



**CITY OF TWO RIVERS
CITY COUNCIL REGULAR AGENDA
Monday, December 6, 2021 – 6:00 PM
Council Chambers - City Hall
Regular Meeting**

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Larry Thomas, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. INPUT FROM THE PUBLIC

6. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

7. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

8. CITY MANAGER'S REPORT

A. INVITED GUESTS

1. Eagle Scouts Mydasia Zipperer of Two Rivers Scout Troop 6925 and Kimberly Dahl of Two Rivers Troop 925

B. STATUS UPDATE/REPORTS

1. Congratulations to Emilee Rysticken, on Being Selected as the Top Presenter in the New North's NE Regional Business Idea Pitch Event, Based on Her Pitch for The High Lift Coffee Shop, Opening in 2022 at 12th and Madison Streets
2. Room Tax Update
3. Sandy Bay Highlands Lot Sales
4. Winter Parking Ban Status
5. Reminder on Ordinance Requirements for Clearing Snow and Ice from Sidewalks
6. Reminder to Shop Local for Christmas
7. Candidacy Packets Available in Clerk's Office for Those Interested in Running for City Council

8. Recent Events: Hometown Christmas Parade, Saturday, November 27
 9. Upcoming Events:
 - a. Senior Center Christmas Baskets Raffle, December 6-10, 9:00 AM -3:00 PM
 - b. Senior Center Sweet Treats for the Holidays, Thursday, December 9
 - c. Family Sledding Night, Friday, December 17, Washington Park, 6:00 PM
 - d. City to City Candy Cane Hunt, Saturday, December 18
 10. Other
- C. LEGISLATIVE UPDATE
1. Governor Evers on December 3 Signed Dredging Bill, sponsored by Senator Jacque and State Representative Shae Sortwell

9. CONSENT AGENDA

- A. Presentation of Minutes
1. Regular City Council - November 15, 2021
 2. Work Session City Council- November 29, 2021

Recommended Action:

Motion to waive reading and adopt the minutes

- B. Reports:
1. Minutes of Meetings
 - a. Plan Commission, November 17, 2021
 - b. Board of Appeals, November 17, 2021
 - c. Personnel and Finance Committee, November 17, 2021
 - d. Business Improvement District (BID) Board, December 1, 2021
 - e. Room Tax Commission, October 21, 2021

Recommended Action:

Motion to receive and file

- C. Finance Reports October 2021
- a. Debt Service
 - b. General Fund
 - c. Lester Public
 - d. Utilities Financial Report

Recommended Action:

Motion to receive and file

- D. Recommendations from Plan Commission Meeting of November 17, 2021
1. Conditional Use Permit for Drive-Thru Facility at Cool City Brewing, 1718 W. Park St.

Recommended Action:

Motion to schedule a public hearing on Monday, December 20, 2021 at 6:00 PM

- E. Summary of Verified Bills for the Month of November 2021 for \$2,476,429.58

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

10. CITY COUNCIL - FORMAL ITEMS

- A. Ordinance Repealing Municipal Code Section 10-1-18.5 and Recreating it as 4-1-14, entitled "Wireless Communications Facilities in the Right-of-Way"
Recommended Action:
Motion to waive reading and adopt the ordinance
- B. Resolution Approving List of Chief Inspectors, Election Inspectors, and Special Voting Deputies for 2022-2023 Elections
Recommended Action:
Motion to approve
- C. Resolution Adopting General Fund Budget for the Fiscal Year Ending December 31, 2022
Recommended Action:
Motion to waive reading and adopt the Resolution, as recommended by the City Manager and the Personnel and Finance Committee
- D. Resolution Adopting Budgets for Other Funds (Capital Projects Funds, Special Revenue Funds and Utility Funds) for the Fiscal Year Ending December 31, 2022
Recommended Action:
Motion to waive reading and adopt the Resolution, as recommended by the City Manager and the Personnel and Finance Committee
- E. Resolution Adopting Debt Service Fund Budget for the Fiscal Year Ending December 31, 2022
Recommended Action:
Motion to waive reading and adopt the Resolution, as recommended by the City Manager and the Personnel and Finance Committee
- F. Resolution Adopting Tax Levy for the Fiscal Year Ending December 31, 2022
Recommended Action:
Motion to waive reading and adopt the Resolution, as recommended by the City Manager and the Personnel and Finance Committee
- G. Resolution Approving Business Improvement District Levy and Assessment Rate for 2022
Recommended Action:
Motion to waive reading and adopt the resolution, consistent with the budget adopted by the Main Street Board, as recommended by the Business Improvement District Board

11. FOR INFORMATION ONLY

- A. City Council Regular Meeting, Monday, December 20, 2021, 6:00 PM
- B. No City Council Work Session Meeting on Monday, December 27, 2021, 6:00 PM

12. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a

closed session

- Discuss Possible City Assistance to Development Projects

13. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

14. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
REGULAR MEETING
NOVEMBER 15, 2021 – 6:00 PM
Council Chambers – City Hall
MINUTES**

- 1) CALL TO ORDER** by Council President Wachowski at 6:01 p.m.
- 2) PLEDGE OF ALLEGIANCE**
- 3) ROLL CALL BY CITY CLERK**

Attendee Name	Title	Status
Adam Wachowski	President	Present
Bill LeClair	Councilmember	Present
Bonnie Shimulunas	Councilmember	Present
Darla LeClair	Vice-President	Present
Jeff Dahlke	Councilmember	Present
Jay Remiker	Councilmember	Excused
Tracey Koach	Councilmember	Present
Mark Bittner	Councilmember	Present
Larry Thomas	Councilmember	Present

Also present were: Ross Blaha, Water Utility Director; Dave Buss, Finance Director; Steve Denzien, Fire Chief; Brian Kohlmeier, Police Chief; Jim McDonald, Public Works Director; Rick Powell, IT Supervisor; Elizabeth Runge, Community Development Director/City Planner; Terri Vosters, Parks & Recreation Director; Greg Buckley, City Manager; and Jack Bruce, City Attorney.

- 4) CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

None.

- 5) PUBLIC HEARING**

None.

- 6) INPUT FROM THE PUBLIC**

Dean LaRose, 1629 Hawthorne Avenue, asked why the City is moving all voting in the City to churches and questioned whether or not the City has to pay for the use of the churches when using City facilities could be done at no additional cost.

Council President Wachowski explained the City Clerk and City Council's reasons for consolidating from four to two polling locations, and noted that the locations at St. Peter the Fisherman Church and Abundant Life Church offer convenient parking, good handicapped accessibility, and adequate interior space for serving as polling places. He

added that, due to security concerns, local schools were no longer appropriate for use as polling locations. The City Manager pointed out that two of the four polling places previously used by the City were in church buildings.

7) COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmembers Dahlke and Wachowski reported that they received inquiries about why the City is only conducting voting in churches.

8) COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Bittner reported that the Personnel and Finance Committee will be holding a budget review session on Wednesday, November 17th at 6:30 p.m. He also reported that the Room Tax Commission will be meeting on Thursday, November 18th at 10:00 a.m.

9) CITY MANAGER'S REPORT

A. INVITED GUESTS

None.

B. STATUS UPDATE/REPORTS

1. Sale of Land at Woodland Industrial Park to Sleger Holdings, LLC for New Facility
Mr. Buckley reported that the sale of land at the Woodland Industrial Park to Sleger Holdings, LLC for a new facility closed on Friday, November 12th for a purchase price of \$50,270. The site will be the new home for All Energy Management, LLC. The project has an early start permit for footings and foundations for the 12,000 square foot facility plus two small wind energy turbines to help meet its energy needs. The estimated \$1.3 million project is being assisted with a \$250,000 TIF grant.
2. Sale of Personal Property at Former Schwarz Pub & Grill to Investors Community Bank
Mr. Buckley reported that the personal property at the former Schwarz Pub & Grill at 1509 Washington Street, on which the City had a first lien, has sold to Investors Community Bank for \$30,000. The funds have been deposited back into the City's Economic Development Revolving Loan Fund. Investors Community Bank, which acquired the property through foreclosure, has the real estate and contents up for sale through Creative Business Systems.
3. Room Tax Update
Mr. Buckley reported that room tax revenue continues at a record pace in 2022, with collections through September totaling \$198,434. Total revenues for the year are likely to top \$225,000, an increase of more than 50% over 2021, which was the City's best year ever for room tax revenues.
4. Sandy Bay Highlands Subdivision Lot Sales

Mr. Buckley reported that three lots have been sold so far in 2021 in the Sandy Bay Highlands Subdivision and four more are under contract for closing in November. Revenue to the City from lot sales in 2021 is projected at \$197,000, after payment of realtor commission and closing costs. The averaged assessed valuation for developed lots in the subdivision is about \$235,000, more than twice the average assessed valuation for single-family homes in the City.

5. West River Lofts Project

Mr. Buckley reported that site and architectural plans for the West River Lofts project, a 54-unit apartment development located on vacant land adjacent to the former Eggers West plant, were approved by the Plan Commission on November 8th. Developers hope to begin construction in early 2022.

6. Fall Leaf Pickup Continues Through November

Mr. Buckley reported that leaf collection continues through November. The leaf pickup schedule remains the same with east side on Mondays, the north side between the rivers on Tuesdays, Wednesdays, and Thursdays, and the south side on Fridays. Due to the unseasonably warm fall temperatures and leaves still on many trees, the pickup may extend into early December if weather permits.

7. Winter Parking Ban Begins December 1

Mr. Buckley reported that winter parking restrictions are in effect December 1st to March 15th. During this period parking is prohibited on any public street or in any municipal parking lot between 1:00 AM and 6:00 AM. In business areas, parking is limited to one hour between 1:30 AM and 6:00 AM. Parking is allowed on Christmas Day and New Year's Day unless a snow emergency is declared.

Enforcement of the parking ban may be suspended at various times during the winter, depending on current conditions, the extended weather forecast, and the status of snow or ice cleanup activities following storm events. Residents can follow the Two Rivers Police Department and Two Rivers City Hall Facebook pages for updates.

8. Recent Events: Main Street The Great TRivia Contest, Friday, November 12, 2021

Mr. Buckley reported that the Two Rivers Main Street held the Great TRivia Contest on Friday, November 12th and congratulated the winners. The next Great TRivia Contest will be held on March 11th, at the Community House gym.

9. Upcoming Events: Main Street Hometown Christmas Parade, Saturday, November 27, 2021, 5:30 PM, Downtown

Mr. Buckley reported that the Shop Early/Shop Local Promotion is going on from November 15th to 27th and the Main Street Hometown Christmas Parade is Saturday, November 27th at 5:30 PM in downtown.

10. Other

Mr. Buckley reported that the new loader for the Department of Public Works has arrived and is in service. This 2021 capital expenditure item replaces a 1999 unit and had a purchase price of \$245,750.

Mr. Buckley reported that the Madison Street reconstruction project from 19th to 22nd Street is now complete.

Mr. Buckley reminded property owners that snow and ice must be cleared from sidewalks within 24 hours of a snowfall. New in 2021, for the second and any subsequent violations of the ordinance within any November 1 through April 30 period, the owner of the property may be subject to a forfeiture of \$150 plus court costs, in addition to any billing for snow and ice removal by the City.

C. LEGISLATIVE/INTERGOVERNMENTAL

1. Tourism Services – Recent Meetings of Room Tax Commission
2. Federal Infrastructure Bill
3. Other

Mr. Buckley reported that representatives from the Army Corp of Engineers Chicago District visited with City officials recently to discuss the ongoing concern with the harbor surge and condition of the top of the north pier to improve access to the north pier.

Mr. Buckley also distributed copies of the League of Wisconsin Municipalities' legislative bulletin. He reported that the League continues to oppose the verbiage on the proposed mandates relative to municipal zoning practices related to workforce housing that are contained in Senate Bill 608 and the prohibitions on certain assessment policies such as using the income approach, contained in Senate Bill 630 and Assembly Bill 610.

10) CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council – November 1, 2021

Recommended Action:

Motion to waive reading and adopt the minutes

B. Reports

1. Minutes of Meetings:
 - a. Plan Commission, November 8, 2021
 - b. Personnel & Finance Committee with Public Utilities, November 3, 2021
 - c. Lester Public Library, October 12, 2021
 - d. Room Tax Commission, November 4, 2021
 - e. Advisory Recreation Board, November 9, 2021
 - f. Central Park West 365 Special Planning Committee, November 11, 2021
2. Department Reports, October 2021

- a. City Clerk
 - b. Community Development
 - c. Electric
 - d. Fire
 - e. Inspections
 - f. Library
 - g. Parks & Recreation
 - h. Police
 - i. Public Works
 - j. Safety
 - k. Water
- 3. Summary of Verified Bills for the Month of October 2021 for \$2,328,814.07
 - 4. Finance Reports September 2021
 - a. Debt Service
 - b. General Fund
 - c. Lester Public Library
 - d. Utilities Financial Report

Recommended Action:

Motion to receive and file

C. Request to Annex a 7.1 Acre Parcel Located in the 4100 Block of Riverview Drive, a Permanent R-1 Single Family Residence District Zoning, Submitted by Daniel and Sandra Klein (property owners) and Patrick Matthias (buyer)

Recommended Action:

Motion to set Public Hearing for Monday, December 20, 2021 at 6:00 pm subject to any requirements of the Department of Administration

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Darla LeClair
SECONDER:	Larry Thomas
AYES:	Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas
ABSENT:	Jay Remiker

11) CITY COUNCIL - FORMAL ITEMS

- A. Ordinance Repealing Municipal Code Section 10-1-18.5 and Recreating it as 4-1-14, Entitled "Wireless Communications Facilities in the Right-of-Way"

Recommended Action:

Motion to waive reading and adopt the ordinance

Motion to table this item until the next meeting when the appropriate ordinance revision can be provided to Council.

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER: Jeff Dahlke
SECONDER: Tracey Koach
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas
ABSENT: Jay Remiker

- B. City Manager's Recommended Appointment to Library Board – Ned Guyette to Fill the Unexpired Balance of Larry Thomas's Citizen Member Term, to May 1, 2022

Recommended Action:

Motion to approve the appointment, as recommended by the City Manager

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER: Larry Thomas
SECONDER: Tracey Koach
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas
ABSENT: Jay Remiker

- C. City Manager's Recommended Appointment to Advisory Recreation Board – Jason Scharping for a Term Expiring May 1, 2024

Recommended Action:

Motion to approve the appointment, as recommended by the City Manager

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER: Tracey Koach
SECONDER: Bill LeClair
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas
ABSENT: Jay Remiker

- D. Resolution Ordering a Special Election to Elect a Council Member for a Two-Year Term to be held Concurrently with the 2022 Spring Election

Recommended Action:

Motion to waive reading and adopt the resolution

RESULT: APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER: Larry Thomas
SECONDER: Tracey Koach
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas
ABSENT: Jay Remiker

E. Audit Services Contract with CliftonLarsonAllen LLP (CLA)

Recommended Action

Motion to authorize the City Manager to sign a letter of agreement to provide financial report preparation and auditing services for a three-year period

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER: Bill LeClair
SECONDER: Jeff Dahlke
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas
ABSENT: Jay Remiker

F. Resolution Approving Final Design Concept for Central Park West

Recommended Action

Motion to read and adopt the resolution

Mr. Buckley read the resolution.

RESULT: APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER: Mark Bittner
SECONDER: Bill LeClair
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Tracey Koach, Mark Bittner, Larry Thomas
NAYS: Jeff Dahlke
ABSENT: Jay Remiker

12) FOR INFORMATION ONLY

- A. City Hall Closed for Thanksgiving, Thursday & Friday, November 25 & 26, 2021
- B. City Council Work Session Meeting, Monday, November 29, 2021, 6:00 PM – Includes Hearing on 2022 Budget
- C. City Council Regular Meeting, Monday, December 6, 2021, 6:00 PM – Includes Action on 2022 Budget
- D. Nomination Papers for City Council Candidates in the April 2022 election will be available starting December 1, 2021 and three-year term papers must be filed on

or before Tuesday, January 4, 2022 at 5:00 PM in the City Clerk's office; Papers for the two-year term must be filed on or before Tuesday, January 11, 2022 at 5:00 PM in the City Clerk's office. Notification of non-candidacy by current Councilmembers must be filed by Friday, December 24, 2021 at 5:00 PM in the City Clerk's office.

13) CLOSED SESSION

Motion to enter into closed session at 7:06 pm per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- Discuss Proposals Received for Purchase of City-Owned Former Paragon Property
- Discuss Matters Pertaining to the Sale of Other City-Owned Property

RESULT: APPROVED BY ROLL CALL VOTE [UNANIMOUS]

MOVER: Tracey Koach

SECONDER: Jeff Dahlke

AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas

ABSENT: Jay Remiker

14) RECONVENE IN OPEN SESSION

Motion to reconvene in open session at 8:26 pm to consider possible actions in follow-up to closed session discussions.

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]

MOVER: Bill LeClair

SECONDER: Larry Thomas

AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas

ABSENT: Jay Remiker

Motion to authorize a refund of the \$5,000 deposit submitted by Tim Klein for the purchase of 2023 Washington Street.

RESULT: APPROVED BY ROLL CALL VOTE [UNANIMOUS]

MOVER: Jeff Dahlke

SECONDER: Larry Thomas

AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas

ABSENT: Jay Remiker

Motion to offer for sale the property at 2023 Washington Street for a purchase price of \$10,000 with a minimum investment in the property of \$100,000.

RESULT: APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER: Mark Bittner
SECONDER: Bill LeClair
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Mark Bittner, Larry Thomas
ABSTAIN: Tracey Koach
ABSENT: Jay Remiker

Motion to accept the offer to purchase for the former Paragon property, 606 Parkway Blvd., from Art Dumke subject to final review by the City Attorney.

RESULT: APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER: Larry Thomas
SECONDER: Darla LeClair
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas
ABSENT: Jay Remiker

Councilmember Wachowski noted that he would prefer that the City require non-refundable earnest money, but still offered support of the motion.

15) ADJOURNMENT

Motion to dispense with the reading of the minutes and adjourn at 8:31 pm.

RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER: Jeff Dahlke
SECONDER: Darla LeClair
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Mark Bittner, Larry Thomas
ABSENT: Jay Remiker

Jamie Jackson
City Clerk

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
WORK SESSION
Monday, November 29, 2021 – 6:00 PM
Council Chambers – City Hall
MINUTES**

1. Call to Order by President Adam Wachowski at 6:00 PM.

2. Roll Call

Attendee Name	Title	Status	Arrived
Adam Wachowski	President	Present	
Bill LeClair	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Darla LeClair	Councilmember	Present	
Jeff Dahlke	Councilmember	Present	
Jay Remiker	Councilmember	Absent	
Tracey Koach	Councilmember	Present	
Mark Bittner	Councilmember	Excused	

Also present were Ross Blaha, Water Utility Director; Dave Buss, Finance Director; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Jim McDonald, Public Works Director; Terri Vosters, Parks & Recreation Director; and Greg Buckley, City Manager.

Motion to allow remote participation in both open and closed session discussions by Councilmembers B. LeClair and D. LeClair.

RESULT:	APPROVED WITH VOICE VOTE [5-0]
MOVER:	Jeff Dahlke, Councilmember
SECONDER:	Larry Thomas, Councilmember
AYES:	Adam Wachowski, Bonnie Shimulunas, Jeff Dahlke, Tracey Koach, Larry Thomas
NAYS:	None
ABSTAIN:	Bill LeClair, Darla LeClair

3. Public Hearing

- A. Proposed 2022 City Budget – Brief Review by City Manager, Including Review of Budget-Related Resolutions to be Presented for City Council Action at the Special City Council meeting on December 6, 2021

Mr. Buckley reviewed the budget highlights and changes to the City Manager's proposed 2022 budget based on the Committee's review. Further changes based on Council discussion and City Manager recommendations will be included in the final budget presented for adoption on December 6, 2021.

Finance Director Dave Buss reviewed the resolutions being presented to the Council for approval on December 6, 2021 at the regular Council meeting.

Mr. Buckley also reviewed a summary of the anticipated general obligation borrowing and capital plan from 2022-2026.

Council President Wachowski opened the public hearing at 6:52 PM and made three calls for public input. There were no members of the public present and wishing to comment during the public hearing. The public hearing was closed.

There was no action by the Council at this meeting.

4. Action Items

A. Letter to Waukesha Mayor and City Council, Expressing Condolences and Support in Wake of November 21 Tragedy

Mr. Buckley provided a draft of a letter to the Waukesha Mayor and City Council expressing condolences and solidarity in the wake of the November 21 tragedy.

Council unanimously supported the issuance of the letter.

B. Further Consideration of Terms for Sale of Property at 2023 Washington Street

Councilmember Koach recused herself from the discussion regarding this agenda item, leaving the meeting room.

Mr. Buckley presented a draft request for proposals for the property located at 2023 Washington Street.

Council provided additional direction to Staff for amending the evaluation of proposals on the buyer's experience in the industry to not preclude proposals from new business ventures or start-ups.

Council discussed whether preference would be given to taxable entities vs. tax exempt entities in the evaluation of proposals received for 2023 Washington Street. Council suggested that they would entertain proposals from both taxable and tax exempt entities with the preference that tax exempt entities be subject to a payment in lieu of taxes.

The Council suggested moving the proposal submittal due date up to Friday, January 14, 2022 at 12:00 PM (noon); proposals will be forwarded to the City Council for preliminary consideration at the Council meeting on January 17. Mr. Buckley stated that the final request for proposals will be shared with the Council and distributed publicly by the end of the week.

5. Discussion Items

Councilmember Koach re-joined the meeting at this point.

A. Recap/Feedback of Discussion on Winter Parking

Mr. Buckley and Police Chief Kohlmeier recapped the winter parking ordinance which goes into effect December 1, 2021. The forbearance of the enforcement of the winter parking ordinance will be decided on based upon the forecasted weather, snow accumulation, and expected duration of clean-up activities. Any breaks in enforcement of the ordinance will be communicated publicly on the City Hall and Police Department Facebook pages.

B. Cancel Work Session Meeting on December 27, 2021

Mr. Buckley communicated that the December Work Session meeting will be canceled unless the need to hold such meeting arises. Council members indicated their concurrence with cancelling the December Work Session.

6. Closed Executive Session

Motion to enter into closed session at 7:30 pm per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- Discuss Purchase of City-Owned Former Paragon Property
- Discuss Matters Pertaining to the Sale of Other City-Owned Property

RESULT: APPROVED WITH ROLL CALL VOTE [UNANIMOUS]

MOVER: Larry Thomas, Councilmember

SECONDER: Bonnie Shimulunas, Councilmember

AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Larry Thomas

NAYS: None

7. Reconvene in Open Session

Motion to reconvene in open session at 7:39 pm to consider possible actions in follow-up to closed session discussions.

RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS]

MOVER: Jeff Dahlke, Councilmember

SECONDER: Tracey Koach, Councilmember

AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Larry Thomas

NAYS: None

Motion to authorize the City Manager and City Clerk to sign a purchase agreement with TRIVERS, LLC for the purchase of 606 Parkway Blvd., the former Paragon Property as presented in closed session with the changes recommended by the City Attorney and with the change in the LLC name. (Agreement approved on November 15, 2021 was with Dumke Associates, LLC.)

RESULT: APPROVED WITH ROLL CALL VOTE [UNANIMOUS]

MOVER: Jeff Dahlke, Councilmember

SECONDER: Tracey Koach, Councilmember

AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Tracey Koach, Larry Thomas

NAYS: None

8. Adjournment

Motion to dispense with the reading of the minutes and adjourn at 7:40 pm.

RESULT: **APPROVED WITH VOICE VOTE [UNANIMOUS]**

MOVER: Jeff Dahlke, Councilmember

SECONDER: Larry Thomas, Councilmember

AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke,
Tracey Koach, Larry Thomas

NAYS: None

Jamie Jackson
City Clerk



PLAN COMMISSION
WEDNESDAY, NOVEMBER 17, 2021 – 6:00 PM
COUNCIL CHAMBERS - CITY HALL

MINUTES

1. Call to Order

Chairman Buckley called the meeting to order at 6:00 PM.

2. Roll Call

Present: Greg Buckley, Rick Inman, Kay Koach, Jim McDonald. Adam Wachowski arrived at 6:09 PM.

Attended remotely: Kristin Lee

Excused: Eric Pangburn

Also Present: Curt Andrews, Barry Krahn, City Planner Elizabeth Runge and City Clerk Jamie Jackson.

3. Action Items

- A. Review Site and Architectural Plans for Cool City Brewery, 1718 West Park Street, in the B-1 Business District

Mr. Andrews introduced the project which includes a brew pub with indoor and outdoor seating, food and drink options, interior occupancy of 140 people and will create 25 - 35 new jobs.

Ms. Runge provided information related to traffic flow on the premises, off-street parking, licensing and on-going discussions related to dumpster services.

Motion to approve as submitted subject to the following:

- Any requirements of the City Engineering, Utility and Water Department Directors
- Approval of a conditional use permit for the drive-thru component
- Agreement with the City/Park and Recreation Department for shared use of a dumpster. Otherwise, City staff shall review the dumpster location for the sole use of Cool City Brewery, including the dumpster enclosure.
- Any future signage required approval in accord with the City's Sign Code.
- All required permits for operations and construction are to be obtained prior to construction.

Result: Approved by Roll Call Vote

Mover: Jim McDonald

Second: Adam Wachowski

Voting For: Gregory Buckley, Rick Inman, Kay Koach, Kristin Lee

Voting Against: None

- B. Request for Conditional Use Permit for a drive-thru facility at Cool City Brewery, 1718 West Park Street, in the B-1 Business District

The draft permit was distributed and reviewed. The permit will not lapse upon a change in ownership or tenancy. Include hours of operation for drive-thru being 6AM - 11PM.

