

**City of Two Rivers
Plan Commission**

**Monday, September 14, 2020
5:30 PM
City Hall Council Chambers**

Minutes

1. Call to Order

Chairman Buckley called the meeting to order at 5:35 PM.

2. Roll Call

| Attendee Name | Title | Status | Arrived |
|----------------|--------------|---------|---------|
| Greg Buckley | Chairman | Present | |
| Rick Inman | Commissioner | Present | |
| Kay Koach | Commissioner | Present | |
| Connie Loden | Commissioner | Absent | |
| Jim McDonald | Commissioner | Present | |
| Eric Pangburn | Commissioner | Absent | |
| Adam Wachowski | Commissioner | Remote | |

Also Present: Brandon Robinson and Jeff Witte, Bay Lakes Regional Planning Commission; City Planner Elizabeth Runge and Recording Secretary Vicky Berg.

3. Action Items

A. Presentation by Bay Lakes Regional Planning related to updating the City's 20-Year Comprehensive Plan

Information was distributed related to preparing for the comprehensive plan update, project timeline, procedures for public participation and draft pages of the Two Rivers Snapshot and Demographics and Housing Summary.

Discussion included the nine required elements of the plan, vision statement, incorporating the amendments and plans created since 2010, public participation, and objectives and strategies.

Public participation shall start with a digital survey which will be available from mid-October to mid-November. Details regarding how to obtain and submit a paper survey were not finalized.

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| RESULT: NO VOTE |
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4. For Discussion

A. Discuss possible vacation of alleys from Gardner Street to Woodland Drive, requested by Councilmember Shimulunas

Ms. Shimulunas was not able to attend and requested this item be moved to the December meeting.

Motion to table to the December meeting. Upon a voice vote, motion carried.

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| RESULT: | TABLED [UNANIMOUS] | Next: 12/14/2020 5:30 PM |
| MOVER: | Jim McDonald, Commissioner | |
| SECONDER: | Rick Inman, Commissioner | |
| AYES: | Buckley, Inman, Koach, McDonald, Wachowski | |
| ABSENT: | Loden, Pangburn | |

5. Adjournment

A. Motion to adjourn at 6:45 PM.

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| RESULT: | APPROVED VOICE VOTE [UNANIMOUS] |
| MOVER: | Jim McDonald, Commissioner |
| SECONDER: | Rick Inman, Commissioner |
| AYES: | Buckley, Inman, Koach, McDonald, Wachowski |
| ABSENT: | Loden, Pangburn |

Vicky Berg, Recording Secretary