

**CITY OF TWO RIVERS CITY COUNCIL
PERSONNEL AND FINANCE COMMITTEE
Wednesday, October 7, 2020
5:00 PM
3rd Floor City Council Chambers – City Hall**

Call to Order

The meeting was called to order by Committee Chairman Bittner at 5:05 PM

Roll Call

Committee Members present were Curt Andrews and Mark Bittner. Absent was Committee Member Jack Powalisz. Members of City Staff present were Jim McDonald, City Engineer; Terri Vosters, Recreation Director; Gregory Buckley, City Manager; and David Buss, Finance Director.

2021 Budget Review

Finance Director Buss presented the revised 2021 Debt Service Budget, which met the no levy increase recommendation of committee from the September 30 meeting. This is accomplished through use of Fund Balance in this fund and accelerated transfers in from other funds. Committee discussion followed resulting in a general acceptance of this budget.

Recreation Director Terri Vosters discussed the Capital and Special Revenue Funds related to Parks and Recreation Departments. Discussion included the need for an overall Parks and Recreation plan and discussion of a wide variety of projects and ideas for the future. No action taken.

Ben Walljasper, Senior Account Executive for Enterprise Fleet Management, joined the meeting via Zoom videoconferencing to do a presentation on his analysis of the City's light duty vehicle fleet and the benefits of a program through Enterprise. Discussion with the committee resulting in a committee recommendation that Enterprise do a presentation to the full City Council at a future meeting.

City Engineer Jim McDonald presented Capital Fund plans for the Public Works Equipment and various Street and Bridge Projects for 2021. Discussion followed. No action taken.

Staffing Updates

City Manager Buckley reviewed positions that are being held vacant, upcoming retirements, and positions that will be filled over the next few weeks and months.

Closed Executive Session

A motion to enter Closed session was made by Andrews, seconded by Bittner, at 7:50pm. Roll call vote: Bittner: Aye, Andrews: Aye

Reconvene in Open Session

At 8:22pm, a motion was made by Andrews and seconded by Bittner to reconvene in open session. Motion carried.

Adjournment

Motion was made by Andrews, seconded by Bittner to adjourn the meeting at 8:26pm. Motion carried.

Respectfully Submitted,


David Buss, Finance Director