

City Manager's Report City Council Meeting June 2, 2025



Photo courtesy of Library Director, Jeff Dawson

9. City Manager's Report

B. Status Update/Reports

1. Staffing Updates

CITY COUNCIL MEETING — JUNE 2, 2025



Ongoing Recruitment and Selection Processes:

- **City Manager Recruitment-**

Four finalist candidates were in Two Rivers May 29-30 for various assessment activities, including community tours, a public meet and greet session, written exercise and testing, meetings with department heads and interviews with the City Council.

Following the interviews, the Council and its search consultants reviewed all aspects of the candidate assessments and the Council identified a top candidate. Consultant Public Administration Associates is acting as the City's agent in pursuing an employment agreement with that candidate.

- **City Planner/Community Development Director-**
Accepting applications

- **Police Administrative Professional – Evidence Custodian:**
Reviewing Applications

- **Finance Accounting Clerk-** Position Filled

- **Seasonal Public Works Laborer-** Accepting Applications

WE'RE HIRING

**COMMUNITY DEVELOPMENT
DIRECTOR / CITY PLANNER**

STARTING SALARY: UP TO \$110,781 ANNUALLY

**NOW HIRING:
SEASONAL PUBLIC WORKS LABORER**

- 2 positions available for immediate hire
- Starting pay: \$16.00 per hour
- Entry level, training provided.
- Work is mainly performed outdoors and includes physical labor, street line painting, lawn mowing, weed removal, crack filling & more.

Application available at
www.two-rivers.org
or apply in person at City Hall,
1717 E. Park Street.

9. City Manager's Report

B. Status Update/Reports

2. Friends of the Two Rivers Senior Center win Team Volunteer Award



CONGRATULATIONS
TO
*The Friends of the Two
Rivers Senior Center*
Winners of the 2024
Team Volunteer Award
At the 2025 Volunteer Impact Awards!

**Volunteer Center
IMPACT AWARDS**
Thursday, May 29, 2025
The Inn on Maritime Bay | Ascend Hotel Collection
7:15am-8:00am BREAKFAST
8:00am-9:00am AWARDS PROGRAM
Welcome
Up & Coming Volunteer Award
(Sponsored by Capital Civic Centre)
Team Volunteer Award
(Sponsored by Mike Howe Builders, Inc.)
Volunteer Leadership Award
(Sponsored by Capital Civic Centre)
Volunteer of the Year Award
(Sponsored by Community First Credit Union)
Lifetime Achievement Volunteer Award
(Sponsored by Felician Village)



9. City Manager's Report

B. Status Update/Reports

3. Sandy Bay Highlands Subdivision Phase 3

Sandy Bay Highlands Phase 3

- Sandy Ridge Drive, Rawley Court, Orchard Lane - all graded and graveled
- Working on constructing Rawley Point Trail on the east side of Orchard Lane
- Electric and fiber utility installation underway
- Final restoration ongoing



9. City Manager's Report

B. Status Update/Reports

3. Sandy Bay Highlands Subdivision Phase 3

Sandy Bay Highlands Phase 3



As of June 1,
properties now listed
with Weichert
Realtors/Cornerstone

CITY COUNCIL MEETING — JUNE 2, 2025



9. City Manager's Report

B. Status Update/Reports

- 4. Open Book is Thursday, June 5, 2025, 4:00PM-6:00PM,
Contact Accurate Appraisal to schedule an appointment**

**Don't agree with your property's assessed value?
Contact Accurate Appraisal to schedule an
appointment to discuss your options.**

OPEN BOOK

**Thursday, June 5, 2025
4:00PM – 6:00PM**



CALL NOW!

920-749-8098


**Monday – Friday
8:00AM – 4:30PM**

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5. Parks and Recreation Kids Camp

CITY COUNCIL MEETING — JUNE 2, 2025



KIDS CAMP

GET READY FOR ANOTHER AMAZING SUMMER—KIDS CAMP IS BACK AND BETTER THAN EVER! JOIN US FOR ENDLESS FUN, EXCITING ADVENTURES, AND A VARIETY OF AWESOME ACTIVITIES THAT WILL MAKE THIS SUMMER ONE TO REMEMBER!

Activities will be a combination of structured time and unstructured choice time.

