

Two Rivers City Hall  
1717 East Park Street  
Two Rivers, WI 54241  
(920) 793-5532  
www.two-rivers.org



**CITY OF TWO RIVERS  
CITY COUNCIL REGULAR AGENDA  
Monday, October 4, 2021 – 6:00 PM  
Council Chambers - City Hall  
Regular Meeting**

**NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. PUBLIC HEARING**

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CITY MANAGER'S REPORT**

**A. INVITED GUESTS**

1. Introduction and Swearing in New Full-Time Police Officer Anthony Timberlake
2. Diane Johnson, Superintendent of Two Rivers School District to Provide Update on School District Facilities Study
3. Wine Not LLC Announcement and Presentation Regarding Planned Downtown Redevelopment Project at Former Wells Fargo Bank Property and Request for City Application for WEDC Community Development Incentive (CDI) Grant to Assist the Project

Resolution Authorizing Application for WEDC CDI Grant for \$250,000 to Assist Downtown Redevelopment Project at the Former Wells Fargo Bank Property, 1718 West Park Street

Recommended Action:

Motion to waive reading and adopt the resolution

## B. STATUS UPDATE/REPORTS

1. 25th and Madison Streets Reconstruction Projects
2. Central Park West 365 Project--Joint Meeting of City Council and Central Park West 365 Planning Committee, Thursday, October 7, 6:00 PM
3. Fall Leaf Pickup Schedule Beginning Monday, October 18, 2021, Monday East Side: Tuesday, Wednesday and Thursday North Side and Friday South Side
4. Cemetery Clean-up of Summer Decorations by October 15
5. Police K-9 Update, Including Breakfast in the Park Fundraiser, Saturday, October 16
6. Update on Humane Society Contract and Stray Animals
7. Manitowoc-Two Rivers Lions Club Applefest, Saturday, October 9
8. Electronics Drive, Two Rivers High School Octagon Club, Saturday, October 15
9. Public Power Week, October 3-9, 2021
10. Marine Sanctuary Wisconsin Maritime Museum, Saturday, October 9
11. Other

## C. INTERGOVERNMENTAL/LEGISLATIVE UPDATE

1. Tourism Services Agreement with City of Manitowoc and Manitowoc Area Visitor and Convention Bureau
2. Other

## 10. CONSENT AGENDA

### A. Presentation of Minutes

1. Regular City Council - September 20, 2021
2. Work Session City Council - September 27, 2021

#### Recommended Action:

Motion to waive reading and adopt the minutes

### B. Reports:

1. Minutes of Meetings
  - a. Environmental Advisory Board, September 21, 2021
  - b. Joint Review Board, September 28, 2021
  - c. Personnel & Finance Committee, September 29, 2021
2. Finance Reports August
  - a. Debt Service
  - b. General Fund
  - c. Lester Library
  - d. Utilities Report

#### Recommended Action:

Motion to receive and file

## **RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

## 11. CITY COUNCIL - FORMAL ITEMS

- A. Proclamation Naming October 4-11 as Mental Illness Awareness Week

Recommended Action:

Motion to read and adopt the proclamation

- B. Resolution Recognizing Curt Andrews for His Service on the City Council, 2018-2021

Recommended Action:

Motion to read and adopt the resolution

- C. Resolution to Amend Capital 2021 Tax Incremental District No. 8 Budget in Order to Proceed with Design Work for Reconstruction of Washington Park Tennis Courts as Tennis and Pickleball Courts and to Accept Donation of \$4,500 for Such Design Services

Recommended Action:

Motion to waive reading and adopt the resolution

- D. Introduction of Redistricting Ordinance

Recommended Action:

Motion to set Public Hearing for October 18, 2021 at 6:00 PM

- E. Consider Methodology for Selection of Appointee to Fill Vacancy on City Council

Recommended Action:

Council discretion

- F. Resolution Implementing Municipal-Wide Energy Management Policy

Recommended Action:

Motion to waive reading and adopt the resolution

- G. Contract for the Design of the Community Development Block Grant- COVID (CDBG-CV) Funded Senior Center Improvements

Recommended Action:

Motion to approve a contract for the design of the Community Development Block Grant- COVID (CDBG-CV) funded Senior Center Improvements

- H. Resolution Authorizing Purchase of Election Equipment Upgrades with the Intent to Reimburse from 2022 Capital Borrowing

Recommended Action:

Motion to waive reading and adopt the resolution

**12. FOR INFORMATION ONLY**

1. Personnel and Finance Committee Meeting-Budget Review, October 6, 2021, 6:00 PM
2. City Council Regular Meeting, Monday, October 20, 2021, 6:00 PM
3. City Council Work Session, Monday, October 25, 2021, 6:00 PM

**13. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Review Proposed TID14 Development Agreement With Sleger Holdings, LLC
- Discuss Redevelopment of City-Owned Paragon Property

**14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

**15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

## RESOLUTION

### **Authorizing Application for a Community Development Investment Grant Through the Wisconsin Economic Development Corporation to Support Redevelopment of Former Wells Fargo Building at 1718 West Park Street**

**WHEREAS**, the City of Two Rivers is aware of funding opportunities available through the Community Development Investment (CDI) Grant Program administered by the Wisconsin Economic Development Corporation (WEDC); and

**WHEREAS**, the CDI Grant Program's primary focus is to provide incentives for catalytic downtown redevelopment projects in communities across Wisconsin; and,

**WHEREAS**, the vacant former Wells Fargo building is located in the heart of our City's downtown Main Street District and a proposed redevelopment of this property has the potential to serve as a catalyst for other redevelopment in the Main Street corridor and surrounding areas; and

**WHEREAS**, such redevelopment is consistent with the City's Comprehensive Plan, with the City's goal of redeveloping idle sites (this property has been vacant since 2018), and with the City's goal of promoting redevelopment in the central business district; and

**WHEREAS**, the City of Two Rivers recognizes that the CDI grant reimburses expenses incurred and requires a minimum dollar for dollar match, which will be well exceeded by the total private investment of \$1,500,000 that the developers, Wine Not, LLC estimate will be required to redevelop this major downtown property;

**NOW, THEREFORE BE IT RESOLVED** that the Council of the City of Two Rivers authorizes the submission of an application to the WEDC CDI Grant program to support the redevelopment project of former Wells Fargo building.

Approved this 4th day of October, 2021.

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Council Member

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Gregory E. Buckley, City Manager

**CITY OF TWO RIVERS  
COUNCIL PROCEEDINGS  
REGULAR MEETING  
SEPTEMBER 20, 2021 – 6:00 PM  
Council Chambers – City Hall  
MINUTES**

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- 1) **CALL TO ORDER** by Council President Wachowski at 6:00 p.m.
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL BY CITY CLERK**

Attendee Name	Title	Status
Adam Wachowski	President	Present
Bill LeClair	Councilmember	Present
Bonnie Shimulunas	Councilmember	Present
Darla LeClair	Councilmember	Present
Jeff Dahlke	Councilmember	Present
Jay Remiker	Councilmember	Present
Tracey Koach	Councilmember	Present
Mark Bittner	Councilmember	Present

Also present were: Ross Blaha, Water Utility Director; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Brian Kohlmeier, Police Chief; Jim McDonald, Rick Powell, IS Supervisor; Public Works Director; Elizabeth Runge, Community Development Director/City Planner; Terri Vosters, Parks & Recreation Director; Greg Buckley, City Manager; and Jack Bruce, City Attorney.

- 4) **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

Motion to approve remote participation in this meeting by Councilmember B. LeClair.

<b>RESULT:</b>	<b>APPROVED BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Dahlke
<b>SECONDER:</b>	Tracey Koach
<b>AYES:</b>	Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

- 5) **INPUT FROM THE PUBLIC**

Kay Koach – 2411 34<sup>th</sup> Street, Two Rivers – Ms. Koach stated that she opposes the City of Two Rivers becoming a constitutional sanctuary city and requested that Councilmembers do their homework and make a very educated decision on this topic.

Bob DesJarlais, Mishicot Town Board Member – 17624 Kasmer Road, Mishicot – Mr. DesJarlais spoke in favor of a constitutional sanctuary and urged the Council to support a resolution making the City of Two Rivers a constitutional sanctuary city.

Forest Lafave – 2112 Lincoln Street, Two Rivers – Ms. Lafave spoke in favor of a constitutional sanctuary and urged the Council to support a resolution making the City of Two Rivers a constitutional sanctuary city.

Julie Hart – 3404 Memorial Drive, Two Rivers - Ms. Hart spoke in favor of a constitutional sanctuary and urged the Council to support a resolution making the City of Two Rivers a constitutional sanctuary city.

Wayne Bolle – 7903 Naidl Road, Whitelaw – Mr. Bolle shared statistics regarding the United States' high percentage of COVID deaths in relation to its percentage of the worldwide population.

Representative Shae Sortwell – 13219 County Road Q, Two Rivers – Mr. Sortwell spoke in favor of a constitutional sanctuary and urged the Council to support a resolution making the City of Two Rivers a constitutional sanctuary city.

## **6) COUNCIL COMMUNICATIONS**

### **Letters and other communications from citizens**

Councilmember Shimulunas reported that she believes there is a stray animal problem in the City. She stated that a local resident recently told her that the Lakeshore Humane Society was unable to take a stray cat from Two Rivers because their shelter is full. Mr. Buckley indicated that a report will be given at a future meeting regarding the City's contract with the Lakeshore Humane Society, and that organization's obligations to take stray animals from the cities of Two Rivers and Manitowoc.

Councilmember Dahlke reported that he has received additional complaints about golf carts and children not being appropriately restrained when riding as passengers on golf carts.

## **7) COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

### **A. Update on Status of Tourism Services Agreement with Manitowoc Room Tax Commission and Manitowoc Area Visitor and Convention Bureau**

Councilmember Bittner reported on the City of Manitowoc Room Tax Commission's decision to terminate their agreement with the Manitowoc Area Visitor Convention Bureau and sell the building that houses the Manitowoc Area Visitor Convention Bureau. Following their notification to the MAVCB and the City of Two Rivers, the City of Manitowoc Room Tax Commission requested a joint meeting with the City of Two Rivers Room Tax Commission which was declined by unanimous vote of the Two Rivers Room Tax Commission.

Mr. Buckley further reported that there are statutory requirements for contributing room tax dollars to area tourism organizations and indicated that the Two Rivers Room Tax Commission will be looking into alternative options for local tourism promotion going

forward. Both he and Mr. Bittner expressed their disappointment with this decision by Manitowoc's Room Tax Commission.

## **8) CITY MANAGER'S REPORT**

### **A. INVITED GUESTS**

None.

### **B. STATUS UPDATE/REPORTS**

#### **1. 24<sup>th</sup> Street Reconstruction Project**

Mr. Buckley reported that the reconstruction project on 24<sup>th</sup> Street is complete. The City is currently seeking price quotes for street tree planting, which will be discussed with the Public Works Committee on October 6<sup>th</sup>.

#### **2. 25<sup>th</sup> and Madison Street Reconstruction Project**

Mr. Buckley reported that the reconstruction project on 25<sup>th</sup> Street is complete.

The utility work on Madison Street is expected to be completed by September 22<sup>nd</sup> with grading and paving operations expected to begin September 27<sup>th</sup> and extending well into October.

#### **3. Central Park West 365 Project**

Mr. Buckley reported that the Central Park West 365 Planning Committee met on September 15<sup>th</sup> to continue to refine both the design and project estimates, including addressing the size and configuration of the "audience" area in front of the bandstand, revisiting the proposed elimination of West Park Street in front of the Community House, location and design of the concession/restroom building, and size and location of the splash pad/ice rink.

The Committee has requested a special joint meeting with the City Council on Thursday, September 30<sup>th</sup> to review design issues, especially the proposed use of West Park Street in front of the Community House. Additionally, the Committee has a meeting scheduled for Thursday, October 21<sup>st</sup>.

Mr. Buckley reported that the West Foundation approved a \$300,000 grant in support of the Central Park West 365 Project at its September meeting. \$7,500 in private donations have also been received so far. The City Manager will recommend appointments to a fundraising committee at the September 27<sup>th</sup> Council Work Session meeting.

#### **4. Recent Events**

Mr. Buckley reported that vendors were slightly down from normal years, but the vendors and attendees had a great day at Ethnic Fest sponsored by Two Rivers Main Street in downtown Two Rivers on Saturday, September 18<sup>th</sup>.

Also, the Two Rivers Historical Society had a successful "Chairs for Repairs" event in conjunction with Ethnic Fest. 55 custom-decorated chairs were offered through a silent auction that raised \$4,500.

#### **5. Upcoming Events**



Mr. Buckley reported that the Fall Recycling Event will take place at Two Rivers Water and Light on Tuesday, September 21<sup>st</sup> from 7:30 am to 5:00 pm.

Also, the Two Rivers Senior Center is having an Open House Fundraiser on Thursday, September 23<sup>rd</sup> from 4:00 to 6:00 pm/

6. ExploreTwoRivers.com  
Mr. Buckley reminded viewers that the most up-to-date source of information for events in the City of Two Rivers is [www.exploretworivers.com](http://www.exploretworivers.com).
7. Two Rivers' Frank Lloyd Wright House, Still Bend, Featured on Netflix  
Mr. Buckley reported that Still Bend, the Frank Lloyd Wright design home on the East Twin River in Two Rivers, is featured on the Season 2 premiere of "The World's Most Amazing Vacation Rentals" on Netflix.
8. Other  
Mr. Buckley reminded Councilmembers that they are invited to attend the Commissioning Event for Point Beach Solar Energy Center on Thursday, September 23<sup>rd</sup> at 10:00 am.

Mr. Buckley reported that event registration is open for Hamilton Wood Type and Printing Museum's Annual Wayzgoose Conference on November 5<sup>th</sup> and 6<sup>th</sup>. Scholarships are available to local residents and students.

Mr. Buckley reviewed Google Analytics of the City's website and [exploretworivers.com](http://exploretworivers.com) for the past 7 days and reviewed the most visited webpages.

## **C. LEGISLATIVE/INTERGOVERNMENTAL**

None.

## **9) CONSENT AGENDA**

### **A. Presentation of Minutes**

1. Regular City Council – September 7, 2021

#### Recommended Action:

Motion to waive reading and adopt the minutes

### **B. Reports**

1. Minutes of Meetings:
  - a. Committee on Aging, June 7, 2021
  - b. Plan Commission, September 13, 2021
  - c. Library Board, August 10, 2021
  - d. Public Works Committee, August 4, 2021
  - e. Public Works Committee, September 1, 2021
  - f. Public Utilities Committee, August 3, 2021
  - g. Public Utilities Committee, August 31, 2021
  - h. Personnel & Finance Committee, September 9, 2021
  - i. Room Tax Commission, September 14, 2021

- j. Central Park West 365 Planning Committee, September 15, 2021
- 2. Department Reports:
  - a. City Clerk
  - b. Community Development
  - c. Electric
  - d. Inspections
  - e. Library
  - f. Parks & Recreation
  - g. Police
  - h. Public Works
  - i. Safety
  - j. Water

Recommended Action:

Motion to receive and file

**C. Applications and Petitions**

- 1. Application for Temporary Class "B" License
  - a. Two Rivers Rotary Club, Rotary Road Rally, October 9, 2021, 4:00-10:00 pm, Woodland Dunes Event Center, 3000 Hawthorne Avenue
- 2. Application for Special Event Beer Garden Permit
  - a. Tapped on the Lakeshore, CASA Fundraiser, October 3, 2021, 12:00-4:00 pm, 3114 Memorial Drive

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses

**RECOMMENDED ACTION FOR CONSENT AGENDA**

**Motion to approve the Consent Agenda with the various actions recommended**

<b>RESULT:</b>	<b>APPROVED BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Jay Remiker
<b>SECONDER:</b>	Mark Bittner
<b>AYES:</b>	Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

**10) CITY COUNCIL - FORMAL ITEMS**

- A. Ordinance to amend Municipal Code Section 6-2-8, entitled "Temporary operator's license" to match Wis. Stats. 125.17(4)(b) to allow up to 2 Temporary Operator Licenses per person per calendar year

Recommended Action:

Motion to waive reading and adopt the ordinance

**RESULT:** APPROVED BY ROLL CALL [UNANIMOUS]  
**MOVER:** Jeff Dahlke  
**SECONDER:** Bonnie Shimulunas  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

- B. Ordinance Amending Section 6-11-10(b) of City Ordinances, Pertaining to Membership Structure for the City's Room Tax Commission

Recommended Action:

Motion to waive reading and adopt the ordinance

Mr. Buckley presented background information and reviewed the ordinance which would allow the Council president to designate someone else to serve on the Room Tax Commission in his/her place.

**RESULT:** NO VOTE, MOTION AMENDED  
**MOVER:** Darla LeClair  
**SECONDER:** Mark Bittner

**Motion amended to waive the reading and adopt the ordinance removing the language requiring that the representative from the Wisconsin hotel and motel industry represent a property having 10 or more lodging rooms.**

**RESULT:** APPROVED BY ROLL CALL [UNANIMOUS]  
**MOVER:** Darla LeClair  
**SECONDER:** Mark Bittner  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

- C. State/Municipal Financial Agreement providing for 90 Percent Wisconsin Department of Transportation Funding for Design and Construction Costs for Updating of Traffic and Pedestrian Signals at the Washington/22nd Street Intersection (Estimated \$89,000 Project Cost; \$80,100 Federal Funding, Balance Local Funding --to be Completed by December 1, 2023)

Recommended Action:

Motion to Authorize the City Manager to sign the agreement on behalf of the City

**RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]**  
**MOVER:** Jeff Dahlke  
**SECONDER:** Bonnie Shimulunas  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

- D. State/Municipal Financial Agreement providing for 90 Percent Wisconsin Department of Transportation Funding for Design and Construction Costs for Updating of Traffic and Pedestrian Signals on Washington Street at the Intersections at 16th, 17th and 18th Streets (Estimated \$224,000 Project Cost; \$201,600 Federal Funding, Balance Local Funding--to be Completed by December 1, 2025)

Recommended Action:

Motion to Authorize the City Manager to sign the agreement on behalf of the City

**RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]**  
**MOVER:** Tracey Koach  
**SECONDER:** Bonnie Shimulunas  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

- E. Advisory Recreation Board Recommendations Regarding Naming of Parks

Recommended Action:

Motion to Re-Name Harbor Park "Coast Guard Park" and Re-Name the Harbor Dock Area, or Lot F, "Harbor View Park"

**RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]**  
**MOVER:** Darla LeClair  
**SECONDER:** Bill LeClair  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

- F. Discussion of Possible Action to Declare the City of Two Rivers a "Constitutional Sanctuary," with Possible Direction to City Staff to Prepare a Resolution for Future City Action (Requested by Council President, Based on Request from a Council Member)

Recommended Action:

Council Discretion

Councilmember Shimulunas asked for clarification on what a constitutional sanctuary is.

Councilmember D. LeClair thanked members of the public for coming to the meeting and voicing their opinions during public input. She indicated that implementing a constitutional sanctuary is an extremely divisive issue and Councilmembers need to be sure they are actively representing their constituents.

**Motion to table the topic until there is a petition signed by at least 20% of the voting public indicating their interest in a constitutional sanctuary.**

**RESULT: WITHDRAWN – No original motion to table**

**MOVER:** Darla LeClair

**SECONDER:** Mark Bittner

Discussion continued and Councilmember Bittner indicated that he is not in support of a constitutional sanctuary but would support Councilmember D. LeClair's suggestion of giving the topic further consideration if the Council is presented with a petition showing significant community support.

City Manager Buckley questioned what expectations adoption of a constitutional sanctuary might create among the public. Would such a designation imply that the local city council members act as arbitrators of what federal or state laws will or will not be enforced locally? He stated that the U.S. Constitution establishes the three branches of government and identifies their respective roles, with the courts responsible for ruling on the constitutionality of laws that are challenged.

Council consulted with City Attorney Bruce for petition requirements that apply in the case of direct legislation for charter ordinances, like that required for a change from City Manager/Council form of government to Mayor/Council form of government, as compared to the signature requirements that had been proposed in Councilmember D. LeClair's motion. After consulting the statutes, Attorney Bruce said that the requirement for petitions associated with such direct legislation was 15 percent of the number of people who voted in the last gubernatorial election.

**Motion to direct staff to not spend any time on drafting a resolution regarding a constitutional sanctuary until staff hears back from Council, with such direction from City Council to be predicated on the Council's receipt of a petition signed by at least 15% of the current 6,253 registered voters in the City, with the names on the petition being subject to verification by the City Clerk.**

**RESULT: APPROVED BY ROLL CALL [UNANIMOUS]**

**MOVER:** Darla LeClair

**SECONDER:** Mark Bittner

**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

G. Consideration of Options for Filling Council Vacancy

Recommended Action:  
Council Discretion

City Attorney Bruce presented options the Council can pursue for filling the vacancy created by the recent resignation of Curt Andrews. Options for filling the vacancy include appointing a successor to service for the residue of the unexpired term or until a special election is held, as ordered by the Common Council under Wis. Stats. 8.50, or the office can remain vacant until an election is held.

**Motion to direct staff to present a template for interested candidates to express their interest in filling the vacant Council seat at the September Work Session meeting and appoint an interested candidate to the vacant Council seat following the review of applications until a special election is held.**

**RESULT: NO VOTE – Motion Amended**  
**MOVER:** Tracey Koach  
**SECONDER:** Mark Bittner

**Motion amended to direct staff to announce the Council vacancy and collect application materials from interested candidates with a deadline of 12:00 pm on Friday, October 15<sup>th</sup>. Applications will then be reviewed at the October 18<sup>th</sup> Council meeting to appoint an interested candidate to the vacant Council seat following the review of applications until a special election is held.**

**RESULT: APPROVED BY VOICE VOTE [UNANIMOUS]**  
**MOVER:** Tracey Koach  
**SECONDER:** Mark Bittner  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

H. Election of City Council Vice President (Paper Ballot)

Nominations were sought for the position of City Council Vice President. Darla LeClair was nominated by Tracey Koach and accepted the nomination. Jay Remiker was nominated by Council President Adam Wachowski and accepted the nomination. There were no other nominations. Councilmembers voted for their preferred candidate via paper ballot with Bill LeClair (attending the meeting remotely) submitting his vote via text message to the City Clerk. The vote resulted in a tie, 4 votes each.

In an effort to eliminate the possibility of another tie vote, Jeff Dahlke nominated Mark Bittner who declined the nomination.

Council agreed to settle the tie with a coin flip. “Heads” signifying Darla LeClair and “tails” signifying Jay Remiker. City Manager Buckley flipped the coin and City Attorney Bruce confirmed a result of “heads” and Darla LeClair was appointed City Council Vice President.

- I. Announcement of Council President’s Appointment of Council Member to the Personnel and Finance Committee

Council President Wachowski appointed Jeff Dahlke to the Personnel and Finance Committee.

- J. Election of Council Members to Committees replacing Curt Andrews

Councilmember D. LeClair volunteered to serve on the Community Development Authority and Business and Industrial Development Committee.

The Council chose to carry the vacancy on the Branding and Marketing Committee until a new member is appointed to Council.

- K. Consideration of Scheduling Special Joint meeting with Central Park West 365 Planning Committee, as requested by the Committee

Recommended Action:

Motion to set meeting for 6:00 pm on Thursday, September 30, 2021

<b>RESULT:</b>	<b>APPROVED BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Bill LeClair
<b>SECONDER:</b>	Tracey Koach
<b>AYES:</b>	Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

## 11) FOR INFORMATION ONLY

- A. City Council Work Session, Monday, September 27, 2021, 6:00 pm
- B. Personnel & Finance Budget Review Meeting, Wednesday, September 29, 2021, 6:00 pm
- C. City Council Regular Meeting, Monday, October 4, 2021, 6:00 pm
- D. Personnel & Finance Budget Review Meeting, Wednesday, October 6, 2021, 6:00 pm

## 12) CLOSED SESSION

Motion to enter into closed session at 8:56 pm per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Purchase of Former Hamilton Property
- Discuss Possible Sale of City-Owned Paragon Property

**RESULT:** APPROVED WITH ROLL CALL [UNANIMOUS]  
**MOVER:** Tracey Koach  
**SECONDER:** Bonnie Shimulunas  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

### 13) RECONVENE IN OPEN SESSION

Motion to reconvene in open session at 9:45 pm to consider possible actions in follow-up to closed session discussions.

