

City Manager's Report City Council Meeting May 5, 2025



Photo courtesy of Library Director, Jeff Dawson

9. City Manager's Report

B. Status Update/Reports

1. Staffing Updates

Ongoing Recruitment and Selection Processes:

- **City Planner/
Community Development Director-**
Accepting applications
- **Police Administrative Professional – Evidence Custodian:**
Accepting applications
- **Accounting Clerk-** Reviewing applications

We're Hiring!



**POLICE ADMINISTRATIVE
PROFESSIONAL -
EVIDENCE CUSTODIAN**

Full-Time Position

\$23.00 - \$25.88 per hour

Full-Time Benefits Include:

- Comprehensive Health, Dental, Vision, and Life Insurance
- Health insurance opt-out incentive up to \$5,000 annually
- Free family fitness membership at J.E. Hamilton Community House
- 6.95% matching contribution to Wisconsin Retirement System
- Paid vacation, holidays, and personal holidays
- 8 hours of sick leave accrued per month with ability to be accumulated up to 960 hours.
- 9/9/9/4 weekly schedule and further flexibility with schedule

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1. Staffing Updates (CONTINUED)

Ongoing Recruitment and Selection Processes:

- **City Manager Recruitment-**

Position profile and video have been posted. Application deadline was, April 28, 2025. Next meeting Thursday, May 8 at 3:00 PM

- **Recruitment for Seasonal Positions-**

Now hiring for many Parks and Recreation seasonal positions

- **Other-**Many Summer Seasonal Openings



EXECUTIVE SEARCH: CITY MANAGER TWO RIVERS, WI

Send cover letter, resume, salary history and references to
Public Administration Associates, LLC, by April 28, 2025.

Attn: Kevin Brunner, President
1155 W. South Street Whitewater WI 53190
E-mail: kevin.brunner1013@gmail.com
Phone: 262-903-9509

Confidentiality must be requested by the applicant and cannot be guaranteed for finalists.



Seasonal Job Positions:

- | | | |
|--------------------------------|----------------|--------------------|
| • Concession Stand Coordinator | • Scorekeepers | • Swim Instructors |
| • Concession Stand Cashier | • Umpires | • Park Hosts |
| • Recreation Program Support | • Lifeguards | • Park Maintenance |

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2. Czech Flags Flying in Honor of Liberation Day, May 5, 2025 in Two Rivers' Sister City of Domazlice, Czech Republic

On May 5 in Two Rivers, the United States and Czech flags fly side by side; it's Liberation Day in Domazlice.

Eighty years ago, an advance unit from Gen. Patton's Third Army rolled into the town, the German occupiers fled or were taken as prisoner.

Lt. Col. Matt Konop of Two Rivers led that advance party and liberated his ancestral hometown from Nazi occupation. The townspeople proclaimed, "We are liberated by one of our own!"



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3. Two Rivers Contingent Visiting Domazlice, CZ to Participate in 80th Liberation Day Ceremonies, make Special Presentation on May 5.

Our Two Rivers Sister Cities representatives were honored to ride on Sunday in the Convoy of Liberty in Pilsen, a procession that includes over 400 vintage, WWII era vehicles, plus hundreds of men and women in uniform and in period civilian dress.

The parade started at the outskirts of this major city of the western portion of the Czech Republic, and ended in the heart of the historic downtown, where Two Rivers' own Lt. Col. Matt Konop had announced over loudspeakers in May 1945 that War was over, the Nazis were defeated.

Notable guests for the event included 99 year-old Harry Humason the only WWII veteran of the May 1945 campaign in attendance, and George Patton Waters, grandson of General George Patton.

The number of American flags lining the parade route, and the respect and enthusiasm shown for America at this event are hard to describe, but affirm what our nation has meant, and still means, to the world.



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4. Law Enforcement Memorial Week with Local, County, State Ceremonies, May 15, 2025





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5. National Travel and Tourism Week, Sunday, May 4 through Saturday, May 10, 2025 – Joe Metzen

Background: National Travel & Tourism Week (NTTW) is an annual celebration of the essential importance of the travel industry organized by U.S. Travel Association. NTTW is happening May 4-10, 2025. The Wisconsin Department of Tourism is recognizing the economic and societal benefits of tourism throughout the week.

Tourism in Two Rivers enriches the lives and benefits our local economy.