Camp Staff:
Kenny Shillcox, Rec Supervisor
Kelly Tice, Camp Coordinator
Eli Hooper, Camp Counselor

AGES 7-12
\$65 PER WEEK

MON-FRI
12:30-4:30PM
NO CAMP JUL 30-JUL 4

JUNE 16-20 | JUNE 23-27 | JULY 7-11 | JULY 14-18 | JULY 21-25 | JULY 28-AUG 1 | AUG 4-8

LOCATED AT WASHINGTON PARK

ACTIVITIES

- ✓ OUTDOOR SPORTS
- ✓ GAMES
- ✓ CRAFTS
- ✓ NATURE ADVENTURES
- ✓ DESTINATION TRIPS
- ✓ MORE FUN UNDER THE SUN

SCAN ME



SUMMER SCHOOL BUS DROP OFF NEEDS TO BE COORDINATED WITH TR BUS COMPANY

Cancellation policy: Please note, sessions may be cancelled due to low enrollment. Contact Kenny Shillcox at 920-793-5594 or kenshi@two-rivers.org for questions

9. City Manager's Report

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6. Senior Center Events/Programs

a. The Sullivan Family Farm Stand

The Sullivan Family Farm Stand will be set up at the Two Rivers Senior Center to allow Seniors or anyone that cannot get to the regular Farmer's Market, access to fresh fruits and vegetables.

They accept SNAP, WIC, and Senior Farmer's Market vouchers

Call 920-793-5596 with questions, or to schedule a ride.

CITY COUNCIL MEETING — JUNE 2, 2025



**TWO
RIVERS**
WISCONSIN

THE TWO RIVERS SENIOR CENTER
PRESENTS

**THE SULLIVAN FAMILY
FARM STAND**

AT OUR 17TH STREET ENTRANCE

1520 17TH ST
TWO RIVERS WI 54241

JUNE: 3RD & 17TH
JULY: 1ST & 15TH
AUGUST: 5TH & 19TH
FROM 9—11 AM

SULLIVAN FAMILY FARM ACCEPTS SNAP, WIC AND SENIOR FARMER'S
MARKET VOUCHERS

SENIOR CENTER WILL PROVIDE TRUST CAR RIDES FREE OF CHARGE
TO QUALIFYING INDIVIDUALS AS RIDING SCHEDULE ALLOWS. MUST
CALL TO SCHEDULE YOUR RIDES ONE WEEK IN ADVANCE.

CALL 920-793-5596 FOR QUESTIONS OR
TO SCHEDULE A RIDE.



b. Brown Bag Blessings



**DROP OFF DONATIONS:
UNTIL JUNE 30TH-
HAND OUT JULY 1ST**

- ☐ Child-friendly dry cereal
- ☐ Ramen Noodles (6pack)
or
Cup Noodles (4)
- ☐ Chunky Canned Soup
or
4 Campbell's To-go
- ☐ Easy Mac N' Cheese
- ☐ Kid-Friendly Granola Bars
- ☐ Pop-tarts or Breakfast Bars
- ☐ Fruit Cups
- ☐ Dry Pasta and a jar of Pasta Sauce



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6. Senior Center Events/Programs
c. The Golden Givers Program

CITY COUNCIL MEETING — JUNE 2, 2025



Introducing.....
The Golden Givers Program



This program was created to ensure that financial limitations never stand in the way of participation, connection, or care. The Golden Givers Program exists to lighten the burden and open doors. Backed by our generous Friends of the Two Rivers Senior Center and guided by compassion, we continue to celebrate and uplift our seniors—because thriving in your golden years should be a right, not a privilege.

Seniors can receive help with:

- ☒ A Senior Center Membership
- ☒ TRUST Car Services
- ☒ Wellness Programs
- ☒ Foot Care Services

For more information, or to see if you qualify, please call:

920-793-5590

To obtain an application for the Golden Givers Program, Stop In at:

**1520 17th St.
Two Rivers WI 54241**



**limitations do apply. See program application for guidelines.*

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6. Senior Center Events/Programs

d. Back to School Carnival Donations Needed

CITY COUNCIL MEETING — JUNE 2, 2025



3RD ANNUAL
TWO RIVERS AND COMMUNITY

Back To School Carnival!!

LET'S HELP OUR KIDS START THEIR YEAR OFF RIGHT!