**RESULT:** APPROVED BY VOICE VOTE [UNANIMOUS]  
**MOVER:** Mark Bittner  
**SECONDER:** Tracey Koach  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

### 14) ADJOURNMENT

Motion to dispense with the reading of the minutes and adjourn at 9:45 pm.

**RESULT:** APPROVED BY VOICE VOTE [UNANIMOUS]  
**MOVER:** Jay Remiker  
**SECONDER:** Darla LeClair  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

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Jamie Jackson  
City Clerk



**CITY OF TWO RIVERS  
COUNCIL PROCEEDINGS  
WORK SESSION  
Monday, September 27, 2021 – 6:00 PM  
Council Chambers – City Hall  
MINUTES**

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1. Call to Order by President Adam Wachowski at 6:00 PM.

2. Pledge of Allegiance

3. Roll Call

Attendee Name	Title	Status	Arrived
Adam Wachowski	President	Present	
Bill LeClair	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Darla LeClair	Councilmember	Present	
Jeff Dahlke	Councilmember	Present	
Jay Remiker	Councilmember	Present	
Tracey Koach	Councilmember	Present	
Mark Bittner	Councilmember	Present	

Also present were Dave Buss, Finance Director; Brian Dellemann, Electric Utility Director; Ethan Jones, Recreation Supervisor; Lisa Kuehn, Deputy City Clerk/Assistant to the City Manager; Jim McDonald, Public Works Director; Elizabeth Runge, Community Development Director/Planner; and Greg Buckley, City Manager.

4. Action Items

- A. Resolution Approving the Project Plan for Tax Incremental District No.16 to Support the Development of the Former Eggers Industries Site on East River Street to Eliminate Blight and Increase the City's Tax Base

Recommended Action:

Motion to waive reading and adopt the resolution

**RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]**

**MOVER:** Darla LeClair, Councilmember

**SECONDER:** Bill LeClair, Councilmember

**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

**NAYS:** None

- B. Resolution Creating Tax Incremental District No. 16 to Support Redevelopment of the Former Eggers Industries Site on East River Street

Recommended Action:

Motion to waive reading and adopt the resolution

**RESULT:** APPROVED WITH ROLL CALL [UNANIMOUS]  
**MOVER:** Bonnie Shimulunas, Councilmember  
**SECONDER:** Tracey Koach, Councilmember  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner  
**NAYS:** None

- C. Application for Class "B" Beer/"Class B" Liquor License for the period of October 1, 2021 to June 30, 2022 for Tannery Club LLC, 4317 Tannery Road, dba Lonz's Tannery Club, Megan Neuman-Agent (currently issued to Steven Lonzo)

Recommend Action:

Motion to approve the applications and authorize issuance of the licenses

**RESULT:** APPROVED WITH VOICE VOTE [UNANIMOUS]  
**MOVER:** Jay Remiker, Councilmember  
**SECONDER:** Jeff Dahlke, Councilmember  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner  
**NAYS:** None

- D. Application for Beer Garden Permit for the period of October 1, 2021 to June 30, 2022 for Tannery Club LLC, 4317 Tannery Road, dba Lonz's Tannery Club (currently issued to Steven Lonzo)

Recommend Action:

Motion to approve the applications and authorize issuance of the licenses

**RESULT:** APPROVED WITH VOICE VOTE [UNANIMOUS]  
**MOVER:** Jeff Dahlke, Councilmember  
**SECONDER:** Jay Remiker, Councilmember  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner  
**NAYS:** None

5. Report from City Clerk and Deputy City Clerk Regarding County Redistricting
- A. *Review Need to Approve Ordinance by October 18, 2021 Meeting, Designating City Polling Locations*
  - B. *Discuss Proposed Changes to Ward Boundaries*
  - C. *Discuss Proposed 2022 Capital Budget Items Related to Elections*

Jamie Jackson, City Clerk, explained to the Council the timeline of the redistricting process and actions that will be needed at upcoming Council meetings. In conjunction with the redistricting process and the resulting ward boundary changes, the Clerk proposed a reduction of the total number of polling places in the City from 4 to 2, implementation of an electronic pollbook system (Badger Books), and an upgrade to the existing ballot tabulating machines. The two proposed polling locations are located at St. Peter the Fisherman Parish Center, 3201 Mishicot Rd., and Abundant Life Church, 1969 Roosevelt Ave., resulting in the elimination of polling locations presently used at City Hall, Grace Church, and the Community House. Following a presentation

detailing the process improvements for voters, poll workers, and Clerk's Office staff as well as the potential for ongoing cost savings, the Council unanimously expressed their interest in moving forward with proposed changes to polling places and election equipment upgrades and requested that the items be added to future Council agendas for formal action.

6. Matters Related to Room Tax Commission

*A. Council President's Designation of Another Council member to Serve in His Place on the City's Room Tax Commission (Council Member Mark Bittner or Council Member Bill LeClair)*

Council President Wachowski designated Councilmember Bill LeClair to serve in his place on the City's Room Tax Commission.

*B. Appointment of a Citizen Member to the Room Tax Commission—City Manager Recommends Appointment of Former Council Member and Room Tax Commission Member Curt Andrews*

*Recommended Action:*

*Motion to approve the appointment of Curt Andrews to the Room Tax Commission, to a Term Ending May 1, 2022*

<b>RESULT:</b>	<b>APPROVED WITH VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Tracey Koach, Councilmember
<b>SECONDER:</b>	Darla LeClair, Councilmember
<b>AYES:</b>	Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner
<b>NAYS:</b>	None

7. Consider Proposed Donation by Private Party to Assist with Design Work for Reconstruction of Washington Park Tennis Courts to Create Pickleball Courts and a Tennis Court

*Recommended Action:*

*Council Discretion*

City Manager Buckley provided an overview of a memo provided by Parks & Recreation Director Terri Vosters regarding a donation by Gary Underwood of \$4,500 to fund consultation services in 2021 by Fred Kolkman Tennis & Sport Surfaces, LLC for a tennis and pickleball court renovation at Washington Park in 2022.

Recreation Supervisor, Ethan Jones, was present to discuss the increasing popularity of pickleball and the need for separate courts for both pickleball and tennis.

Council expressed interest in including the acceptance of this donation on the October 4th Council agenda with clarification of potential design questions and the feasibility of creating dual purpose courts.

8. Consider Process for Reviewing and Evaluating Applicants to Fill City Council Vacancy (Applications Due October 15)

*Recommended Action:*

*Council Discretion*

Council directed staff to create a matrix for use in comparing and evaluating applicants for the Council vacancy and present further information at the October 4th Council meeting. Selection process to begin on October 18th to review the matrix of applicants and select top candidates to be invited for a 3-minute presentation to the Council at the October 25th Work Session meeting with selection of the new Councilmember to follow.

9. Consider Establishing Criteria for Attendance at City Council and Committee Meetings by City Council Members and Citizen Members (Agenda Item Requested by Council members Darla LeClair and Tracey Koach)

*Recommended Action:**Council Discretion*

Councilmembers Darla LeClair and Tracey Koach shared their concerns regarding the availability of some Council and Committee members and their lack of attendance at scheduled meetings. Discussion was held regarding a potential policy on attendance, but ultimately decided that if a Council or Committee member is unable to attend a scheduled meeting, they provide advance notice to the Council President, Committee Chairperson, and relevant City staff.

10. Reminder of Joint Meeting With Central Park West 365 Design Committee: Thursday, September 30, 6:00 PM

Mr. Buckley reminded Council of the joint meeting with the Central Park West 365 Planning Committee on Thursday, September 30th at 6:00 p.m. in the Council Chambers at City Hall.

Council President Wachowski and Councilmember Shimulunas indicated they would be unable to attend the meeting but would forward their comments on the project to the City Manager's office.

11. Closed Executive Session

Motion to enter into closed session at 7:48 pm, per Wisc. Stats.19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session.

- Discuss Possible Assistance to Downtown Redevelopment Project
- Discuss Matters Pertaining to Sale/Redevelopment of the City-Owned Former Paragon Property, 606 Parkway Boulevard
- Discuss Possible Property Acquisition

**RESULT:** APPROVED WITH ROLL CALL[UNANIMOUS]

**MOVER:** Tracey Koach, Councilmember

**SECONDER:** Bonnie Shimulunas, Councilmember

**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner

**NAYS:** None

12. Reconvene in Open Session To consider possible actions in follow-up to closed session discussions

Motion to reconvene in open session at 9:20 pm to consider possible actions in follow-up to closed session discussions.

**RESULT:**     **APPROVED WITH VOICE VOTE [UNANIMOUS]**  
**MOVER:**     Jeff Dahlke, Councilmember  
**SECONDER:** Tracey Koach, Councilmember  
**AYES:**     Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla  
              LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner  
**NAYS:**     None

13. Adjournment

Motion to dispense with the reading of the minutes of the meeting and adjourn at 9:20 pm.

**RESULT:**     **APPROVED WITH VOICE VOTE [UNANIMOUS]**  
**MOVER:**     Jay Remiker, Councilmember  
**SECONDER:** Darla LeClair, Councilmember  
**AYES:**     Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla  
              LeClair, Jeff Dahlke, Jay Remiker, Tracey Koach, Mark Bittner  
**NAYS:**     None

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Jamie Jackson  
City Clerk



**ENVIRONMENTAL ADVISORY BOARD  
TUESDAY, SEPTEMBER 21, 2021 – 5:30 PM  
3RD FLOOR COUNCIL CHAMBERS**

**MINUTES**

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**Committee Business: Member Updates**

**Call to Order**

**Roll Call** Board Members: Donald DeBruyn, Brian Henrickson, Ben Meinnert, Gerald Thiede, Jay Orvis, Jeff Dahlke; Council members – Darla LeClair; Staff – James McDonald (City Engineer/Public Works Director), Scott Ahl (Civil Engineer II)

*Absent: Susan Crowley*

*Guests: Katelyn Buchalski and Taryn Nall of Ruekert-Mielke*

**Review Last Minutes -**

**Presentation by**

Katelyn Buchalski and Taryn Nall of Ruekert-Mielke to review MS4 (Municipal Separate Storm Sewer System) TR Permit WI S050075-3 General Permit; renew in May 2024

MS4 summary:

- 2.1 Public Education - 6 topics/year
  - work with Mtwc Co Recycling Facility
- 2.2 Public Involvement - at least 1 activity/year
- 2.2 Illicit Discharge - inspect storm outfalls on rotating basis
- 2.4 Construction Site Pollution Control - prevent sediment from entering waters
- 2.5 Post Construction - Public and Private facilities
- 2.6 Pollution Prevention - inlet cleaning, street sweep, winter road management
  - also education of staff and board members

TMDL - amount of pollutant a stream can receive and support

- Northeast Lakeshore TMDL = 1 of 2 under development
- once TMDL approved, will be under Appendix C
  - within 36 months; updated map with watersheds
  - TMDL's with base level no control
  - within 48 months, need implementation plan with path to compliance
- Water Quality tracking

- cover crop, constructed wetland, stream bank stabilization
- Adaptive Management
  - look at watershed approach; coordinate between public and private

#### Funding Options

- Surface Water Grant - meet with DNR \_\_\_\_ ; submit Nov 1
- Urban Non Point Grants - target runoff management

#### Rain Gardens

- rain barrels - look at community match to encourage use by property owners

#### Goals and Objectives in queue include:

Tree Committee: trees being considered for 24th Street include Japanese Lilac, Callery Pear, Amur Maple, Globe Norway Marble

- city is proposing to select trees to ensure different varieties at appropriate spacing
- city staff is coordinating with vendors to determine availability
- noted: residents need to contact Park & Rec Dept to plant &/or remove trees

look at red maple (Wisconsin)

#### Set Date, Time, and Agenda Items for next Board Meeting(s)

Next meeting will be held Tuesday, October 19th at 5:30 pm

#### Adjournment

**Motion to: Approve Motion was made by Jeff Dahlke, seconded by Jerry Thiede, to adjourn at 7:05 pm**

**Result:** Approved by Voice Vote

**Mover:** Jeff Dahlke

**Second:** Gerald Thiede

**Voting For:** None

**Voting Against:** None



**JOINT REVIEW BOARD  
TUESDAY, SEPTEMBER 28, 2021 – 3:30 PM  
CITY HALL - THIRD FLOOR COUNCIL CHAMBERS**

**MINUTES**

**1. Call to Order**

The meeting was called to order by TID No. 16 Chairman John Lukas at 3:34 pm.

**2. Roll Call Board Members:** *Mary Kay Slattery-Two Rivers Schools, John Lukas-Lakehore Technical College, J.J. Gutman-Manitowoc County, Don Karman-Citizen Member, Dave Buss-City of Two Rivers*

All Board Members were present with the exception of Don Karman.

Also present were: Elizabeth Runge, Community Development Director/Planner; and Vicky Berg, Zoning Administrator

**3. Introduction of Joint Review Board Members, City Staff and Guests**

There were no new members or guests in attendance.

**4. Review and discussion of proposed Project Plan and Boundaries for TID No. 16; Statutory findings necessary for approval of the Project Plan and Boundaries for TID No. 16**

TID No. 16 is a blight elimination TID. The plan and district is targeting blight elimination and redevelopment on East River Street primarily at the former Eggers (East) Industries site. The purpose is blight elimination for a vacant site that has been idle since the demolition of the former manufacturing use. The City has been approached with plans for new construction of a market rate, multi-family project. The Developer has requested grant assistance. The assistance has been calculated in amount of approximately \$3,150,000. The TIF grant terms and conditions will be identified and development agreement are subject to approval by the City Council. The proposed project and assistance would not be possible without the creation of TID 16.

**5. Consideration of Resolution adopting the Project Plan and Boundaries for TID No. 16**

Motion by J.J. Gutman, seconded by Mary Kay Slattery, to approve the resolution adopting the project plan and boundaries for TID No. 16. Motion carried unanimously upon a voice vote.

**6. Other Business**

There was no other business before the Joint Review Board.

**7. Adjournment**

Motion by Dave Buss, seconded by Don Karman, to adjourn the meeting at 3:45 pm. Motion carried unanimously upon a voice vote.

Jamie Jackson  
City Clerk



**CITY OF TWO RIVERS CITY COUNCIL  
PERSONNEL AND FINANCE COMMITTEE  
Wednesday, September 29, 2021  
6:00 PM  
3<sup>rd</sup> Floor Committee Room – City Hall**

**Call to Order**

The meeting was called to order by Committee Chairman Bittner at 6:03 PM

**Roll Call**

Committee Members present were Mark Bittner, Adam Wachowski, and Jeff Dahlke. Members of City Staff present were Gregory Buckley, City Manager and David Buss, Finance Director. Also present was City Councilperson Bonnie Shimulunas.

**2021 Budget Review**

City Manager Buckley presented an overview of the City budget including the general fund, the special revenue funds, the debt service fund, the capital project funds, and the utility funds. Committee members asked a variety of questions and discussed a variety of general budget items.

Finance Director Buss presented the 2022 Debt Service Budget including the budget philosophy used in compiling the budget. Total budgeted expenditures are \$2,669,481 which includes the retirement of \$2,047,832 principal. The proposed property tax levy is \$2,440,018 which is an increase of 5.85% from the prior year. The committee discussed the Enterprise Fleet Management program as it relates to the Debt Service budget. Also discussed was the Legal Debt Limit of the City and the impact that the City's Equalized Value has on that calculation. No action was taken on this budget at this meeting.

City Manager Buckley presented preliminary borrowing plans for 2022 of \$2.7 million as it relates the Capital Project Fund Budgets. This number will be reviewed and refined as projects and budgets are further developed. Committee members and staff discussed upcoming projects. No action was taken on this budget at this meeting.

City Manager Buckley presented the Tax Incremental District (TID) Special Revenue Fund budgets, followed by Committee questions and comments. No action was taken on this budget at this meeting.

**Staffing Update**

City Manager Buckley provided a brief staffing update including the hiring of a new police officer, Anthony Timberlake, and the departure of part time community development contract staff, Whitney Froelich.

**Next Meeting Date**

The Committee is scheduled to meet on October 6, 2021 at 6:00pm in the 3<sup>rd</sup> Floor Committee Room at City Hall.

**Adjournment**

Motion was made by Dahlke, seconded by Wachowski to adjourn the meeting at 9:47pm. Motion carried.

Respectfully Submitted,

  
David Buss, Finance Director

# Debt Service Fund Summary Financial Report August 2021

A detailed report can be provided upon request.



**TWO  
RIVERS**  
WISCONSIN

**CITY OF TWO RIVERS**  
**2021 MONTHLY DEBT SERVICE FUND REPORT**  
**AUGUST 31, 2021 BUDGET**

**DEBT SERVICE F 300 REVENUE AND EXPENSE DETAIL**

	PERIOD ACTUAL	2021 BUDGET	2021 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>DEBT SERVICE</u></b>						
<b>REVENUES</b>						
<u>REVENUES</u>						
300-41110 GENERAL PROPERTY TAX	0	2,305,271	2,305,271	0	100.00	2,305,271
300-48100 INTEREST ON INVESTMENTS	103	8,000	774	( 7,226)	9.67	7,671
300-49110 PROCEEDS FROM DEBT	0	0	16,870	16,870	.00	7,204,000
300-49417 TRNSFR FROM OTHER FUNDS	0	221,860	1,164,109	942,249	524.70	592,157
<b>TOTAL REVENUES</b>	<b>103</b>	<b>2,535,131</b>	<b>3,487,024</b>	<b>951,893</b>	<b>137.55</b>	<b>10,109,100</b>
<u>EXPENDITURES</u>						
300-58100-2940 PAYMENT BOND ESCROW AGENT	0	0	650	650	.00	650
300-58100-2950 DEBT ISSUANCE COSTS	0	0	63,668	63,668	.00	99,115
300-58100-2960 DEBT PREMIUM	0	0	( 177,290)	( 177,290)	.00	( 313,636)
300-58100-2970 DEBT UNDERWRITERS DISCOUNT	0	0	38,413	38,413	.00	123,150
300-58100-5970 TRANSFER TO OTHER FUNDS	0	55,516	55,516	0	100.00	41,811
300-58100-6200 PRINCIPAL PAYMENTS	253	1,976,720	2,965,345	988,625	150.01	8,327,704
300-58100-6210 INTEREST PAYMENTS	0	552,554	378,951	( 173,603)	68.58	461,148
300-58100-6220 PENSION LIABILITY PAYMENTS	0	0	0	0	.00	1,582,279
300-58100-6230 CAPITAL LEASE PAYMENTS	0	21,714	5,212	( 16,502)	24.00	10,324
300-58100-6240 INTEREST EXP ON CAPITAL LEASES	0	0	4,692	4,692	.00	0
300-58100-6900 OTHER SERVICES	1,425	3,000	2,375	( 625)	79.17	1,900
<b>TOTAL EXPENDITURES</b>	<b>1,678</b>	<b>2,609,504</b>	<b>3,337,532</b>	<b>728,028</b>	<b>127.90</b>	<b>10,334,446</b>
<b>REVENUE OVER EXPENDITURES - YTD</b>	<b>( 1,575)</b>	<b>( 74,373)</b>	<b>149,492</b>	<b>223,865</b>	<b>201.00</b>	<b>( 225,346)</b>



**TWO  
RIVERS**  
WISCONSIN

August 2021

General Fund  
Summary  
Financial Report

A detailed report can be provided upon request.

CITY OF TWO RIVERS  
FUND SUMMARY  
FOR THE 8 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
<u>REVENUE</u>						
TAXES	61,752	2,989,520	2,732,593.15	( 256,927)	91.41	2,691,662
SPECIAL ASSESSMENTS	0	144,000	49,095.68	( 94,904)	34.09	53,007
INTERGOVERNMENTAL REVENUE	2,440	4,636,286	1,267,119.28	( 3,369,167)	27.33	1,320,461
LICENSES & PERMITS	35,171	283,100	169,959.76	( 113,140)	60.04	144,697
FINES & FORFEITURES	8,803	83,900	99,792.04	15,892	118.94	55,102
CHARGES FOR SERVICE	112,810	1,558,000	854,978.43	( 703,022)	54.88	780,778
INTERDEPARTMENTAL REVENUE	41,441	550,500	229,001.66	( 321,498)	41.60	182,263
MISCELLANEOUS REVENUE	2,020	261,500	94,665.30	( 166,835)	36.20	193,101
OTHER FINANCING SOURCES	40,580	135,000	112,890.79	( 22,109)	83.62	100,019
<b>TOTAL FUND REVENUE</b>	<b>305,017</b>	<b>10,641,806</b>	<b>5,610,096.09</b>	<b>( 5,031,710)</b>	<b>52.72</b>	<b>5,521,089</b>
<u>EXPENDITURES</u>						
COUNCIL	794	16,006	9,589.10	( 6,417)	59.91	11,480
JUDICIAL	5,430	58,706	45,709.09	( 12,997)	77.86	46,150
LEGAL COUNSEL	7,996	55,740	39,813.47	( 15,927)	71.43	30,257
CITY MANAGER	19,315	162,900	116,477.10	( 46,423)	71.50	111,964
CLERK	6,069	80,490	57,158.04	( 23,332)	71.01	55,915
ELECTION	0	14,850	8,358.75	( 6,491)	56.29	15,740
INFORMATION SYSTEMS	8,276	105,311	67,098.51	( 38,212)	63.71	68,155
FINANCE DEPARTMENT	12,428	169,764	113,154.35	( 56,610)	66.65	104,915
ASSESSING	4,136	116,187	71,619.00	( 44,568)	61.64	71,365
CITY HALL	6,256	83,507	50,726.06	( 32,781)	60.74	57,403
GENERAL GOVERNMENT	10,025	15,150	( 14,808.73)	( 29,959)	( 97.75)	2,340
INSURANCE	26,920	330,710	214,929.61	( 115,780)	64.99	193,922
POLICE ADMINISTRATION	106,797	1,500,503	905,185.70	( 595,317)	60.33	851,104
POLICE PATROL	123,136	1,680,780	1,053,423.61	( 627,356)	62.67	1,106,843
POLICE CROSSING GUARDS	0	17,875	7,648.82	( 10,226)	42.79	4,909
POLICE & FIRE COMMISSION	0	5,000	1,070.00	( 3,930)	21.40	1,050
FIRE ADMINISTRATION	49,548	538,528	360,199.81	( 178,328)	66.89	347,765
FIREFIGHTERS	137,180	1,505,104	1,037,348.57	( 467,755)	68.92	984,661
AMBULANCE	37,353	514,035	367,923.78	( 146,111)	71.58	319,458
INSPECTION	9,872	133,530	82,030.94	( 51,499)	61.43	84,289
HIGHWAY ADMINISTRATION	18,352	186,782	136,677.85	( 50,104)	73.18	136,001
PUBLIC WORKS SHOP	46,936	629,273	379,939.83	( 249,333)	60.38	404,823
STREET MAINTENANCE	26,851	244,887	177,987.19	( 66,900)	72.68	158,111
TRAFFIC CONTROL	5,421	64,277	39,109.61	( 25,167)	60.85	34,212
SNOW & ICE	1,163	213,215	91,497.13	( 121,718)	42.91	98,699
BRIDGE REPAIR/MAINTENANCE	5,175	48,189	29,433.91	( 18,755)	61.08	19,144
TRANSIT	0	112,694	53,938.50	( 58,756)	47.86	53,939
WORK DONE FOR OTHER DEPTS	27,158	139,607	134,351.96	( 5,255)	96.24	119,308
SENIOR CENTER	14,431	197,762	114,429.46	( 83,333)	57.86	122,741
CEMETERIES	14,355	147,057	90,062.48	( 56,995)	61.24	109,722
COMMUNITY CENTER	30,093	410,242	232,281.91	( 177,960)	56.62	219,008
PARKS	32,993	291,418	183,769.84	( 107,648)	63.06	201,980
RECREATION	26,917	297,898	177,726.51	( 120,171)	59.66	135,781
SPECIAL EVENTS	9,389	34,381	26,179.47	( 8,202)	76.15	19,101
RECREATION FIELDS	9,297	95,814	62,307.14	( 33,507)	65.03	58,929
TRAILS/MEDIAN MAINTENANCE	7,386	25,099	18,592.26	( 6,507)	74.08	18,227
PLANNING	( 46)	0	.00	0	.00	0
ECONOMIC DEVELOPMENT	0	0	.00	0	.00	225
OTHER FINANCING USES	36,473	398,535	229,057.50	( 169,478)	57.47	332,116

