

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Wednesday February 20, 2019 6:00 PM
(The regular meeting slated for Tuesday, February 12, 2019 was canceled due to weather.)
Community Room of the Lester Public Library**

Call to Order –President Ned Guyette called the meeting to order at 6:00 PM.

Roll Call – Members Present: Sharon Sleger, Stanley Palmer, Kirsten Sleger, Larry Thomas, Ned Guyette, David Pennefeather, and Rick Hendrickson. Absent and excused: Bonnie Shimulunas and Tom Van Horn. Also present: Chris Hamburg, Adult Services Coordinator and Jeff Dawson, Director.

Public Comment – None

Approval of Minutes – Motion to approve minutes of January 9, 2019 meeting made by Thomas, second made by Palmer. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to receive and file the January, 2019 financial reports made by Thomas, second made by Pennefeather. Voice vote carried unanimously.

Board Member Comment – Thomas noted the recent help desk relocation and removal of the DVD pods were positive moves for the library.

Director's Report – Discussion included DVD circulation statistics, Hamburg estimates around 15 to 20% of total circulation DVDs.

Report from City Council Representative – No report.

Report from School District Representative – Kirsten Sleger is hoping for a regular week of school with no snow days.

Report from County Representative – Hendrickson not much to report from the county.

Unfinished Business

- Motion to approve the Code of Conduct Policy with no changes made by Hendrickson, second made by Thomas. Voice vote carried unanimously.

New Business

- Motion to approve the 2018 Annual Report made by Thomas, second made by Sharon Sleger. Voice vote carried unanimously.
- Motion to remove \$59,185.00 from Cetera investments to balance the 2018 library budget made by Hendrickson, second made by Palmer. Voice vote carried unanimously.
- Both Pennefeather and Thomas agreed to another three year term on the library board.
- Pennefeather will present the Board with a slate of officers for the April Board meeting.
- Dawson will include his 2018 goals as part of the March Board packet for the director evaluation.

Closed Executive Session – None

Board Education – Dawson presented S.R. Ranganathan's Five Laws of Library Science.

Motion to adjourn made by Palmer, second made by Kirsten Sleger. Voice vote carried unanimously. Meeting adjourned at 7:19 PM.

Respectfully submitted, Jeff Dawson, Director