

**CITY OF TWO RIVERS CITY COUNCIL
PERSONNEL AND FINANCE COMMITTEE
Thursday, October 25, 2018
6:30 PM
3rd Floor Committee Room**

Call to Order

The meeting was called to order by Committee Chairman Patrick Gagnon at 6:30 PM.

Roll Call

Committee Members present: Curt Andrews, Patrick Gagnon and Jack Powalisz.

Also present were: Gregory Buckley, City Manager; Dave Buss, Finance Director; Scott Schneider, Fire Chief; Joe Collins, Police Chief; Kevin Boehm, Parks and Recreation Director and Jim McDonald, City Engineer.

2019 Budget Review

Mr. Buckley stated there was an addition to the Capital Improvement Project List and Police Chief Collins would outline the various equipment. Chief Collins referred to his memo which outlined the following equipment that is needed: Mobile Video Equipment, Mobile Computer, Interview Room Recording Equipment and City Hall/Police Department Panic Alarm and Door Security. Total for the proposed 2019 Capital Improvements is \$137,000. He further noted that all equipment is compatible and will work together.

Mr. Buckley stated that he had originally planned to defer this technology replacement project to 2020, but upon further review with the Chief and Assistant Chief, he recommends including this work in the 2019 Budget.

The Committee next reviewed the Special Revenue Funds.

Mr. Buckley reviewed the following TIF Budgets:

- a. Metal Ware, TIF #3
- b. Lakeshore Park Apartments, TIF #4
- c. Woodland Industrial Park, TIF #5
- d. St. Luke's TIF #6
- e. Old Two Rivers Hospital, TIF #7
- f. Washington Highlands, TIF #8
- g. Eggers Industrial, TIF #9
- h. Paragon/Hamilton Warehouses, TIF #10
- i. St. Peter School/Lincoln Avenue TIF #11
- j. Suettinger/Hotel Development TIF #12

At this time, Mr. Buckley requested that the Committee enter into the Closed Session to address the item listed for closed session on the agenda and then upon reconvening in open session resume its review of the Budget.

Closed Session

Mr. Buckley noted that the first closed session was not needed.

At 7:55 PM, a motion was made by Councilmember Powalisz, seconded by Councilmember Andrews to enter into Closed Session per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

- Discuss matters pertaining to assistance to economic development projects
- Discuss possible property sale
- Discuss possible property purchase

And per Wisc. Stats. 19.85(1)(f), considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific person except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations

--Discussion of personnel matter

Upon a roll call vote, Ayes (3) Patrick Gagnon, Curt Andrews, Jack Powalisz; Noes (0) None. Motion carried.

Reconvene in Open Session

At 8:05 PM, a motion was made by Councilmember Andrews, seconded by Councilmember Powalisz, to reconvene in open session. Upon a voice vote, motion carried.

Resume 2019 Budget Review.

The Committee reviewed the remaining Special Revenue Funds: Sandy Bay Highlands, CDA Fund; Housing Revolving Loan Fund; Docks and Harbors Fund; Senior Center Fund; Tourism Development Grant Fund; Urban Forestry Fund; Special Events Donations Funds; Tree Planting Fund, EMS Act 102 Grant Fund and Business and Industrial Reuse Loan Fund.

Mr. Buckley then presented the General Fund Budget for review. The General Fund remains a "work in progress," he comments. 2019 revenues are projected at \$10,363,046 and proposed expenditures, after trimming back initial department requests, still total \$10,547,617 for a net deficit of \$184,571 in the General Fund Budget. A revised General Fund Budget will be presented at the next committee meeting.

Adjournment

There being no further business, a motion was made by Councilmember Powalisz, seconded by Councilmember Andrews, to adjourn at 9:25 PM. Upon a voice vote, motion carried. The next Personnel and Finance Meeting is scheduled for Monday, October 29, 2018 at 6:00 PM.



Kim M. Graves
City Clerk