CITY OF TWO RIVERS  
FUND SUMMARY  
FOR THE 8 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
	<u>883,873</u>	<u>10,641,806</u>	<u>6,771,998.13</u>	<u>( 3,869,808)</u>	<u>63.64</u>	<u>6,711,753</u>
TOTAL FUND EXPENDITURES						
	<u>( 578,856)</u>	<u>0</u>	<u>( 1,161,902.04)</u>	<u>( 1,161,902)</u>	<u>.00</u>	<u>( 1,190,664)</u>
REVENUE OVER (UNDER) EXPENSES						

CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
100-41110 GENERAL PROPERTY TAX	0	2,230,500	2,230,501	1	100.00	2,198,499
100-41310 LOCAL UTILITY TAX EQUIV	61,671	749,000	493,368	( 255,632)	65.87	493,368
100-41320 OTHER TAX EXEMPT ENTITIES	0	20	17	( 3)	83.85	17
100-41800 INTEREST DELINQ. TAXES	81	10,000	8,708	( 1,292)	87.08	( 222)
100-41900 TIF/TID CLOSE REFUND	0	0	0	0	.00	0
TOTAL TAXES	61,752	2,989,520	2,732,593	( 256,927)	91.41	2,691,662
<u>SPECIAL ASSESSMENTS</u>						
100-42300 STREET PAVING & CONSTRUCT	0	135,000	45,670	( 89,330)	33.83	46,412
100-42401 OTHER SPECIAL ASSESSMENTS	0	9,000	3,426	( 5,574)	38.06	6,595
TOTAL SPECIAL ASSESSMENTS	0	144,000	49,096	( 94,904)	34.09	53,007
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43200 FEDERAL GRANTS	0	0	18	18	.00	0
100-43310 SHARED ELECTION EXPENSE	0	0	490	490	.00	0
100-43410 STATE SHARED TAXES	0	3,762,851	568,328	( 3,194,523)	15.10	568,301
100-43411 EXPENDITURE RESTRAINT	0	179,100	179,103	3	100.00	194,416
100-43412 EXEMPT COMPUTER STATE AID	0	20,430	20,433	3	100.01	15,023
100-43413 PERSONAL PROPERTY AID	0	12,714	13,626	912	107.18	18,785
100-43420 STATE FIRE INS TAX	0	24,000	24,911	911	103.80	23,985
100-43519 COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
100-43520 STATE AID/POLICE TRAINING	2,440	10,000	8,385	( 1,615)	83.85	6,309
100-43529 STATE AID-OTH PUB SAFETY	0	26,000	0	( 26,000)	.00	0
100-43580 GRANT PROCEEDS	0	0	0	0	.00	0
100-43610 PAYMENT MUN. SERVICES	0	3,650	3,669	19	100.51	3,462
100-43620 OTHER STATE AID	0	0	0	0	.00	0
100-43710 HIGHWAY AIDS-LOCAL	0	507,776	380,832	( 126,944)	75.00	423,147
100-43711 CONNECTING STREETS	0	89,765	67,324	( 22,441)	75.00	67,032
TOTAL INTERGOVERNMENTAL REVE	2,440	4,636,286	1,267,119	( 3,369,167)	27.33	1,320,461

CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>LICENSES &amp; PERMITS</u>						
100-44110 LIQUOR LICENSE	46	16,000	14,184 (	1,816)	88.65	7,605
100-44120 BAR OPERATOR LICENSE	200	6,000	3,289 (	2,711)	54.81	4,898
100-44125 CIGARETTE LICENSE	92	900	1,009	109	112.07	0
100-44130 BUSINESS OR OCCUPATION	165	2,000	2,502	502	125.12	705
100-44140 CABLE TV FRANCHISE	26,230	134,000	77,649 (	56,351)	57.95	72,430
100-44200 BICYCLE LIC/GOLF CART PERMIT	50	500	650	150	130.00	575
100-44210 DOG LICENSE	0	8,000	2,694 (	5,306)	33.67	0
100-44300 BUILDING PERMITS	6,784	70,000	37,678 (	32,322)	53.83	32,709
100-44310 ELECTRICAL PERMITS	600	15,000	9,690 (	5,310)	64.60	9,065
100-44320 PLUMBING PERMITS	875	20,000	15,015 (	4,985)	75.08	8,980
100-44330 SIGN PERMIT	50	2,200	1,380 (	820)	62.73	1,510
100-44340 CONDITIONAL USE PERMIT	0	3,500	1,950 (	1,550)	55.71	3,500
100-44900 OTHER PERMITS	80	5,000	2,270 (	2,730)	45.40	2,720
TOTAL LICENSES & PERMITS	35,171	283,100	169,960 (	113,140)	60.04	144,697
<u>FINES &amp; FORFEITURES</u>						
100-45110 MUN. COURT FINES/COSTS	2,954	60,000	28,959 (	31,041)	48.26	26,038
100-45115 POLICE DEPT TRIP PAYMENTS	5,407	5,000	56,255	51,255	1,125.10	16,054
100-45130 PARKING VIOLATIONS	465	18,000	14,278 (	3,722)	79.32	12,243
100-45131 UNPAID TRAFFIC JUDGEMENTS	( 23)	400	( 50)	( 450)	( 12.50)	( 34)
100-45220 ANIMAL TRANSPORTS	0	500	350 (	150)	70.00	800
TOTAL FINES & FORFEITURES	8,803	83,900	99,792	15,892	118.94	55,102
<u>CHARGES FOR SERVICE</u>						
100-46110 GENERAL GOVERNMENT FEES	4,346	24,000	20,095 (	3,905)	83.73	16,873
100-46111 PUBLICATIONS FEES	0	0	0	0	.00	0
100-46210 LAW ENFORCEMENT FEES	118	2,500	1,713 (	787)	68.52	1,835
100-46220 FIRE DEPARTMENT FEES	0	2,500	299 (	2,201)	11.94	686
100-46225 FIRE DEPT TRIP PAYMENTS	3,952	75,000	42,950 (	32,050)	57.27	48,523
100-46230 AMBULANCE FEES	85,812	780,000	549,915 (	230,085)	70.50	493,112
100-46240 POLICE LIAISON FEES	0	139,000	76,475 (	62,525)	55.02	72,114
100-46310 PUBLIC WORKS FEES	3,976	260,000	6,641 (	253,359)	2.55	8,959
100-46540 CEMETERY PLOTS	9,600	110,000	75,910 (	34,090)	69.01	72,800
100-46720 RECREATION FEES	2,598	85,000	50,029 (	34,971)	58.86	33,127
100-46743 COMMUNITY CENTER	2,098	30,000	13,657 (	16,343)	45.52	10,422
100-46745 SENIOR CENTER	310	50,000	17,295 (	32,705)	34.59	22,328
TOTAL CHARGES FOR SERVICE	112,810	1,558,000	854,978 (	703,022)	54.88	780,778



CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND DETAIL

		PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>INTERDEPARTMENTAL REVENUE</u>							
100-47323	SHARED FIRE EXPENSE	0	500	20	( 480)	3.91	188
100-47430	PUBLIC WORKS CHARGES	40,397	500,000	226,652	( 273,348)	45.33	182,075
100-47440	RECREATION CHARGES	1,044	30,000	2,330	( 27,670)	7.77	0
100-47450	ECONOMIC DEVELOPMENT CHRG	0	20,000	0	( 20,000)	.00	0
	<b>TOTAL INTERDEPARTMENTAL REVE</b>	<b>41,441</b>	<b>550,500</b>	<b>229,002</b>	<b>( 321,498)</b>	<b>41.60</b>	<b>182,263</b>
<u>MISCELLANEOUS REVENUE</u>							
100-48100	INTEREST ON INVESTMENTS	186	18,000	1,563	( 16,437)	8.68	18,123
100-48120	INTEREST INCOME ON TIF ADVANCE	0	12,000	0	( 12,000)	.00	0
100-48121	INT INC ON UTILITY ADVANCES	0	55,000	0	( 55,000)	.00	0
100-48130	INTERST-SPECIAL ASSMTS	142	10,000	16,251	6,251	162.51	23,969
100-48200	RENT-CITY PROPERTY	1,691	65,000	56,054	( 8,946)	86.24	54,155
100-48300	SALE OF PROP & EQUIP	0	60,000	16,500	( 43,500)	27.50	90,469
100-48400	REFUND FOR PRIOR YEARS	0	36,500	0	( 36,500)	.00	0
100-48440	INSURANCE CLAIMS	0	0	2,500	2,500	.00	5,186
100-48500	DONATIONS	0	0	0	0	.00	0
100-48900	OTHER REVENUES	1	5,000	1,798	( 3,202)	35.96	1,200
	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>2,020</b>	<b>261,500</b>	<b>94,665</b>	<b>( 166,835)</b>	<b>36.20</b>	<b>193,101</b>
<u>OTHER FINANCING SOURCES</u>							
100-49223	TRANS FROM OTHER FUNDS	40,580	135,000	112,891	( 22,109)	83.62	100,019
	<b>TOTAL OTHER FINANCING SOURCES</b>	<b>40,580</b>	<b>135,000</b>	<b>112,891</b>	<b>( 22,109)</b>	<b>83.62</b>	<b>100,019</b>
	<b>TOTAL FUND REVENUE</b>	<b>305,017</b>	<b>10,641,806</b>	<b>5,610,096</b>	<b>( 5,031,710)</b>	<b>52.72</b>	<b>5,521,089</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - GENERAL GOVERNMENT**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>GEN GOVT ADMINISTRATION</b>						
<b>CITY COUNCIL</b>						
PERSONNEL SERVICES	1,130	9,042	13,676	( 4,634)	66.12	9,042
CONTRACTUAL SERVICES	0	3,798	8,300	( 4,502)	45.75	6,557
OPERATING SUPPLIES & EXPENSE	193	3,142	4,700	( 1,558)	66.85	3,534
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 529)	( 6,393)	( 10,670)	4,277	( 59.91)	( 7,654)
<b>TOTAL CITY COUNCIL</b>	<b>794</b>	<b>9,589</b>	<b>16,006</b>	<b>( 6,417)</b>	<b>59.91</b>	<b>11,480</b>
<b>JUDICIAL</b>						
PERSONNEL SERVICES	5,400	42,240	52,916	( 10,676)	79.82	41,992
CONTRACTUAL SERVICES	0	0	1,420	( 1,420)	.00	496
OPERATING SUPPLIES & EXPENSE	30	1,269	2,170	( 901)	58.50	1,462
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	2,200
<b>TOTAL JUDICIAL</b>	<b>5,430</b>	<b>45,709</b>	<b>58,706</b>	<b>( 12,997)</b>	<b>77.86</b>	<b>46,150</b>
<b>LEGAL DEPARTMENT</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	13,327	66,356	92,900	( 26,544)	71.43	50,429
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 5,331)	( 26,542)	( 37,160)	10,618	( 71.43)	( 20,171)
<b>TOTAL LEGAL DEPARTMENT</b>	<b>7,996</b>	<b>39,813</b>	<b>55,740</b>	<b>( 15,927)</b>	<b>71.43</b>	<b>30,257</b>
<b>CITY MANAGER</b>						
PERSONNEL SERVICES	18,636	149,126	231,790	( 82,664)	64.34	151,826
CONTRACTUAL SERVICES	13,003	39,306	33,700	5,606	116.64	30,307
OPERATING SUPPLIES & EXPENSE	2,247	15,913	20,300	( 4,387)	78.39	14,294
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 14,571)	( 87,869)	( 122,890)	35,021	( 71.50)	( 84,464)
<b>TOTAL CITY MANAGER</b>	<b>19,315</b>	<b>116,477</b>	<b>162,900</b>	<b>( 46,423)</b>	<b>71.50</b>	<b>111,964</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - GENERAL GOVERNMENT**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CITY CLERK</b>						
PERSONNEL SERVICES	7,600	72,320	99,120	( 26,800)	72.96	70,805
CONTRACTUAL SERVICES	212	1,241	2,050	( 809)	60.52	357
OPERATING SUPPLIES & EXPENSE	280	2,650	6,150	( 3,500)	43.09	3,391
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 2,023)	( 19,053)	( 26,830)	7,777	( 71.01)	( 18,638)
<b>TOTAL CITY CLERK</b>	<b>6,069</b>	<b>57,158</b>	<b>80,490</b>	<b>( 23,332)</b>	<b>71.01</b>	<b>55,915</b>
<b>ELECTIONS</b>						
PERSONNEL SERVICES	0	3,418	6,000	( 2,582)	56.96	6,790
CONTRACTUAL SERVICES	0	2,582	4,500	( 1,918)	57.37	3,789
OPERATING SUPPLIES & EXPENSE	0	2,359	4,350	( 1,991)	54.24	5,162
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL ELECTIONS</b>	<b>0</b>	<b>8,359</b>	<b>14,850</b>	<b>( 6,491)</b>	<b>56.29</b>	<b>15,740</b>
<b>INFORMATION SYSTEMS</b>						
PERSONNEL SERVICES	16,029	128,135	196,560	( 68,425)	65.19	126,610
CONTRACTUAL SERVICES	3,212	27,304	45,450	( 18,146)	60.07	31,213
OPERATING SUPPLIES & EXPENSE	4	604	2,900	( 2,296)	20.83	676
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 10,970)	( 88,944)	( 139,599)	50,655	( 63.71)	( 90,344)
<b>TOTAL INFORMATION SYSTEMS</b>	<b>8,276</b>	<b>67,099</b>	<b>105,311</b>	<b>( 38,212)</b>	<b>63.71</b>	<b>68,155</b>
<b>TOTAL GEN GOVT ADMIN</b>	<b>47,879</b>	<b>344,204</b>	<b>494,003</b>	<b>( 149,799)</b>	<b>69.68</b>	<b>339,661</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - GENERAL GOVERNMENT**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF GENERAL GOVERNMENT ADMINISTRATION EXPENSES *****</b>						
PERSONNEL SERVICES	48,795	404,281	600,062	( 195,781)	67.37	407,065
CONTRACTUAL SERVICES	29,753	140,586	188,320	( 47,734)	74.65	123,149
OPERATING SUPPLIES & EXPENSE	2,754	25,938	40,570	( 14,632)	63.93	28,519
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	
ALLOCATION	( 33,423)	( 228,801)	( 337,149)	108,348	( 67.86)	
<b>TOTAL GEN GOVT ADMINISTRATION</b>	<b>47,879</b>	<b>344,204</b>	<b>494,003</b>	<b>( 149,799)</b>	<b>69.68</b>	<b>339,661</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - GENERAL GOVERNMENT**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>FINANCE ADMINISTRATION</b>						
<b>FINANCE</b>						
PERSONNEL SERVICES	23,667	195,106	304,905	( 109,799)	63.99	185,049
CONTRACTUAL SERVICES	3,694	53,244	63,450	( 10,206)	83.92	44,306
OPERATING SUPPLIES & EXPENSE	381	3,104	8,900	( 5,796)	34.87	3,791
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 15,314)	( 138,300)	( 207,491)	69,191	( 66.65)	( 128,230)
<b>TOTAL FINANCE</b>	<b>12,428</b>	<b>113,154</b>	<b>169,764</b>	<b>( 56,610)</b>	<b>66.65</b>	<b>104,915</b>
<b>ASSESSOR</b>						
PERSONNEL SERVICES	3,851	32,203	54,787	( 22,584)	58.78	29,266
CONTRACTUAL SERVICES	42	38,096	58,250	( 20,154)	65.40	40,926
OPERATING SUPPLIES & EXPENSE	243	1,320	3,150	( 1,830)	41.91	1,172
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL ASSESSOR</b>	<b>4,136</b>	<b>71,619</b>	<b>116,187</b>	<b>( 44,568)</b>	<b>61.64</b>	<b>71,365</b>
<b>TOTAL FINANCE ADMINISTRATION</b>	<b>16,564</b>	<b>184,773</b>	<b>285,951</b>	<b>( 101,178)</b>	<b>64.62</b>	<b>176,281</b>

### \*\*\*\*\* SUMMARY OF FINANCE ADMINISTRATION EXPENSES \*\*\*\*\*

PERSONNEL SERVICES	27,517	227,309	359,692	( 132,383)	63.20	214,315
CONTRACTUAL SERVICES	3,737	91,340	121,700	( 30,360)	75.05	85,232
OPERATING SUPPLIES & EXPENSE	624	4,424	12,050	( 7,626)	36.71	4,963
CAPITAL OUTLAY	0	0	0	0	.00	
ALLOCATION	( 15,314)	( 138,300)	( 207,491)	69,191	( 66.65)	
<b>TOTAL FINANCE ADMINISTRATION</b>	<b>16,564</b>	<b>184,773</b>	<b>285,951</b>	<b>( 101,178)</b>	<b>64.62</b>	<b>176,281</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - GENERAL GOVERNMENT**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>CITY HALL</u></b>						
<b><u>CITY HALL (BUILDING MAINTENANCE)</u></b>						
PERSONNEL SERVICES	5,482	50,014	80,505	( 30,491)	62.13	60,609
CONTRACTUAL SERVICES	3,646	26,531	43,573	( 17,042)	60.89	25,309
OPERATING SUPPLIES & EXPENSE	1,298	7,998	15,100	( 7,102)	52.97	9,753
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 4,171)	( 33,817)	( 55,671)	21,854	( 60.75)	( 38,269)
<b>TOTAL CITY HALL</b>	<b>6,256</b>	<b>50,726</b>	<b>83,507</b>	<b>( 32,781)</b>	<b>60.74</b>	<b>57,403</b>
<b><u>OTHER GENERAL GOVERNMENT</u></b>						
<b><u>MISC GOVERNMENT</u></b>						
CONTRACTUAL SERVICES	1,350	2,530	3,850	( 1,320)	65.70	2,477
OPERATING SUPPLIES & EXPENSE	125	1,575	6,300	( 4,725)	25.01	1,922
FIXED CHARGES	8,550	( 18,914)	5,000	( 23,914)	( 378.27)	( 2,060)
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL MISC GOVERNMENT</b>	<b>10,025</b>	<b>( 14,809)</b>	<b>15,150</b>	<b>( 29,959)</b>	<b>( 97.75)</b>	<b>2,340</b>
<b><u>GENERAL INSURANCE</u></b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
FIXED CHARGES	26,920	214,930	330,710	( 115,780)	64.99	193,922
<b>TOTAL GENERAL INSURANCE</b>	<b>26,920</b>	<b>214,930</b>	<b>330,710</b>	<b>( 115,780)</b>	<b>64.99</b>	<b>193,922</b>
<b>TOTAL OTHER GEN GOVT</b>	<b>36,945</b>	<b>200,121</b>	<b>345,860</b>	<b>( 145,739)</b>	<b>57.86</b>	<b>196,261</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - GENERAL GOVERNMENT**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF OTHER GENERAL GOVERNMENT EXPENSES *****</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	1,350	2,530	3,850	( 1,320)	65.70	2,477
OPERATING SUPPLIES & EXPENSE	125	1,575	6,300	( 4,725)	25.01	1,922
FIXED CHARGES	35,470	196,016	335,710	( 139,694)	58.39	191,862
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL OTHER GEN GOVT</b>	<b>36,945</b>	<b>200,121</b>	<b>345,860</b>	<b>( 145,739)</b>	<b>57.86</b>	<b>196,261</b>
<b>***** SUMMARY OF ALL GENERAL GOVERNMENT EXPENSES *****</b>						
PERSONNEL SERVICES	81,795	681,605	1,040,259	( 358,654)	65.52	681,990
CONTRACTUAL SERVICES	38,486	260,986	357,443	( 96,457)	73.01	236,167
OPERATING SUPPLIES & EXPENSE	4,801	39,936	74,020	( 34,084)	53.95	45,158
FIXED CHARGES	35,470	196,016	335,710	( 139,694)	58.39	191,862
CAPITAL OUTLAY	0	2,200	2,200	0	100.00	
ALLOCATION	( 52,908)	( 400,918)	( 600,311)	199,393	( 66.79)	
<b>TOTAL GENERAL GOVERNMENT</b>	<b>107,643</b>	<b>779,824</b>	<b>1,209,321</b>	<b>( 429,497)</b>	<b>64.48</b>	<b>769,606</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>POLICE DEPARTMENT</b>						
<b>POLICE ADMINISTRATION</b>						
PERSONNEL SERVICES	100,834	847,020	1,398,333	( 551,313)	60.57	800,441
CONTRACTUAL SERVICES	3,382	37,239	57,810	( 20,571)	64.42	25,139
OPERATING SUPPLIES & EXPENSE	971	8,119	23,300	( 15,181)	34.85	13,988
FIXED CHARGES	1,609	12,807	21,060	( 8,253)	60.81	11,535
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL POLICE ADMINISTRATION</b>	<b>106,797</b>	<b>905,186</b>	<b>1,500,503</b>	<b>( 595,317)</b>	<b>60.33</b>	<b>851,104</b>
<b>POLICE PATROL</b>						
PERSONNEL SERVICES	120,411	993,183	1,568,110	( 574,927)	63.34	1,046,445
CONTRACTUAL SERVICES	3,439	29,942	65,520	( 35,578)	45.70	31,388
OPERATING SUPPLIES & EXPENSE	( 714)	30,299	47,150	( 16,851)	64.26	29,010
<b>TOTAL POLICE PATROL</b>	<b>123,136</b>	<b>1,053,424</b>	<b>1,680,780</b>	<b>( 627,356)</b>	<b>62.67</b>	<b>1,106,843</b>
<b>CROSSING GUARDS</b>						
PERSONNEL SERVICES	0	7,649	17,575	( 9,926)	43.52	4,909
OPERATING SUPPLIES & EXPENSE	0	0	300	( 300)	.00	0
<b>TOTAL CROSSING GUARDS</b>	<b>0</b>	<b>7,649</b>	<b>17,875</b>	<b>( 10,226)</b>	<b>42.79</b>	<b>4,909</b>
<b>TOTAL POLICE DEPARTMENT</b>	<b>229,933</b>	<b>1,966,258</b>	<b>3,199,158</b>	<b>( 1,232,900)</b>	<b>61.46</b>	<b>1,962,856</b>



# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF POLICE DEPARTMENT EXPENSES *****</b>						
PERSONNEL SERVICES	221,246	1,847,852	2,984,018	( 1,136,166)	61.92	1,851,795
CONTRACTUAL SERVICES	6,821	67,181	123,330	( 56,149)	54.47	56,527
OPERATING SUPPLIES & EXPENSE	257	38,419	70,750	( 32,331)	54.30	42,998
FIXED CHARGES	1,609	12,807	21,060	( 8,253)	60.81	11,535
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL POLICE DEPARTMENT</b>	<b>229,933</b>	<b>1,966,258</b>	<b>3,199,158</b>	<b>( 1,232,900)</b>	<b>61.46</b>	<b>1,962,856</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>POLICE &amp; FIRE COMMISSION</b>						
<b>POLICE &amp; FIRE COMMISSION</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	1,070	5,000	( 3,930)	21.40	1,050
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
<b>TOTAL POLICE &amp; FIRE COMMISSION</b>	<b>0</b>	<b>1,070</b>	<b>5,000</b>	<b>( 3,930)</b>	<b>21.40</b>	<b>1,050</b>
<b>FIRE DEPARTMENT</b>						
<b>FIRE ADMINISTRATION</b>						
PERSONNEL SERVICES	42,569	313,426	457,428	( 144,002)	68.52	297,543
CONTRACTUAL SERVICES	2,830	28,567	52,700	( 24,133)	54.21	27,621
OPERATING SUPPLIES & EXPENSE	4,068	17,530	27,400	( 9,870)	63.98	21,961
FIXED CHARGES	80	677	1,000	( 323)	67.68	640
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL FIRE ADMINISTRATION</b>	<b>49,548</b>	<b>360,200</b>	<b>538,528</b>	<b>( 178,328)</b>	<b>66.89</b>	<b>347,765</b>
<b>FIREFIGHTERS</b>						
PERSONNEL SERVICES	136,706	1,021,318	1,489,204	( 467,886)	68.58	971,452
CONTRACTUAL SERVICES	208	13,747	11,500	2,247	119.54	11,177
OPERATING SUPPLIES & EXPENSE	269	2,284	4,400	( 2,116)	51.90	2,032
<b>TOTAL FIREFIGHTERS</b>	<b>137,180</b>	<b>1,037,349</b>	<b>1,505,104</b>	<b>( 467,755)</b>	<b>68.92</b>	<b>984,661</b>
<b>AMBULANCE SERVICES</b>						
PERSONNEL SERVICES	33,525	318,869	463,635	( 144,766)	68.78	290,476
CONTRACTUAL SERVICES	307	25,271	14,400	10,871	175.50	6,965
OPERATING SUPPLIES & EXPENSE	3,520	23,783	36,000	( 12,217)	66.06	22,016
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL AMBULANCE SERVICES</b>	<b>37,353</b>	<b>367,924</b>	<b>514,035</b>	<b>( 146,111)</b>	<b>71.58</b>	<b>319,458</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>224,081</b>	<b>1,765,472</b>	<b>2,557,667</b>	<b>( 792,195)</b>	<b>69.03</b>	<b>1,651,883</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF FIRE DEPARTMENT EXPENSES *****</b>						
PERSONNEL SERVICES	212,800	1,653,613	2,410,267	( 756,654)	68.61	1,559,470
CONTRACTUAL SERVICES	3,343	67,586	78,600	( 11,014)	85.99	45,763
OPERATING SUPPLIES & EXPENSE	7,858	43,597	67,800	( 24,203)	64.30	46,009
FIXED CHARGES	80	677	1,000	( 323)	67.68	640
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL FIRE DEPARTMENT</b>	<b>224,081</b>	<b>1,765,472</b>	<b>2,557,667</b>	<b>( 792,195)</b>	<b>69.03</b>	<b>1,651,883</b>

#### INSPECTION SERVICES

##### BUILDING INSPECTIONS

PERSONNEL SERVICES	9,407	75,971	124,680	( 48,709)	60.93	78,022
CONTRACTUAL SERVICES	143	4,340	5,275	( 935)	82.28	4,047
OPERATING SUPPLIES & EXPENSE	322	1,720	3,575	( 1,855)	48.10	2,220
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL INSPECTION SERVICES</b>	<b>9,872</b>	<b>82,031</b>	<b>133,530</b>	<b>( 51,499)</b>	<b>61.43</b>	<b>84,289</b>

### **\*\*\*\*\* SUMMARY OF PUBLIC SAFETY EXPENSES \*\*\*\*\***

PERSONNEL SERVICES	443,452	3,577,436	5,518,965	( 1,941,529)	64.82	3,489,288
CONTRACTUAL SERVICES	10,307	140,177	212,205	( 72,028)	66.06	107,387
OPERATING SUPPLIES & EXPENSE	8,437	83,735	142,125	( 58,390)	58.92	91,228
FIXED CHARGES	1,689	13,484	22,060	( 8,576)	61.12	12,176
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL PUBLIC SAFETY</b>	<b>463,885</b>	<b>3,814,831</b>	<b>5,895,355</b>	<b>( 2,080,524)</b>	<b>64.71</b>	<b>3,700,078</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - PUBLIC WORKS**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>PUBLIC WORKS</b>						
<b>HIGHWAY ADMINISTRATION</b>						
PERSONNEL SERVICES	17,509	127,881	172,282	( 44,401)	74.23	128,054
CONTRACTUAL SERVICES	251	5,409	9,100	( 3,691)	59.44	5,459
OPERATING SUPPLIES & EXPENSE	592	3,388	5,400	( 2,012)	62.74	2,488
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL HIGHWAY ADMINISTRATION</b>	<b>18,352</b>	<b>136,678</b>	<b>186,782</b>	<b>( 50,104)</b>	<b>73.18</b>	<b>136,001</b>
<b>PUBLIC WORKS SHOP</b>						
PERSONNEL SERVICES	36,590	282,270	455,323	( 173,053)	61.99	309,892
CONTRACTUAL SERVICES	6,491	57,980	95,300	( 37,320)	60.84	53,522
OPERATING SUPPLIES & EXPENSE	3,804	39,359	77,900	( 38,541)	50.53	41,019
FIXED CHARGES	51	331	750	( 419)	44.11	390
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL PUBLIC WORKS SHOP</b>	<b>46,936</b>	<b>379,940</b>	<b>629,273</b>	<b>( 249,333)</b>	<b>60.38</b>	<b>404,823</b>
<b>STREET MAINTENANCE</b>						
PERSONNEL SERVICES	10,993	55,923	66,887	( 10,964)	83.61	46,402
CONTRACTUAL SERVICES	13,704	107,908	168,000	( 60,092)	64.23	106,826
OPERATING SUPPLIES & EXPENSE	2,155	14,156	10,000	4,156	141.56	4,495
CAPITAL OUTLAY	0	0	0	0	.00	389
<b>TOTAL STREET MAINTENANCE</b>	<b>26,851</b>	<b>177,987</b>	<b>244,887</b>	<b>( 66,900)</b>	<b>72.68</b>	<b>158,111</b>
<b>TRAFFIC CONTROL</b>						
PERSONNEL SERVICES	3,846	27,495	38,777	( 11,282)	70.91	25,151
CONTRACTUAL SERVICES	398	5,795	10,500	( 4,705)	55.19	3,938
OPERATING SUPPLIES & EXPENSE	51	427	5,000	( 4,573)	8.54	2,698
CAPITAL OUTLAY	1,126	5,393	10,000	( 4,607)	53.93	2,426
<b>TOTAL TRAFFIC CONTROL</b>	<b>5,421</b>	<b>39,110</b>	<b>64,277</b>	<b>( 25,167)</b>	<b>60.85</b>	<b>34,212</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - PUBLIC WORKS**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>SNOW &amp; ICE REMOVAL</b>						
PERSONNEL SERVICES	1,163	73,478	157,715	( 84,237)	46.59	73,920
CONTRACTUAL SERVICES	0	677	5,500	( 4,823)	12.32	3,458
OPERATING SUPPLIES & EXPENSE	0	17,342	50,000	( 32,658)	34.68	21,322
<b>TOTAL SNOW &amp; ICE REMOVAL</b>	<b>1,163</b>	<b>91,497</b>	<b>213,215</b>	<b>( 121,718)</b>	<b>42.91</b>	<b>98,699</b>
<b>BRIDGE REPAIR &amp; MAINTENANCE</b>						
PERSONNEL SERVICES	4,982	26,998	33,989	( 6,991)	79.43	16,943
CONTRACTUAL SERVICES	193	2,299	13,200	( 10,901)	17.42	2,201
OPERATING SUPPLIES & EXPENSE	0	137	1,000	( 863)	13.70	0
CAPITAL OUTLAY						
<b>TOTAL BRIDGE REPAIR &amp; MAINTENANCE</b>	<b>5,175</b>	<b>29,434</b>	<b>48,189</b>	<b>( 18,755)</b>	<b>61.08</b>	<b>19,144</b>
<b>STORM SEWER</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL STORM SEWER</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>0</b>
<b>PUBLIC TRANSPORTATION</b>						
CONTRACTUAL SERVICES	0	53,939	112,694	( 58,756)	47.86	53,939
<b>TOTAL PUBLIC TRANSPORTATION</b>	<b>0</b>	<b>53,939</b>	<b>112,694</b>	<b>( 58,756)</b>	<b>47.86</b>	<b>53,939</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - PUBLIC WORKS**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>WORK FOR OTHER DEPARTMENTS</b>						
PERSONNEL SERVICES	22,495	128,370	139,607	( 11,237)	91.95	119,308
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	4,664	5,982	0	5,982	.00	0
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL WORK FOR OTHER DEPTS</b>	<b>27,158</b>	<b>134,352</b>	<b>139,607</b>	<b>( 5,255)</b>	<b>96.24</b>	<b>119,308</b>
<b>TOTAL PUBLIC WORKS</b>	<b>131,057</b>	<b>1,042,936</b>	<b>1,638,924</b>	<b>( 595,988)</b>	<b>63.64</b>	<b>1,024,238</b>

#### \*\*\*\*\* SUMMARY OF PUBLIC WORKS EXPENSES \*\*\*\*\*

PERSONNEL SERVICES	97,577	722,415	1,064,580	( 342,165)	67.86	719,670
CONTRACTUAL SERVICES	21,037	234,007	414,294	( 180,287)	56.48	229,342
OPERATING SUPPLIES & EXPENSE	11,266	80,791	149,300	( 68,509)	54.11	72,021
FIXED CHARGES	51	331	750	( 419)	44.11	390
CAPITAL OUTLAY	1,126	5,393	10,000	( 4,607)	53.93	
<b>TOTAL PUBLIC WORKS</b>	<b>131,057</b>	<b>1,042,936</b>	<b>1,638,924</b>	<b>( 595,988)</b>	<b>63.64</b>	<b>1,024,238</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - HEALTH & HUMAN SERVICES**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>HEALTH &amp; HUMAN SERVICES</b>						
<b>SENIOR CENTER</b>						
PERSONNEL SERVICES	13,088	104,446	172,777	( 68,331)	60.45	108,736
CONTRACTUAL SERVICES	634	5,947	13,715	( 7,768)	43.36	5,985
OPERATING SUPPLIES & EXPENSE	708	4,036	11,270	( 7,234)	35.82	8,020
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL SENIOR CENTER</b>	<b>14,431</b>	<b>114,429</b>	<b>197,762</b>	<b>( 83,333)</b>	<b>57.86</b>	<b>122,741</b>
<b>CEMETERIES</b>						
PERSONNEL SERVICES	10,274	60,411	99,556	( 39,145)	60.68	75,252
CONTRACTUAL SERVICES	2,341	22,670	32,126	( 9,456)	70.57	23,213
OPERATING SUPPLIES & EXPENSE	1,739	6,981	15,375	( 8,394)	45.41	11,258
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL CEMETERIES</b>	<b>14,355</b>	<b>90,062</b>	<b>147,057</b>	<b>( 56,995)</b>	<b>61.24</b>	<b>109,722</b>
<b>TOTAL HEALTH &amp; HUMAN SERVICES</b>	<b>28,785</b>	<b>204,492</b>	<b>344,819</b>	<b>( 140,327)</b>	<b>59.30</b>	<b>232,463</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CULTURE, REC &amp; EDUCATION</b>						
<b>COMMUNITY CENTER</b>						
PERSONNEL SERVICES	24,546	186,877	322,692	( 135,815)	57.91	175,770
CONTRACTUAL SERVICES	5,035	35,544	64,750	( 29,206)	54.89	34,870
OPERATING SUPPLIES & EXPENSE	512	9,862	22,800	( 12,938)	43.25	8,369
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL COMMUNITY CENTER</b>	<b>30,093</b>	<b>232,282</b>	<b>410,242</b>	<b>( 177,960)</b>	<b>56.62</b>	<b>219,008</b>
<b>PARKS</b>						
PERSONNEL SERVICES	19,299	120,574	190,006	( 69,432)	63.46	133,234
CONTRACTUAL SERVICES	11,222	44,223	74,112	( 29,889)	59.67	47,633
OPERATING SUPPLIES & EXPENSE	2,471	18,973	27,300	( 8,327)	69.50	21,114
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL PARKS</b>	<b>32,993</b>	<b>183,770</b>	<b>291,418</b>	<b>( 107,648)</b>	<b>63.06</b>	<b>201,980</b>
<b>RECREATION</b>						
PERSONNEL SERVICES	19,251	144,568	242,983	( 98,415)	59.50	104,718
CONTRACTUAL SERVICES	6,723	18,015	34,165	( 16,150)	52.73	22,777
OPERATING SUPPLIES & EXPENSE	943	15,143	20,750	( 5,607)	72.98	8,287
FIXED CHARGES	0	0	0	0	.00	0
<b>TOTAL RECREATION</b>	<b>26,917</b>	<b>177,727</b>	<b>297,898</b>	<b>( 120,171)</b>	<b>59.66</b>	<b>135,781</b>
<b>SPECIAL EVENTS</b>						
PERSONNEL SERVICES	9,374	26,054	34,131	( 8,077)	76.34	19,056
CONTRACTUAL SERVICES	16	125	250	( 125)	50.14	45
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL SPECIAL EVENTS</b>	<b>9,389</b>	<b>26,179</b>	<b>34,381</b>	<b>( 8,202)</b>	<b>76.15</b>	<b>19,101</b>



# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>RECREATION FIELDS</b>						
PERSONNEL SERVICES	4,151	28,415	50,183	( 21,768)	56.62	31,530
CONTRACTUAL SERVICES	2,185	20,047	26,131	( 6,084)	76.72	16,861
OPERATING SUPPLIES & EXPENSE	2,961	13,844	19,500	( 5,656)	71.00	10,537
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL RECREATION FIELDS</b>	<b>9,297</b>	<b>62,307</b>	<b>95,814</b>	<b>( 33,507)</b>	<b>65.03</b>	<b>58,929</b>
<b>TRAILS &amp; MEDIAN MAINTENANCE</b>						
PERSONNEL SERVICES	6,305	9,554	12,599	( 3,045)	75.83	11,476
CONTRACTUAL SERVICES	1,081	9,038	12,500	( 3,462)	72.31	6,752
OPERATING SUPPLIES & EXPENSE						
CAPITAL OUTLAY						
<b>TOTAL TRAIL &amp; MEDIAN MAINTENANCE</b>	<b>7,386</b>	<b>18,592</b>	<b>25,099</b>	<b>( 6,507)</b>	<b>74.08</b>	<b>18,227</b>
<b>TOTAL CULTURE, REC, EDUCATION</b>	<b>116,075</b>	<b>700,857</b>	<b>1,154,852</b>	<b>( 453,995)</b>	<b>60.69</b>	<b>653,027</b>

### \*\*\*\*\* SUMMARY OF CULTURE, RECREATION & EDUCATION EXPENSES \*\*\*\*\*

PERSONNEL SERVICES	82,925	516,042	852,594	( 336,552)	60.53	475,782
CONTRACTUAL SERVICES	26,262	126,993	211,908	( 84,915)	59.93	128,938
OPERATING SUPPLIES & EXPENSE	6,888	57,823	90,350	( 32,527)	64.00	48,307
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL CULTURE, REC, EDUCATION</b>	<b>116,075</b>	<b>700,857</b>	<b>1,154,852</b>	<b>( 453,995)</b>	<b>60.69</b>	<b>653,027</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - CONSERVATION & DEVELOPMENT**

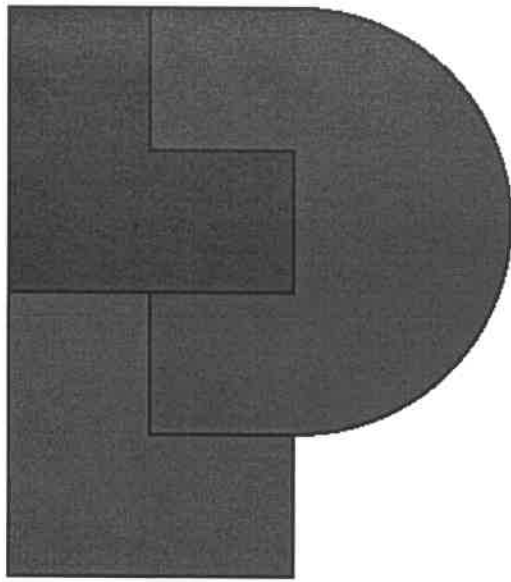
	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CONSERVATION &amp; DEV</b>						
<b>PLANNING</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	( 46)	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL PLANNING</b>	<b>( 46)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>0</b>
<b>ECONOMIC DEVELOPMENT</b>						
PERSONNEL SERVICES	0	0	0	0	.00	23
CONTRACTUAL SERVICES	0	0	0	0	.00	202
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>225</b>
 <b>***** SUMMARY OF CONSERVATION &amp; DEVELOPMENT EXPENSES *****</b>						
PERSONNEL SERVICES	0	0	0	0	.00	23
CONTRACTUAL SERVICES	( 46)	0	0	0	.00	202
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL CONSERVATION &amp; DEV</b>	<b>( 46)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>225</b>
<b>TOTAL OTHER FINANCING USES</b>	<b>36,473</b>	<b>229,058</b>	<b>398,535</b>	<b>( 169,478)</b>	<b>57.47</b>	<b>332,116</b>

# CITY OF TWO RIVERS

## EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE FOR THE 8 MONTHS ENDING AUGUST 31, 2021

### **FUND 100 - GENERAL FUND - SUMMARY TOTALS**

	PERIOD ACTUAL	2021 YTD ACTUAL	2021 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF GENERAL FUND EXPENSES *****</b>						
PERSONNEL SERVICES	729,111	5,662,354	8,748,731	( 3,086,377)	64.72	5,550,740
CONTRACTUAL SERVICES	99,023	790,779	1,241,691	( 450,912)	63.69	731,233
OPERATING SUPPLIES & EXPENSE	33,840	273,303	482,440	( 209,137)	56.65	275,992
FIXED CHARGES	73,682	438,888	757,055	( 318,167)	57.97	536,544
CAPITAL OUTLAY	1,126	7,593	12,200	( 4,607)	62.23	5,015
ALLOCATIONS	( 52,908)	( 400,918)	( 600,311)	199,393	( 66.79)	( 387,770)
<b>GRAND TOTAL</b>	<b>883,873</b>	<b>6,771,998</b>	<b>10,641,806</b>	<b>( 3,869,808)</b>	<b>63.64</b>	<b>6,711,753</b>



**TWO  
RIVERS**  
WISCONSIN

Lester Public Library

August 2021

Detail  
Financial Report

CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 8 MONTHS ENDING AUGUST 31, 2021

LIBRARY FUND DETAIL

		PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
	<u>TAXES</u>						
280-41110	GENERAL PROPERTY TAX	0	607,007	607,007	0	100.00	619,007
	TOTAL TAXES	0	607,007	607,007	0	100.00	619,007
	<u>INTERGOVERNMENTAL REVENUE</u>						
280-43519	COVID ROUTES TO RECOVERY	0	0	0	0	.00	0
280-43720	COUNTY FUNDS	0	175,191	172,339	( 2,852)	98.37	168,893
	TOTAL INTERGOVERNMENTAL REVE	0	175,191	172,339	( 2,852)	98.37	168,893
	<u>FINES &amp; FORFEITURES</u>						
280-45300	LIBRARY BOOK FINES	127	6,000	1,192	( 4,808)	19.87	2,438
	TOTAL FINES & FORFEITURES	127	6,000	1,192	( 4,808)	19.87	2,438
	<u>CHARGES FOR SERVICE</u>						
280-46712	COPIER SERVICE FEES	357	5,600	1,273	( 4,327)	22.72	1,498
	TOTAL CHARGES FOR SERVICE	357	5,600	1,273	( 4,327)	22.72	1,498
	<u>MISCELLANEOUS REVENUE</u>						
280-48300	SALE OF PROP & EQUIP	382	2,000	1,153	( 847)	57.64	426
280-48440	INSURANCE CLAIMS	0	0	0	0	.00	0
280-48500	DONATIONS	0	43,000	10,000	( 33,000)	23.26	10,000
280-48900	OTHER REVENUES	0	2,000	983	( 1,017)	49.17	851
	TOTAL MISCELLANEOUS REVENUE	382	47,000	12,136	( 34,864)	25.82	11,277
	<u>OTHER FINANCING SOURCES</u>						
280-49223	TRANS FROM OTHER FUNDS	0	11,041	0	( 11,041)	.00	0
	TOTAL OTHER FINANCING SOURCES	0	11,041	0	( 11,041)	.00	0
	TOTAL FUND REVENUE	867	851,839	793,947	( 57,892)	93.20	803,113

**CITY OF TWO RIVERS**  
**2021 MONTHLY GENERAL FUND REPORT**  
**AUGUST 31, 2021 BUDGET**

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2021 BUDGET	2021 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>LESTER LIBRARY</u></b>						
<b>LIBRARY ADMINISTRATION</b>						
<b><u>PERSONNEL SERVICES</u></b>						
280-55110-1100	FULLTIME ADMINISTRATION	21,284	249,912	166,789 ( 83,123)	66.74	162,775
280-55110-1220	WAGES - FULLTIME	2,840	33,342	22,252 ( 11,090)	66.74	23,401
280-55110-1240	WAGES - PART TIME	0	0	0 0	.00	0
280-55110-1270	WAGES - PART TIME	11,099	137,713	76,629 ( 61,084)	55.64	82,092
280-55110-1280	WAGES-LONGEVITY PAY	0	5,882	0 ( 5,882)	.00	0
280-55110-1290	WAGES-OVERTIME	0	481	185 ( 296)	38.55	130
280-55110-1310	WI RETIREMENT	1,866	22,675	14,665 ( 8,010)	64.68	14,354
280-55110-1320	FICA	2,578	33,073	19,652 ( 13,421)	59.42	20,110
280-55110-1330	HEALTH INSURANCE	5,103	61,236	40,824 ( 20,412)	66.67	40,824
280-55110-1333	HEALTH SAVINGS ACCT EXPENSE	0	0	0 0	.00	4,200
280-55110-1334	HEALTH INSURANCE OPT-OUT	615	5,000	5,231 231	104.61	5,654
280-55110-1340	LIFE INSURANCE	109	1,200	786 ( 414)	65.52	681
280-55110-1350	OTHER BENEFITS	0	0	0 0	.00	0
280-55110-1361	SICK LEAVE PAYOUT	0	0	311 311	.00	0
<b>TOTAL PERSONNEL SERVICES</b>		<b>45,495</b>	<b>550,514</b>	<b>347,325 ( 203,189)</b>	<b>63.09</b>	<b>354,220</b>
<b><u>CONTRACTUAL SERVICES</u></b>						
280-55110-2100	PROF SERV - CITY SERVICES	4,308	46,157	30,973 ( 15,184)	67.10	29,969
280-55110-2130	PROFESSIONAL SERVICES	263	6,000	3,690 ( 2,310)	61.50	4,556
280-55110-2200	TELEPHONE EXPENSE	96	1,250	789 ( 461)	63.13	867
280-55110-2210	ELECTRICITY	2,770	22,000	11,804 ( 10,196)	53.65	10,413
280-55110-2220	NATURAL GAS/HEAT	0	9,200	4,040 ( 5,160)	43.92	4,636
280-55110-2230	WATER EXPENSE	157	2,600	1,210 ( 1,390)	46.53	1,314
280-55110-2240	SEWER EXPENSE	49	850	322 ( 528)	37.84	397
280-55110-2250	STORMWATER EXPENSE	80	960	639 ( 321)	66.61	639
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	359	19,000	19,706 706	103.72	8,512
280-55110-2430	EQUIPMENT REPAIRS	0	0	0 0	.00	0
280-55110-2450	EQUIPMENT NEW	3,695	15,000	4,936 ( 10,064)	32.91	171
280-55110-2910	PRINTING/ADVERTISING	0	2,000	1,666 ( 334)	83.29	150
280-55110-2930	TECHNOLOGY	46	18,000	16,043 ( 1,957)	89.13	2,326
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	1,076	12,908	8,605 ( 4,303)	66.67	8,605
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>12,897</b>	<b>155,925</b>	<b>104,424 ( 51,501)</b>	<b>66.97</b>	<b>72,557</b>

