



**CITY OF TWO RIVERS  
CITY COUNCIL AGENDA  
Monday, December 7, 2020  
Council Chambers – City Hall – 6:00PM  
Regular Meeting**

**NOTICE:** TO BETTER ACCOMMODATE PUBLIC INPUT DURING THE GOVERNOR'S EMERGENCY MASK ORDER, CITIZENS MAY CALL 920-793-5534 WHEN THE COUNCIL PRESIDENT REQUESTS PUBLIC INPUT (MEETING CAN BE VIEWED ON CITY WEBSITE, [HTTPS://TWO-RIVERS.ORG](https://two-rivers.org), ON TWO RIVERS CITY HALL FACE BOOK PAGE OR SPECTRUM TWO RIVERS CABLE CHANNEL 993

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING**
  - A. Public Hearing on Conditional Use Permit for a Drive-Thru Service Window at the Lester Public Library 1001 Adams Street, in the B-1 Business District, City of Two Rivers (property owner)  
Recommended Action:  
Motion approve the Conditional Use Permit, as recommended by the Plan Commission
  - B. Ordinance to Amend the District Map of the City of Two Rivers, Wisconsin, Change in Zoning for Parcel 053-116-005-002.08, Vacant Parcel at the Intersection of West River and 27th Streets, from R-1 Single Family Residence District to I-2 Industrial District  
Recommended Action:  
Motion to waive reading and adopt the Ordinance, as recommended by the Plan Commission
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**  
Letters and other communications from citizens
- 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

## 9. CITY MANAGER'S REPORT

### A. Invited Guests

1. Introduction and Swearing in of City Clerk Jamie Jackson

### B. Status/Update Reports

1. Christmas at the Beach, December 12, 2020, Sponsored by Two Rivers Fire Department and Fox Communities Credit Union, Supported by Generous Community Donations
2. Enforcement of Winter Parking Ban Delayed, Pending Arrival of Snow
3. City Named Beneficiary of Life Insurance Policy from Long-Time Council Member Jim Taddy
4. Update on Possible Paragon Building Sale
5. Update on Proposed Commercial Development in the Area of Washington and 12th Streets
6. Lester Public Library Carpet and Technology Project
7. Construction Activity at Washington Highlands
8. City Submittals for Reimbursement of COVID-Related Expenses Through "Routes to Recovery" Program
9. City Filing of Intent to Apply for Special CBBG-CV COVID-Related Grant Funding for Drive-Through Window and Related Improvements at Senior Center
10. Christmas Decorations Are Up: Thanks Again to the 2019 Donors Who Made the New Decorations Possible
11. Update on Repairs to Fabric Awning for Rotary Pavilion
12. Other

### C. Legislative/Intergovernmental Update

## 10. CONSENT AGENDA

### A. Presentation of Minutes

1. Regular City Council Minutes-November 16, 2020, Special Meeting-November 23, 2020 and Special Meeting-November 30, 2020

#### Recommended Action:

Motion to waive reading and adopt the minutes

### B. Reports

1. Minutes of Meetings
  - a. Public Utilities, December 1, 2020
  - b. Public Works, December 2, 2020

Recommended Action:

Motion to receive and place on file

## 2. Finance Reports

- a. Debt Service, October 2020
- b. General Fund, October 2020
- c. Lester Library, October 2020

Recommended Action:

Motion to receive and place on file

## 3. Summary of Verified Bills for the Month of November for \$1,415,919.98

Recommended Action:

Motion to receive and place on file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

Motion to approve the Consent Agenda with the various actions recommended

**11. CITY COUNCIL - FORMAL ITEMS**

- A. Supplemental Agreement No. 1 to Department of the Army Easement No, DACW35-2-15-3001 located at the Two Rivers Harbor Federal Navigations Project, Wisconsin (Related to City Harbor Park Seawall Tie-in with Federal Revetment and City Utility Easement)

Recommended Action:

Motion to authorize City Manager to sign the supplemental agreement and the Certificate of Authority

- B. Ordinance Establishing Branding and Marketing Committee as a Permanent Committee of Two Rivers City Government

Recommended Action:

Motion to waive reading and adopt the Ordinance.

- C. Appointment of Members to Branding and Marketing Committee

Recommended Action:

Motion to approve appointments

- D. Resolution of Intent to Pursue Splash Pad/Ice Skating Rink Facility as a Joint City-Community Project and to Appoint a Splash Pad and Ice Rink Planning Committee to Guide the Planning and Design Process and to Advise the City Council on this Project

Recommended Action:

Motion to read and adopt the Resolution

- E. Agreement Between the City of Two Rivers, City of Manitowoc and the Lakeshore Humane Society, Pertaining to the Housing and Care of Stray Animals from the Cities (Agreement for Three Years, to December 31, 2023; Current Agreement Expires December 31, 2020)

Recommended Action:

Motion to authorize the City Manager and City Clerk to sign the amendment on behalf

of the City

- F. 2019 Sanitary Sewer Main and Lateral Replacement Projects DNR Plan and Specification Approval Number S-2018-0703 Financed Through the Clean Water Fund Loan Program Loan 4107-44

Recommended Action:

Motion to approve the project acceptance certifications and authorize signature by the City Manager and City Clerk

- G. 2019 Water Main and Lateral Replacement Projects DNR Plan and Specification Approval Number W-2018-0714 Financed Through the Safe Drinking Water Loan Program Loan 4920-33

Recommended Action:

Motion to approve the project acceptance certifications and authorize signature by the City Manager and City Clerk

- H. Review Proposed Amendment to Development Agreement for Washington Highlands/TID 8

Recommended Action:

Discussion only, propose action at December 21 meeting

- I. Authorization for 2021 Fleet Leasing Program with Enterprise Fleet Leasing

Recommended Action:

Motion to authorize the City Manager and City Clerk to sign all documents associated with the capital leasing program as described in the Enterprise proposal

## **RECOMMENDATION FROM PUBLIC WORKS COMMITTEE MEETING OF NOVEMBER 3, 2020**

- J. Revise Special Assessment Policy to Include Revisions Addressing Cost of Deferred Assessments

Recommended Action:

Motion to approve the revision as recommended by the Public Works Committee

## **12. FOR INFORMATION ONLY**

- A. Enforcement of Winter parking restrictions delayed. Enforcement will begin when accumulating snow is being forecasted. (Municipal Ordinance 8-2-4)
- B. Nomination Papers for City Council Candidates in the April 2021 election are available starting December 1, 2020 and must be filed on or before Tuesday, January 5, 2021 at 5:00 PM in the City Clerk's Office. Notification of Non-Candidacy by current Council Members must be filed by Monday, December 28, 2020 at 5:00 PM in the City Clerk's Office
- C. Cut-out Christmas Cookie Sale, frosted or unfrosted, December 10 & 11 2020 at the Senior Center, while supplies last
- D. Christmas at the Beach, Saturday, December 12, 5:00 - 7:00 PM
- E. City Council Regular Meeting, Monday, December 21, 2020, 6:00 PM



F. City Council Work Session, December 28, 2020, 6:00 PM

G. First Regular City Council Meeting in 2021 is Monday, January 4, 2020 at 6:00 PM

### **13. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 1985(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Status of Negotiations Regarding Former Hamilton Property
- Discuss Proposed Sale of Former Paragon Property, 606 Parkway Boulevard

### **14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

### **15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

**CONDITIONAL USE  
PERMIT  
City of Two Rivers**

Document Number

Permit No. 2020-04

Before the City Council of the City of Two Rivers, Manitowoc County, Wisconsin, regarding the premises at 1001 Adams Street in the City of Two Rivers, Manitowoc County, State of Wisconsin, further described as:

Tract 1 of Certified Survey Map recorded in Volume 15, Page 391 of Maps in the City of Maps in the City of Two Rivers, Manitowoc County, Wisconsin.

Inspections Department  
City of Two Rivers  
PO Box 87  
Two Rivers, WI 54241-0087

Parcel ID Number: 053-000-101-013.08

Zoning Classification of the Premises is: B-1 Business District/Conditional Use for a Drive-Thru Facility.  
Mailing Address of the Premises is: PO Box 87, Two Rivers, WI 54241-0087

WHEREAS, the Zoning Code and Zoning District Map of the above named municipality, pursuant to State Statute, state that the premises may not used for the purpose hereinafter described but that upon petition such use may be approved by the municipality as a Conditional Use in particular circumstances as defined by the standards in the Zoning Ordinance; and

Petition therefore having been made, and public hearing held thereon, and the City Council of the City of Two Rivers having determined that by reason of the particular nature, character and circumstances of the proposed use, and of the specific and contemporary conditions, permit of such use upon the terms and conditions hereinafter prescribed would be consistent with the requirements of the Zoning Ordinance.

Now, therefore, it is permitted, subject to compliance with the terms and conditions hereinafter stated, that the Premises may be used for the purpose of the operation of a drive-thru facility.

Permitted by action of the City Council of the City of Two Rivers on December 7, 2020.

Original filed in the office of the City Clerk of the City of Two Rivers, Wisconsin

The Conditions of this Permit are:

1. This Permit shall become effective upon the execution and recording by the Owner of the Premises as acceptance hereof.
2. This Permit shall be void unless proper application, pursuant to the Building and Zoning Codes of this Municipality, for appropriate Building and Zoning Use Permits in conformity to this Permit, is made within twelve (12) months of the date hereof.
3. This Permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of this Municipality.
4. Construction and operation of the use permitted shall be in strict conformity with the approved Site and Architectural Plans and such plans as are incorporated herein by reference as if set forth in detail herein.
5. Any substantial change or expansion of the facilities permitted by the initial issuance of this Permit would require approval by the Plan Commission and City Council as an amendment to this Permit.
6. This Permit is specifically issued to the City of Two Rivers/Lester Public Library and shall lapse upon a change in ownership or tenancy of the subject premises.
7. Conditions of Operations:
  - a. Hours of operation: Drive-thru window service during regular business hours. Night depository 24 hours, 7 days per week.
  - b. Signage in accord with the City's Sign Code.

Attachment: 1001 Adams St.cup (3127 : Drive-Thru Service Window at the Lester Public Library)

**SIGNATURES OF PROPERTY OWNERS AND PERMITEE:**

**As Owner(s) of the Subject Property, I/we accept and understand the above described conditions.**

\_\_\_\_\_  
 Printed Name: Gregory E. Buckley, City Manager

\_\_\_\_\_  
 Printed Name: Kim M. Graves, City Clerk

STATE OF WISCONSIN  
 MANITOWOC COUNTY

Personally came before me this 7th day of December, 2020, the above named Gregory E. Buckley and Kim M. Graves and to me known to be the person(s) who executed the foregoing instrument and acknowledge the same.

\_\_\_\_\_  
 Printed Name: Vicky L. Berg

Notary Public, Manitowoc County, Wisconsin  
 My commission expires: 05/08/21

**As Permittee of the Subject Property, I accept and understand the above described conditions:**

\_\_\_\_\_  
 Printed Name: Jeff Dawson, Lester Public Library Director

STATE OF WISCONSIN  
 MANITOWOC COUNTY

Personally came before me this 7th day of December, 2020, the above named Jeff Dawson known to be the person who executed the foregoing instrument and acknowledge the same.

\_\_\_\_\_  
 Printed Name: Vicky L. Berg

Notary Public, Manitowoc County, Wisconsin  
 My commission expires: 05/08/21

**SIGNATURES - CITY OF TWO RIVERS**

\_\_\_\_\_  
 Kim M. Graves, City Clerk

\_\_\_\_\_  
 Curt Andrews, City Council President

STATE OF WISCONSIN  
 MANITOWOC COUNTY

Personally came before me this 7th day of December, 2020, the above named Kim M. Graves and Curt Andrews known to be the persons who executed the foregoing instrument and acknowledge the same.

\_\_\_\_\_  
 Printed Name: Vicky L. Berg

Notary Public, Manitowoc County, Wisconsin  
 My commission expires: 05/08/21

THIS INSTRUMENT WAS DRAFTED BY:  
 Vicky L. Berg, Zoning Administrator

Attachment: 1001 Adams St.cup (3127 : Drive-Thru Service Window at the Lester Public Library)

## ORDINANCE

**AN ORDINANCE** to amend the District Map of the City of Two Rivers, Wisconsin, made part of Section 10-1-3(a)(1) of the Municipal Code:

The Council of the City of Two Rivers ordains as follows:

**SECTION 1.** That the District Map of the City of Two Rivers, Wisconsin, made a part of Section 10-1-3(a)(1) of the Municipal Code be and the same is hereby amended in the following respects:

The South 100 feet of the East 104 of Block 5, Evergreen Additional in the City of Two Rivers, Manitowoc County, Wisconsin

is hereby zoned I-2 Industrial District.

The above described property contains 0.24 acres of land, more or less.

**SECTION 2.** This ordinance shall take effect and be in force from and after its date of passage and publication.

Dated this 7th day of December, 2020.

\_\_\_\_\_  
Curt Andrews  
President, City Council

\_\_\_\_\_  
Gregory E. Buckley  
City Manager

Attest:

\_\_\_\_\_  
Kim M. Graves  
City Clerk

Approved as to form and legality:

\_\_\_\_\_  
John M. Bruce  
City Attorney

Attachment: W River St.ord (3126 : Intersection of West River and 27th Streets)

**CITY OF TWO RIVERS  
COUNCIL PROCEEDINGS  
REGULAR MEETING  
Monday, November 16, 2020 – 6:00 PM  
Council Chambers – City Hall  
MINUTES**

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1. **CALL TO ORDER** by Vice-President Darla LeClair at 6:00 PM.
2. **PLEDGE OF ALLEGIANCE**
3. **MOMENT OF SILENCE IN HONOR OF FORMER COUNCIL MEMBER JIM TADDY, WHO PASSED AWAY ON NOVEMBER 3, 2020**
4. **ROLL CALL BY CITY CLERK**

Attendee Name	Title	Status	Arrived
Adam Wachowski	Councilmember	Present	
Bill LeClair	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Curt Andrews	President	Remote	
Darla LeClair	Vice-President	Present	
Jack Powalisz	Councilmember	Absent	
Jay Remiker	Councilmember	Present	
John Casavant	Councilmember	Present	
Mark Bittner	Councilmember	Remote	

Also present were Jeff Dawson, Lester Library Director; Jim McDonald, Public Works Director; Steve Denzien, Fire Chief; Brian Delleman, Electric Utility Associate Director; Ross Blaha, Water Director; Dave Buss, Finance Director; Elizabeth Runge, Economic Development Director/City Planner; Rick Powell, EDP Supervisor; Lisa Kuehn, City Manager Administrative Assistant; City Jack Bruce, City Attorney and Greg Buckley, City Manager.

5. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

Motion to allow Councilmembers Andrews and Bittner to participate in the open session portion of the meeting from a remote location.

**RESULT:** APPROVED VOICE VOTE [UNANIMOUS]  
**MOVER:** Adam Wachowski, Councilmember  
**SECONDER:** Bonnie Shimulunas, Councilmember  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jay Remiker, John Casavant  
**ABSENT:** Jack Powalisz

Attachment: 11.16.20 cc min final (3115 : City Council - Regular Meeting)

## 6. PUBLIC HEARING

### A. Proposed 2021 City Budget

Brief Review by City Manager, Including Review of Budget-Related Resolutions to be Presented for City Council Action at the Special City Council meeting on November 30, 2020

Recommended Action:

No action at this meeting

Mr. Buckley gave a presentation on the 2021 budget highlights with all funds taken into account and stated the Two Rivers City Government is a \$30 million plus annual operation. He also stated draft budget resolutions have been included in the agenda packet, these resolutions will be presented for Council action on November 30.

Vice-President D. LeClair opened the first call, no one addressed the Council.

On the second, no one addressed the Council.

On the third call, Kathy Dahlke, 3727 Adams Street addressed the Council by phone stating she had questions on the increases in the Police Department budgets. Mr. Buckley stated he will email her the specific information requested.

Councilmember Wachowski expressed concern on putting off the splash pad and park improvements until 2022 and on the increase in the Police Administrative budget. He also stated the cut to the Library fund budget is not enough as he has expressed in a previous email to the Personnel & Finance Committee. President Andrews requested that email questions and the answers provided by staff be shared with all councilmembers.

Councilmember Bittner gave comments related to recent Personnel & Finance meetings; commenting on possible City acquisition of the Hamilton property, he stated that it will create development and business opportunities.

With no one else asking to address the Council, Vice-President D. LeClair closed the hearing.

## 7. INPUT FROM THE PUBLIC

None.

## 8. COUNCIL COMMUNICATIONS

### Letters and other communications from citizens

Councilmember Wachowski stated he received communication from residents asking to find alternatives to the City's current winter parking ban. Mr. Buckley recommended that discussions should start earlier in the year to change the upcoming Winter parking ban, which starts on December 1. Councilmember Bittner agreed the City should review the ban.

Councilmember Remiker stated he received three resident calls expressing concerns with the current Winter parking ban. He also received a call complimenting the Public Works department on leaf pickup. He also received a call from a new resident stating the garbage stickers system is expensive. Public Works Director McDonald will provide a matrix on garbage collection fees at the next council meeting.

Council President Andrews asked about Winter event activities and opportunities. He also asked for information about the mass transit \$112,000 budget commenting that the buses are not full. Mr. Buckley will get a summary report from Manitowoc Transit on ridership.

Councilmember Shimulunas commented the City was collecting much higher volume of garbage before the City went to garbage stickers system.

## 9. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Bitter stated the Personnel & Finance Committee is aware of budget comments and will look at them earlier before the next budget session for 2022.

Council President Andrews stated the Personnel & Finance Committee is looking at the objectives and goals of the City Council and City Manager's performance with how the City is doing versus goals set.

Vice-President D. LeClair stated that Progress Lakeshore Executive Director Peter Wills tendered his resignation, as he has accepted a position as City Administrator and Community Development Director for Brillion.

## 10. CITY MANAGER'S REPORT

### A. Invited Guests

1. 2020-234 Ordinance Adopting New Code of Ordinances for the City of Two Rivers, Consisting of Chapters 1-1 through 12-1 (Tabled from November 16, 2020 Meeting)

#### Recommended Action:

Motion to waive reading and adopt the Ordinance

Ms. Clifford reported on the recodification process, which has been ongoing for two years. Councilmembers expressed interest in having more time to review the ordinance before taking action.

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>	<b>Next: 11/30/2020 6:00 PM</b>
<b>MOVER:</b>	Curt Andrews, President	
<b>SECONDER:</b>	Mark Bittner, Councilmember	
<b>AYES:</b>	Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner	
<b>ABSENT:</b>	Jack Powalisz	

### B. Status/Update Reports

1. Election Day, November 3--Thanks to Our City Clerk and Election Workers

Mr. Buckley thanked our City Clerk and elections workers and stated that the County Clerk's Office is preparing for a potential recount of President election ballots.

2. Fall Leaf Pickup Continues

Mr. Buckley reported that Fall leaf pickup continues until Thanksgiving.

3. Winter Parking Ban Begins December 1

Mr. Buckley stated the Winter Parking Ban is effective December 1st to March 15. Parking is prohibited on any public street or in any municipal parking lot between 1:00 AM and 6:00 AM. Parking is limited to one hour between 1:30 AM and 6:00 AM on any public street in an area zoned business B-1, B-2 and B-3 or a nonconforming business use located in a residential district. Parking is allowed on Christmas Day and New Year's Day unless a snow emergency is declared.

4. Possible Sale of Former Paragon Property--Status

Mr. Buckley gave a status report on the possible sale of the former Paragon property. He noted that the prospective purchaser is in the process of doing due diligence on the renovation needs of the property.

5. Possible Redevelopment Project at Washington and 12th Streets

Mr. Buckley reported the City has received an application for TIF funding assistance of \$415,000 for a \$3.2 million project. The staff is pursuing a possible amendment to Tax Incremental District 12 (Hotel TID, created in 2018) to assist the project.

6. Comprehensive Plan Update: On-Line Survey

Mr. Buckley reported the City is updating the Comprehensive Plan and encouraged residents to take a few moments to complete this short survey & respond to the interactive map. Links can be found on the City's website and Face Book page.

7. Update on COVID-19 Related Outlays and Routes to Recovery Funding

Mr. Buckley gave an update that Two Rivers was allocated \$186,000 out of \$190 million in funding for general purpose local governments in WI, for COVID-19 related expenses incurred between March 1 and November 6 (recently extended to November 17). The City has made 2 prior draw requests, totaling \$65,871 and the period for eligible expenditures ends tomorrow, November 17 with the final filing deadline is Wednesday, November 18.

The City's final draw request, including \$35,000 for tablets to be used by School District, is \$198,068. That grand total includes just over \$82,000 in COVID-related sick leave and OT for Police and Fire/EMS

Per the change announced in early November, State is allowing local units to submit requests exceeding their allocations, in the event there are funds unclaimed by some local units.

8. Staffing Updates

Mr. Buckley reported on the Finance Department Accountant vacancy due to upcoming retirement: the interviews are completed, and a top candidate has been identified. Customer Service has two vacancies of a Cashier and Customer Service Rep/Collections due to resignation and interviews are being conducted this week. A Recreation Supervisor vacancy due to resignation; position being advertised, with November 30 application deadline.

9. ExploreTwoRivers.com

Mr. Buckley reported on the current radio ads for City sponsorship of "After Further Review" on WOMT Radio.

10. Two Rivers Main Street "Plus 25"



Mr. Buckley reported on Two Rivers Main Street "Plus \$25" promotion to support local businesses.

#### 11. Other

#### C. Legislative/Intergovernmental Update

Mr. Buckley reported he attended and spoke at the Manitowoc County Board Meeting regarding the resolution authorizing an application to re-use the Community Development Block Grant funds that formerly constituted the County's Economic Development Revolving Loan Fund and with that \$185,000 of that \$1,240,000 is money from the City of Two Rivers CDBG-funded Economic Development Loan Fund. Money that the County required our City to pay to the County, representing the principal and interest owed to the County on its bad loan to Paragon Partners, LLC, Dan Wergin and Joseph Roberts, which went into default.

He asked them to consider an amendment to that resolution, directing that the \$185,000 be made available to help fund a CDBG-eligible project serving a low-moderate income neighborhood in our city, and planned for 2021: reconstruction of 24<sup>th</sup> Street and its underground utilities, from Forest Avenue to Jefferson Street.

That nearly \$2 million project is addressed with a project description and map that has been provided to the County by our Community Development Director. He reported that a motion to amend the County's CDBG-CLOSE application failed, on an 18-7 vote.

President Andrews suggested that the Council consider action on a letter to the County Board, expressing Two Rivers' displeasure with this decision by the County.

## 11. CONSENT AGENDA

<b>RESULT:</b>	<b>APPROVED WITH VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Adam Wachowski, Councilmember
<b>SECONDER:</b>	Jay Remiker, Councilmember
<b>AYES:</b>	Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
<b>ABSENT:</b>	Jack Powalisz

#### A. Presentation of Minutes

##### 1. 2020-220 Regular City Council Minutes-November 2, 2020

###### Recommended Action:

Motion to waive reading and adopt the minutes

#### B. Applications and Permits

##### 1. Application for Operator License-Recommended for Denial

Tiffany A. Grosshuesch, 2608 Jackson Street, Two Rivers

###### Recommended Action:

Motion to deny her license, based on the recommendation of the Chief of Police

#### C. Reports

1. **2020-221** Minutes of Meetings

- a. Joint Meeting of Personnel & Finance and Public Utilities, November 3, 2020
- b. Public Works, November 4, 2020
- c. Library Board, October 20, 2020
- d. Plan Commission, November 9, 2020

Recommended Action:

Motion to receive and place on file

2. **2020-222** Department Reports for October 2020

- a. Clerk
- b. Community Development
- c. Electric
- d. Fire
- e. Inspections
- f. Library
- g. Parks & Recreation
- h. Police
- i. Public Works
- j. Safety
- k. Water

Recommended Action:

Motion to receive and file

3. **2020-223** Finance Reports

- a. Debt Service, September 2020
- b. General Fund, September 2020
- c. Lester Library, September 2020
- d. 3rd Quarter Utilities, 2020

Recommended Action:

Motion to receive and place on file

4. **2020-224** Summary of Verified Bills for the Month of October for \$3,028,291.19Recommended Action:

Motion to receive and place on file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

Motion to approve the Consent Agenda with the various actions recommended

**12. CITY COUNCIL - FORMAL ITEMS****RECOMMENDATIONS FROM PLAN COMMISSION MEETING OF NOVEMBER 9, 2020**

- A. **2020-225** Change Zoning for Parcel 053-116-005-002.08, Vacant Parcel at the Intersection of West River and 27th Streets, from R-1 Single Family Residence District to I-2 Industrial District, Submitted by Two Rivers Municipal Utilities (owner)

Recommended Action:

Motion to schedule a Public Hearing on December 7, 2020 at 6:00 PM

Mr. Buckley noted that this parcel was formerly the location of a City electric substation. The City Council has authorized that it be sold to adjacent property owner Carron Net Company, and re-zoning to I-2 is a condition of that sale.

**RESULT:** APPROVED WITH ROLL CALL [UNANIMOUS]

**MOVER:** Curt Andrews, President

**SECONDER:** Bill LeClair, Councilmember

**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner

**ABSENT:** Jack Powalisz

- B. **2020-226** Request for a Conditional Use Permit for a Drive-Thru Service Window at the Lester Public Library 1001 Adams Street, in the B-1 Business District, submitted by Jeff Dawson, Lester Public Library Director and City of Two Rivers (property owner)

Recommended Action:

Motion to schedule a Public Hearing on December 7, 2020 at 6:00 PM

**RESULT:** APPROVED WITH ROLL CALL [UNANIMOUS]

**MOVER:** Bill LeClair, Councilmember

**SECONDER:** John Casavant, Councilmember

**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner

**ABSENT:** Jack Powalisz

- C. **2020-227** Request to Amend the Site Plan for Washington Highlands Planned Unit Development, Specifically the Location of Proposed Duplex at 2721 & 2723 River Lane, Submitted by John Lukas (developer) for Abbey Ridge III (property owner)

Recommended Action:

Motion to waive reading and adopt the Resolution to revise the approved General Development Plan for Washington Highlands Residential Planned Unit Development, based on a finding that the proposed change is not substantial.