Mr. Andrews questioned if Landscape Plans need to be submitted for review. Ms. Runge recommended staff level review with the understanding that the plans would be appealable to the Plan Commission.

Motion to recommend for approval with the revision noted and forward to Council for public hearing.

Result: Approved by Roll Call Vote

Mover: Kay Koach

Second: Jim McDonald

Voting For: Gregory Buckley, Rick Inman, Kristen Lee, Adam Wachowski

Voting Against: None

4. Adjournment

Motion to adjourn at 6:30 PM.

Result: Approved by Voice Vote

Mover: Adam Wachowski

Second: Rick Inman

Voting For: Gregory Buckley, Kay Koach, Kristen Lee, James McDonald

Jamie Jackson



BOARD OF APPEALS

November 17, 2021

MINUTES

1. Call to Order

Chairman Jones called the meeting to order at 5:00 PM.

2. Roll Call

Present: Randall Ammerman, Preston Jones and Jayne Rulseh. Also Present: Joel VanEss, Joe Partipilo, City Planner Elizabeth Runge and City Clerk Jamie Jackson.

3. Statement of Public Notice

Ms. Runge confirmed the statement of public notice.

4. Approval of Minutes - May 19, 2020

Motion by Mr. Ammerman and seconded by Ms. Rulseh to approve the minutes. Motion carried by unanimous voice vote.

5. Public Hearing

Mr. VanEss presented an overview of the applicant's request citing environmental issues make this a difficult site for development.

Ms. Runge provided a project overview and actions to date related to this project.

Chairman Jones opened the public hearing. During the first call, Joe Partipilo addressed the Board. Concerns regarding affordable housing development and contamination. Seeing no one else, Chairman Jones closed the first call. Chairman Jones opened the second call, seeing no one, the second call was closed. Chairman Jones opened the third call, seeing no one, the third call was closed.

6. Action to be Taken

No discussion by the Board.

Motion by Ms. Rulseh and seconded by Mr. Ammerman to grant the variance due to the existence of an unnecessary hardship which is the considerable contamination of the property, the unique physical characteristics of the property which limit the property's development and because the decrease in setbacks will have no adverse effect to the protection of the public interest. Upon a unanimous roll call vote, motion carried.

7. Adjournment

Motion by Mr. Ammerman and seconded by Ms. Rulseh to adjourn at 5:25 PM. Motion carried on unanimous voice vote.

**CITY OF TWO RIVERS CITY COUNCIL
PERSONNEL AND FINANCE COMMITTEE
Wednesday, November 17, 2021
6:30 PM
3rd Floor City Council Chamber – City Hall**

Call to Order

The meeting was called to order by Committee Chairman Bittner at 6:37 PM

Roll Call

Committee Members present were Mark Bittner, Adam Wachowski, and Jeff Dahlke. Members of City Staff present were Gregory Buckley, City Manager; Jeff Dawson, Library Director; Jim McDonald, City Engineer; Brian Kohlmeier, Police Chief; Ben Meinnert, Police Assistant Chief; Elizabeth Runge, Community Development; Steve Denzien, Fire Chief (arrived at 7:04pm); Terri Vosters, Parks and Recreation Director; and David Buss, Finance Director.

Further Discussion of Proposed 2022 General Fund and Capital Project Fund Budgets, 2022 and Future Capital Years, Capital Projects Borrowing and the Project Impact of that Borrowing on Future Tax Rates and Budget Wrap-up

City Manager Buckley presented proposed Tax Rates for 2022 and projections for tax rates into the future based upon the future of debt service payments and levies. Also presented were budget alternatives for the consideration of the committee if they see the need to reduce the 2022 City levy.

The committee discuss a possible additional change: using Room Tax money to cover the beach grooming function of the General Fund Parks budget to reduce the Property Tax Levy. The City Manager cautioned against such a change, noting that nearly \$40,000 in Room Tax funding is already going to the General Fund, plus \$20,000 earmarked for Memorial Drive Wayside maintenance. Out of \$200,000 in estimated room tax revenues for 2022, that only leaves about \$140,000 for tourism promotion activity—an area where Two Rivers may need to go “on its own,” given Manitowoc’s decision to exit the MAVCB.

Following discussion, the Committee recommended that the Fund Balance in the Debt Service Fund of \$29,266 be spent down in 2022 and that a transfer of \$30,000 be done from TID 8 to offset principal and interest payment related to Street Construction of 24th, 25th, and Monroe Streets; these changes would be used to reduce the Debt Service Property Tax Levy by \$59,266.

With the changes, the City Property Tax Levy would be \$5,242,539 (\$2,230,500 General Fund, \$2,380,752 Debt Service, and \$631,287 Library). Motion made by Wachowski, seconded by Dahlke, to recommend this adjusted property tax levy to the City Council as part of the presented budget, resulting in a 1.79% property tax rate increase, compared with the rate increase of 2.94 percent proposed in the City Manager’s original budget proposal. Motion carried

Motion made by Wachowski, seconded by Dahlke, to recommend to City Council the General Fund budget to City Council as presented. Motion carried.

Motion made by Wachowski, seconded by Bittner, to recommend the Capital Projects budgets to City Council with previously presented modifications for the Fire Equipment, Police Equipment, and splitting the Central Park project borrowing between 2022 and 2023. Motion carried.

Motion made by Wachowski, seconded by Bittner, to recommend to City Council the revised Debt Service budget to City Council reflecting the transfer from TID 8 and the use of Fund Balance mentioned

above. Motion carried

Motion made by Bittner, seconded by Dahlke, to recommend to City Council the revised TID 8 budget to City Council reflecting the \$30,000 transfer to the Debt Service Fund mentioned above. Motion carried.

Next Meeting Date

The Committee is scheduled to meet on December 15, 2021, at 6:00pm in the 3rd Floor Committee Room at City Hall. Items to be included on the agenda: Review of Strategic Goals with discussion of a date to present to Council, an Employee Evaluation process, progress on the Fisher Hamilton Scientific property, and review of the Room Tax Commission.

Adjournment

Motion was made by Wachowski, seconded by Bittner, to adjourn the meeting at 8:17pm. Motion carried.

Respectfully Submitted,



David Buss, Finance Director

CITY OF TWO RIVERS
Business Improvement District (BID) Board

Wednesday, December 1, 2021
12:00 PM
Council Chambers, 3rd Floor – City Hall

MINUTES

Call to Order

The meeting was called to order by City Manager Greg Buckley at 12:10 P.M.

Roll Call

Members Present: Chow Chong, Tom Christiansen, Bill Kiel, Amy MacMillan, Marv Moore and Jim VanLanen, Jr. Members absent and excused: Bob Fox.

Also present were: Main Street Executive Director Roger Russove and City Manager Greg Buckley.

Mr. Buckley noted that Bob Fox had planned on attending this meeting, but had e-mailed him earlier in the day to advise that he would be unable to attend.

Review 2022 BID Operating Plan./2022 Main Street Budget

Mr. Russove reviewed the 2022 Main Street budget as adopted by the organization's Board of Directors.. Budgeted revenues total \$143,000, supporting budgeted expenditures of \$142,400. A continued BID assessment rate of \$1.425 per thousand of assessed value is proposed to support that budget—a rate unchanged since establishment of the BID and the Two Rivers Main Street program in 1996. Anticipated revenue from the BID levy is \$40,000, up about \$2,000 over 2020, mostly due to the full value of the Cobbestone Hotel hitting the tax rolls.

Mr. Russove noted that Main Street's revenues for 2021 have run about \$10,000 below budget. He noted that the Cool City Classic Car Show had taken a revenue hit due to rainy weather on that Saturday.

Mr. Russove also provided a summary of highlights of Two Rivers Main Street's Budget and Work Plan for 2022, including:

- Continued sign, façade and business start-up grant programs, funded in cooperation with the City of Two Rivers.
- Improving on the hanging planters that were first purchased and deployed in 2021
- Bringing back the Bryan Lee Blues Festival, originally planned as a "one time only" event for 2021, as an annual downtown event.
- Installing information kiosks, recently delivered from the manufacturer, at the beach and Spirit of the Rivers wayside, plus possibly placing a third kiosk downtown.

Mr. Russove also reported that the Main Street board of directors is currently engaged in strategic planning for the coming year.

Mr. Buckley pointed out that, as in 2021, the City does not plan to provide for a direct contribution to Main Street from the 2022 City Budget. The City is, however, budgeting a total of \$20,000 each from its Economic Development Fund and TID No. 8 (old high school TID) to assist Main Street with façade, sign, and business start-up grants. The City had provided \$6,000 in support of the Main Street budget in prior years.

Mr. Buckley asked Mr. Russove about Main Street's expected year-end fund balance. Mr. Russove responded that he projects the 2021 year-end fund balance to be near zero or showing a small deficit

Mr. Moore asked if the 2022 revenue numbers might be too optimistic. Mr. Russove responded that the revenue numbers for 2022 basically represent a "return to normal." He added that, on the spending side, the budget provides the ability to hire a part-time office assistant. He stated that such additional staff assistance is needed if the organization is going to sustain the anticipated number of special events. The position has been budgeted but unfilled for the past two budgets.

There was also discussion between BID Board members, Mr. Russove and Mr. Buckley regarding future tourism promotion and development activities, now that the City of Manitowoc has announced plans to break off from the Manitowoc Area Visitor and Convention Bureau.

Recommend Proposed 2021 BID Assessment Rate and Levy in Support of 2022 Main Street Program Budget

Following discussion, Ms. MacMillan moved, supported by Mr. Moore, to approve an assessment rate of \$1.425 per thousand dollars of assessed valuation for the 2021 tax bills in support of the 2022 Two Rivers Main Street operating budget, with the intent of generating \$40,000 in total assessments, and to recommend approval of same by the City Council.

It was noted that this rate would be applied consistent with provisions of the adopted BID Operating Plan, with a maximum total assessment of \$2,500 per property owner and a minimum assessment of \$100 per parcel.

There was discussion about the BID assessment rate and the possibility of increasing that rate in the future. While BID Board members expressed some support for increasing the rate, to generate more revenues for downtown promotion and redevelopment activities, there was consensus that, before considering such a recommendation, Main Street should step up communications efforts, to make both the community and BID property owners more aware of Main Street's activities and accomplishments.

Business Improvement District Board
December 1, 2021
Page 3

The motion setting the 2022 BID assessment rate and levy was approved unanimously, by voice vote.

Mr. Buckley stated that he had appreciated the feedback provided by BID Board members, and suggested that this group meet 3-4 times per year, instead of just once at budget time, to provide feedback as Business Improvement District stakeholders; such meetings might be joint lunch sessions with the Main Street Board of Directors.

Adjournment

Ms. MacMillan moved, supported by Mr. VanLanen, to adjourn the meeting at 1:17 PM.

Upon voice vote, motion carried.

Respectfully submitted,

Gregory E. Buckley
City Manager

CITY OF TWO RIVERS
ROOM TAX COMMISSION
PROCEEDINGS
October 21, 2021
Committee Room - City Hall

Call to Order

The meeting was called to order by Chair Mark Bittner at 10:05 AM.

Roll Call

Commission Members present: James VanLanen Jr, Curt Andrews, Bill LeClair, and Mark Bittner. Absent and excused: Greg Buckley.

Also present: Elizabeth Runge, Community Development Director and Jeff Dawson, Library Director

Consideration of Proposed 2022 Budget for Use of Room Tax Funds

A motion was made Curt Andrews and seconded by Bill LeClair to approve the proposed 2022 budgets for Funds 258 (Room Tax Fund) and 259 (Tourism Development Fund), including the proposed transfer of funds from Fund 259 to the General Fund: \$13,905 for general purposes and \$25,046 for bike trail and median maintenance. The motion carried by a voice vote.

Closed Executive Session

A motion was made by Bill LeClair and seconded Mark Bittner to go into closed session at 10:10 AM, per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Stated reason for entering closed session, per the meeting agenda:

--Discuss options for provision of tourism marketing and development services, strategies for negotiating contracts for tourism services, and possible contracts for Two Rivers visitor center facility

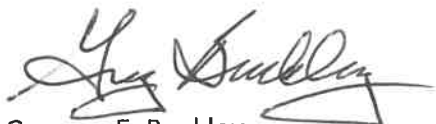
Motion carried by the following roll call vote. Voting yes: Andrews, Bittner, LeClair and VanLanen. Voting no: none.

A motion was made by Curt Andrews and seconded by Bill LeClair to go into open session at 11:45 AM.. Motion carried, by voice vote.

Adjournment

At 11:45 AM, a motion was made by Curt Andrews, seconded by James VanLanen Jr to adjourn. Motion carried to adjourn the meeting.

Respectfully Submitted,



Gregory E. Buckley
City Manager/Room Tax Commission Member
--from notes provided by Elizabeth Runge



**TWO
RIVERS**
WISCONSIN

October 2021

General Fund
Summary
Financial Report

A detailed report can be provided upon request.

CITY OF TWO RIVERS
FUND SUMMARY
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
REVENUE						
TAXES	62,161	2,989,520	2,859,132.08	(130,388)	95.64	2,834,293
SPECIAL ASSESSMENTS	47,353	144,000	116,888.76	(27,111)	81.17	58,996
INTERGOVERNMENTAL REVENUE	150,640	4,636,286	1,420,894.46	(3,215,392)	30.65	1,491,002
LICENSES & PERMITS	16,121	283,100	191,468.43	(91,632)	67.63	162,580
FINES & FORFEITURES	7,187	83,900	111,162.00	27,262	132.49	65,196
CHARGES FOR SERVICE	71,527	1,558,000	1,012,276.03	(545,724)	64.97	910,611
INTERDEPARTMENTAL REVENUE	43,662	550,500	324,030.10	(226,470)	58.86	340,899
MISCELLANEOUS REVENUE	4,206	261,500	102,450.18	(159,050)	39.18	203,115
OTHER FINANCING SOURCES	36,315	135,000	157,589.03	22,589	116.73	180,965
TOTAL FUND REVENUE	439,172	10,641,806	6,295,891.07	(4,345,915)	59.16	6,247,657
EXPENDITURES						
COUNCIL	895	16,006	12,013.69	(3,992)	75.06	13,644
JUDICIAL	5,269	58,706	56,391.82	(2,314)	96.06	56,879
LEGAL COUNSEL	4,281	55,740	48,511.78	(7,228)	87.03	35,464
CITY MANAGER	12,278	162,900	146,379.31	(16,521)	89.86	136,196
CLERK	5,754	80,490	68,916.08	(11,574)	85.62	71,473
ELECTION	588	14,850	9,219.42	(5,631)	62.08	23,569
INFORMATION SYSTEMS	7,589	105,311	82,122.92	(23,188)	77.98	83,625
FINANCE DEPARTMENT	10,449	169,764	140,040.98	(29,723)	82.49	126,380
ASSESSING	7,709	116,187	90,445.72	(25,741)	77.84	82,415
CITY HALL	8,081	83,507	64,678.16	(18,829)	77.45	71,034
GENERAL GOVERNMENT	1,514	15,150	(2,855.00)	(18,005)	(18.84)	1,690
INSURANCE	26,661	330,710	268,047.77	(62,662)	81.05	243,415
POLICE ADMINISTRATION	114,329	1,500,503	1,117,049.45	(383,454)	74.44	1,069,968
POLICE PATROL	151,823	1,680,780	1,376,772.62	(304,007)	81.91	1,423,245
POLICE CROSSING GUARDS	2,165	17,875	11,198.45	(6,677)	62.65	8,495
POLICE & FIRE COMMISSION	407	5,000	2,302.00	(2,698)	46.04	1,050
FIRE ADMINISTRATION	43,247	538,528	450,006.28	(88,522)	83.56	426,784
FIREFIGHTERS	124,295	1,505,104	1,301,353.36	(203,751)	86.46	1,238,536
AMBULANCE	43,060	514,035	441,237.46	(72,798)	85.84	401,922
INSPECTION	9,732	133,530	101,547.55	(31,982)	76.05	103,665
HIGHWAY ADMINISTRATION	(5,998)	186,782	145,430.92	(41,351)	77.86	166,522
PUBLIC WORKS SHOP	37,869	629,273	460,663.13	(168,610)	73.21	532,558
STREET MAINTENANCE	22,029	244,887	223,230.10	(21,657)	91.16	205,148
TRAFFIC CONTROL	2,138	64,277	43,541.58	(20,735)	67.74	46,862
SNOW & ICE	0	213,215	91,604.09	(121,611)	42.96	105,616
BRIDGE REPAIR/MAINTENANCE	2,082	48,189	35,747.80	(12,441)	74.18	31,681
TRANSIT	26,969	112,694	80,907.75	(31,786)	71.79	107,877
WORK DONE FOR OTHER DEPTS	19,095	139,607	173,503.04	33,896	124.28	152,594
SENIOR CENTER	13,985	197,762	140,828.85	(56,933)	71.21	151,450
CEMETERIES	15,175	147,057	117,122.90	(29,934)	79.64	142,704
COMMUNITY CENTER	32,380	410,242	295,639.25	(114,603)	72.06	284,032
PARKS	23,421	291,418	234,916.36	(56,502)	80.61	257,597
RECREATION	21,358	297,898	219,430.75	(78,467)	73.66	173,780
SPECIAL EVENTS	2,448	34,381	31,793.84	(2,587)	92.48	23,834
RECREATION FIELDS	7,698	95,814	81,372.00	(14,442)	84.93	77,487
TRAILS/MEDIAN MAINTENANCE	962	25,099	23,041.99	(2,057)	91.80	23,597
OTHER FINANCING USES	0	398,535	253,561.94	(144,973)	63.62	482,017

CITY OF TWO RIVERS
FUND SUMMARY
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
TOTAL FUND EXPENDITURES	801,736	10,641,806	8,437,716.11	(2,204,090)	79.29	8,584,806
REVENUE OVER (UNDER) EXPENSES	(362,564)	0	(2,141,825.04)	(2,141,825)	.00	(2,337,149)

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
100-41110 GENERAL PROPERTY TAX	0	2,230,500	2,230,501	1	100.00	2,198,499
100-41310 LOCAL UTILITY TAX EQUIV	61,671	749,000	616,710	(132,290)	82.34	616,710
100-41320 OTHER TAX EXEMPT ENTITIES	0	20	17	(3)	83.85	17
100-41800 INTEREST DELINQ. TAXES	490	10,000	11,905	1,905	119.05	19,067
100-41900 TIF/TID CLOSE REFUND	0	0	0	0	.00	0
TOTAL TAXES	62,161	2,989,520	2,859,132	(130,388)	95.64	2,834,293
<u>SPECIAL ASSESSMENTS</u>						
100-42300 STREET PAVING & CONSTRUCT	47,353	135,000	113,463	(21,537)	84.05	52,401
100-42401 OTHER SPECIAL ASSESSMENTS	0	9,000	3,426	(5,574)	38.06	6,595
TOTAL SPECIAL ASSESSMENTS	47,353	144,000	116,889	(27,111)	81.17	58,996
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43200 FEDERAL GRANTS	0	0	18	18	.00	0
100-43310 SHARED ELECTION EXPENSE	0	0	490	490	.00	0
100-43410 STATE SHARED TAXES	0	3,762,851	568,328	(3,194,523)	15.10	568,301
100-43411 EXPENDITURE RESTRAINT	0	179,100	179,103	3	100.00	194,416
100-43412 EXEMPT COMPUTER STATE AID	0	20,430	20,433	3	100.01	15,023
100-43413 PERSONAL PROPERTY AID	0	12,714	13,626	912	107.18	18,785
100-43420 STATE FIRE INS TAX	0	24,000	24,911	911	103.80	23,985
100-43519 COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
100-43520 STATE AID/POLICE TRAINING	1,255	10,000	12,775	2,775	127.75	6,874
100-43529 STATE AID-OTH PUB SAFETY	0	26,000	0	(26,000)	.00	0
100-43580 GRANT PROCEEDS	0	0	0	0	.00	0
100-43610 PAYMENT MUN. SERVICES	0	3,650	3,669	19	100.51	3,462
100-43620 OTHER STATE AID	0	0	0	0	.00	6,583
100-43710 HIGHWAY AIDS-LOCAL	126,944	507,776	507,776	0	100.00	564,196
100-43711 CONNECTING STREETS	22,441	89,765	89,765	0	100.00	89,377
TOTAL INTERGOVERNMENTAL REVE	150,640	4,636,286	1,420,894	(3,215,392)	30.65	1,491,002

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>LICENSES & PERMITS</u>						
100-44110 LIQUOR LICENSE	366	16,000	14,550	(1,450)	90.94	6,705
100-44120 BAR OPERATOR LICENSE	285	6,000	3,699	(2,301)	61.65	5,593
100-44125 CIGARETTE LICENSE	0	900	1,009	109	112.07	900
100-44130 BUSINESS OR OCCUPATION	30	2,000	2,602	602	130.12	730
100-44140 CABLE TV FRANCHISE	0	134,000	77,649	(56,351)	57.95	72,430
100-44200 BICYCLE LIC/GOLF CART PERMIT	75	500	825	325	165.00	575
100-44210 DOG LICENSE	0	8,000	2,694	(5,306)	33.67	0
100-44300 BUILDING PERMITS	8,990	70,000	49,841	(20,159)	71.20	43,309
100-44310 ELECTRICAL PERMITS	1,485	15,000	12,120	(2,880)	80.80	12,235
100-44320 PLUMBING PERMITS	3,520	20,000	19,505	(495)	97.53	11,080
100-44330 SIGN PERMIT	100	2,200	1,480	(720)	67.27	1,660
100-44340 CONDITIONAL USE PERMIT	700	3,500	2,650	(850)	75.71	3,850
100-44900 OTHER PERMITS	570	5,000	2,845	(2,155)	56.90	3,513
TOTAL LICENSES & PERMITS	16,121	283,100	191,468	(91,632)	67.63	162,580
<u>FINES & FORFEITURES</u>						
100-45110 MUN. COURT FINES/COSTS	3,655	60,000	35,051	(24,949)	58.42	33,112
100-45115 POLICE DEPT TRIP PAYMENTS	3,109	5,000	60,961	55,961	1,219.22	17,967
100-45130 PARKING VIOLATIONS	370	18,000	14,748	(3,252)	81.93	13,343
100-45131 UNPAID TRAFFIC JUDGEMENTS	3	400	(48)	(448)	(12.00)	(26)
100-45220 ANIMAL TRANSPORTS	50	500	450	(50)	90.00	800
TOTAL FINES & FORFEITURES	7,187	83,900	111,162	27,262	132.49	65,196
<u>CHARGES FOR SERVICE</u>						
100-46110 GENERAL GOVERNMENT FEES	1,454	24,000	23,032	(968)	95.97	19,579
100-46111 PUBLICATIONS FEES	0	0	0	0	.00	0
100-46210 LAW ENFORCEMENT FEES	185	2,500	2,000	(500)	80.01	2,099
100-46220 FIRE DEPARTMENT FEES	116	2,500	808	(1,692)	32.33	1,007
100-46225 FIRE DEPT TRIP PAYMENTS	1,175	75,000	48,343	(26,657)	64.46	54,702
100-46230 AMBULANCE FEES	56,512	780,000	663,808	(116,192)	85.10	585,236
100-46240 POLICE LIAISON FEES	0	139,000	76,475	(62,525)	55.02	72,114
100-46310 PUBLIC WORKS FEES	415	260,000	7,538	(252,462)	2.90	9,609
100-46370 DOCKS & HARBOR FEES	0	0	0	0	.00	550
100-46540 CEMETERY PLOTS	7,900	110,000	99,535	(10,465)	90.49	87,075
100-46720 RECREATION FEES	2,516	85,000	56,668	(28,332)	66.67	38,688
100-46743 COMMUNITY CENTER	1,254	30,000	16,773	(13,227)	55.91	12,754
100-46745 SENIOR CENTER	0	50,000	17,295	(32,705)	34.59	27,198
TOTAL CHARGES FOR SERVICE	71,527	1,558,000	1,012,276	(545,724)	64.97	910,611

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>INTERDEPARTMENTAL REVENUE</u>						
100-47323 SHARED FIRE EXPENSE	68	500	178	(322)	35.70	235
100-47430 PUBLIC WORKS CHARGES	42,779	500,000	320,707	(179,293)	64.14	340,665
100-47440 RECREATION CHARGES	815	30,000	3,145	(26,855)	10.48	0
100-47450 ECONOMIC DEVELOPMENT CHRG	0	20,000	0	(20,000)	.00	0
TOTAL INTERDEPARTMENTAL REVEN	43,662	550,500	324,030	(226,470)	58.86	340,899
<u>MISCELLANEOUS REVENUE</u>						
100-48100 INTEREST ON INVESTMENTS	130	18,000	1,823	(16,177)	10.13	18,706
100-48120 INTEREST INCOME ON TIF ADVANCE	0	12,000	0	(12,000)	.00	0
100-48121 INT INC ON UTILITY ADVANCES	0	55,000	0	(55,000)	.00	0
100-48130 INTERST-SPECIAL ASSMTS	812	10,000	17,573	7,573	175.73	24,121
100-48200 RENT-CITY PROPERTY	1,691	65,000	59,435	(5,565)	91.44	57,649
100-48300 SALE OF PROP & EQUIP	1,500	60,000	18,000	(42,000)	30.00	90,469
100-48400 REFUND FOR PRIOR YEARS	0	36,500	0	(36,500)	.00	0
100-48440 INSURANCE CLAIMS	0	0	2,500	2,500	.00	5,186
100-48500 DONATIONS	0	0	0	0	.00	0
100-48900 OTHER REVENUES	73	5,000	3,120	(1,880)	62.39	6,984
TOTAL MISCELLANEOUS REVENUE	4,206	261,500	102,450	(159,050)	39.18	203,115
<u>OTHER FINANCING SOURCES</u>						
100-49223 TRANS FROM OTHER FUNDS	36,315	135,000	157,589	22,589	116.73	180,965
TOTAL OTHER FINANCING SOURCES	36,315	135,000	157,589	22,589	116.73	180,965
TOTAL FUND REVENUE	439,172	10,641,806	6,295,891	(4,345,915)	59.16	6,247,657