**CITY OF TWO RIVERS**  
**2021 MONTHLY GENERAL FUND REPORT**  
**AUGUST 31, 2021 BUDGET**

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2021 BUDGET	2021 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55110-3100 OFFICE SUPPLIES	34	3,000	820	( 2,180)	27.34	737
280-55110-3110 POSTAGE	34	700	192	( 508)	27.48	301
280-55110-3300 TRAVEL	0	2,500	475	( 2,025)	19.00	2,225
280-55110-3560 LANDSCAPING	2,050	13,000	10,100	( 2,900)	77.69	7,855
280-55110-3960 TECH PROC SUPPLIES	841	5,000	2,666	( 2,334)	53.32	2,542
<b>TOTAL OP SUPPLIES/EXP</b>	<b>2,960</b>	<b>24,200</b>	<b>14,253</b>	<b>( 9,947)</b>	<b>58.90</b>	<b>13,660</b>
<u>FIXED CHARGES</u>						
280-55110-5200 INSURANCES	1,026	12,600	8,389	( 4,211)	66.58	7,088
280-55110-5950 TRANSFER TO CAP PROJ FNDS	0	1,080	1,080	0	100.00	1,080
<b>TOTAL FIXED CHARGES</b>	<b>1,026</b>	<b>13,680</b>	<b>9,469</b>	<b>( 4,211)</b>	<b>69.22</b>	<b>8,168</b>
 <b>TOTAL LIBRARY ADMINISTRATION</b>	 <b>62,377</b>	 <b>744,319</b>	 <b>475,470</b>	 <b>( 268,849)</b>	 <b>63.88</b>	 <b>448,605</b>
 <b>ADULT SERVICES</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55111-3230 PERIODICALS	203	4,600	3,466	( 1,134)	75.35	2,206
280-55111-3400 NON-FICTION BOOKS	879	17,000	6,767	( 10,233)	39.81	12,652
280-55111-3420 FICTION BOOKS	1,023	17,000	9,521	( 7,479)	56.01	8,542
280-55111-3430 LARGE PRINT BOOKS	1,700	12,000	7,308	( 4,692)	60.90	4,680
280-55111-3450 MOVIES	592	3,000	2,539	( 461)	84.63	1,418
280-55111-3470 AUDIOBOOKS	236	4,400	1,992	( 2,408)	45.28	1,416
280-55111-3480 MUSIC CD'S	0	500	68	( 432)	13.56	47
280-55111-3510 PROGRAMS	( 19)	3,000	67	( 2,933)	2.24	1,223
<b>TOTAL OP SUPPLIES/EXP</b>	<b>4,614</b>	<b>61,500</b>	<b>31,728</b>	<b>( 29,772)</b>	<b>51.59</b>	<b>32,185</b>
 <b>TOTAL ADULT SERVICES</b>	 <b>4,614</b>	 <b>61,500</b>	 <b>31,728</b>	 <b>( 29,772)</b>	 <b>51.59</b>	 <b>32,185</b>

**CITY OF TWO RIVERS**  
**2021 MONTHLY GENERAL FUND REPORT**  
**AUGUST 31, 2021 BUDGET**

**LESTER LIBRARY F 280 EXPENSE DETAIL**

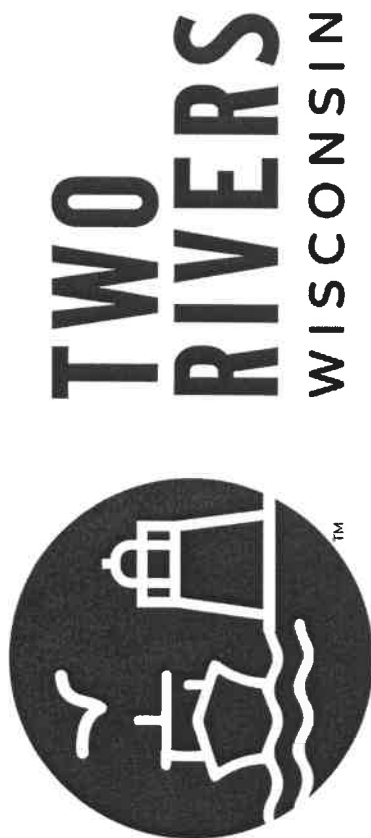
	PERIOD ACTUAL	2021 BUDGET	2021 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CHILDREN'S SERVICES</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55112-3230 PERIODICALS	0	540	258	( 282)	47.76	297
280-55112-3400 NON-FICTION BOOKS	436	7,000	4,038	( 2,962)	57.68	4,249
280-55112-3420 FICTION BOOKS	641	3,800	3,943	143	103.77	2,381
280-55112-3440 PAPERBACKS	87	1,600	470	( 1,130)	29.40	468
280-55112-3450 MOVIES	50	1,000	281	( 719)	28.15	412
280-55112-3470 AUDIOBOOKS	0	1,700	0	( 1,700)	.00	40
280-55112-3510 PROGRAMS	935	11,980	7,382	( 4,598)	61.62	3,185
280-55112-3530 JE BOOKS	989	6,000	4,033	( 1,967)	67.22	3,099
<b>TOTAL OP SUPPLIES/EXP</b>	<b>3,138</b>	<b>33,620</b>	<b>20,405</b>	<b>( 13,215)</b>	<b>60.69</b>	<b>14,131</b>
<b>TOTAL CHILDREN'S SERVICES</b>						
	<b>3,138</b>	<b>33,620</b>	<b>20,405</b>	<b>( 13,215)</b>	<b>60.69</b>	<b>14,131</b>
<b>REFERENCE</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55114-3400 NON-FICTION BOOKS	75	1,800	1,811	11	100.60	2,207
280-55114-3490 MICROFILM	0	4,100	0	( 4,100)	.00	3,950
<b>TOTAL OP SUPPLIES/EXP</b>	<b>75</b>	<b>5,900</b>	<b>1,811</b>	<b>( 4,089)</b>	<b>30.69</b>	<b>6,157</b>
<b>TOTAL REFERENCE</b>						
	<b>75</b>	<b>5,900</b>	<b>1,811</b>	<b>( 4,089)</b>	<b>30.69</b>	<b>6,157</b>



**CITY OF TWO RIVERS**  
**2021 MONTHLY GENERAL FUND REPORT**  
**AUGUST 31, 2021 BUDGET**

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2021 BUDGET	2021 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>YOUNG ADULT SERVICES</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55115-3230 PERIODICALS	0	200	73	( 127)	36.47	107
280-55115-3400 NON-FICTION BOOKS	0	0	0	0	.00	0
280-55115-3420 FICTION BOOKS	617	5,300	4,530	( 770)	85.46	2,784
280-55115-3470 AUDIOBOOKS	0	1,000	0	( 1,000)	.00	41
<b>TOTAL OP SUPPLIES/EXP</b>	<b>617</b>	<b>6,500</b>	<b>4,602</b>	<b>( 1,898)</b>	<b>70.81</b>	<b>2,932</b>
<b>TOTAL YOUNG ADULT SERVICES</b>	<b>617</b>	<b>6,500</b>	<b>4,602</b>	<b>( 1,898)</b>	<b>70.81</b>	<b>2,932</b>
<b>TOTAL LESTER LIBRARY EXP</b>	<b>70,821</b>	<b>851,839</b>	<b>534,017</b>	<b>( 317,822)</b>	<b>62.69</b>	<b>504,010</b>
<b>NET REV OVER EXP</b>	<b>( 69,954)</b>	<b>0</b>	<b>259,930</b>	<b>259,930</b>	<b>.00</b>	<b>299,102</b>



August 2021

# Utilities Financial Report

- Fund 640 - Solid Waste Utility
  - Fund 650- Water Utility
  - Fund 660 - Electric Utility
- Fund 670 - Telecommunications Utility
  - Fund 680 - Stormwater Utility
  - Fund 690 - Sewer (Wastewater) Utility

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**SOLID WASTE DISTRIBUTION DETAIL - FUND 640**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>OPERATING REVENUES</b>							
43000 INTERGOVERNMENTAL REVENUE	7,054	53,954	81,400	( 27,446)	66%	5,514	53,588
46000 CHARGES FOR SERVICE	46,633	327,413	440,000	( 112,588)	74%	39,639	297,942
48000 MISCELLANEOUS REVENUE	19,510	156,100	230,000	( 73,900)	68%	19,564	153,536
49000 OTHER FINANCING SOURCES	89	579	1,200	( 621)	48%	6	392
<b>TOTAL OPERATING REVENUES</b>	<b>73,285</b>	<b>538,045</b>	<b>752,600</b>	<b>( 214,555)</b>	<b>71%</b>	<b>64,722</b>	<b>505,457</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**SOLID WASTE DISTRIBUTION DETAIL - FUND 640**

	CJRR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
<b>OPERATIONS EXPENSES</b>							
51450 INFORMATION SYSTEMS							
53200 WATER & SEWER EXPENSES							
53310 STREET CLEANING	6,457	52,205	97,141 (	44,936)	54%	4,325	44,827
53620 PW SOLID WASTE REFUSE	18,130	201,455	311,821 (	110,166)	65%	16,774	188,149
53625 PW SOLID WASTE RECYCLING	20,239	182,266	375,693 (	193,427)	49%	19,971	182,694
<b>TOTAL OPERATIONS EXPENSES</b>	<b>44,825</b>	<b>435,925</b>	<b>784,455 (</b>	<b>348,530)</b>	<b>56%</b>	<b>41,070</b>	<b>415,670</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59904 UNCOLLECTIBLE ACCOUNTS	0	240	150	90	160%	0	127
59923 OUTSIDE SERVICES EMPLOYEED							
59427 INTEREST ON LONG-TERM DEBT	40	295	500 (	205)	59%	42	342
59999 GASB PENSION EXPENSE							
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>40</b>	<b>535</b>	<b>650 (</b>	<b>115)</b>	<b>82%</b>	<b>42</b>	<b>470</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>44,865</b>	<b>436,460</b>	<b>785,105 (</b>	<b>348,645)</b>	<b>56%</b>	<b>41,112</b>	<b>416,140</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>44,865</b>	<b>436,460</b>	<b>785,105 (</b>	<b>348,645)</b>	<b>56%</b>	<b>41,112</b>	<b>416,140</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>28,419</b>	<b>101,586 (</b>	<b>32,505)</b>	<b>134,091</b>	<b>313%</b>	<b>23,610</b>	<b>89,317</b>
<b>EARNED SURPLUS</b>							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	111,048	111,048				134,164	134,164
BALANCE TRANSFERRED FROM INCOME	28,419	101,586				23,610	89,317

CITY OF TWO RIVERS  
INCOME STATEMENT  
FOR THE 8 MONTHS ENDING AUGUST 31, 2021  
SOLID WASTE DISTRIBUTION DETAIL - FUND 640

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YEAR	PR YTD ACT
TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR	139,467	212,634				157,774	223,481

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>SALES OF WATER</b>							
49461 RESIDENTIAL SERVICE	140,975	1,081,135	1,643,400	( 562,265)	66%	147,290	1,095,019
49461 COMMERCIAL SERVICE	31,260	201,496	289,900	( 88,404)	70%	28,946	181,352
49461 INDUSTRIAL SERVICE	5,561	36,537	49,500	( 12,963)	74%	6,845	38,321
49461 MULTIFAMILY SERVICE	7,740	60,450	86,500	( 26,050)	70%	7,277	59,779
49461 IRRIGATION SERVICE							
49461 OTHER SERVICES	0	0	0	0	%	65	65
49464 MUNICIPAL SERVICE	2,822	21,505	37,500	( 15,995)	57%	4,265	24,836
49466 SALES FOR RESALE							
49467 INTERDEPARTMENTAL SALES	1,359	12,916	22,500	( 9,584)	57%	1,567	12,344
49462 PRIVATE FIRE PROTECTION	2,040	16,267	23,000	( 6,733)	71%	1,990	15,486
49463 PUBLIC FIRE PROTECTION	58,398	461,111	691,400	( 230,289)	67%	58,500	458,993
<b>TOTAL SALES OF WATER</b>	<b>250,156</b>	<b>1,891,415</b>	<b>2,843,700</b>	<b>( 952,285)</b>	<b>67%</b>	<b>256,745</b>	<b>1,886,194</b>
<b>OTHER OPERATING REVENUES</b>							
49470 FORFEITED DISCOUNTS	588	3,539	9,500	( 5,961)	37%	30	2,477
49471 MISCELLANEOUS SERVICE REVENUES	80	800	1,200	( 400)	67%	80	320
49472 RENTS FROM WATER PROPERTY							
49474 OTHER WATER REVENUE	1,526	12,228	16,500	( 4,272)	74%	1,480	12,159
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>2,194</b>	<b>16,567</b>	<b>27,200</b>	<b>( 10,633)</b>	<b>61%</b>	<b>1,590</b>	<b>14,956</b>
<b>TOTAL OPERATING REVENUES</b>	<b>252,349</b>	<b>1,907,982</b>	<b>2,870,900</b>	<b>( 962,918)</b>	<b>66%</b>	<b>258,335</b>	<b>1,901,151</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
<b>SOURCE OF SUPPLY EXPENSES</b>							
58500 OTHER EARNINGS	0	0	0	0	%	0	0
59600 OPERATIONS & SUPERVISION							
59601 OPERATIONS LABOR EXPENSE							
59602 PURCHASED WATER	637	4,459	8,000 (	3,541)	56%	637	4,459
59603 MISCELLANEOUS OPERATING EXPENSE	0	898	1,000 (	102)	90%	0	982
59613 MAINT OF LAKE INTAKE	( 27)	935	30,900 (	29,965)	3%	0	127
<b>TOTAL SOURCE OF SUPPLY EXPENSES</b>	<b>610</b>	<b>6,292</b>	<b>39,900 (</b>	<b>33,608)</b>	<b>16%</b>	<b>637</b>	<b>5,568</b>
<b>PUMPING EXPENSES</b>							
59620 OPERATION, SUPERVISION & ENGINEERING	4,341	34,017	51,000 (	16,983)	67%	4,256	33,499
59623 FUEL PURCHASED FOR PUMPING	3,436	22,971	38,000 (	15,029)	60%	3,966	21,407
59624 PUMPING LABOR & EXPENSES	1,176	12,072	20,300 (	8,228)	59%	1,942	11,737
59626 MISCELLANEOUS EXPENSE	259	2,264	3,150 (	886)	72%	92	1,491
59631 MAINT OF STRUCTURES	( 6)	2	1,500 (	1,498)	%	0	0
59633 MAINT OF PUMPING EQUIPMENT							
<b>TOTAL PUMPING EXPENSES</b>	<b>9,206</b>	<b>71,326</b>	<b>113,950 (</b>	<b>42,624)</b>	<b>63%</b>	<b>10,256</b>	<b>68,134</b>
<b>WATER TREATMENT EXPENSE</b>							
59640 OPERATION, SUPERVISION & ENGINEERING	4,341	34,017	51,000 (	16,983)	67%	4,256	33,498
59641 CHEMICALS	2,219	28,259	32,000 (	3,741)	88%	186	20,288
59642 OPERATIONS LABOR & EXPENSE	13,583	126,835	226,850 (	100,015)	56%	25,803	132,852
59643 MISCELLANEOUS EXPENSE	10,655	128,931	160,550 (	31,619)	80%	11,327	83,760
59644 OPERATING RENTS	0	0	0	0	%	0	1,635
59650 MAINT SUPERVISION & ENG							
59651 MAINT OF STRUCTURES & IMPROVEMENTS	975	975	5,900 (	4,925)	17%	81	1,348
59652 MAINT OF WATER TREATMENT EQUIPMENT	4,024	23,338	34,600 (	11,262)	67%	1,383	16,101
<b>TOTAL WATER TREATMENT EXPENSE</b>	<b>35,796</b>	<b>342,355</b>	<b>510,900 (</b>	<b>168,545)</b>	<b>67%</b>	<b>43,035</b>	<b>289,482</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>TRANSMISSION &amp; DISTRIBUTION EXPENSE</b>							
59660 OPERATION SUPERVISION & ENGINEERING							
59661 OPERATION STORAGE FACILITY	1,757	17,843	30,600 (	12,757)	58%	3,651	19,669
59662 OPERATION MAINS	1,577	14,830	62,200 (	47,370)	24%	4,922	32,306
59663 METER EXPENSE	229	47,185	69,600 (	22,415)	68%	832	4,355
59664 CUSTOMER INSTALLATION EXPENSE	3,227	22,049	37,400 (	15,351)	59%	109	18,139
59665 MISCELLANEOUS EXPENSES	2,939	37,320	56,400 (	19,080)	66%	5,777	32,497
59666 OPERATION RENTS							
59670 MAINT OF SUPERVISION & ENG							
59671 MAINT OF STRUCTURES & IMPROVEMENTS	8,659	46,675	65,700 (	19,025)	71%	4,782	38,866
59672 MAINT OF RESEVOIR & STANDPIPE	3,109	29,591	57,700 (	28,109)	51%	1,263	22,644
59673 MAINT OF MAINS	2,357	36,051	89,300 (	53,249)	40%	8,024	41,523
59675 MAINT OF SERVICES	173	2,506	10,450 (	7,944)	24%	74	3,773
59676 MAINT OF METERS	611	8,368	43,500 (	35,132)	19%	937	13,407
59677 MAINT OF HYDRANTS							
59678 MAINT OF MISC PLANT	544	16,870	10,000	6,870	169%	0	6,128
<b>TOTAL TRANSMISSION &amp; DISTRIBUTION EXPENSE</b>	<b>25,183</b>	<b>279,288</b>	<b>532,850 (</b>	<b>253,562)</b>	<b>52%</b>	<b>28,498</b>	<b>233,307</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59901 SUPERVISION	1,494	11,345	17,650 (	6,305)	64%	2,475	12,289
59902 METER READING	1,567	12,955	24,250 (	11,295)	53%	1,452	13,110
59903 CUSTOMER ACCTG & COLLECTION	4,742	37,514	60,300 (	22,786)	62%	3,480	33,472
59904 UNCOLLECTIBLE ACCOUNTS	0	7,552	2,500	5,052	302%	0	612
59906 CUSTOMER SERVICE & INFORMATION	( 7)	166	750 (	584)	22%	29	219
59910 SALES EXPENSE							
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>7,796</b>	<b>69,532</b>	<b>105,450 (</b>	<b>35,918)</b>	<b>66%</b>	<b>7,436</b>	<b>59,703</b>
<b>ADMINISTRATIVE &amp; GENERAL EXPENSES</b>							
59920 ADMINISTRATIVE & GENERAL SALARIES	7,787	64,031	101,000 (	36,969)	63%	7,738	63,210
59921 OFFICE SUPPLIES & EXPENSES	435	3,923	1,050	2,873	374%	577	4,063
59923 OUTSIDE SERVICES EMPLOYED	8,240	61,836	100,560 (	38,724)	61%	5,218	45,315
59924 PROPERTY INSURANCE	3,179	25,748	34,770 (	9,022)	74%	3,331	22,759
59925 INJURIES & DAMAGES	1,410	11,280	18,000 (	6,720)	63%	1,390	11,122
59926 EMPLOYEE PENSIONS & BENEFITS	14,510	112,349	188,100 (	75,751)	60%	35,110	286,152

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67 % OF THE FISCAL YEAR HAS ELAPSED

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**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
59928 REGULATORY COMMISSION EXPENSE	0	0	3,000 (	3,000)	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	2,857	13,871	20,000 (	6,129)	69%	446	14,097
59931 OPERATION RENTS							
59932 MAINT OFFICE & COMMUNICATION							
<b>TOTAL ADMINISTRATIVE &amp; GENERAL EXPENSES</b>	<b>38,419</b>	<b>293,039</b>	<b>466,480 (</b>	<b>173,441)</b>	<b>63%</b>	<b>53,811</b>	<b>445,718</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>117,008</b>	<b>1,061,832</b>	<b>1,769,530 (</b>	<b>707,698)</b>	<b>60%</b>	<b>143,673</b>	<b>1,101,912</b>
<b>OTHER OPERATING EXPENSES</b>							
49403 DEPRECIATION EXPENSE	44,090	352,384	515,000 (	162,616)	68%	42,720	341,898
49425 AMORTIZATION	16,038	128,515	202,028 (	73,513)	64%	15,940	127,505
49408 TAXES							
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>60,128</b>	<b>480,899</b>	<b>717,028 (</b>	<b>236,129)</b>	<b>67%</b>	<b>58,660</b>	<b>469,403</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>177,136</b>	<b>1,542,730</b>	<b>2,486,558 (</b>	<b>943,828)</b>	<b>62%</b>	<b>202,333</b>	<b>1,571,315</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>75,214</b>	<b>365,252</b>	<b>384,342 (</b>	<b>19,090)</b>	<b>95%</b>	<b>56,002</b>	<b>329,836</b>
<b>OTHER INCOME</b>							
49415 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	25	234	7,000 (	6,766)	3%	25	943
49416 COST FROM MERCHANDISING, JOBBING & CONTRACT WORK	( 160)	( 346)	( 7,000)	6,664	(5%)	0	( 1,204)
49419 INTEREST & DIVIDEND INCOME							
49210 TRANSFERS IN	0	39,713	100,000 (	60,287)	40%	0	39,087
49421 MISCELLANEOUS NON-OPERATING INCOME	0	113,023	0	113,023	%	0	17,364
<b>TOTAL OTHER INCOME</b>	<b>( 135)</b>	<b>152,623</b>	<b>100,000</b>	<b>52,623</b>	<b>153%</b>	<b>25</b>	<b>56,190</b>
<b>TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS</b>	<b>75,078</b>	<b>517,875</b>	<b>484,342</b>	<b>33,533</b>	<b>107%</b>	<b>56,027</b>	<b>386,026</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**WATER DISTRIBUTION DETAIL - FUND 650**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>INTEREST &amp; OTHER CHARGES</b>							
49427 INTEREST ON LONG-TERM DEBT	10,205	87,309	166,000	( 78,691)	53%	11,570	83,644
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49435 MISC DEBITS TO SURPLUS							
59999 GASB 68 PENSION EXPENSE							
<b>TOTAL INTEREST CHARGES</b>	<b>10,205</b>	<b>87,309</b>	<b>166,000</b>	<b>( 78,691)</b>	<b>53%</b>	<b>11,570</b>	<b>83,644</b>
<b>NET INCOME (LOSS)</b>	<b>64,873</b>	<b>430,566</b>	<b>318,342</b>	<b>112,224</b>	<b>135%</b>	<b>44,457</b>	<b>302,382</b>
<b>EARNED SURPLUS</b>							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	6,441,274	6,441,274				5,742,573	5,742,573
BALANCE TRANSFERRED FROM INCOME	64,873	430,566				44,457	302,382
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR</b>	<b>6,506,146</b>	<b>6,871,840</b>				<b>5,787,030</b>	<b>6,044,955</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>SALES OF ELECTRICITY</b>							
49440 URBAN RESIDENTIAL SALES	535,464	2,838,906	4,080,900 (	1,241,994)	70%	486,276	2,783,329
49441 RURAL SALES	2,861	16,758	17,600 (	842)	95%	1,958	12,250
49442 COMMERCIAL SALES-CS1	125,153	709,068	1,067,100 (	358,032)	66%	119,269	801,590
49443 SMALL COMMERCIAL & INDUSTRIAL SALES-CP1	129,367	756,526	953,600 (	197,074)	79%	106,754	568,118
49443 LARGE COMMERCIAL & INDUSTRIAL SALES-CP2	237,436	1,282,218	1,859,000 (	576,782)	69%	192,594	1,108,814
49443 INDUSTRIAL SALES-CP3	62,524	349,034	465,400 (	116,366)	75%	50,795	326,797
49445 COMMERCIAL LIGHTING							
49444 URBAN PRIVATE LIGHTING	3,324	24,290	25,500 (	1,210)	95%	3,099	20,042
49444 PUBLIC STREET LIGHTING	13,040	94,226	146,100 (	51,874)	64%	12,128	93,483
49448 INTERDEPARTMENTAL SALES	2,197	15,398	38,600 (	23,202)	40%	1,852	24,893
<b>TOTAL SALES OF ELECTRICITY</b>	<b>1,111,366</b>	<b>6,086,424</b>	<b>8,653,800 (</b>	<b>2,567,376)</b>	<b>70%</b>	<b>974,724</b>	<b>5,739,316</b>
<b>OTHER OPERATING REVENUES</b>							
49450 FORFEITED DISCOUNTS	1,984	9,711	18,250 (	8,539)	53%	162	5,478
49451 MISCELLANEOUS SERVICE REVENUES	520	1,920	5,000 (	3,080)	38%	0	500
49454 RENT FROM ELECTRIC PROPERTY	0	5,447	26,700 (	21,253)	20%	41,206	47,661
49455 INTERDEPARTMENTAL RENTS							
49456 OTHER ELECTRIC REVENUE	2,879	16,999	16,950	49	100%	1,912	6,570
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>5,384</b>	<b>34,078</b>	<b>66,900 (</b>	<b>32,822)</b>	<b>51%</b>	<b>43,281</b>	<b>60,209</b>
<b>TOTAL OPERATING REVENUES</b>	<b>1,116,750</b>	<b>6,120,502</b>	<b>8,720,700 (</b>	<b>2,600,198)</b>	<b>70%</b>	<b>1,018,005</b>	<b>5,799,525</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
POWER PRODUCTION EXPENSES							
59555 PURCHASED POWER	783,109	4,446,370	6,163,300	( 1,716,930)	72%	687,231	4,188,021
TOTAL POWER PRODUCTION EXPENSES	783,109	4,446,370	6,163,300	( 1,716,930)	72%	687,231	4,188,021

