd Floor
1717 E. Park Street, Two Rivers, WI 54241

Minutes

1) Call to Order

The meeting was called to order by Committee Chairman Bittner at 6:01 pm.

2) Roll Call

Committee Members Present: Mark Bittner, Bonnie Shimulunas, Adam Wachowski
City Staff Present: Kyle Kordell, City Manager; Ben Meinnert, Police Chief; Melissa Wiesner, Assistant Police Chief (left at 7:13 p.m.); Jeff Dawson, Library Director (left after presentation of the Library Budget); Terry Ehle, Service Coordinator (left after presentation of the Library Budget); and Kassie Paider, Finance Director.

3) Presentation of Lester Public Library 2026 Budget and Proposed Tax Levy in Support of 2026 Budget

Library Service Coordinator Ehle presented an overview of library programming and community engagement, highlighting attendance and program reach. Director Dawson presented the proposed 2026 Library Budget, which includes a City levy increase of \$13,635 (2%) compared to 2025, and an increase in County revenue of \$19,414 (8.59%). Overall, expenses are proposed to increase by 3.44%.

4) Review of Proposed 2026 Operating and Capital Budgets for Police Department, Municipal Court, Police and Fire Commission

Chief Meinnert presented the proposed 2026 Police Department budgets, reflecting an overall 4.56% increase in operating expenses. Discussion followed, with the committee noting a preference to bring this closer to 4%.

Proposed capital expenditures total \$110,000, consisting of:

- \$50,000 for office furniture and flooring,
- \$10,000 for the installation of four Flock cameras and purchase of two pole cameras,
- \$20,000 for three portable speed signs and one speed trailer, and
- \$30,000 for two squad camera systems.

The department was able to acquire several cubicles and desks at no cost, reducing the original office furniture request from \$70,000 to \$50,000.

5) Discuss Upcoming Budget Review Sessions

No discussion was needed.

6) Set Next Meeting Date and Time: Thursday, October 16, 6:00 PM

7) Adjournment

Motion by Shimulunas, seconded by Wachowski, to adjourn at 8:11pm. Motion carried.

Respectfully Submitted,

Kassie Paider, Finance Director