

Two Rivers City Hall
1717 East Park Street
Council Chambers
Two Rivers, WI 54241
(920) 793-5532
www.two-rivers.org



**TWO
RIVERS**
WISCONSIN

**CITY OF TWO RIVERS
CITY COUNCIL AGENDA
Monday, October 5, 2020
Council Chambers – City Hall – 6:00PM
Regular Meeting**

NOTE: TO BETTER ACCOMMODATE PUBLIC INPUT DURING THE GOVERNOR'S EMERGENCY MASK ORDER, CITIZENS MAY CALL 920-793-5534 WHEN THE COUNCIL PRESIDENT REQUESTS PUBLIC INPUT (MEETING CAN BE VIEWED ON CITY WEBSITE, WWW.TWO-RIVERS.ORG, ON TWO RIVERS CITY HALL FACE BOOK PAGE OR SPECTRUM TWO RIVERS CABLE CHANNEL 993

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING**
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
- 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
- 9. CITY MANAGER'S REPORT**
 - A. Invited Guests
 1. Ken Kozak and Brian Delleman Electric Utility, Presentation Regarding Public Power Week, October 4-10, 2020
 - B. Status/Update Reports
 1. Appointment of New City Clerk/Human Resources Coordinator

2. Follow-Up reports on Actions Taken at the September 28, 2020 Special City Council Meeting
 - a. Contract for Sale of Former Paragon Property, 606 Parkway Boulevard
 - b. Planned Redevelopment Project Involving Property Along the South-side of the West Twin River, West of Washington Street
 - c. Award of Bid for Resurfacing a Section of Mariners Trail
 3. Hamilton Wood Type and Printing Museum News
 - a. Donation Drive
 - b. 12th Annual Waysgoose International Conference--This Year, "Awayzgoose" On-Line Conference, November 5-8
 4. Washington Highlands/TID 8--New Construction Activity
 5. Sandy Bay Highlands Subdivision--Street Work, Lot Sales
 6. Water Utility Lead Testing--Not Required Until 2022
 7. New Curbside Drop Box for Making Payments at City Hall
 8. New Signage for Spirit of the Rivers Monument and Wayside
 9. Voting in the November 3, 2020 General Election
 - a. Absentee Ballots Can Be Requested from the City Clerk's Office, in Person or by Mail, or through www.myvote.wo.gov, through October 27; But Request Sooner, if at All Possible
 - b. In-Person Absentee Voting Available at City Hall from 8:00 AM Until 6:00 PM, Tuesday, October 20 Through Friday, October 23 and Monday, October 26 Through Friday, October 30
 10. Downtown Trick or Treat, Saturday, October 24, 11:00 AM to 2:00 PM
 11. City-Wide Trick or Treat, Saturday, October 31; 5:00 PM to 7:00 PM is recommended timeframe
 12. 2021 Budget Process: Significant Dates
 13. Mental Illness Awareness Week of October 4-10
 14. Fall Leaf Pickup Starts October 12
 15. Other
- C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council Minutes-September 21, 2020; Special Meeting-September 24, 2020 and Work Session Meeting-September 28, 2020

Recommended Action:

Motion to waive reading and adopt the minutes

B. Applications and Petitions**1. Application for Operator License-Recommended for Denial**

Katie Vanden Heuvel, 1820 19th Street, Two Rivers

Recommended Action:

Motion to deny application, no contact by applicant was received schedule a hearing

C. Reports**1. Minutes of Meetings****a. Branding and Marketing Committee, September 10, 2020****Recommended Action:**

Motion to receive and place on file

2. Department Report for August 2020**a. Fire****Recommended Action:**

Motion to receive and file

3. Finance Reports**a. Debt Service, August 2020****b. General Fund, August 2020****c. Lester Library, August 2020****Recommended Action:**

Motion to receive and place on file

4. Summary of Verified Bills for the Month of September for \$1,782,806.57**Recommended Action:**

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS**A. Possible Assistance to Development Project: Consideration of Comfort Resolution, Directing Staff to Proceed with Activities Necessary to Amend Tax Incremental Financing District (TID) 10 to Assist with a Rehabilitation Project****Recommended Action:**

Motion to waive reading and adopt the Resolution

- B. Purchase of Replacement Dump Trucks--Salters (2020 Capital Budget Item)

Recommended Action:

Motion to authorize the purchase of the new trucks and related plowing and salting equipment for the price of \$397,630.00, with the intent to borrow an additional \$97,630 in 2021 to fund this purchase, as recommended by the Public Works Director and Public Works Committee

- C. Ordinance to Amend Section 9-2-5 of the Municipal Code, Entitled "Loud and Unnecessary Noises Prohibited"

Recommended Action:

Motion to waive reading and adopt the Ordinance

- D. Ordinance to Repeal and Recreate Section 6-1-19 of the Municipal Code of the City of Two Rivers, Wisconsin, Entitled "Beer Gardens Regulated"

Recommended Action:

