

**CITY OF TWO RIVERS CITY COUNCIL
PERSONNEL AND FINANCE COMMITTEE**

Wednesday, May 23, 2018

6:00 PM

3rd Floor Committee Room

Call to Order

The meeting was called to order by Chairperson Patrick Gagnon at 6:00 PM.

Roll Call

Committee Members present: Curt Andrews, Patrick Gagnon and Jack Powalisz.

Also present were: Gregory Buckley, City Manager; Dave Buss, Finance Director and Councilmember Bonnie Shimulunas.

April 2018 Overtime Report

The Committee reviewed the April 2018 Overtime Report. Mr. Buckley stated Fire and EMS are running slightly higher, but this is largely driven by EMS ambulance transports and inter-facility runs. Electric Department's increased overtime was due to the assistance in the Virgin Islands for which the city will be reimbursed through MEUW (Municipal Electric Utilities of Wisconsin). No action was taken on this item.

Update on Capital Projects Financing

Finance Director Dave Buss reported the City has drawn \$1.52 million of the \$2.04 million in borrowing the Council approved earlier this year. The remainder will be drawn out in June. The major portion of the final draw will be used to pay off the \$366,000 Motorola lease for Police and Fire Radios that was entered into 2016.

The refinancing of \$675,000 in debt for interest savings has also been completed.

In 2017, the Water Utility borrowed \$358,000 from TIF #7 for the Lake Intake Cleaning project which will be completed in July, 2018.

The Water Utility has drawn \$742,851 of the \$918,669 maximum loan for the Lincoln Avenue (and other projects) Safe Drinking Water Loan.

The Water Utility has also received \$74,242 of the \$300,000 grant for Lead Service Lateral project.

The Sewer Utility has drawn \$526,810 in loan money and \$225,776 on the principal forgiveness portion of the 2017 Clean Water Fund program money. The maximum on this issue is \$930.219, again primarily for Lincoln Avenue work.

Staffing Updates

Mr. Buckley reviewed the upcoming retirements this year in Public Works and Police Department. No action was taken on this item.

Discuss Current Development Projects

Mr. Buckley discussed the Suettinger Hardware Block project. After meeting with City Planner Marty Marchek, it was decided to scale back the Tax Incremental District Boundaries to just include properties in that redevelopment block and City-owned properties across Jefferson Street, not include any Thermo Fisher Property.

Mr. Buckley commented on the expansion project at WG & R Bedding.

Follow-up Discussion Regarding City Manager's Evaluation and 2018-19 City Manager and City Goals

Mr. Buckley reviewed the revised goals list with the Committee. After discussion, a motion was made by Councilmember Andrews, seconded by Councilmember Powalisz, to adopt the City Manager goals as presented and for the Personnel and Finance Committee to monitor the completion of goals every other month at the Personnel and Finance Meetings and to keep the City Council abreast on the progress. Upon a voice vote, motion carried. Chairman Gagnon will report on this action at the June 4, 2018 City Council meeting.

Closed Session

At 8:25 PM, a motion was made by Councilmember Powalisz, seconded by Councilmember Andrews, to enter into Closed Session. Mr. Buckley stated there was no need for the Closed Session to discuss matters pertaining to assistance to economic development projects and possible property acquisition, but for the discussion of Personnel matter.

Per Wisc. Stats. 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific person except where par. (b) applies, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

--Discuss Personnel Matter

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Upon a roll call vote, Ayes (3) Curt Andrews, Jack Powalisz, Patrick Gagnon; Noes (0) None.
Motion carried.

At this time Kim Graves, City Clerk and Dave Buss, Finance Director were excused from the meeting.

Reconvene in Open Session

At 8:50 PM, a motion was made by Councilmember Powalisz, seconded by Councilmember Andrews, to reconvene in open session. Upon a voice vote, motion carried.

Adjournment

At 8:52 PM, a motion was made by Councilmember Powalisz, seconded by Councilmember Andrews, to adjourn. Upon a voice vote, motion carried.



Kim M. Graves
City Clerk