



LIBRARY BOARD
TUESDAY, SEPTEMBER 14, 2021 – 6:00 PM
COMMUNITY ROOM, LESTER PUBLIC LIBRARY

MINUTES

Present: Jeff Dawson, Tracey Koach, Larry Thomas, David Pennefeather, Kirsten Sleger, Rick Henrickson, Kate Gadd, Stanley Palmer, Tom Van Horn, Sharon Sleger

Chris Hamburg, Adult Services Coordinator in attendance. Henrickson left the meeting at 7:00 PM.

Please take notice that the Lester Public Library Board of Trustees will meet at 6:00 p.m. on Tuesday, September 14, 2021, in the Community Room to discuss and act upon the following matters:

1. Call to Order

President Thomas called the meeting to order at 6:01 pm.

2. Roll Call *Board Members: Kathryn Gadd, Stanley Palmer, David Pennefeather, Sharon Sleger, Larry Thomas, Thomas VanHorn, Tracey Koach*

Roll Call was taken.

3. Public Comment

None.

4. Approval of the August 10, 2021, Board Meeting Minutes - Action Item

Motion to approve the August 10, 2021, Board Meeting Minutes, made by Palmer, second made by Pennefeather. Voice vote carried unanimously.

5. Receive and File August, 2021 Expenditure and Financial Reports - Action Item

Motion to receive and file the August, 2021, Expenditure and Financial Reports, made by Pennefeather, second made by Van Horn. Voice vote carried unanimously.

6. Board Member Comment

Kirsten Sleger likes the new agenda that is created using Granicus software; she also pointed out that Henrickson and her name do not appear on the roll call on the new

agenda, Dawson will see their names are added. Sharon Sleger said a patron wondered why the temperature in the library was rather cool; Dawson reported we are waiting on parts for a repair of the HVAC that will allow for better temperature control; the part's arrival is delayed by COVID.

7. Director's Report

Dawson discussed the August Report.

8. Communications A. Thank You from a Patron

Received a thank-you note for the summer reading challenge for adults from Barbara Kanera.

9. Report from City Council Representative

It is budget time across all City departments. Curt Andrews, Council President, resigned from the council effective September 10, 2021. Adam Wachowski, Vice President will fill the presidency through May, when council will re-elect officers. Council will determine how best to fill the seat vacated by Andrews at the next meeting. Asked for input on the proposed splash pad. Street construction projects are almost all complete.

10. Report from School District Representative

First week of school went smoothly. The superintendent presented a matrix for possible masking across the school district.

11. Report from County Representative

Discussed possible county redistricting based upon Census results.

12. Unfinished Business A. COVID-19 Updates

*B. Policy Review - Circulation - **Action Item***

1. **COVID-19 Updates** - Motion to give director Dawson the authority to make decisions and changes to library operations based on COVID-19 influx until further notice. Motion made by Van Horn, second made by Kirsten Sleger. Voice vote carried unanimously.
2. **Policy Review - Circulation** - Motion to approve the amended Circulation policy made by Kirsten Sleger, second made by Pennfeather. Voice vote carried unanimously.

Dawson will bring supportive data concerning COVID-19 to subsequent meetings.

13. New Business A. 2022 Library Budget Review

1. **Budget Review** - Dawson presented a draft of the 2022 library budget.

14. Board Education *None*
None.

15. Closed Executive Session *The Library Board of Trustees reserves the right to enter into Closed Session, per Wisconsin Statutes s.19.85(1)(c) which allows closed sessions when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Employee Compensation*

Closed Executive Session – President Thomas read the Wisconsin Statutes s. 19.85(1) (c) allowing closed session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Mr. Thomas stated the reason the Closed Session is in regards to library employee compensation. He then opened the floor for a motion to enter into Closed Session. Motion made by Kirsten Sleger to enter into Closed Session, second made by Pennefeather. Roll Call Vote: Kate Gadd - Aye; Sharon Sleger – Aye; Larry Thomas – Aye; Kirsten Sleger – Aye; Tracey Koach – Aye; David Pennefeather - Aye; Tom Van Horn – Aye; Stanley Palmer - Aye. Motion carried. The Board of Trustees entered into Closed Session at 7:54 PM.

At 8:25 PM, a motion to reconvene in Open Session was made by Koach, second made by Kirsten Sleger. Voice vote carried unanimously.

16. Adjournment

At 8:25 a motion to adjourn was made by Koach, second made by Palmer. Voice vote carried seven aye votes with one nay vote (Van Horn).