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
GEN GOVT ADMINISTRATION						
CITY COUNCIL						
PERSONNEL SERVICES	1,005	11,178	13,676	(2,498)	81.73	11,416
CONTRACTUAL SERVICES	486	5,704	8,300	(2,596)	68.72	7,349
OPERATING SUPPLIES & EXPENSE	0	3,142	4,700	(1,558)	66.85	3,974
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(597)	(8,009)	(10,670)	2,661	(75.06)	(9,096)
TOTAL CITY COUNCIL	895	12,014	16,006	(3,992)	75.06	13,644
JUDICIAL						
PERSONNEL SERVICES	5,244	52,739	52,916	(177)	99.67	52,504
CONTRACTUAL SERVICES	0	80	1,420	(1,340)	5.63	496
OPERATING SUPPLIES & EXPENSE	25	1,373	2,170	(797)	63.26	1,679
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	2,200
TOTAL JUDICIAL	5,269	56,392	58,706	(2,314)	96.06	56,879
LEGAL DEPARTMENT						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	7,135	80,853	92,900	(12,047)	87.03	59,107
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(2,854)	(32,341)	(37,160)	4,819	(87.03)	(23,643)
TOTAL LEGAL DEPARTMENT	4,281	48,512	55,740	(7,228)	87.03	35,464
CITY MANAGER						
PERSONNEL SERVICES	18,829	186,128	231,790	(45,662)	80.30	188,021
CONTRACTUAL SERVICES	320	50,279	33,700	16,579	149.20	32,702
OPERATING SUPPLIES & EXPENSE	2,392	20,399	20,300	99	100.49	18,217
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(9,262)	(110,427)	(122,890)	12,463	(89.86)	(102,744)
TOTAL CITY MANAGER	12,278	146,379	162,900	(16,521)	89.86	136,196

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CITY CLERK						
PERSONNEL SERVICES	7,390	87,078	99,120	(12,042)	87.85	89,892
CONTRACTUAL SERVICES	8	1,171	2,050	(879)	57.10	374
OPERATING SUPPLIES & EXPENSE	274	3,640	6,150	(2,510)	59.18	5,032
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(1,918)	(22,972)	(26,830)	3,858	(85.62)	(23,825)
TOTAL CITY CLERK	5,754	68,916	80,490	(11,574)	85.62	71,473
ELECTIONS						
PERSONNEL SERVICES	588	4,006	6,000	(1,994)	66.76	7,416
CONTRACTUAL SERVICES	0	2,582	4,500	(1,918)	57.37	3,876
OPERATING SUPPLIES & EXPENSE	0	2,632	4,350	(1,718)	60.51	12,276
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ELECTIONS	588	9,219	14,850	(5,631)	62.08	23,569
INFORMATION SYSTEMS						
PERSONNEL SERVICES	16,034	159,756	196,560	(36,804)	81.28	157,418
CONTRACTUAL SERVICES	1,615	30,376	45,450	(15,074)	66.83	35,961
OPERATING SUPPLIES & EXPENSE	0	851	2,900	(2,049)	29.36	1,097
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(10,060)	(108,861)	(139,599)	30,738	(77.98)	(110,851)
TOTAL INFORMATION SYSTEMS	7,589	82,123	105,311	(23,188)	77.98	83,625
TOTAL GEN GOVT ADMIN	36,653	423,555	494,003	(70,448)	85.74	420,849

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL GOVERNMENT ADMINISTRATION EXPENSES *****						
PERSONNEL SERVICES	49,090	500,884	600,062	(99,178)	83.47	506,667
CONTRACTUAL SERVICES	9,564	171,044	188,320	(17,276)	90.83	139,865
OPERATING SUPPLIES & EXPENSE	2,691	32,037	40,570	(8,533)	78.97	42,275
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	
ALLOCATION	(24,691)	(282,610)	(337,149)	54,539	(83.82)	
TOTAL GEN GOVT ADMINISTRATION	36,653	423,555	494,003	(70,448)	85.74	420,849

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
FINANCE ADMINISTRATION						
FINANCE						
PERSONNEL SERVICES	23,676	241,811	304,905	(63,094)	79.31	230,016
CONTRACTUAL SERVICES	1,301	65,413	63,450	1,963	103.09	46,425
OPERATING SUPPLIES & EXPENSE	447	3,971	8,900	(4,929)	44.61	4,404
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(14,975)	(171,153)	(207,491)	36,338	(82.49)	(154,464)
TOTAL FINANCE	10,449	140,041	169,764	(29,723)	82.49	126,380
ASSESSOR						
PERSONNEL SERVICES	3,852	39,801	54,787	(14,986)	72.65	36,465
CONTRACTUAL SERVICES	3,776	49,112	58,250	(9,138)	84.31	44,671
OPERATING SUPPLIES & EXPENSE	81	1,533	3,150	(1,617)	48.66	1,280
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ASSESSOR	7,709	90,446	116,187	(25,741)	77.84	82,415
TOTAL FINANCE ADMINISTRATION	18,158	230,487	285,951	(55,464)	80.60	208,795

***** SUMMARY OF FINANCE ADMINISTRATION EXPENSES *****

PERSONNEL SERVICES	27,528	281,612	359,692	(78,080)	78.29	266,481
CONTRACTUAL SERVICES	5,077	114,525	121,700	(7,175)	94.10	91,096
OPERATING SUPPLIES & EXPENSE	528	5,503	12,050	(6,547)	45.67	5,683
CAPITAL OUTLAY	0	0	0	0	.00	
ALLOCATION	(14,975)	(171,153)	(207,491)	36,338	(82.49)	
TOTAL FINANCE ADMINISTRATION	18,158	230,487	285,951	(55,464)	80.60	208,795

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>CITY HALL</u>						
<u>CITY HALL (BUILDING MAINTENANCE)</u>						
PERSONNEL SERVICES	6,968	61,299	80,505	(19,206)	76.14	73,408
CONTRACTUAL SERVICES	3,974	35,100	43,573	(8,473)	80.55	32,746
OPERATING SUPPLIES & EXPENSE	2,526	11,398	15,100	(3,702)	75.48	12,237
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(5,387)	(43,119)	(55,671)	12,552	(77.45)	(47,356)
TOTAL CITY HALL	8,081	64,678	83,507	(18,829)	77.45	71,034
<u>OTHER GENERAL GOVERNMENT</u>						
<u>MISC GOVERNMENT</u>						
CONTRACTUAL SERVICES	555	3,084	3,850	(766)	80.11	2,477
OPERATING SUPPLIES & EXPENSE	371	2,113	6,300	(4,187)	33.53	2,452
FIXED CHARGES	588	(8,052)	5,000	(13,052)	(161.04)	(3,240)
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL MISC GOVERNMENT	1,514	(2,855)	15,150	(18,005)	(18.84)	1,690
<u>GENERAL INSURANCE</u>						
PERSONNEL SERVICES	0	0	0	0	.00	0
FIXED CHARGES	26,661	268,048	330,710	(62,662)	81.05	243,415
TOTAL GENERAL INSURANCE	26,661	268,048	330,710	(62,662)	81.05	243,415
TOTAL OTHER GEN GOVT	28,175	265,193	345,860	(80,667)	76.68	245,105

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF OTHER GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	555	3,084	3,850	(766)	80.11	2,477
OPERATING SUPPLIES & EXPENSE	371	2,113	6,300	(4,187)	33.53	2,452
FIXED CHARGES	27,249	259,996	335,710	(75,714)	77.45	240,175
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL OTHER GEN GOVT	28,175	265,193	345,860	(80,667)	76.68	245,105

***** SUMMARY OF ALL GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	83,586	843,795	1,040,259	(196,464)	81.11	846,556
CONTRACTUAL SERVICES	19,169	323,753	357,443	(33,690)	90.57	266,184
OPERATING SUPPLIES & EXPENSE	6,116	51,051	74,020	(22,969)	68.97	62,648
FIXED CHARGES	27,249	259,996	335,710	(75,714)	77.45	240,175
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	
ALLOCATION	(45,053)	(496,882)	(600,311)	103,429	(82.77)	
TOTAL GENERAL GOVERNMENT	91,068	983,913	1,209,321	(225,408)	81.36	945,784

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
POLICE DEPARTMENT						
POLICE ADMINISTRATION						
PERSONNEL SERVICES	100,695	1,043,569	1,398,333	(354,764)	74.63	1,003,529
CONTRACTUAL SERVICES	6,786	44,501	57,810	(13,309)	76.98	32,572
OPERATING SUPPLIES & EXPENSE	4,898	13,990	23,300	(9,310)	60.04	19,259
FIXED CHARGES	1,951	14,910	21,060	(6,150)	70.80	14,607
CAPITAL OUTLAY	0	78	0	78	.00	0
TOTAL POLICE ADMINISTRATION	114,329	1,117,049	1,500,503	(383,454)	74.44	1,069,968
POLICE PATROL						
PERSONNEL SERVICES	143,492	1,274,407	1,568,110	(293,703)	81.27	1,311,375
CONTRACTUAL SERVICES	4,265	64,572	65,520	(948)	98.55	71,165
OPERATING SUPPLIES & EXPENSE	4,066	37,793	47,150	(9,357)	80.16	40,705
TOTAL POLICE PATROL	151,823	1,376,773	1,680,780	(304,007)	81.91	1,423,245
CROSSING GUARDS						
PERSONNEL SERVICES	1,736	10,770	17,575	(6,805)	61.28	8,495
OPERATING SUPPLIES & EXPENSE	429	429	300	129	142.94	0
TOTAL CROSSING GUARDS	2,165	11,198	17,875	(6,677)	62.65	8,495
TOTAL POLICE DEPARTMENT	268,317	2,505,021	3,199,158	(694,137)	78.30	2,501,709

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF POLICE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	245,923	2,328,746	2,984,018	(655,272)	78.04	2,323,400
CONTRACTUAL SERVICES	11,051	109,074	123,330	(14,256)	88.44	103,737
OPERATING SUPPLIES & EXPENSE	9,392	52,212	70,750	(18,538)	73.80	59,965
FIXED CHARGES	1,951	14,910	21,060	(6,150)	70.80	14,607
CAPITAL OUTLAY	0	78	0	78	.00	
TOTAL POLICE DEPARTMENT	268,317	2,505,021	3,199,158	(694,137)	78.30	2,501,709

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
POLICE & FIRE COMMISSION						
POLICE & FIRE COMMISSION						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	407	2,302	5,000	(2,698)	46.04	1,050
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
TOTAL POLICE & FIRE COMMISSION	407	2,302	5,000	(2,698)	46.04	1,050
FIRE DEPARTMENT						
FIRE ADMINISTRATION						
PERSONNEL SERVICES	35,832	391,114	457,428	(66,314)	85.50	370,311
CONTRACTUAL SERVICES	3,405	34,597	52,700	(18,103)	65.65	31,446
OPERATING SUPPLIES & EXPENSE	3,928	23,458	27,400	(3,942)	85.61	24,226
FIXED CHARGES	81	838	1,000	(162)	83.78	801
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL FIRE ADMINISTRATION	43,247	450,006	538,528	(88,522)	83.56	426,784
FIREFIGHTERS						
PERSONNEL SERVICES	122,750	1,283,258	1,489,204	(205,946)	86.17	1,221,636
CONTRACTUAL SERVICES	1,197	15,187	11,500	3,687	132.06	14,520
OPERATING SUPPLIES & EXPENSE	348	2,908	4,400	(1,492)	66.08	2,379
TOTAL FIREFIGHTERS	124,295	1,301,353	1,505,104	(203,751)	86.46	1,238,536
AMBULANCE SERVICES						
PERSONNEL SERVICES	37,412	384,417	463,635	(79,218)	82.91	363,566
CONTRACTUAL SERVICES	2,964	28,236	14,400	13,836	196.08	10,758
OPERATING SUPPLIES & EXPENSE	2,685	28,585	36,000	(7,415)	79.40	27,598
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL AMBULANCE SERVICES	43,060	441,237	514,035	(72,798)	85.84	401,922
TOTAL FIRE DEPARTMENT	210,602	2,192,597	2,557,667	(365,070)	85.73	2,067,242

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - PUBLIC SAFETY

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF FIRE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	195,994	2,058,790	2,410,267	(351,477)	85.42	1,955,513
CONTRACTUAL SERVICES	7,566	78,020	78,600	(580)	99.26	56,725
OPERATING SUPPLIES & EXPENSE	6,961	54,950	67,800	(12,850)	81.05	54,203
FIXED CHARGES	81	838	1,000	(162)	83.78	801
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL FIRE DEPARTMENT	210,602	2,192,597	2,557,667	(365,070)	85.73	2,067,242

INSPECTION SERVICES

BUILDING INSPECTIONS

PERSONNEL SERVICES	9,300	94,243	124,680	(30,437)	75.59	96,562
CONTRACTUAL SERVICES	144	4,828	5,275	(447)	91.52	4,271
OPERATING SUPPLIES & EXPENSE	288	2,477	3,575	(1,098)	69.29	2,832
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL INSPECTION SERVICES	9,732	101,548	133,530	(31,982)	76.05	103,665

******* SUMMARY OF PUBLIC SAFETY EXPENSES *******

PERSONNEL SERVICES	451,217	4,481,779	5,518,965	(1,037,186)	81.21	4,375,475
CONTRACTUAL SERVICES	19,168	194,223	212,205	(17,982)	91.53	165,783
OPERATING SUPPLIES & EXPENSE	16,641	109,639	142,125	(32,486)	77.14	117,000
FIXED CHARGES	2,031	15,748	22,060	(6,312)	71.39	15,408
CAPITAL OUTLAY	0	78	0	78	.00	
TOTAL PUBLIC SAFETY	489,057	4,801,467	5,895,355	(1,093,888)	81.44	4,673,666

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
PUBLIC WORKS						
HIGHWAY ADMINISTRATION						
PERSONNEL SERVICES	(6,617)	135,780	172,282	(36,502)	78.81	157,506
CONTRACTUAL SERVICES	302	5,465	9,100	(3,635)	60.05	5,954
OPERATING SUPPLIES & EXPENSE	317	4,186	5,400	(1,214)	77.52	3,062
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL HIGHWAY ADMINISTRATION	(5,998)	145,431	186,782	(41,351)	77.86	166,522
PUBLIC WORKS SHOP						
PERSONNEL SERVICES	28,987	344,320	455,323	(111,003)	75.62	385,790
CONTRACTUAL SERVICES	4,947	68,008	95,300	(27,292)	71.36	92,150
OPERATING SUPPLIES & EXPENSE	3,884	47,950	77,900	(29,950)	61.55	54,125
FIXED CHARGES	51	385	750	(365)	51.29	492
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PUBLIC WORKS SHOP	37,869	460,663	629,273	(168,610)	73.21	532,558
STREET MAINTENANCE						
PERSONNEL SERVICES	7,142	72,404	66,887	5,517	108.25	62,263
CONTRACTUAL SERVICES	14,582	136,231	168,000	(31,769)	81.09	134,131
OPERATING SUPPLIES & EXPENSE	305	14,595	10,000	4,595	145.95	7,621
CAPITAL OUTLAY	0	0	0	0	.00	1,132
TOTAL STREET MAINTENANCE	22,029	223,230	244,887	(21,657)	91.16	205,148
TRAFFIC CONTROL						
PERSONNEL SERVICES	412	29,507	38,777	(9,270)	76.09	30,821
CONTRACTUAL SERVICES	1,279	7,572	10,500	(2,928)	72.12	4,813
OPERATING SUPPLIES & EXPENSE	0	622	5,000	(4,378)	12.44	2,989
CAPITAL OUTLAY	447	5,840	10,000	(4,160)	58.40	8,240
TOTAL TRAFFIC CONTROL	2,138	43,542	64,277	(20,735)	67.74	46,862

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
SNOW & ICE REMOVAL						
PERSONNEL SERVICES	0	73,585	157,715	(84,130)	46.66	75,133
CONTRACTUAL SERVICES	0	677	5,500	(4,823)	12.32	3,458
OPERATING SUPPLIES & EXPENSE	0	17,342	50,000	(32,658)	34.68	27,026
TOTAL SNOW & ICE REMOVAL	0	91,604	213,215	(121,611)	42.96	105,616
BRIDGE REPAIR & MAINTENANCE						
PERSONNEL SERVICES	1,871	32,013	33,989	(1,976)	94.19	22,711
CONTRACTUAL SERVICES	211	3,598	13,200	(9,602)	27.26	8,969
OPERATING SUPPLIES & EXPENSE	0	137	1,000	(863)	13.70	0
CAPITAL OUTLAY						
TOTAL BRIDGE REPAIR & MAINTENANCE	2,082	35,748	48,189	(12,441)	74.18	31,681
STORM SEWER						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL STORM SEWER	0	0	0	0	.00	0
PUBLIC TRANSPORTATION						
CONTRACTUAL SERVICES	26,969	80,908	112,694	(31,786)	71.79	107,877
TOTAL PUBLIC TRANSPORTATION	26,969	80,908	112,694	(31,786)	71.79	107,877

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - PUBLIC WORKS

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
WORK FOR OTHER DEPARTMENTS						
PERSONNEL SERVICES	18,352	163,481	139,607	23,874	117.10	152,594
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	742	10,022	0	10,022	.00	0
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL WORK FOR OTHER DEPTS	19,095	173,503	139,607	33,896	124.28	152,594
TOTAL PUBLIC WORKS	104,184	1,254,628	1,638,924	(384,296)	76.55	1,348,858

* * * * * SUMMARY OF PUBLIC WORKS EXPENSES * * * * *

PERSONNEL SERVICES	50,148	851,090	1,064,580	(213,490)	79.95	886,818
CONTRACTUAL SERVICES	48,290	302,460	414,294	(111,834)	73.01	357,352
OPERATING SUPPLIES & EXPENSE	5,248	94,854	149,300	(54,446)	63.53	94,824
FIXED CHARGES	51	385	750	(365)	51.29	492
CAPITAL OUTLAY	447	5,840	10,000	(4,160)	58.40	
TOTAL PUBLIC WORKS	104,184	1,254,628	1,638,924	(384,296)	76.55	1,348,858

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - HEALTH & HUMAN SERVICES

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
HEALTH & HUMAN SERVICES						
SENIOR CENTER						
PERSONNEL SERVICES	12,533	129,064	172,777	(43,713)	74.70	134,994
CONTRACTUAL SERVICES	542	6,180	13,715	(7,535)	45.06	6,786
OPERATING SUPPLIES & EXPENSE	910	5,586	11,270	(5,684)	49.56	9,670
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL SENIOR CENTER	13,985	140,829	197,762	(56,933)	71.21	151,450
CEMETERIES						
PERSONNEL SERVICES	8,583	76,508	99,556	(23,048)	76.85	98,588
CONTRACTUAL SERVICES	5,353	30,513	32,126	(1,613)	94.98	29,600
OPERATING SUPPLIES & EXPENSE	1,239	10,101	15,375	(5,274)	65.70	14,517
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CEMETERIES	15,175	117,123	147,057	(29,934)	79.64	142,704
TOTAL HEALTH & HUMAN SERVICES	29,160	257,952	344,819	(86,867)	74.81	294,154

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CULTURE, REC & EDUCATION						
COMMUNITY CENTER						
PERSONNEL SERVICES	24,694	235,687	322,692	(87,005)	73.04	224,038
CONTRACTUAL SERVICES	6,100	46,607	64,750	(18,143)	71.98	46,080
OPERATING SUPPLIES & EXPENSE	1,587	13,345	22,800	(9,455)	58.53	13,913
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL COMMUNITY CENTER	32,380	295,639	410,242	(114,603)	72.06	284,032
PARKS						
PERSONNEL SERVICES	15,352	151,159	190,006	(38,847)	79.55	169,372
CONTRACTUAL SERVICES	6,599	60,523	74,112	(13,589)	81.66	62,349
OPERATING SUPPLIES & EXPENSE	1,470	23,234	27,300	(4,066)	85.11	25,877
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PARKS	23,421	234,916	291,418	(56,502)	80.61	257,597
RECREATION						
PERSONNEL SERVICES	17,879	177,816	242,983	(65,167)	73.18	128,754
CONTRACTUAL SERVICES	949	21,184	34,165	(12,981)	62.01	28,723
OPERATING SUPPLIES & EXPENSE	2,529	20,430	20,750	(320)	98.46	16,302
FIXED CHARGES	0	0	0	0	.00	0
TOTAL RECREATION	21,358	219,431	297,898	(78,467)	73.66	173,780
SPECIAL EVENTS						
PERSONNEL SERVICES	2,432	31,637	34,131	(2,494)	92.69	23,758
CONTRACTUAL SERVICES	16	157	250	(93)	62.70	77
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL SPECIAL EVENTS	2,448	31,794	34,381	(2,587)	92.48	23,834

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
RECREATION FIELDS						
PERSONNEL SERVICES	3,491	36,674	50,183	(13,509)	73.08	36,468
CONTRACTUAL SERVICES	2,097	25,234	26,131	(897)	96.57	24,028
OPERATING SUPPLIES & EXPENSE	2,111	19,464	19,500	(36)	99.81	16,991
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL RECREATION FIELDS	7,698	81,372	95,814	(14,442)	84.93	77,487
TRAILS & MEDIAN MAINTENANCE						
PERSONNEL SERVICES	730	12,487	12,599	(112)	99.11	15,223
CONTRACTUAL SERVICES	232	10,555	12,500	(1,945)	84.44	8,374
OPERATING SUPPLIES & EXPENSE						
CAPITAL OUTLAY						
TOTAL TRAIL & MEDIAN MAINTENANCE	962	23,042	25,099	(2,057)	91.80	23,597
TOTAL CULTURE, REC, EDUCATION	88,266	886,194	1,154,852	(268,658)	76.74	840,327

***** SUMMARY OF CULTURE, RECREATION & EDUCATION EXPENSES *****

PERSONNEL SERVICES	64,577	645,460	852,594	(207,134)	75.71	597,613
CONTRACTUAL SERVICES	15,993	164,261	211,908	(47,647)	77.52	169,630
OPERATING SUPPLIES & EXPENSE	7,696	76,473	90,350	(13,877)	84.64	73,083
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CULTURE, REC, EDUCATION	88,266	886,194	1,154,852	(268,658)	76.74	840,327

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - CONSERVATION & DEVELOPMENT

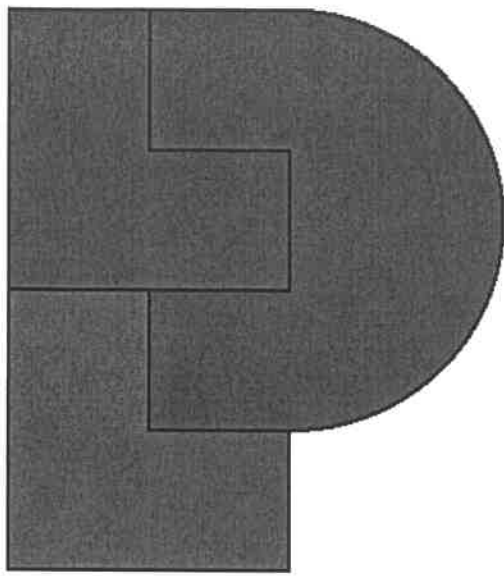
	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>CONSERVATION & DEV</u>						
<u>PLANNING</u>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PLANNING	0	0	0	0	.00	0
<u>ECONOMIC DEVELOPMENT</u>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ECONOMIC DEVELOPMENT	0	0	0	0	.00	0
 ***** SUMMARY OF CONSERVATION & DEVELOPMENT EXPENSES *****						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CONSERVATION & DEV	0	0	0	0	.00	0
TOTAL OTHER FINANCING USES	0	253,562	398,535	(144,973)	63.62	482,017

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

FUND 100 - GENERAL FUND - SUMMARY TOTALS

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL FUND EXPENSES *****						
PERSONNEL SERVICES	670,644	7,027,696	8,748,731	(1,721,036)	80.33	6,940,043
CONTRACTUAL SERVICES	108,515	1,021,390	1,241,691	(220,301)	82.26	995,335
OPERATING SUPPLIES & EXPENSE	37,851	347,704	482,440	(134,736)	72.07	371,742
FIXED CHARGES	29,332	529,691	757,055	(227,364)	69.97	738,094
CAPITAL OUTLAY	447	8,118	12,200	(4,082)	66.54	11,572
ALLOCATIONS	(45,053)	(496,882)	(600,311)	103,429	(82.77)	(471,979)
GRAND TOTAL	801,736	8,437,716	10,641,806	(2,204,090)	79.29	8,584,806



**TWO
RIVERS**
WISCONSIN

Lester Public Library
October 2021
Detail
Financial Report

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021

LIBRARY FUND DETAIL

		PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
	<u>TAXES</u>						
280-41110	GENERAL PROPERTY TAX	0	607,007	607,007	0	100.00	619,007
	TOTAL TAXES	0	607,007	607,007	0	100.00	619,007
	<u>INTERGOVERNMENTAL REVENUE</u>						
280-43519	COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
280-43720	COUNTY FUNDS	0	175,191	172,339	(2,852)	98.37	168,893
	TOTAL INTERGOVERNMENTAL REVE	0	175,191	172,339	(2,852)	98.37	168,893
	<u>FINES & FORFEITURES</u>						
280-45300	LIBRARY BOOK FINES	259	6,000	1,574	(4,426)	26.23	2,902
	TOTAL FINES & FORFEITURES	259	6,000	1,574	(4,426)	26.23	2,902
	<u>CHARGES FOR SERVICE</u>						
280-46712	COPIER SERVICE FEES	325	5,600	1,940	(3,660)	34.64	1,498
	TOTAL CHARGES FOR SERVICE	325	5,600	1,940	(3,660)	34.64	1,498
	<u>MISCELLANEOUS REVENUE</u>						
280-48300	SALE OF PROP & EQUIP	433	2,000	1,724	(276)	86.21	426
280-48440	INSURANCE CLAIMS	0	0	0	0	.00	0
280-48500	DONATIONS	0	43,000	10,000	(33,000)	23.26	10,000
280-48900	OTHER REVENUES	0	2,000	983	(1,017)	49.17	851
	TOTAL MISCELLANEOUS REVENUE	433	47,000	12,708	(34,292)	27.04	11,277
	<u>OTHER FINANCING SOURCES</u>						
280-49223	TRANS FROM OTHER FUNDS	0	11,041	0	(11,041)	.00	0
	TOTAL OTHER FINANCING SOURCES	0	11,041	0	(11,041)	.00	0
	TOTAL FUND REVENUE	1,018	851,839	795,568	(56,271)	93.39	803,577