THERE WILL BE

BRAND NEW SCHOOL SUPPLIES, CARNIVAL GAMES, A CHANCE TO WIN A VOUCHER FOR A NEW HAIRCUT, MANY LOCAL RESOURCES WITH KIDS IN MIND SUCH AS:

UNITED WAY MAN. CO. LAKESHORE CAP
LESTER PUBLIC LIBRARY TR PARKS AND REC
GRACIOUS GIVERS TR JUNIOR RAIDERS
CELL PLUS TR HUNGER TASK FORCE

AND MANY MORE!

DONATE TODAY!

See Reverse for Needed School Supplies
Monetary Donations also accepted
LOCATED AT J. E. HAMILTON COMMUNITY HOUSE
1520 17th Street Two Rivers WI 54241
For questions please call: 920-793-5590

Carnival Held August 6th 4-7pm!

HAIRCUT VOUCHERS

BACK TO SCHOOL

Supplies Needed!

17" backpack
plastic crayon box
safety scissors
glue sticks
washable markers
dry erase markers
boxes of tissue
disinfecting wipes
paper towel
Ziplock bags
(quart & snack size)
pens & pencils
folders (paper or plastic)
notebooks (wide-ruled)
highlighters

Pencil top erasers
plastic spoons
travel size deodorant
reusable water bottles
Post-it notes
composition notebooks
colored pencils
wired headphones
folders with prongs
sketchbooks
hand sanitizer

Any donation is appreciated!

You can donate your new school supply items to the Two Rivers Senior Center-1520 17th St, located inside the Community House by July 30, 2025.

Monetary donations are welcome and will fund needed supplies, hair cut vouchers, & milk for snack time.

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6. Senior Center Events/Programs

e. Day Trip to John Michael Kohler Art Center

CITY COUNCIL MEETING — JUNE 2, 2025



Day Trip to John Michael Kohler Art Center

Join us for an exciting trip to Sheboygan! We will have a guided tour of the John Michael Kohler Art Center, have lunch in their Cafe, and enjoy an afternoon of shopping!

\$40
*Members Price

Trip Includes

- ✓ Guided Tour of the Art Center
- ✓ Your Choice of Lunch from the JMKAC Cafe
- ✓ Afternoon of shopping at the unique shops on 8th Street in Sheboygan
- ✓ Meal and bus gratuity included

Departure
September 25th, 2025

Register By
August 25th, 2025

Contact Us 920-793-5596 heah1@two-rivers.org

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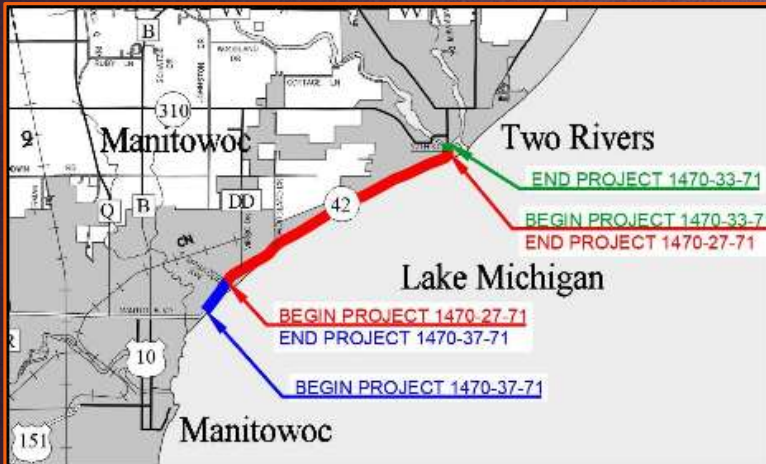
7. State Highway 42/Memorial Drive Project – Matt Heckenlaible

State Hwy 42/Memorial Drive



Memorial Drive Project Update

As of May 29



- Official detour ended on May 23; through traffic allowed to use Memorial Drive with lane restrictions in each direction.
- The contractor is applying the finish layer of asphalt on the inside lanes for the remainder of the week, then trying to do some of the interior intersections early next week. Then, paving will shift to the outside lanes
- Paving should be completed in the next three weeks with beam guard and final restoration work occurring after that.