2023 Wisconsin Tourism Statistics In 2023, the Wisconsin tourism industry:

- Generated a record-breaking \$25 billion in economic impact for back-to-back record years.
- Supported more than 178,000 part- and full-time jobs.
- Welcomed 113 million visits to the state, including a record 45.9 million overnight visits.
- Contributed \$1.6 billion to state and local taxes.
- Updated economic data related to the impact of tourism for 2024 will be released on June 10, 2025.

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6. Travel and Tourism Event – Joe Metzen

This event is a closed event. The Tourism Director will have a report after the event to share with the Council.



EXPLORE
**TWO
RIVERS**
WISCONSIN

National Travel & Tourism Week A Taste of Two Rivers

*You and a guest are invited to
celebrate tourism in Two Rivers.*

MAY 8, 2025
FROM 5PM TO 7PM
FREE TASTING OF LOCAL FOOD
CASH BAR
5:45 TOURISM PRESENTATION

LOCATION
SEPIA CHAPEL WEDDING & EVENT VENUE
1820 JEFFERSON STREET
TWO RIVERS, WI 54241
RSVP BY APRIL 28, 2025 TO
TOURISM@TWO-RIVERS.ORG

Let's celebrate!

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7. New Two Rivers Logowear Available

Logowear is available at City Hall and Schroeder's Department Store



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8. Arbor Day Celebration – Mike Mathis

The Parks and Recreation Department celebrated Arbor Day on April 26 at the Lester Public Library with a tree-felling demonstration and planting new trees. Attendees also learned about the emerald ash borer and other insects. Thank you to the Lester Public Library for the partnership on this project and pictures.



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9. Parks and Recreation, Street Tree Planting Project – Mike Mathis

Parks & Recreation will plant 28 trees across the city at no additional cost to homeowners, funded by taxpayer-supported environmental fees. These trees will replace those removed and fill empty terraces—adding shade, reducing runoff, and enhancing neighborhood beauty.

An additional 60 street trees will be planted on the south side along Roosevelt and nearby streets, supported by a fund for Lake Michigan grant secured by the Lake Michigan Bird Observatory.

STREET TREE PLANTING PROJECT COMING SOON!

The Two Rivers Parks and Recreation Department is excited to announce a new street tree planting project in your neighborhood!

Our goals:

- ✓ Increase beautiful tree-lined streets
- ✓ Improve tree canopy coverage
- ✓ Reduce storm water runoff



WHY PLANT TREES?

- 🌳 Clean the air
- 🌳 Soak up runoff
- 🌳 Reduce utility bills
- 🌳 Boost property values
- 🌳 Beautify your community

**Have questions
or comments?**

- ✉ Email us at
ashhag@two-rivers.org
- ☎ Call us at
920-793-5592

Details:

- ✓ Trees will be selected from a diverse species list to promote resilience and beauty
- ✓ Planting is provided at **no cost** to residents!
- ✓ Two Rivers Parks and Recreation will maintain the trees for their entire lives
- ✓ Not all properties will receive trees - locations will be chosen carefully to protect existing utilities and infrastructure

Let's plant some shade and beautify Two Rivers together! ❤️

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10. Parks and Recreation, Adaptive Paddling Workshop – Mike Mathis

The Adaptive Paddling Workshop, scheduled for May 29–June 1, 2025, is a four-day training focused on adaptive paddling equipment and instructional techniques for individuals with physical disabilities. To date, 7 instructor candidates, 3 students, and 2 lead instructors are registered. The workshop has also generated 9 hotel stays.



**ADAPTIVE
PADDLING
WORKSHOP**

AMERICAN CANOE ASSOCIATION CERTIFIED COURSE

MAY 29 - JUNE 1

TWO RIVERS HIGH SCHOOL
TWO RIVERS, WI

This four-day course will train participants in adapting paddling equipment and instruction for individuals with physical disabilities. Classroom sessions, practical adaptation, and hands-on instruction with volunteer students in both pool and outdoor settings will be included. Paddling experience required.

 WISCONSIN COASTAL
MANAGEMENT PROGRAM

 **FEE: \$425**
REGISTER BY MAY 1

For questions, contact Mike Mathis at mikmat@two-rivers.org or 920-793-5591.