CITY OF TWO RIVERS
2021 MONTHLY GENERAL FUND REPORT
OCTOBER 31, 2021 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2021 BUDGET	2021 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>LESTER LIBRARY</u>						
LIBRARY ADMINISTRATION						
<u>PERSONNEL SERVICES</u>						
280-55110-1100 FULLTIME ADMINISTRATION	21,284	249,912	208,669	(41,243)	83.50	203,837
280-55110-1220 WAGES - FULLTIME	2,840	33,342	27,840	(5,502)	83.50	28,881
280-55110-1240 WAGES - PART TIME	0	0	0	0	.00	0
280-55110-1270 WAGES - PART TIME	9,263	137,713	95,983	(41,730)	69.70	100,954
280-55110-1280 WAGES-LONGEVITY PAY	0	5,882	0	(5,882)	.00	0
280-55110-1290 WAGES-OVERTIME	0	481	185	(296)	38.55	130
280-55110-1310 WI RETIREMENT	1,866	22,675	18,337	(4,338)	80.87	17,952
280-55110-1320 FICA	2,453	33,073	24,568	(8,505)	74.28	24,988
280-55110-1330 HEALTH INSURANCE	5,103	61,236	51,029	(10,207)	83.33	51,029
280-55110-1333 HEALTH SAVINGS ACCT EXPENSE	0	0	0	0	.00	4,200
280-55110-1334 HEALTH INSURANCE OPT-OUT	615	5,000	6,461	1,461	129.23	6,885
280-55110-1340 LIFE INSURANCE	109	1,200	1,004	(196)	83.69	871
280-55110-1350 OTHER BENEFITS	0	0	0	0	.00	0
280-55110-1361 SICK LEAVE PAYOUT	0	0	311	311	.00	0
TOTAL PERSONNEL SERVICES	43,532	550,514	434,389	(116,125)	78.91	439,726
<u>CONTRACTUAL SERVICES</u>						
280-55110-2100 PROF SERV - CITY SERVICES	3,866	46,157	38,429	(7,728)	83.26	36,120
280-55110-2130 PROFESSIONAL SERVICES	368	6,000	5,483	(517)	91.38	6,341
280-55110-2200 TELEPHONE EXPENSE	98	1,250	978	(272)	78.26	1,098
280-55110-2210 ELECTRICITY	3,376	22,000	19,328	(2,672)	87.85	14,546
280-55110-2220 NATURAL GAS/HEAT	49	9,200	4,176	(5,024)	45.39	5,047
280-55110-2230 WATER EXPENSE	157	2,600	1,528	(1,072)	58.79	1,613
280-55110-2240 SEWER EXPENSE	49	850	424	(426)	49.93	472
280-55110-2250 STORMWATER EXPENSE	80	960	799	(161)	83.26	799
280-55110-2410 MAINTENANCE EQUIPMENT/VEH	368	19,000	20,657	1,657	108.72	16,182
280-55110-2430 EQUIPMENT REPAIRS	0	0	0	0	.00	500
280-55110-2450 EQUIPMENT NEW	191	15,000	6,200	(8,800)	41.34	3,917
280-55110-2910 PRINTING/ADVERTISING	0	2,000	2,000	0	99.99	454
280-55110-2930 TECHNOLOGY	2,804	18,000	18,893	893	104.96	17,038
280-55110-2950 DEBT ISSUANCE COSTS/PAYMENTS	1,076	12,908	10,757	(2,151)	83.33	10,757
TOTAL CONTRACTUAL SERVICES	12,482	155,925	129,652	(26,273)	83.15	114,884

CITY OF TWO RIVERS
2021 MONTHLY GENERAL FUND REPORT
OCTOBER 31, 2021 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2021 BUDGET	2021 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55110-3100 OFFICE SUPPLIES	0	3,000	913	(2,087)	30.43	1,044
280-55110-3110 POSTAGE	26	700	240	(460)	34.35	339
280-55110-3300 TRAVEL	262	2,500	737	(1,763)	29.48	2,510
280-55110-3560 LANDSCAPING	1,345	13,000	13,097	97	100.74	11,560
280-55110-3960 TECH PROC SUPPLIES	587	5,000	3,383	(1,617)	67.66	4,256
TOTAL OP SUPPLIES/EXP	2,219	24,200	18,370	(5,830)	75.91	19,709
<u>FIXED CHARGES</u>						
280-55110-5200 INSURANCES	1,152	12,600	10,566	(2,034)	83.86	8,992
280-55110-5950 TRANSFER TO CAP PROJ FNDS	0	1,080	1,080	0	100.00	1,080
TOTAL FIXED CHARGES	1,152	13,680	11,646	(2,034)	85.13	10,072
TOTAL LIBRARY ADMINISTRATION	59,385	744,319	594,057	(150,262)	79.81	584,391
ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55111-3230 PERIODICALS	79	4,600	3,822	(778)	83.08	2,395
280-55111-3400 NON-FICTION BOOKS	871	17,000	8,488	(8,512)	49.93	15,133
280-55111-3420 FICTION BOOKS	916	17,000	11,928	(5,072)	70.16	11,514
280-55111-3430 LARGE PRINT BOOKS	882	12,000	9,046	(2,954)	75.39	6,770
280-55111-3450 MOVIES	174	3,000	3,011	11	100.37	2,217
280-55111-3470 AUDIOBOOKS	156	4,400	2,303	(2,097)	52.35	1,845
280-55111-3480 MUSIC CD'S	18	500	85	(415)	17.09	47
280-55111-3510 PROGRAMS	133	3,000	388	(2,612)	12.93	1,392
TOTAL OP SUPPLIES/EXP	3,227	61,500	39,071	(22,429)	63.53	41,314
TOTAL ADULT SERVICES	3,227	61,500	39,071	(22,429)	63.53	41,314

CITY OF TWO RIVERS
2021 MONTHLY GENERAL FUND REPORT
OCTOBER 31, 2021 BUDGET

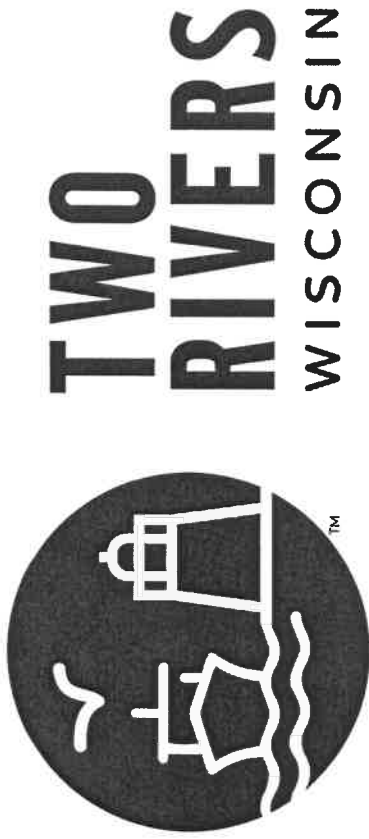
LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2021 BUDGET	2021 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CHILDREN'S SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55112-3230 PERIODICALS	0	540	287	(253)	53.14	326
280-55112-3400 NON-FICTION BOOKS	21	7,000	4,183	(2,817)	59.75	4,838
280-55112-3420 FICTION BOOKS	500	3,800	4,745	945	124.86	3,043
280-55112-3440 PAPERBACKS	115	1,600	713	(887)	44.55	672
280-55112-3450 MOVIES	56	1,000	393	(607)	39.33	431
280-55112-3470 AUDIOBOOKS	0	1,700	0	(1,700)	.00	152
280-55112-3510 PROGRAMS	223	11,980	9,013	(2,967)	75.24	5,012
280-55112-3530 JE BOOKS	7	6,000	4,413	(1,587)	73.55	3,913
TOTAL OP SUPPLIES/EXP	922	33,620	23,747	(9,873)	70.63	18,387
TOTAL CHILDREN'S SERVICES						
	922	33,620	23,747	(9,873)	70.63	18,387
REFERENCE						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55114-3400 NON-FICTION BOOKS	0	1,800	1,822	22	101.24	2,207
280-55114-3490 MICROFILM	0	4,100	0	(4,100)	.00	3,950
TOTAL OP SUPPLIES/EXP	0	5,900	1,822	(4,078)	30.89	6,157
TOTAL REFERENCE						
	0	5,900	1,822	(4,078)	30.89	6,157

CITY OF TWO RIVERS
2021 MONTHLY GENERAL FUND REPORT
OCTOBER 31, 2021 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2021 BUDGET	2021 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
YOUNG ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55115-3230 PERIODICALS	0	200	73	(127)	36.47	107
280-55115-3400 NON-FICTION BOOKS	0	0	0	0	.00	0
280-55115-3420 FICTION BOOKS	0	5,300	4,652	(648)	87.77	3,203
280-55115-3470 AUDIOBOOKS	0	1,000	0	(1,000)	.00	112
TOTAL OP SUPPLIES/EXP	0	6,500	4,725	(1,775)	72.69	3,422
TOTAL YOUNG ADULT SERVICES	0	6,500	4,725	(1,775)	72.69	3,422
TOTAL LESTER LIBRARY EXP	63,534	851,839	663,422	(188,417)	77.88	653,672
NET REV OVER EXP	(62,516)	0	132,146	132,146	.00	149,905



October 2021

Utilities Financial Report

- Fund 640 - Solid Waste Utility
 - Fund 650- Water Utility
 - Fund 660 - Electric Utility
- Fund 670 - Telecommunications Utility
 - Fund 680 - Stormwater Utility
 - Fund 690 - Sewer (Wastewater) Utility

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
OPERATING REVENUES							
43000 INTERGOVERNMENTAL REVENUE	7,054	68,061	81,400	(13,339)	84%	6,958	67,504
46000 CHARGES FOR SERVICE	45,633	415,277	440,000	(24,723)	94%	42,418	380,952
48000 MISCELLANEOUS REVENUE	19,520	195,120	230,000	(34,880)	85%	19,457	192,514
49000 OTHER FINANCING SOURCES	322	971	1,200	(229)	81%	80	508
TOTAL OPERATING REVENUES	72,528	679,430	752,600	(73,171)	90%	68,913	641,478

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
OPERATIONS EXPENSES							
51450 INFORMATION SYSTEMS							
53200 WATER & SEWER EXPENSES							
53310 STREET CLEANING	28,121	88,954	97,141 (8,187)	92%	28,626	82,712
53620 PW SOLID WASTE REFUSE	26,576	266,085	311,621 (45,536)	85%	24,150	248,999
53625 PW SOLID WASTE RECYCLING	29,588	232,215	375,693 (143,478)	62%	25,314	228,735
TOTAL OPERATIONS EXPENSES	84,284	587,254	784,455 (197,201)	75%	78,090	560,446
CUSTOMER ACCOUNTS EXPENSE							
59904 UNCOLLECTIBLE ACCOUNTS	68	308	150	158	205%	26	153
59923 OUTSIDE SERVICES EMPLOYEED							
59427 INTEREST ON LONG-TERM DEBT	40	375	500 (125)	75%	42	426
59999 GASB PENSION EXPENSE							
TOTAL CUSTOMER ACCOUNTS EXPENSE	108	683	650	33	105%	67	578
TOTAL OPS & MAINT EXPENSES	84,393	587,937	785,105 (197,168)	75%	78,157	561,024
TOTAL OPERATING EXPENSES	84,393	587,937	785,105 (197,168)	75%	78,157	561,024
NET OPERATING INCOME (LOSS)	(11,864)	91,493 (32,505)	123,998	281%	(9,245)	80,454
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	111,048	111,048				134,164	134,164
BALANCE TRANSFERRED FROM INCOME	(11,864)	91,493				(9,245)	80,454

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
TOTAL UNAPPROPRIATED EARNED SURPLUS							
END OF YEAR	99,183	202,541				124,919	214,618

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF WATER							
49461 RESIDENTIAL SERVICE	128,920	1,347,613	1,643,400 (295,787)	82%	134,647	1,370,435
49461 COMMERCIAL SERVICE	25,075	255,200	289,900 (34,700)	88%	27,325	237,255
49461 INDUSTRIAL SERVICE	6,716	50,199	49,500	699	101%	6,014	50,020
49461 MULTIFAMILY SERVICE	7,468	75,883	86,500 (10,617)	88%	7,764	75,239
49461 IRRIGATION SERVICE	0	0	0	0	%	0	65
49461 OTHER SERVICES	4,051	28,420	37,500 (9,080)	76%	3,341	31,072
49464 MUNICIPAL SERVICE							
49466 SALES FOR RESALE							
49467 INTERDEPARTMENTAL SALES	1,078	15,215	22,500 (7,285)	68%	1,558	15,375
49462 PRIVATE FIRE PROTECTION	2,240	20,650	23,000 (2,350)	90%	1,990	19,466
49463 PUBLIC FIRE PROTECTION	58,949	578,438	691,400 (112,962)	84%	58,450	575,811
TOTAL SALES OF WATER	234,497	2,371,617	2,843,700 (472,083)	83%	241,087	2,374,736
OTHER OPERATING REVENUES							
49470 FORFEITED DISCOUNTS	1,788	5,780	9,500 (3,720)	61%	496	3,208
49471 MISCELLANEOUS SERVICE REVENUES	120	1,000	1,200 (200)	83%	240	640
49472 RENTS FROM WATER PROPERTY							
49474 OTHER WATER REVENUE	1,526	15,280	16,500 (1,220)	93%	1,494	15,208
TOTAL OTHER OPERATING REVENUES	3,434	22,060	27,200 (5,140)	81%	2,229	19,055
TOTAL OPERATING REVENUES	237,931	2,393,677	2,870,900 (477,223)	83%	243,317	2,393,792

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
SOURCE OF SUPPLY EXPENSES							
56500 OTHER EARNINGS	0	0	0	0	%	0	0
59600 OPERATIONS & SUPERVISION							
59601 OPERATIONS LABOR EXPENSE							
59602 PURCHASED WATER	637	5,733	8,000	(2,267)	72%	637	5,733
59603 MISCELLANEOUS OPERATING EXPENSE	0	898	1,000	(102)	90%	0	982
59613 MAINT OF LAKE INTAKE	(3)	1,027	30,900	(29,873)	3%	1	166
TOTAL SOURCE OF SUPPLY EXPENSES	634	7,658	39,900	(32,242)	19%	638	6,880
PUMPING EXPENSES							
59620 OPERATION, SUPERVISION & ENGINEERING	4,341	42,559	51,000	(8,441)	83%	4,084	41,681
59623 FUEL PURCHASED FOR PUMPING	4,129	31,955	38,000	(6,045)	84%	3,108	29,645
59624 PUMPING LABOR & EXPENSES	1,264	15,470	20,300	(4,830)	76%	1,401	13,928
59626 MISCELLANEOUS EXPENSE	127	4,093	3,150	943	130%	120	1,705
59631 MAINT OF STRUCTURES	(1)	3	1,500	(1,497)	%	0	0
59633 MAINT OF PUMPING EQUIPMENT							
TOTAL PUMPING EXPENSES	9,859	94,080	113,950	(19,870)	83%	8,693	86,959
WATER TREATMENT EXPENSE							
59640 OPERATION, SUPERVISION & ENGINEERING	4,341	42,559	51,000	(8,441)	83%	4,084	41,681
59641 CHEMICALS	(34)	27,414	32,000	(4,586)	86%	2,570	28,599
59642 OPERATIONS LABOR & EXPENSE	13,530	156,275	226,850	(70,575)	69%	15,521	164,110
59643 MISCELLANEOUS EXPENSE	(13)	135,364	160,550	(25,186)	84%	9,466	105,984
59644 OPERATING RENTS	0	0	0	0	%	0	1,635
59650 MAINT SUPERVISION & ENG							
59651 MAINT OF STRUCTURES & IMPROVEMENTS	0	975	5,900	(4,925)	17%	0	1,268
59652 MAINT OF WATER TREATMENT EQUIPMENT	2,795	28,619	34,600	(5,981)	83%	1,073	18,795
TOTAL WATER TREATMENT EXPENSE	20,619	391,206	510,900	(119,694)	77%	32,694	362,071

CITY OF TWO RIVERS
INCOME STATEMENT
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
TRANSMISSION & DISTRIBUTION EXPENSE							
59660 OPERATION SUPERVISION & ENGINEERING							
59661 OPERATION STORAGE FACILITY	1,912	22,269	30,600 (8,331)	73%	1,899	23,373
59662 OPERATION MAINS	4,424	26,218	62,200 (35,982)	42%	2,640	36,859
59663 METER EXPENSE	242	47,380	69,600 (22,220)	68%	6,110	9,493
59664 CUSTOMER INSTALLATION EXPENSE	3,137	28,327	37,400 (9,073)	76%	3,147	27,495
59665 MISCELLANEOUS EXPENSES	4,642	47,162	56,400 (9,238)	84%	4,241	38,940
59666 OPERATION RENTS							
59670 MAINT OF SUPERVISION & ENG							
59671 MAINT OF STRUCTURES & IMPROVEMENTS							
59672 MAINT OF RESEVOIR & STANDPIPE	5,617	57,602	65,700 (8,098)	88%	5,556	49,205
59673 MAINT OF MAINS	988	34,507	57,700 (23,193)	60%	154	23,668
59675 MAINT OF SERVICES	2,128	40,173	89,300 (49,127)	45%	17,992	83,121
59676 MAINT OF METERS	431	2,977	10,450 (7,473)	28%	172	4,293
59677 MAINT OF HYDRANTS	3,789	13,124	43,500 (30,376)	30%	5,020	23,008
59678 MAINT OF MISC PLANT	0	11,634	10,000	1,634	116%	7,476	14,479
TOTAL TRANSMISSION & DISTRIBUTION EXPENSE	27,309	331,372	532,850 (201,478)	62%	54,406	333,934
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	1,484	14,265	17,650 (3,385)	81%	1,413	15,069
59902 METER READING	1,989	16,664	24,250 (7,586)	69%	1,609	16,431
59903 CUSTOMER ACCTG & COLLECTION	4,272	48,264	60,300 (12,036)	80%	2,170	39,506
59904 UNCOLLECTIBLE ACCOUNTS	294	7,846	2,500	5,346	314%	102	714
59906 CUSTOMER SERVICE & INFORMATION	(1)	750 (581)	23%	1	195
59910 SALES EXPENSE							
TOTAL CUSTOMER ACCOUNTS EXPENSE	8,039	87,207	105,450 (18,243)	83%	5,295	71,914
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	7,935	79,408	101,000 (21,592)	79%	7,728	78,612
59921 OFFICE SUPPLIES & EXPENSES	223	4,361	1,050	3,311	415%	472	4,766
59923 OUTSIDE SERVICES EMPLOYED	16,269	86,853	100,560 (13,707)	86%	2,801	51,441
59924 PROPERTY INSURANCE	3,515	32,445	34,770 (2,325)	93%	3,189	28,724
59925 INJURIES & DAMAGES	1,303	13,993	18,000 (4,007)	78%	1,410	13,922
59926 EMPLOYEE PENSIONS & BENEFITS	14,491	141,532	188,100 (46,568)	75%	34,736	354,472

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
59928 REGULATORY COMMISSION EXPENSE	0	0	3,000	(3,000)	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	1,564	15,792	20,000	(4,208)	79%	5,158	20,026
59931 OPERATION RENTS							
59932 MAINT OFFICE & COMMUNICATION							
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	45,300	374,384	466,480	(92,096)	80%	55,494	551,963
TOTAL OPS & MAINT EXPENSES	111,761	1,285,908	1,769,530	(483,622)	73%	157,220	1,413,722
OTHER OPERATING EXPENSES							
49403 DEPRECIATION EXPENSE	44,090	440,565	515,000	(74,435)	86%	42,713	427,264
49425 AMORTIZATION	19,468	164,132	202,028	(37,896)	81%	18,664	161,909
49408 TAXES							
TOTAL OTHER OPERATING EXPENSES	63,558	604,697	717,028	(112,331)	84%	61,378	589,173
TOTAL OPERATING EXPENSES	175,319	1,890,605	2,486,558	(595,953)	76%	218,598	2,002,896
NET OPERATING INCOME (LOSS)	62,612	503,072	384,342	118,730	131%	24,719	390,896
OTHER INCOME							
49415 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	25	920	7,000	(6,080)	13%	25	968
49416 COST FROM MERCHANDISING, JOBBING & CONTRACT WORK	(790)	(4,971)	(7,000)	2,029	(71%)	0	(1,204)
49419 INTEREST & DIVIDEND INCOME							
49210 TRANSFERS IN	5,890	45,602	100,000	(54,398)	46%	0	39,087
49421 MISCELLANEOUS NON-OPERATING INCOME	1,299	306,934	0	306,934	%	(90)	49,195
TOTAL OTHER INCOME	6,423	348,486	100,000	248,486	348%	(65)	88,046
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGs	69,035	851,558	484,342	367,216	176%	24,654	478,942

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
WATER DISTRIBUTION DETAIL - FUND 650

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
INTEREST & OTHER CHARGES							
49427 INTEREST ON LONG-TERM DEBT	10,340	107,990	166,000 (58,010)	65%	11,570	106,784
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49435 MISC DEBITS TO SURPLUS							
59999 GASB 68 PENSION EXPENSE							
TOTAL INTEREST CHARGES	10,340	107,990	166,000 (58,010)	65%	11,570	106,784
NET INCOME (LOSS)	58,695	743,568	318,342	425,226	234%	13,084	372,158
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	6,441,274	6,441,274				5,742,573	5,742,573
BALANCE TRANSFERRED FROM INCOME	58,695	743,540				13,079	371,837
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	6,499,969	7,184,814				5,755,652	6,114,410

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF ELECTRICITY							
49440 URBAN RESIDENTIAL SALES	315,256	3,622,606	4,080,900	(458,294)	89%	319,763	3,502,737
49441 RURAL SALES	1,715	20,710	17,600	3,110	118%	1,604	15,344
49442 COMMERCIAL SALES-CS1	78,112	898,138	1,067,100	(168,962)	84%	90,968	1,000,464
49443 SMALL COMMERCIAL & INDUSTRIAL SALES-CP1	90,372	953,432	953,600	(168)	100%	92,321	756,592
49443 LARGE COMMERCIAL & INDUSTRIAL SALES-CP2	173,028	1,661,782	1,859,000	(197,218)	89%	154,869	1,429,658
49443 INDUSTRIAL SALES-CP3	44,553	446,858	465,400	(18,542)	96%	45,755	420,609
49445 COMMERCIAL LIGHTING							
49444 URBAN PRIVATE LIGHTING	3,604	31,475	25,500	5,975	123%	3,533	26,976
49444 PUBLIC STREET LIGHTING	11,937	118,724	146,100	(27,376)	81%	11,958	117,491
49448 INTERDEPARTMENTAL SALES	1,455	18,562	38,600	(20,038)	48%	1,772	28,187
TOTAL SALES OF ELECTRICITY	720,031	7,772,285	8,653,800	(881,515)	90%	722,544	7,298,057
OTHER OPERATING REVENUES							
49450 FORFEITED DISCOUNTS	1,807	13,252	18,250	(4,998)	73%	1,346	7,651
49451 MISCELLANEOUS SERVICE REVENUES	200	2,320	5,000	(2,680)	46%	0	500
49454 RENT FROM ELECTRIC PROPERTY	3,296	34,257	26,700	7,557	128%	0	47,661
49455 INTERDEPARTMENTAL RENTS							
49456 OTHER ELECTRIC REVENUE	606	17,800	16,950	850	105%	149	6,893
TOTAL OTHER OPERATING REVENUES	5,909	67,628	66,900	728	101%	1,494	62,706
TOTAL OPERATING REVENUES	725,940	7,839,913	8,720,700	(880,787)	90%	724,038	7,360,763

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
POWER PRODUCTION EXPENSES							
59555 PURCHASED POWER	513,361	5,575,955	6,163,300	(587,345)	90%	483,147	5,249,440
TOTAL POWER PRODUCTION EXPENSES	513,361	5,575,955	6,163,300	(587,345)	90%	483,147	5,249,440