For more information on this project, go to:
<https://projects.511wi.gov/42twinbridge>

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8. Lead Service Laterals Replacement – Andrew Sukowaty

Lead Service Laterals



As of Monday, June 2, 2025

	5/15/2025	6/2/2025
Public side water services	169	195
Public side sanitary laterals	122	140
Private side water services	55	68
Private side sanitary laterals	21	27

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9. Neshotah Park - Pierce Street Resurfacing and Parking Improvements

Neshotah Park Improvements



Above: New trail segment, Pierce St. to beach house
Right: New climbing structures



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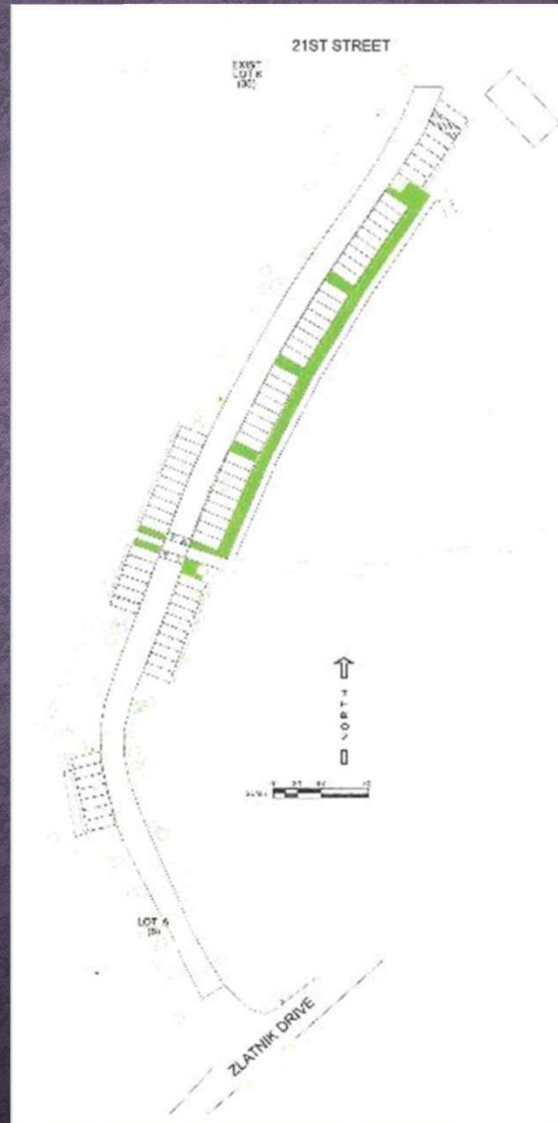
9. Neshotah Park - Pierce Street Resurfacing and Parking Improvements

Pierce Street Resurfacing and Parking Improvements

- Project was originally scheduled for May; was briefly delayed pending State Historical Society sign-off on an archeological study
- Contractor moving in this week
- Road will be closed to ALL traffic for 2-3 weeks starting Tuesday, June 3; re-opening before the July 4 weekend
- Closure is from 21st Street to Zlatnik Drive
- DPW crews continue work constructing the trail from Pierce Street to Zlatnik Drive past the concession stand
- More than \$700,000 is being invested in improvements at Neshotah Park this year, with about half of that funding from grants

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9. Neshotah Park

**Neshotah Park
– Pierce Street
Resurfacing
and Parking
Improvements**



CITY COUNCIL MEETING —
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Project adds 50 parking spaces, all along the Pierce St. corridor between 21st Street and Zlatnik Drive

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10. Upcoming Events

a. Coffee with a Cop,

-Wednesday, June 4, 2025, Senior Center, 10:00AM-11:00AM

-Monday, June 16, 2025, Schroeder's Red Bank Coffee House, 9:00AM-10:00AM

CITY COUNCIL MEETING — JUNE 2 2025



Coffee
with a COP

WEDNESDAY, JUNE 4
TWO RIVERS SENIOR CENTER
10:00AM – 11:00AM

MONDAY, JUNE 16
SCHROEDER'S RED BANK COFFEE HOUSE
9:00AM – 10:00AM



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10. Upcoming Events

b. E-Waste Recycling Event, Tuesday, June 10, 2025, 7:30PM-5:00PM,
at 1415 Lake Street