Learn more and register at <https://www.two-rivers.org/parksrec>

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11. LNRP received a \$5,000 WI DNR Surface Water Education Grant

LNRP received a \$5,000 Surface Water Education grant from the WI DNR to revitalize the LNRP partner group Friends of the Twin Rivers (FOTR). The group has been working with the City of Two Rivers to increase the recreational use and watershed ecosystem understanding of these rivers. Provided funds from the grant will support FOTR's mission and programmatic initiatives through the collaboration of a second annual Paddle Palooza event, improving Paddlers Park, and recruiting new membership.



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7. State Highway 42/Memorial Drive Project

State Hwy 42/Memorial Drive



Memorial Drive Project Update

Washington St. Bridge to Close April 21 for 3 weeks

Lunda Construction, subcontractor for deck work on the Washington Street Bridge, will start its work on Monday, April 21.

Expect for the bridge to be closed to all traffic for at least 3 weeks.



- The road is still closed to through traffic but accessible for local traffic
- Vinton is continuing with concrete base patch removal and replacement along the entire stretch.
- Lunda completed the concrete overlay portion of the Washington Street bridge last week.
- Washington Street bridge will remain closed for at least the duration of this week.
- Manholes need to be raised in the Washington Street & 12th Street intersection this week in preparation of the asphalt overlay
- Once the bridge is reopened, the pedestrian detour will be removed.
- Northeast Asphalt is planning on starting a thin skim layer the week of May 12th and planning that all lanes would have that thin layer by the Memorial Day weekend.
- The remaining asphalt work would be completed post Memorial Day.

For more information on this project, go to:
<https://projects.511wi.gov/42twinbridge>

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13. Lead Service Laterals Replacement



As of Monday, April 14, 2025

	4/30/2025	12/31/2024
Public side water services	146	74
Public side sanitary laterals	104	52
Private side water services	44	25
Private side sanitary laterals	18	9

Work under the 2024-25 lead service lateral replacement project started back up in early April. Resurfacing of excavated areas will begin again in-the-near future.

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14. Rush Logistics Ribbon Cutting Ceremony

Rush Logistics groundbreaking ceremony in the Woodland Drive Industrial Park will take place on Tuesday, May 6, 2025, at 2:00 PM.



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15. Upcoming Events

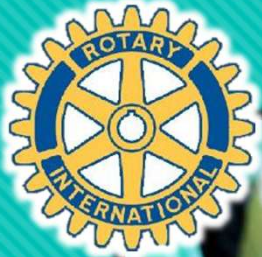
- a. Washington Park Clean-Up, Tuesday, May 6, 2025,
9:00AM-10:00AM, at Washington Park

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Rotary Club Community Service Opportunity

Washington Park Clean-Up



An hour of meaningful community service with the Rotary Club of Two Rivers. Roll up your sleeves and show some love to Washington Park.

Gloves, bags and grabbers provided by Parks & Recreation.

9:00AM – 10:00AM



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b. Coffee with a Cop, Wednesday, May 7, 2025, 10:00AM-11:00AM, at the Senior Center;
Wednesday, May 14, 2025, 10:00AM-11:00AM, at Starbucks

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**Coffee
with a COP**



Join your neighbors and the Two Rivers Police Department Officers for coffee and conversation.

Two Rivers Senior Center
Wednesday, May 7
10:00AM - 11:00AM

Two Rivers Starbucks
Wednesday, May 14
10:00AM - 11:00AM



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c. Two Rivers School District Art Show, Now-May 19, 2025 at Lester Public Library

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Two Rivers School District Art Show

Now – May 19, at Lester Public Library

With three full weeks to explore,
you'll have plenty of time to enjoy hundreds of
amazing student artworks!



Photos from last year's Art Show courtesy of Lester Public Library

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d. Heart-a-Rama, May 8, 9, 10, 2025, 6:00PM in the Community House gym

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♥♥ Heart-a-Rama ♥♥



Heart-A-Rama is like SNL—with skits and local comedy. Performances delight an audience of about 300 each night. A very popular nightly event is the live auction featuring a painted toilet seat signed by cast and crew (referred to as “The Best Seat in the House”). The highly sought-after prizes are bid upon for display in home or business and have sold for as much as \$3,000.

May 8, 9, 10

Doors open at 6 p.m.; auction for best seat in the house starts at 6:40; performances begin at 7.

Food and drinks available for purchase.

