

**CITY OF TWO RIVERS
CITY COUNCIL
PERSONNEL AND FINANCE COMMITTEE
Tuesday, January 19, 2021
5:30 p.m.
3rd Floor Council Chambers – City Hall**

Call to Order

The meeting was called to order by Committee Chairman Mark Bittner at 6:00 p.m. (Meeting started late because preceding Room Tax Commission meeting ran long.)

Roll Call

Committee Members Present: Curt Andrews, Mark Bittner, Bill LeClair

Also Present: Gregory Buckley, City Manager

Closed Executive Session

LeClair moved, seconded by Andrews, at 6:03 P.M. to enter into closed session pursuant to Wisconsin Statutes 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Discuss matters pertaining to possible purchase of former Hamilton property and other property acquisition matter). Upon a roll call vote, motion carried unanimously.

During the closed session, the committee was joined by Brian Hinrichs of Foth Infrastructure & Environment, via Zoom.

Reconvene in Open Session

LeClair moved, seconded by Andrews, at 7:35 P.M. to adjourn the closed session. Motion carried.

2020 Overtime Report

Mr. Buckley reviewed the 2020 Overtime Report, as prepared by the Finance Department. He noted the General Fund overtime expenses in 2020 totaled \$422,367, just over the budgeted amount of \$415,009. Overtime for the various utilities totaled about \$38,500.

In terms of historical comparisons, 2020 General Fund overtime expenses were the lowest since 2015 and were down about \$81,500 from 2019. Total overtime expenses (all funds) were \$461,000, again the lowest since 2015 and down about \$90,000 from 2019.

It was also noted the Fire/EMS accounted for 50 percent of total overtime expenses in 2020, while the Police Department accounted for 32.5 percent.

The City Manager noted that Police and Fire/EMS overtime related to COVID-19 was reimbursed to the City by the Routes to Recovery program, offsetting some of the overtime expenses noted for 2020. (NOTE: Such overtime is included in the numbers presented above.)

Preliminary Report on 2020 Operating Results for Various City Funds

While noting that it was still too early to present a detailed report on 2020 operating results, the City Manager stated that year-end results look favorable; he expects the General Fund to show revenues exceeding expenditures by \$150,000 to \$200,000, the Water Utility to have reduced its deficit balance

by \$900,000 (\$500,000 due to an inter-fund loan and \$400,000 from operations) and the Sewer Utility to have erased its deficit balance.

Discussion of 2021 Goals

With limited time available at this meeting, it was the consensus of committee members to devote most of the next meeting to goals and objectives.

Closed Executive Session

LeClair moved, supported by Andrews, at 8:04 P.M. to enter into closed session per Wisconsin Statutes 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Discuss employee compensation matter). Upon a roll call vote, motion carried unanimously.

Reconvene in Open Session

LeClair moved, seconded by Andrews, at 8:35 P.M. to adjourn the closed session. Motion carried

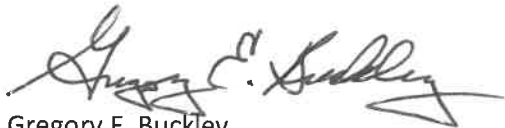
Next Meeting Date

It was agreed to schedule the next meeting of the Personnel and Finance Committee for Wednesday, February 24, at 5:00 P.M.

Adjournment

Andrews moved, seconded by LeClair, to adjourn the meeting at 8:37 p.m. Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Gregory E. Buckley", is written over the printed name.

Gregory E. Buckley
City Manager