CITY COUNCIL MEETING — JUNE 2, 2025



E-Waste Recycling Event

Tuesday, June 10, 2025
7:30am - 5:00pm



Shared strength through  WPPI Energy

Recycling Fees

- Incandescent Lights—\$0.25 each
- Fluorescent Lights—\$0.25-\$0.75 each
- CFL's—\$0.75 each
- LED Bulbs—\$3.00 each
- Mini Christmas light strings—No Charge
- Non-PCB Ballasts—No Charge (PCB items may be recycled at Manitowoc County Recycling Center)
- Alkaline Batteries—\$1.75 per pound
- Rechargeable Batteries—No charge (must be separated from Alkaline Batteries)
- Televisions 30" or larger—\$30.00
- Console Televisions - \$30.00
- Televisions less than 30" & all types of computer monitors—\$15.00
- No charge for Dehumidifiers, Room A/C units, Dorm-size Refrigerators
- No charge for other electronics including: Microwaves, VCRs, Computers, Laptops, printers, etc.
- No charge for mercury items: relays, thermometers, thermostats, switches

**Drive up, drop-off, watch for signs and
please stay in your vehicle.**

1415 Lake Street · (920) 793-5550
(Across from McDonald's)

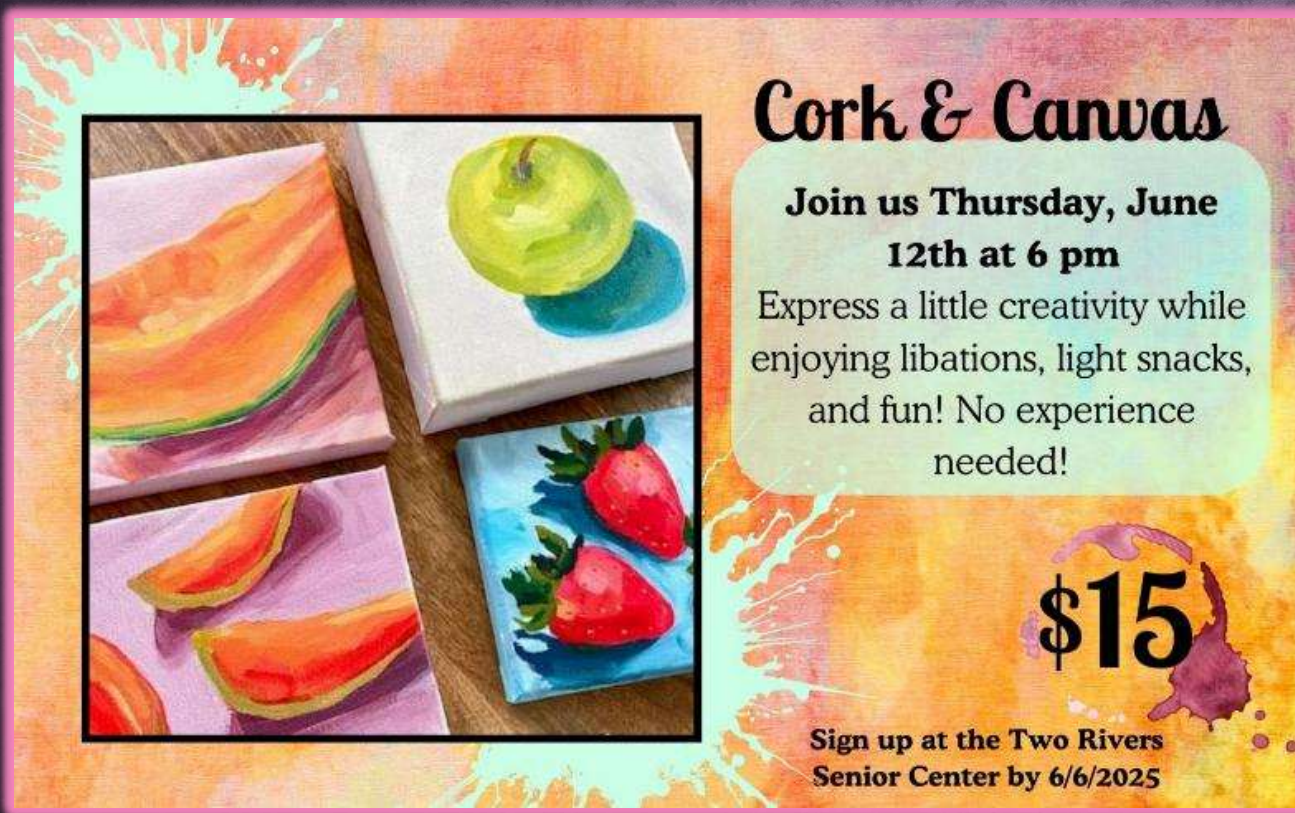
Watch our website and Facebook for updates!
www.two-rivers.org/trwl/page/recycle-event