**RESULT:** APPROVED WITH ROLL CALL [UNANIMOUS]

**MOVER:** Jay Remiker, Councilmember

**SECONDER:** Bonnie Shimulunas, Councilmember

**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner

**ABSENT:** Jack Powalisz

### 13. FOR INFORMATION ONLY

- A. City Hall Closed for Thanksgiving, Thursday & Friday, November 26 & 27, 2020
- B. Lester Public Library Curbside will be closed, Thursday, November 26, 2020; regular hours Friday, 10 am -5 pm and Saturday, 10 am - 2 pm

- C. Shop Local Hometown Two Rivers HQ, Saturday, November 28, 2020, 1610 Washington Street, next to Basil Ishkabibble's Art Gallery, starting at 9:00 am. The first 200 people to stop in will get a Shop Local goody bag, and will be able to sign up to win Cool City Cash!
- D. City Council Work Session Meeting, Monday, December 28, 2020, 6:00 PM
- E. City Council Regular Meeting, Monday, December 21, 2020, 6:00 PM
- F. Nomination Papers for City Council Candidates in the April 2021 election are available starting December 1, 2020 and must be filed on or before Tuesday, January 5, 2021 at 5:00 PM in the City Clerk's Office. Notification of Non-Candidacy by current Council Members must be filed by Monday, December 28, 2020 at 5:00 PM in the City Clerk's Office

#### 14. CLOSED SESSION

No Closed Session.

#### 15. ADJOURNMENT

At 8:10 PM, a motion to dispense with the reading of the minutes of the meeting and adjourn.

<b>RESULT:</b>	<b>APPROVED VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Jay Remiker, Councilmember
<b>SECONDER:</b>	Adam Wachowski, Councilmember
<b>AYES:</b>	Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
<b>ABSENT:</b>	Jack Powalisz

\_\_\_\_\_  
Kim M. Graves  
City Clerk

Attachment: 11.16.20 cc min final (3115 : City Council - Regular Meeting)

**CITY OF TWO RIVERS  
CITY COUNCIL PROCEEDINGS  
SPECIAL MEETING  
Monday, November 23, 2020  
Council Chambers - City Hall  
MINUTES**

**Call to Order**

The City Council meeting was called to order by President Curt Andrews at 6:00 PM.

**Roll Call**

Members present in person: Darla LeClair, William LeClair, Jay Remiker, Adam Wachowski, Curt Andrews; Members present by Zoom: Mark Bittner, Bonnie Shimulunas. Members Absent and Excused: John Casavant, Jack Powalisz.

Staff Members present in person were: Gregory E. Buckley, City Manager; Jack Bruce, City Attorney; Via Zoom were; Elizabeth Runge, Economic Development Director/City Planner; Ross Blaha, Water Utility Director; Dave Buss, Finance Director; James McDonald, City Engineer.

**Closed Executive Session**

At 6:06 PM, a motion was made by Councilmember Darla LeClair, seconded by Councilmember William LeClair, to enter into Closed Session, per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

Topic for Discussion: Matters Pertaining to Sale/Redevelopment of the City-Owned Former Paragon Property, 606 Parkway Boulevard

Upon a roll call vote, Ayes (7) William LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski, Curt Andrews, Mark Bittner, Darla LeClair, William LeClair; Noes (0) None. Motion carried.

**Reconvene In Open Session**

At 7:25PM, a motion was made by Councilmember Adam Wachowski, seconded by Councilmember William LeClair, to reconvene in open session. Upon a voice vote, motion carried.

**Adjournment**

At 7:25 PM, a motion was made by Councilmember Jay Remiker, seconded by Councilmember William LeClair, to adjourn the meeting. Upon a voice vote, motion carried.

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Kim M. Graves  
City Clerk

**CITY OF TWO RIVERS  
COUNCIL PROCEEDINGS  
WORK SESSION  
Monday, November 30, 2020 – 6:00 PM  
Council Chambers – City Hall  
MINUTES**

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1. Call to Order by President Curt Andrews at 6:00 PM.
2. Pledge of Allegiance
3. Roll Call

Attendee Name	Title	Status	Arrived
Adam Wachowski	Councilmember	Present	
Bill LeClair	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Curt Andrews	President	Present	
Darla LeClair	Vice-President	Present	
Jack Powalisz	Councilmember	Absent	
Jay Remiker	Councilmember	Present	
John Casavant	Councilmember	Present	
Mark Bittner	Councilmember	Present	

Also present were Jeff Dawson, Lester Library Director; Jim McDonald, Public Works Director; Steve Denzien, Fire Chief; Brian Delleman, Electric Utility Associate Director; Brian Kohlmeier, Police Chief; Dave Buss, Finance Director; Tammy Stadler, Parks & Recreation; Rick Powell, EDP Supervisor; Jack Bruce, City Attorney and Greg Buckley, City Manager.

4. Consideration of any Councilmember requests to participate in this meeting from a remote location

- A. Invited Guests: Ben Walljasper and Adam Weber, Enterprise Fleet Management, to Present Information on Light Vehicles Replacement Plan Through Capital Leasing With Enterprise Fleet Management

Recommended Action:

Refer to the December 7 City Council Meeting for Action

Mr. Buckley noted that the Personnel and Finance Committee met earlier this Fall during the budget meetings with Enterprise to discuss the Fleet Management program. Ben Walljasper discussed the plan. He stated Enterprise has contracts with the cities of Wausau, Manitowoc, Green Bay, Oak Creek and other Wisconsin municipalities. He stated if the City of Two Rivers is interested in pursuing this program, Enterprise will work with the Department Heads to figure the type of vehicles and accessories that are needed and Enterprise can customize if necessary. The Council wanted more information from the other cities they had plans for and invite them back at another Council meeting to discuss further.

## 5. Action Items

- A. **2020-228** Resolution Adopting General Fund Budget for the Fiscal Year Ending December 31, 2021

Recommended Action:

Motion to waive reading and adopt the Resolution, as recommended by the City Manager and the Personnel and Finance Committee

Councilmember Wachowski stated he does not support the budget as is stands. He expressed it is not doing enough to get money back into the community, the cost of living and utilities are too high to live here and the cut to the Library fund budget is not enough as he has expressed in a previous email to the Personnel & Finance Committee.

**RESULT:** APPROVED WITH ROLL CALL [7 TO 1]  
**MOVER:** Mark Bittner, Councilmember  
**SECONDER:** John Casavant, Councilmember  
**AYES:** Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner  
**NAYS:** Adam Wachowski  
**ABSENT:** Jack Powalisz

- B. **2020-229** Resolution Adopting Budgets for Other Funds (Capital Projects Funds, Special Revenue Funds and Utility Funds) for the Fiscal Year Ending December 31, 2021

Recommended Action:

Motion to waive reading and adopt the Resolution, as recommended by the City Manager and the Personnel and Finance Committee

**RESULT:** APPROVED WITH ROLL CALL [6 TO 2]  
**MOVER:** Darla LeClair, Vice-President  
**AYES:** Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, John Casavant, Mark Bittner  
**NAYS:** Adam Wachowski, Jay Remiker  
**ABSENT:** Jack Powalisz

- C. **2020-230** Resolution Adopting Debt Service Fund Budget for the Fiscal Year Ending December 31, 2021

Recommended Action:

Motion to waive reading and adopt the Resolution, as recommended by the City Manager and the Personnel and Finance Committee

**RESULT:** APPROVED WITH ROLL CALL [UNANIMOUS]  
**MOVER:** Jay Remiker, Councilmember  
**SECONDER:** Bonnie Shimulunas, Councilmember  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner  
**ABSENT:** Jack Powalisz

D. **2020-231** Resolution Adopting Tax Levy for the Fiscal Year Ending December 31, 2021Recommended Action:

Motion to waive reading and adopt the Resolution, as recommended by the City Manager and the Personnel and Finance Committee

**RESULT:** **APPROVED WITH ROLL CALL [7 TO 1]**  
**MOVER:** Bill LeClair, Councilmember  
**SECONDER:** Bonnie Shimulunas, Councilmember  
**AYES:** Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner  
**NAYS:** Adam Wachowski  
**ABSENT:** Jack Powalisz

E. **2020-232** Resolution Approving Business Improvement District Levy and Assessment Rate for 2021Recommended Action:

Motion to waive reading and adopt the Resolution, consistent with the budget adopted by the Main Street Board, as recommended by the Business Improvement District Board

**RESULT:** **APPROVED WITH ROLL CALL [7 TO 1]**  
**MOVER:** Bonnie Shimulunas, Councilmember  
**SECONDER:** Mark Bittner, Councilmember  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, John Casavant, Mark Bittner  
**NAYS:** Jay Remiker  
**ABSENT:** Jack Powalisz

F. **2020-233** Minutes of Meeting-Business Improvement District Board, November 18, 2020Recommended Action:

Motion to receive and place on file

**RESULT:** **APPROVED WITH VOICE VOTE [UNANIMOUS]**  
**MOVER:** Adam Wachowski, Councilmember  
**SECONDER:** Bill LeClair, Councilmember  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner  
**ABSENT:** Jack Powalisz

G. **2020-234** Ordinance Adopting New Code of Ordinances for the City of Two Rivers, Consisting of Chapters 1-1 through 12-1 (Tabled from November 16, 2020 Meeting)Recommended Action:

Motion to waive reading and adopt the Ordinance



**RESULT:** APPROVED WITH ROLL CALL [UNANIMOUS]  
**MOVER:** Bonnie Shimulunas, Councilmember  
**SECONDER:** Jay Remiker, Councilmember  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner  
**ABSENT:** Jack Powalisz

- H. **2020-235** Letter to Manitowoc County Board Regarding Re-Use of CDBG Revolving Loan Funds Rightfully Belonging to the City of Two Rivers

Recommended Action:

Motion to approve the letter to be signed by all Councilmembers

**RESULT:** APPROVED WITH ROLL CALL [UNANIMOUS]  
**MOVER:** Jay Remiker, Councilmember  
**SECONDER:** Mark Bittner, Councilmember  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner  
**ABSENT:** Jack Powalisz

## 6. Discuss Items

- A. Discuss Upcoming Meeting Dates During the Holidays: Work Session Meeting-December 28; Regular City Council Meeting Moved to January 4, 2021

- B. Transit Ridership Summary

Mr. Buckley reported on the summary from the Manitowoc Transit on the Two Rivers monthly ridership and on the Two Rivers residents rides under the ADA program. Mr. Buckley will invite the Manitowoc Transit Department Head to a future meeting.

- C. Discuss Process for Planning and Implementing Splash Pad/Skating Rink Project (2021 Budget Item)

Mr. Buckley stated he proposes putting together an ad hoc committee consisting of 7-9 members, to oversee the planning and design process for this project. President Andrews recommended the City Manager invite representatives from the Cobblestone Hotel and Lighthouse Inn to be on the Committee.

- D. Winter Events

Council President Andrews stated that the City doesn't have any winter events and he would like to see a combined effort between Main Street and the Park and Recreation Department to promote more such events.

## 7. Closed Executive Session

### Motion

At 8:55 PM, a motion to enter into closed session, per Wisc. Stats.19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or

bargaining reason require a closed session. Possible assistance to economic development projects. Possible property purchase--former Hamilton property.

**RESULT:**     **APPROVED ROLL CALL [UNANIMOUS]**  
**MOVER:**     Jay Remiker, Councilmember  
**SECONDER:** Bill LeClair, Councilmember  
**AYES:**       Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla  
                   LeClair, Jay Remiker, John Casavant, Mark Bittner  
**ABSENT:**     Jack Powalisz

## 8. Reconvene in Open Session

At 9:20 PM, a motion to reconvene in open session and to consider possible actions in follow-up to closed session discussions.

**RESULT:**     **APPROVED VOICE VOTE [UNANIMOUS]**  
**MOVER:**     Mark Bittner, Councilmember  
**SECONDER:** John Casavant, Councilmember  
**AYES:**       Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla  
                   LeClair, Jay Remiker, John Casavant, Mark Bittner  
**ABSENT:**     Jack Powalisz

## 9. Adjournment

At 9:20 PM, a motion to dispense with the reading of the minutes of the meeting and adjourn.

**RESULT:**     **APPROVED VOICE VOTE [UNANIMOUS]**  
**MOVER:**     Jay Remiker, Councilmember  
**SECONDER:** Darla LeClair, Vice-President  
**AYES:**       Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla  
                   LeClair, Jay Remiker, John Casavant, Mark Bittner  
**ABSENT:**     Jack Powalisz

\_\_\_\_\_  
Kim M. Graves  
City Clerk

## CITY OF TWO RIVERS CITY COUNCIL

## PUBLIC UTILITIES COMMITTEE

Tuesday, December 1, 2020

6:00 P.M.

City Hall: Third Floor – COUNCIL CHAMBERS

## MINUTES

## Call to Order

**Roll Call - Committee members:** Bonnie Shimulunas, Bill LeClair, Adam Wachowski (absent)**Staff Present:** Jim Mc Donald (Public Works Director), Scott Ahl (Civil Engineer II), Brian Dellman (Electric Utility)**Review and Approval of Minutes** - Motion by Bill LeClair, seconded by Bonnie Shimulunas, to accept the minutes as presented. Motion carried upon unanimous voice vote.**2021 CWF and SDWF Utility Project Status** – received DNR funding list

- Eggers Pond received good ranking with street projects, and then Pine Tree Lift Station
- due to limits on Principal Forgiveness, Pine Tree Lift Station did not make Principal Forgiveness list; may delay lift station or portions of roadway projects
- staff will review projects and funding options

**Wastewater Utility:**

**Illicit Discharge** – sump pump connections; staff plans on pursuing different areas to reduce/eliminate illicit sump pump connections to sanitary sewer. This will likely involve installation of mini storm sewers, with special assessments.

**Electric and Telecommunications Utilities:** November 19, held light distribution/food collection- big success; delivered to TREP; also delivered energy efficiency packages to TREP

- still under utility shut-off moratorium; the earliest would be April 15<sup>th</sup>
- tree trimming planned for 2021 on east side of the city; expecting to start in January/February
- Gatekeeper – Installed 3<sup>rd</sup> collection device for Elster meter reading; plan on replacing meters to Elster. Device is able to provide remote meter reading.

**Water Utility:**

**Unidirectional Flushing** – water department is working on flushing system in a direction of water flow, away from source per recommendations from water chemistry study

**Storm Water Utility:**

**TMDL Monitoring Status** – staff continues collecting samples for water quality analysis; varies due to season and weather conditions

- pond analysis: preliminary results indicate volume of sediment accumulation near/above modelled volume (indicating ponds are removing sediment); sediment appears to be of quality such that material should be able to be land spread (vs disposal @ landfill)

**Clean and Televised Storm Collection System** – staff will increase cleaning and televising of storm system. Currently inspecting inlets, and cleaning as necessary.

**Any Other Items or Issues to Come before the Committee**

- **garbage stickers** – staff was approached by a different vendor; vendor is out of state but provides stickers in sheets of 5 stickers vs single stacks; cost is \$0.035/sticker vs \$0.06/sticker (local vendor). Staff will contact the current vendor to determine if price is negotiable.

**Set Date, Time, Location and Agenda Items for next Committee Meeting.**

Next meeting will be held January 5, 2021 at 6:00pm

**Adjournment** – Motion by Bonnie Shimulunas, seconded by Bill LeClair, to adjourn at 7:20pm

**CITY OF TWO RIVERS CITY COUNCIL**  
**PUBLIC WORKS COMMITTEE**  
**Wednesday, December 02, 2020 – 5:15 P.M.**  
**City Hall: Third Floor – Committee Room**

## MINUTES

### Call to Order

**Roll Call**– Committee members: John Casavant, Jay Remiker, Darla LeClair (absent)  
 Staff: Jim McDonald (City Engineer/Public Works Director), Scott Ahl (Civil Engineer II)

### Review and Approval of Minutes

Motion by John Casavant, and seconded by Jay Remiker, to approve minutes as presented. Motion carried upon unanimous voice vote.

**Environmental Action Board (EAB) – Status** – initial meeting scheduled for December 8<sup>th</sup> @ 5:30pm. 2<sup>nd</sup> floor conference room; virtual via Google Meet will be available

**Terrace Areas** – committee consensus to restrict to grass; desires to keep requirement; able to maintain consistent enforcement, maintain areas for snow storage and aesthetics

**Consider possible changes to the City Winter Parking Ban rules** – staff recommends maintain existing policy due to more efficient plow and snow clean up operations; ok to delay when no snow accumulation; comments from Manitowoc indicate difficulty in enforcement. Consensus to leave parking ban as-is, with possible clarification of delay of ban when there is no snow

**2020 Project Status:** city staff is tarring pavement patches; staff is working on project close outs

**2021 Project Status:** Future project at WWTP includes replacement of sludge press; will put off  
 - city received Principal Forgiveness allocation for Eggers Pond, 24<sup>th</sup> St, 25<sup>th</sup> St, and Madison St projects; due to limits on Principal Forgiveness, Pine Tree lift station would not be eligible unless other projects are not advanced

**Defective Sidewalks:** staff continues marking defective sidewalks based on complaints received. Residents are given the option of repairing with their own contractor, or through city contract.

**Storm Water Pond** – analysis of sediment indicates good quality of sediment can be spread on fields, not landfill

- volume analysis indicates sediment is accumulating at higher rates than modelling, indicating ponds are removing sediment as desired; in 10 years, ponds accumulated average 2" of sediment; pond dredging usually not required until 24-30" of sediment accumulates

**Other Items that may come before the Committee:** Garbage Stickers - staff was approached by a different vendor, with lower price; staff will contact current vendor to see if it can be negotiated  
 - sticker vs flat fee; staff indicated if flat fee was implemented, volumes would likely increase; may not be fair to households which do not produce much garbage  
 - staff will try to have representative from Manitowoc Disposal at a future meeting  
 - issue with wind blowing recycling materials when windy  
 - complaint received trucks drive on wrong side on Hawthorne Ave @ Columbus

### Set Date, Time and Agenda Items for next Committee Meeting(s)

Next meeting will be at Wednesday, January 6, 2021 at 5:15 pm

### Adjournment

Motion by John Casavant, seconded by Jay Remiker, to adjourn at 6:40 pm

# Debt Service Fund Summary Financial Report October 2020

A detailed report can be provided upon request.



**TWO  
RIVERS**  
WISCONSIN

**CITY OF TWO RIVERS**  
**2020 MONTHLY DEBT SERVICE FUND REPORT**  
**OCTOBER 31, 2020 BUDGET**

**DEBT SERVICE F 300 REVENUE AND EXPENSE DETAIL**

	PERIOD ACTUAL	2020 BUDGET	2020 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>DEBT SERVICE</u></b>						
<b>REVENUES</b>						
<b><u>REVENUES</u></b>						
300-41110 GENERAL PROPERTY TAX	0	2,305,271	2,305,271	0	100.00	2,445,283
300-48100 INTEREST ON INVESTMENTS	487	20,000	8,346	( 11,654)	41.73	16,008
300-49110 PROCEEDS FROM DEBT	0	1,200,000	7,204,000	6,004,000	600.33	3,710,000
300-49417 TRNSFR FROM OTHER FUNDS	0	138,694	592,157	453,463	426.95	426,398
<b>TOTAL REVENUES</b>	<b>487</b>	<b>3,663,965</b>	<b>10,109,774</b>	<b>6,445,809</b>	<b>275.92</b>	<b>6,597,690</b>
<b><u>EXPENDITURES</u></b>						
300-58100-2940 PAYMENT BOND ESCROW AGENT	0	0	650	650	.00	0
300-58100-2950 DEBT ISSUANCE COSTS	0	0	99,115	99,115	.00	38,747
300-58100-2960 DEBT PREMIUM	0	0	( 313,636)	( 313,636)	.00	( 278,260)
300-58100-2970 DEBT UNDERWRITERS DISCOUNT	0	0	123,150	123,150	.00	48,150
300-58100-5970 TRANSFER TO OTHER FUNDS	0	0	41,811	41,811	.00	22,647
300-58100-6200 PRINCIPAL PAYMENTS	253	1,872,458	8,328,210	6,455,752	444.77	5,345,758
300-58100-6210 INTEREST PAYMENTS	0	508,218	555,573	47,355	109.32	511,565
300-58100-6220 PENSION LIABILITY PAYMENTS	0	1,600,000	1,582,279	( 17,721)	98.89	0
300-58100-6230 CAPITAL LEASE PAYMENTS	0	79,789	22,726	( 57,063)	28.48	22,277
300-58100-6900 OTHER SERVICES	475	3,500	2,375	( 1,125)	67.86	950
<b>TOTAL EXPENDITURES</b>	<b>728</b>	<b>4,063,965</b>	<b>10,442,253</b>	<b>6,378,288</b>	<b>256.95</b>	<b>5,711,835</b>
<b>REVENUE OVER EXPENDITURES - YTD</b>	<b>( 241)</b>	<b>( 400,000)</b>	<b>( 332,479)</b>	<b>67,521</b>	<b>83.12-</b>	<b>885,855</b>

Attachment: October Debt Service Report (3142 : Finance Reports)



**TWO  
RIVERS**  
WISCONSIN

# October 2020 General Fund Summary Financial Report

A detailed report can be provided upon request.



CITY OF TWO RIVERS  
FUND SUMMARY  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020

10.B.2.b

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
<b>REVENUE</b>						
TAXES	61,612	2,971,720	2,834,293.20	( 137,427)	95.38	2,730,723
SPECIAL ASSESSMENTS	2,767	109,000	58,995.90	( 50,004)	54.12	81,865
INTERGOVERNMENTAL REVENUE	163,393	4,717,382	1,491,001.61	( 3,226,380)	31.61	1,471,176
LICENSES & PERMITS	11,098	279,300	162,579.58	( 116,720)	58.21	187,713
FINES & FORFEITURES	5,298	91,900	65,196.07	( 26,704)	70.94	56,837
CHARGES FOR SERVICE	65,530	1,533,500	910,610.81	( 622,889)	59.38	983,072
INTERDEPARTMENTAL REVENUE	134,271	522,710	340,899.30	( 181,811)	65.22	225,125
MISCELLANEOUS REVENUE	7,634	269,000	203,115.46	( 65,885)	75.51	110,102
OTHER FINANCING SOURCES	52,697	83,720	180,965.09	97,245	216.16	75,858
<b>TOTAL FUND REVENUE</b>	<b>504,300</b>	<b>10,578,232</b>	<b>6,247,657.02</b>	<b>( 4,330,575)</b>	<b>59.06</b>	<b>5,922,471</b>
<b>EXPENDITURES</b>						
COUNCIL	1,253	15,942	13,643.66	( 2,298)	85.58	11,450
JUDICIAL	5,420	59,151	56,879.47	( 2,272)	96.16	56,172
LEGAL COUNSEL	885	54,210	35,464.22	( 18,746)	65.42	44,694
CITY MANAGER	12,835	166,282	136,195.53	( 30,086)	81.91	131,105
CLERK	5,635	83,201	71,473.38	( 11,728)	85.90	73,769
ELECTION	1,719	26,350	23,568.58	( 2,781)	89.44	6,476
INFORMATION SYSTEMS	7,371	102,178	83,624.55	( 18,553)	81.84	78,094
FINANCE DEPARTMENT	10,477	157,162	126,379.94	( 30,782)	80.41	134,806
ASSESSING	7,430	103,055	82,415.47	( 20,640)	79.97	85,343
CITY HALL	7,246	81,273	71,034.42	( 10,239)	87.40	81,662
GENERAL GOVERNMENT	( 2,132)	15,450	1,689.69	( 13,760)	10.94	2,969
INSURANCE	26,220	318,315	243,415.08	( 74,900)	76.47	258,453
POLICE ADMINISTRATION	111,951	1,344,218	1,069,968.46	( 274,250)	79.60	1,123,720
POLICE PATROL	175,471	1,664,272	1,423,245.48	( 241,027)	85.52	1,363,468
POLICE CROSSING GUARDS	1,875	14,846	8,495.05	( 6,351)	57.22	11,618
POLICE & FIRE COMMISSION	0	5,000	1,050.00	( 3,950)	21.00	3,667
FIRE ADMINISTRATION	38,840	461,485	426,784.00	( 34,701)	92.48	353,520
FIREFIGHTERS	133,722	1,512,500	1,238,535.52	( 273,964)	81.89	1,293,519
AMBULANCE	38,671	507,220	401,922.00	( 105,298)	79.24	489,433
INSPECTION	10,087	131,555	103,665.45	( 27,890)	78.80	105,902
HIGHWAY ADMINISTRATION	15,684	184,789	166,521.79	( 18,267)	90.11	167,096
PUBLIC WORKS SHOP	56,095	617,012	532,557.96	( 84,454)	86.31	544,386
STREET MAINTENANCE	22,415	236,656	205,147.60	( 33,508)	85.96	215,920
TRAFFIC CONTROL	4,065	55,714	46,861.81	( 8,852)	84.11	52,438
SNOW & ICE	6,566	186,823	105,616.47	( 81,207)	56.53	213,528
BRIDGE REPAIR/MAINTENANCE	7,443	43,996	31,680.83	( 12,315)	72.01	32,297
TRANSIT	53,939	108,000	107,877.00	( 123)	99.89	79,398
WORK DONE FOR OTHER DEPTS	18,224	134,794	152,594.34	17,800	113.21	110,422
SENIOR CENTER	14,209	188,729	151,449.92	( 37,279)	80.25	151,884
CEMETERIES	14,922	139,714	142,704.31	2,990	102.14	153,849
COMMUNITY CENTER	34,573	396,818	284,031.88	( 112,786)	71.58	333,430
PARKS	25,833	267,835	257,597.20	( 10,238)	96.18	284,034
RECREATION	21,364	245,832	173,779.91	( 72,052)	70.69	207,168
SPECIAL EVENTS	1,537	38,274	23,834.29	( 14,440)	62.27	33,155
RECREATION FIELDS	8,167	82,542	77,486.62	( 5,055)	93.88	79,680
TRAILS/MEDIAN MAINTENANCE	1,622	25,105	23,596.69	( 1,508)	93.99	23,443
PLANNING	0	0	.00	0	.00	3,318
ECONOMIC DEVELOPMENT	0	0	.00	0	.00	35,261
OTHER FINANCING USES	41,765	798,982	482,017.43	( 316,965)	60.33	389,762

Attachment: October General Fund Report (3142 : Finance Reports)



CITY OF TWO RIVERS  
FUND SUMMARY  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020

10.B.2.b

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
TOTAL FUND EXPENDITURES	943,398	10,577,280	8,584,806.00	( 1,992,474)	81.16	8,820,309
REVENUE OVER (UNDER) EXPENSES	( 439,099)	952	( 2,337,148.98)	( 2,338,101)	( 245,498.84)	( 2,897,838)

Attachment: October General Fund Report (3142 : Finance Reports)

CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
100-41110 GENERAL PROPERTY TAX	0	2,198,500	2,198,499	( 1)	100.00	2,083,001
100-41310 LOCAL UTILITY TAX EQUIV	61,671	749,000	616,710	( 132,290)	82.34	622,470
100-41320 OTHER TAX EXEMPT ENTITIES	0	20	17	( 3)	83.80	19
100-41800 INTEREST DELINQ. TAXES	( 59)	10,000	19,067	9,067	190.67	9,283
100-41900 TIF/TID CLOSE REFUND	0	14,200	0	( 14,200)	.00	15,951
<b>TOTAL TAXES</b>	<b>61,612</b>	<b>2,971,720</b>	<b>2,834,293</b>	<b>( 137,427)</b>	<b>95.38</b>	<b>2,730,723</b>
<u>SPECIAL ASSESSMENTS</u>						
100-42300 STREET PAVING & CONSTRUCT	2,767	100,000	52,401	( 47,599)	52.40	72,949
100-42401 OTHER SPECIAL ASSESSMENTS	0	9,000	6,595	( 2,405)	73.28	8,916
<b>TOTAL SPECIAL ASSESSMENTS</b>	<b>2,767</b>	<b>109,000</b>	<b>58,996</b>	<b>( 50,004)</b>	<b>54.12</b>	<b>81,865</b>
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43310 SHARED ELECTION EXPENSE	0	0	0	0	.00	390
100-43410 STATE SHARED TAXES	0	3,768,673	568,301	( 3,200,372)	15.08	568,343
100-43411 EXPENDITURE RESTRAINT	0	194,416	194,416	0	100.00	186,676
100-43412 EXEMPT COMPUTER STATE AID	0	15,023	15,023	0	100.00	13,998
100-43413 PERSONAL PROPERTY AID	0	18,785	18,785	0	100.00	24,856
100-43420 STATE FIRE INS TAX	0	24,000	23,985	( 15)	99.94	23,575
100-43520 STATE AID/POLICE TRAINING	0	12,000	6,874	( 5,126)	57.28	5,183
100-43529 STATE AID-OTH PUB SAFETY	0	26,000	0	( 26,000)	.00	0
100-43610 PAYMENT MUN. SERVICES	0	4,150	3,462	( 688)	83.42	4,171
100-43620 OTHER STATE AID	0	0	6,583	6,583	.00	0
100-43710 HIGHWAY AIDS-LOCAL	141,049	564,960	564,196	( 764)	99.86	554,384
100-43711 CONNECTING STREETS	22,344	89,375	89,377	2	100.00	89,600
<b>TOTAL INTERGOVERNMENTAL REVE</b>	<b>163,393</b>	<b>4,717,382</b>	<b>1,491,002</b>	<b>( 3,226,380)</b>	<b>31.61</b>	<b>1,471,176</b>

Attachment: October General Fund Report (3142 : Finance Reports)

CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>LICENSES &amp; PERMITS</u>						
100-44110 LIQUOR LICENSE	0	16,000	6,705	( 9,295)	41.91	14,505
100-44120 BAR OPERATOR LICENSE	375	6,000	5,593	( 407)	93.22	5,758
100-44125 CIGARETTE LICENSE	0	800	900	100	112.50	800
100-44130 BUSINESS OR OCCUPATION	10	2,000	730	( 1,270)	36.50	1,975
100-44140 CABLE TV FRANCHISE	0	134,000	72,430	( 61,570)	54.05	66,349
100-44200 BICYCLE LIC/GOLF CART PERMIT	0	300	575	275	191.67	275
100-44210 DOG LICENSE	0	8,000	0	( 8,000)	.00	3,570
100-44300 BUILDING PERMITS	6,980	70,000	43,309	( 26,691)	61.87	49,195
100-44310 ELECTRICAL PERMITS	1,735	13,000	12,235	( 765)	94.12	11,205
100-44320 PLUMBING PERMITS	890	20,000	11,080	( 8,920)	55.40	26,825
100-44330 SIGN PERMIT	140	2,200	1,660	( 540)	75.45	2,010
100-44340 CONDITIONAL USE PERMIT	350	2,000	3,850	1,850	192.50	1,400
100-44900 OTHER PERMITS	618	5,000	3,513	( 1,487)	70.26	3,846
TOTAL LICENSES & PERMITS	11,098	279,300	162,580	( 116,720)	58.21	187,713
<u>FINES &amp; FORFEITURES</u>						
100-45110 MUN. COURT FINES/COSTS	3,372	70,000	33,112	( 36,888)	47.30	41,631
100-45115 POLICE DEPT TRIP PAYMENTS	1,198	3,500	17,967	14,467	513.34	2,057
100-45130 PARKING VIOLATIONS	725	18,000	13,343	( 4,657)	74.13	12,960
100-45131 UNPAID TRAFFIC JUDGEMENTS	3	400	( 26)	( 426)	( 6.50)	190
100-45220 ANIMAL TRANSPORTS	0	0	800	800	.00	0
TOTAL FINES & FORFEITURES	5,298	91,900	65,196	( 26,704)	70.94	56,837
<u>CHARGES FOR SERVICE</u>						
100-46110 GENERAL GOVERNMENT FEES	1,607	24,000	19,579	( 4,421)	81.58	20,599
100-46111 PUBLICATIONS FEES	0	0	0	0	.00	15
100-46210 LAW ENFORCEMENT FEES	122	3,000	2,099	( 901)	69.96	2,456
100-46220 FIRE DEPARTMENT FEES	260	2,500	1,007	( 1,493)	40.29	2,423
100-46225 FIRE DEPT TRIP PAYMENTS	2,287	82,000	54,702	( 27,298)	66.71	69,476
100-46230 AMBULANCE FEES	42,126	815,000	585,236	( 229,764)	71.81	644,165
100-46240 POLICE LIAISON FEES	0	137,000	72,114	( 64,886)	52.64	68,400
100-46310 PUBLIC WORKS FEES	600	200,000	9,609	( 190,391)	4.80	1,352
100-46370 DOCKS & HARBOR FEES	550	0	550	550	.00	0
100-46540 CEMETERY PLOTS	10,075	100,000	87,075	( 12,925)	87.08	56,350
100-46720 RECREATION FEES	3,553	85,000	38,688	( 46,312)	45.52	60,550
100-46743 COMMUNITY CENTER	1,895	33,000	12,754	( 20,246)	38.65	25,677
100-46745 SENIOR CENTER	2,455	52,000	27,198	( 24,802)	52.30	31,608
TOTAL CHARGES FOR SERVICE	65,530	1,533,500	910,611	( 622,889)	59.38	983,072

CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>INTERDEPARTMENTAL REVENUE</u>						
100-47323 SHARED FIRE EXPENSE	47	1,000	235	( 765)	23.48	227
100-47430 PUBLIC WORKS CHARGES	134,224	500,000	340,665	( 159,335)	68.13	223,188
100-47440 RECREATION CHARGES	0	1,710	0	( 1,710)	.00	1,710
100-47450 ECONOMIC DEVELOPMENT CHRG	0	20,000	0	( 20,000)	.00	0
<b>TOTAL INTERDEPARTMENTAL REVE</b>	<b>134,271</b>	<b>522,710</b>	<b>340,899</b>	<b>( 181,811)</b>	<b>65.22</b>	<b>225,125</b>
<u>MISCELLANEOUS REVENUE</u>						
100-48100 INTEREST ON INVESTMENTS	246	30,000	18,706	( 11,294)	62.35	21,859
100-48120 INTEREST INCOME ON TIF ADVANCE	0	2,500	0	( 2,500)	.00	0
100-48121 INT INC ON UTILITY ADVANCES	0	65,000	0	( 65,000)	.00	0
100-48130 INTERST-SPECIAL ASSMTS	0	5,000	24,121	19,121	482.43	19,613
100-48200 RENT-CITY PROPERTY	1,656	65,000	57,649	( 7,351)	88.69	59,838
100-48300 SALE OF PROP & EQUIP	0	60,000	90,469	30,469	150.78	6,012
100-48400 REFUND FOR PRIOR YEARS	0	36,500	0	( 36,500)	.00	0
100-48440 INSURANCE CLAIMS	0	0	5,186	5,186	.00	0
100-48500 DONATIONS	0	0	0	0	.00	3
100-48900 OTHER REVENUES	5,732	5,000	6,984	1,984	139.68	2,777
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>7,634</b>	<b>269,000</b>	<b>203,115</b>	<b>( 65,885)</b>	<b>75.51</b>	<b>110,102</b>
<u>OTHER FINANCING SOURCES</u>						
100-49223 TRANS FROM OTHER FUNDS	52,697	83,720	180,965	97,245	216.16	75,858
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>52,697</b>	<b>83,720</b>	<b>180,965</b>	<b>97,245</b>	<b>216.16</b>	<b>75,858</b>
<b>TOTAL FUND REVENUE</b>	<b>504,300</b>	<b>10,578,232</b>	<b>6,247,657</b>	<b>( 4,330,575)</b>	<b>59.06</b>	<b>5,922,471</b>

Attachment: October General Fund Report (3142 : Finance Reports)

## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020

## FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>GEN GOVT ADMINISTRATION</b>						
<b>CITY COUNCIL</b>						
PERSONNEL SERVICES	1,130	11,416	13,570	( 2,154)	84.13	11,416
CONTRACTUAL SERVICES	517	7,349	8,300	( 951)	88.54	3,977
OPERATING SUPPLIES & EXPENSE	440	3,974	4,700	( 726)	84.56	3,690
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 835)	( 9,096)	( 10,628)	1,532	( 85.58)	( 7,633)
<b>TOTAL CITY COUNCIL</b>	<b>1,253</b>	<b>13,644</b>	<b>15,942</b>	<b>( 2,298)</b>	<b>85.58</b>	<b>11,450</b>
<b>JUDICIAL</b>						
PERSONNEL SERVICES	5,304	52,504	53,661	( 1,157)	97.84	52,210
CONTRACTUAL SERVICES	0	496	1,170	( 674)	42.39	207
OPERATING SUPPLIES & EXPENSE	116	1,679	2,320	( 641)	72.39	1,755
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,200	2,000	200	110.00	2,000
<b>TOTAL JUDICIAL</b>	<b>5,420</b>	<b>56,879</b>	<b>59,151</b>	<b>( 2,272)</b>	<b>96.16</b>	<b>56,172</b>
<b>LEGAL DEPARTMENT</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	1,475	59,107	90,350	( 31,243)	65.42	74,490
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 590)	( 23,643)	( 36,140)	12,497	( 65.42)	( 29,796)
<b>TOTAL LEGAL DEPARTMENT</b>	<b>885</b>	<b>35,464</b>	<b>54,210</b>	<b>( 18,746)</b>	<b>65.42</b>	<b>44,694</b>
<b>CITY MANAGER</b>						
PERSONNEL SERVICES	18,666	188,021	227,836	( 39,815)	82.52	187,300
CONTRACTUAL SERVICES	557	32,702	29,000	3,702	112.77	20,187
OPERATING SUPPLIES & EXPENSE	3,295	18,217	20,300	( 2,083)	89.74	21,429
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 9,683)	( 102,744)	( 110,854)	8,110	( 92.68)	( 97,811)
<b>TOTAL CITY MANAGER</b>	<b>12,835</b>	<b>136,196</b>	<b>166,282</b>	<b>( 30,086)</b>	<b>81.91</b>	<b>131,105</b>

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## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020

## FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CITY CLERK</b>						
PERSONNEL SERVICES	7,170	89,892	104,335	( 14,443)	86.16	93,878
CONTRACTUAL SERVICES	10	374	2,050	( 1,676)	18.26	917
OPERATING SUPPLIES & EXPENSE	333	5,032	4,550	482	110.59	3,515
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 1,878)	( 23,825)	( 27,734)	3,909	( 85.90)	( 24,542)
<b>TOTAL CITY CLERK</b>	<b>5,635</b>	<b>71,473</b>	<b>83,201</b>	<b>( 11,728)</b>	<b>85.90</b>	<b>73,769</b>
<b>ELECTIONS</b>						
PERSONNEL SERVICES	627	7,416	16,000	( 8,584)	46.35	2,744
CONTRACTUAL SERVICES	0	3,876	4,500	( 624)	86.14	2,324
OPERATING SUPPLIES & EXPENSE	1,092	12,276	5,850	6,426	209.85	1,408
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL ELECTIONS</b>	<b>1,719</b>	<b>23,569</b>	<b>26,350</b>	<b>( 2,781)</b>	<b>89.44</b>	<b>6,476</b>
<b>INFORMATION SYSTEMS</b>						
PERSONNEL SERVICES	15,602	157,418	192,341	( 34,923)	81.84	156,665
CONTRACTUAL SERVICES	1,120	35,961	43,250	( 7,289)	83.15	23,942
OPERATING SUPPLIES & EXPENSE	420	1,097	2,100	( 1,003)	52.22	1,006
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 9,771)	( 110,851)	( 135,513)	24,662	( 81.80)	( 103,519)
<b>TOTAL INFORMATION SYSTEMS</b>	<b>7,371</b>	<b>83,625</b>	<b>102,178</b>	<b>( 18,553)</b>	<b>81.84</b>	<b>78,094</b>
<b>TOTAL GEN GOVT ADMIN</b>	<b>35,119</b>	<b>420,849</b>	<b>507,314</b>	<b>( 86,465)</b>	<b>82.96</b>	<b>401,759</b>

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## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020

## FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF GENERAL GOVERNMENT ADMINISTRATION EXPENSES *****</b>						
PERSONNEL SERVICES	48,500	506,667	607,743	( 101,076)	83.37	504,213
CONTRACTUAL SERVICES	3,680	139,865	178,620	( 38,755)	78.30	126,043
OPERATING SUPPLIES & EXPENSE	5,696	42,275	39,820	2,455	106.17	32,804
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,200	2,000	200	110.00	
ALLOCATION	( 22,758)	( 270,158)	( 320,869)	50,711	( 84.20)	
<b>TOTAL GEN GOVT ADMINISTRATION</b>	<b>35,119</b>	<b>420,849</b>	<b>507,314</b>	<b>( 86,465)</b>	<b>82.96</b>	<b>401,759</b>

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## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020**FUND 100 - GENERAL FUND - GENERAL GOVERNMENT**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>FINANCE ADMINISTRATION</b>						
<b>FINANCE</b>						
PERSONNEL SERVICES	22,782	230,016	281,748	( 51,732)	81.64	227,660
CONTRACTUAL SERVICES	1,081	46,425	61,450	( 15,025)	75.55	43,922
OPERATING SUPPLIES & EXPENSE	377	4,404	6,050	( 1,646)	72.79	5,760
CAPITAL OUTLAY	0	0	0	0	.00	18,000
ALLOCATION	( 13,763)	( 154,464)	( 192,086)	37,622	( 80.41)	( 160,535)
<b>TOTAL FINANCE</b>	<b>10,477</b>	<b>126,380</b>	<b>157,162</b>	<b>( 30,782)</b>	<b>80.41</b>	<b>134,806</b>
<b>ASSESSOR</b>						
PERSONNEL SERVICES	3,645	36,465	44,805	( 8,340)	81.39	35,935
CONTRACTUAL SERVICES	3,702	44,671	56,200	( 11,529)	79.49	48,178
OPERATING SUPPLIES & EXPENSE	83	1,280	2,050	( 770)	62.43	1,230
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL ASSESSOR</b>	<b>7,430</b>	<b>82,415</b>	<b>103,055</b>	<b>( 20,640)</b>	<b>79.97</b>	<b>85,343</b>
<b>TOTAL FINANCE ADMINISTRATION</b>	<b>17,907</b>	<b>208,795</b>	<b>260,217</b>	<b>( 51,422)</b>	<b>80.24</b>	<b>220,149</b>

## \*\*\*\*\* SUMMARY OF FINANCE ADMINISTRATION EXPENSES \*\*\*\*\*

PERSONNEL SERVICES	26,426	266,481	326,553	( 60,072)	81.60	263,595
CONTRACTUAL SERVICES	4,783	91,096	117,650	( 26,554)	77.43	92,100
OPERATING SUPPLIES & EXPENSE	460	5,683	8,100	( 2,417)	70.16	6,990
CAPITAL OUTLAY	0	0	0	0	.00	
ALLOCATION	( 13,763)	( 154,464)	( 192,086)	37,622	( 80.41)	
<b>TOTAL FINANCE ADMINISTRATION</b>	<b>17,907</b>	<b>208,795</b>	<b>260,217</b>	<b>( 51,422)</b>	<b>80.24</b>	<b>220,149</b>

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## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020

## FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CITY HALL</b>						
<b>CITY HALL (BUILDING MAINTENANCE)</b>						
PERSONNEL SERVICES	6,896	73,408	81,833	( 8,425)	89.70	92,210
CONTRACTUAL SERVICES	3,568	32,746	45,190	( 12,444)	72.46	32,334
OPERATING SUPPLIES & EXPENSE	1,813	12,237	15,100	( 2,863)	81.04	11,559
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	( 4,831)	( 47,356)	( 60,850)	13,494	( 77.82)	( 54,441)
<b>TOTAL CITY HALL</b>	<b>7,246</b>	<b>71,034</b>	<b>81,273</b>	<b>( 10,239)</b>	<b>87.40</b>	<b>81,662</b>
<b>OTHER GENERAL GOVERNMENT</b>						
<b>MISC GOVERNMENT</b>						
CONTRACTUAL SERVICES	0	2,477	3,150	( 673)	78.64	1,928
OPERATING SUPPLIES & EXPENSE	145	2,452	6,300	( 3,848)	38.92	2,421
FIXED CHARGES	( 2,276)	( 3,240)	6,000	( 9,240)	( 53.99)	( 1,381)
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL MISC GOVERNMENT</b>	<b>( 2,132)</b>	<b>1,690</b>	<b>15,450</b>	<b>( 13,760)</b>	<b>10.94</b>	<b>2,969</b>
<b>GENERAL INSURANCE</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
FIXED CHARGES	26,220	243,415	318,315	( 74,900)	76.47	258,453
<b>TOTAL GENERAL INSURANCE</b>	<b>26,220</b>	<b>243,415</b>	<b>318,315</b>	<b>( 74,900)</b>	<b>76.47</b>	<b>258,453</b>
<b>TOTAL OTHER GEN GOVT</b>	<b>24,088</b>	<b>245,105</b>	<b>333,765</b>	<b>( 88,660)</b>	<b>73.44</b>	<b>261,422</b>

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## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020

## FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF OTHER GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	2,477	3,150	( 673)	78.64	1,928
OPERATING SUPPLIES & EXPENSE	145	2,452	6,300	( 3,848)	38.92	2,421
FIXED CHARGES	23,944	240,175	324,315	( 84,140)	74.06	257,072
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL OTHER GEN GOVT</b>	<b>24,088</b>	<b>245,105</b>	<b>333,765</b>	<b>( 88,660)</b>	<b>73.44</b>	<b>261,422</b>
***** SUMMARY OF ALL GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	81,822	846,556	1,016,129	( 169,573)	83.31	860,018
CONTRACTUAL SERVICES	12,031	266,184	344,610	( 78,426)	77.24	252,406
OPERATING SUPPLIES & EXPENSE	7,914	62,648	69,320	( 6,672)	90.37	53,774
FIXED CHARGES	23,944	240,175	324,315	( 84,140)	74.06	257,072
CAPITAL OUTLAY	0	2,200	2,000	200	110.00	
ALLOCATION	( 41,352)	( 471,979)	( 573,805)	101,826	( 82.25)	
<b>TOTAL GENERAL GOVERNMENT</b>	<b>84,359</b>	<b>945,784</b>	<b>1,182,569</b>	<b>( 236,785)</b>	<b>79.98</b>	<b>964,992</b>

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## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020**FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>POLICE DEPARTMENT</b>						
<b>POLICE ADMINISTRATION</b>						
PERSONNEL SERVICES	99,561	1,003,529	1,255,368	( 251,839)	79.94	1,067,826
CONTRACTUAL SERVICES	6,116	32,572	47,750	( 15,178)	68.21	26,921
OPERATING SUPPLIES & EXPENSE	4,660	19,259	22,600	( 3,341)	85.22	14,551
FIXED CHARGES	1,614	14,607	18,500	( 3,893)	78.96	14,422
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL POLICE ADMINISTRATION</b>	<b>111,951</b>	<b>1,069,968</b>	<b>1,344,218</b>	<b>( 274,250)</b>	<b>79.60</b>	<b>1,123,720</b>
<b>POLICE PATROL</b>						
PERSONNEL SERVICES	133,979	1,311,375	1,553,722	( 242,347)	84.40	1,285,673
CONTRACTUAL SERVICES	35,302	71,165	64,750	6,415	109.91	35,873
OPERATING SUPPLIES & EXPENSE	6,189	40,705	45,800	( 5,095)	88.88	41,923
<b>TOTAL POLICE PATROL</b>	<b>175,471</b>	<b>1,423,245</b>	<b>1,664,272</b>	<b>( 241,027)</b>	<b>85.52</b>	<b>1,363,468</b>
<b>CROSSING GUARDS</b>						
PERSONNEL SERVICES	1,875	8,495	14,596	( 6,101)	58.20	11,618
OPERATING SUPPLIES & EXPENSE	0	0	250	( 250)	.00	0
<b>TOTAL CROSSING GUARDS</b>	<b>1,875</b>	<b>8,495</b>	<b>14,846</b>	<b>( 6,351)</b>	<b>57.22</b>	<b>11,618</b>
<b>TOTAL POLICE DEPARTMENT</b>	<b>289,296</b>	<b>2,501,709</b>	<b>3,023,336</b>	<b>( 521,627)</b>	<b>82.75</b>	<b>2,498,806</b>

Attachment: October General Fund Report (3142 : Finance Reports)

## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020**FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF POLICE DEPARTMENT EXPENSES *****</b>						
PERSONNEL SERVICES	235,415	2,323,400	2,823,686	( 500,286)	82.28	2,365,117
CONTRACTUAL SERVICES	41,419	103,737	112,500	( 8,763)	92.21	62,794
OPERATING SUPPLIES & EXPENSE	10,849	59,965	68,650	( 8,685)	87.35	56,474
FIXED CHARGES	1,614	14,607	18,500	( 3,893)	78.96	14,422
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL POLICE DEPARTMENT</b>	<b>289,296</b>	<b>2,501,709</b>	<b>3,023,336</b>	<b>( 521,627)</b>	<b>82.75</b>	<b>2,498,806</b>

Attachment: October General Fund Report (3142 : Finance Reports)

## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020**FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>POLICE &amp; FIRE COMMISSION</b>						
<b>POLICE &amp; FIRE COMMISSION</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	1,050	5,000	( 3,950)	21.00	3,667
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
<b>TOTAL POLICE &amp; FIRE COMMISSION</b>	<b>0</b>	<b>1,050</b>	<b>5,000</b>	<b>( 3,950)</b>	<b>21.00</b>	<b>3,667</b>
<b>FIRE DEPARTMENT</b>						
<b>FIRE ADMINISTRATION</b>						
PERSONNEL SERVICES	37,160	370,311	394,485	( 24,174)	93.87	287,158
CONTRACTUAL SERVICES	614	31,446	43,900	( 12,454)	71.63	42,202
OPERATING SUPPLIES & EXPENSE	985	24,226	22,400	1,826	108.15	23,403
FIXED CHARGES	81	801	700	101	114.44	757
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL FIRE ADMINISTRATION</b>	<b>38,840</b>	<b>426,784</b>	<b>461,485</b>	<b>( 34,701)</b>	<b>92.48</b>	<b>353,520</b>
<b>FIREFIGHTERS</b>						
PERSONNEL SERVICES	130,145	1,221,636	1,498,900	( 277,264)	81.50	1,273,460
CONTRACTUAL SERVICES	3,248	14,520	10,500	4,020	138.29	16,467
OPERATING SUPPLIES & EXPENSE	329	2,379	3,100	( 721)	76.74	3,592
<b>TOTAL FIREFIGHTERS</b>	<b>133,722</b>	<b>1,238,536</b>	<b>1,512,500</b>	<b>( 273,964)</b>	<b>81.89</b>	<b>1,293,519</b>
<b>AMBULANCE SERVICES</b>						
PERSONNEL SERVICES	32,235	363,566	454,720	( 91,154)	79.95	434,528
CONTRACTUAL SERVICES	3,300	10,758	15,900	( 5,142)	67.66	19,579
OPERATING SUPPLIES & EXPENSE	3,136	27,598	36,600	( 9,002)	75.40	35,325
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL AMBULANCE SERVICES</b>	<b>38,671</b>	<b>401,922</b>	<b>507,220</b>	<b>( 105,298)</b>	<b>79.24</b>	<b>489,433</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>211,234</b>	<b>2,067,242</b>	<b>2,481,205</b>	<b>( 413,963)</b>	<b>83.32</b>	<b>2,136,472</b>

Attachment: October General Fund Report (3142 : Finance Reports)

## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020**FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF FIRE DEPARTMENT EXPENSES *****</b>						
PERSONNEL SERVICES	199,541	1,955,513	2,348,105	( 392,592)	83.28	1,995,147
CONTRACTUAL SERVICES	7,163	56,725	70,300	( 13,575)	80.69	78,248
OPERATING SUPPLIES & EXPENSE	4,450	54,203	62,100	( 7,897)	87.28	62,320
FIXED CHARGES	81	801	700	101	114.44	757
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL FIRE DEPARTMENT</b>	<b>211,234</b>	<b>2,067,242</b>	<b>2,481,205</b>	<b>( 413,963)</b>	<b>83.32</b>	<b>2,136,472</b>

**INSPECTION SERVICES****BUILDING INSPECTIONS**

PERSONNEL SERVICES	9,728	96,562	123,255	( 26,693)	78.34	99,067
CONTRACTUAL SERVICES	139	4,271	5,225	( 954)	81.75	4,415
OPERATING SUPPLIES & EXPENSE	220	2,832	3,075	( 243)	92.10	2,420
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL INSPECTION SERVICES</b>	<b>10,087</b>	<b>103,665</b>	<b>131,555</b>	<b>( 27,890)</b>	<b>78.80</b>	<b>105,902</b>

**\*\*\*\*\* SUMMARY OF PUBLIC SAFETY EXPENSES \*\*\*\*\***

PERSONNEL SERVICES	444,683	4,375,475	5,295,046	( 919,571)	82.63	4,459,331
CONTRACTUAL SERVICES	48,720	165,783	193,025	( 27,242)	85.89	149,125
OPERATING SUPPLIES & EXPENSE	15,518	117,000	133,825	( 16,825)	87.43	121,214
FIXED CHARGES	1,695	15,408	19,200	( 3,792)	80.25	15,178
CAPITAL OUTLAY	0	0	0	0	.00	
<b>TOTAL PUBLIC SAFETY</b>	<b>510,617</b>	<b>4,673,666</b>	<b>5,641,096</b>	<b>( 967,430)</b>	<b>82.85</b>	<b>4,744,848</b>

