



**PERSONNEL & FINANCE COMMITTEE
THURSDAY, SEPTEMBER 9, 2021 – 6:00 PM
COMMITTEE ROOM - CITY HALL**

MINUTES

1. Call to Order

The meeting was called to order by Committee Chairman Mark Bittner at 6:00 p.m.

2. Roll Call

Committee Members Present: Curt Andrews, Mark Bittner, and Adam Wachowski
Also Present: Gregory Buckley, City Manager; Dave Buss, Finance Director; Tracey Koach, Councilmember

3. August Overtime Report

Finance Director Dave Buss reviewed the overtime report for August 2021 and a comparison year-to-date of 2021 and 2020. The General Fund overtime total for August 2021 is at 72.4% of the annual budget and approximately \$54,000 higher than the same period last year.

4. 2021 Budget Status Year-to-Date

Finance Director Buss distributed year-to-date budget numbers through July 2021.

5. 2022 Budget Review and Adoption Schedule

Finance Director Buss distributed a 2022 Budget Review and Adoption Schedule. Budget documents are due from department heads to the Finance Director on September 10th. The first budget review session with the Personnel and Finance Committee will be Wednesday, September 29th.

6. Brief Review: Status of 2021-22 City Goals

Mr. Buckley reviewed the progress on the 2021-2022 Strategic Goals and Objectives.

7. Consider Date and Time for Next Meeting

The Personnel & Finance Meeting will meet next for the first budget review session on Wednesday, September 29th.

8. Closed Executive Session: The Personnel and Finance Committee reserves the right to enter into closed session per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Discuss Possible Sale of City-Owned Former Paragon Electric Property
- Discuss Proposed Purchase of Former Hamilton Properties
- Discuss Possible Terms for Purchase of CN Railroad Right-of-Way

- Discuss Possible Assistance to Development Projects

Although listed on the agenda, there was no closed session.

9. Reconvene in Open Session

None.

10. Adjournment

Motion by Adam Wachowski, seconded by Mark Bittner, to adjourn the meeting at 8:52 p.m.

Motion carried unanimously with a voice vote.