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c. Friends of Two Rivers Senior Center event, Cork & Canvas,
Monday, June 12, 2025, 5:30PM-8:30PM, at Two Rivers Senior Center



Cork & Canvas

Join us Thursday, June 12th at 6 pm

Express a little creativity while enjoying libations, light snacks, and fun! No experience needed!

\$15

Sign up at the Two Rivers Senior Center by 6/6/2025

The poster for the Cork & Canvas event features a vibrant, abstract background with splashes of orange, yellow, and pink. On the left, there are four small images of painted canvases: one with a green apple, one with a slice of watermelon, one with two strawberries, and one with a slice of orange. The text is centered in a white, rounded rectangle, and the price is prominently displayed in a large, bold font.

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10. Upcoming Events:

d. Community-Wide Rummage Sales, Friday & Saturday, June 13 & 14, 2025

CITY COUNCIL MEETING — JUNE 2, 2025



FRIDAY,
JUNE 13

Two Rivers Community-Wide Rummage Sales

SATURDAY,
JUNE 14

Private sales held
throughout Two Rivers.

•Sellers can also set up in Central Park•

Some pre-sales 4-7 p.m.
Thursday, June 12.



CITY COUNCIL MEETING — JUNE 2, 2025



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B. Status Update/Reports

10. Upcoming Events:

e. Childhood Cancer Walk, Tuesday, June 17, 2025, 6:00PM at Neshotah Park

Two Rivers Optimist Club Childhood Cancer Walk



Meet at the Neshotah Park shelter (the one with the bathrooms at 2111 Pierce St.), make a \$10 donation (not required for walkers 12 and younger) to **Optimist International Childhood Cancer Campaign**, then enjoy a lovely one-mile stroll on the trail along the beach.

For an additional \$5, stay for a burger cookout. Water is included, but feel free to bring along preferred beverages (alcohol is permitted).



If planning to stay for the picnic, RSVP to Judy (920-794-4787 or goodchildmom@gmail.com) or Ann (920-901-6352 or gsheahan@charter.net).

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f. Sundae Thursday, Thursday, June 26, 2025, 5:30PM-8:00PM,
in Central Park West

CITY COUNCIL MEETING — JUNE 2, 2025



Sundae THURSDAY 2025



JUNE 26, 2025

5:30PM - 8PM

**5:30PM ENTERTAINMENT, CHILDRENS'
GAMES & INFLATABLES**

6:00PM ICE CREAM EATING CONTEST

PRE-REGISTER - 920.793.5592

6:45PM MANITOWOC MARINE BAND

In case of inclement weather, the event will move inside to the
JE Community House 1710 W. Park St., Two Rivers, WI

www.exploretworivers.com



9. City Manager's Report

B. Status Update/Reports

10. Upcoming Events

g. Beach Bash, Friday & Saturday, June 27 & 28, 2025 at Neshotah Beach



FRIDAY
JUNE
27



SATURDAY
JUNE
28

Live bands, carnival rides, tournaments, a run/walk and more fun—all at beautiful Neshotah Beach.

Music and carnival kick off at 5 p.m. Friday, and the fun continues 10 a.m.-11:30 p.m. Saturday (don't miss the fireworks show at dusk!).

Proceeds benefit Two Rivers Youth sports.

- DEPOT EXPRESS PERFORMS 5-8 P.M. FRIDAY.
- CHERRY PIE PERFORMS FRIDAY FROM 8:30-11:30 P.M.
- ARILYA HITS THE STAGE SATURDAY 1-5 P.M.
- BOOMBOXX GOES ONSTAGE 5:30 P.M. SATURDAY.
- JUST LIKE PINK PERFORMS SATURDAY AT 8 P.M.

The run/walk is 9 a.m. Saturday. Two distance options: two miles or 5K (3.1 miles). It's for runners, walkers, strollers and dogs. \$20 for adults, \$15 for kids 12 and younger. Sign up online by Friday, June 13 to be guaranteed a shirt in your size. Online registration open until Thursday, June 26. Same-day registration accepted (cash only).