Attachment: October General Fund Report (3142 : Finance Reports)

## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020**FUND 100 - GENERAL FUND - PUBLIC WORKS**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b><u>PUBLIC WORKS</u></b>						
<b><u>HIGHWAY ADMINISTRATION</u></b>						
PERSONNEL SERVICES	15,008	157,506	171,669	( 14,163)	91.75	159,687
CONTRACTUAL SERVICES	248	5,954	7,920	( 1,966)	75.18	4,611
OPERATING SUPPLIES & EXPENSE	428	3,062	5,200	( 2,138)	58.88	2,799
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL HIGHWAY ADMINISTRATION	15,684	166,522	184,789	( 18,267)	90.11	167,096
<b><u>PUBLIC WORKS SHOP</u></b>						
PERSONNEL SERVICES	35,465	385,790	446,662	( 60,872)	86.37	393,323
CONTRACTUAL SERVICES	13,501	92,150	91,400	750	100.82	84,347
OPERATING SUPPLIES & EXPENSE	7,078	54,125	78,200	( 24,075)	69.21	66,212
FIXED CHARGES	51	492	750	( 258)	65.66	503
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PUBLIC WORKS SHOP	56,095	532,558	617,012	( 84,454)	86.31	544,386
<b><u>STREET MAINTENANCE</u></b>						
PERSONNEL SERVICES	6,837	62,263	64,618	( 2,355)	96.36	69,908
CONTRACTUAL SERVICES	13,717	134,131	167,038	( 32,907)	80.30	137,741
OPERATING SUPPLIES & EXPENSE	1,861	7,621	7,000	621	108.88	6,412
CAPITAL OUTLAY	0	1,132	0	1,132	.00	1,858
TOTAL STREET MAINTENANCE	22,415	205,148	238,656	( 33,508)	85.96	215,920
<b><u>TRAFFIC CONTROL</u></b>						
PERSONNEL SERVICES	2,893	30,821	39,514	( 8,693)	78.00	36,478
CONTRACTUAL SERVICES	419	4,813	5,200	( 387)	92.55	4,160
OPERATING SUPPLIES & EXPENSE	0	2,989	5,000	( 2,011)	59.77	1,771
CAPITAL OUTLAY	753	8,240	6,000	2,240	137.33	10,029
TOTAL TRAFFIC CONTROL	4,065	46,862	55,714	( 8,852)	84.11	52,438

Attachment: October General Fund Report (3142 : Finance Reports)

## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020**FUND 100 - GENERAL FUND - PUBLIC WORKS**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>SNOW &amp; ICE REMOVAL</b>						
PERSONNEL SERVICES	861	75,133	145,323	( 70,190)	51.70	157,514
CONTRACTUAL SERVICES	0	3,458	4,500	( 1,043)	76.83	2,556
OPERATING SUPPLIES & EXPENSE	5,705	27,026	37,000	( 9,974)	73.04	53,458
<b>TOTAL SNOW &amp; ICE REMOVAL</b>	<b>6,566</b>	<b>105,616</b>	<b>186,823</b>	<b>( 81,207)</b>	<b>56.53</b>	<b>213,528</b>
<b>BRIDGE REPAIR &amp; MAINTENANCE</b>						
PERSONNEL SERVICES	1,817	22,711	32,796	( 10,085)	69.25	25,780
CONTRACTUAL SERVICES	5,625	8,969	10,600	( 1,631)	84.62	6,271
OPERATING SUPPLIES & EXPENSE	0	0	600	( 600)	.00	246
CAPITAL OUTLAY						
<b>TOTAL BRIDGE REPAIR &amp; MAINTENANCE</b>	<b>7,443</b>	<b>31,681</b>	<b>43,996</b>	<b>( 12,315)</b>	<b>72.01</b>	<b>32,297</b>
<b>STORM SEWER</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL STORM SEWER</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>0</b>
<b>PUBLIC TRANSPORTATION</b>						
CONTRACTUAL SERVICES	53,939	107,877	108,000	( 123)	99.89	79,398
<b>TOTAL PUBLIC TRANSPORTATION</b>	<b>53,939</b>	<b>107,877</b>	<b>108,000</b>	<b>( 123)</b>	<b>99.89</b>	<b>79,398</b>

Attachment: October General Fund Report (3142 : Finance Reports)



## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020**FUND 100 - GENERAL FUND - PUBLIC WORKS**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>WORK FOR OTHER DEPARTMENTS</b>						
PERSONNEL SERVICES	18,224	152,594	134,794	17,800	113.21	110,422
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL WORK FOR OTHER DEPTS</b>	<b>18,224</b>	<b>152,594</b>	<b>134,794</b>	<b>17,800</b>	<b>113.21</b>	<b>110,422</b>
<b>TOTAL PUBLIC WORKS</b>	<b>184,430</b>	<b>1,348,858</b>	<b>1,569,784</b>	<b>( 220,926)</b>	<b>85.93</b>	<b>1,415,485</b>

## \*\*\*\*\* SUMMARY OF PUBLIC WORKS EXPENSES \*\*\*\*\*

PERSONNEL SERVICES	81,105	886,818	1,035,376	( 148,558)	85.65	953,113
CONTRACTUAL SERVICES	87,449	357,352	394,658	( 37,306)	90.55	319,085
OPERATING SUPPLIES & EXPENSE	15,072	94,824	133,000	( 38,176)	71.30	130,898
FIXED CHARGES	51	492	750	( 258)	65.66	503
CAPITAL OUTLAY	753	9,372	6,000	3,372	156.19	
<b>TOTAL PUBLIC WORKS</b>	<b>184,430</b>	<b>1,348,858</b>	<b>1,569,784</b>	<b>( 220,926)</b>	<b>85.93</b>	<b>1,415,485</b>

## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020**FUND 100 - GENERAL FUND - HEALTH & HUMAN SERVICES**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>HEALTH &amp; HUMAN SERVICES</b>						
<b>SENIOR CENTER</b>						
PERSONNEL SERVICES	13,287	134,994	164,394	( 29,400)	82.12	134,283
CONTRACTUAL SERVICES	362	6,786	13,065	( 6,279)	51.94	7,853
OPERATING SUPPLIES & EXPENSE	560	9,670	11,270	( 1,600)	85.80	9,748
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL SENIOR CENTER</b>	<b>14,209</b>	<b>151,450</b>	<b>188,729</b>	<b>( 37,279)</b>	<b>80.25</b>	<b>151,884</b>
<b>CEMETERIES</b>						
PERSONNEL SERVICES	11,165	98,588	91,340	7,248	107.93	111,793
CONTRACTUAL SERVICES	2,424	29,600	32,079	( 2,479)	92.27	30,589
OPERATING SUPPLIES & EXPENSE	1,333	14,517	16,295	( 1,778)	89.09	11,468
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL CEMETERIES</b>	<b>14,922</b>	<b>142,704</b>	<b>139,714</b>	<b>2,990</b>	<b>102.14</b>	<b>153,849</b>
<b>TOTAL HEALTH &amp; HUMAN SERVICES</b>	<b>29,131</b>	<b>294,154</b>	<b>328,443</b>	<b>( 34,289)</b>	<b>89.56</b>	<b>305,733</b>

## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020**FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CULTURE, REC &amp; EDUCATION</b>						
<b>COMMUNITY CENTER</b>						
PERSONNEL SERVICES	24,480	224,038	309,446	( 85,408)	72.40	247,767
CONTRACTUAL SERVICES	6,464	46,080	64,572	( 18,492)	71.36	62,775
OPERATING SUPPLIES & EXPENSE	3,629	13,913	22,800	( 8,887)	61.02	22,888
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL COMMUNITY CENTER</b>	<b>34,573</b>	<b>284,032</b>	<b>396,818</b>	<b>( 112,786)</b>	<b>71.58</b>	<b>333,430</b>
<b>PARKS</b>						
PERSONNEL SERVICES	18,894	169,372	167,461	1,911	101.14	191,955
CONTRACTUAL SERVICES	4,586	62,349	74,174	( 11,825)	84.06	65,902
OPERATING SUPPLIES & EXPENSE	2,353	25,877	26,200	( 323)	98.77	26,178
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL PARKS</b>	<b>25,833</b>	<b>257,597</b>	<b>267,835</b>	<b>( 10,238)</b>	<b>96.18</b>	<b>284,034</b>
<b>RECREATION</b>						
PERSONNEL SERVICES	11,615	128,754	189,752	( 60,998)	67.85	160,824
CONTRACTUAL SERVICES	2,683	28,723	35,080	( 6,357)	81.88	21,067
OPERATING SUPPLIES & EXPENSE	7,066	16,302	21,000	( 4,698)	77.63	25,277
FIXED CHARGES	0	0	0	0	.00	0
<b>TOTAL RECREATION</b>	<b>21,364</b>	<b>173,780</b>	<b>245,832</b>	<b>( 72,052)</b>	<b>70.69</b>	<b>207,168</b>
<b>SPECIAL EVENTS</b>						
PERSONNEL SERVICES	1,522	23,758	38,224	( 14,466)	62.15	31,489
CONTRACTUAL SERVICES	16	77	50	27	153.02	1,666
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL SPECIAL EVENTS</b>	<b>1,537</b>	<b>23,834</b>	<b>38,274</b>	<b>( 14,440)</b>	<b>62.27</b>	<b>33,155</b>

Attachment: October General Fund Report (3142 : Finance Reports)

## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020**FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>RECREATION FIELDS</b>						
PERSONNEL SERVICES	2,524	36,468	36,063	405	101.12	30,402
CONTRACTUAL SERVICES	2,857	24,028	26,328	( 2,300)	91.26	27,329
OPERATING SUPPLIES & EXPENSE	2,787	16,991	20,151	( 3,160)	84.32	21,949
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL RECREATION FIELDS</b>	<b>8,167</b>	<b>77,487</b>	<b>82,542</b>	<b>( 5,055)</b>	<b>93.88</b>	<b>79,680</b>
<b>TRAILS &amp; MEDIAN MAINTENANCE</b>						
PERSONNEL SERVICES	1,349	15,223	12,605	2,618	120.77	12,246
CONTRACTUAL SERVICES	273	8,374	12,500	( 4,126)	66.99	11,197
OPERATING SUPPLIES & EXPENSE						
CAPITAL OUTLAY						
<b>TOTAL TRAIL &amp; MEDIAN MAINTENANCE</b>	<b>1,622</b>	<b>23,597</b>	<b>25,105</b>	<b>( 1,508)</b>	<b>93.99</b>	<b>23,443</b>
<b>TOTAL CULTURE, REC, EDUCATION</b>	<b>93,096</b>	<b>840,327</b>	<b>1,056,406</b>	<b>( 216,079)</b>	<b>79.55</b>	<b>960,910</b>

\*\*\*\*\* **SUMMARY OF CULTURE, RECREATION & EDUCATION EXPENSES** \*\*\*\*\*

PERSONNEL SERVICES	60,384	597,613	753,551	( 155,938)	79.31	674,682
CONTRACTUAL SERVICES	16,878	169,630	212,704	( 43,074)	79.75	189,936
OPERATING SUPPLIES & EXPENSE	15,835	73,083	90,151	( 17,068)	81.07	96,292
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL CULTURE, REC, EDUCATION</b>	<b>93,096</b>	<b>840,327</b>	<b>1,056,406</b>	<b>( 216,079)</b>	<b>79.55</b>	<b>960,910</b>

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## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020**FUND 100 - GENERAL FUND - CONSERVATION & DEVELOPMENT**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CONSERVATION &amp; DEV</b>						
<b>PLANNING</b>						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	2,333
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	984
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL PLANNING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>3,318</b>
<b>ECONOMIC DEVELOPMENT</b>						
PERSONNEL SERVICES	0	0	0	0	.00	8,685
CONTRACTUAL SERVICES	0	0	0	0	.00	25,718
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	857
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>35,261</b>
<b>***** SUMMARY OF CONSERVATION &amp; DEVELOPMENT EXPENSES *****</b>						
PERSONNEL SERVICES	0	0	0	0	.00	8,685
CONTRACTUAL SERVICES	0	0	0	0	.00	28,052
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	1,842
CAPITAL OUTLAY	0	0	0	0	.00	0
<b>TOTAL CONSERVATION &amp; DEV</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>.00</b>	<b>38,579</b>
<b>TOTAL OTHER FINANCING USES</b>	<b>41,765</b>	<b>482,017</b>	<b>798,982</b>	<b>( 316,965)</b>	<b>60.33</b>	<b>389,762</b>

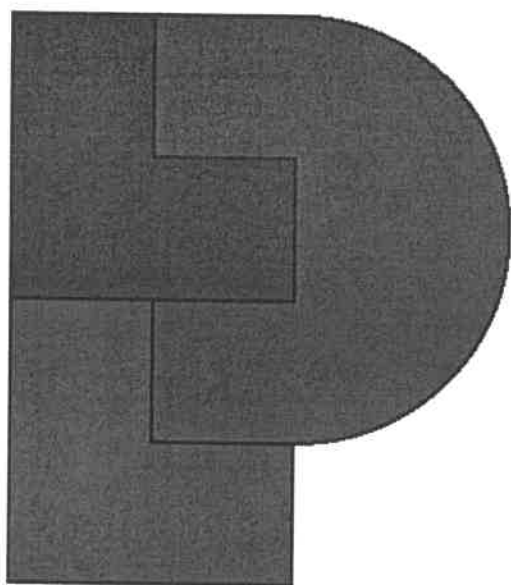
Attachment: October General Fund Report (3142 : Finance Reports)

## CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020**FUND 100 - GENERAL FUND - SUMMARY TOTALS**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>***** SUMMARY OF GENERAL FUND EXPENSES *****</b>						
PERSONNEL SERVICES	692,446	6,940,043	8,355,836	( 1,415,793)	83.06	7,201,905
CONTRACTUAL SERVICES	167,864	995,335	1,190,141	( 194,806)	83.63	977,044
OPERATING SUPPLIES & EXPENSE	56,232	371,742	453,861	( 82,119)	81.91	425,235
FIXED CHARGES	67,455	738,094	1,143,247	( 405,153)	64.56	662,516
CAPITAL OUTLAY	753	11,572	8,000	3,572	144.65	31,887
ALLOCATIONS	( 41,352)	( 471,979)	( 573,805)	101,826	( 82.25)	( 478,278)
 <b>GRAND TOTAL</b>	 <b>943,398</b>	 <b>8,584,806</b>	 <b>10,577,280</b>	 <b>( 1,992,474)</b>	 <b>81.16</b>	 <b>8,820,309</b>

Attachment: October General Fund Report (3142 : Finance Reports)



**TWO  
RIVERS**  
WISCONSIN

Lester Public Library  
October 2020  
Detail  
Financial Report

CITY OF TWO RIVERS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING OCTOBER 31, 2020

LIBRARY FUND DETAIL

		PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
	<u>TAXES</u>						
280-41110	GENERAL PROPERTY TAX	0	619,007	619,007	0	100.00	606,870
	TOTAL TAXES	0	619,007	619,007	0	100.00	606,870
	<u>INTERGOVERNMENTAL REVENUE</u>						
280-43720	COUNTY FUNDS	0	168,893	168,893	0	100.00	163,092
	TOTAL INTERGOVERNMENTAL REVE	0	168,893	168,893	0	100.00	163,092
	<u>FINES &amp; FORFEITURES</u>						
280-45300	LIBRARY BOOK FINES	418	10,000	2,902	( 7,098)	29.02	8,351
	TOTAL FINES & FORFEITURES	418	10,000	2,902	( 7,098)	29.02	8,351
	<u>CHARGES FOR SERVICE</u>						
280-46712	COPIER SERVICE FEES	0	7,200	1,498	( 5,702)	20.81	5,656
	TOTAL CHARGES FOR SERVICE	0	7,200	1,498	( 5,702)	20.81	5,656
	<u>MISCELLANEOUS REVENUE</u>						
280-48300	SALE OF PROP & EQUIP	0	2,500	426	( 2,074)	17.02	2,212
280-48440	INSURANCE CLAIMS	0	0	0	0	.00	0
280-48500	DONATIONS	0	40,000	10,000	( 30,000)	25.00	13,155
280-48900	OTHER REVENUES	0	3,000	851	( 2,149)	28.37	974
	TOTAL MISCELLANEOUS REVENUE	0	45,500	11,277	( 34,223)	24.78	16,341
	<u>OTHER FINANCING SOURCES</u>						
280-49223	TRANS FROM OTHER FUNDS	0	13,669	0	( 13,669)	.00	0
	TOTAL OTHER FINANCING SOURCES	0	13,669	0	( 13,669)	.00	0
	TOTAL FUND REVENUE	418	864,269	803,577	( 60,692)	92.98	800,311

Attachment: October Library Report (3142 : Finance Reports)



**CITY OF TWO RIVERS**  
**2020 MONTHLY GENERAL FUND REPORT**  
**OCTOBER 31, 2020 BUDGET**

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2020 BUDGET	2020 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL	
<b><u>LESTER LIBRARY</u></b>							
<b>LIBRARY ADMINISTRATION</b>							
<b><u>PERSONNEL SERVICES</u></b>							
280-55110-1100	FULLTIME ADMINISTRATION	20,867	244,943	203,837 (	41,106)	83.22	202,755
280-55110-1220	WAGES - FULLTIME	2,785	32,893	28,881 (	3,812)	88.34	23,238
280-55110-1270	WAGES - PART TIME	9,168	136,222	100,954 (	35,268)	74.11	104,894
280-55110-1280	WAGES-LONGEVITY PAY	0	5,767	0 (	5,767)	.00	0
280-55110-1290	WAGES-OVERTIME	0	472	130 (	342)	27.48	275
280-55110-1310	WI RETIREMENT	1,831	28,924	17,952 (	10,972)	62.07	22,738
280-55110-1320	FICA	2,447	32,902	24,988 (	7,914)	75.95	24,766
280-55110-1330	HEALTH INSURANCE	5,103	54,747	51,029 (	3,718)	93.21	75,166
280-55110-1333	HEALTH SAVINGS ACCT EXPENSE	0	3,600	4,200	600	116.67	6,600
280-55110-1334	HEALTH INSURANCE OPT-OUT	615	10,000	6,885 (	3,115)	68.85	5,000
280-55110-1340	LIFE INSURANCE	95	1,200	871 (	329)	72.61	855
280-55110-1350	OTHER BENEFITS	0	0	0	0	.00	0
<b>TOTAL PERSONNEL SERVICES</b>		<b>42,911</b>	<b>551,470</b>	<b>439,726 (</b>	<b>111,744)</b>	<b>79.74</b>	<b>466,287</b>
<b><u>CONTRACTUAL SERVICES</u></b>							
280-55110-2100	PROF SERV - CITY SERVICES	3,001	44,813	36,120 (	8,693)	80.60	35,717
280-55110-2130	PROFESSIONAL SERVICES	709	7,000	6,341 (	659)	90.59	4,362
280-55110-2200	TELEPHONE EXPENSE	123	1,200	1,098 (	102)	91.52	950
280-55110-2210	ELECTRICITY	1,828	22,050	14,546 (	7,504)	65.97	15,455
280-55110-2220	NATURAL GAS/HEAT	245	8,000	5,047 (	2,953)	63.08	5,315
280-55110-2230	WATER EXPENSE	149	3,000	1,613 (	1,387)	53.76	2,016
280-55110-2240	SEWER EXPENSE	37	927	472 (	455)	50.92	628
280-55110-2250	STORMWATER EXPENSE	80	960	799 (	161)	83.26	799
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	7,500	19,000	16,182 (	2,818)	85.17	13,116
280-55110-2430	EQUIPMENT REPAIRS	500	500	500	0	100.00	0
280-55110-2450	EQUIPMENT NEW	2,104	18,000	3,917 (	14,083)	21.76	8,398
280-55110-2910	PRINTING/ADVERTISING	200	8,000	454 (	7,546)	5.68	8,139
280-55110-2930	TECHNOLOGY	14,621	18,000	17,038 (	962)	94.65	15,598
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	1,076	12,908	10,757 (	2,151)	83.33	10,757
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>32,174</b>	<b>164,358</b>	<b>114,884 (</b>	<b>49,474)</b>	<b>69.90</b>	<b>121,249</b>
<b><u>OPERATING SUPPLIES/EXPENSES</u></b>							
280-55110-3100	OFFICE SUPPLIES	308	3,400	1,044 (	2,356)	30.71	2,367
280-55110-3110	POSTAGE	24	700	339 (	361)	48.48	531
280-55110-3300	TRAVEL	285	4,500	2,510 (	1,990)	55.77	1,003
280-55110-3560	LANDSCAPING	1,108	12,900	11,560 (	1,340)	89.61	9,869
280-55110-3960	TECH PROC SUPPLIES	1,150	5,000	4,256 (	744)	85.11	4,704
<b>TOTAL OP SUPPLIES/EXP</b>		<b>2,874</b>	<b>26,500</b>	<b>19,709 (</b>	<b>6,791)</b>	<b>74.37</b>	<b>18,474</b>

Attachment: October Library Report (3142 : Finance Reports)

**CITY OF TWO RIVERS**  
**2020 MONTHLY GENERAL FUND REPORT**  
**OCTOBER 31, 2020 BUDGET**

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2020 BUDGET	2020 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u><b>FIXED CHARGES</b></u>						
280-55110-5200 INSURANCES	1,027	11,440	8,992	( 2,448)	78.60	8,949
280-55110-5950 TRANSFER TO CAP PROJ FND	0	1,080	1,080	0	100.00	1,080
<b>TOTAL FIXED CHARGES</b>	<b>1,027</b>	<b>12,520</b>	<b>10,072</b>	<b>( 2,448)</b>	<b>80.45</b>	<b>10,029</b>
<b>TOTAL LIBRARY ADMINISTRATION</b>	<b>78,987</b>	<b>754,848</b>	<b>584,391</b>	<b>( 170,457)</b>	<b>77.42</b>	<b>616,039</b>
<b>ADULT SERVICES</b>						
<u><b>OPERATING SUPPLIES/EXPENSES</b></u>						
280-55111-3230 PERIODICALS	81	4,600	2,395	( 2,205)	52.07	3,871
280-55111-3400 NON-FICTION BOOKS	2,103	17,000	15,133	( 1,867)	89.02	12,277
280-55111-3420 FICTION BOOKS	938	17,000	11,514	( 5,486)	67.73	11,450
280-55111-3430 LARGE PRINT BOOKS	596	12,000	6,770	( 5,230)	56.42	8,768
280-55111-3450 MOVIES	701	5,000	2,217	( 2,783)	44.33	2,932
280-55111-3470 AUDIOBOOKS	162	4,400	1,845	( 2,555)	41.93	3,085
280-55111-3480 MUSIC CD'S	0	1,000	47	( 953)	4.75	458
280-55111-3510 PROGRAMS	19	2,500	1,392	( 1,108)	55.68	1,439
<b>TOTAL OP SUPPLIES/EXP</b>	<b>4,600</b>	<b>63,500</b>	<b>41,314</b>	<b>( 22,186)</b>	<b>65.06</b>	<b>44,279</b>
<b>TOTAL ADULT SERVICES</b>	<b>4,600</b>	<b>63,500</b>	<b>41,314</b>	<b>( 22,186)</b>	<b>65.06</b>	<b>44,279</b>

Attachment: October Library Report (3142 : Finance Reports)

**CITY OF TWO RIVERS**  
**2020 MONTHLY GENERAL FUND REPORT**  
**OCTOBER 31, 2020 BUDGET**

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2020 BUDGET	2020 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>CHILDREN'S SERVICES</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55112-3230 PERIODICALS	0	540	326 (	214)	60.33	244
280-55112-3400 NON-FICTION BOOKS	302	7,000	4,838 (	2,162)	69.12	5,688
280-55112-3420 FICTION BOOKS	314	3,800	3,043 (	757)	80.07	2,763
280-55112-3440 PAPERBACKS	147	1,600	672 (	928)	41.99	777
280-55112-3450 MOVIES	0	1,800	431 (	1,369)	23.97	890
280-55112-3470 AUDIOBOOKS	0	1,700	152 (	1,548)	8.96	406
280-55112-3510 PROGRAMS	297	11,980	5,012 (	6,968)	41.83	6,083
280-55112-3530 JE BOOKS	568	6,000	3,913 (	2,087)	65.22	4,044
<b>TOTAL OP SUPPLIES/EXP</b>	<b>1,628</b>	<b>34,420</b>	<b>18,387 (</b>	<b>16,033)</b>	<b>53.42</b>	<b>20,896</b>
<b>TOTAL CHILDREN'S SERVICES</b>	<b>1,628</b>	<b>34,420</b>	<b>18,387 (</b>	<b>16,033)</b>	<b>53.42</b>	<b>20,896</b>
<b>REFERENCE</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55114-3400 NON-FICTION BOOKS	0	1,300	2,207	907	169.80	1,507
280-55114-3490 MICROFILM	0	3,700	3,950	250	106.76	0
<b>TOTAL OP SUPPLIES/EXP</b>	<b>0</b>	<b>5,000</b>	<b>6,157</b>	<b>1,157</b>	<b>123.15</b>	<b>1,507</b>
<b>TOTAL REFERENCE</b>	<b>0</b>	<b>5,000</b>	<b>6,157</b>	<b>1,157</b>	<b>123.15</b>	<b>1,507</b>

Attachment: October Library Report (3142 : Finance Reports)

**CITY OF TWO RIVERS**  
**2020 MONTHLY GENERAL FUND REPORT**  
**OCTOBER 31, 2020 BUDGET**

**LESTER LIBRARY F 280 EXPENSE DETAIL**

	PERIOD ACTUAL	2020 BUDGET	2020 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<b>YOUNG ADULT SERVICES</b>						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55115-3230 PERIODICALS	0	200	107	( 93)	53.44	190
280-55115-3400 NON-FICTION BOOKS	0	1	0	( 1)	.00	0
280-55115-3420 FICTION BOOKS	119	5,300	3,203	( 2,097)	60.43	3,767
280-55115-3470 AUDIOBOOKS	60	1,000	112	( 888)	11.25	144
280-55115-3510 PROGRAMS	0	0	0	0	.00	68
<b>TOTAL OP SUPPLIES/EXP</b>	<b>179</b>	<b>6,501</b>	<b>3,422</b>	<b>( 3,079)</b>	<b>52.64</b>	<b>4,169</b>
<b>TOTAL YOUNG ADULT SERVICES</b>	<b>179</b>	<b>6,501</b>	<b>3,422</b>	<b>( 3,079)</b>	<b>52.64</b>	<b>4,169</b>
<b>TOTAL LESTER LIBRARY EXP</b>	<b>85,395</b>	<b>864,269</b>	<b>653,672</b>	<b>( 210,597)</b>	<b>75.63</b>	<b>686,889</b>
<b>NET REV OVER EXP</b>	<b>( 84,976)</b>	<b>0</b>	<b>149,905</b>	<b>149,905</b>	<b>.00</b>	<b>113,421</b>