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
DISTRIBUTION EXPENSES							
59580 OPERATION, SUPERVISION & ENGINEERING							
59582 STATION EXPENSES	(253)	8,807	32,700 (23,893)	27%	424	8,600
59583 OVERHEAD LINE EXPENSES	232	4,757	5,550 (793)	86%	48	3,660
59584 UNDERGROUND LINE EXPENSE	3,891	30,268	36,200 (5,932)	84%	2,820	26,090
59585 STREET LIGHTING EXPENSES	0	0	1,200 (1,200)	%	(5)	12
59586 METER EXPENSES	3,302	43,657	65,200 (21,543)	67%	6,257	52,765
59587 CUSTOMER INSTALLATION EXPENSES	3,959	12,989	8,900	4,089	146%	1,844	12,333
59588 OPERATION MISC DISTRIBUTION	17,759	186,886	222,700 (35,814)	84%	16,784	211,909
59589 DISTRIBUTION LINE RIGHTS							
59590 MAINTENANCE SUPERVISION & ENGINEERING	3,407	23,483	38,700 (15,217)	61%	0	5,429
59592 MAINTENANCE OF STATION EQUIP	(5,352)	93,427	147,200 (53,773)	63%	11,191	166,477
59593 MAINTENANCE OF OVERHEAD LINES	802	4,994	7,900 (2,906)	63%	1,307	6,001
59594 MAINTENANCE OF UNDERGROUND LINES	294	2,277	4,300 (2,023)	53%	293	3,239
59595 MAINTENANCE OF LINE TRANSFORMERS	(6)	4,446	8,900 (4,454)	50%	398	7,830
59596 MAINTENANCE OF STREET LIGHTING	(5)	313	0	313	%	0	0
59597 MAINT OF ELECTRIC METERS	366	7,889	5,000	2,889	158%	366	3,877
59598 MAINT OF MISC DISTRIBUTION PLANT							
59828 TRANSPORTATION EXPENSES							
TOTAL DISTRIBUTION EXPENSES	28,397	424,195	584,450 (160,255)	73%	41,727	508,221
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	1,819	17,484	15,420	2,064	113%	1,732	18,265
59902 METER READING EXPENSES	3,125	26,594	30,200 (3,606)	88%	2,520	24,300
59903 CUSTOMER ACCTG & COLLECTION EXPENSES	6,987	81,144	84,300 (3,156)	96%	3,738	57,979
59904 UNCOLLECTIBLE ACCOUNTS	313	41,090	2,600	38,490	1,560%	156	1,606
TOTAL CUSTOMER ACCOUNTS EXPENSE	12,244	166,312	132,520	33,792	125%	8,146	102,151
SALES EXPENSE							
59913 ADVERTISING EXPENSE	0	250	900 (650)	28%	0	250
TOTAL SALES EXPENSES	0	250	900 (650)	28%	0	250

FOR ADMINISTRATION USE ONLY

83 % OF THE FISCAL YEAR HAS ELAPSED

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CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	19,610	218,135	216,300	1,835	101%	30,369	260,650
59921 OFFICE SUPPLIES & EXPENSES	408	19,945	12,850	7,095	155%	1,920	14,025
59923 OUTSIDE SERVICES EMPLOYED	7,826	89,953	92,800	(2,847)	97%	5,910	97,723
59924 PROPERTY INSURANCE	2,337	21,998	22,000	(2)	100%	2,110	18,604
59925 INJURIES & DAMAGES	1,042	10,846	13,500	(2,654)	80%	1,089	10,753
59926 EMPLOYEE PENSIONS & BENEFITS	12,719	161,885	283,900	(122,015)	57%	18,199	209,647
59928 REGULATORY COMMISSION EXPENSE	0	1,415	2,000	(585)	71%	286	1,226
59930 MISCELLANEOUS GENERAL EXPENSES	3,966	52,879	71,300	(18,421)	74%	7,432	60,253
59932 MAINT OFFICE & COMMUNICATIONS	1,237	19,134	15,100	4,034	127%	953	9,073
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	49,145	596,192	729,750	(133,558)	82%	68,267	681,954
TOTAL OPS & MAINT EXPENSES	603,147	6,762,903	7,610,920	(848,017)	89%	601,287	6,542,017
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	36,575	364,384	430,000	(65,616)	85%	36,194	361,652
59408 TAXES	41,488	323,497	380,250	(56,753)	85%	39,989	323,577
TOTAL OTHER OPERATING EXPENSES	78,063	687,881	810,250	(122,369)	85%	76,183	685,229
TOTAL OPERATING EXPENSES	681,210	7,450,785	8,421,170	(970,385)	88%	677,471	7,227,245
NET OPERATING INCOME (LOSS)	44,730	389,128	299,530	89,598	130%	46,568	133,517

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
ELECTRIC DISTRIBUTION DETAIL - FUND 660

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OTHER INCOME							
49415 REVENUE FROM MDSE & JOBBING	830	14,021	12,000	2,021	117%	1,944	11,619
49416 MERCHANDISING & JOBBING COST	0 (273)	(12,000)	11,727	(2%)	0 (172)
49421 MISCELLANEOUS NONOPERATING INCOME	0	1,877	2,000 (123)	94%	0	0
49419 INTEREST & DIVIDEND INCOME							
49439 APPROP OF INCOME TO MUNICIPAL	(294)	(11,814)	(18,000)	6,186	(66%)	3 (13,088)
TOTAL OTHER INCOME	537	3,810 (16,000)	19,810	24%	1,947 (1,641)
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS	45,266	392,938	283,530	109,408	139%	48,514	131,877
OTHER INCOME DEDUCTIONS							
49426 OTHER INCOME DEDUCTIONS	0	0	2,200 (2,200)	%	(329)	1,724
TOTAL MISCELLANEOUS INCOME DEDUCTIONS	0	0	2,200 (2,200)	%	(329)	1,724
INTEREST CHARGES							
49427 INTEREST ON LONG-TERM DEBT	704	7,744	12,700 (4,956)	61%	1,055	11,240
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49430 INTEREST ON ADVANCES FROM MUNICIPALITY							
TOTAL INTEREST CHARGES	704	7,744	12,700 (4,956)	61%	1,055	11,240
NET INCOME (LOSS)	44,562	385,194	268,630	116,564	143%	47,787	118,913
EARNED SURPLUS							
29216 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	8,821,384	8,821,384				8,185,181	8,185,181
BALANCE TRANSFERRED FROM INCOME	44,562	385,074				47,847	118,973
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	8,865,946	9,206,458				8,233,028	8,304,154

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
OPERATING REVENUES	0	0	0	0	%	0	0
49000 OPERATING REVENUE	2,383	14,296	10,000	4,296	143%	1,324	13,238
49540 RENT FROM CLEC PROPERTY							
TOTAL OPERATING REVENUES	2,383	14,296	10,000	4,296	143%	1,324	13,238

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
DISTRIBUTION EXPENSES							
59580 SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59583 OVERHEAD LINES	0	0	0	0	%	0	0
59584 UNDERGROUND LINES	0	0	0	0	%	0	0
59587 CUSTOMER INSTALLATION	0	0	0	0	%	0	0
59588 MISC DISTRIBUTION	0	0	0	0	%	0	0
59589 DISTRIBUTION LINE RIGHTS	0	0	0	0	%	0	0
59590 MAINT SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59593 MAINT OF POLES & OVERHEAD LINES	0	0	1,500 (1,500)	%	0	0
59594 MAINT OF UNDERGROUND FACILITIES	0	0	750 (750)	%	0	0
59598 MAINT MISC DISTRIBUTION PLANT	0	0	0	0	%	0	0
59820 OPERATION PLANT & LIFT STATION	0	0	0	0	%	0	0
TOTAL DISTRIBUTION EXPENSES	0	0	2,250 (2,250)	%	0	0
CUSTOMER ACCOUNTS EXPENSE							
59901 SUPERVISION	0	0	0	0	%	0	0
59903 CUSTOMER ACCTG & COLLECTION	0	0	0	0	%	0	0
59904 UNCOLLECTIBLE ACCOUNTS	0	0	0	0	%	0	0
59905 MISC CUSTOMER ACCOUNTS	0	0	0	0	%	0	0
59913 ADVERTISING EXPENSE	0	0	0	0	%	0	0
TOTAL CUSTOMER ACCOUNTS EXPENSE	0	0	0	0	%	0	0

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	0	0	0	0	%	0	0
59921 OFFICE SUPPLIES & EXPENSES	0	0	0	0	%	0	0
59922 OVERHEAD CONSTRUCTION LABOR	0	0	0	0	%	0	0
59923 OUTSIDE SERVICES EMPLOYED	0	0	0	0	%	0	0
59924 PROPERTY INSURANCE	0	0	0	0	%	0	0
59925 INJURIES & DAMAGES	0	0	0	0	%	0	0
59926 EMPLOYEE PENSIONS & BENEFITS	0	0	600 (600)	%	0	0
59928 REGULATORY COMMISSION EXPENSE	0	0	0	0	%	0	0
59929 DUPLICATE CHARGES	0	0	0	0	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	0	900	5,800 (4,900)	16%	63	5,119
59931 OPERATION RENTS	0	0	0	0	%	0	0
59932 MAINT OFFICE & COMMUNICATION	0	0	0	0	%	0	0
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	0	900	6,400 (5,500)	14%	63	5,119
TOTAL OPS & MAINT EXPENSES	0	900	8,650 (7,750)	10%	63	5,119
OTHER OPERATING EXPENSES							
49030 DEPRECIATION EXPENSE	539	5,047	5,000	47	101%	417	4,174
49060 AMORTIZATION	0	0	0	0	%	0	0
49080 TAXES	0	0	0	0	%	0	0
TOTAL OTHER OPERATING EXPENSES	539	5,047	5,000	47	101%	417	4,174
TOTAL OPERATING EXPENSES	539	5,947	13,650 (7,703)	44%	480	9,292
NET OPERATING INCOME (LOSS)	1,844	8,349 (3,650)	11,999	229%	844	3,945

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
TELECOMM DISTRIBUTION DETAIL - FUND 670

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
OTHER INCOME							
49034 DEBIT/CREDIT TO SURPLUS	0	0	0	0	%	0	0
49160 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	0	0	0	0	%	0	0
49190 INTEREST & DIVIDEND INCOME	0	0	0	0	%	0	0
49170 MISCELLANEOUS NON-OPERATING INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM GENERAL FUND	0	0	0	0	%	0	0
49320 INTEREST CONSTRUCTION	0	0	0	0	%	0	0
49330 BALANCE TRANS FROM INCOME	0	0	0	0	%	0	0
TOTAL OTHER INCOME	0	0	0	0	%	0	0
TOTAL INCOME (LOSS) BEFORE INTEREST CHRGs	1,844	8,349	(3,650)	11,999	229%	844	3,945
INTEREST CHARGES							
49270 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49430 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49280 AMORTIZATION OF DEBT DISCOUNT & EXPENSE	0	0	0	0	%	0	0
49390 APPROPRIATIONS-MUNICIPAL	0	0	0	0	%	0	0
48900 OTHER REVENUES	0	(10,000)	(15,885)	5,885	(63%)	0	0
TOTAL INTEREST CHARGES	0	(10,000)	(15,885)	5,885	(63%)	0	0
NET INCOME (LOSS)	1,844	18,349	12,235	6,114	150%	844	3,945
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	(245,443)	(245,443)				(251,201)	(251,201)
BALANCE TRANSFERRED FROM INCOME	1,844	18,349				844	3,945
TOTAL UNAPPROPRIATED EARNED SURPLUS	(243,599)	(227,094)				(250,357)	(247,256)
END OF YEAR							

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
STORMWATER UTILITY - FUND 680

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
USER FEES							
46010 RESIDENTIAL SERVICE	29,585	295,701	353,000	(57,299)	84%	29,499	294,795
46020 RESIDENTIAL TWO FAMILY	0	0	0	0	%	0	0
46030 RESIDENTIAL MULTI FAMILY	36	357	425	(69)	84%	36	357
46040 NON RESIDENTIAL	21,823	218,332	222,000	(3,669)	98%	21,901	219,588
46050 INTERDEPARTMENTAL	3,229	32,342	39,400	(7,058)	82%	3,239	32,391
TOTAL USER FEES	54,673	546,731	614,825	(68,094)	89%	54,676	547,130
OTHER OPERATING REVENUES							
49470 FORFEITED DISCOUNTS	322	995	1,700	(705)	59%	78	543
49010 PERMIT FEES	0	0	0	0	%	0	0
48600 CONTRIBUTIONS IN AID OF CONSTRUCTION	0	85,800	460,000	(374,200)	19%	0	0
48100 INTEREST INCOME	0	4,393	4,393	0	100%	0	4,814
48900 MISCELLANEOUS INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM OTHER FUNDS	0	0	0	0	%	0	0
TOTAL OTHER OPERATING REVENUES	322	91,188	466,093	(374,905)	20%	78	5,356
TOTAL OPERATING REVENUES	54,996	637,920	1,080,918	(442,998)	59%	54,754	552,487

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
STORMWATER UTILITY - FUND 680

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATION & MAINTENANCE EXPENSES							
59710 STREET DEBRIS MANAGEMENT	0	1,193	7,947	(6,754)	15%	(197)	950
59720 VEHICLE & EQUIPMENT MAINTENANCE	0	0	0	0	%	0	0
59730 MAINTENANCE OF COLLECTION SYSTEM	9,057	71,284	198,709	(127,425)	36%	21,998	147,537
59740 MAINTENANCE OF OPEN CHANNEL DRAINAGE	0	7,389	42,020	(34,631)	18%	2,344	36,154
59750 MAINTENANCE OF STORMWATER PONDS	2,790	7,027	33,291	(26,264)	21%	8,614	15,785
59760 WWTP PHOSPHOROUS REGULATIONS	0	0	14,000	(14,000)	%	0	0
59770 REGULATORY COMPLIANCE	8,429	14,127	55,316	(41,189)	26%	0	8,130
59790 ADMINISTRATIVE CHARGES	8	8,999	6,000	2,999	150%	114	2,105
59795 EMPLOYEE PENSIONS & BENEFITS	1,189	2,358	21,229	(18,871)	11%	136	2,058
TOTAL OPERATING EXPENSES	21,473	112,376	378,512	(266,136)	30%	33,010	212,719
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	8,367	83,667	83,000	667	101%	7,253	72,530
59408 TAXES	1,389	1,825	8,857	(7,032)	21%	40	509
59427 INTEREST ON LONG-TERM DEBT	4,323	59,079	61,850	(2,771)	96%	5,905	44,082
TOTAL OTHER OPERATING EXPENSES	35,552	256,947	532,219	(275,272)	48%	46,208	329,840
TOTAL OPERATING EXPENSES	35,552	256,947	532,219	(275,272)	48%	46,208	329,840
NET OPERATING INCOME (LOSS)	19,443	380,973	548,699	(167,726)	69%	8,546	222,646
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	2,712,282	2,712,282				2,481,463	2,481,463
BALANCE TRANSFERRED FROM INCOME	19,443	380,973				8,546	222,646
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	2,731,725	3,093,254				2,490,009	2,704,110

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
UTILITY OPERATING INCOME							
OPERATING REVENUES							
SALES OF SEWER							
49221 RESIDENTIAL SERVICE	156,431	1,640,980	2,000,000	(359,020)	82%	159,180	1,639,974
49222 COMMERCIAL SERVICE	40,558	416,036	493,000	(76,965)	84%	46,123	407,558
49224 GOVERNMENT SERVICE	15,108	76,006	110,600	(34,594)	69%	5,243	87,437
49626 INTERDEPARTMENTAL SERVICE	7,412	77,663	107,900	(30,237)	72%	7,268	90,185
49263 INDUSTRIAL SERVICE	8,680	73,159	78,000	(4,841)	94%	7,161	63,829
TOTAL SALES OF SEWER	228,199	2,283,844	2,789,500	(505,656)	82%	224,973	2,288,983
OTHER OPERATING REVENUES							
49350 MISCELLANEOUS OPERATING REVENUES	2,025	17,453	36,500	(19,047)	48%	6,291	34,792
49450 CUSTOMER FORIETED DISCOUNTS	1,483	5,407	3,800	1,607	142%	448	3,215
TOTAL OTHER OPERATING REVENUES	3,508	22,860	40,300	(17,440)	57%	6,739	38,007
TOTAL OPERATING REVENUES	231,707	2,306,704	2,829,800	(523,096)	82%	231,712	2,326,990

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATING EXPENSES							
OPERATION & MAINTENANCE EXPENSES							
OPERATIONS EXPENSES							
59820 OPERATION PLANT & LIFT STATION	55,371	417,861	471,752 (53,891)	89%	66,089	385,389
59823 CHLORINE	0	0	3,000 (3,000)	%	0	0
59824 PHOSPHORUS REMOVAL CHEMICALS	0	29,809	45,000 (15,191)	66%	12,582	36,132
59825 SLUDGE CONDITIONING CHEMICALS	0	19,419	25,000 (5,581)	78%	0	13,397
59827 OTHER OPERATING SUPPLIES	2,185	21,332	28,000 (6,668)	76%	464	14,302
59828 TRANSPORTATION EXPENSES	301	32,827	19,500	13,327	188%	10,048	23,675
TOTAL OPERATIONS EXPENSES	57,856	521,247	592,252 (71,005)	88%	89,183	472,895
MAINTENANCE EXPENSE							
59831 MAINT OF SEWER COLLECTION SYSTEMS	34,843	146,961	145,200	1,761	101%	21,049	112,331
59832 MAINT OF COLLECTION SYSTEMS PUMP EQUIP	0	17,787	9,500	8,287	187%	0	1,576
59833 MAINT OF TREATMENT DIST PLANT EQUIP	14,022	87,925	106,386 (18,461)	83%	7,457	78,733
59834 MAINT OF GENERAL PLANT STRUCTURES & EQUIP	56	6,368	24,000 (17,632)	27%	130	3,867
TOTAL MAINTENANCE EXPENSE	48,921	259,040	285,086 (26,045)	91%	28,636	196,507
CUSTOMER ACCOUNTS EXPENSE							
59840 BILLING, COLLECTING & ACCOUNTING	5,732	61,969	75,212 (13,243)	82%	3,531	53,955
59842 METER READING	1,966	16,420	23,465 (7,045)	70%	1,444	16,079
59843 UNCOLLECTIBLE ACCOUNTS	314	16,252	990	15,262	1,642%	65	766
TOTAL CUSTOMER ACCOUNTS EXPENSE	8,011	94,640	99,667 (5,027)	95%	5,040	70,799

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59850 ADMINISTRATIVE & GENERAL SALARIES	21,544	130,309	167,338 (37,029)	78%	11,918	120,579
59851 OFFICE SUPPLIES & EXPENSE	31	416	1,420 (1,004)	29%	26	399
59852 OUTSIDE SERVICES EMPLOYED	4,008	53,994	58,479 (4,485)	92%	2,801	46,633
59853 INSURANCE EXPENSE	4,039	38,349	44,350 (6,001)	86%	3,803	34,491
59854 EMPLOYEE PENSION & BENEFITS	10,186	100,554	149,734 (49,180)	67%	10,416	191,355
59855 REGULATORY COMMISSION EXPENSE	0	14,677	13,000	1,677	113%	0	12,588
59856 MISC GENERAL EXPENSES	72	1,269	4,100 (2,831)	31%	248	1,759
59857 RENTS	6,727	110,021	92,000	18,021	120%	2,135	61,304
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	46,606	449,588	530,421 (80,833)	85%	31,347	469,108
TOTAL OPS & MAINT EXPENSES	161,395	1,324,515	1,507,426 (182,910)	88%	154,206	1,209,309
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	50,079	500,985	400,000	100,985	125%	30,230	302,091
59408 TAX EXPENSE	28,888	282,044	339,243 (57,199)	83%	27,595	278,886
TOTAL OTHER OPERATING EXPENSES	78,967	783,029	739,243	43,786	106%	57,825	580,977
TOTAL OPERATING EXPENSES	240,362	2,107,544	2,246,669 (139,124)	94%	212,031	1,790,285
NET OPERATING INCOME (LOSS)	(8,655)	199,159	583,132 (383,972)	34%	19,681	536,705

CITY OF TWO RIVERS
INCOME STATEMENT
FOR THE 10 MONTHS ENDING OCTOBER 31, 2021
SEWER DISTRIBUTION DETAIL - FUND 690

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OTHER INCOME							
48600 CONTRIBUTION IN AID	54,004	207,204	660,300	(453,096)	31%	0	467,703
49210 TRANSFERS IN	3,256	26,556	25,000	1,556	106%	0	23,070
49419 INTEREST & DIVIDEND INCOME	0	0	0	0	%	0	21
TOTAL OTHER INCOME	57,259	233,760	685,300	(451,540)	34%	0	490,795
TOTAL INCOME (LOSS) BEFORE INTEREST CHGS	48,604	432,919	1,268,432	(835,512)	34%	19,681	1,027,499
INTEREST CHARGES							
49427 INTEREST ON LONG-TERM DEBT	(18,217)	(186,826)	(226,250)	39,424	(83%)	(19,868)	(197,555)
59999 GASB PENSION & OPEB EXPENSE	0	0	(13,500)	13,500	%	0	0
49430 INTEREST ON DEBT TO MUNICIPALITY							
TOTAL INTEREST CHARGES	(18,217)	(186,826)	(239,750)	52,924	(78%)	(19,868)	(197,555)
NET INCOME (LOSS)	30,387	246,093	1,028,682	(782,588)	24%	(187)	829,945
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	4,771,856	4,771,856				4,388,226	4,388,226
BALANCE TRANSFERRED FROM INCOME	30,387	246,093				(187)	829,945
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	4,802,243	5,017,949				4,388,039	5,218,170

Debt Service Fund Summary Financial Report October 2021

A detailed report can be provided upon request.



**TWO
RIVERS**
WISCONSIN

CITY OF TWO RIVERS
2021 MONTHLY DEBT SERVICE FUND REPORT
OCTOBER 31, 2021 BUDGET

DEBT SERVICE F 300 REVENUE AND EXPENSE DETAIL

	PERIOD ACTUAL	2021 BUDGET	2021 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>DEBT SERVICE</u>						
REVENUES						
<u>REVENUES</u>						
300-41110 GENERAL PROPERTY TAX	0	2,305,271	2,305,271	0	100.00	2,305,271
300-48100 INTEREST ON INVESTMENTS	93	8,000	972	(7,028)	12.14	8,346
300-49110 PROCEEDS FROM DEBT	0	0	16,870	16,870	.00	7,204,000
300-49417 TRNSFR FROM OTHER FUNDS	0	221,860	1,164,109	942,249	524.70	592,157
TOTAL REVENUES	93	2,535,131	3,487,221	952,090	137.56	10,109,774
<u>EXPENDITURES</u>						
300-58100-2940 PAYMENT BOND ESCROW AGENT	0	0	650	650	.00	650
300-58100-2950 DEBT ISSUANCE COSTS	0	0	63,668	63,668	.00	99,115
300-58100-2960 DEBT PREMIUM	0	0	(177,290)	(177,290)	.00	(313,636)
300-58100-2970 DEBT UNDERWRITERS DISCOUNT	0	0	38,413	38,413	.00	123,150
300-58100-5970 TRANSFER TO OTHER FUNDS	0	55,516	55,516	0	100.00	41,811
300-58100-6200 PRINCIPAL PAYMENTS	253	1,976,720	2,965,851	989,131	150.04	8,328,210
300-58100-6210 INTEREST PAYMENTS	0	552,554	560,177	7,623	101.38	555,573
300-58100-6220 PENSION LIABILITY PAYMENTS	0	0	0	0	.00	1,582,279
300-58100-6230 CAPITAL LEASE PAYMENTS	0	21,714	16,675	(5,039)	76.80	22,726
300-58100-6240 INTEREST EXP ON CAPITAL LEASES	0	0	5,039	5,039	.00	0
300-58100-6900 OTHER SERVICES	0	3,000	2,850	(150)	95.00	2,375
TOTAL EXPENDITURES	253	2,609,504	3,531,550	922,046	135.33	10,442,253
REVENUE OVER EXPENDITURES - YTD	(160)	(74,373)	(44,329)	30,044	59.60-	(332,479)

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/04/2021	130391	AECOM Technical Services Inc	Groundwater Data Reporting & Plan Mod	419-53600-2900	2000550780	3,318.75
Total 130391:						3,318.75
11/04/2021	130392	Amazon Business - Debit Memo	Supplies - City Hall	100-54150-3100	197J-Q7XT-TP4C	671.71
11/04/2021	130392	Amazon Business - Debit Memo	Supplies - Maintenance	100-51600-3500	1F41-GNTL-TMXW	217.62
11/04/2021	130392	Amazon Business - Debit Memo	Supplies - DPW	100-53300-3900	1VWP-FKJR-YY1Y	292.45
Total 130392:						1,181.78
11/04/2021	130393	American Messaging	Pager Service 11/01/21-10/31/22	660-59921-2200	I1850398VK	129.93
Total 130393:						129.93
11/04/2021	130394	AnSer Services	After hours answering service-Elec & Wtr	650-59665-2900	6502-110121	386.25
Total 130394:						386.25
11/04/2021	130395	Bayette, James & Caroline	Energy Star Rebate - Dishwasher	660-29253	11/2/2021	25.00
Total 130395:						25.00
11/04/2021	130396	Bellin Health	CPR Cards	455-52200-3900	MB7157	60.00
Total 130396:						60.00
11/04/2021	130397	Belly River Corporation	Supplies - WWTP	690-59833-3900	21INV-314	797.14
Total 130397:						797.14
11/04/2021	130398	CDW Government Inc	APC Backups - PD	100-52100-2450	M115980	476.67
Total 130398:						476.67
11/04/2021	130399	Charter Communications Inc	Service 10/19/21-11/18/21- Sr. Cntr	100-55140-2900	0000265101921	82.78
Total 130399:						82.78
11/04/2021	130400	City Of Manitowoc	Sept 2021 Bus Passes -Sr Ctr	250-23103	0304230	30.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130400:						30.00
11/04/2021	130401	City of Two Rivers Petty Cash	Replenish Petty Cash Check Book	100-41800	11/02/2021	1,785.95
Total 130401:						1,785.95
11/04/2021	130402	DeBruyn, Don	Solar Credit Refund	660-21130	11/1/2021	86.90
Total 130402:						86.90
11/04/2021	130403	Delong, Lola	Refund due to overpayment made throug	660-21130	10/27/2021	282.16
Total 130403:						282.16
11/04/2021	130404	DOA/Division of Energy	Refund of Public Benefits Program Paym	660-21131	10/26/2021	112.64
Total 130404:						112.64
11/04/2021	130405	Erickson Sports Apparel	Clothing - Park & Rec	100-55200-3900	102662	220.00
Total 130405:						220.00
11/04/2021	130406	Fastenal	Supplies-Wtr	650-59643-3900	WIMAN282893	193.00
Total 130406:						193.00
11/04/2021	130407	Frank's Radio Service Inc.	Radio Parts - DPW	100-53200-3900	119471	112.50
Total 130407:						112.50
11/04/2021	130408	Frontier	Telephone - Water	650-59661-2200	0443;10/21	52.70
Total 130408:						52.70
11/04/2021	130409	GameTime	Supplies-Rec	454-55400-8990	PJI-0171050	33.19
Total 130409:						33.19
11/04/2021	130410	GFL Environmental	Dumpster service-DPW	640-53310-2900	U30000037410	470.32