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CITY COUNCIL MEETING — JUNE 2, 2025



h. Cool City Cruise and Car Show, Friday & Saturday, June 27 & 28, 2025,
in Downtown Two Rivers

25th Annual Cool City Cruise & Car Show

Friday: Line up for the **cruise** at UW-Green Bay, Manitowoc Campus, starting at 4 p.m. Depart at 6 for downtown Two Rivers. Cruise hangtags are \$5.

In Central Park West, food trucks and a beverage stand are open 4-9 p.m. Hear live music.

Saturday: Register for the **car show** from 7:30-10 a.m. Registration is \$10 per entry. Pre-entry not available. Entrance for cars in the car show is the intersection of Adams and 18th St. (from the south, take Memorial Drive to Madison St. to 16th St. to Adams; from the north, take 22nd St. to Adams St.).

Show opens to the public at 10 a.m. and closes at 4 p.m. Food trucks and beverage stand open all day. Trophy presentation begins at 2 p.m.



For more info: <https://tworiversmainstreet.com/events/two-rivers/main-street/cool-city-classic-car-cruise-and-show/>

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i. Visit exploretworivers.com for future events

CITY COUNCIL MEETING — JUNE 2, 2025



A screenshot of the Explore Two Rivers Wisconsin website. The header includes the logo, navigation links (Things to Do, Places to Stay, Visitors Guide, About, Opportunity Grant), and a search icon. A red arrow points to the "Events" dropdown menu, which lists: "Submit Your Event to Explore Two Rivers!", "Neshotah Park", "Charter Fishing", "Parks and Trails Directory", "Birding", "Fun on the Farm", "Hike, Bike & Paddle Two Rivers", "Wisconsin Shipwreck Coast", "Parks and Recreation Dept.", and "Group Tour Itineraries". The background image shows a community event with people gathered around a large water fountain. The footer includes the website URL, contact information, and a CivicPlus logo.



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9. City Manager's Report

B. Status Update/Reports

10. Green Bay Packers on May 29 Honored the Two Rivers Police Department with the Packers' "Serve and Protect" Award

From the Nomination:

The Two Rivers Police Department dealt with two high profile child death cases in 2024. This small department worked long hours and extra shifts for months, under a constant microscope, but stuck together, persevered and saw both critical child death cases through. Please know the community was watching and cheering you on then, and now to heal mentally and emotionally from a hard year. It was an amazing thing to see such coordination and camaraderie despite such horrible circumstances in small town Wisconsin.



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10. Green Bay Packers on May 29 Honored the Two Rivers Police Department with the Packers' "Serve and Protect" Award



The Award was accepted on behalf of the Two Rivers Police Department by Assistant Chief Melissa Wiesner, who spoke to the gathering along with Packers President and CEO Mark Murphy



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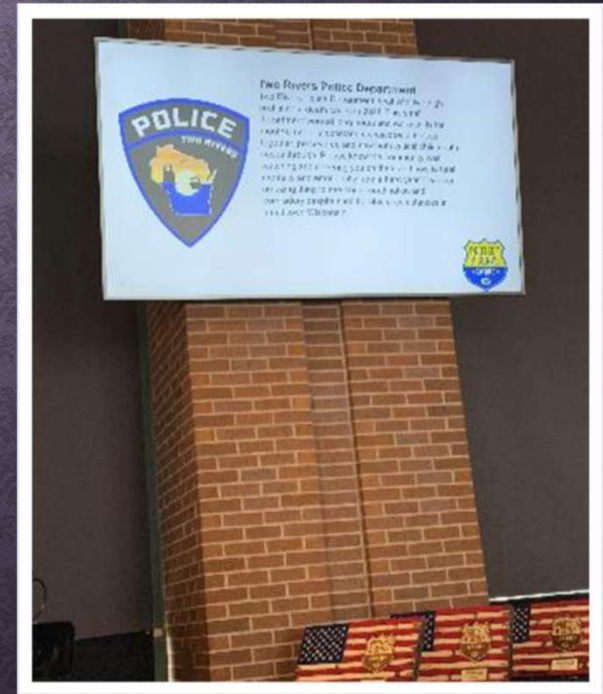


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Photo courtesy of Library Director, Jeff Dawson