Attachment: October Library Report (3142 : Finance Reports)

CITY OF TWO RIVERS

Check Register - Monthly Bill Summary  
Check Issue Dates: 11/1/2020 - 11/30/2020Page: 1  
Dec 01, 2020 01:17PM

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
11/24/2020	127239	Northeast Asphalt Inc.	Asphalt Inventory-DPW	1696533	2,558.42-
11/24/2020	127239	Northeast Asphalt Inc.	Black top-PW	1699579	715.74-
11/24/2020	127239	Northeast Asphalt Inc.	Asphalt Paving / Harbor Street	616120-01	8,925.00-
Total 127239:					12,199.16-
11/04/2020	127586	Country Visions Cooperative	Grass Seed - Rec	283792	149.99-
Total 127586:					149.99-
11/04/2020	127649	Bay Verte Machinery Inc.	Supplies - Rec	411461-00	15.81-
Total 127649:					15.81-
11/05/2020	127691	Ashenbrenner, Ed	Energy Star Rebate - Dehumidifier	10/31/2020	15.00
Total 127691:					15.00
11/05/2020	127692	Aurora Health Care	Covid 19 Testing / J. Rohrer	STATEMENT 10/13/20 / J.	169.26
Total 127692:					169.26
11/05/2020	127693	Barner, Shirley	Energy Star Rebate - Dishwasher	10/31/2020	25.00
Total 127693:					25.00
11/05/2020	127694	Baycom Inc	Toughbook Computers w/ Hand Straps - FD	GO-31570-G3D1	8,748.00
Total 127694:					8,748.00
11/05/2020	127695	Bay-Lake Regional Planning Commissio	Services 9/1/20 - 9/30/20	6313	3,879.58
Total 127695:					3,879.58
11/05/2020	127696	BC Signs & Graphics LLC	Banner, Tarps & Fastners	591C	1,041.43
Total 127696:					1,041.43
11/05/2020	127697	Belz, Geraldine	Energy Star Rebate - Dehumidifier	10/31/2020	15.00

Attachment: Summary of Bills Nov 2020 (3143 : Summary of Verified Bills)

CITY OF TWO RIVERS

Check Register - Monthly Bill Summary  
Check Issue Dates: 11/1/2020 - 11/30/2020Page: 2  
Dec 01, 2020 01:17PM

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127697:					15.00
11/05/2020	127698	CDW Government Inc	Laptop / Finance	LRRC541	908.53
11/05/2020	127698	CDW Government Inc	Laptop / Elections	LRVB685	908.53
11/05/2020	127698	CDW Government Inc	Laptop / Electric	LSCT309	908.53
11/05/2020	127698	CDW Government Inc	Laptop / Police	LSCT372	1,817.06
Total 127698:					4,542.65
11/05/2020	127699	CliftonLarsonAllen LLP	Progress Billing/Dec 2019 Audit	2657664	2,625.00
Total 127699:					2,625.00
11/05/2020	127700	Erickson Sports Apparel	TR Logo Apparel	102318	585.90
Total 127700:					585.90
11/05/2020	127701	Fire Dept Petty Cash	Petty cash reimbursement	11/03/2020	113.00
Total 127701:					113.00
11/05/2020	127702	Froelich, Whitney L.	Pay Period Ending 10/31/2020	106	1,112.50
Total 127702:					1,112.50
11/05/2020	127703	Frontier	Telephone - Wtr	5741;10/20	84.25
Total 127703:					84.25
11/05/2020	127704	Klein, Patricia Ann	Simply Seniors Exercise Class - 10/1/20-10/29/	11/02/2020	78.00
Total 127704:					78.00
11/05/2020	127705	Liberty Mutual Insurance	Prepaid Insurance	13745169	110,150.00
11/05/2020	127705	Liberty Mutual Insurance	Paragon	13754205	1,764.00
11/05/2020	127705	Liberty Mutual Insurance	Paragon	13759174	1,164.00
Total 127705:					113,078.00
11/05/2020	127706	MacQueen Equipment	Parts - DPW	P16979	3,760.91

Attachment: Summary of Bills Nov 2020 (3143 : Summary of Verified Bills)

CITY OF TWO RIVERS

Check Register - Monthly Bill Summary  
Check Issue Dates: 11/1/2020 - 11/30/2020Page: 3  
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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127706:					3,760.91
11/05/2020	127707	Manitowoc Co Treasurer	Oct 2020 Jail & Driver Improvement Surcharges	11/03/2020	588.90
Total 127707:					588.90
11/05/2020	127708	Manitowoc Disposal Inc	Recycling & Refuse Collect 10/17/2020-10/30/2	11/03/2020	14,157.64
11/05/2020	127708	Manitowoc Disposal Inc	Small Box / Haul / Removals for Season - Rec	49577	380.00
Total 127708:					14,537.64
11/05/2020	127709	Matejka, Robert	Energy Star Rebate - Refrigerator	10/31/2020	55.00
Total 127709:					55.00
11/05/2020	127710	MBM	Meter Charge 9/29/20-10/28/20	IN528583	1,945.30
11/05/2020	127710	MBM	Printers/Meter Charge 10/1/20-10/31/20	IN529630	367.96
Total 127710:					2,313.26
11/05/2020	127711	North Central Ambulance Sales & Servic	Stryker Powerload & Installation - FD	ESTIMATE	23,612.00
Total 127711:					23,612.00
11/05/2020	127712	Northeast Asphalt Inc.	Mariners Trail Rehab	616328-01	74,133.46
Total 127712:					74,133.46
11/05/2020	127713	Office Depot	Supplies-Insp	130112119001	30.39
11/05/2020	127713	Office Depot	Laptop Case - Ins/Eco Dev	130113435001	32.99
11/05/2020	127713	Office Depot	Supplies - City Mgr	130550707001	114.96
Total 127713:					178.34
11/05/2020	127714	Powell, David	Energy Star Rebate - Dishwasher	10/31/2020	25.00
Total 127714:					25.00
11/05/2020	127715	Prompt Printing Center	18,000 Garbage stickers - Cust Serv	34626	1,080.00
11/05/2020	127715	Prompt Printing Center	18,000 Garbage stickers - Cust Serv	34636	1,080.00

Attachment: Summary of Bills Nov 2020 (3143 : Summary of Verified Bills)

CITY OF TWO RIVERS

Check Register - Monthly Bill Summary  
Check Issue Dates: 11/1/2020 - 11/30/2020Page: 4  
Dec 01, 2020 01:17PM

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127715:					2,160.00
11/05/2020	127716	Reinhart Foodservice	Food-Sr Ctr	238266	933.40
Total 127716:					933.40
11/05/2020	127717	Schindler Elevator Company	Maintenance Agreement - CH	8105473611	846.90
Total 127717:					846.90
11/05/2020	127718	Simonar, Brian	Energy Star Rebate - Electric Dryer	10/31/2020	20.00
Total 127718:					20.00
11/05/2020	127719	State of Wisconsin	Oct 2020 penalty surcharges	11/03/2020	1,953.18
Total 127719:					1,953.18
11/05/2020	127720	Symbol Arts	Badge / Culligan - PD	0359427-IN	120.00
Total 127720:					120.00
11/05/2020	127721	Thuermer Law Office	October 2020 Services	OCTOBER 27, 2020	1,471.00
Total 127721:					1,471.00
11/05/2020	127722	Tri City Glass and Door	Install Storefront Window & Slider - Lib	JC14042	9,100.00
Total 127722:					9,100.00
11/05/2020	127723	Two Rivers Historical Society	Nov 2020 Monthly Support Pymt	NOV2020	250.00
Total 127723:					250.00
11/05/2020	127724	US Bank Equipment Finance	Word Systems / Contract Payment	426761227	3,815.37
Total 127724:					3,815.37
11/05/2020	127725	Vanderveren, Sally A	October 2020 Services	1020	3,658.33

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127725:					3,658.33
11/05/2020	127726	Village of Mishicot Treasurer	Oct 2020 Municipal Court Forgeitures	11/03/2020	595.80
Total 127726:					595.80
11/05/2020	127727	W.S. Darley & Co.	Supplies - FD	17415199	9,831.83
Total 127727:					9,831.83
11/05/2020	127728	Waukesha Co Technical College	Tuition Fees / Raatz & Wiesner - PD	S0727291	64.56
Total 127728:					64.56
11/05/2020	127729	Wilsmann, Janet	Energy Star Rebate - Dehumidifier	10/31/2020	15.00
Total 127729:					15.00
11/05/2020	127730	Wisconsin Public Service	1520 17TH ST - Rec	0401271669-04;10/20	532.42
11/05/2020	127730	Wisconsin Public Service	CEMETERY	0401271669-05;10/20	28.84
11/05/2020	127730	Wisconsin Public Service	1916 COLUMBUS ST - Elec	0401271669-10;10/20	73.49
11/05/2020	127730	Wisconsin Public Service	PARK SHELTER	0401271669-14;10/20	18.12
11/05/2020	127730	Wisconsin Public Service	Bridge Bldg - Engineering	0401271669-30;10/20	27.18
11/05/2020	127730	Wisconsin Public Service	1401 Lake Street	0401271669-35;10/20	1,311.88
11/05/2020	127730	Wisconsin Public Service	606 PARKWAY BLVD (PARAGON)	0401271669-44;10/20	183.04
Total 127730:					2,174.97
11/05/2020	127731	WOMT	After Further Review 2020-2021	886-00058-0003	162.00
Total 127731:					162.00
11/12/2020	127732	Advanced Disposal	Dumpster fee - DPW	B20000470407	601.85
Total 127732:					601.85
11/12/2020	127733	American Messaging	Lockbox Payment-11/01/20-10/31/21	U1850398UK	129.66
Total 127733:					129.66

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
11/12/2020	127734	Anthem Blue Cross and Blue Shield	Health Insurance Premiums for December 2020	000679221D	160,343.62
Total 127734:					160,343.62
11/12/2020	127735	Atlas Copco Compressors LLC	Fan Assembly - WWTP	1120100411	387.17
Total 127735:					387.17
11/12/2020	127736	Aurora Medical Group/AMG Metro South	Wellness Coaching-FD	2979	35.00
Total 127736:					35.00
11/12/2020	127737	Board of Comm. of Pub Lands	Lake Bed Lease, South of Neshotah Park-CM	9/29/2020	200.00
Total 127737:					200.00
11/12/2020	127738	Carron, Bob	Energy STart Partners REbate - REfrigerator	11/05/2020	30.00
Total 127738:					30.00
11/12/2020	127739	CDW Government Inc	Councilmembers Chrome Books	2931065	4,448.00
Total 127739:					4,448.00
11/12/2020	127740	Core & Main LP	Supplies - Wtr	N177866	813.00
Total 127740:					813.00
11/12/2020	127741	Country Visions Cooperative	Fuel - DPW	STATEMENT 10/31/20	4,441.19
Total 127741:					4,441.19
11/12/2020	127742	Cretton Enterprises Inc	Sept 2020 Services - Tree	9392	1,712.25
11/12/2020	127742	Cretton Enterprises Inc	Oct 2020 Services - Lib	9490	819.73
Total 127742:					2,531.98
11/12/2020	127743	Dept. of Workforce Development	Unemployment	000010412841	16.71
Total 127743:					16.71

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
11/12/2020	127744	Dorner Company	Supplies - Wtr	154750	590.00
Total 127744:					590.00
11/12/2020	127745	ECS Midwest LLC	Eggers Site testing	846838	2,400.00
Total 127745:					2,400.00
11/12/2020	127746	Energenecs Inc	Supplies-WTP	0040923-IN	769.99
Total 127746:					769.99
11/12/2020	127747	Fastenal	Supplies - Elec	WIMAN271586	576.64
11/12/2020	127747	Fastenal	Supplies-Wtr	WIMAN271588	212.24
Total 127747:					788.88
11/12/2020	127748	Frontier	Telephone	262-002-1678-0101655; 10	52.70
Total 127748:					52.70
11/12/2020	127749	GameTime	Equipment-Rec	PJI-0148800	9,386.12
Total 127749:					9,386.12
11/12/2020	127750	General Code	Annual Maintenance - Code of Ordinance	PG000023162	4,784.50
Total 127750:					4,784.50
11/12/2020	127751	Grainger	Supplies - WWTP	9691229786	29.04
11/12/2020	127751	Grainger	Supplies - WWTP	9694227647	59.34
Total 127751:					88.38
11/12/2020	127752	Hawkins Inc	Labor-Wtr	4810050	220.00
Total 127752:					220.00
11/12/2020	127753	Heimes, Ann	Energy STart Partners Rebate - Dishwasher	11/09/2020	25.00

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Total 127753:					25.00
11/12/2020	127754	HydroCorp	Cross Connection Control Prog - Oct 2020	0059531	3,138.00
Total 127754:					3,138.00
11/12/2020	127755	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr-Eng	OCTOBER 2020	49.30
Total 127755:					49.30
11/12/2020	127756	Lakeshore Screen Printing	Clothing-FD	6620	803.00
Total 127756:					803.00
11/12/2020	127757	Lester Public Library Foundation	BetterWorldBook Sales-Lib	11/09/2020	126.98
Total 127757:					126.98
11/12/2020	127758	MacQueen Equipment	Parts - DPW	P16693	185.03
Total 127758:					185.03
11/12/2020	127759	Mammoth Construction	Replace water service from curb to main @ 191	934	2,798.80
Total 127759:					2,798.80
11/12/2020	127760	Manitowoc Co Treasurer	2019 Property Tax Payment - 1032 31st St 053-	11/11/20	7.58
Total 127760:					7.58
11/12/2020	127761	Manitowoc Public Utilities	2124 Woodland Dr-WTP	10/29/2020	23.86
11/12/2020	127761	Manitowoc Public Utilities	Service - 5000 Memorial Dr. - Wtr	118598;9/20	636.96
Total 127761:					660.82
11/12/2020	127762	Maritime Plumbing and Mechanical	Labor & Material to install injection quilss on 8/7	37644	3,075.00
11/12/2020	127762	Maritime Plumbing and Mechanical	Labor to rebuild the valve on filter rack #4	37645	218.00
11/12/2020	127762	Maritime Plumbing and Mechanical	Labor and material to repair the leaking chlorine	37658	218.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127762:					3,511.00
11/12/2020	127763	MBM	Services - Rec	IN527888	140.00
Total 127763:					140.00
11/12/2020	127764	Midwest Meter Inc	Rubber Ring Gasket-Wtr	0126217	20.90
11/12/2020	127764	Midwest Meter Inc	Ring Gasket-WTR	0126429	89.10
Total 127764:					110.00
11/12/2020	127765	Minnesota Life Insurance Co	Life Insurance premium - December 2020	DECEMBER 2020	4,265.65
Total 127765:					4,265.65
11/12/2020	127766	Monroe Truck Equipment Inc	Parts - DPW	829039	163.45
Total 127766:					163.45
11/12/2020	127767	Office Depot	Supplies - City Mgr	132725767001	197.76
11/12/2020	127767	Office Depot	Supplies - City Mgr	134316506001	119.35
Total 127767:					317.11
11/12/2020	127768	OpenPoint LLC	OpenPoint Subscription - November-2020	1102	2,350.00
Total 127768:					2,350.00
11/12/2020	127769	Payment Service Network	Service 10/1/2020-10/31/2020	225331	7.95
Total 127769:					7.95
11/12/2020	127770	Piggly Wiggly	Food-Sr Cntr	023092731134	74.04
Total 127770:					74.04
11/12/2020	127771	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	9064504	131.58
11/12/2020	127771	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	9069511	123.04

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127771:					254.62
11/12/2020	127772	PrecisionChem LLC	HVAC Chemicals - CH	14132	243.60
Total 127772:					243.60
11/12/2020	127773	Quarles & Brady LLP	Legal Review of TID 8 Amendment	6285250	792.50
11/12/2020	127773	Quarles & Brady LLP	Dev. Agreement, TID 13-CM	6285251	10,958.50
Total 127773:					11,751.00
11/12/2020	127774	Reinhart Foodservice	Dry goods-Sr Ctr	241724	1,186.80
Total 127774:					1,186.80
11/12/2020	127775	Schaus Roofing/Mechanical	Coil Leaking in the Attic - CH	79406	453.73
Total 127775:					453.73
11/12/2020	127776	SEERA	Focus Program - 10/31/20	11/11/20	3,948.58
Total 127776:					3,948.58
11/12/2020	127777	Sergeant Laboratories Inc.	One Year Aristotle License	092320-M	1,687.92
Total 127777:					1,687.92
11/12/2020	127778	Stryker Sales Corporation	Pwrlld Compat Upgrade Kit - FD	QUOTE #10271872	1,576.22
Total 127778:					1,576.22
11/12/2020	127779	Stuart C Irby Co	Poles-Elec	10/14/20	1,250.00
Total 127779:					1,250.00
11/12/2020	127780	Suettinger's Keys LLC	Keys - Wtr	124179	7.81
Total 127780:					7.81
11/12/2020	127781	Superior Chemical Corp	Supplies-WWTP	282475	169.49

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127781:					169.49
11/12/2020	127782	TAPCO	Parts - DPW	I681718	295.99
Total 127782:					295.99
11/12/2020	127783	Two Rivers Automotive Supply	1998 Chevrolet-Rec	5172-242234	14.61
11/12/2020	127783	Two Rivers Automotive Supply	Headlamp Halogen - Rec	5172-242864	16.88
Total 127783:					31.49
11/12/2020	127784	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007334-03; 10/20	80.00
11/12/2020	127784	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007335-03; 10/20	1,513.38
11/12/2020	127784	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007336-03; 10/20	1,684.77
11/12/2020	127784	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007338-03; 10/20	70.91
11/12/2020	127784	Two Rivers Municipal Utilities	606 Parkway Blvd	05-00007337-03; 10/20	47.27
11/12/2020	127784	Two Rivers Municipal Utilities	1326 E River Street	070-00002595-06; 10/20	5.75
Total 127784:					3,402.08
11/12/2020	127785	Water Quality Investigations LLC	TWO-003 Two Rivers CCT Implementation	1120_17	1,287.32
Total 127785:					1,287.32
11/12/2020	127786	Wells Fargo Financial Leasing	Copier Charges - 10/21/20-11/20/20	5012471035	2,700.00
Total 127786:					2,700.00
11/12/2020	127787	Werner Electric Supply	Service-Elect	S6297832.001	277.26
Total 127787:					277.26
11/12/2020	127788	Wisc State Laboratory/Hygiene	Water Micro Certification - Wtr	651069	296.00
11/12/2020	127788	Wisc State Laboratory/Hygiene	Flouride - Wtr	651278	26.00
Total 127788:					322.00
11/12/2020	127789	Wisconsin Dept. of Revenue	SDC Collections Fee Owed / Derrick Edward EI	11/10/2020	35.00

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Total 127789:					35.00
11/12/2020	127790	Wisconsin Public Service	RESEVOIR	0401271669-2;10/20	20.24
11/12/2020	127790	Wisconsin Public Service	SOUTH TWR	0401271669-25;10/20	21.59
11/12/2020	127790	Wisconsin Public Service	EAST TWR	0401271669-26;10/20	22.18
11/12/2020	127790	Wisconsin Public Service	HIGH LIFT	0401271669-32;10/20	40.63
11/12/2020	127790	Wisconsin Public Service	FILTER PLANT	0401271669-33;10/20	819.37
Total 127790:					924.01
11/12/2020	127791	WOMT	After Further Review 2020-2021	886-00058-0004	202.00
Total 127791:					202.00
11/12/2020	127792	WPPI - Debit Memo	Oct 2020 Purchased Power	25-102020	485,720.83
Total 127792:					485,720.83
11/12/2020	127793	WTP Service	Reference # 16207306	16207306	1,420.00
11/12/2020	127793	WTP Service	Reference # 16207511	16207511	1,420.00
11/12/2020	127793	WTP Service	Reference # 16207583	16207583	1,420.00
11/12/2020	127793	WTP Service	Reference # 16207622	16207622	1,420.00
Total 127793:					5,680.00
11/16/2020	127794	CDW Government Inc	Samsung TV's	3717918	3,481.02
Total 127794:					3,481.02
11/16/2020	127795	FireFly Computers	Computers	I000188241	35,000.00
Total 127795:					35,000.00
11/19/2020	127796	AECOM Technical Services Inc	Data Review Svcs - Eng	2000423602	5,332.50
Total 127796:					5,332.50
11/19/2020	127797	Airgas USA LLC	Cylinder Rent - DPW	9106809519	102.47
11/19/2020	127797	Airgas USA LLC	Cylinder Rent - WWTP	9973775134-9/30/20	262.26
11/19/2020	127797	Airgas USA LLC	Cylinder Rent - WWTP	9974527420	271.64

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127797:					636.37
11/19/2020	127798	BottomLine Personal	Subscription - Lib	10/20/20-LESTER PUBLIC	39.00
Total 127798:					39.00
11/19/2020	127799	CDW Government Inc	Laptop / Engineering	3475651	1,078.90
Total 127799:					1,078.90
11/19/2020	127800	Center Point Large Print	Alp-Lib	1802478	42.54
11/19/2020	127800	Center Point Large Print	Alp-Lib	1804500	361.32
11/19/2020	127800	Center Point Large Print	Alp-Lib	1806502	137.22
Total 127800:					541.08
11/19/2020	127801	City of Two Rivers Petty Cash	Replenish Petty Cash Check Book	11/16/20	2,717.70
Total 127801:					2,717.70
11/19/2020	127802	Communications Engineering Co	Annual Fire Alarm Inspection - FD	347611	170.00
Total 127802:					170.00
11/19/2020	127803	Cool City Cleaners Inc	Towels/Mops/Sweatshirt - WTP	101767	62.50
Total 127803:					62.50
11/19/2020	127804	Cretton Enterprises Inc	Oct 2020 Services - Medians	9487	1,614.45
Total 127804:					1,614.45
11/19/2020	127805	Delta Dental of Wisconsin	Delta Premiums - December 2020	1523169	4,279.36
Total 127805:					4,279.36
11/19/2020	127806	Dept of Administration	Public Benefits Fees FY21 Q1	505-0000053453	12,344.55
Total 127806:					12,344.55

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
11/19/2020	127807	Educational Development Corporation	JE - Lib	DIR7821882	282.73
Total 127807:					282.73
11/19/2020	127808	Employee Benefits Corp	COBRASecure / Admin Fee	3069333	98.60
Total 127808:					98.60
11/19/2020	127809	Employee Benefits Corp	BESTFlex Premium / Renewal Fee	3069336	250.00
Total 127809:					250.00
11/19/2020	127810	ESO Solutions Inc.	Setup & Webinar Training - FD	ESO-42899	1,785.00
Total 127810:					1,785.00
11/19/2020	127811	Froelich, Whitney L.	Pay Period Ending 11/14/20	107	987.50
Total 127811:					987.50
11/19/2020	127812	Grainger	Supplies-WTP	9697244623	46.32
Total 127812:					46.32
11/19/2020	127813	Granicus	Agenda & Minutes - CM	133319	500.00
Total 127813:					500.00
11/19/2020	127814	Hawkins Inc	Chemicals - Wtr	4816829	93.50
11/19/2020	127814	Hawkins Inc	Chemicals - Wtr	4816830	632.10
11/19/2020	127814	Hawkins Inc	Supplies-Wtr	4820099	1,319.03
11/19/2020	127814	Hawkins Inc	Supplies-Wtr	4820572	1,137.84
Total 127814:					3,182.47
11/19/2020	127815	Heartland Business Systems LLC	Labtech Agent Software	404098-H	2.50
11/19/2020	127815	Heartland Business Systems LLC	Labtech Agent Software Nov 2020 - Oct 2021	409350-H	30.00
Total 127815:					32.50
11/19/2020	127816	Komline-Sanderson	Supplies-WTP	42048168	1,742.54

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127816:					1,742.54
11/19/2020	127817	LeClair Bros Heat/AC Inc	Service - DPW	C8453	808.33
Total 127817:					808.33
11/19/2020	127818	Liberty Mutual Insurance Co	Prepaid Insurance	13776776	55,276.40
Total 127818:					55,276.40
11/19/2020	127819	Malley Printing Co	Letters-tree trimming - Elec	28079	1,035.18
11/19/2020	127819	Malley Printing Co	Overtime slips - FD	28088	85.00
Total 127819:					1,120.18
11/19/2020	127820	Manitowoc Co Solid Waste	Account #165 Oct 2020 - Rec	1128644	116.85
11/19/2020	127820	Manitowoc Co Solid Waste	Account #162 Oct 2020 Service - Eng	23327	9,560.19
Total 127820:					9,677.04
11/19/2020	127821	Manitowoc County Treasurer	2020 Dog License Remittance	11/12/2020	2,927.25
Total 127821:					2,927.25
11/19/2020	127822	Manitowoc Disposal Inc	Recycling & Refuse Collect 10/31/2020-11/13/2	10/31/20-11/13/20	14,157.64
Total 127822:					14,157.64
11/19/2020	127823	Marco Technologies LLC	Service - Lib	INV8147947	75.71
11/19/2020	127823	Marco Technologies LLC	Service - Lib	INV8166976	749.42
Total 127823:					825.13
11/19/2020	127824	Marissa's Martial Arts	Taekwondo Class - 10/15/20-11/14/20	11/17/20	140.80
Total 127824:					140.80
11/19/2020	127825	McMahon Associates Inc	Ecological Svcs-Wentker Pond, Carron Pond, W	920416	746.95
11/19/2020	127825	McMahon Associates Inc	Fisher Prop. Design Asst	920470	2,128.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127825:					2,874.95
11/19/2020	127826	Mid-American Research Chemical	Orange Spary Paint-Rec	0716863-IN	110.77
Total 127826:					110.77
11/19/2020	127827	Midwest Chemical & Equipment	Belt Press Poly - wwtp	6409	8,931.00
Total 127827:					8,931.00
11/19/2020	127828	Mtwc Area Visitor/Conv Bureau	Portion of room tax collected - SEPT 2020	SEPT 2020	7,214.02
Total 127828:					7,214.02
11/19/2020	127829	Northeast Wisc Tech College	Tuition and Fees/J Kaiser - Elec	SFT0000121241*	362.60
Total 127829:					362.60
11/19/2020	127830	Northern Lake Service Inc	Testing - Wtr	390167	42.00
11/19/2020	127830	Northern Lake Service Inc	Testing - WWTP	390431	602.70
Total 127830:					644.70
11/19/2020	127831	Pike Systems Inc.	Sprayer-Rec	102990	1,178.00
Total 127831:					1,178.00
11/19/2020	127832	Postmaster	Fee Amount - Permit Type MT, #11	11/13/2020	5,000.00
11/19/2020	127832	Postmaster	Postage - TMS #118200	11/18/2020	10,000.00
Total 127832:					15,000.00
11/19/2020	127833	Prairie Farms Dairy Inc	2% Milk	9073617	153.80
Total 127833:					153.80
11/19/2020	127834	Primrose Oil Company Inc.	Supplies - DPW	86995	859.54
Total 127834:					859.54