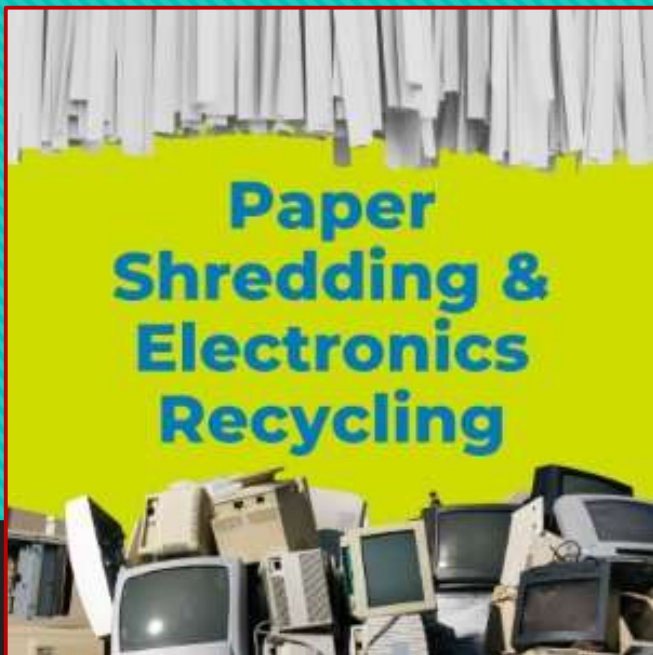
Purchase tickets online <https://heartarama.org/shop/tickets-2025/> for \$21. Tickets are also available for \$20 at Tietz's Piggly Wiggly in Two Rivers and Manitowoc.

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e. Secure Shred & Electronics Drive, Saturday, May 17, 2025, 9:00AM-1:00PM,
at the Community House

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Dispose of sensitive documents. Bring up to five grocery bags' worth of paper for free shredding. Most electronic items are free, though there is a charge for the following:

- \$10 — Refrigerators/freezers, monitors
- \$5 — Items containing freon
(AC units, dehumidifiers, etc.)
- \$15-30 — TVs (fee varies by size)

Not accepted: light bulbs, paints/solvents, and medicine.

9:00AM – 1:00PM
At the Community House

Organized by:

Two Rivers Optimist Club AND
Two Rivers High School Octagon Club

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15. Upcoming Events

f. SnowFest Wine & Beer Walk, Saturday, May 17, 2025, 5:00PM-8:30PM,
Downtown, Two Rivers

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SnowFest Wine & Beer Walk

Saturday, May 17, 2025, 5:00PM – 8:30PM, Downtown Two Rivers



Participating Merchants

Weichert, Realtors CornerStone
Lakeshore Rock & Gem
Wildflower Outdoors
Kurtz's Pub & Deli
Cool City Brewing Company
Ken's Place
Rebel Massage & Energy Works
Crafty Cravings Cafe
Cobblestone Hotel & Suites
Seeds N Beans
Two Rivers Showcase & Music
Center/Cool City Cycles

Tickets available at Weichert, Realtors CornerStone • Online •
Email: tworiverssnowfest@gmail.com

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g. E-Waste Recycling Event, Tuesday, June 10, 2025, 7:30PM-5:00PM,
at 1415 Lake Street

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E-Waste Recycling Event

Tuesday, June 10, 2025
7:30am - 5:00pm



Shared strength through  WPPI Energy

Recycling Fees

- Incandescent Lights—\$0.25 each
- Fluorescent Lights—\$0.25-\$0.75 each
- CFL's—\$0.75 each
- LED Bulbs—\$3.00 each
- Mini Christmas light strings—No Charge
- Non-PCB Ballasts—No Charge (PCB items may be recycled at Manitowoc County Recycling Center)
- Alkaline Batteries—\$1.75 per pound
- Rechargeable Batteries—No charge (must be separated from Alkaline Batteries)
- Televisions 30" or larger—\$30.00
- Console Televisions - \$30.00
- Televisions less than 30" & all types of computer monitors—\$15.00
- No charge for Dehumidifiers, Room A/C units, Dorm-size Refrigerators
- No charge for other electronics including: Microwaves, VCRs, Computers, Laptops, printers, etc.
- No charge for mercury items: relays, thermometers, thermostats, switches

**Drive up, drop-off, watch for signs and
please stay in your vehicle.**

1415 Lake Street · (920) 793-5550
(Across from McDonald's)

Watch our website and Facebook for updates!
www.two-rivers.org/trwl/page/recycle-event



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Photo courtesy of Lester Public Library Director Jeff Dawson