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>DISTRIBUTION EXPENSES</b>							
59580 OPERATION, SUPERVISION & ENGINEERING							
59582 STATION EXPENSES	2,688	8,387	32,700	( 24,313)	26%	1,040	5,811
59583 OVERHEAD LINE EXPENSES	( 1,144)	3,591	5,550	( 1,959)	65%	457	3,560
59584 UNDERGROUND LINE EXPENSE	26,909	23,635	36,200	( 12,565)	65%	5,205	20,229
59585 STREET LIGHTING EXPENSES	0	0	1,200	( 1,200)	%	( 33)	27
59586 METER EXPENSES	6,879	35,361	65,200	( 29,839)	54%	6,143	40,828
59587 CUSTOMER INSTALLATION EXPENSES	( 3,685)	8,020	8,900	( 880)	90%	2,985	9,314
59588 OPERATION MISC DISTRIBUTION	13,180	150,074	222,700	( 72,626)	67%	16,780	178,067
59589 DISTRIBUTION LINE RIGHTS							
59590 MAINTENANCE SUPERVISION & ENGINEERING							
59592 MAINTENANCE OF STATION EQUIP	5,754	19,747	38,700	( 18,953)	51%	1,942	4,997
59593 MAINTENANCE OF OVERHEAD LINES	( 47,968)	91,275	147,200	( 55,925)	62%	16,701	143,637
59594 MAINTENANCE OF UNDERGROUND LINES	798	4,412	7,900	( 3,488)	56%	1,164	4,745
59595 MAINTENANCE OF LINE TRANSFORMERS	( 2,284)	1,735	4,300	( 2,565)	40%	333	2,622
59596 MAINTENANCE OF STREET LIGHTING	1,835	4,262	8,900	( 4,638)	48%	162	6,310
59597 MAINT OF ELECTRIC METERS	( 6)	312	0	312	%	0	0
59598 MAINT OF MISC DISTRIBUTION PLANT	975	4,627	5,000	( 373)	93%	0	3,511
59828 TRANSPORTATION EXPENSES							
<b>TOTAL DISTRIBUTION EXPENSES</b>	<b>3,930</b>	<b>355,438</b>	<b>584,450</b>	<b>( 229,012)</b>	<b>61%</b>	<b>52,877</b>	<b>423,658</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59901 SUPERVISION	1,831	13,904	15,420	( 1,516)	90%	3,018	14,858
59902 METER READING EXPENSES	2,608	20,685	30,200	( 9,515)	68%	2,189	19,223
59903 CUSTOMER ACCTG & COLLECTION EXPENSES	54,040	63,866	84,300	( 20,434)	76%	4,696	48,319
59904 UNCOLLECTIBLE ACCOUNTS	0	18,304	2,600	15,704	704%	( 189)	1,453
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>58,478</b>	<b>116,759</b>	<b>132,520</b>	<b>( 15,761)</b>	<b>88%</b>	<b>9,714</b>	<b>83,853</b>
<b>SALES EXPENSE</b>							
59913 ADVERTISING EXPENSE	0	250	900	( 650)	28%	0	250
<b>TOTAL SALES EXPENSES</b>	<b>0</b>	<b>250</b>	<b>900</b>	<b>( 650)</b>	<b>28%</b>	<b>0</b>	<b>250</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
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**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>ADMINISTRATIVE &amp; GENERAL EXPENSES</b>							
59920 ADMINISTRATIVE & GENERAL SALARIES	19,417	179,829	216,300 (	36,471)	83%	30,379	200,696
59921 OFFICE SUPPLIES & EXPENSES	1,783	18,845	12,850	5,995	147%	637	11,108
59923 OUTSIDE SERVICES EMPLOYED	9,155	75,302	92,800 (	17,499)	81%	( 3,342)	79,933
59924 PROPERTY INSURANCE	1,877	17,559	22,000 (	4,441)	80%	1,853	14,642
59925 INJURIES & DAMAGES	1,089	8,715	13,500 (	4,785)	65%	1,074	8,590
59926 EMPLOYEE PENSIONS & BENEFITS	17,353	133,115	283,900 (	150,785)	47%	20,676	172,062
59928 REGULATORY COMMISSION EXPENSE	0	1,352	2,000 (	648)	68%	0	229
59930 MISCELLANEOUS GENERAL EXPENSES	( 816)	39,944	71,300 (	31,356)	56%	4,227	47,117
59932 MAINT OFFICE & COMMUNICATIONS	1,385	16,903	15,100	1,803	112%	871	7,218
<b>TOTAL ADMINISTRATIVE &amp; GENERAL EXPENSES</b>	<b>51,244</b>	<b>491,564</b>	<b>729,750 (</b>	<b>238,186)</b>	<b>67%</b>	<b>56,376</b>	<b>541,595</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>896,762</b>	<b>5,410,381</b>	<b>7,610,920 (</b>	<b>2,200,539)</b>	<b>71%</b>	<b>806,199</b>	<b>5,237,377</b>
<b>OTHER OPERATING EXPENSES</b>							
59403 DEPRECIATION EXPENSE	36,498	291,311	430,000 (	138,689)	68%	36,178	289,264
59408 TAXES	30,892	250,770	380,250 (	129,480)	66%	31,426	252,231
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>67,390</b>	<b>542,081</b>	<b>810,250 (</b>	<b>268,169)</b>	<b>67%</b>	<b>67,604</b>	<b>541,495</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>964,152</b>	<b>5,952,462</b>	<b>8,421,170 (</b>	<b>2,468,708)</b>	<b>71%</b>	<b>873,803</b>	<b>5,778,872</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>152,597</b>	<b>168,039</b>	<b>299,530 (</b>	<b>131,491)</b>	<b>56%</b>	<b>144,202</b>	<b>20,653</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**ELECTRIC DISTRIBUTION DETAIL - FUND 660**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OTHER INCOME</b>							
49415 REVENUE FROM MDSE & JOBBING	0	8,462	12,000	( 3,538)	71%	0	9,675
49416 MERCHANDISING & JOBBING COST	0	( 273)	( 12,000)	11,727	(2%)	0	( 172)
49421 MISCELLANEOUS NONOPERATING INCOME	0	1,757	2,000	( 243)	88%	0	0
49419 INTEREST & DIVIDEND INCOME	0	( 11,134)	( 18,000)	6,866	(62%)	( 237)	( 11,094)
49439 APPROP OF INCOME TO MUNICIPAL	0	( 1,188)	( 16,000)	14,812	(7%)	( 237)	( 1,591)
<b>TOTAL OTHER INCOME</b>	<b>152,597</b>	<b>166,852</b>	<b>283,530</b>	<b>( 116,678)</b>	<b>59%</b>	<b>143,965</b>	<b>19,062</b>
<b>TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS</b>							
<b>OTHER INCOME DEDUCTIONS</b>							
49426 OTHER INCOME DEDUCTIONS	387	0	2,200	( 2,200)	%	676	2,052
<b>TOTAL MISCELLANEOUS INCOME DEDUCTIONS</b>	<b>387</b>	<b>0</b>	<b>2,200</b>	<b>( 2,200)</b>	<b>%</b>	<b>676</b>	<b>2,052</b>
<b>INTEREST CHARGES</b>							
49427 INTEREST ON LONG-TERM DEBT	704	6,336	12,700	( 6,364)	50%	1,055	9,129
49428 AMORTIZATION OF DEBT DISCOUNT & EXPENSE							
49430 INTEREST ON ADVANCES FROM MUNICIPALITY							
<b>TOTAL INTEREST CHARGES</b>	<b>704</b>	<b>6,336</b>	<b>12,700</b>	<b>( 6,364)</b>	<b>50%</b>	<b>1,055</b>	<b>9,129</b>
<b>NET INCOME (LOSS)</b>	<b>151,507</b>	<b>160,516</b>	<b>268,630</b>	<b>( 108,114)</b>	<b>60%</b>	<b>142,233</b>	<b>7,881</b>
<b>EARNED SURPLUS</b>							
29216 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	8,821,384	8,821,384				8,185,181	8,185,181
BALANCE TRANSFERRED FROM INCOME	151,507	160,516				142,233	7,881
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR</b>	<b>8,972,891</b>	<b>8,981,900</b>				<b>8,327,414</b>	<b>8,193,061</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**TELECOMM DISTRIBUTION DETAIL - FUND 670**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
OPERATING REVENUES							
49000 OPERATING REVENUE	0	0	0	0	%	0	0
49540 RENT FROM CLEC PROPERTY	1,324	10,590	10,000	590	106%	1,324	10,590
<b>TOTAL OPERATING REVENUES</b>	<b>1,324</b>	<b>10,590</b>	<b>10,000</b>	<b>590</b>	<b>106%</b>	<b>1,324</b>	<b>10,590</b>



**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**TELECOMM DISTRIBUTION DETAIL - FUND 670**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
<b>DISTRIBUTION EXPENSES</b>							
59580 SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59583 OVERHEAD LINES	0	0	0	0	%	0	0
59584 UNDERGROUND LINES	0	0	0	0	%	0	0
59587 CUSTOMER INSTALLATION	0	0	0	0	%	0	0
59588 MISC DISTRIBUTION	0	0	0	0	%	0	0
59589 DISTRIBUTION LINE RIGHTS	0	0	0	0	%	0	0
59590 MAINT SUPERVISION & ENGINEERING	0	0	0	0	%	0	0
59593 MAINT OF POLES & OVERHEAD LINES	0	0	1,500 (	1,500)	%	0	0
59594 MAINT OF UNDERGROUND FACILITIES	0	0	750 (	750)	%	0	0
59598 MAINT MISC DISTRIBUTION PLANT	0	0	0	0	%	0	0
59820 OPERATION PLANT & LIFT STATION	0	0	0	0	%	0	0
<b>TOTAL DISTRIBUTION EXPENSES</b>	<b>0</b>	<b>0</b>	<b>2,250 (</b>	<b>2,250)</b>	<b>%</b>	<b>0</b>	<b>0</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59901 SUPERVISION	0	0	0	0	%	0	0
59903 CUSTOMER ACCTG & COLLECTION	0	0	0	0	%	0	0
59904 UNCOLLECTIBLE ACCOUNTS	0	0	0	0	%	0	0
59905 MISC CUSTOMER ACCOUNTS	0	0	0	0	%	0	0
59913 ADVERTISING EXPENSE	0	0	0	0	%	0	0
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>%</b>	<b>0</b>	<b>0</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**TELECOMM DISTRIBUTION DETAIL - FUND 670**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
ADMINISTRATIVE & GENERAL EXPENSES							
59920 ADMINISTRATIVE & GENERAL SALARIES	0	0	0	0	%	0	0
59921 OFFICE SUPPLIES & EXPENSES	0	0	0	0	%	0	0
59922 OVERHEAD CONSTRUCTION LABOR	0	0	0	0	%	0	0
59923 OUTSIDE SERVICES EMPLOYED	0	0	0	0	%	0	0
59924 PROPERTY INSURANCE	0	0	0	0	%	0	0
59925 INJURIES & DAMAGES	0	0	0	0	%	0	0
59926 EMPLOYEE PENSIONS & BENEFITS	0	0	600 (	600)	%	0	0
59928 REGULATORY COMMISSION EXPENSE	0	0	0	0	%	0	0
59929 DUPLICATE CHARGES	0	0	0	0	%	0	0
59930 MISCELLANEOUS GENERAL EXPENSES	300	450	5,800 (	5,350)	8%	3,806	3,806
59931 OPERATION RENTS	0	0	0	0	%	0	0
59932 MAINT OFFICE & COMMUNICATION	0	0	0	0	%	0	0
TOTAL ADMINISTRATIVE & GENERAL EXPENSES	300	450	6,400 (	5,950)	7%	3,806	3,806
TOTAL OPS & MAINT EXPENSES	300	450	8,650 (	8,200)	5%	3,806	3,806
OTHER OPERATING EXPENSES							
49030 DEPRECIATION EXPENSE	539	3,969	5,000 (	1,031)	79%	417	3,339
49060 AMORTIZATION	0	0	0	0	%	0	0
49080 TAXES	0	0	0	0	%	0	0
TOTAL OTHER OPERATING EXPENSES	539	3,969	5,000 (	1,031)	79%	417	3,339
TOTAL OPERATING EXPENSES	839	4,419	13,650 (	9,231)	32%	4,223	7,145
NET OPERATING INCOME (LOSS)	485	6,171 (	3,650)	9,821	169%	( 2,900)	3,445

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**TELECOMM DISTRIBUTION DETAIL - FUND 670**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	PRIOR YR	PR YTD ACT
<b>OTHER INCOME</b>							
49034 DEBIT/CREDIT TO SURPLUS	0	0	0	0	%	0	0
49160 REVENUES FROM MERCHANDISING, JOBBING & CONTRACT W	0	0	0	0	%	0	0
49190 INTEREST & DIVIDEND INCOME	0	0	0	0	%	0	0
49170 MISCELLANEOUS NON-OPERATING INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM GENERAL FUND	0	0	0	0	%	0	0
49320 INTEREST CONSTRUCTION	0	0	0	0	%	0	0
49330 BALANCE TRANS FROM INCOME	0	0	0	0	%	0	0
<b>TOTAL OTHER INCOME</b>	0	0	0	0	%	0	0
<b>TOTAL INCOME (LOSS) BEFORE INTEREST CHRGS</b>	485	6,171	( 3,650)	9,821	169%	( 2,900)	3,445
<b>INTEREST CHARGES</b>							
49270 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49430 INTEREST ON LONG-TERM DEBT	0	0	0	0	%	0	0
49280 AMORTIZATION OF DEBT DISCOUNT & EXPENSE	0	0	0	0	%	0	0
49390 APPROPRIATIONS-MUNICIPAL	0	0	0	0	%	0	0
48900 OTHER REVENUES	0	0	( 15,885)	15,885	%	0	0
<b>TOTAL INTEREST CHARGES</b>	0	0	( 15,885)	15,885	%	0	0
<b>NET INCOME (LOSS)</b>	485	6,171	12,235	( 6,064)	50%	( 2,900)	3,445
<b>EARNED SURPLUS</b>							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	( 245,443)	( 245,443)				( 251,201)	( 251,201)
BALANCE TRANSFERRED FROM INCOME	485	6,171				( 2,900)	3,445
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS</b>	( 244,958)	( 239,272)				( 254,100)	( 247,756)
<b>END OF YEAR</b>							

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**STORMWATER UTILITY - FUND 680**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>							
<b>OPERATING REVENUES</b>							
<b>USER FEES</b>							
46010 RESIDENTIAL SERVICE	29,587	236,521	353,000	( 116,479)	67%	29,458	235,802
46020 RESIDENTIAL TWO FAMILY	0	0	0	0	%	0	0
46030 RESIDENTIAL MULTI FAMILY	36	285	425	( 140)	67%	36	285
46040 NON RESIDENTIAL	21,825	174,695	222,000	( 47,305)	79%	21,894	175,802
46050 INTERDEPARTMENTAL	3,229	25,883	39,400	( 13,517)	66%	3,239	25,913
<b>TOTAL USER FEES</b>	<b>54,677</b>	<b>437,385</b>	<b>614,825</b>	<b>( 177,440)</b>	<b>71%</b>	<b>54,626</b>	<b>437,802</b>
<b>OTHER OPERATING REVENUES</b>							
49470 FORFEITED DISCOUNTS	82	605	1,700	( 1,095)	36%	6	429
49010 PERMIT FEES	0	0	0	0	%	0	0
48600 CONTRIBUTIONS IN AID OF CONSTRUCTION	0	0	460,000	( 460,000)	%	0	0
48100 INTEREST INCOME	0	4,393	4,393	0	100%	0	4,814
48900 MISCELLANEOUS INCOME	0	0	0	0	%	0	0
49210 TRANSFERS FROM OTHER FUNDS	0	0	0	0	%	0	0
<b>TOTAL OTHER OPERATING REVENUES</b>	<b>82</b>	<b>4,998</b>	<b>466,093</b>	<b>( 461,095)</b>	<b>1%</b>	<b>6</b>	<b>5,242</b>
<b>TOTAL OPERATING REVENUES</b>	<b>54,760</b>	<b>442,383</b>	<b>1,080,918</b>	<b>( 638,535)</b>	<b>41%</b>	<b>54,632</b>	<b>443,044</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**STORMWATER UTILITY - FUND 680**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
OPERATION & MAINTENANCE EXPENSES							
59710 STREET DEBRIS MANAGEMENT	( 65)	1,193	7,947	( 6,754)	15%	( 26)	700
59720 VEHICLE & EQUIPMENT MAINTENANCE	0	0	0	0	%	0	0
59730 MAINTENANCE OF COLLECTION SYSTEM	13,973	20,193	198,709	( 178,516)	10%	19,128	118,487
59740 MAINTENANCE OF OPEN CHANNEL DRAINAGE	439	7,389	42,020	( 34,631)	18%	9,676	33,014
59750 MAINTENANCE OF STORMWATER PONDS	566	3,723	33,291	( 29,568)	11%	1,787	6,993
59760 WWTP PHOSPHOROUS REGULATIONS	0	0	14,000	( 14,000)	%	0	0
59770 REGULATORY COMPLIANCE	0	3,457	55,316	( 51,859)	6%	3,032	6,387
59790 ADMINISTRATIVE CHARGES	0	8,991	6,000	2,991	150%	0	1,991
59795 EMPLOYEE PENSIONS & BENEFITS	54	1,101	21,229	( 20,128)	5%	75	1,693
<b>TOTAL OPERATING EXPENSES</b>	<b>14,966</b>	<b>46,047</b>	<b>378,512</b>	<b>( 332,465)</b>	<b>12%</b>	<b>33,671</b>	<b>169,263</b>
OTHER OPERATING EXPENSES							
59403 DEPRECIATION EXPENSE	8,367	66,933	83,000	( 16,067)	81%	7,253	58,024
59408 TAXES	27	397	8,857	( 8,460)	4%	4	394
59427 INTEREST ON LONG-TERM DEBT	6,106	48,650	61,850	( 13,200)	79%	5,905	32,272
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>29,466</b>	<b>162,028</b>	<b>532,219</b>	<b>( 370,191)</b>	<b>30%</b>	<b>46,832</b>	<b>259,953</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>29,466</b>	<b>162,028</b>	<b>532,219</b>	<b>( 370,191)</b>	<b>30%</b>	<b>46,832</b>	<b>259,953</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>25,294</b>	<b>280,356</b>	<b>548,699</b>	<b>( 268,343)</b>	<b>51%</b>	<b>7,800</b>	<b>183,091</b>
EARNED SURPLUS							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	2,712,282	2,712,282				2,481,463	2,481,463
BALANCE TRANSFERRED FROM INCOME	25,294	280,356				7,800	183,091
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR</b>	<b>2,737,575</b>	<b>2,992,637</b>				<b>2,489,263</b>	<b>2,664,554</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**SEWER DISTRIBUTION DETAIL - FUND 690**

		CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>UTILITY OPERATING INCOME</b>								
<b>OPERATING REVENUES</b>								
<b>SALES OF SEWER</b>								
49221	RESIDENTIAL SERVICE	160,778	1,323,895	2,000,000	( 676,106)	66%	160,258	1,321,937
49222	COMMERCIAL SERVICE	46,957	332,578	493,000	( 160,422)	67%	46,275	315,115
49224	GOVERNMENT SERVICE	7,338	50,732	110,600	( 59,868)	46%	8,261	74,990
49626	INTERDEPARTMENTAL SERVICE	7,207	62,603	107,900	( 45,297)	58%	11,541	75,715
49263	INDUSTRIAL SERVICE	6,954	56,687	78,000	( 21,313)	73%	7,329	50,863
<b>TOTAL SALES OF SEWER</b>		<b>229,234</b>	<b>1,826,495</b>	<b>2,789,500</b>	<b>( 963,005)</b>	<b>65%</b>	<b>233,663</b>	<b>1,838,620</b>
<b>OTHER OPERATING REVENUES</b>								
49350	MISCELLANEOUS OPERATING REVENUES	2,850	13,516	36,500	( 22,984)	37%	2,675	20,527
49450	CUSTOMER FORFEITED DISCOUNTS	516	3,532	3,800	( 268)	93%	25	2,563
<b>TOTAL OTHER OPERATING REVENUES</b>		<b>3,366</b>	<b>17,048</b>	<b>40,300</b>	<b>( 23,252)</b>	<b>42%</b>	<b>2,701</b>	<b>23,090</b>
<b>TOTAL OPERATING REVENUES</b>		<b>232,600</b>	<b>1,843,542</b>	<b>2,829,800</b>	<b>( 986,258)</b>	<b>65%</b>	<b>236,364</b>	<b>1,861,710</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**SEWER DISTRIBUTION DETAIL - FUND 690**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OPERATING EXPENSES</b>							
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>							
<b>OPERATIONS EXPENSES</b>							
59820 OPERATION PLANT & LIFT STATION	43,796	299,681	471,752	( 172,071)	64%	39,589	283,834
59823 CHLORINE	0	0	3,000	( 3,000)	%	0	0
59824 PHOSPHORUS REMOVAL CHEMICALS	6,199	23,924	45,000	( 21,076)	53%	0	23,550
59825 SLUDGE CONDITIONING CHEMICALS	10,030	19,419	25,000	( 5,581)	78%	0	13,397
59827 OTHER OPERATING SUPPLIES	0	17,919	28,000	( 10,081)	64%	430	13,588
59828 TRANSPORTATION EXPENSES	7,558	31,411	19,500	11,911	161%	0	12,733
<b>TOTAL OPERATIONS EXPENSES</b>	<b>67,584</b>	<b>392,355</b>	<b>592,252</b>	<b>( 199,897)</b>	<b>66%</b>	<b>40,018</b>	<b>347,103</b>
<b>MAINTENANCE EXPENSE</b>							
59831 MAINT OF SEWER COLLECTION SYSTEMS	11,047	85,430	145,200	( 59,770)	59%	9,628	76,482
59832 MAINT OF COLLECTION SYSTEMS PUMP EQUIP	3,094	17,787	9,500	8,287	187%	1,050	1,576
59833 MAINT OF TREATMENT DIST PLANT EQUIP	6,261	67,134	106,386	( 39,252)	63%	6,105	65,985
59834 MAINT OF GENERAL PLANT STRUCTURES & EQUIP	133	6,297	24,000	( 17,703)	26%	24	3,709
<b>TOTAL MAINTENANCE EXPENSE</b>	<b>20,535</b>	<b>176,648</b>	<b>285,086</b>	<b>( 108,438)</b>	<b>62%</b>	<b>16,808</b>	<b>147,752</b>
<b>CUSTOMER ACCOUNTS EXPENSE</b>							
59840 BILLING, COLLECTING & ACCOUNTING	6,096	48,448	75,212	( 26,764)	64%	5,780	45,148
59842 METER READING	1,542	12,759	23,465	( 10,706)	54%	1,425	12,947
59843 UNCOLLECTIBLE ACCOUNTS	0	15,938	990	14,948	1,610%	0	701
<b>TOTAL CUSTOMER ACCOUNTS EXPENSE</b>	<b>7,638</b>	<b>77,145</b>	<b>99,667</b>	<b>( 22,522)</b>	<b>77%</b>	<b>7,204</b>	<b>58,796</b>