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
11/19/2020	127835	R&J Fricke Inc	Concrete-PW	10227	1,184.85
11/19/2020	127835	R&J Fricke Inc	Concrete-PW	10228	1,291.50
Total 127835:					2,476.35
11/19/2020	127836	Recreation Dept - Petty Cash	Work Permits	11/17/2020	50.00
Total 127836:					50.00
11/19/2020	127837	Reinhart Foodservice	Food-Sr Ctr	246477	424.91
Total 127837:					424.91
11/19/2020	127838	RI Floor Epoxy	Epoxy Floors - FD	1099	3,384.00
Total 127838:					3,384.00
11/19/2020	127839	San-A-Care Inc	Supplies-FD	531487	264.07
Total 127839:					264.07
11/19/2020	127840	Schaus Roofing/Mechanical	HVAC - FD	31678	3,660.00
11/19/2020	127840	Schaus Roofing/Mechanical	Maintenance-Library	78306	194.00
11/19/2020	127840	Schaus Roofing/Mechanical	Maintenance-Library	78607	97.00
11/19/2020	127840	Schaus Roofing/Mechanical	Maintenance-Library	79325	543.50
11/19/2020	127840	Schaus Roofing/Mechanical	Paragon Building - Start Heat	79491	664.75
Total 127840:					5,159.25
11/19/2020	127841	Schroeder Bros Co	UPS fees - WWTP	91061	671.70
11/19/2020	127841	Schroeder Bros Co	UPS fees - WWTP	91062	172.82
11/19/2020	127841	Schroeder Bros Co	UPS fees - WWTP	91063	147.05
Total 127841:					991.57
11/19/2020	127842	TA Motorsports Inc	Blower/Vac-Cem	11/05/2020	231.96
Total 127842:					231.96
11/19/2020	127843	Town & Country Engineering Inc	2019 Digester & RAS Improvements	22194	6,637.90

Attachment: Summary of Bills Nov 2020 (3143 : Summary of Verified Bills)

CITY OF TWO RIVERS

Check Register - Monthly Bill Summary  
Check Issue Dates: 11/1/2020 - 11/30/2020Page: 18  
Dec 01, 2020 01:17PM

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127843:					6,637.90
11/19/2020	127844	Town of Two Rivers	Cut ditches-PW	20201109	200.00
Total 127844:					200.00
11/19/2020	127845	Two Rivers Municipal Utilities	19th Street	010-00008329-01;11/20	9.78
Total 127845:					9.78
11/19/2020	127846	USA Blue Book	Supplies-WWTP	403248	665.13
11/19/2020	127846	USA Blue Book	Supplies-WWTP	404645	384.59
Total 127846:					1,049.72
11/19/2020	127847	Watson's Vending & Foodservice Inc.	Water - WWTP	ST3603	76.95
Total 127847:					76.95
11/19/2020	127848	WDATCP	Milk, Food & Water Laboratory Cert - Water	115066-2020	408.00
Total 127848:					408.00
11/19/2020	127849	Wells Fargo Vendor Financial Services L	Compact Track Loaders T595	5012613225	932.74
11/19/2020	127849	Wells Fargo Vendor Financial Services L	Toolcat 5600	5012613226	1,185.38
Total 127849:					2,118.12
11/19/2020	127850	Wisc Dept Of Revenue-DEBITMEMO	Oct 2020 Sales Tax	OCTOBER 2020	17,906.59
Total 127850:					17,906.59
11/19/2020	127851	Wisc State Laboratory/Hygiene	Testing - WWTP	651684	197.00
Total 127851:					197.00
11/19/2020	127852	Wisconsin Media	Ads - Elec	0003579278	920.25
11/19/2020	127852	Wisconsin Media	Elections	0003579559	1,203.98

Attachment: Summary of Bills Nov 2020 (3143 : Summary of Verified Bills)

CITY OF TWO RIVERS

Check Register - Monthly Bill Summary  
 Check Issue Dates: 11/1/2020 - 11/30/2020

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127852:					2,124.23
11/19/2020	127853	Wisconsin Public Service	114 Davis Street	0401271669-1;11/20	20.57
11/19/2020	127853	Wisconsin Public Service	POLE ATTACHMENTS-Elec	0403815577-02;11/20	141.00
Total 127853:					161.57
11/19/2020	127854	Wisconsin Retirement System	October 2020 Contributions	OCTOBER 2020	109,541.39
Total 127854:					109,541.39
11/19/2020	127855	WPPI Energy	Water Plant equipment retrofit Monthly Loan Py	INV14501	390.23
11/19/2020	127855	WPPI Energy	Water Plant equipment retrofit - Wtr	INV14502	117.30
11/19/2020	127855	WPPI Energy	Library HVAC retrofit project Loan Payment	INV14503	1,075.67
11/19/2020	127855	WPPI Energy	LED Street Light Project Monthly Loan Payment	INV14505	252.92
Total 127855:					1,836.12
11/23/2020	127856	U.S. Bank-Debit Memo	Credit Card Usage - Oct/Nov 2020	STATEMENT 11/6/2020	46,878.59
Total 127856:					46,878.59
Grand Totals:					1,415,919.98

Attachment: Summary of Bills Nov 2020 (3143 : Summary of Verified Bills)



DEPARTMENT OF THE ARMY  
U.S. ARMY CORPS OF ENGINEERS, DETROIT DISTRICT  
477 MICHIGAN AVENUE  
DETROIT MI 48226-2550

October 26, 2020

REPLY TO  
ATTENTION OF:

Real Estate Office

James J. McDonald, P.E.  
Director of Public Works  
City Engineer  
1717 East Park Street  
P.O. Box 87  
Two Rivers, WI 54241

Dear Mr. McDonald:

Please reference Department of the Army Easement No. DACW35-2-15-3001, which authorized a combined easement through fee property and under the U.S. North Revetment located at the Two Rivers Harbor Federal Navigation Project, Wisconsin.

To modify and update the easement accordingly, we have enclosed four copies of Supplemental Agreement No. 1 to Department of the Army Easement No. DACW35-2-15-3001 and a Certificate of Authority. Please sign and return three (3) copies of the supplemental agreement, and complete and return the Certificate of Authority. Please do not date page one of the supplemental agreement because the Corps will date the agreement upon countersignature. The fourth copy of the supplemental agreement is for your records until a fully executed copy is returned to you.

In compliance with Condition No. 22d, if this easement was officially recorded, please submit a copy back to this office.

To confirm, we received an updated Certificate of Liability Insurance with DACW35-2-15-3001 appearing on all insurance documents. Please continue to submit this insurance information annually.

If you have any questions or concerns, please contact Alexander Do by e-mail at [Alexander.T.Do@usace.army.mil](mailto:Alexander.T.Do@usace.army.mil) or by phone at (313) 226-2243.

Sincerely,

Shawn S. Sanchez, M.S.  
Acting Chief, Technical Branch, Real Estate Office  
Buffalo, Chicago, and Detroit Districts

Enclosures

Attachment: Army Easement (3128 : Department of the Army Easement)



**DEPARTMENT OF THE ARMY  
CHICAGO DISTRICT, CORPS OF ENGINEERS  
SUPPLEMENTAL AGREEMENT NO. 1  
TO DEPARTMENT OF THE ARMY  
EASEMENT NO. DACW35-2-15-3001**

THIS SUPPLEMENTAL AGREEMENT entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between the **CITY OF TWO RIVERS, WISCONSIN** hereinafter called the Grantee, and the **SECRETARY OF THE ARMY**, hereinafter called the Secretary.

WITNESSETH:

WHEREAS, the parties hereto entered into Department of the Army Easement No. DACW35-2-15-3001, executed on 25 June 2015, which authorized a combined easement through fee property and under the U.S. North Revetment located at the Two Rivers Harbor Federal Navigation Project, Wisconsin, as more accurately described in the original easement; and,

WHEREAS, this Federal Navigation Project has been transferred from the U.S. Army Corps of Engineers' Detroit District to the Chicago District; and,

WHEREAS, administrative changes were necessary to update the easement document.

NOW, THEREFORE, effective immediately, the easement is modified in the following particulars, but in no others:

All references to the "Detroit District" in the original easement be revised to read "Chicago District."

Condition No. 22c ("Special Conditions") is modified by **REPLACING** all references to the point of contact for coordination to the following: U.S. Army Corps of Engineers, Operations Manager, Wisconsin Project Office. The current Operations Manager is Mr. Robert Stanick, and he can be reached by e-mail at [Robert.L.Stanick@usace.army.mil](mailto:Robert.L.Stanick@usace.army.mil) or by phone at (920) 380-7102.

EXCEPT AS MODIFIED ABOVE, all other terms and conditions of the easement, remain in full force and effect.

Attachment: Army Easement (3128 : Department of the Army Easement)

WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement No. 1 on the date first above written.

**CITY OF TWO RIVERS, WISCONSIN**

\_\_\_\_\_ (signature)

\_\_\_\_\_ (printed name)

\_\_\_\_\_ (title)

\_\_\_\_\_ (date)

**BY AUTHORITY OF THE  
SECRETARY OF THE ARMY**

\_\_\_\_\_  
Michael B. Rohde  
Acting Chief, Real Estate Office  
Real Estate Contracting Officer

Attachment: Army Easement (3128 : Department of the Army Easement)

**NOTE: The CERTIFICATE OF AUTHORITY must be executed by an individual other than by the person who signed the agreement. The individual must certify that the official who signed the agreement was authorized to act in that capacity.**

## CERTIFICATE OF AUTHORITY

I, \_\_\_\_\_, do hereby certify that I am the  
(someone other than the person signing the agreement)

\_\_\_\_\_ for  
(my position of responsibility within the organization)

the City of Two Rivers, Wisconsin, (City) and that

\_\_\_\_\_, who signed the agreement

on behalf of the City was at the time of signature

its \_\_\_\_\_, and that person  
(position held)

who executed the agreement on behalf of the City acted

within his/her statutory authority.

IN WITNESS WHEREOF, I have made and executed this certification.

this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
(Signature)

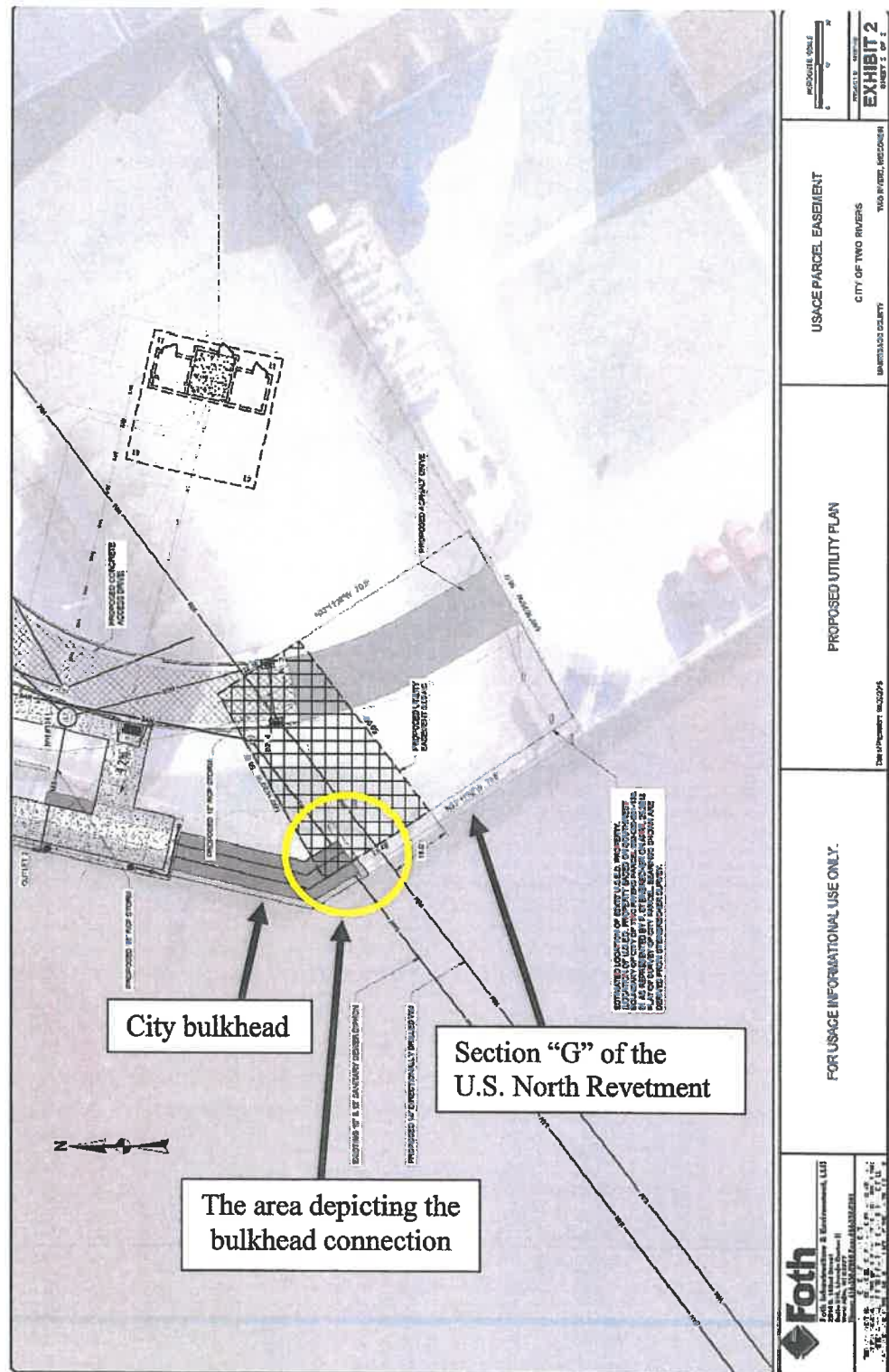
Attachment: Army Easement (3128 : Department of the Army Easement)



Aerial view depicting the approximate area where the bulkhead connection is being proposed

Exhibits  
from  
Original  
Easement  
Agreement

**Exhibit "A"**  
(Sheet 2 of 5)



Plan view drawing of the bulkhead connection depicted

**Exhibit "A"**  
(Sheet 3 of 5)



## ORDINANCE

An Ordinance to create Section 2-5-12 of the Municipal Code of the City of Two Rivers, Wisconsin, creating and governing a City Branding and Marketing Committee, and renumbering subsequent Sections of Chapter Five of Title 2 of the Code.

The City Council of the City of Two Rivers does hereby ordain as follows:

**SECTION 1:** That Section 2-5-12 of the Municipal Code is hereby created, to read as follows:

“Section 2-5-12 Branding and Marketing Committee

(a). Composition. The Branding and Marketing Committee shall consist of nine members. Seven members shall be appointed to three-year terms by the City Manager, subject to confirmation by the City Council. The initial terms of these seven members shall be in the following sequence: three members appointed for three years, two members appointed for two years and two members appointed for one year. Up to two of these members may be City staff members. Two members shall be elected to one-year terms by the City Council from among its members at its organizational meeting. All terms commence on May 1 in the year of appointment.

(b). Duties. The Committee shall make recommendations to the City Council, City Manager, Room Tax Commission, Business and Industrial Development Committee and Community Development Authority regarding community branding and marketing. These recommendations shall include strategies for marketing the City of Two Rivers for purposes of residential development, commercial and industrial development, tourism and other purposes as the Committee sees fit, or as requested by the City Manager, City Council or the other bodies identified in this subsection.”

**SECTION 2:** Section 2-5-12 Removal of Committee, Commission and Board Members is renumbered 2-5-13. Section 2-5-13 Records; Meetings is renumbered Section 2-5-14.

**SECTION 3.** This Ordinance shall take effect and be in force from and after the date of its passage and publication.

Dated December \_\_\_, 2020.

\_\_\_\_\_  
Curt Andrews  
President, City Council

\_\_\_\_\_  
Gregory E. Buckley  
City Manager

Attest:

---

Kim Graves  
City Clerk

Approved as to form and legality:

---

John M. Bruce  
City Attorney

**CITY OF TWO RIVERS  
RESOLUTION OF INTENT TO PURSUE  
SPLASH PAD/ICE SKATING RINK FACILITY AS A  
JOINT CITY-COMMUNITY PROJECT  
AND TO  
APPOINT A SPLASH PAD AND ICE RINK PLANNING COMMITTEE  
TO GUIDE THE PLANNING AND DESIGN PROCESS  
AND TO ADVISE THE CITY COUNCIL ON THIS PROJECT**

**WHEREAS**, the City Council has included funding in the adopted 2021 City Budget for planning and design of park improvements to include a Summer Splash Pad and Winter Skating Rink; and

**WHEREAS**, following preliminary discussion, there is a general consensus to pursue locating these facilities in Central Park/West, for the following reasons:

- Convenient, central location for access and use by residents
- Highly visible location on Washington Street/STH 42, to encourage use by visitors
- Proximity to downtown businesses, to strengthen Two Rivers' central business district
- Proximity to downtown area hotels, to serve as an amenity for their guests
- Ready access to support facilities at the J.E. Hamilton Community House, for restrooms, concessions, winter warming and skate rentals
- Opportunity to redesign and refresh this important public space in the midst of the community, including possible replacement/repositioning of the band stand

**WHEREAS**, while the City anticipates funding planning, design and possibly some portion of the construction cost for this project through its tax-supported capital budget, such a major downtown project will also require community involvement, including funding through donations, grants and fundraising activities; and

**WHEREAS**, in order to generate such community support and to do justice to this important, historic, multi-generational gathering space, it is important to develop a quality design for the project, with input from a broad cross-section of the community; and

**WHEREAS**, the City Council wishes to make this project a high priority for implementation in 2021-22, and therefore wishes to get started with the planning and design process as soon as possible;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council expresses its support for this project, and states its intent to create a special citizen committee to give guidance to the planning and design process, working with a qualified professional firm, and to provide recommendations to the City Council regarding the design and construction of this project; and

**BE IT FURTHER RESOLVED** that said citizen committee, the "Splash Pad and Ice Rink Planning Committee," is to be provided with staff support from the City Manager, Parks and Recreation Director and City Planner/Community Development Director; and



**BE IT FURTHER RESOLVED** that the City Manager is hereby directed to propose seven citizen members to serve on this committee, such members to include representatives from the City's Advisory Recreation Board and the Two Rivers Main Street Board of Directors, business owners and members of the general public, such members to be presented for Council action at the City Council meeting of December 21, 2020; and

**BE IT FURTHER RESOLVED** that the City Council shall elect two of its members to serve on this planning committee, such members to be also designated by Council action at the meeting of December 21, 2020.

Approved this 7<sup>th</sup> day of December, 2020.

---

Council Member

---

Gregory E. Buckley, City Manager

## AGREEMENT BETWEEN THE CITIES OF MANITOWOC AND TWO RIVERS AND BETWEEN THE CITIES AND THE LAKESHORE HUMANE SOCIETY

WHEREAS, the City of Manitowoc (hereinafter "Manitowoc") and the City of Two Rivers (hereinafter "Two Rivers"), both municipal corporations located in the County of Manitowoc, Wisconsin (hereinafter identified collectively as "the Municipalities"), have entered into an Agreement of even date herewith, with the Lakeshore Humane Society, Inc., a not for profit corporation (hereinafter "Humane Society"), to provide for the housing and care of stray animals pursuant to Wis. Stats. § 173.13; and

WHEREAS, the Municipality from time to time acquires strayed, abandoned, or animals taken into custody pursuant to Wis. Stats. § 173.13, and is desirous of a proper place to keep such animals where they will receive humane care; and

WHEREAS, the Humane Society is an organization devoted, among other things, to the care of animals and has facilities to provide for proper care in a humane way for such strayed, injured, abandoned, or animals taken into custody; and

WHEREAS, said Agreement also provides for certain additional, variable charges to be billed to the Municipalities by the Humane Society, in instances where one of the Municipalities requests that an animal be held by the Humane Society for longer than the normal stray or quarantine hold period identified in the Agreement (per Paragraph 5) and in instances where veterinary assessment/care of an animal is required (per Paragraph 9); and

WHEREAS, consistent with the spirit of municipal cooperation that motivated the Municipalities to pursue and enter into said Agreement, it is appropriate to establish an agreement between the Municipalities as to their respective responsibilities for paying the fixed and variable charges billed by the Humane Society, as identified above, during the term of said Agreement;

NOW, THEREFORE, the parties agree as follows:

1. The Humane Society agrees to accept stray and abandoned animals and animals taken into custody pursuant to Wis. Stat. § 173.13 from designated officials of the Municipalities and provide the animals with food, shelter, water, and humane care.
2. The Humane Society, in accordance with Wis. Stat. § 173.15 and pursuant to contract with the Municipalities, shall: (1) impound all animals coming into its control and custody as a result of animal regulations, (2) release or humanely dispose of such animals as come into its control pursuant to Wis. Stat. § 173.23 or court order; and (3) manage and enforce the rabies control program pursuant to all state and local laws.
3. This agreement shall include domestic animals including, but not limited to, dogs and cats, but shall not include wildlife. Domestic animals shall mean such animals as are habituated to live in or about the habitation of people.

**Note:** Current agreement provided for payments of \$32,000 in 2018, \$33, 000 in 2019 and \$34,000 in 2020.

**Note:** Total payment to LHS is prorated between the City's, based on 2010 Census populations; Manitowoc 74.23%, Two Rivers 25.77% (TR payment in 2021 will be \$9,019.50)

4. The Municipalities shall pay the Humane Society a flat rate of \$35,000 in 2021, \$37,000 in 2022, and \$39,000 in 2023 with the payments under this contract being due no later than the third Tuesday in December. The Municipalities each be responsible for a pro rata share of the annual fixed charge based on their respective populations as determined by the 2010 U.S. Census, which were 33,736 for Manitowoc and 11,712 for Two Rivers. This shall result in Manitowoc paying 74.23 percent of the annual fixed charge and Two Rivers paying 25.77 percent of the annual fixed charge. The parties will pro rate, at the same percentages, the variable charges billed by the Humane Society for veterinary assessment and/or treatment services addressed in Paragraph 9 of the Agreement and billed in a manner consistent with the terms of the Agreement.

The parties will be individually responsible for variable charges billed by the Humane Society for housing any animal from that Municipality for longer than the stray or quarantine hold period specified in the Agreement, when so directed in writing by that municipality, as addressed in Paragraph 5 of the Agreement. The parties will make timely payment of all such charges billed by the Humane Society pursuant to the Agreement except for any disputed charges as addressed in the Agreement. In the event that the contract is terminated prior to any full year of service, the contracted flat rate shall be prorated per days of the year services were rendered by the Humane Society.

Stray animals shall be admitted into the facility by appropriate Municipality law enforcement officer or at the direction of the Municipality law enforcement officer, or citizens residing in these Municipalities. The Municipalities shall not be responsible for animals surrendered by their owners (anyone else other than a designated Municipality law enforcement officer) to the Humane Society.

This rate shall include the state mandated seven day holding period for normal strays or 10 days for state mandated rabies hold (see Paragraph 8 below) and euthanasia. In the event the Humane Society should decide to keep the animal longer than the seven day impound period, it shall be at the expense and cost of the Humane Society. Animals that have bitten a member of the public shall be kept for the time required by Wis. Stats. § 95.21.

5. In the event that the Municipality should request the Humane Society to hold an animal for longer than the stray or quarantine hold period, the Municipality shall notify the Humane Society in writing and the Municipality and Humane Society will reach an agreement on fees to do so.

6. In the event an animal is claimed by the owner, the owner shall pay the Humane Society for all the fees incurred including, but not limited to, an admittance fee prior to the release of said animal. The Municipality will not be billed for claimed animals. The Humane Society shall require proof that the animal is currently immunized against rabies. If the animal has not yet been vaccinated, the Humane Society shall require presentation of a pre-paid receipt from a veterinary clinic and attempt to get proof of a scheduled appointment.

7. The Humane Society shall maintain suitable hours at the animal shelter for the convenience of the public and for the purpose of transacting business in connection with the duties under this contract and for the purpose of receiving animals or accepting applications for the redemption of impounded animals. During the hours the Humane Society is closed, the law enforcement officer for the Municipality shall be able to bring an animal to a secure facility for housing as designated by the Humane Society.

8. The Humane Society will cooperate with the Manitowoc County Health Department following the procedures required with respect to animals having bitten a member of the public. Said animals will be quarantined for 10 days in accordance with the State Rabies Control Program, Wis. Stat. § 95.21. In the event the animal surrendered by the Municipality is a stray, the Municipality shall be financially responsible for normal admittance costs plus testing suspect animals for rabies, if ordered by the victim's physician. The Municipality shall pay for the care of animals quarantined at the Humane Society in the amount of admittance, which shall include euthanasia at the end of the quarantine period. In the event the animal is an owned animal, the owner shall be responsible to the Humane Society for all customary and usual fees incurred including the admittance fee.

9. Injured and ill animals shall be transported, if condition requires, to the Humane Society's designated veterinarian facility, for assessment and/or treatment as such facility shall recommend. The Humane Society shall not authorize nor incur additional services or fees above \$100.00 without prior written approval by the Municipality. The Humane Society will make every reasonable effort to treat minor medical conditions at the Humane Society and at the *expense* of the Humane Society. The Humane Society will make the determination as to which animals it feels needs veterinary medical care.

10. The Humane Society shall keep good and accurate records to show compliance with regard to the stray animals covered by this agreement and they shall be open and available for inspection by the Municipality through its employees and agents at all reasonable times.