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130410:						470.32
11/04/2021	130411	Green Acres Lawn & Garden Center	Red Maple - Cem	263-55210-2900	0122	120.00
Total 130411:						120.00
11/04/2021	130412	Hawkins Inc	Chemicals - Wtr	650-59641-3910	6034616	3,029.48
Total 130412:						3,029.48
11/04/2021	130413	John Fabick Tractor Company	Water Plant Standby Generator	650-59678-2900	SIGP0006149	1,706.86
11/04/2021	130413	John Fabick Tractor Company	PM Inspections - WWTP	690-59834-2900	SIGP0006151	1,337.50
11/04/2021	130413	John Fabick Tractor Company	PM Inspections - WWTP	690-59832-2900	SIGP0006153	219.50
11/04/2021	130413	John Fabick Tractor Company	Northside Booser - Wtr	650-59672-2900	SIGP0006155	1,727.74
11/04/2021	130413	John Fabick Tractor Company	Service - Elec	660-59588-2900	SIGP0006157	729.63
Total 130413:						5,721.23
11/04/2021	130414	Kemira Water Solutions Inc	FERRIC CHLORIDE - WWTP	690-59824-4910	9017730393	6,172.96
Total 130414:						6,172.96
11/04/2021	130415	Klein, Patricia Ann	Simply Seniors Exercise Class - 10/1/20	100-55300-2900	11/1/2021	76.20
Total 130415:						76.20
11/04/2021	130416	Kulpa Jr, Frank	Refund Solar Credit	660-21130	11/1/2021	118.40
Total 130416:						118.40
11/04/2021	130417	Lucky Signs & Graphics	Truck Decals - Veh #17 & 21	660-19184	564	480.00
11/04/2021	130417	Lucky Signs & Graphics	Truck Decals - Veh #419	650-19184	565	240.00
Total 130417:						720.00
11/04/2021	130418	Mammoth Construction LLC	Install Fire Hydrant - 40th St & Martin La	650-59677-2900	1207	3,055.00
11/04/2021	130418	Mammoth Construction LLC	Water Service 2728 10th Street	650-59675-2900	1209	450.00
11/04/2021	130418	Mammoth Construction LLC	Private Lateral Replacement - 2308 11th	690-19107	1211	13,095.00
11/04/2021	130418	Mammoth Construction LLC	Private Lateral Replacement - 2300 10th	650-19107	1212	10,365.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130418:						26,965.00
11/04/2021	130419	Manitowoc Co Treasurer	Dog License - 2021	100-23112	10/28/2021	3,164.50
Total 130419:						3,164.50
11/04/2021	130420	Manitowoc Disposal Inc	Recycling & Refuse Collect 10/16/2021-1	640-53620-2900	10/16/2021-10/29/2021	14,440.86
11/04/2021	130420	Manitowoc Disposal Inc	Small Box Nov 2021 - REc	640-53620-2900	57600	300.00
Total 130420:						14,740.86
11/04/2021	130421	Manitowoc Trophy	Sign - Rec	100-23158	39970	122.99
Total 130421:						122.99
11/04/2021	130422	McMahon Associates Inc	Muskrat Control	680-59750-2900	924317	676.00
Total 130422:						676.00
11/04/2021	130423	Med Compass	Services - FD	100-52200-2900	40158	7,925.00
Total 130423:						7,925.00
11/04/2021	130424	Miller Implement Co Inc	Parts - P & R	100-54910-3900	14020	34.11
11/04/2021	130424	Miller Implement Co Inc	Parts - P & R	100-54910-3900	14083	129.31
Total 130424:						163.42
11/04/2021	130425	Northern Lake Service Inc	Testing - WWTP	690-59820-2900	408700	241.20
11/04/2021	130425	Northern Lake Service Inc	TOC - wtr	650-59642-2900	408875	47.00
Total 130425:						288.20
11/04/2021	130426	OpenPoint LLC	OpenPoint Subscription - Nov 2021	660-59923-2403	1197	2,350.00
Total 130426:						2,350.00
11/04/2021	130427	OSI Environmental Inc	Used Oil Collection - DPW	100-53200-2900	4021295	75.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130427:						75.00
11/04/2021	130428	Packer City International Trucks Inc.	2022 Small Dump Truck - blade/wing/salt	457-53300-8160	402756	395,344.00
Total 130428:						395,344.00
11/04/2021	130429	Payment Service Network	Service 10/01/2021-10/31/2021	690-59840-3900	247003	7.95
Total 130429:						7.95
11/04/2021	130430	Psychologie Clinique S.C.	Police Officer Psych Eval - L. Lom	100-52120-2142	STATEMENT 10/5/2021	525.00
Total 130430:						525.00
11/04/2021	130431	R&J Fricke Inc	Concrete - DPW	100-16120	11934	306.00
11/04/2021	130431	R&J Fricke Inc	Concrete - DPW	100-16120	11935	2,754.00
Total 130431:						3,060.00
11/04/2021	130432	Ramaker & Associates inc	Map Changes to Pioneer's Rest Cemeter	100-54910-2900	104562	825.00
Total 130432:						825.00
11/04/2021	130433	RESCO	Supplies - Electric	660-59593-3900	840176-00	803.25
11/04/2021	130433	RESCO	Supplies-Elec	660-59588-3900	840176-01	508.00
11/04/2021	130433	RESCO	Supplies - Electric	660-19154	840181-00	544.00
11/04/2021	130433	RESCO	Supplies - Electric	660-59593-3900	841351-00	1,220.92
11/04/2021	130433	RESCO	Supplies - Electric	660-59593-3900	841360-00	1,234.20
11/04/2021	130433	RESCO	Supplies - Electric	660-59593-3900	841361--00	715.00
Total 130433:						5,025.37
11/04/2021	130434	Schaus Roofing/Mechanical	Service - Lib	280-55110-2410	SD2470	604.00
Total 130434:						604.00
11/04/2021	130435	Strong, Ronald I	Youth Speed Strength Training 9/13/21-1	100-55300-2900	11/01/2021	768.00
Total 130435:						768.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/04/2021	130436	TAPCO	Traffic Sign Maintenance - DPW	100-53320-2900	I710124	1,701.00
Total 130436:						1,701.00
11/04/2021	130437	Thuermer Law Office	Municipal Prosecuting - Oct 2021	100-51340-2121	OCTOBER 28, 2021	1,515.00
Total 130437:						1,515.00
11/04/2021	130438	Two Rivers Historical Society	Nov 2021 Monthly Support Pymt	291-56700-2910	NOV2021	250.00
Total 130438:						250.00
11/04/2021	130439	USA Blue Book	Supplies - Wtr	650-59673-3900	760009	46.77
11/04/2021	130439	USA Blue Book	Supplies - Wtr	650-59641-3900	764471	109.12
Total 130439:						155.89
11/04/2021	130440	Walesh, Barbara K.	Sell Back Unused Spaces @ Pineers Re	100-46540	11/02/2021	40.00
Total 130440:						40.00
11/04/2021	130441	Washington House	Ice Cream / Children's Program - Lib	280-55112-3510	10/22/2021	36.00
Total 130441:						36.00
11/04/2021	130442	WEX Bank	Gasoline	250-55150-3900	74966086	8,241.95
Total 130442:						8,241.95
11/04/2021	130443	Wisconsin Dept of Natural Resources	Eggers Pond Soil Mgmt Review Fee	680-19107	10/22/2021	1,000.00
Total 130443:						1,000.00
11/04/2021	130444	Wisconsin Public Service	RESEVOIR	650-59661-2220	0401271669-02;10/21	24.52
11/04/2021	130444	Wisconsin Public Service	FIRE DEPT	100-52200-2220	0401271669-03;10/21	76.44
11/04/2021	130444	Wisconsin Public Service	1520 17TH ST - Rec	100-54150-2220	0401271669-04;10/21	245.97
11/04/2021	130444	Wisconsin Public Service	CEMETERY	100-54910-2220	0401271669-05;10/21	22.69
11/04/2021	130444	Wisconsin Public Service	1300 35th Street - Rec	100-55400-2220	0401271669-07;140/21	17.59
11/04/2021	130444	Wisconsin Public Service	1916 COLUMBUS ST - Elec	660-59588-2220	0401271669-10;10/21	30.58
11/04/2021	130444	Wisconsin Public Service	PARK SHELTER	100-55200-2220	0401271669-14;10/21	26.31
11/04/2021	130444	Wisconsin Public Service	SOUTH TWR	650-59661-2220	0401271669-25;10/21	20.11

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/04/2021	130444	Wisconsin Public Service	EAST TWR	650-59661-2220	0401271669-26;10/21	21.31
11/04/2021	130444	Wisconsin Public Service	Bridge Bldg - Engineering	100-53341-2220	0401271669-30;10/21	17.33
11/04/2021	130444	Wisconsin Public Service	HIGH LIFT	650-59626-2220	0401271669-32;10/21	43.50
11/04/2021	130444	Wisconsin Public Service	FILTER PLANT	650-59643-2220	0401271669-33;10/21	780.87
Total 130444:						1,327.22
11/04/2021	130445	Woodland Dunes Nature Center	Solar Credit Refund	660-21130	11/1/2021	102.50
Total 130445:						102.50
11/11/2021	130446	ADRC of the Lakeshore	Oct 2021 donations - Sr Ctr	250-23150	OCTOBER 2021	712.00
Total 130446:						712.00
11/11/2021	130447	Amazon Business - Debit Memo	Supplies - P & R	100-55300-3900	1FY6-YKF9-TF1D	30.99
Total 130447:						30.99
11/11/2021	130448	Aring Equipment Exchange	Volvo L120H Wheel Loader - DPW	457-53300-8160	M13782-1	245,750.00
11/11/2021	130448	Aring Equipment Exchange	Vehicle Parts - DPW	457-53300-8160	M13782-2	1,857.00
Total 130448:						247,607.00
11/11/2021	130449	Aurora Health Care	Drug Screens	100-53200-2900	1037681	214.00
Total 130449:						214.00
11/11/2021	130450	Brock White Company LLC	CREDIT - DPW	100-16120	15005027-00	376.74-
11/11/2021	130450	Brock White Company LLC	Rebar - DPW	100-16120	15082632-00	1,425.00
Total 130450:						1,048.26
11/11/2021	130451	Chris Lewis Tree Surgery	Tree & Stump Removal - 2319 Washingt	451-53300-8710	423	900.00
Total 130451:						900.00
11/11/2021	130452	Cintas Corp	Supplies - DPW	100-53200-3900	9150976267	40.70
Total 130452:						40.70

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/11/2021	130453	Cool City Cleaners Inc	Towels - WWTP	690-59820-2900	103983	56.00
Total 130453:						56.00
11/11/2021	130454	Core & Main LP	Supplies - Wtr	650-59675-3900	P770502	118.50
11/11/2021	130454	Core & Main LP	Supplies - Wtr	650-59677-3900	P784653	186.37
Total 130454:						304.87
11/11/2021	130455	Cretton Enterprises Inc	Oct 2021 Services- P & R	100-55200-2900	10266	1,276.00
Total 130455:						1,276.00
11/11/2021	130456	Dept. of Workforce Development	Unemployment 10/01/2021-10/31/2021	100-51930-5160	000011186794	3,146.48
Total 130456:						3,146.48
11/11/2021	130457	Fox Specialty Co LLC	Ice Melt - Lib	280-55110-2410	47632	337.50
Total 130457:						337.50
11/11/2021	130458	GFL Environmental	Services 10/01/2021-10/31/2021 - WWT	690-59820-2900	U30000037411	232.83
Total 130458:						232.83
11/11/2021	130459	Hach Company	Flouride - Wtr	650-59641-3910	12714901	311.82
Total 130459:						311.82
11/11/2021	130460	Hawkins Inc	Parts-Wtr	650-59641-3900	6041517	1,387.21
Total 130460:						1,387.21
11/11/2021	130461	Hubbart Electric Inc	Service - Wtr	650-59642-2900	14435	118.50
Total 130461:						118.50
11/11/2021	130462	HydroCorp	Cross Connection Control Prog - Oct 20	650-59664-2900	0064373-IN	3,138.00
Total 130462:						3,138.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/11/2021	130463	James Leasing LLC	Lease Agreement JL-171 - 10/24/2021-11	100-53200-5310	7172	2,485.86
Total 130463:						2,485.86
11/11/2021	130464	K & S Tire Recycling Inc.	Tire Pick-up - DPW	100-53200-2900	102084A	173.00
Total 130464:						173.00
11/11/2021	130465	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr - 11/01/	419-53600-2900	10/30/2021	62.80
Total 130465:						62.80
11/11/2021	130466	KBC Tour Company	Spirits of the Shoreline Tour 10.26.21	250-55150-3300	11/03/2021	4,450.00
Total 130466:						4,450.00
11/11/2021	130467	Kropp Concrete Products Inc	Adjustment Rings - DPW	100-16120	29460	508.00
Total 130467:						508.00
11/11/2021	130468	Manitowoc Co Treasurer	County Jail & Driver Improvement Surch	100-21125	11/05/2021	554.51
Total 130468:						554.51
11/11/2021	130469	Manitowoc Public Utilities	2124 Woodland Dr-WTP	690-59820-2210	10/28/2021	27.41
11/11/2021	130469	Manitowoc Public Utilities	Service - 5000 Memorial Dr.	650-59602-2900	10/31/2021	636.96
Total 130469:						664.37
11/11/2021	130470	Manitowoc Trophy	Name Plate/L. Thomas	100-51100-3900	39975	10.00
Total 130470:						10.00
11/11/2021	130471	Marco	Prof Serv - Library	280-55110-2130	30399012	262.72
Total 130471:						262.72
11/11/2021	130472	Maritime Plumbing and Mechanical LLC	Services - Wtr	650-59642-2900	43015	928.00
11/11/2021	130472	Maritime Plumbing and Mechanical LLC	Services - Wtr	650-59642-2900	43016	1,767.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130472:						2,695.00
11/11/2021	130473	McMahon Associates Inc	20th St. Res. Dev. Investigation	680-19107	923765	675.90
11/11/2021	130473	McMahon Associates Inc	Environmental Investigation	680-19107	924517	3,332.10
11/11/2021	130473	McMahon Associates Inc	TR Storage Site Inspection	680-59770-2900	924520	288.00
Total 130473:						4,296.00
11/11/2021	130474	Menards - Manitowoc 3141	Supplies-FD	100-52200-3500	93535	13.99
Total 130474:						13.99
11/11/2021	130475	Minnesota Life Insurance Co	Life Insurance premium - Dec 2021	100-21531	DECEMBER 2021	4,060.90
Total 130475:						4,060.90
11/11/2021	130476	Office Depot	Supplies - City Mgr	100-51410-3100	205789724001	49.63
11/11/2021	130476	Office Depot	Supplies - City Mgr	100-51410-3100	205790499001	4.49
11/11/2021	130476	Office Depot	CREDIT - CM	100-51410-3100	205938488001	31.19
11/11/2021	130476	Office Depot	Supplies - City Mgr	100-51410-3100	205955766001	41.89
11/11/2021	130476	Office Depot	Supplies - City Mgr	100-51410-3110	205956644001	11.00
Total 130476:						75.82
11/11/2021	130477	Oshkosh Fire & Police Equipment	Gloves-FD	100-52200-3850	185495	86.00
Total 130477:						86.00
11/11/2021	130478	Packer City Intl Trucks Inc.	Parts - DPW	100-16120	X101149399:01	.00
11/11/2021	130478	Packer City Intl Trucks Inc.	Parts - DPW	100-16120	X101149399:02	.00
Total 130478:						.00
11/15/2021	130479	Paczkowski Family Detal SC	Toothbrushes / Smongeski Health Fund	816-54100-2100	SUNSTAR - 805524	.00
Total 130479:						.00
11/11/2021	130480	Parkson Corporation	Supplies-WWTP	690-59833-3900	AR1/51032226	1,697.62

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130480:						1,697.62
11/11/2021	130481	Piggly Wiggly	Restitution / Citation 7480NTWRCV-Reta	100-21125	11/04/2021	37.99
Total 130481:						37.99
11/11/2021	130482	Quadient Finance USA Inc.	Postage	100-51510-2900	7900 0440 8086 1598 10/2	3,022.58
Total 130482:						3,022.58
11/11/2021	130483	R&J Fricke Inc	Concrete - DPW	100-23158	11975	1,326.00
11/11/2021	130483	R&J Fricke Inc	Concrete - DPW	100-16120	11976	2,652.00
Total 130483:						3,978.00
11/11/2021	130484	Sauve's Computer & Supply Inc	Used HP Power Supply - Wtr	650-59921-3100	8003	35.00
Total 130484:						35.00
11/11/2021	130485	Schaus Roofing/Mechanical	Service - WWTP	690-59834-2900	SD2434	437.00
Total 130485:						437.00
11/11/2021	130486	SMI	Topographical Survey - Central Park Wes	454-55400-2900	21-306TO	5,000.00
Total 130486:						5,000.00
11/11/2021	130487	State of Wisconsin	Oct 2021 penalty surcharges	100-21125	11/05/2021	1,874.86
Total 130487:						1,874.86
11/11/2021	130488	Stryker Sales Corporation	Supplies- FD	100-52300-2410	3558604M	73.00
Total 130488:						73.00
11/11/2021	130489	Tech Products Inc.	Supplies - Elec	660-59588-3900	97611	318.85
11/11/2021	130489	Tech Products Inc.	Supplies - Elec	660-59588-3900	97790	100.15
11/11/2021	130489	Tech Products Inc.	CREDIT - Elec	660-59588-3900	CM97802	286.50-

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130489:						132.50
11/11/2021	130490	Unique	Placements - Oct 2021	280-55110-2130	607341	62.65
Total 130490:						62.65
11/11/2021	130491	Village of Mishicot Treasurer	Oct 2021 Municipal Court Forfeitures	100-21125	11/05/2021	330.90
Total 130491:						330.90
11/11/2021	130492	Wells Fargo Financial Leasing	Copier Charges - 10/21/21-11/20/21	100-53200-5310	5017405490	2,700.00
Total 130492:						2,700.00
11/11/2021	130493	West & Dunn LLC	Legal - Schwarz Loan Default	290-56700-2100	3837	60.00
11/11/2021	130493	West & Dunn LLC	Legal - General Matters	100-51340-2120	3928	5,843.05
Total 130493:						5,903.05
11/11/2021	130494	Winter Equipment Company Inc	Snow supplies-DPW	100-53330-3900	IV49113	3,273.87
Total 130494:						3,273.87
11/11/2021	130495	Wisc State Laboratory/Hygiene	Flouride test-Wtr	650-59642-2900	693155	26.00
Total 130495:						26.00
11/11/2021	130496	Wisconsin Bike Fed	2021 Ride Guide Advertisement	258-56700-2910	2022-144	400.00
Total 130496:						400.00
11/11/2021	130497	WOMT	After Further Review	258-56700-2910	886-00061-0004	160.00
Total 130497:						160.00
11/11/2021	130498	Packer City International Trucks Inc.	Parts - DPW	100-16120	PARTS INVOICE X101149	681.81
Total 130498:						681.81
11/11/2021	130499	Packer City Intl Trucks Inc.	Parts - DPW	100-16120	PARTS INVOICE X101149	4,368.02

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/11/2021	130499	Packer City Intl Trucks Inc.	CREDIT - Parts Returned	100-16120	X101149922:01	1,137.50-
11/11/2021	130499	Packer City Intl Trucks Inc.	CREDIT - Parts Returned	100-16120	X101149923:01	227.50-
Total 130499:						3,003.02
11/18/2021	130500	Advance Construction Inc	2021 Street & Utility Improvements 25th	690-19107	CONTRACT 1-2021	592,978.83
Total 130500:						592,978.83
11/18/2021	130501	Airgas USA LLC	Cylinder Rent - WWTP	690-59833-2900	9983391675	294.40
Total 130501:						294.40
11/18/2021	130502	Amazon Business - Debit Memo	Supplies - DPW	100-16120	1HKM-J36Y-GDHX	762.94
11/18/2021	130502	Amazon Business - Debit Memo	Supplies - Cust Serv	690-59840-3900	1KRD-CXGD-7NDP/1D47-	156.72
11/18/2021	130502	Amazon Business - Debit Memo	Supplies - Sr. Center	100-54150-3900	1MQG-V9CX-6RJF	22.86
11/18/2021	130502	Amazon Business - Debit Memo	Supplies - Sr. Center	250-55150-3900	1NDH-TN73-K7FW	385.14
Total 130502:						1,327.66
11/18/2021	130503	Ball Auto & Truck Parts Inc	supplies - WWTP	690-59833-3900	239540	399.94
11/18/2021	130503	Ball Auto & Truck Parts Inc	supplies - WWTP	690-59833-3900	241371	219.48
Total 130503:						619.42
11/18/2021	130504	Bay-Lake Regional Planning Commissio	Comprehensive Plan 06/01/2021-06/30/2	459-51600-2900	6490	1,681.00
Total 130504:						1,681.00
11/18/2021	130505	Brooke Stahl	Swim Instruction Partial Refund-did not p	100-46720	11/17/2021	22.00
Total 130505:						22.00
11/18/2021	130506	CDW Government Inc	Supplies - PD	100-52100-2915	M646271	167.69
Total 130506:						167.69
11/18/2021	130507	Center Point Large Print	Alp-Lib	280-55111-3430	1888722	43.74
11/18/2021	130507	Center Point Large Print	Alp-Lib	280-55111-3430	1890588	23.97
11/18/2021	130507	Center Point Large Print	Alp-Lib	280-55111-3430	1890942	162.99

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130507:						230.70
11/18/2021	130508	Cintas Corp	Supplies - Water	650-59643-3900	5083114386	156.13
Total 130508:						156.13
11/18/2021	130509	Communications Engineering Co	Annual Fire Alarm Inspection - FD	100-52200-2900	370069	588.00
Total 130509:						588.00
11/18/2021	130510	Country Visions Cooperative	Diesel Fuel - DPW	100-53200-3900	STATEMENT 10/31/21	5,999.77
Total 130510:						5,999.77
11/18/2021	130511	Cretton Enterprises Inc	Oct 2021 Services- Lib	280-55110-3560	10265	3,017.23
Total 130511:						3,017.23
11/18/2021	130512	Eduardo Orellana	Swim Instruction Partial Refund-Did not p	100-46720	11/17/2021	22.00
Total 130512:						22.00
11/18/2021	130513	Erickson Sports Apparel	Hats - P & R	100-54910-3900	102682	225.00
Total 130513:						225.00
11/18/2021	130514	Erin LaFond	Swim Instruction Partial Refund which di	100-46720	11/17/2021	22.00
Total 130514:						22.00
11/18/2021	130515	Fastenal	Supplies-Wtr	650-59643-3900	WIMAN283238	158.65
11/18/2021	130515	Fastenal	Supplies - Elec	660-59588-3900	WIMAN283250	1,680.73
11/18/2021	130515	Fastenal	Supplies-Wtr	650-59643-3900	WIMAN283254	276.52
Total 130515:						2,115.90
11/18/2021	130516	Filtration Services	Supplies - P & R	100-55140-3500	11221101	81.60
11/18/2021	130516	Filtration Services	CREDIT - P & R	100-55140-3500	CM1026213	63.60-