**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
 FOR THE 8 MONTHS ENDING AUGUST 31, 2021  
**SEWER DISTRIBUTION DETAIL - FUND 690**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>ADMINISTRATIVE &amp; GENERAL EXPENSES</b>							
59850 ADMINISTRATIVE & GENERAL SALARIES	11,659	97,201	167,338	( 70,137)	58%	12,019	96,968
59851 OFFICE SUPPLIES & EXPENSE	35	358	1,420	( 1,062)	25%	25	347
59852 OUTSIDE SERVICES EMPLOYED	6,542	44,088	58,479	( 14,391)	75%	4,519	40,506
59853 INSURANCE EXPENSE	3,796	30,512	44,350	( 13,838)	69%	3,369	27,319
59854 EMPLOYEE PENSION & BENEFITS	9,561	80,968	149,734	( 68,766)	54%	11,586	170,347
59855 REGULATORY COMMISSION EXPENSE	0	14,677	13,000	1,677	113%	0	12,588
59856 MISC GENERAL EXPENSES	0	827	4,100	( 3,273)	20%	0	1,511
59857 RENTS	6,271	97,450	92,000	5,450	106%	6,446	54,105
<b>TOTAL ADMINISTRATIVE &amp; GENERAL EXPENSES</b>	<b>37,864</b>	<b>366,080</b>	<b>530,421</b>	<b>( 164,341)</b>	<b>69%</b>	<b>37,964</b>	<b>403,691</b>
<b>TOTAL OPS &amp; MAINT EXPENSES</b>	<b>133,621</b>	<b>1,012,227</b>	<b>1,507,426</b>	<b>( 495,198)</b>	<b>67%</b>	<b>101,994</b>	<b>957,341</b>
<b>OTHER OPERATING EXPENSES</b>							
59403 DEPRECIATION EXPENSE	45,355	272,837	400,000	( 127,163)	68%	30,230	241,632
59408 TAX EXPENSE	27,994	225,200	339,243	( 114,043)	66%	27,347	223,203
<b>TOTAL OTHER OPERATING EXPENSES</b>	<b>73,349</b>	<b>498,037</b>	<b>739,243</b>	<b>( 241,206)</b>	<b>67%</b>	<b>57,577</b>	<b>464,835</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>206,970</b>	<b>1,510,264</b>	<b>2,246,669</b>	<b>( 736,404)</b>	<b>67%</b>	<b>159,571</b>	<b>1,422,175</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>25,631</b>	<b>333,278</b>	<b>583,132</b>	<b>( 249,853)</b>	<b>57%</b>	<b>76,793</b>	<b>439,535</b>



**CITY OF TWO RIVERS**  
**INCOME STATEMENT**  
**FOR THE 8 MONTHS ENDING AUGUST 31, 2021**  
**SEWER DISTRIBUTION DETAIL - FUND 690**

	CURR MONTH	YTD ACTUAL	BUDGET	OVR (UN) BUD	% OF BUD	CURR MONTH PRIOR YEAR	PR YTD ACT
<b>OTHER INCOME</b>							
48600 CONTRIBUTION IN AID	0	4,660	660,300	( 655,640)	1%	14,408	415,893
49210 TRANSFERS IN	0	23,301	25,000	( 1,699)	93%	0	23,070
49419 INTEREST & DIVIDEND INCOME	0	0	0	0	%	0	21
<b>TOTAL OTHER INCOME</b>	<b>0</b>	<b>27,961</b>	<b>685,300</b>	<b>( 657,339)</b>	<b>4%</b>	<b>14,408</b>	<b>438,985</b>
<b>TOTAL INCOME (LOSS) BEFORE INTEREST CHGS</b>	<b>25,631</b>	<b>361,239</b>	<b>1,268,432</b>	<b>( 907,192)</b>	<b>28%</b>	<b>91,200</b>	<b>878,519</b>
<b>INTEREST CHARGES</b>							
49427 INTEREST ON LONG-TERM DEBT	( 18,062)	( 150,547)	( 226,250)	75,703	(67%)	( 19,868)	( 157,819)
59999 GASB PENSION & OPEB EXPENSE	0	0	( 13,500)	13,500	%	0	0
49430 INTEREST ON DEBT TO MUNICIPALITY							
<b>TOTAL INTEREST CHARGES</b>	<b>( 18,062)</b>	<b>( 150,547)</b>	<b>( 239,750)</b>	<b>89,203</b>	<b>(63%)</b>	<b>( 19,868)</b>	<b>( 157,819)</b>
<b>NET INCOME (LOSS)</b>	<b>7,568</b>	<b>210,692</b>	<b>1,028,682</b>	<b>( 817,989)</b>	<b>20%</b>	<b>71,333</b>	<b>720,700</b>
<b>EARNED SURPLUS</b>							
34100 UNRESERVED FUND BALANCE (BEGINNING OF YEAR)	4,771,856	4,771,856				4,388,226	4,388,226
BALANCE TRANSFERRED FROM INCOME	7,568	210,692				71,333	720,700
<b>TOTAL UNAPPROPRIATED EARNED SURPLUS END OF YEAR</b>	<b>4,779,424</b>	<b>4,982,548</b>				<b>4,459,558</b>	<b>5,108,926</b>

# City of Two Rivers

# PROCLAMATION

**WHEREAS,** in 1990, the U.S. congress established the first full week of October as Mental Illness Awareness Week (MIAW) in recognition of National Alliance on Mental Illness' (NAMI) efforts to raise mental illness awareness; and,

**WHEREAS,** since 1990, mental health advocates across the country have joined together the first week of October to sponsor various activities to raise awareness through outreach, education, and advocacy; and

**WHEREAS,** MIAW is a time to raise public awareness of serious mental illnesses such as major depression, bipolar disorder, schizophrenia, post traumatic disorder, obsessive-compulsive disorder, and borderline personality disorder; and

**WHEREAS,** approximately 60 million Americans experience mental health problems in any given year, 1 in 17 lives with the most serious conditions and less than one-third seek treatment; and

**WHEREAS,** a half of all lifetime cases begin at the age of 14, however, 10 or more years may pass between the onset of symptoms and being diagnosed; and

**WHEREAS,** early diagnosis is often the key to recovery with treatment that may include combinations of medication, cognitive behavioral therapy, interpersonal therapy, peer support groups or community services, diet, sleep, exercise, and social support networks; and

**WHEREAS,** education is essential in combating mental illness.

**NOW, THEREFORE,** the City of Two Rivers, in recognition of this event do hereby proclaim the week of **October 4-11, 2021**, as

## MENTAL ILLNESS AWARENESS WEEK

In the City of Two Rivers and encourage the community to observe this week with appropriate programs, ceremonies, and activities.

Dated this 4<sup>th</sup> day of October, 2021.



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**Adam Wachowski, City Council President**

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**Gregory E. Buckley, City Manager**



**CITY OF TWO RIVERS  
RESOLUTION HONORING CURT ANDREWS  
FOR HIS SERVICE ON THE CITY COUNCIL**

**WHEREAS**, Curt Andrews served the Citizens of Two Rivers as a City Councilmember from his first election in April 2018 to September 10, 2021. He was elected by his fellow Council Members to serve as Council Vice President in April 2019; in February 2020 he assumed the position of Council President, following the death of Council President Patrick Gagnon; he was then elected Council President in April 2020 and again in April 2021; and

**WHEREAS**, during Curt's tenure on the City Council, he served as a member of the Council's Personnel and Finance Committee, Business and Industrial Development Committee, Community Development Authority, Room Tax Commission and Branding and Marketing Committee; and

**WHEREAS**, Mr. Andrews was instrumental in initiating and implementing the 2018 Community Branding Project, aimed at helping attract talent, tourism, residents and investments to the community. Mr. Andrews' mission was to create the framework to brand and market Two Rivers; and

**WHEREAS**, the City Council, on behalf of its members, City staff and the community at large, wishes to offer a collective "Thank You" to Curt Andrews for his devoted service to this community, which he so clearly loves and cares about;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Two Rivers hereby acknowledges Curt Andrews' many contributions to this elected body and to our community, through his service as a Council member from April, 2018 to September 10, 2021; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to Mr. Andrews, in token of this Council's appreciation, and the community's appreciation, of his work for the betterment of the City of Two Rivers.

Approved this 4th day of October, 2021.

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**RESOLUTION**  
**Amending 2021 Budget for Tax Incremental District No. 8**  
**To Provide Funding for Design Work Related to**  
**Reconstruction of Washington Park Tennis Courts as Tennis and Pickleball Courts**

**WHEREAS**, the City Council wishes to provide funds, in addition to those in the adopted 2021 Budget, to complete design work for the Washington Park tennis courts, in anticipation of reconstructing those courts in 2022.

**WHEREAS**, the City's Parks and Recreation Director has obtained a quote of \$4,500 for preparation of plans and specifications for this project; and

**WHEREAS**, a private party has offered to donate the \$4,500 design cost in order to encourage the City to proceed with the reconstruction project and get the design work completed in 2021, in advance of City Council action on the 2022 Budget, where construction funding will be addressed;

**NOW, THEREFORE, BE IT RESOLVED** that the 2021 Budget for Tax Incremental District No. 8, within which the project is located and whose Project Plan allows for investments in park improvements, is hereby amended as follows:

	<b>2021</b>	<b>2021</b>	<b>Net Change</b>
	<b>Current</b>	<b>Amended</b>	<b>As Result of</b>
<b>Fund/Account</b>	<b>Budget</b>	<b>Budget</b>	<b>Amendment</b>
<b>Fund 237, Washington Highlands TID No. 8</b>			
Revenues			
237-48500 Donations	\$ 0	\$ 4,500	\$ 4,500
Expenditures			
237-56700-8130 Capital Outlay	\$ 80,000	\$ 84,500	\$ 4,500
Description: Adds \$45,000 for 30 percent design for Central Park West 365 Project			
<b>Fund 237, Total Budgeted Expenditures</b>	<b>\$ 176,103</b>	<b>\$ 180,603</b>	<b>\$ 4,500</b>

**BE IT FURTHER RESOLVED**, that the City agrees to accept the private donation of \$4,500 offered to assist this project, with the understanding that said donation will be refundable at the request of the donor in the event that the above-described reconstruction project is not budgeted for 2022 and a bid awarded by the City for construction in 2022; terms for the donation to be addressed in a letter of understanding between the City and the donor, to be signed by the City Manager and Parks and Recreation Director following review by the City Attorney.

Approved this 4<sup>th</sup> day of October, 2021.

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Gregory E. Buckley, City Manager

## **ORDINANCE**

**AN ORDINANCE** to amend Municipal Code Section 2-1-2, entitled “Division of City into wards” to designate ward boundaries and polling locations

The Council of the City of Two Rivers does hereby ordain as follows:

**SECTION 1.** Section 2-1-2, Subsection (A), is hereby repealed and recreated to read as follows:

- A. The City of Two Rivers shall be and hereby is divided into eight (8) wards, and two (2) or more wards shall be combined into one (1) common polling place that will use common ballot boxes, voting machines, and combined, not separate, returns must be maintained.

**SECTION 2.** Section 2-1-2, Subsection (B), is hereby repealed and recreated to read as follows:

- B. The two (2) or more City wards combined have been prepared in accordance with Wisconsin statutory requirements that will accommodate the Manitowoc County Supervisory District Plan, as follows based on the Map and Census Block Numbers provided by Manitowoc County, the descriptions for each Ward in the City shall be as follows:

- (1) First Ward (Manitowoc County Supervisory District 22) contains a population of 845 and is bounded as follows: Part of Tract/BNA 51: 1001, 1003, 1006, 1015, 1017-1018, 1020, 1032, 1035, 1038-1040, 1042-1043, 2014-2022, 3002, 3005, 3009-3012, 3023-3024, 3029; Part of Tract/BNA 101: 1066
- (2) Second Ward (Manitowoc County Supervisory District 22) contains a population of 1,057 and is bounded as follows: Part of Tract/BNA 51: 1011-1014, 1022-1031, 1033-1034, 2000-2013; Part of Tract/BNA 52: 3000-3001, 3017; Part of Tract/BNA 53: 1000, 3000
- (3) Third Ward (Manitowoc County Supervisory District 23) contains a population of 1,529 and is bounded as follows: Part of Tract/BNA 52: 2000-2010, 2013, 3005, 4001, 4003-4023
- (4) Fourth Ward (Manitowoc County Supervisory District 23) contains a population of 1,590 and is bounded as follows: Part of Tract/BNA 52: 1001-1026, 1054-1059, 2011-2012, 2014-2016, 3002-3004, 3006-3014; Part of Tract/BNA 54: 1001
- (5) Fifth Ward (Manitowoc County Supervisory District 24) contains a population of 1,581 and is bounded as follows: Part of Tract/BNA 52: 1031-1034, 3015-3016, 3018-3019; Part of Tract/BNA 53: 1001-1019, 3001-3006, 3009-3010, 3012-3013

The combined polling place for the First, Second, Third, Fourth, and Fifth Wards shall be located at St. Peter the Fisherman Parish Center, located at 3201 Mishicot Road.

- (6) Sixth Ward (Manitowoc County Supervisory District 24) contains a population of 1,579 and is bounded as follows: Part of Tract/BNA 51: 3007, 3013-3017, 3021-3022, 3025-3028, 3030-3034; Part of Tract/BNA 52: 1035-1043; Part of Tract/BNA 53: 2000-2016, 2020-2023, 2029, 3007-3008, 3011
- (7) Seventh Ward (Manitowoc County Supervisory District 25) contains a population of 1,568 and is bounded as follows: Part of Tract/BNA 51: 3001, 3003-3004, 3006, 3008, 3018-3020; Part of Tract/BNA 53: 2017-2019, 2024-2028, 2030-2031; Part of Tract/BNA 54: 1008, 1018-1042, 1044-1045, 1047-1048, 2014, 3000-3008, 3019-3021, 3023, 3027-3034, 4012-4024
- (8) Eighth Ward (Manitowoc County Supervisory District 25) contains a population of 1,522 and is bounded as follows: Part of Tract/BNA 1: 2001-2002; Part of Tract/BNA 52: 1053; Part of Tract/BNA 54: 1003, 1005, 1007, 1010-1015, 2000-2013, 3009-3018, 3022, 3024-3026, 4000-4011; Part of Tract/BNA 101: 3032

The combined polling place for the Sixth, Seventh, and Eighth Wards shall be located at Abundant Life Church, located at 1969 Roosevelt Avenue.

**SECTION 3.** This ordinance shall take effect and be in force from and after its date of passage and publication.

Dated this 18<sup>th</sup> day of October, 2021.

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Adam Wachowski  
President, City Council

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Gregory E. Buckley  
City Manager

Attest:

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Jamie Jackson  
City Clerk


Approved as to form and legality:

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John M. Bruce  
City Attorney

## --MEMORANDUM--

TO: City Council

FROM: Gregory E. Buckley   
City Manager

DATE: October 1, 2021

SUBJECT: Appointment to Vacancy on City Council

As of today, two applications to fill the Council vacancy have been received.

Applications are due by noon on Friday, October 15. They will be copied and provided to the City Council on that date, with the agenda packets for the October 18 meeting.

At the September 27 work session, Council members expressed support for using a ratings matrix to help provide an objective means of evaluating candidates for the vacant position. What I describe below is a proposed methodology for proceeding with such a process. It should at least provide a basis for discussion at Monday night's meeting.

### **Proposed Methodology for Filling City Council Vacancy:**

If there are more than six applications received, the City Manager's Office will send out a "rating matrix" to be completed by each Council member, for ranking the candidates. Council members will be asked to return their completed matrices to the City Clerk by noon on Monday, October 18. She will tabulate the results, and at the meeting on Monday night will share the results with the City Council, who will then consider a motion to have the four highest-scoring candidates proceed to finalist status.

I would suggest that the matrix for this "first cut," if needed, would rank candidates on a scale of 1-5 on the following criteria:

1. Education and/or work business and work experience
2. Track record of community involvement;
3. Diversity—is the candidate of a demographic (age, race, ethnicity, handicapped status, gender) that is not currently represented on the Council?
4. Presentation—how well the person has communicated their interest in the position, in terms of both clarity and enthusiasm?

If there are a total of 6 or fewer applicants, all will proceed to finalist status.

Finalist candidates will be invited present to the City Council at the work session meeting on October 25; each will be allowed 3 minutes to make a statement on why they wish to serve on the City Council, and what they perceive to be the biggest challenges and opportunities facing our city. Council members will rate each candidate, again using a rating matrix, and present their matrices to the Clerk for tabulation. The City Council will then consider a motion to have the highest-rated candidate appointed to the Council vacancy.

For the finalist round, I would suggest that the rating matrix include rating each candidate on a scale of 1-5 on the following criteria:

1. Education and/or work business and work experience
2. Track record of community involvement;
3. Diversity—is the candidate of a demographic (age, race, ethnicity, handicapped status) that is not currently represented on the Council?
4. Oral Presentation—Rate candidate’s statement regarding interest in the position
5. Oral Presentation—Rate candidate’s statement regarding Two Rivers’ greatest challenges
6. Oral Presentation—Rate candidate’s statement regarding Two Rivers’ greatest opportunities

NOTE: Staff believes that the completed ratings matrices described above would be considered public records and would need to be retained by the City Clerk. Each matrix would also have to include the name of the Council member completing it, as there is no provision for “secret ballots” in making an appointment to City Council. Also, we need to check with the City Attorney as to whether Council members can turn in their “first round” matrices in advance of the Council meeting, as proposed above, or whether the completed matrices need to be turned in at the meeting—not sure if a completed matrix would be considered a “vote” that can only be cast at a meeting. We will have those answers on Monday night.





**Parks and Recreation Department**  
1520 17<sup>th</sup> Street  
Two Rivers WI 54241-0087  
Office (920) 793-5592

**Date:** September 24, 2021

**To:** Greg Buckley and City Council

**From:** Terri Vosters, Director of Parks & Recreation

**Subject:** Washington Park Tennis/Pickleball Renovation Project Proposal

After much research on the current Washington Park Tennis Courts and input from the Advisory Recreation Board and Two Rivers/Manitowoc Pickleball players: we would like to recommend Fred Kolkmann Tennis & Sport Surfaces, LLC to renovate our existing tennis courts to allow 1 tennis court and 4 pickleball courts.

**Project proposal:**

Reconstruct the three existing tennis courts by pulverizing the existing asphalt, install a new base, laser grading the stone base to shape, install new fencing, posts, and tie downs, cutting joints, Armor over the joints and applying 4 coat color system and striping.

Payment of \$4,500 to Fred Kolkmann Tennis & Sport Surfaces, LLC to be donated by Gary Underwood in 2021.

**Total project:** \$150,000; CIP 2022

October-Develop plans

October Bid-Mail bid packets and Advertise Bid

November-City Council award contract and notice to proceed

November-Begin Construction for allowable play on Courts by Spring

**Recommendation:** Select Fred Kolkmann as the consultant to the renovation project. Accept Mr. Underwood's \$4,500 donation for Mr. Kolkmann's services. Begin working on developing plans in 2021 and have project to bid by November 2021 with 2022 CIP funds to complete the project in Spring of 2022.

**Attachments:**

Proposal from Fred Kolkmann Tennis & Sport Surfaces, LLC.

Example of a completed project from Mr. Kolkmann's (Menomonee Park, Oshkosh, WI.)



**FRED KOLKMANN TENNIS & SPORT SURFACES, LLC**  
1921 MAYFAIR RD  
GRAFTON, WI 53024  
262 - 685 - 7507  
Email: [courtbuilder@ameritech.net](mailto:courtbuilder@ameritech.net)  
[www.kolkmanncourtbuilder.com](http://www.kolkmanncourtbuilder.com)



July 22, 2021

Terri Vosters  
Director of Parks & Recreation  
1520 17th Street  
PO Box 87  
Two Rivers, WI 54241

Re: Plans and Specifications Proposal – Washington Park Tennis/Pickleball Courts

Dear Terri,

In accordance with your e-mail today, I am pleased to submit the following proposal to create plans, specifications, and provide inspection services for the reconstruction of the tennis courts at Washington Park, located in Two Rivers, WI.

#### **PROJECT DESCRIPTION**

It is our understanding that the project is to reconstruct the tennis courts by pulverizing the existing asphalt, install new base, laser grading the stone base to the correct slope and planarity, installing new fences, installing new net posts and center tie downs, paving with a 2" binder course, 1 3/4" surface course, cutting control joints, Armor over the joints, applying a 4 coat color system and striping for tennis and pickleball.

#### **SCOPE OF WORK**

##### **PHASE I - DESIGN SERVICES**

- Develop construction plans and technical specifications for the tennis court project for contractor bidding. Construction plans will include details showing how the various components of the project are to be constructed and the types of materials to be used. Technical specifications will be provided to assure quality control and to aid the contractor in materials and product selection and use. Specifications will be developed along with your assistance concerning insurance, performance bonds, construction schedule, wage rates and other items relevant to the project.
- Prior to construction bidding, we will contact several contractors that typically perform this type of work to inform them of the project and to solicit bids. We will also make additional plan sets available for other interested bidders.
- Conduct a Pre-Bid Meeting on-site with Owner and Contractors to review the scope of work, view the work site and to answer any questions about the project prior to the bid date.
- Provide a bid tabulation form for the bid opening and assist with the analysis of the bid results to determine the low bidder.

**FRED KOLKMANN TENNIS & SPORT SURFACES, LLC**  
1921 MAYFAIR RD  
GRAFTON, WI 53024  
262 - 685 - 7507  
Email: [courtbuilder@ameritech.net](mailto:courtbuilder@ameritech.net)  
[www.kolkmanncourtbuilder.com](http://www.kolkmanncourtbuilder.com)

**Exceptions:**

Our price does not include storm water management plans, registered survey by surveyor, or soil borings if required. City of Two Rivers to handle contract requirements.

**PHASE II – CONSTRUCTION ADMINISTRATION AND INSPECTION**

When construction of the project is authorized by the Owner, we will conduct and document the pre-construction conference, review submittals, verify payment requests, prepare a construction photo log, and provide intermittent inspection as needed. We will also conduct the pre-final and final inspections, and obtain a signed and dated guarantee.

**SCHEDULE**

No schedule at this time.

**INSURANCE**

We will maintain insurance for \$ 1M General Liability, Workers Comp., and a \$1M Professional Liability policy.

**FEES**

For the **plans and specifications**, we propose to perform the work described herein for a fee of four thousand five hundred dollars and no cents (\$4,500.00), in accordance with our Standard Terms and Conditions. Fees will be invoiced after the bid opening.

For the **Inspection** services we propose to perform the work described herein for a fee of four thousand five hundred dollars and no cents (\$4,500.00), in accordance with our Standard Terms and Conditions. Fees will be invoiced 50% (\$2,250.00) about 50% through project, remainder after completion.

Any change orders agreed to by both parties will be subject to a 10% fee.

If the services covered by this agreement have not been completed within 12 months of the date of beginning work through no fault of ours, the amounts of compensation, rates and multiples set herein shall be adjusted.

Our terms and conditions apply to this contract and are attached. This proposal is good for 90 days.

This contract shall be governed by the laws of the State of Wisconsin.