By January 31 of each year, the Humane Society shall submit a report on performance under this agreement to the Chief of Police for each Municipality. The Humane Society shall also submit a yearly itemized statement to the Municipality for the duration of this agreement. The Municipality agrees to remit payment within thirty (30) days of receipt of said billing unless the Municipality questions the correctness of the statement. In the event of a dispute, the Municipality shall pay all un-contested items. The parties further agree to as expeditiously as possible, resolve the controversy with a view toward prompt and fair payment and without delay.

11. The Humane Society agrees to comply with the rules, regulations, and laws of the State of Wisconsin and the Municipal Codes of the Municipality as those laws, rules, regulations, and provisions of the Code pertain to the areas of animals taken into custody.

12. The Humane Society will notify the Municipality's Animal Control Officer, whenever the Municipality has surrendered a stray animal that is redeemed by its owner and whenever the animal redeemed by its owner does not have a current license. The Municipality shall respond according to its established procedures.

The Humane Society shall act as an agent of each of the Municipalities for collection of completed dog license applications and related fees, with such licenses and tags to be issued by the Municipalities. The Humane Society shall require, as a condition for recovery of any unlicensed stray dog by its owner, or the adoption of any dog by a new owner, that said owner or new owner complete a license application provided by the Municipality, provide proof of rabies vaccination (or a Humane Society or veterinary clinic-issued voucher for rabies

vaccination) and pay the appropriate license fee required by the Municipality where the dog is to reside.

Such forms and proof of rabies vaccination shall be forwarded by the Humane Society to the City Clerks of the Municipalities within three business days of receipt for any unlicensed dogs that were recovered or adopted in the preceding month by individuals who reside in that Municipality. Fees shall be forwarded within 15 days of receipt. It shall be the responsibility of the Municipality to then mail a license and tags to the animal's owner, based on the information furnished by the Humane Society.

13. To facilitate the Humane Society's work on behalf of the Municipalities as cited in this paragraph, each of the Municipalities shall each provide the Humane Society with an updated listing of active dog licenses for that Municipality, on at least a monthly basis.

14. The Humane Society shall defend and indemnify and hold harmless the Municipality, including its officers, officials, agents, commissions, committees and employees, for any and all liability including the actions, causes of action, charges, claims, costs, damages, demands, expenses, fees (including attorney fees), liens, losses, obligations, penalties proceedings, settlements and suits of every kind and character for injury to persons, death or damage to property or both (collectively claims) arising in connection with or directly or indirectly out of this contract in any manner resulting from, arising out of or connected with the terms of this contract. The Municipality shall defend, indemnify and hold harmless the Humane Society, including its officers, officials, agents, commissions, committees and employees, for any and all liability including the actions, causes of action, charges, claims, costs, damages, demands, expenses, fees (including attorney fees), liens, losses, obligations, penalties proceedings, settlements and suits of every kind and character for injury to persons, death or damage to property or both (collectively claims) arising in connection with or directly or indirectly out of this contract in any manner resulting from, arising out of or connected with the terms of this contract for any actions of the Municipality contrary to provisions of Wis. Stats. § 173.13 relating to the Municipality having taken custody of an animal.

15. The Humane Society, its officers, employees, agents, and volunteers, shall act in an independent capacity during the term of this agreement and not as officers, employees, agents, or volunteers of the Municipality.

16. It is understood and agreed by the Municipality and the Humane Society that in the event the animal control ordinances are superseded or revised to cause the level of services to be performed by the Humane Society under this agreement to be increased, the Humane Society shall have the right to terminate the contract upon 30 days written notice.

17. It is mutually understood and agreed by the parties that this agreement shall continue in effect commencing January 1, 2021, through and including December 31, 2023. However, it is fully agreed that this contract may be terminated by either party upon sixty (60) days written notice to the other of an intention to terminate this agreement or enter into a new agreement. Both parties agree to start contract negotiations in June 2023 for the 2024 and beyond agreement. The parties to receive notice pursuant to this contract shall be as follows:

- Lakeshore Humane Society, Inc. President  
1551 North 8th Street, Manitowoc, WI 54220
- City of Manitowoc, Deborah Neuser, City Clerk  
900 Quay St., Manitowoc, WI 54220
- City of Two Rivers, Jamie Jackson, City Clerk  
1717 Park St., Two Rivers, WI 54241

18. This agreement is intended by the parties as the final and exclusive expression of the provisions contained in this agreement, and it supersedes and replaces any and all prior contemporaneous agreements and understandings, oral or written, in connection therewith, between the parties. This agreement may be modified or changed only upon written consent of the parties.

19. The persons signing this contract warrant that they have been authorized to enter into this contract by and on behalf of their respective parties and that they have full and complete authority to bind their respective parties.

20. In the event a portion of this agreement is declared unconstitutional, illegal or against public policy, that portion shall be severed from this contract and the remaining portion shall remain valid and enforceable *unless* the effect of severing that portion of the agreement defeats the purpose of the agreement.

IN WITNESS WHEREOF, the parties, intending to be legally bound, have executed this contract on the date(s) shown below.

CITY OF MANITOWOC

CITY OF TWO RIVERS

By \_\_\_\_\_  
Justin M. Nickels, Mayor

By \_\_\_\_\_  
Gregory Buckley, City Manager

Dated this \_\_\_\_ day of \_\_\_\_\_, 2020

Dated this \_\_\_\_ day of \_\_\_\_\_, 2020

LAKESHORE HUMANE SOCIETY, INC.

By \_\_\_\_\_  
,(President)

Dated this \_\_\_\_ day of \_\_\_\_\_ 2020

Attachment: LHS Agreement (3145 : Lakeshore Humane Society)



**TWO  
RIVERS**  
WISCONSIN

**PUBLIC WORKS**

Engineering Division

1717 E. Park Street

P.O. BOX 87

Two Rivers, WI 54241-0087



**Project Acceptance Certifications  
City of Two Rivers, Wisconsin  
For**

**2019 Sanitary Sewer Main and Lateral Replacement Projects  
DNR Plan and Specification Approval Number S-2018-0703  
Financed Through the Clean Water Fund Loan Program  
Loan 4107-44**

**Contract:** 1-2019 14<sup>th</sup> Street from Lowell Street to Hawthorne Avenue

**Contractor:** Dorner Construction Company, Inc.

**Project Description:** Replace sanitary sewer main and services on 14th Street from Lowell Street to Hawthorne Avenue in conjunction with the reconstruction of this street.

**Contract:** 2-2019 Lateral Replacements

**Contractor:** Mammoth Construction

**Project Description:** Replace defective sanitary sewer lateral services at various locations throughout the City of Two Rivers.

The attached Project Acceptance Certifications were approved for signature by the City Manager by action of the City Council at its regular meeting held December 7, 2020.

Motion Made By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Motion Carried by the following vote:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Signed and Certified:

\_\_\_\_\_  
Gregory E. Buckley, City Manager

Dates as of: \_\_\_\_\_

\_\_\_\_\_  
Jamie Jackson, City Clerk

Dates as of: \_\_\_\_\_





State of Wisconsin  
 Department of Natural Resources  
 Bureau of Community Financial Assistance  
 101 S. Webster St., P O Box 7921  
 Madison WI 53707-7921  
 Phone (608) 266-7555  
 Fax (608) 267-0496

## Environmental Improvement Fund (EIF) Project Acceptance Certification

Form 8700-280 (R 1/11)

**Notice:** This form is authorized by ss. 281.58 and 281.61, Wis. Stats. Submittal to the Department of a completed form is mandatory for all recipients of EIF loans. A separate form is required for each prime contractor. Failure to submit a completed form shall result in the denial of final disbursement of loan funds.

Personally identifiable information provided on this form will be used to determine compliance with closeout procedures as outlined in the Financial Assistance Agreement and may be made available upon request under Wisconsin's Open Records laws (ss. 19.32-19.39, Wis. Stats.) and requirements.

### Project Information

Municipality Name

City of Two Rivers

Prime Contractor

Dorner Inc

Contract Number

1-2019 14th St (Lowell St to Hawthorne Ave)

Upon final inspection and approval of all change order(s), all work performed by the awarded contractor(s) and subcontractor(s) (if any) has been constructed according to the plans and specifications approved by the Department of Natural Resources (DNR).

DNR Plan and Specification Approval Number

S-2018-0703

Date Approved

11/29/2018

Project Description

14th Street - Public Right-of-Way

Work includes, but is not limited to, replacement of the sanitary sewer main collection system with 8" and 10" PVC sanitary sewer and replacement of water main with 10" PVC water main and appurtenances, sanitary sewer lateral and water service replacement, installation of 4" stubbed sump pump storm laterals, installation of 12" storm sewer, pavement removal and concrete pavement

14th Street - Private Property

Work includes, but is not limited to, replacement of lead and lead contaminated service lines from the property line to the water meter within each building and replacement of clay sanitary sewer laterals from the property line to, or into, the building as determined on a case-by-case basis

### Engineer Certification

On behalf of the engineering consulting firm contracted by the above named municipality, I hereby certify to the best of my knowledge that the above mentioned project has been constructed and inspected to conform to the referenced specifications.

Name of Engineer

Scott W. Ahl

Name of Engineering Firm

City of Two Rivers

Signature of Engineer

Date Signed

### Municipal Certification

The above named municipality has accepted at its regular meeting of officials the above mentioned project from the contractor and engineer.

Name of Authorized Representative

Gregory E. Buckley

Title

City Manager

Signature of Authorized Representative

Date Signed



State of Wisconsin  
 Department of Natural Resources  
 Bureau of Community Financial Assistance  
 101 S. Webster St., P O Box 7921  
 Madison WI 53707-7921  
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Form 8700-280 (R 1/11)

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Personally identifiable information provided on this form will be used to determine compliance with closeout procedures as outlined in the Financial Assistance Agreement and may be made available upon request under Wisconsin's Open Records laws (ss. 19.32-19.39, Wis. Stats.) and requirements.

### Project Information

Municipality Name

City of Two Rivers

Prime Contractor

Mammoth LLC

Contract Number

2-2019 Lateral Replacements

Upon final inspection and approval of all change order(s), all work performed by the awarded contractor(s) and subcontractor(s) (if any) has been constructed according to the plans and specifications approved by the Department of Natural Resources (DNR).

DNR Plan and Specification Approval Number

S-2018-0703

Date Approved

11/29/2018

Project Description

Work on this project included replacement of lead and lead contaminated water services at various locations throughout the City of Two Rivers. Work also included pavement trench patching and restoration.

### Engineer Certification

On behalf of the engineering consulting firm contracted by the above named municipality, I hereby certify to the best of my knowledge that the above mentioned project has been constructed and inspected to conform to the referenced specifications.

Name of Engineer

Scott W. Ahl

Name of Engineering Firm

City of Two Rivers

Signature of Engineer

Date Signed

### Municipal Certification

The above named municipality has accepted at its regular meeting of officials the above mentioned project from the contractor and engineer.

Name of Authorized Representative

Gregory E. Buckley

Title

City Manager

Signature of Authorized Representative

Date Signed



**TWO  
RIVERS**  
WISCONSIN

**PUBLIC WORKS**

Engineering Division

1717 E. Park Street

P.O. BOX 87

Two Rivers, WI 54241-0087



**Project Acceptance Certifications  
City of Two Rivers, Wisconsin  
For  
2019 Water Main and Lateral Replacement Projects  
DNR Plan and Specification Approval Number W-2018-0714  
Financed Through the Safe Drinking Water Loan Program  
Loan 4920-33**

**Contract:** 1-2019 14<sup>th</sup> Street from Lowell Street to Hawthorne Avenue

**DNR Plan and Specification Approval Number W-2018-0714**

**Contractor:** Dorner Construction Company, Inc.

**Project Description:** Replace water main and services on 14th Street from Lowell Street to Hawthorne Avenue in conjunction with the reconstruction of this street.

**Contract:** 2-2019 Lateral Replacements

**Contractor:** Mammoth Construction

**Project Description:** Replace lead water lateral services at various locations throughout the City of Two Rivers.

The attached Project Acceptance Certifications were approved for signature by the City Manager by action of the City Council at its regular meeting held December 7, 2020.

Motion Made By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Motion Carried by the following vote:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Signed and Certified:

\_\_\_\_\_  
Gregory E. Buckley, City Manager

Dates as of: \_\_\_\_\_

\_\_\_\_\_  
Jamie Jackson, City Clerk

Dates as of: \_\_\_\_\_

Attachment: DNR 4920-33 project acceptance certifications (3147 : Project Acceptance Certification)



State of Wisconsin  
 Department of Natural Resources  
 Bureau of Community Financial Assistance  
 101 S. Webster St., P O Box 7921  
 Madison WI 53707-7921  
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 Fax (608) 267-0496

## Environmental Improvement Fund (EIF) Project Acceptance Certification

Form 8700-280 (R 1/11)

**Notice:** This form is authorized by ss. 281.58 and 281.61, Wis. Stats. Submittal to the Department of a completed form is mandatory for all recipients of EIF loans. A separate form is required for each prime contractor. Failure to submit a completed form shall result in the denial of final disbursement of loan funds.

Personally identifiable information provided on this form will be used to determine compliance with closeout procedures as outlined in the Financial Assistance Agreement and may be made available upon request under Wisconsin's Open Records laws (ss. 19.32-19.39, Wis. Stats.) and requirements.

### Project Information

Municipality Name

City of Two Rivers

Prime Contractor

Dorner Inc

Contract Number

1-2019 14th St (Lowell St to Hawthorne Ave)

Upon final inspection and approval of all change order(s), all work performed by the awarded contractor(s) and subcontractor(s) (if any) has been constructed according to the plans and specifications approved by the Department of Natural Resources (DNR).

DNR Plan and Specification Approval Number

W-2018-0714

Date Approved

09/10/2018

Project Description

Work on 14th Street consisted of replacing water main and laterals along 14th Street (Lowell St to Hawthorne Ave) in conjunction with the reconstruction of this street. Work also consisted of replacing sanitary sewer main and laterals.

### Engineer Certification

On behalf of the engineering consulting firm contracted by the above named municipality, I hereby certify to the best of my knowledge that the above mentioned project has been constructed and inspected to conform to the referenced specifications.

Name of Engineer

Scott W. Ahl

Signature of Engineer

Name of Engineering Firm

City of Two Rivers

Date Signed

### Municipal Certification

The above named municipality has accepted at its regular meeting of officials the above mentioned project from the contractor and engineer.

Name of Authorized Representative

Gregory E. Buckley

Signature of Authorized Representative

Title

City Manager

Date Signed

State of Wisconsin  
 Department of Natural Resources  
 Bureau of Community Financial Assistance  
 101 S. Webster St., P O Box 7921  
 Madison WI 53707-7921  
 Phone (608) 266-7555  
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## Environmental Improvement Fund (EIF) Project Acceptance Certification

Form 8700-280 (R 1/11)

**Notice:** This form is authorized by ss. 281.58 and 281.61, Wis. Stats. Submittal to the Department of a completed form is mandatory for all recipients of EIF loans. A separate form is required for each prime contractor. Failure to submit a completed form shall result in the denial of final disbursement of loan funds.

Personally identifiable information provided on this form will be used to determine compliance with closeout procedures as outlined in the Financial Assistance Agreement and may be made available upon request under Wisconsin's Open Records laws (ss. 19.32-19.39, Wis. Stats.) and requirements.

### Project Information

Municipality Name

City of Two Rivers

Prime Contractor

Mammoth LLC

Contract Number

1-2019 14th St (Lowell St to Hawthorne Ave)

Upon final inspection and approval of all change order(s), all work performed by the awarded contractor(s) and subcontractor(s) (if any) has been constructed according to the plans and specifications approved by the Department of Natural Resources (DNR).

DNR Plan and Specification Approval Number

W-2018-0714

Date Approved

09/10/2018

Project Description

14th Street - Public Right-of-Way

Work includes, but is not limited to, replacement of the sanitary sewer main collection system with 8" and 10" PVC sanitary sewer and replacement of water main with 10" PVC water main and appurtenances, sanitary sewer lateral and water service replacement, installation of 4" stubbed sump pump storm laterals, installation of 12" storm sewer, pavement removal and concrete pavement

14th Street - Private Property

Work includes, but is not limited to, replacement of lead and lead contaminated service lines from the property line to the water meter within each building and replacement of clay sanitary sewer laterals from the property line to, or into, the building as determined on a case-by-case basis

### Engineer Certification

On behalf of the engineering consulting firm contracted by the above named municipality, I hereby certify to the best of my knowledge that the above mentioned project has been constructed and inspected to conform to the referenced specifications.

Name of Engineer

Scott W. Ahl

Signature of Engineer

Name of Engineering Firm

City of Two Rivers

Date Signed

### Municipal Certification

The above named municipality has accepted at its regular meeting of officials the above mentioned project from the contractor and engineer.

Name of Authorized Representative

Gregory E. Buckley

Signature of Authorized Representative

Title

City Manager

Date Signed

**AMENDMENT NO. 5 TO DEVELOPMENT AGREEMENT  
WASHINGTON HIGHLANDS/TID #8 REDEVELOPMENT PROJECT**

**--Amendment to Development Agreement originally dated October 18, 2002 between the City of Two Rivers, Abbey Ridge, LLC, Kevin Kleinert, Scott Behringer and John Lukas, both as members of Abbey Ridge, LLC and individually, as amended by three subsequent written amendments, dated March 10, 2005, July 29, 2008 and June 23, 2011;**

**--And as further amended by Fourth Amendment to Development Agreement, between the City of Two Rivers, Abbey ridge, LLC, Abbey Ridge II, LLC, Abbey Ridge III, LLC, John Lukas individually and Scott Behringer, individually, dated October 15, 2015.**

This Amendment to the Development Agreement for the Washington Highlands/TID #8 Redevelopment Project (the "Development Agreement") is entered into as of the \_\_\_\_ day of December 2020 by the City of Two Rivers, Wisconsin, A Wisconsin Municipal Corporation ("The City"), Abbey Ridge, LLC, a Wisconsin Limited Liability Company ("Abbey Ridge"), Abbey Ridge II, LLC, a Wisconsin Limited Liability Company ("Abbey Ridge II"), Abbey Ridge III, a Wisconsin Limited Liability Company ("Abbey Ridge III"), John Lukas ("Lukas"), individually, and Scott Behringer ("Behringer") individually. All of the parties listed above are referenced collectively herein as "The Parties."

The Parties hereby agree as follows:

1. Section 4 of said Fourth Amendment to Development Agreement, dated October 15, 2015 provides for payment of a Penalty Payment to the City by Abbey Ridge III. Said Section 4 reads as follows:

*"4. The Parties agree that Penalty Payment in the amount of \$86,813 is due and payable from Abbey Ridge III to the City on or before December 31, 2016; provided, however:*

*--Payment of said Penalty Payment may be deferred, at the sole discretion of Abbey Ridge III, until December 31, 2021, but the amount of the Penalty Payment shall increase by 5 percent on January 1 of each succeeding year, as follows:*

*--To \$91,154 on January 1, 2017;  
--To \$95,711 on January 1, 2018  
--To \$100,497 on January 1, 2019  
--To \$105,522 on January 1, 2020  
--To \$110,798 on January 1, 2021*

*--The obligation of Abbey Ridge III to make said Penalty Payment shall be forgiven, in full or in part, as follows:*

*--As a prerequisite for such forgiveness, Abbey Ridge II must receive all necessary approvals and substantially complete construction of a new, 8-unit apartment building as depicted in Exhibit B, not later than December 31, 2016. Such approvals include zoning approvals by the City's Plan Commission and City Council; nothing in this Agreement may be construed as vesting any rights on Abbey Ridge II with respect to such approvals.*

*--One third of the then-current Penalty Payment amount shall be forgiven for each new duplex condominium building completed in the Development between the date of this Amendment and January 1, 2021. Such duplex condominium buildings can be of any of the three designs/floor plans that have been constructed to date in that portion of the Development located on the "High School Property," as identified in the Development Agreement."*

2. Abbey Ridge III has failed to meet the requirements for forgiveness of any portion of the Penalty Payment referenced above, because no new duplex condominium buildings have been completed in the Development subsequent to the date of said Fourth Amendment to Development Agreement and no such buildings will be completed by January 1, 2021.
3. The City has the right to demand payment in full of the Penalty Payment, in the amount of \$110,798 as provided in the Fourth Amendment to Development Agreement, and to require payment of said amount not later than December 31, 2021.
4. Abbey Ridge III has recently, in November 2020, commenced construction of three new duplex condominium buildings in the development, and has requested that the City consider waiving or reducing the Penalty Payment.
5. The City, as stated herein, has expressed willingness to modify the provisions of the Development Agreement, as amended, pertaining to the Penalty Payment.
6. Such provisions are hereby modified as follows:
  - A. The deadline for completion of three additional duplex condominiums is extended by one year, to December 31, 2021.
  - B. Penalty Payment in the amount of \$110,798 by Abbey Ridge III to the City remains due and payable on December 31, 2021. Provided, however, that





Personally came before me on \_\_\_\_\_,  
The above named \_\_\_\_\_ and \_\_\_\_\_  
to me known to be the person(s) who executed the foregoing instrument and  
acknowledged the same.

Notary Public, State of Wisconsin  
My Commission expires \_\_\_\_\_

**Abbey Ridge, LLC**

By: \_\_\_\_\_  
John Lukas, Member

\_\_\_\_\_  
Scott Behringer, Member

## ACKNOWLEDGMENT

STATE OF WISCONSIN )  
 ) ss.  
Manitowoc County )

Personally came before me on \_\_\_\_\_,  
The above named \_\_\_\_\_  
To me known to be the person(s) who executed the foregoing instrument and  
acknowledged the same.

Notary Public, State of Wisconsin  
My Commission expires \_\_\_\_\_

**Abbey Ridge II, , LLC**

By: \_\_\_\_\_  
John Lukas, Sole Member

## ACKNOWLEDGMENT

STATE OF WISCONSIN )  
 ) ss.  
Manitowoc County )



Personally came before me on \_\_\_\_\_,  
The above named \_\_\_\_\_  
To me known to be the person(s) who executed the foregoing instrument and  
acknowledged the same.

Notary Public, State of Wisconsin  
My Commission expires \_\_\_\_\_

**Abbey Ridge III , LLC**

By: \_\_\_\_\_  
John Lukas, Member

## ACKNOWLEDGMENT

STATE OF WISCONSIN )  
 ) ss.  
Manitowoc County )

Personally came before me on \_\_\_\_\_,  
The above named \_\_\_\_\_  
To me known to be the person(s) who executed the foregoing instrument and  
acknowledged the same.

Notary Public, State of Wisconsin  
My Commission expires \_\_\_\_\_

### John Lukas, Individually

---

John Lukas

## ACKNOWLEDGMENT

STATE OF WISCONSIN )  
 ) ss.  
Manitowoc County )

Personally came before me on \_\_\_\_\_.

To me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

My Commission expires \_\_\_\_\_

---

Scott Behringer

STATE OF WISCONSIN )  
 ) ss.  
Manitowoc County )

To me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

My Commission expires \_\_\_\_\_

**Attachment: Washington Highlands Development Agreement, Amendment No. 5 (3/15/9 : Washington Highlands/TID 8)**

--MEMORANDUM--

Date: December 4, 2020

To: City Council

From: Greg Buckley  
City Manager

Subject: Enterprise Fleet Leasing Proposal

I have listed the Enterprise Fleet Leasing Proposal on Monday’s Council agenda for possible action. We had hoped to shoot for action at the December 21 meeting, but Enterprise has cautioned us that waiting until then could cause us to miss the order deadline for ordering 2021 pickup trucks from General Motors. (Pickup trucks make up 14 of the 21 vehicles proposed for replacement through the leasing program in 2021.)

Attached are tables detailing the proposed 2021 and 2022 vehicle leases. The **2021 Fleet Budget Proposal** (page 1 of attachments) has been reviewed with the department heads; the **2022 Fleet Budget Proposal** (page 3) is Enterprise’s best projection at this time.

If Council authorizes proceeding with the lease program on Monday night, it would be for the 2021 leases only.

There would be no net cost to the City in 2021, as was discussed at the meeting on November 30—in fact, there would be a net “credit” or income of \$56,561.08, based on income from the vehicles being turned-in to Enterprise.

Ongoing cost for the balance of the five-year lease terms on these vehicles would be \$116,284.20 per year, including routine maintenance.

Based on the projected new leases for 13 vehicles in 2022, there would be no additional net cost for that year, but instead a net credit of \$16,450.61 (again reflecting the value of current City-owned vehicles turned over to Enterprise). Thereafter, the ongoing cost for the balance of the five-year lease term on these vehicles would be \$72,091.32 per year, including routine maintenance.

Accordingly, the annual lease cost for the 34 new vehicles put into service in 2021 and 2022 would be \$188,303.52 (\$116,284.20 plus \$72,091.32) for years 2023, 2024 and 2025. That number is probably a “worst case” scenario, since it assumes that none of the leased values are turned back to Enterprise for sale before the end of their lease terms—there may be cases where this would be financially advantageous to the City, and would be an offset to our annual lease liability.

To the extent that the leased vehicles are used in the utilities, the leases will be paid from those utility funds. The vehicles used for General Fund operations (DPW, Parks and Rec, etc.) will have their leases paid from the Debt Service Fund.

Finance Director Dave Buss is working up some additional analysis regarding this proposal, and we look forward to the discussion on Monday night.

If it is determined that more information is needed before the Council can endorse this program, I would recommend a special meeting, later in the week on or Monday, December 14.