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130516:						18.00
11/18/2021	130517	Fire Dept Petty Cash	Petty cash reimbursement	100-52200-3500	11/16/2021	131.84
Total 130517:						131.84
11/18/2021	130518	First American Title Insurance	Owners Policy - City/Sleger Holdings LL	417-56700-2900	66058549	583.00
Total 130518:						583.00
11/18/2021	130519	Glaser, Lee & Christine	Energy Star Rebate - Dishwasher	660-29253	11/16/2021	25.00
Total 130519:						25.00
11/18/2021	130520	Grainger	Supplies - WWTP	690-59820-3900	9103353208	24.38
11/18/2021	130520	Grainger	Supplies - WWTP	690-59820-3900	9106182687	267.00
Total 130520:						291.38
11/18/2021	130521	Hubbart Electric Inc	Service - Wtr	650-59642-2900	14487	85.00
Total 130521:						85.00
11/18/2021	130522	HVA Products Inc	Service Call - Lib	280-55110-2410	54683	1,015.00
Total 130522:						1,015.00
11/19/2021	130523	John Fabick Tractor Company	DPW-core return CREDIT MEMO	100-16120	PIGB0059698	.00
11/19/2021	130523	John Fabick Tractor Company	DPW-snow supplies	100-53330-3900	PIGB0105233	.00
11/19/2021	130523	John Fabick Tractor Company	DPW-snow supplies	100-53330-3900	PIGB0105449	.00
11/19/2021	130523	John Fabick Tractor Company	DPW-snow supplies	100-53330-3900	PIGB0105657	.00
11/19/2021	130523	John Fabick Tractor Company	DPW-snow supplies	100-53330-3900	PIGB0105918	.00
11/19/2021	130523	John Fabick Tractor Company	DPW-snow supplies	100-53330-3900	PIGB0106099	.00
11/19/2021	130523	John Fabick Tractor Company	DPW-snow supplies	100-53330-3900	PIGB0106673	.00
11/19/2021	130523	John Fabick Tractor Company	DPW-snow supplies	100-53330-3900	PIGB0106899	.00
11/19/2021	130523	John Fabick Tractor Company	DPW-snow return	100-53330-3900	PIGB0107734	.00
11/19/2021	130523	John Fabick Tractor Company	DPW-snow return	100-53330-3900	PIGB0108138	.00
Total 130523:						.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/18/2021	130524	Lakeshore Screen Printing	Clothing-FD	100-52200-3850	9/10/2021	1,486.00
Total 130524:						1,486.00
11/18/2021	130525	LeClair, Darla	Returned Logowear	258-56700-3901	11/16/2021	122.00
Total 130525:						122.00
11/18/2021	130526	Liberty Mutual Insurance	Installment 3	100-16310	14103171	57,470.76
Total 130526:						57,470.76
11/18/2021	130527	Linde Gas & Equipment Inc.	Supplies - Wtr	650-59675-3900	67054449	85.12
Total 130527:						85.12
11/18/2021	130528	Mammoth Construction LLC	Private Lateral Replacement - 2518 Garfi	690-19107	1213	10,520.00
11/18/2021	130528	Mammoth Construction LLC	Public Lateral Replacement - 2319 Wash	690-19107	1222	14,420.00
Total 130528:						24,940.00
11/18/2021	130529	Manitowoc Co Solid Waste	Account #162 Oct 2021 Service - Eng	640-53620-2900	24817	9,602.14
11/18/2021	130529	Manitowoc Co Solid Waste	Account #239 Oct 2021 Service - Eng	640-53310-2900	24847	1,363.02-
11/18/2021	130529	Manitowoc Co Solid Waste	Account #165 2021 Service - Rec	640-53620-2900	37623	65.36
Total 130529:						8,304.48
11/18/2021	130530	Manitowoc Disposal Inc	Recycling & Refuse Collect 10/30/2021-1	640-53620-2900	10/30/21-11/12/21	14,440.86
Total 130530:						14,440.86
11/18/2021	130531	MBM	Printers/Meter Charge 10/1/21-10/31/21	100-51420-3100	IN3085558	316.72
Total 130531:						316.72
11/18/2021	130532	Mtwc Area Visitor/Conv Bureau	Portion of room tax collected - Septembe	259-56700-2900	SEPTEMBER 2021	22,118.93
Total 130532:						22,118.93
11/18/2021	130533	Natasha Karstaedt	Swim Instructions Partial Refund-did not	100-46720	11/17/2021	22.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130533:						22.00
11/18/2021	130534	North Central Laboratories	Supplies-WTP	690-59820-3900	461859	1,794.45
Total 130534:						1,794.45
11/19/2021	130535	Office Depot	Supplies - Customer Service	690-59840-3900	206135706001	.00
Total 130535:						.00
11/18/2021	130536	Paczkowski Jr., Gerald	Toothbrushes / Smongeski Health Fund	816-54100-2100	SUNSTAR-805524	1,441.60
Total 130536:						1,441.60
11/18/2021	130537	Parkitecture & Planning LLC	Central Park West Design	454-55400-2900	2 - 11/4/21	6,136.00
Total 130537:						6,136.00
11/18/2021	130538	Penworthy Company LLC, The	Jnf-Lib	280-55110-3960	0576697-IN	274.59
Total 130538:						274.59
11/18/2021	130539	Philbert, Ann	Fusion Strength Instructor - 9/29/21-11/3/	100-55300-2900	11/10/2021	192.00
Total 130539:						192.00
11/18/2021	130540	Prompt Printing Center	Garbage stickers - Cust Serv	640-53620-3900	34789	1,080.00
Total 130540:						1,080.00
11/18/2021	130541	Quadient Finance USA Inc.	Folder/sorter lease 12/10/21-03/09/22	690-59840-3900	N9131644	996.03
Total 130541:						996.03
11/18/2021	130542	R&J Fricke Inc	Concrete - DPW	100-16120	12013	255.00
11/18/2021	130542	R&J Fricke Inc	Concrete - DPW	100-16120	12014	818.00
11/18/2021	130542	R&J Fricke Inc	Concrete - DPW	100-16120	12064	794.50
11/18/2021	130542	R&J Fricke Inc	Cold Water Slurry - Wtr	100-16120	12065	1,126.00
11/18/2021	130542	R&J Fricke Inc	DPW-concrete inventory	100-16120	12103	730.30
11/18/2021	130542	R&J Fricke Inc	DPW-concrete inventory	100-16120	12104	595.10

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130542:						4,318.90
11/18/2021	130543	Renegade Pest Management	Pest Control - City Hall	100-51600-3500	3051	70.00
Total 130543:						70.00
11/18/2021	130544	RESCO	Supplies-Elec	660-19630	840327-00	556.92
11/18/2021	130544	RESCO	Supplies-Elec	660-59593-3900	841351-01	396.50
Total 130544:						953.42
11/18/2021	130545	Salvage Battery & Lead Inc	Steel Inventory - DPW	100-16120	05826	797.80
Total 130545:						797.80
11/18/2021	130546	Schaus Roofing/Mechanical	Service - WWTP	690-59834-2900	SD2987	1,177.91
11/18/2021	130546	Schaus Roofing/Mechanical	Service - Lib	280-55110-2410	SD3096	6,376.13
11/18/2021	130546	Schaus Roofing/Mechanical	Service - REC	100-55140-2900	SD3160	257.50
11/18/2021	130546	Schaus Roofing/Mechanical	Service - FD	100-52200-3500	SD3195	133.75
11/18/2021	130546	Schaus Roofing/Mechanical	Service - Lib	280-55110-2410	SD3270	727.75
Total 130546:						8,673.04
11/18/2021	130547	Schindler Elevator Company	Maintenance Agreement - CH	100-51600-3500	8105781888	874.68
Total 130547:						874.68
11/18/2021	130548	Schroeder Bros Co	Patches Sewn On - PD	100-52115-3850	11/11/2021	46.00
Total 130548:						46.00
11/18/2021	130549	SEERA	Focus Program - 10/31/2021	660-29253	11/12/2021	4,216.48
Total 130549:						4,216.48
11/18/2021	130550	Simonar, Brian	Energy Star Rebate - Dishwasher & Refri	660-29253	11/16/2021	55.00
Total 130550:						55.00
11/18/2021	130551	SMI	Prof Serv - 10/31/21-11/6/21	417-56700-2900	21-341-CS	1,900.00

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
Total 130551:						1,900.00
11/18/2021	130552	Steinig Tal Kennel LLC	K9, Pre-Training, handler Course, Certific	461-52100-8150	1610	14,000.00
Total 130552:						14,000.00
11/18/2021	130553	Strand Associates Inc	Prof. Svcs. 10/1/21-10/31/21- Wtr	650-59923-2900	0176890	3,309.66
Total 130553:						3,309.66
11/18/2021	130554	Superior Chemical Corp	Supplies-WWTP	690-59834-3900	317786	124.83
Total 130554:						124.83
11/18/2021	130555	TA Properties LLC	Refund of Deposit-Per action of City Cou	291-48300	11/15/2021	5,000.00
Total 130555:						5,000.00
11/18/2021	130556	Thuermer Law Office	Municipal Prosecuting - November 2021	100-51340-2121	NOVEMBER 16, 2021	1,515.00
Total 130556:						1,515.00
11/18/2021	130557	Tome's Auto Care & Hitch Srvc	Ford Explorer Repairs - PD	100-52115-2411	12420	1,167.00
Total 130557:						1,167.00
11/18/2021	130558	Town & Country Engineering Inc.	Review of BDP Screw Press Pilot Test	690-19107	23340	654.00
11/18/2021	130558	Town & Country Engineering Inc.	Review of submittals	690-19107	23341	2,393.75
11/18/2021	130558	Town & Country Engineering Inc.	2021 Utility Improvements	690-19107	23342	685.00
11/18/2021	130558	Town & Country Engineering Inc.	Coordination of Proposals	690-19107	23343	1,308.75
Total 130558:						5,041.50
11/18/2021	130559	Two Rivers Automotive Inc.	Supplies - FD	100-52210-2410	5172-263094	1.08
Total 130559:						1.08
11/18/2021	130560	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007334-03;11/21	80.00
11/18/2021	130560	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007335-03;11/21	1,523.03
11/18/2021	130560	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007336-03;11/21	1,989.10

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/18/2021	130560	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007337-03;11/21	47.23
11/18/2021	130560	Two Rivers Municipal Utilities	606 Parkway Blvd	290-56700-2901	045-00007338-03;11/21	70.84
11/18/2021	130560	Two Rivers Municipal Utilities	1326 E River Street	417-56700-2900	070-00002595-06;11/21	5.75
Total 130560:						3,715.95
11/18/2021	130561	USA Blue Book	Supplies-WTr	650-59643-3900	787316	94.93
Total 130561:						94.93
11/18/2021	130562	Water Quality Investigations LLC	Services from 10/04/21-10/31/21 - WTR	650-59923-2900	1121_13	4,164.71
Total 130562:						4,164.71
11/18/2021	130563	Watson's Vending & Foodservice Inc.	Statement - WWTP 11/1/21	690-59820-2900	STATEMENT ST8498	169.90
Total 130563:						169.90
11/18/2021	130564	WCA Group Health Trust	Jan 2022 Health Premiums	100-16300	76-440301; JANUARY 202	158,175.42
Total 130564:						158,175.42
11/18/2021	130565	Wells Fargo Vendor Financial Services L	Compact Track Loaders T595	457-53300-8160	5017583841	932.74
11/18/2021	130565	Wells Fargo Vendor Financial Services L	Toolcat 5600	457-53300-8160	5017583842	1,185.38
Total 130565:						2,118.12
11/18/2021	130566	Wisc Dept Of Revenue-DEBITMEMO	Oct 2021 Sales Tax	640-29410	OCTOBER 2021	18,305.24
Total 130566:						18,305.24
11/18/2021	130567	Wisconsin Public Service	114 DAVIS STREET	100-55400-2220	0401271669-1;11/21	21.41
11/18/2021	130567	Wisconsin Public Service	606 PARKWAY BLVD (PARAGON)	290-56700-2901	0401271669-44;11/21	484.38
11/18/2021	130567	Wisconsin Public Service	POLE ATTACHMENTS-Elec	660-59583-2900	0403815577-02;11/21	141.00
Total 130567:						646.79
11/18/2021	130568	Wisconsin Retirement System	Oct 2021 Contribution	100-21520	OCTOBER 2021	111,864.03
Total 130568:						111,864.03

Check Issue Date	Check Number	Payee	Description	Invoice GL Account	Invoice Number	Invoice Amount
11/18/2021	130569	WPPI - Debit Memo	Oct 2021 Purchased Power	660-59902-2900	25-102021	516,747.78
Total 130569:						516,747.78
11/18/2021	130570	WPPI Energy	Water Plant equipment retrofit Monthly L	650-29224	INV16396	390.23
11/18/2021	130570	WPPI Energy	Water Pump Efficiency Retrofit - Wtr	650-29224	INV16397	117.30
11/18/2021	130570	WPPI Energy	Library HVAC retrofit project Loan Payme	280-55110-2950	INV16398	1,075.67
11/18/2021	130570	WPPI Energy	LED Street Light - Elec	300-58100-6200	INV16400	252.92
Total 130570:						1,836.12
11/24/2021	130571	U.S. Bank-Debit Memo	Credit Card Usage - October/November	100-16000	STATEMENT 11-08-2021	36,800.95
Total 130571:						36,800.95
Grand Totals:						2,476,429.58

--MEMORANDUM--

TO: City Council

FROM: Gregory E. Buckley
City Manager



DATE: December 3, 2021

**SUBJECT: Ordinance Related to Wireless Communication Facilities in the
Right-of-Way**

The attached ordinance amendment is essentially the same ordinance that was adopted by the Council back on November 1; unfortunately, that ordinance was prepared as an amendment to Title 10 of City Ordinances, the Zoning Code. It should have been done as an amendment to Title 4, Public Works.

The attached ordinance repeals the earlier amendment to Title 10 and appropriately presents the desired language on wireless communications facilities as an amendment to Title 4.

ORDINANCE

AN ORDINANCE repealing Municipal Code Section 10-1-18.5 and recreating it as 4-1-14, entitled "Wireless Communications Facilities in the Right-of-Way".

The Council of the City of Two Rivers ordains that: Municipal Code Section 4-1-14 read as follows:

SECTION 1. Municipal Code Section 4-1-14 be created to read as follows:

Chapter 4-1-14: Wireless Communications Facilities in the Right-of-Way

A. Definitions. For the purposes of this Chapter, the terms below shall have the following meanings:

"Administrator" means the City Manager of Two Rivers or his or her designee.

"Application" means a formal request, including all required and requested documentation and information, submitted by an applicant to the City of Two Rivers for a wireless permit.

"Applicant" means a person or entity filing an application for a wireless permit under this Chapter.

"Base Station," consistent with 47 C.F.R. § 1.6100(b)(1), means a structure or wireless equipment at a fixed location that enables FCC-licensed or authorized wireless communications between user equipment and a communications network. This definition does not include towers or any equipment associated with a tower.

"Eligible Facilities Request," consistent with 47 C.F.R. § 1.6100(b)(3), means any request for modification of an existing tower or base station that does not substantially change the physical dimensions of such tower or base station, involving: (i) collocation of new transmission equipment; (ii) removal of transmission equipment; or (iii) replacement of transmission equipment.

"FCC" means the Federal Communications Commission.

"Governmental Pole," consistent with Wis. Stat. § 66.0414(1)(n), means a utility pole that is owned or operated by the City of Two Rivers in the right-of-way.

"Historic District," consistent with Wis. Stat. § 66.0414(3)(c)5, means an area designated as historic by the City of Two Rivers, listed on the national register of historic places in Wisconsin, or listed on the state register of historic places.

"Right-of-Way" means the surface of, and the space above and below the entire width of an improved or unimproved public roadway, highway, street, bicycle lane, landscape terrace, shoulder, side slope, public sidewalk, or public utility easement over which the City of Two Rivers exercises any rights of management and control or in which the City of Two Rivers has an interest.

"Small Wireless Facility," consistent with 47 C.F.R. § 1.6002(l), means a facility that meets each of the following conditions:

- (1) The structure on which antenna facilities are mounted, measured from ground level:
 - i. is 50 feet or less in height, or

- ii. is no more than 10 percent taller than other adjacent structures, or
- iii. is not extended to a height of more than 50 feet or by more than 10 percent above its preexisting height, whichever is greater, as a result of the collocation of new antenna facilities;

(2) Each antenna (excluding associated antenna equipment) is no more than three cubic feet in volume;

(3) All other wireless equipment associated with the structure, including the wireless equipment associated with the antenna and any pre-existing associated equipment on the structure, is cumulatively no more than 28 cubic feet in volume;

(4) The facility does not require antenna structure registration under 47 C.F.R. part 17;

(5) The facility is not located on Tribal land as defined in 36 C.F.R. § 800.16(x); and

(6) The facility does not result in human exposure to radiofrequency radiation in excess of the applicable safety standards specified by federal law.

“Support Structure” means any structure in the right-of-way (other than an electric transmission structure) capable of supporting wireless equipment, including a utility pole, a wireless support structure as defined in Wis. Stat. § 66.0414(1)(zp), or a base station.

“Tower,” consistent with 47 C.F.R. § 1.6100(b)(9), means any structure built for the sole or primary purpose of supporting any Federal Communication Commission (FCC) licensed or authorized antennas and their associated facilities, including structures that are constructed for wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site. This definition does not include utility poles.

“Transmission Equipment,” consistent with 47 C.F.R. § 1.6100(b)(9), means equipment that facilitates transmission for any FCC-licensed or authorized wireless communication service, including, but not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, and regular and backup power supply. The term includes equipment associated with wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.

“Underground District,” consistent with Wis. Stat. § 66.0414(3)(c)5, means an area designated by the City of Two Rivers in which all pipes, pipelines, ducts, wires, lines, conduits, or other equipment, which are used for the transmission, distribution, or delivery of electrical power, heat, water, gas, sewer, or telecommunications equipment, are to be located underground.

“Utility Pole,” means a pole that is used in whole or in part by a communications service provider; used for electric distribution, lighting, traffic control, signage, or a similar function; or used for the collocation of small wireless facilities. “Utility pole” does not include a wireless support structure or an electric transmission structure.

“Utility Pole for Designated Services” means a utility pole owned or operated in a right-of-way by the City of Two Rivers that is designed to, or used to, carry electric distribution lines, or cables or wires for telecommunications, cable, or electric service.

“Wireless Equipment” means an antenna facility at a fixed location that enables wireless services between user equipment and a communications network, and includes all of the following: (a) equipment associated with wireless services; (b) radio transceivers, antennas, or coaxial, metallic, or fiber-optic cable located on, in, under, or otherwise adjacent to a support structure; (c) regular and backup power supplies; (d) equipment that is comparable to equipment specified in this definition regardless of technical configuration. “Wireless Equipment” does not include (a) the structure or improvements on, under, or within which the equipment is collocated; (b) wireline backhaul facilities; or (c) coaxial, metallic, or fiber-optic cable that is between utility poles or wireless support structures or that is not adjacent to a particular antenna. The definition of “Wireless Equipment” in this ordinance is consistent with the definition of “wireless facility” in Wis. Stat. § 66.0414(1)(z).

“Wireless Facility” or **“Facility”** means an installation at a fixed location in the right-of-way consisting of wireless equipment and the support structure, if any, associated with the wireless equipment.

“Wireless Infrastructure Provider” means any person or entity, other than a wireless services provider, that builds or installs wireless communications transmission equipment, antenna equipment, or wireless support structures.

“Wireless Permit” or **“Permit”** means a permit issued pursuant to this Chapter and authorizing the placement or modification of a wireless facility of a design specified in the permit at a particular location within the right-of-way, and the modification of any existing support structure to which the wireless facility is proposed to be attached.

“Wireless Provider” means a wireless infrastructure provider or a wireless services provider.

“Wireless Regulations” means those regulations adopted pursuant to Section 5(b)(1) to implement the provisions of this Chapter.

“Wireless Services” means any service using licensed or unlicensed wireless spectrum, including the use of a Wi-Fi network, whether at a fixed location or by means of a mobile device.

“Wireless Service Provider” means a person or entity that provides wireless services.

Definitions in this Section may contain quotations or citations to 47 C.F.R. §§ 1.6100 and 1.6002 and Wis. Stat. § 66.0414. In the event that any referenced section is amended, creating a conflict between the definition as set forth in this Chapter and the amended language of the referenced section, the definition in the referenced section, as amended, shall control.

- B. Purpose. In the exercise of its police powers, the City of Two Rivers has priority over all other uses of the right-of-way. The purpose of this Chapter is to provide the City of Two Rivers with a process for managing, and uniform standards for acting upon, requests for the

placement of wireless facilities within the right-of-way consistent with the City of Two Rivers' obligation to promote the public health, safety, and welfare; to manage the right-of-way; and to ensure that the public's use is not obstructed or incommoded by the use of the right-of-way for the placement of wireless facilities. The City of Two Rivers recognizes the importance of wireless facilities to provide high-quality communications and internet access services to residents and businesses within the City of Two Rivers. The City of Two Rivers also recognizes its obligation to comply with applicable Federal and State laws regarding the placement of wireless facilities in the right-of-way including, without limitation, the Telecommunications Act of 1996 (47 U.S.C. § 151 et seq.), Section 6409(a) of the Middle Class Tax Relief and Job Creation Act of 2012, Wis. Stat. § 182.017, Wis. Stat. § 196.58, and Wis. Stat. § 66.0414, as amended, and this Chapter shall be interpreted consistent with those provisions.

C. Scope.

(1) **Applicability.** Unless exempted by Section 3(b), below, every person who wishes to place a wireless facility in the right-of-way or modify an existing wireless facility in the right-of-way must obtain a wireless permit under this Chapter.

(2) **Exempt Facilities.** The provisions of this Chapter (other than Sections 10-13) shall not be applied to applications for the following:

(a) Installation, maintenance, operation, or replacement of a small wireless facility strung on cables between two existing utility poles in compliance with the National Electrical Safety Code, provided that the small wireless facility does not exceed 24 inches in length, 15 inches in width, and 12 inches in height and has no exterior antenna longer than 11 inches.

(b) Installation of a mobile cell facility (commonly referred to as "cell on wheels" or "cell on truck") for a temporary period in connection with an emergency or event, but no longer than required for the emergency or event, provided that installation does not involve excavation, movement, or removal of existing facilities.

(c) Placement or modification of a wireless facility by City of Two Rivers staff or any person performing work under contract with the City of Two Rivers.

(d) The replacement of an existing small wireless facility with a small wireless facility that is substantially similar to, or the same size or smaller than, the existing small wireless facility, provided that there is no change to the support structure on which the small wireless facility is placed.

(e) Routine maintenance of a wireless facility.

(3) **Placement on City of Two Rivers-Owned or –Controlled Support Structures.** Any applicant who wishes to place wireless equipment on a support structure owned or controlled by the City of Two Rivers, including governmental poles and utility poles for designated services, must obtain a wireless permit under this Chapter and enter into an attachment agreement with the City of Two Rivers. The agreement shall include provisions regarding make-ready work and specify the compensation to be paid to the City of Two Rivers for use of the support structure in accordance with the standards set out in Wis. Stat. § 66.0414(4), as amended. Unless prohibited by state or federal law, the person or entity

seeking the agreement shall reimburse the City of Two Rivers for all costs the City of Two Rivers incurs in connection with its review of and action upon the request for an agreement.

- D. **Nondiscrimination.** In establishing the rights, obligations, and conditions set forth in this Chapter, it is the intent of the City of Two Rivers to treat each applicant and right-of-way user in a competitively neutral and nondiscriminatory manner, to the extent required by law, while taking into account the unique technologies, situation, and legal status of each applicant or request for use of the right-of-way.

E. **Administration.**

(1) **Administrator.** The administrator is responsible for administering this Chapter.

(2) **Powers.** As part of the administration of this Chapter, the administrator may:

(a) Adopt wireless regulations governing the placement and modification of wireless facilities in addition to but consistent with the requirements of this Chapter, including regulations governing collocation, the resolution of conflicting applications for placement of wireless facilities, and aesthetic standards. The regulations must be published in advance of their enforcement.

(b) Interpret the provisions of the Chapter and the wireless regulations.

(c) Develop forms and procedures for submission of applications for wireless permits consistent with this Chapter.

(d) Collect any fee required by this Chapter.

(e) Establish deadlines for submission of information related to an application, and extend or shorten deadlines where appropriate and consistent with federal laws and regulations.

(f) Issue notices of incompleteness or requests for information in connection with any wireless permit application.

(g) Select and retain an independent consultant or attorney with expertise in telecommunications to review any issue that involves specialized or expert knowledge in connection with any permit application.

(h) Coordinate and consult with other City of Two Rivers staff, committees, and governing bodies to ensure timely action on all other required permits under Section 6(b)(11) of this Chapter.

(i) Negotiate attachment agreements for the placement of wireless equipment on governmental poles or utility poles for designated.

(j) Subject to appeal as provided in Section 8(d) of this Chapter, determine whether to grant, grant subject to conditions, or deny an application.

(k) Take such other steps as may be required to timely act upon wireless permit applications, including issuing written decisions and entering into agreements to mutually extend the time for action on an application.

F. Application.

(1) **Format.** Unless the wireless regulations provide otherwise, the applicant must submit both a paper copy and an electronic copy (in a searchable format) of any application, as well as any amendments or supplements to the application or responses to requests for information regarding an application, to the Administrator. An application is not complete until both the paper and electronic copies are received by the Administrator.

(2) **Content.** In order to be considered complete, an application must contain:

(a) All information required pursuant to the wireless regulations.

(b) A completed application cover sheet signed by an authorized representative of the applicant.

(c) The name of the applicant (including any corporate or trade name), and the name, address, email address, and telephone number of a local representative and of all duly authorized representatives and consultants acting on behalf of the applicant with respect to the filing of the application. If the applicant is a wireless infrastructure provider, the name and contact information for the wireless service provider(s) that will be using the wireless facility must also be provided.

(d) A statement of which state or federal deadline(s) apply to the application.

(e) A separate and complete description of each proposed wireless facility and the work that will be required to install or modify it, including but not limited to detail regarding proposed excavations, if any; detailed site plans showing the location of the facility and technical specifications for each element of the facility, clearly describing the site and all structures and equipment at the site before and after installation or modification and identifying the owners of such preexisting structures and equipment; and describing the distance to the nearest residential dwelling unit. Before and after 360-degree photo simulations must be provided for each facility.

(f) A certification by the applicant that the wireless facility will not materially interfere with the safe operation of traffic control equipment or sight lines or clear zones for transportation of pedestrians, and will fully comply with the federal Americans with Disabilities Act or similar federal or state standards regarding pedestrian access or movement.

(g) A certification by the applicant that the wireless facility will comply with relevant FCC regulations concerning radio frequency emissions from radio transmitters and unacceptable interference with public safety spectrum, including compliance with the abatement and resolution procedures for interference with public safety spectrum established by the FCC set forth in 47 C.F.R. §§ 22.97 to 22.973 and 47 C.F.R. §§ 90.672 to 90.675.

(h) A statement that the wireless facility will comply with the state electrical wiring code, as defined in Wis. Stat. § 101.80(4), as amended; the state plumbing code specified in Wis. Stat. § 145.13, as amended; the fire prevention code under Wis. Admin. Code § SPS 314, as amended; the Wisconsin commercial building code under Wis. Admin. Code §§ SPS 361 to 366, as amended; the Wisconsin uniform dwelling code under Wis.

Admin. Code §§ SPS 320 to 325, as amended; and all local amendments to those codes enacted solely to address imminent threats of destruction of property or injury to persons.