Sincerely,

**Fred Kolkmann Tennis & Sport Surfaces, LLC.**

*Fred Kolkmann*

Fred Kolkmann, CTCB

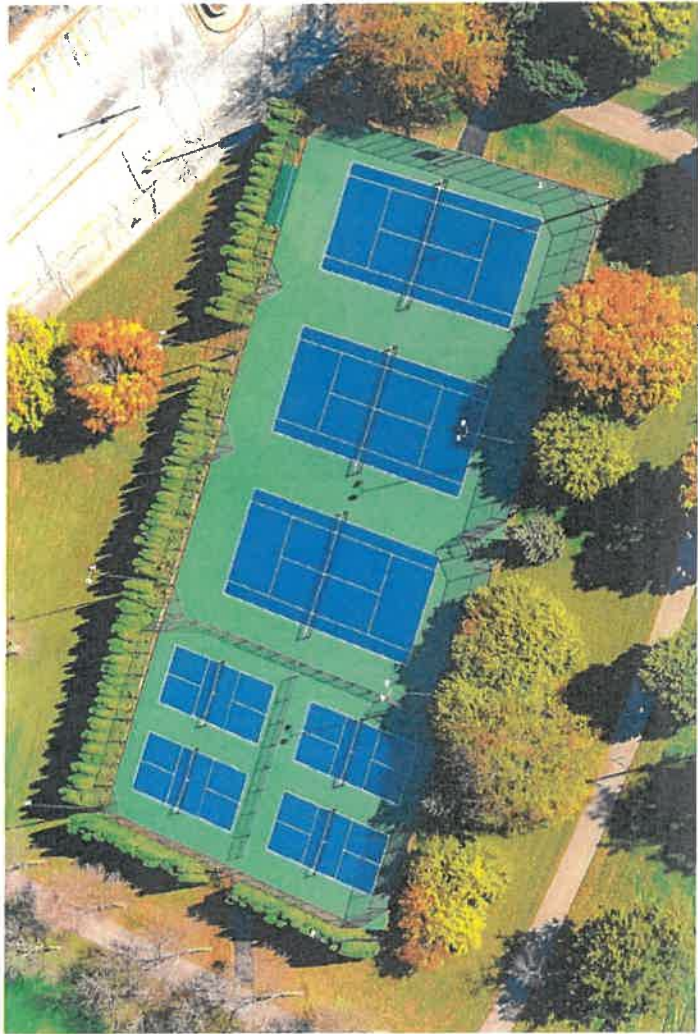
President



FRED KOLKMANN TENNIS & SPORT SURFACES, LLC  
1921 MAYFAIR RD  
GRAFTON, WI 53024  
262 - 685 - 7507  
Email: [courtbuilder@ameritech.net](mailto:courtbuilder@ameritech.net)  
[www.kolkmanncourtbuilder.com](http://www.kolkmanncourtbuilder.com)

**FRED KOLKMANN TENNIS & SPORT SURFACES, LLC.**  
**Terms and Conditions**

1. **Invoicing and payments:** Invoices shall be rendered monthly on all projects. Payment is due within 30 days of invoice unless other terms are specified in the body of the contract. If payments are not received in a timely manner per the payment schedule, Fred Kolkmann Tennis & Sport Surfaces, LLC, reserves the right to file a Mechanics' Lien against the property. Any invoice unpaid after 60 days from the invoice date, may cause Fred Kolkmann Tennis & Sport Surfaces, LLC to withdraw permanently from any and all future activity on the project, and all other projects.
2. **Interest and Unpaid Balance Due:** If any amount is not paid by Client when due, the unpaid balance shall accrue interest at annual effective rate of 18%.
3. **Document Ownership:** All original calculations, sketches and construction document drawings shall remain the property of Fred Kolkmann Tennis & Sport Surfaces, LLC.



2013 ASBA Outdoor Pickleball Category Award 2013 ASBA Outdoor  
Tennis Category Award



**General:**

The resolution implementing Municipal-Wide Energy Management Policy passed in December 2017 set a 2% energy reduction goal within 2 years. Recent lighting projects are saving the city money with more projects in the works. These LED lighting projects provide energy reduction, reduced maintenance, and in many cases improved lighting levels. Overall these projects will save the city over \$9000 and 120,000 kWh annually, exceeding the energy goal set in 2017!

Individual departments provided the installation labor and TRWL managed the project scoping, specifying, purchasing and incentive applications. The project costs are about \$11,000 after Focus on Energy and Two Rivers Water and Light incentives, providing an overall 1.3 year Rate of Return (ROI).

Way to go TRWL and City Departments! Shine on!

**Details**

<b>Location</b>	<b>Total Cost</b>	<b>\$ Savings</b>	<b>kWh Savings</b>	<b>ROI</b>
Electric Office	\$2,000	\$840	12,000	2
Water Filter Plant	\$1,900	\$940	12,500	2
City Hall	\$2,800	\$2,400	34,000	1
Library	\$0	\$400	5,000	NA
Hamilton House	\$2,500	\$2,600	37,000	1
Fire Station	\$1,900	\$1,600	22,400	1
City LED Cost	\$4,400	\$3,500	59,300	1
<b><i>TOTAL</i></b>	<b><i>\$15,500</i></b>	<b><i>\$12,280</i></b>	<b><i>128,830</i></b>	<b><i>1.3</i></b>





# LEADING BY EXAMPLE

**Take the lead in energy efficiency.** Because of their high visibility in the community, municipally-owned facilities are excellent applications for leading by example in the efficient use of energy. With help from our power supplier, WPPI Energy, we can offer financial assistance to overcome the initial costs associated with implementing energy saving measures, and make efficiency improvements a cost-effective investment for our community.

## PROJECT ELIGIBILITY

- **Enhanced efficiency improvement incentives for electrical energy saving retrofits and upgrades and grants for building commissioning services**
  - Members will receive additional enhanced efficiency improvement incentives with a formal resolution and measurable performance goal for electrical energy reductions in municipal facilities by the local government.
  - Eligible facilities include office buildings, garages, city and village halls, libraries, police and fire stations, water/wastewater and other public works facilities, and public lighting equipment such as street lighting and traffic signals. Must be a utility or municipally-owned facility.
- **Water and wastewater facility assessment services**
  - Eligible facilities include water & wastewater treatment facilities only. Must be a utility or municipally-owned facility.

Technical guidance and expert support services are available:

- Energy benchmarking
- Facility energy assessments
- Construction plan review
- Equipment efficiency comparison
- Energy cost saving estimates
- Load monitoring
- Energy awareness training

## How to get started

For more information, contact your Energy Services Representative today.

**Greg Skurupey**

**[gskurupey@wppienergy.org](mailto:gskurupey@wppienergy.org)**



At Two Rivers Water & Light, we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.

**[trwaterandlight.com](http://trwaterandlight.com) (920) 793-5550**

Shared strength through  WPPI Energy



## **RESOLUTION IMPLEMENTING MUNICIPAL-WIDE ENERGY MANAGEMENT POLICY**

**WHEREAS**, the City of Two Rivers, Wisconsin, in partnership with its municipal utility, Two Rivers Water & Light, is committed to being an environmentally responsible community, dedicated to improving global and local quality of life through active environmental stewardship; and

**WHEREAS**, it is more cost-effective to use less electricity and natural gas than it is to generate and/or purchase electricity and natural gas for the operation of City of Two Rivers and Two Rivers Water & Light facilities; and

**WHEREAS**, Two Rivers Water & Light and WPPI Energy have developed and implemented mutually beneficial energy efficiency, conservation and renewable energy programs, projects and educational activities designed to increase community energy efficiency, promote clean air and water and reduce waste; and

**WHEREAS**, Two Rivers Water & Light already promotes these initiatives through its Commitment to Community programs and partnership with WPPI Energy and Focus on Energy; and

**WHEREAS**, implementing a municipal-wide energy management policy will require that the City of Two Rivers and Two Rivers Water & Light make a commitment to financial and human resources toward initiatives that save energy and money for the long-term;

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Two Rivers and Two Rivers Water & Light hereby set a goal to curb use of electricity, natural gas and water in municipal facilities by 2% from levels measured in 2020, within 2 years of the date of resolution; and

**BE IT FURTHER RESOLVED**, that the City of Two Rivers and Two Rivers Water & Light will demonstrate the effectiveness of energy efficiency, conservation and renewable resource development and further see to instill a strong conservation ethic within the community that will help establish the City of Two Rivers as a leader in these areas.

Approved this 4<sup>th</sup> day of October, 2021.

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Councilmember

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Gregory E. Buckley  
City Manager





**TWO  
RIVERS**  
WISCONSIN

**COMMUNITY DEVELOPMENT**

1717 E. Park Street  
P.O. BOX 87  
Two Rivers, WI 54241-0087



**Report To:** City Council

**From:** Elizabeth Runge, Community Development Director/Planner

**Re:** Approval to award a contract for the design of the Community Development Block Grant- COVID (CDBG-CV) funded Senior Center Improvements

### *Background*

The City was awarded a CDBG-CV Grant in the amount of \$88,000 for modifications to the Two Rivers Senior Center to improve and expand access as a result of COVID 19. The improvements include:

- Install a sliding glass window / new drive-up window
- Install a second new door entry next to drive up window
- Replace existing entry door with a new larger automatic door with sensor for contactless opening
- Adding an awning over the drive-up window and and new door
- Restripe the parking lot to adjust travel pattern for use with the new drive up window
- Install curb cuts for a new outlet from parking lot onto Adams Street

A Request for Qualifications (RFQ) was issued on July 29, 2021 with a deadline of August 20, 2021 for the above listed improvements. The City received one response to from SMI Civil and Structural Engineering. SMI provided the information requested in the City's RFQ, is a local provider and has direct knowledge of the Senior Center Project. As a result of these factors, we are recommending that the design contract be awarded to SMI, Inc.

**Recommended Action:** Approval to award the contract for the design of the Senior Center and parking lot improvements for the CDBG- COVID in the amount of \$10,000.



[www.two-rivers.org](http://www.two-rivers.org)



920.793.5564



920.793.5512

**SMI**

CIVIL AND STRUCTURAL ENGINEERS  
102 REVERE DRIVE  
MANITOWOC WI 54220-3147  
PHONE 920-684-5583 • FAX 920-684-5584  
WEB SITE: [www.smimanitowoc.com](http://www.smimanitowoc.com)

## STATEMENT OF QUALIFICATIONS

SMI, Inc. is the only civil and structural engineering firm located in Manitowoc County. SMI and their predecessors have been operating since 1947, founded under the name of Fenner-Brey, later changing to Brey, Stuewe and Braun, Inc. and finally to our present name of SMI. Being in business for nearly 70 years has provided SMI with an extensive library of project files, drawings and reference materials. This enables us to ensure present and future clients that the information about past projects will always be available as SMI continues to move forward.

The current owners, Paul Steinbrecher and Jeffrey Gordon are both natives of the Manitowoc - Two Rivers area. Steinbrecher, civil engineer and surveyor, has been with the company since 1978. Gordon, structural engineer, joined the company in 1995. Other personnel include Andrew Sorenson, civil engineer; John Kropp, county engineer; and Gene Maloney, architect.

SMI has done the civil engineering and surveying for nearly all the new subdivisions in the Manitowoc-Two Rivers area since the company was founded. SMI is also the project and/or village engineers for many of the villages in Manitowoc County. We prepare the majority of the site plans for new commercial construction in the area. Recent projects include: the Carmike Theater, Manitowoc Marina Boat Warehouse, Custer Village Apartments and Bank First National, Two Rivers

SMI has been the structural engineers for many projects throughout the area including the Capitol Civic Centre renovation, Kohler Generator Plant addition, Manitowoc Marina Boat Warehouse and the Baileigh Industrial addition.

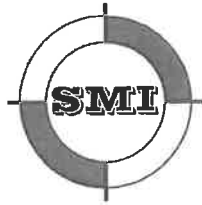
Employee John Kropp, the former Manitowoc County Engineer, is responsible for special projects with Calumet County Highway and many of the towns in Manitowoc County. John is also responsible for bridge inspection throughout the county. Andrew Sorenson works on civil engineering projects and is a certified bridge inspector. Gene Maloney works with Jeff Gordon on various building projects.

SMI formerly provided a full range of surveying services. Due to recent changes in the economy, SMI will no longer be performing residential surveying. The focus of SMI's surveying will be commercial projects, subdivisions, village and town engineering and multi-family construction projects.

SMI is a small firm and the owners are personally involved in all projects. They are community supporters with recent partial or full in-kind donations to the Manitowoc Youth Baseball Association, Ron Rubick Entrance to Municipal Field and the Domestic Violence Center. The owners and employees are members of the National Society of Professional Engineers, American Society of Civil Engineers, Wisconsin Society of Land Surveyors, the Manitowoc County Home Builders Association and the Chamber of Manitowoc County.

SMI is a fully insured progressive company utilizing the latest computer aided drafting and design software in order to provide a fast and accurate product to meet our client's needs. Whether you are planning an industrial or commercial site, public street and utility project, or residential subdivision, our staff has the knowledge and experience necessary to assist in developing and completing your project successfully.

**ESTABLISHED IN 1947**



**SMI**  
CIVIL AND STRUCTURAL ENGINEERS  
102 REVERE DRIVE  
MANITOWOC WI 54220-3147  
PHONE 920-684-5583 • FAX 920-684-5584  
WEB SITE: [www.smimanitowoc.com](http://www.smimanitowoc.com)

## QUOTE

ELIZABETH RUNGE  
CITY OF TWO RIVERS  
1717 E PARK ST  
TWO RIVERS WI 54241

PROJECT: Senior Center improvements

### JOB DESCRIPTION:

Prepare architectural drawings for sliding glass/drive up window, awning, new entry door, and entry door expansion, for City submittals  
Provide structural engineering as required for above alterations  
Provide assistance to City during bidding process, helping review bids, construction admin and inspection services at reasonable periodic intervals.

Quote does not include City plan review or permitting fees.  
Quote does not include any site plan / civil engineering design.  
Quote does not include HVAC, plumbing or electrical plans

BASED ON CURRENT GIVEN INFORMATION, SMI PROPOSES TO COMPLETE THE ABOVE DESCRIBED WORK FOR \$5,000.00, INCLUDING TIME AND MATERIALS, UNLESS THE SCOPE OF THE PROJECT IS CHANGED BY THE CLIENT. ALL PROJECTS OVER \$2000 WILL BE BILLED MONTHLY UNTIL 80% OF THE TOTAL COST IS PAID, WITH THE REMAINING 20% TO BE PAID UPON COMPLETION OF THE PROJECT.

QUOTE PREPARED BY : JEFF GORDON

DATE: 9/21/2021

ACCEPTED BY (PRINT): \_\_\_\_\_

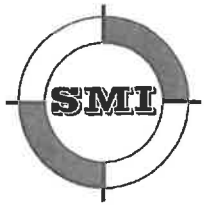
SIGNATURE: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

DATE OF ACCEPTANCE: \_\_\_\_\_

TERMS: NET 30 DAYS – 1.5% FINANCE CHARGE PER MONTH ON PAST DUE ACCOUNTS

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## QUOTE

PROJECT: TWO RIVERS SENIOR CENTER PARKING AND DRIVE UP WINDOW  
LOCATION: TWO RIVERS SENIOR CENTER  
CLIENT: CITY OF TWO RIVERS  
ELIZABETH RUNGE

JOB DESCRIPTION: CIVIL ENGINEERING SERVICES FOR CONSTRUCTION  
SEE ATTACHED PROJECT ESTIMATE AND SKETCH  
BILLING WILL BE BY TIME AND MATERIALS AND THE PRICE WILL BE  
\$5,000.00 UNLESS THE SCOPE OF THE PROJECT IS CHANGED  
BY THE CLIENT AND ACKNOWLEDGED BY THE ENGINEER/SURVEYOR  
IN WRITING.

ESTIMATED COMPLETION DATE: 2 WEEKS FROM NOTICE

ITEM	AMOUNT
CIVIL ENGINEERING SERVICES	\$5,000

ALL REVIEW FEES TO BE PAID BY THE CLIENT

ALL PROJECTS OVER \$2,000 WILL BE BILLED MONTHLY UNTIL 80% IS PAID. THE REMAINING  
20% TO BE PAID UPON COMPLETION OF THE PROJECT

PAYMENT IN THE AMOUNT OF 50% OF THE QUOTED AMOUNT IS DUE PRIOR TO SUBMITTAL TO APPROVING AGENCIES

QUOTE PREPARED BY: PAUL STEINBRECHER

PROPOSAL ACCEPTED BY: \_\_\_\_\_

TYPE OR PRINT NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

DATE: \_\_\_\_\_

Terms: Net 30 days - 1-1/2% FINANCE CHARGE PER MONTH ON PAST DUE ACCOUNTS. ANNUAL PERCENTAGE RATE 18%



**RESOLUTION AUTHORIZING PURCHASE OF ELECTION EQUIPMENT UPGRADES  
AND DECLARING OFFICIAL INTENT TO REIMBURSE SUCH EXPENDITURES FROM THE  
PROCEEDS OF 2022 CAPITAL PROJECTS BORROWING**

**WHEREAS**, the City of Two Rivers administers elections for its voting population; and

**WHEREAS**, the City's current ballot tabulating machines are approaching the end of their useful life and in need of replacement; and,

**WHEREAS**, the City Clerk has identified an opportunity for an improved voter, poll worker, and City staff experience by implementing an electronic poll book system (Badger Books); and

**WHEREAS**, implementing the electronic poll book system allows the City to decrease the total number of polling places needed, also decreasing the number of new ballot tabulating machines needed; and

**WHEREAS**, the City Clerk has received a quote of \$16,280.00 for replacement of the ballot tabulating machines and \$20,310.00 for the purchase of the electronic poll book system; and

**WHEREAS**, the City Council intends to budget for these capital expenditures in the 2022 Capital Budget, to be paid from proceeds of borrowing, but wishes to proceed immediately to order such election equipment, in order that it might be available in time for use in the April 2022 election; and

**WHEREAS**, some or all expenditures related to the acquisition of this equipment may occur prior to the closing on the City's 2022 capital projects borrowing, and in such event will be funded on an interim basis from internal funds of the City;

**NOW, THEREFORE, BE IT RESOLVED:**

**Section 1 Authorization to Purchase.** The City Council does hereby authorize the purchase of new ballot tabulating machines and an electronic poll book system at a total cost not to exceed \$36,590.00; and

**Section 2. Declaration of Official Intent.** The City hereby officially declares its intent to reimburse said expenditures with proceeds of tax-exempt, general obligation borrowing, the principal amount of which will not exceed \$36,590.00; and

**Section 3. Anticipated Timing of Borrowings.** The City anticipates closing on the borrowing for the equipment purchase cited above prior to July 31, 2022, and

**Section 4. Unavailability of Long Term Funds.** No other funds for said activities, other than the planned borrowing referenced herein are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the City pursuant to its budget or financial policies; and

Section 5. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the City Clerk's office within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Notes or Bonds are issued; and

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Dated this 4<sup>th</sup> day of October, 2021.

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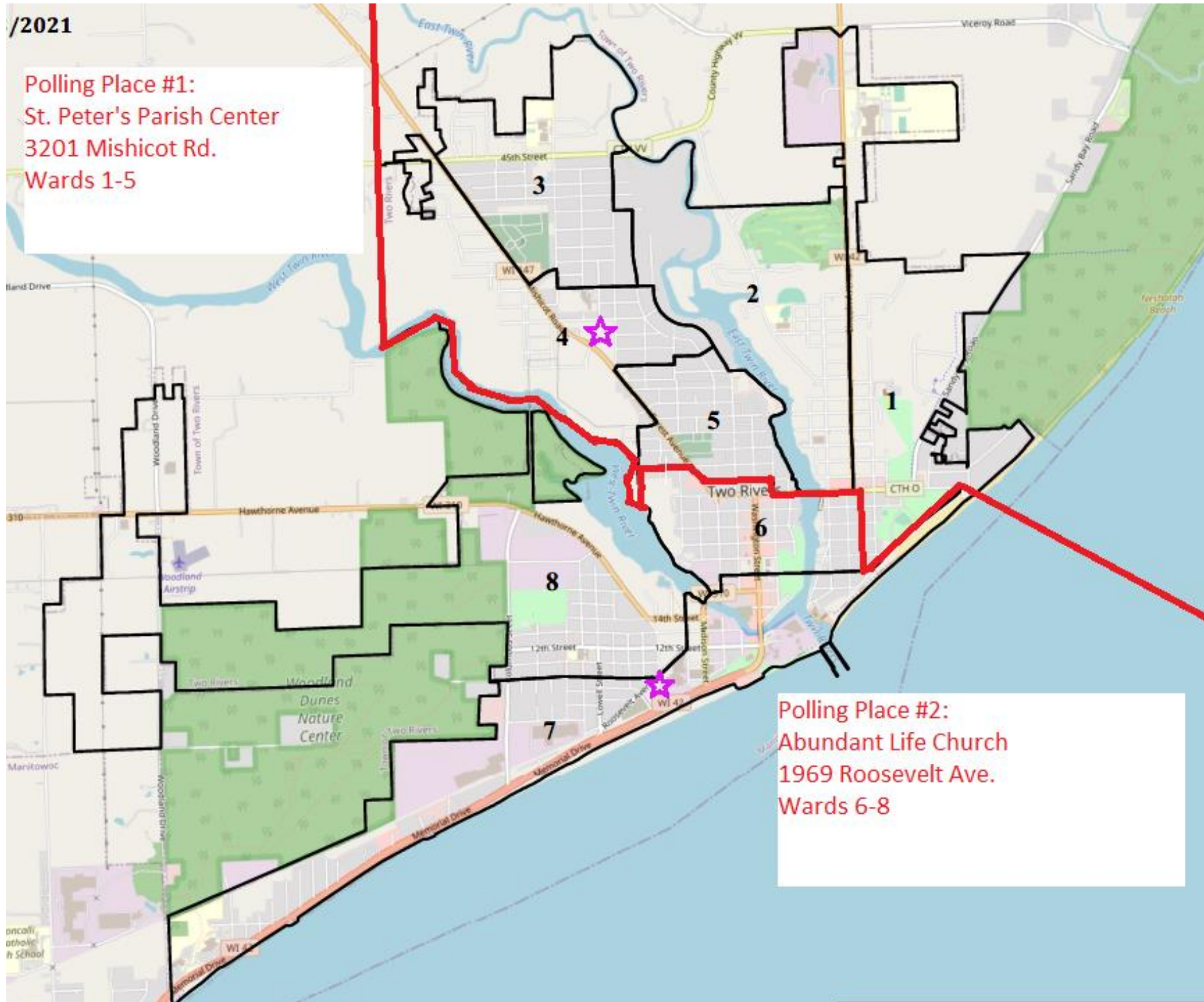
Councilmember

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Gregory E. Buckley  
City Manager

/2021

Polling Place #1:  
St. Peter's Parish Center  
3201 Mishicot Rd.  
Wards 1-5



Polling Place #2:  
Abundant Life Church  
1969 Roosevelt Ave.  
Wards 6-8



# BREAKFAST IN THE PARK!

in support of the

## TWO RIVERS POLICE K-9 PROGRAM

**SATURDAY, OCTOBER 16<sup>th</sup>, 2021**

**8:00AM – 12:00PM**

**Point Beach State Park Main Lodge**

\$9.00 in advance\*\* / \$10.00 day of event  
(\$5.00 for children under 10)

\*\* Tickets available in advance at:

Point Beach State Park Registration Building

Point Beach State Park Concession Stand

Domnitz Flowers 1714-11<sup>th</sup> St TR

**JOIN US for breakfast in the Point Beach Main Lodge where a buffet breakfast with beverage will be served.**

**Park entrance from 8am-1pm included with breakfast ticket purchase**

to allow time to explore the Park after breakfast.

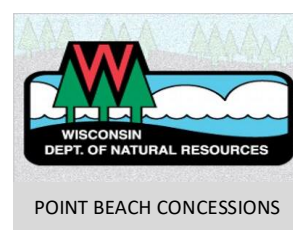
A basket raffle will also be available for purchase.



Officers of the TRPD will be present to share about this exciting new program!  
**PROCEEDS WILL BE DONATED TO THE TRPD K9 PROGRAM.**



**SPONSORED BY:**



BREAKFAST BUFFET INCLUDES: plain and loaded scrambled eggs, ham, sausage links, pancakes, flavored French toast, fried potatoes, popcorn chicken, fresh fruit cups, apple juice, orange juice, coffee, water, chocolate milk, white milk.



# Electronics Drive



**Saturday October 16, 2021**

**9:00AM – 1:00PM**

**J. E. Hamilton Community House Parking Lot**

**(enter on 18<sup>th</sup> Street)**

## **Items accepted for NO fee**

**Computers, Printers, Ink Cartridges, Laptops, Microwaves, &  
most other items**

## **Items accepted for a fee**

**Televisions \$15.00 / \$30.00**

**Monitors \$10.00**

**Freezers \$10.00**

**Freon Items \$5.00**

## **Items NOT Accepted**

**Light Bulbs, Batteries, Paints, Solvents, Medications**

**Call 920-794-4787**

**Sponsored by the Two Rivers High School Octagon Club**