# City of Two Rivers - 2021 Fleet Budget Proposal

## Equity Lease Rates

Est. net equity to City

Year	Make	Model	Trim Level	Term (Years)	Estimated Annual Mileage	Monthly Cost (Lease Rate)	Annual Lease Cost	Annual Maintenance Program	Total Annual Cost	City Payoff at Term	Estimated Equity @ Lease Term	Quantity	Lease Budget By Quantity	Lease Budget By Quantity (With Mx)	Estimated Lease Equity at Term By Quantity
2021	Chevy	1500	Reg Cab 4x4 WT	5	8,000	\$448.86	\$5,386.32	\$254.76	\$5,641.08	\$7,261.00	\$11,739.00	0	\$0.00	\$0.00	\$0.00
2021	Chevy	1500	Double Cab 4x4 WT	5	8,000	\$452.06	\$5,424.72	\$254.76	\$5,679.48	\$7,291.00	\$15,709.00	6	\$32,548.32	\$34,076.88	\$94,254.00
2021	Chevy	2500	Reg Cab 4x2 WT	5	8,000	\$440.06	\$5,280.72	\$242.16	\$5,522.88	\$7,123.00	\$12,877.00	0	\$0.00	\$0.00	\$0.00
2021	Chevy	2500	Reg Cab 4x4 WT	5	8,000	\$471.67	\$5,660.04	\$260.52	\$5,920.56	\$7,636.00	\$14,364.00	0	\$0.00	\$0.00	\$0.00
2021	Chevy	2500	Double Cab 4x4 WT	5	8,000	\$484.36	\$5,812.32	\$260.52	\$6,072.84	\$7,830.00	\$16,170.00	8	\$46,498.56	\$48,582.72	\$129,360.00
2021	Jeep	Wrangler	Sport 2 Door 4x4	5	8,000	\$425.21	\$5,102.52	\$245.52	\$5,348.04	\$7,077.00	\$15,423.00	1	\$5,102.52	\$5,348.04	\$15,423.00
2021	Chevy	Equinox	LS AWD	5	8,000	\$372.27	\$4,467.24	\$245.52	\$4,712.76	\$6,050.00	\$6,750.00	6	\$26,803.44	\$28,276.56	\$40,500.00
2021	Chevy	Express	2500 RWD WV	5	8,000	\$386.29	\$4,635.48	\$242.16	\$4,877.64	\$6,219.00	\$7,631.00	0	\$0.00	\$0.00	\$0.00
												21	\$110,952.84	\$116,284.20	\$279,537.00

\*All Vehicles Equipped With Power Windows/Locks & Cruise Control

\*\*Estimates Delivery Times of June 2021 (1st Enterprise Invoice)

Pro-Rated 21' Lease Charges**	\$55,476.42	\$58,142.10
2021 Estimated Resale Gains	\$163,500.00	
2021 Budget Gross Impact	(\$108,023.58)	

Down Payment On Aftermarket Equip	\$44,750.00
Added Annual Aftermarket Equipment Costs	\$6,712.50
2021 Budget Net Impact	(\$56,561.08)



City of Two Rivers 2021 Vehicle Replacement Plan

#	Vehicle #	Department	Year	Model	Current Est. Resale Value	Notes	Estimated AME Cost	Recommended Replacement Type	Age
2	256	REC	1991	CHEV PICKUP	\$500.00	Side tool box Utility Truck	\$10,000.00	Chevy 1500 Dbl Cab 4x4 WT	28
4	259	REC	1994	FORD-TRUCK	\$500.00	3/4 ton		Chevy 1500 Dbl Cab 4x4 WT	25
5	64	ENG	1995	FORD-TAURUS	\$500.00			Chevy Equinox 4x4 LS	24
6	66	INSP	1995	FORD-TAURUS	\$500.00			Chevy Equinox 4x4 LS	24
7	255	REC	1995	GMC TRUCK 3500	\$500.00	3/4 ton		Chevy 2500 Dbl Cab 4x4 WT	24
8	258	REC	1996	FORD PICKUP	\$500.00	3/4 Ton Utility truck	\$10,000.00	Chevy 1500 Dbl Cab 4x4 WT	23
12	57	PW	1998	GMC TRUCK	\$0.00	Being Passed to Water Dept		Chevy 2500 Dbl Cab 4x4 WT	21
16	51	PW	2001	JEEP WRANGLER	\$3,000.00	Mini Plow	\$5,000.00	Jeep Wrangler Sport 2 Dr 4x4	18
17	58	PW	2002	GMC TRUCK	\$500.00	4x2 Flatbed	\$7,000.00	Chevy 2500 Dbl Cab 4x4 WT	17
31	17	ELEC	2009	GMC 2500 REG CAB 4x4 WT	\$9,000.00	Toolbox & Light Bar	\$2,000.00	Chevy 2500 Dbl Cab 4x4 WT	10
34	21	ELEC	2011	JEEP LIBERTY	\$6,000.00			Chevy Equinox 4x4 LS	8
35	254	REC	2011	FORD TRUCK	\$10,000.00	3/4 ton Tilt Bar and Plow	\$7,000.00	Chevy 1500 Dbl Cab 4x4 WT	8
36	265	CEM	2014	CHEV TRUCK	\$16,500.00	ok		Chevy 1500 Dbl Cab 4x4 WT	5
37	26	ELEC	2015	CHEV TRUCK	\$19,000.00	Bed Length Toolbox & Ladder Rack	\$2,500.00	Chevy 1500 Dbl Cab 4x4 WT	4
38	53	PW	2015	FORD F350	\$22,000.00	Flatbed w/ Liftgate & Plow	\$15,000.00	Chevy 2500 Dbl Cab 4x4 WT	4
39	62	PW	2015	FORD F350	\$22,000.00	Flatbed w/ Plow	\$12,000.00	Chevy 2500 Dbl Cab 4x4 WT	4
41	280	REC	2016	FORD	\$27,000.00	1 ton (need at least 3/4 ton) Flat bed, tilt bed and plow	\$12,000.00	Chevy 2500 Dbl Cab 4x4 WT	3
43	29	ELEC	2017	RAM 3500 TRK	\$25,500.00	Dump Body	\$7,000.00	Chevy 2500 Dbl Cab 4x4 WT	2
					\$163,500.00	Total AME Cost Estimate	\$89,500.00		

Money Down from Replacement Fund \$ **\$44,750.00**  
Monthly Added Cost to Leases for Aftermarket **\$559.38**  
Annual Added Cost to Leases for Aftermarket **\$6,712.50**

\*\*\*Parks is requesting an additional ve



FLEET MANAGEMENT

City of Two Rivers - 2022 Fleet Budget Proposal

Equity Lease Rates

Est. net equity to City

Year	Make	Model	Trim Level	Term (Years)	Estimated Annual Mileage	Monthly Cost (Lease Rate)	Annual Lease Cost	Annual Maintenance Program	Total Annual Cost	City Payoff at Term	Estimated Equity @ Lease Term	Quantity	Lease Budget By Quantity	Lease Budget By Quantity (With Mx)	Estimated Lease Equity at Term By Quantity
2021	Chevy	1500	Reg Cab 4x4 WT	5	8,000	\$448.86	\$5,386.32	\$254.76	\$5,641.08	\$7,261.00	\$11,739.00	0	\$0.00	\$0.00	\$0.00
2021	Chevy	1500	Double Cab 4x4 WT	5	8,000	\$452.06	\$5,424.72	\$254.76	\$5,679.48	\$7,291.00	\$15,709.00	2	\$10,849.44	\$11,358.96	\$31,418.00
2021	Chevy	2500	Reg Cab 4x2 WT	5	8,000	\$440.06	\$5,280.72	\$242.16	\$5,522.88	\$7,123.00	\$12,877.00	0	\$0.00	\$0.00	\$0.00
2021	Chevy	2500	Reg Cab 4x4 WT	5	8,000	\$471.67	\$5,660.04	\$260.52	\$5,920.56	\$7,636.00	\$14,364.00	0	\$0.00	\$0.00	\$0.00
2021	Chevy	2500	Double Cab 4x4 WT	5	8,000	\$484.36	\$5,812.32	\$260.52	\$6,072.84	\$7,830.00	\$16,170.00	6	\$34,873.92	\$36,437.04	\$97,020.00
2021	Chevy	Malibu	LS FWD	3	8,000	\$303.24	\$3,638.88	\$193.32	\$3,832.20	\$10,699.00	\$1,801.00	0	\$0.00	\$0.00	\$0.00
2021	Chevy	Equinox	LS AWD	5	8,000	\$372.27	\$4,467.24	\$245.52	\$4,712.76	\$6,050.00	\$6,750.00	1	\$4,467.24	\$4,712.76	\$6,750.00
2021	Chevy	Express	2500 RWD WV	5	8,000	\$386.29	\$4,635.48	\$242.16	\$4,877.64	\$6,219.00	\$7,631.00	4	\$18,541.92	\$19,510.56	\$30,524.00
												13	\$68,732.52	\$72,019.32	\$165,712.00

\*All Vehicles Equipped With Power Windows/Locks & Cruise Control  
\*\*Estimates Delivery Times of March 2022 (1st Enterprise Invoice)

Pro-Rated 22' Lease Charges**	\$51,549.39	\$54,014.49
2022 Estimated Resale Gains	\$68,000.00	
2022 Budget Net Impact	(\$16,450.61)	

## City of Two Rivers 2022 Vehicle Replacement Plan

#	Vehicle #	VIN	Department	Year	Model	Est. Annual Mileage	Current Odometer	Est. Resale Value - 2022	Notes	Estimated AME Cost	Recommended Replacement Type	Age	Recommended Replacement Year
3	15	1GDKC34N2NJ523394	ELEC	1992	GMC SIERRA 3500	2,897	79,029	\$500.00			Chevy 2500 Dbl Cab 4x4 WT	27	2022
9	251	1GBHK34R2TE159590	PW	1996	CHEVY K3500		64,461	\$500.00			Chevy 2500 Dbl Cab 4x4 WT	23	2022
10	22	1FTHF35H3VEC42292	WATER	1997	FORD TRUCK	3,961	91,186	\$500.00			Chevy 1500 Dbl Cab 4x4 WT	22	2022
11	18	1GCCS19X8W8215259	WATER	1998	CHEV TRUCK S10	2,927	69,013	\$500.00			Chevy 1500 Dbl Cab 4x4 WT	21	2022
13	268	1GCGK24R6WZ277608	REC	1998	CHEV 2500 REG CAB	4,500	99,828	\$500.00			Chevy 2500 Dbl Cab 4x4 WT	21	2022
15	43	3B7KF26Z71M563716	WWTP	2001	RAM 2500 4WD V8 REG CAB	5,000	71,027	\$1,000.00			Chevy 2500 Dbl Cab 4x4 WT	18	2022
18	420	1GCDL19X92B144751	WATER	2002	CHEV ASTRO CARGO VAN	3,390	69,970	\$1,000.00			Chevy Express 2500 Van	17	2022
25	59	1GCGG25U061257597	PW	2006	EXPRESS CARGO	1,690	26,406	\$3,000.00			Chevy Express 2500 Van	13	2022
26	63	1GCFH15T461259864	ENG	2006	EXPRESS CARGO	2,737	40,546	\$3,000.00			Chevy Express 2500 Van	13	2022
32	423	1FTSE34I29DA53837	WATER	2009	FORD VAN	7,808	89,283	\$4,000.00			Chevy Express 2500 Van	10	2022
33	7	2CTFLTECOB6377609	FD	2011	GMC TERRAIN	9,341	92,107	\$4,500.00			Chevy Equinox 4x4 LS	8	2022
44	421	1FD7X3F63HED20754	WATER	2017	F350 FORD TRUCK	690	17,416	\$23,000.00			Chevy 2500 Dbl Cab 4x4 WT	2	2022
45	54	1GB3CYCG852297533	PW	2018	CHEV K3500	94	6,254	\$26,000.00			Chevy 2500 Dbl Cab 4x4 WT	1	2022
								<b>\$68,000.00</b>					



City of Two Rivers Vehicle Replacement Plan

#	Vehicle #	VIN	Department	Year	Model	Est. Annual Mileage	Current Odometer	Current Est. Resale Value	Notes	Recommended Replacement Type	Age	Recommended Replacement Year
2	256	1GBGC24K0ME196886	REC	1991	CHEV PICKUP	2,204	61,712	\$500.00		Chevy 1500 Dbl Cab 4x4 WT	31	2021
3	15	1GDKC34N2NJ523394	ELEC	1992	GMC SIERRA 3500	2,897	79,029	\$500.00		Chevy 2500 Dbl Cab 4x4 WT	30	2021
4	259	2FTHF25H7RCA83721	REC	1994	FORD-TRUCK	2,573	68,176	\$500.00		Chevy 1500 Dbl Cab 4x4 WT	27	2021
5	64	1FALP52U8SG284189	ENG	1995	FORD-TAURUS	3,103	67,784	\$500.00		Chevy Equinox 4x4 LS	26	2021
6	66	1FALP52U6SG284188	INSP	1995	FORD-TAURUS	2,681	76,711	\$500.00		Chevy Equinox 4x4 LS	26	2021
7	255	1GTHK34KXSE512090	REC	1995	GMC TRUCK 3500	2,070	56,501	\$500.00		Chevy 2500 Dbl Cab 4x4 WT	26	2021
8	258	2FTHF25HXTCA53670	REC	1996	FORD PICKUP	2,651	62,711	\$500.00		Chevy 1500 Dbl Cab 4x4 WT	25	2021
10	22	1FTHF35H3VE42292	WATER	1997	FORD TRUCK	3,961	91,186	\$500.00		Chevy 1500 Dbl Cab 4x4 WT	24	2021
12	57	1GDGC34R1WZ543762	PW	1998	GMC TRUCK	2,715	60,926	\$0.00	Gone	Chevy 2500 Dbl Cab 4x4 WT	24	2021
16	51	1J4FA49S71P316548	PW	2001	JEEP WRANGLER	1,649	33,802	\$3,000.00		Chevy Equinox 4x4 LS	19	2021
17	58	1GDGC24UX2Z288683	PW	2002	GMC TRUCK	2,753	51,488	\$500.00		Chevy 2500 Dbl Cab 4x4 WT	19	2021
34	21	1J4PN2GK9BW573198	ELEC	2011	JEEP LIBERTY	3,905	41,577	\$6,000.00		Chevy Equinox 4x4 LS	8	2021
35	254	1FTBF2B66BEB15275	REC	2011	FORD TRUCK	5,363	55,286	\$10,000.00		Chevy 1500 Dbl Cab 4x4 WT	8	2021
36	265	1GCNKPEC5EZ329260	CEM	2014	CHEV TRUCK	3,055	25,816	\$16,500.00		Chevy 1500 Dbl Cab 4x4 WT	8	2021
37	26	1GCVLPEH4FZ325312	ELEC	2015	CHEV TRUCK	968	10,823	\$19,000.00		Chevy 1500 Dbl Cab 4x4 WT	7	2021
38	53	1FDBF3F67FEB98006	PW	2015	FORD F350	2,356	17,702	\$22,000.00		Chevy 2500 Dbl Cab 4x4 WT	7	2021
39	62	1FDBD3F65FEB98005	PW	2015	FORD F350	7,280	43,271	\$22,000.00		Chevy 2500 Dbl Cab 4x4 WT	7	2021
41	280	1FD8X3B64GEC86218	REC	2016	FORD	3,472	22,974	\$27,000.00		Chevy 2500 Dbl Cab 4x4 WT	6	2021
43	29	3C7WR9AJ5HG638556	ELEC	2017	RAM 3500 TRK	91	22,229	\$25,500.00		Chevy 2500 Dbl Cab 4x4 WT	5	2021
9	251	1GBHK34R2TE159590	PW	1996	CHEVY K3500		64,461			Chevy 2500 Dbl Cab 4x4 WT	25	2022
11	18	1GCCS19X8W8215259	WATER	1998	CHEV TRUCK S10	2,927	69,013	\$500.00		Chevy 1500 Dbl Cab 4x4 WT	24	2022
13	268	1GCGK24R6WZ277608	REC	1998	CHEV 2500 REG CAB	4,500	99,828	\$500.00		Chevy 2500 Dbl Cab 4x4 WT	24	2022
15	43	3B7KF26Z71M563716	WWTP	2001	RAM 2500 4WD V8 REG CAB	5,000	71,027	\$1,000.00		Chevy 2500 Dbl Cab 4x4 WT	21	2022
18	420	1GCDL19X92B144751	WATER	2002	CHEV ASTRO CARGO VAN	3,390	69,970	\$1,000.00		Chevy Express 2500 Van	20	2022
25	59	1GCGG25U061257597	PW	2006	EXPRESS CARGO	1,690	26,406	\$3,000.00		Chevy Express 2500 Van	16	2022
26	63	1GCFH15T461259864	ENG	2006	EXPRESS CARGO	2,737	40,546	\$3,000.00		Chevy Express 2500 Van	16	2022
31	17	1GTHK44K49F142703	ELEC	2009	GMC 2500 REG CAB 4x4 WT	4,961	57,130	\$9,000.00		Chevy 2500 Dbl Cab 4x4 WT	13	2022
32	423	1FTSE34J29DA53837	WATER	2009	FORD VAN	7,808	89,283	\$5,000.00		Chevy Express 2500 Van	13	2022
33	7	2CTFLTECOB6377609	FD	2011	GMC TERRAIN	9,341	92,107	\$5,500.00		Chevy Equinox 4x4 LS	8	2022
44	421	1FD7X3F63HED20754	WATER	2017	F350 FORD TRUCK	690	17,416	\$25,000.00		Chevy 2500 Dbl Cab 4x4 WT	5	2022
45	54	1GB3CYCG852297533	PW	2018	CHEV K3500	94	6,254	\$28,000.00		Chevy 2500 Dbl Cab 4x4 WT	4	2022
1	260	1GCCS1928K2220282	CEM	1989	CHEV S10	2,502	76,938	\$500.00				
14	36	1GBP7H1C61J510208	PW	2001	CHEV TRUCK	5,000	43,662	bad vin	Snow Plow/Dump Truck			
19	253	2G1WF55K439317332	REC	2003	CHEVROLET IMPALA	8,353	135,391	\$500.00				
20	261	1GTHK24U03E358311	CEM	2003	GMC SIERRA	4,530	81,029	\$2,000.00				
21	35	1GDP8C1C65F523587	PW	2005	GMC	3,857	57,857	bad vin	Snow Plow/Dump Truck			
22	38	1GDP8C1C25F523330	PW	2005	GMC	3,857	57,857	bad vin	Snow Plow/Dump Truck			
23	14	1FMPU16566LA78913	FD	2006	FORD EXPEDITION	2,651	44,432	\$3,000.00				
24	50	1J4FA49S66P767168	PW	2006	JEEP WRANGLER	1,164	17,756	\$9,000.00				
27	33	1GDP8C1B17F426484	PW	2007	GMC	4,000	33,547	bad vin	Snow Plow/Dump Truck			
28	37	1GDP8C1B17F426436	PW	2007	GMC	4,000	52,000	bad vin	Snow Plow/Dump Truck			
29	55	1FTNF21577EA10838	PW	2007	FORD TRUCK F-250	4,546	60,816	\$4,000.00				
30	56	1FDNF20527EA10839	PW	2007	FORD TRUCK F-250	788	10,879	\$2,500.00				
40	250	JTDZN3EU4FJ040574	SRCTR	2015	TOYOTA PRIUS	5,017	200,360	\$5,000.00				
42	13	1GC1KUEG0HF165678	FD	2017	SILVERADO 25CHEV	758	5,793	\$30,000.00	Utility Body			
46	289	1FDR3H61LED51261	REC	2020	FORD F-350		170					
Average Age											13.85	

# CITY OF TWO RIVERS CITY COUNCIL

## PUBLIC WORKS COMMITTEE

Monday, January 6, 2020 - 4:45 P.M.

City Hall: Third Floor Committee Room

## MINUTES

### Call to Order

**Roll Call:** David England, Pat Gagnon, Jay Remiker

**Staff Present:** Jim McDonald (City Engineer/Public Works Director); Scott Ahl (Civil Engineer II); Scott Duessing (Public Works Foreman)

### Review and Approval of Minutes

Motion by Jay Remiker, and seconded by David England, to approve minutes as presented. Motion carried upon unanimous voice vote.

**Public Input - Bonnie Shimulunas (Council member/resident) – Minneapolis example:** has parking on even side in even years and odd side on odd years; stay on side of street if snow and switch after 24 hours

**Alternatives to consider regarding possible Winter Parking Rule Changes – observe how Manitowoc's model works, leave as-is, and discuss later (next council mtg)**

- Police Dept input was that during time of incimate weather, police are darling with accidents/traffic and do not have time for ticketing violators

### Traffic/Pedestrian/Parking Controls Discussion and Updates

**Parking at the intersection of Jefferson and 16<sup>th</sup>** - staff and committee feels with increased business activity, should eliminate 1 parking spot on each side of 16<sup>th</sup> St on West side of Jefferson; staff will send notices to adjacent property owners

**Consideration of Policy for Carriage Walks - Allow replacement, but with width restrictions? - Do not generally allow new carriage walks?**

- OK to replace during construction and charge for costs
- Committee would like to review ordinances which regulate terrace areas. There are several ordinances which conflict on allowance of trees and shrubs. Staff will present at the next meeting.

### Other Items that may come before the Committee:

#### Current Project Updates:

**South Pier Trail** – DPW yard fence was completed

**Outfall Cleaning** – high waters are necessitating more frequent cleaning

#### 2020 Project Status:

**Picnic Hill Drive** – may need to improve

**Special Assessment Policy – lot at 41<sup>st</sup> & Clover:** orifinal contract costs = \$17,569; current assessment policy adjusts for Consumer Price Index (CPI), which brings cost to \$27,575; alternatives include compare sanitary and water utilities to current costs, or reduce the CPI adjustment based on the useful life of the facilities (generally 50 years. As the infrastructure was installed in the late 1990's/early 2000's, this would provide for a reduction of approximately 40% of the CPI adjustment.

**Motion by Gagnon, seconded by Remiker, to recommend to council that deferred Special Assessment costs to be based on reducing the CPI incremental amount (based on the useful life of the infrastructure, generally 50 years), plus the original cost. Motion carried upon unanimous voice vote.**

### Date, Time and Agenda Items for next Committee Meetings

Next meeting will be held Monday, February 3, 2020 at 4:45 pm

### Adjournment

Motion by Jay Remiker, seconded by Pat Gagnon, to adjourn at 5:48pm.

(c) Improvements to property outside the City limits of Two Rivers which abuts the City will be special assessed under the provisions of Wisconsin Statutes s. 66.0707, which allows a City to assess abutting property in an adjoining City, Village or Town if the adjoining local jurisdiction approves by resolution such special assessment levy.

If such an agreement cannot be obtained or is not feasible, then a connection fee will be charged at such time as the property is annexed to the City and facilities are available for use by the abutting property. The connection fee, equivalent to the adjusted front footage or area assessment, will be based on the rates in place at the time of the original construction and adjusted to current rates using the original price, plus the incremental cost based on the consumer price index(CPI), reduced by percentage of useful life of the item (typically 50 year basis). Connection fees for utility construction shall also include the cost of all grading, street resurfacing and construction. Connection fees may be paid in installments as provided in this special assessment policy.

(d) Special assessments may be paid in the following annual installments with interest on the deferred payments on the unpaid balance for the type of improvement completed:

<u>Type</u>	<u>Years Spread</u>
Grading & Gravel	3
Street Const, Reconst. or Paving	10
Curb & Gutter	10
Sidewalk	5 (10 if done as part of a street project)
Driveway Aprons	5 (10 if done as part of a street project)
Boulevard (Terrace) Restoration	10
Retaining Walls	10
Sanitary Sewer	10
Sanitary laterals	5 (10 if done as part of a street project)
Water main	10
Water laterals	5 (10 if done as part of a street project)
Storm laterals	5 (10 if done as part of a street project)

The payment of special assessments in installments may be extended over 20 years in the case of demonstrated hardship. City Council shall approve all extensions of assessments beyond the periods mentioned above.

The interest rate for special assessments will be set by the City Council on an annual basis.



# PENDING FEES ON DONALD LAUBENSTEIN PROPERTIES IN CEDAR HEIGHTS SUBDIVISION - 2019

(CPI rate determined using the beginning year as the year after "Year Installed" on inflation calculator.)

City of Two Rivers

## Deferred Special Assessment Calculation

Comparison of Original vs Adjusted vs Alternate costs

J.a

Example

Year Installed	Installation Rate	Original Installation Total Cost	2020 CPI Total Cost	Potential Depreciated Cost	Cost per Committee 1/6/2020	2020 Current Year
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### LOT 9, Block 3, Cedar Heights Subdivision (corner lot)

#### Long Side of Lot on Clover

Frontage feet 130

	Year Installed	Installation Rate	Installation Total Cost	2020 CPI Total Cost	Potential Depreciated Cost	Cost per Committee 1/6/2020
*Water main	1994	5.03	\$ 653.90	\$ 1,134.84	\$ 1,134.84	\$ 884.75
*Sewer main	1994	2.21	\$ 287.30	\$ 498.61	\$ 498.61	\$ 388.73
**Paving	2001	77.88	\$ 5,062.20	\$ 7,351.77	\$ 4,558.10 *	\$ 6,481.73
***Drainage	2001	0.00	\$ -	\$ -		

Sidewalk not installed

#### Short Side of Lot on 41st Street

Frontage feet 86

Water main	1994	22.82	\$ 1,962.52	\$ 3,405.94	\$ 3,405.94	\$ 2,655.36
Sewer main	1994	13.66	\$ 1,174.76	\$ 2,038.79	\$ 2,038.79	\$ 1,589.49
Water lateral	1994		\$ 725.00	\$ 1,100.00	\$ 1,100.00	\$ 905.00
Sewer lateral, 22 feet	1994	21.82	\$ 480.04	\$ 833.11	\$ 833.11	\$ 649.51
Grading & Graveling	1999	10.00	\$ 860.00	\$ 1,327.68	\$ 770.06 *	\$ 1,131.26
Paving	1999	55.00	\$ 4,730.00	\$ 7,302.26	\$ 4,235.31 *	\$ 6,221.91
Drainage	1999	8.50	\$ 731.00	\$ 1,128.53	\$ 1,128.53	\$ 961.57
Sidewalk	1999	10.50	\$ 903.00	\$ 1,394.07	\$ 697.03	\$ 1,187.82
<b>TOTAL Lot 9, Block 3</b>			<b>\$ 17,569.72</b>	<b>\$ 27,515.58</b>	<b>\$ 20,400.30</b>	<b>\$ 23,057.13</b>

\$ x,xxx. = Depreciated Costs based on 50year Expected Life

Committee recommendation 1/6/2020 = original cost+depreciated value of incremental CPI based on design life (assume 50 years for utilities)

\*Area assessment method used

\*\*Paving on long side of lot given 1/2 of length credit, per current City Assessment policy

\*\*\*No drainage assessment on long side of lot, per 2001 City Assessment policy

original  
Cost,  
Adjusted  
upward  
by CPI

Apply  
Deprec.  
Factor  
to  
Full  
Cost

(orig. +  
CPI Adj.)

Apply  
Deprec.  
Factor  
Only to  
CPI Adj.

Attachment: Special Assessment Policy (3118 : revised special assessment policy to include revisions addressing cost of deferred



# Christmas Cookie Sale

December 10 & 11: 7am-3pm  
while supplies last

Frosted \$6.50 per dozen

Unfrosted \$6.00 per dozen

Two Rivers Senior Center  
1520 17th St - Two Rivers

Pre-Orders Encouraged  
920-793-5596