(i) A structural report performed by a professional engineer registered in the State of Wisconsin evidencing that the support structure on which the wireless equipment will be mounted will structurally support the equipment, or that the structure may and will be modified to meet structural requirements, in accordance with applicable codes, including the National Electric Safety Code and the National Electric Code.

(j) If the support structure on which the wireless equipment will be mounted is owned by a third party, a certification that the applicant has permission from the owner to mount its equipment on the structure. This is not required if the support structure is a governmental pole or a utility pole for designated services, as permission will be evidenced by the executed attachment agreement referenced in Section 3(c).

(k) To the extent that filing of the wireless permit application establishes a deadline for action on any other permit that may be required in connection with the wireless facility, the application must include complete copies of applications for every required permit (including without limitation electrical permits, building permits, traffic control permits, and excavation permits), with all engineering completed.

(l) Payment of all required fees.

(3) **Waivers.** Requests for waivers from any requirement of this Section 6 shall be made in writing to the Administrator. The Administrator may grant a request for waiver if it is demonstrated that, notwithstanding the issuance of the waiver, the City of Two Rivers will be provided with all information necessary to understand the nature of the construction or other activity to be conducted pursuant to the wireless permit sought.

(4) **Eligible Facilities Requests.** If the applicant asserts in writing that its application is an eligible facilities request, the City of Two Rivers will only require the applicant to provide that information set forth in subsection (b) to the extent reasonably related to determining whether the request meets the definition of “eligible facilities request” under 47 C.F.R. § 1.6100(b)(3). The applicant will be required to submit evidence that the application relates to an existing tower or base station that has been approved by the City of Two Rivers. Before and after 360-degree photo simulations must be provided with detailed specifications demonstration that the modification does not substantially change the physical dimensions of the existing approved tower or base station.

(5) **Fees.** Applicant must pay an application fee in an amount set by the Two Rivers City Council to allow recovery of the City of Two Rivers’ direct costs of processing the application, subject to the limits contained in state and federal law, including Wis. Stat. § 66.0414(3)(d), as amended.

(6) **Public Records.** Applications are public records that may be made publicly available pursuant to state and federal public records law. Notwithstanding the foregoing, the applicant may designate portions of the application materials that it reasonably believes contain proprietary or confidential information by clearly marking each portion of such materials accordingly, and the City of Two Rivers shall endeavor to treat the information as

proprietary and confidential, subject to applicable state and federal public records laws and the Administrator's determination that the applicant's request for confidential or proprietary treatment of the application materials is reasonable. The City of Two Rivers shall not be required to incur any costs to protect the application from disclosure.

G. General Standards.

(1) **Generally.** Wireless facilities shall meet the minimum requirements set forth in this Chapter and the wireless regulations, in addition to the requirements of any other applicable law or regulation.

(2) **Regulations.** The wireless regulations and decisions on wireless permits shall, at a minimum, ensure that the requirements of this Chapter are satisfied, unless it is determined that the applicant has established that denial of an application would, within the meaning of federal law, prohibit or effectively prohibit the provision of telecommunications or personal wireless services, or otherwise violate applicable laws or regulations. If that determination is made, the requirements of this Chapter and the wireless regulations may be waived, but only to the extent required to avoid the prohibition.

(3) **Standards.**

(a) Wireless facilities shall be installed and modified in a manner that:

- (1) Minimizes risks to public safety;
- (2) Ensures that placement of wireless equipment on existing support structures is within the tolerance of those structures;
- (3) Ensures that new support structures will not be installed when the applicant has the right to place its wireless facility on an existing structure on reasonable terms and conditions and placement in that location is technically feasible and not materially more expensive;
- (4) Avoids installation or modification of a utility pole that would exceed the height limits set forth in Wis. Stat. § 66.0414(2)(e)2, as amended;
- (5) Avoids placement of aboveground wireless facilities in historic districts and underground districts (except for placing equipment on or replacing pre-existing support structures, so long as the collocation or replacement reasonably conforms to the design aesthetics of the original support structure);
- (6) Avoids placement of wireless facilities in residential areas when commercial or industrial areas are reasonably available;
- (7) Maintains the integrity and character of the neighborhoods and corridors in which the facilities are located;
- (8) Ensures that the City of Two Rivers bears no risk or liability as a result of the installations; and
- (9) Ensures that applicant's use does not obstruct or hinder travel, drainage, maintenance, or the public health, safety, and general welfare; inconvenience the public; interfere with the primary uses of the right-of-way; or hinder the ability of

the City of Two Rivers or other government entities to improve, modify, relocate, abandon, or vacate the right-of-way or any portion thereof, or to cause the improvement, modification, relocation, vacation, or abandonment of facilities in the right-of-way.

(b) In no event may ground-mounted equipment interfere with pedestrian or vehicular traffic and at all times must comply with the requirements of the Americans with Disabilities Act of 1990.

(4) **Standard Permit Conditions.** All wireless permits, whether granted under this Chapter or deemed granted by operation of state or federal law, are issued subject to the following minimum conditions:

(a) **Compliance.** The permit holder shall at all times maintain compliance with all applicable Federal, State, and local laws, regulations, and other rules.

(b) **Construction Deadline.** The permit holder shall commence the activity authorized by the permit no later than 365 days after the permit is granted and shall pursue work on the activity until completion.

(c) **Contact Information.** The permit holder shall at all times maintain with the City of Two Rivers accurate contact information for the permit holder and all wireless service providers making use of the facility, which shall include a phone number, mailing address, and email address for at least one natural person.

(d) **Emergencies.** The City of Two Rivers shall have the right to support, repair, disable, or remove any elements of the facilities in emergencies or when the facility threatens imminent harm to persons or property.

(e) **Indemnification.** The permit holder, by accepting a permit under this Chapter, agrees to indemnify and hold harmless the City of Two Rivers, its elected and appointed officials, officers, employees, agents, representatives, and volunteers (collectively, the "Indemnified Parties") from and against any and all liability and loss from personal injury or property damage resulting from or arising out of, in whole or in part, the use or occupancy of rights-of-way by the permit holder or anyone acting under its direction or control or on its behalf arising out of the rights and privileges granted under this Chapter, even if liability is also sought to be imposed on one or more of the Indemnified Parties. The obligation to indemnify, and hold harmless the Indemnified Parties shall be applicable even if the liability results in part from an act or failure to act on the part of one or more of the Indemnified Parties. However, the obligation does not apply if the liability results from the sole negligence or willful misconduct of an Indemnified Party.

(f) **Adverse Impacts on Adjacent Properties.** The permit holder shall undertake all reasonable efforts to avoid undue adverse impacts to adjacent properties and/or uses that may arise from the construction, operation, maintenance, modification, or removal of the facility.

(g) **General Maintenance.** The wireless facility and any associated structures shall be maintained in a neat and clean manner and in accordance with all approved plans and conditions of approval.

(h) **Graffiti Removal.** All graffiti on facilities shall be removed at the sole expense of the permit holder within 48 hours after notification from the City of Two Rivers.

(i) **Relocation.** At the request of the City of Two Rivers pursuant to Section 10 of this Chapter, the permit holder shall promptly and at its own expense permanently remove and relocate its wireless facility in the right-of-way.

(j) **Abandonment.** The permit holder shall promptly notify the City of Two Rivers whenever a facility has not been in use for a continuous period of 60 days or longer and must comply with Section 11 of this Chapter.

(k) **Restoration.** A permit holder who removes or relocates a facility from the right-of-way or otherwise causes any damage to the right-of-way in connection with its activities under this Chapter must restore the right-of-way in accordance with Section 12 of this Chapter.

(l) **Record Retention.** The permit holder shall retain full and complete copies of all permits and other regulatory approvals issued in connection with the facility, which includes without limitation all conditions of approval, approved plans, resolutions, and other documentation associated with the permit or regulatory approval. In the event the City of Two Rivers cannot locate any such full and complete permits or other regulatory approvals in its official records, and the permit holder fails to retain full and complete records in the permit holder's files, any ambiguities or uncertainties that would be resolved through an examination of the missing documents will be conclusively resolved against the permit holder.

(m) **Radio Frequency Emissions.** Every wireless facility shall at all times comply with applicable FCC regulations governing radio frequency emissions, and failure to comply with such regulations shall be treated as a material violation of the terms of the permit.

(n) **Certificate of Insurance.** A certificate of insurance sufficient to demonstrate to the satisfaction of the Administrator that the applicant has the capability to cover any liability that might arise out of the presence of the facility in the right-of-way.

H. Application Processing and Appeal.

(1) **Rejection for Incompleteness.** Notices of incompleteness shall be provided in conformity with state, local, and federal law, including 47 C.F.R. § 1.6003(d) and Wis. Stat. § 66.0414(3)(c), as amended.

(2) **Processing Timeline.** Wireless permit applications (including applications for other permits under Section 6(b)(11) necessary to place or modify the facility) and appeals will be processed in conformity with the deadlines set forth in state, local, and federal law, as amended, unless the applicant and the City of Two Rivers agree to an extension.

(3) **Written Decision.** In the event that an application is denied (or approved with conditions beyond the standard permit conditions set forth in Section 7(d)), the Administrator shall issue a written decision with the reasons therefor, supported by substantial evidence contained in a written record. If the permit is for a small wireless facility, the applicant may cure the deficiencies identified in the written decision denying the permit and re-submit the

application no later than 30 days after receipt without being required to pay an additional application fee.

(4) **Appeal to City of Two Rivers Council.** Any person adversely affected by the decision of the Administrator may appeal that decision to the City of Two Rivers Council, which may decide the issues *de novo*, and whose written decision will be the final decision of the City. An appeal by a wireless infrastructure provider must be taken jointly with the wireless service provider that intends to use the wireless facility. If an applicant contends that denial of the application would prohibit or effectively prohibit the provision of service in violation of federal law, or otherwise violate applicable law, the documentation accompanying the appeal must include that contention and provide all evidence on which the applicant relies in support of that claim.

(5) **Deadline to Appeal.**

(a) Appeals that involve eligible facilities requests must be filed within three business days of the written decision of the Administrator.

(b) All other appeals not governed by Section 8(e)(1), above, must be filed within seven business days of the written decision of the Administrator, unless the Administrator extends the time therefor. An extension may not be granted where extension would result in approval of the application by operation of law.

(6) **Decision Deadline.** All appeals shall be conducted so that a timely written decision may be issued in accordance with the applicable deadline.

I: Revocation.

(1) **Revocation for Breach.** A wireless permit may be revoked for failure to comply with the conditions of the permit or applicable federal, state, or local laws, rules, or regulations. Upon revocation, the facilities for which the permit has been revoked must be removed within 30 days of receipt of written notice from the City of Two Rivers. All costs incurred by the City of Two Rivers in connection with the revocation, removal, and right-of-way restoration shall be paid by the permit holder.

(2) **Failure to Obtain Permit.** Unless exempted from permitting by Section 3(b) of this Chapter, a wireless facility installed without a wireless permit must be removed within 30 days of receipt of written notice from the City of Two Rivers. All costs incurred by the City of Two Rivers in connection with the notice, removal, and right-of-way restoration shall be paid by the entities who own or control any part of the wireless facility.

J. Relocation. Except as otherwise prohibited by state or federal law, a permit holder must promptly and at its own expense, with due regard for seasonal working conditions and as directed by the City of Two Rivers, permanently remove and relocate any of its wireless facilities in the right-of-way whenever such relocation is necessary to prevent the wireless facility from interfering with a present or future City of Two Rivers use of the right-of-way; a public improvement undertaken by the City of Two Rivers; an economic development project in which the City of Two Rivers has an interest or investment; when the public health, safety, or welfare require it; or when necessary to prevent interference with the safety and convenience of ordinary travel over the right-of-way. Notwithstanding the foregoing, a permit holder shall not be required to remove or relocate its facilities from any right-of-way that has

been vacated in favor of a non-governmental entity unless and until that entity pays the reasonable costs of removal or relocation to the permit holder.

K. Abandonment.

(1) **Cessation of Use.** In the event that a permitted facility within the right-of-way is not in use for a continuous period of 60 days or longer, the permit holder must promptly notify the City of Two Rivers and do one of the following:

(a) Provide information satisfactory to the Administrator that the permit holder's obligations for its facilities under this Chapter have been lawfully assumed by another permit holder.

(b) Submit to the Administrator a proposal and instruments for dedication of the facilities to the City of Two Rivers. If a permit holder proceeds under this Section 11(a)(2), the City of Two Rivers may, at its option:

(1) Accept the dedication for all or a portion of the facilities;

(2) Require the permit holder, at its own expense, to remove the facilities and perform the required restoration under Section 12; or

(3) Require the permit holder to post a bond¹ or provide payment sufficient to reimburse the City of Two Rivers for reasonably anticipated costs to be incurred in removing the facilities and undertaking restoration under Section 12.

(c) Remove its facilities from the right-of-way within one year and perform the required restoration under Section 12, unless the Administrator waives this requirement or provides a later deadline.

(2) **Abandoned Facilities.** Facilities of a permit holder who fails to comply with Section 11(a) and which, for one year, remain unused shall be deemed to be abandoned.

Abandoned facilities are deemed to be a nuisance. In addition to any remedies or rights it has at law or in equity, the City of Two Rivers may, at its option:

(a) abate the nuisance and recover the cost from the permit holder or the permit holder's successor in interest;

(b) take possession of the facilities; and/or

(c) require removal of the facilities by the permit holder or the permit holder's successor in interest.

L. Restoration. In the event that a permit holder removes or is required to remove a wireless facility from the right-of-way under this Chapter (or relocate it pursuant to Section 10), or otherwise causes any damage to the right-of-way in connection with its activities under this Chapter, the permit holder must restore the right-of-way to its prior condition in accordance with City of Two Rivers specifications. However, a support structure owned by another entity authorized to maintain that support structure in the right-of-way need not be removed but must instead be restored to its prior condition. If the permit holder fails to make the restorations required by this Section 12, the City of Two Rivers at its option may do such

work after providing 15 days' written notice to the permit holder. In that event, the permit holder shall pay to the City of Two Rivers, within 30 days of billing therefor, the cost of restoring the right-of-way.

- M. Severability. If any section, subsection, clause, phrase, or portion of this Chapter is for any reason held to be illegal or otherwise invalid by any court or administrative agency of competent jurisdiction, such illegal or invalid portion shall be severable and shall not affect or impair any remaining portion of this Chapter, which shall remain in full force and effect.

SECTION 2. This ordinance shall take effect and be in force from and after its date of passage and publication of same.

Dated this 6th day of December, 2021.

Adam Wachowski
President, City Council

Gregory E. Buckley
City Manager

Attest:

Jamie Jackson
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney



RESOLUTION APPOINTING ELECTION OFFICIALS FOR THE 2022-2023 ELECTION CYCLE

WHEREAS, Wis. Stat. §7.30(4)(a) and §7.30(6)(a) require that election officials be appointed for the next two year election cycle by the end of every odd-numbered year; and

WHEREAS, election officials are required to meet training requirements pursuant to Wis. Stat. §7.31 and §7.315; and;

WHEREAS, the following individuals have been nominated by their affiliated political party or have been selected by the City Clerk and have completed the required training:

Chief Inspectors:

<u>Name</u>	<u>Address</u>	<u>Party Affiliation</u>
Jean Andrews	3207 Adams St.	Unaffiliated
Wendy Brandt	2602 Riverhills Rd.	Unaffiliated
Alice Gordon	3111 45 th St.	Unaffiliated
Kris LaFond	1615 Blue Heron Dr.	Unaffiliated
Barb Oswald	2838 42 nd St.	Unaffiliated
Judy Rank	2525 37 th St.	Unaffiliated
Collette Tegen	1527 Deer Brook Dr.	Unaffiliated
Joy Walters	2703 River Ln.	Unaffiliated

Election Inspectors:

<u>Name</u>	<u>Address</u>	<u>Party Affiliation</u>
Gail Clifford	2121 45 th St.	Republican
Connie Denor	2502 River Hills Rd.	Republican
Amy Malach	1000 Lowell St.	Republican
Debra Prokop	1824 27 th St.	Republican
Doug Wolf	903 Bellevue Place	Republican
Linda Aulik	2723 Washington Blvd.	Unaffiliated
Mark Aulik	2723 Washington Blvd.	Unaffiliated
Jan Bennett	2221 Washington St.	Unaffiliated
Judi Bodwin	1120 27 th St.	Unaffiliated
Norene Brylski	128 Eleonor St.	Unaffiliated
Catherine Cole	3816 Riverview Dr.	Unaffiliated
Kay Czechanski	2313 12 th St.	Unaffiliated
Judith Dolan	2121 Garfield St.	Unaffiliated
Marilee Hanshew	2820 36 th St.	Unaffiliated
Dawn Hilliker	3816 Martin Ln.	Unaffiliated
Dean Hirvela	2730 42 nd St.	Unaffiliated
Cathy Lambries	1512 Deer Brook Dr.	Unaffiliated
Darlene McNulty	1509 Deer Brook Dr.	Unaffiliated
Denise Mecha	2407 17 th St.	Unaffiliated
Barb Ott	2704 11 th St.	Unaffiliated

Dian Polich	2626 8 th St.	Unaffiliated
Diane Schmidt	3003 44 th St.	Unaffiliated
Julie Schroeder	1912 Garfield St.	Unaffiliated
Katheryn Schroeder	2120 Emmet St.	Unaffiliated
Tammy Stadler	3610 Glenwood St.	Unaffiliated
Denise Thill	2519 15 th St.	Unaffiliated
Janice VanDrisse	1829 31 st St.	Unaffiliated

Special Voting Deputies:

<u>Name</u>	<u>Address</u>	<u>Party Affiliation</u>
Gail Clifford	2121 45 th St.	Republican
Barb Oswald	2838 42 nd St.	Unaffiliated
Judy Rank	2525 37 th St.	Unaffiliated

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby appoint the above individuals to serve as election officials for the 2022-2023 election cycle.

Adopted this 6th day of December, 2021

Councilmember

Gregory E. Buckley
City Manager

CITY OF TWO RIVERS

**Resolution Adopting the General Fund Budgets
for the City of Two Rivers, Wisconsin
Fiscal Year Ending, December 31, 2022**

WHEREAS, a public hearing was held on November 29, 2021 by the City Council of the City of Two Rivers on the proposed budget for the City of Two Rivers Debt Service Fund and General Fund for the fiscal year ending December 31, 2022.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the City Council of the City of Two Rivers; that there is hereby appropriated for the fiscal year ending December 31, 2022 to the General Fund the sum of \$10,825,916.

GENERAL GOVERNMENT	\$	1,196,780
PUBLIC SAFETY	\$	6,033,760
PUBLIC WORKS	\$	1,688,092
HEALTH & HUMAN SERVICES	\$	358,235
CULTURE, REC. & EDUCATION	\$	1,186,936
OTHER FINANCING USES	\$	362,113
TOTAL GENERAL FUND	\$	<u>10,825,916</u>

BE IT FURTHER RESOLVED, that the proposed budget for the City General Fund, a copy of which is on file in the office of the Finance Director and open to inspection during regular business hours, is hereby approved.

Adopted: December 6, 2021

Council Member

Gregory E. Buckley, City Manager

CITY OF TWO RIVERS
Resolution Adopting Budgets for Other Funds
for the City of Two Rivers, Wisconsin
Fiscal Year Ending December 31, 2022
Page 1 of 2

BE IT RESOLVED, by the City Council of the City of Two Rivers that the City Council hereby approves the following administrative budgets for 2022, the same being on file in the Finance Department and open to inspection during regular business hours:

CAPITAL PROJECT FUNDS

403 – Harbor Masterplan Implementation	\$	1,512,000
410 – Bike Trail Construction Fund	\$	85,637
415 – Central Park Renovation Fund	\$	850,000
417 – Industrial Park Development Fund	\$	193,700
419 – Landfill Fund	\$	120,500
451 – Street Construction Fund	\$	1,048,000
452 – Bridge Construction Fund	\$	90,000
454 – Parks and Cemetery Construction Fund	\$	541,215
455 – Fire Equipment Fund	\$	775,000
457 – Public Works Equipment Fund	\$	290,000
459 – City Hall Equipment Fund	\$	97,790
460 – Management Information Fund	\$	95,000
461 – Police Equipment Fund	\$	96,600
Subtotal:	\$	<u>5,795,442</u>

SPECIAL REVENUE FUNDS

202 – Sandy Bay Highlands Development Fund	\$	75,000
205 – Housing Revolving Loan Fund	\$	57,500
207 – Affordable Housing Fund	\$	92,000
216 – American Rescue Funds (ARPA)	\$	729,000
218 – Docks and Harbors Fund	\$	12,000
233 – TIF #4	\$	73,807
235 – TIF #6	\$	6,150
236 – TIF #7	\$	102,350
237 – TIF #8	\$	426,902
238 – TIF #9	\$	225,000
239 – TIF #10	\$	49,650
240 – TIF #11	\$	44,275
241 – TIF #12	\$	32,453
242 – TIF #13	\$	1,150

CITY OF TWO RIVERS
Resolution Adopting Budgets for Other Funds
for the City of Two Rivers, Wisconsin
Fiscal Year Ending December 31, 2022
Page 2 of 2

SPECIAL REVENUE FUNDS (continued)

243 – TIF #14	\$	6,150
244 – TIF #15	\$	656,000
245 – TIF #16	\$	1,150
250 – Senior Center Fund	\$	101,360
258 – Community Tourism Fund	\$	195,000
259 – Tourism Development Fund	\$	200,000
260 – Urban Forestry Fund	\$	19,500
262 – Recreation Special Events Fund	\$	32,500
263 – Tree Planting Fund	\$	49,500
270 – Paramedic (Act 102) Fund	\$	6,000
290 – Business and Industrial Loan	\$	197,400
291 – Community Development	\$	158,308
Subtotal:	\$	<u>3,550,105</u>

ENTERPRISE FUNDS

640 – Solid Waste Utility	\$	816,461
650 – Water Utility	\$	2,853,753
660 – Electric Utility	\$	9,108,680
670 – Telecommunications Utility	\$	15,885
680 – Stormwater Utility	\$	544,245
690 – Sewer Utility	\$	2,734,920
Subtotal:	\$	<u>16,073,944</u>
Total:	\$	<u>25,419,491</u>

Adopted: December 6, 2021

Council Member

Gregory E. Buckley, City Manager

CITY OF TWO RIVERS

**Resolution Adopting the Debt Service Fund Budget
for the City of Two Rivers, Wisconsin
Fiscal Year Ending, December 31, 2022**

WHEREAS, a public hearing was held on November 29, 2021 by the City Council of Two Rivers on the proposed budget for the City of Two Rivers General Fund and Debt Service Fund for the fiscal year ending December 31, 2022.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the City Council of the City of Two Rivers; that there is hereby appropriated for the fiscal year ending December 31, 2022 to the Debt Service Fund the sum of \$2,669,481.

BE IT FURTHER RESOLVED, that the proposed budget for the Debt Service Fund, a copy of which is on file in the office of the Finance Director and open to inspection during regular business hours, is hereby approved.

Adopted: December 6, 2021

Council Member

Gregory E. Buckley, City Manager

CITY OF TWO RIVERS

Resolution Adopting Tax Levy for the City of Two Rivers, Wisconsin Fiscal Year Ending, December 31, 2022

WHEREAS, The City Council of the City of Two Rivers, Wisconsin, has, pursuant to law, determined the amount of tax which is levied against all the real and personal property included in the 2021 tax rolls (2022 Budget) for general city operations; and

WHEREAS, various governmental bodies for whom the City of Two Rivers either levies or collects taxes upon the taxable real and personal property in the City of Two Rivers for the purposes of such governmental bodies have duly determined the amount to be levied or collected by taxation of such real and personal property in the City of Two Rivers;

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the City Council of the City of Two Rivers that the following amounts and rates of tax are hereby levied upon all of the taxable real and personal property in the City of Two Rivers on the 2021 tax rolls, and the Finance Director is hereby directed to spread the amount thereof upon the tax rolls for collection, as follows, to-wit:

PURPOSE	TAX LEVY (Including TID)	(Two Rivers School District) TAX RATE	(Manitowoc School District) TAX RATE
General City	\$ 2,355,159	\$ 4.644	\$ 4.644
Debt	\$ 2,513,808	\$ 4.957	\$ 4.957
Library	\$ 666,569	\$ 1.314	\$ 1.314
Two Rivers Public Schools	\$ 4,807,681	\$ 9.790	\$ -
Manitowoc Public Schools	\$ 138,188	\$ -	\$ 8.614
Lakeshore Technical College	\$ 428,472	\$ 0.845	\$ 0.845
Manitowoc County	\$ 2,818,986	\$ 5.559	\$ 5.559
TOTAL:	\$ 13,728,864	\$ 27.109	\$ 25.933

Adopted: December 6, 2021

Council Member

Gregory E. Buckley, City Manager

CITY OF TWO RIVERS

Resolution Approving Business Improvement District Levy and Assessment Rate for 2022

WHEREAS, the City of Two Rivers has established a Business Improvement District (BID) for purposes of funding a portion of the Main Street Program; and

WHEREAS, the Main Street organization has developed a 2022 Budget that anticipates BID levy support in the amount of \$38,490.96 which would result from a BID assessment rate of \$1.425 per thousand dollars of assessed value, levied against assessable properties in the BID, such rate being unchanged from the assessment rate in effect each year since 1996; and

WHEREAS, said levy and assessment rate were affirmed by action of the BID Board at a meeting held on December 1, 2021;

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby authorizes a 2022 BID assessment at the rate of \$1.425 per thousand dollars assessed value, subject to a minimum assessment of \$100 per assessable parcel and a maximum assessment of \$2,500 per assessable property owner located within the BID, as recommended by the concurrence of the BID Board.

Adopted: December 6, 2021

Council Member

Gregory E. Buckley, City Manager