

**CITY OF TWO RIVERS CITY COUNCIL  
PERSONNEL AND FINANCE COMMITTEE  
Tuesday, March 19, 2019  
6:00 PM  
3<sup>rd</sup> Floor Committee Room**

**Call to Order**

The meeting was called to order by Chairperson Patrick Gagnon at 6:08 PM.

**Roll Call**

Committee Members present: Curt Andrews, Patrick Gagnon and Jack Powalisz. Also present: Greg Buckley, City Manager.

**Discuss 2019 Capital Projects Borrowing**

Mr. Buckley stated he had nothing new on this topic but would like to invite a Baird representative to an upcoming Personnel and Finance meeting to discuss a possible market issue in lieu of borrowing from the State Trust Fund. The consensus of the committee was to schedule the meeting with Justin Fischer of Baird on Wednesday, March 27, 2019 at 6:00 PM.

**Discuss Possible Creation of New Full-Time Position of Community Development Director/City Planner**

Mr. Buckley presented the draft budget and job description for the new position of Community Development Director/City Planner. After discussion a list of goals and minor changes will be made to the job description and Mr. Buckley intends to present it to the full Council at its Work Session Meeting on Monday, March 25, 2019. Committee members generally expressed support for this new position, and encouraged the City Manager to develop a list of priority projects and activities that would be assigned to such a position.

**Closed Session**

At 7:10 PM, a motion was made by Councilmember Powalisz, seconded by Councilmember Andrews, to enter into Closed Session:

Per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

--Discuss matters pertaining to assistance to economic development projects

And per Wisc. Stats. 19.85(1)(f), Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

--Discuss personnel matter

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Upon a roll call vote, Ayes (3) Curt Andrews, Jack Powalisz, Patrick Gagnon; Noes (0) None.  
Motion carried.

**Reconvene in Open Session**

At 7:55 PM, a motion was made by Councilmember Andrews, seconded by Councilmember Powalisz, to reconvene in open session. Upon a voice vote, motion carried.

No action was taken on the closed session items after reconvening in open session.

**Adjournment**

At 7:55 PM, a motion was made by Councilmember Powalisz, seconded by Councilmember Andrews, to adjourn. Upon a voice vote, motion carried.

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Kim M. Graves  
City Clerk