Motion to waive reading and adopt the Ordinance

12. FOR INFORMATION ONLY

- A. Breakfast for Lunch Fundraiser, Friday, October 9, 2020, 11:00 AM- 1:00 PM, Senior Center, J. E. Hamilton Community House, 1710 W Park Street
- B. Secure Shred and Recycle Event, Saturday, October 10, 2020, 9:00 AM - 1:00 PM, JE Hamilton Community House Parking Lot, Sponsored by Fox Communities Credit Union and Two Rivers Optimist Club
- C. Senior Health & Information Fair, Thursday, October 15, 2020, 9:00 AM - Noon, Senior Center Pergola
- D. City Council Regular Meeting, Monday, October 19, 2020, 6:00 PM
- E. City Council Work Session Meeting, Monday, October 26, 2020, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 1985(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Status of Negotiations Regarding Former Hamilton Property
- Consider Action Relative to Existing Right of First Refusal Held by the City for Purchase of Real Property

And per Wisc. 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved

- Discuss Current Small Claims Litigation Matter

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



1415 Lake Street • Two Rivers, WI 54241
(920) 793-5550 • www.trwaterandlight.com

Public Power Week

October 4 – 10, 2020

- TRW&L Public Power Overview
- News Release
- COVID-19 Recharge Funds
- Joint Action (Forty & Forward)
- Gubernatorial Commendations
- Electric Car Charging
- Newspaper Fall Insert
- TRW&L Public Power On-line Contest



Two Rivers Water & Light is a not-for-profit, locally owned municipal electric and water utility, serving residents and businesses in Two Rivers, Wis. We strive to provide safe, reliable and cost-competitive service with a community-focused, personal touch. Two Rivers Water & Light was founded in 1892 and, while a lot has changed over the past century, the focus of the utility has not. Today, we still offer our customers some of the lowest electric rates in the area — rates significantly lower than those in territories that are served by most investor-owned utilities. And, since we live and work in the community, we provide reliable energy with superior customer service.

About Public Power

Two Rivers Water & Light is a public power utility, which means we are owned by the community for which we provide service. Being locally owned allows residents and businesses to have a voice in how our utility is able to best meet the community's needs. We are one of about 2,000 public power utilities across the nation.

Benefits



Lower rates than other types of electric utilities.

Residential customers of public power utilities pay 11% less than customers of investor-owned utilities. For the average U.S. household, that's \$176.79 saved each year or about \$15 per month.*



Deliver more reliable electric service. Customers of a public power utility are likely to be without power for less time — 75 minutes a year, compared to 142 minutes a year for customers of private utilities.



Supports strong local economies. Public power utilities generate more than \$58 billion in annual revenue and invest more than \$2 billion annually directly back into the community. Public power utilities invest this revenue back into their communities through payments in lieu of taxes, providing hometown jobs, and supporting local causes and charities.

TWO RIVERS WATER & LIGHT IN 2019:

5,542	Residential customers
576	Commercial customers
15	Local employees
\$306,500	Payments in lieu of taxes (dollars going back into the community)
\$8,330,000	Revenue collected
83,414,000	MWh purchased electricity

We pride ourselves in being a strong community partner. We support a variety of causes including:

- High school scholarships & event supporter
- Electronics, Bulbs & Batteries recycle events
- Donations to T.R.E.P. & St. Vincent de Paul
- Assist with City banners & decorations
- Encourage & reward city-wide efficiency projects

*Source: American Public Power Association

Two Rivers Water & Light is a member-owner of the joint action agency, WPPI Energy, located in Sun Prairie, Wis. Two Rivers has joined with 50 other member utilities to build a diverse, competitive and responsible power supply.



As member-owners in WPPI, our utility has access to advanced technologies and forward-thinking services that center on customers. Two Rivers Water & Light also speaks with its fellow members as a strong unified voice when advocating for effective energy policy.

Power Supply

Through WPPI, our power sources are diverse and environmentally responsible. WPPI has greatly reduced the carbon dioxide (CO₂) emissions associated with supplying power, and continues to make progress. Two Rivers Water & Light has taken steps to reduce emissions even further by offering the "Choose Renewable" program to customers, education on energy efficiency, and coordinating Renewable Energy Grants for Nonprofits.



Services

Partnering with WPPI on forward-looking programs and services has given us the opportunity to offer our customers options as we continue to work toward improving our customer experience. Two Rivers Water & Light has implemented:

- Advanced Metering Infrastructure
- Customer Self Service Tools
- Time of Use Rates
- Energy Efficiency and Renewable Energy Programs
- Community Outreach and Funding

Advocacy

State and federal decisions about energy issues can significantly impact the way Two Rivers Water & Light does business. Through WPPI, we speak with the strength of 51 like-minded communities working together with a common purpose to ensure sound energy policies that protect and advance the interest of our customers and community. Some key advocacy issues are:

- Municipal bonds as a key mechanism for affordably financing critical infrastructure
- Local control over utility decisions
- Preserving federal structure regulating utility cybersecurity
- Promoting the significant value and benefits of public power

Connect with our partners below to learn more and stay in tune with industry issues:

WPPI Energy

wppienergy.org • [f](#) [t](#) [in](#) [@](#)

Municipal Electric Utilities of Wisconsin

meuw.org • [f](#) [t](#) [in](#) [@](#)

American Public Power Association

publicpower.org • [f](#) [t](#) [in](#) [@](#)



At Two Rivers Water & Light, we join forces with other local not-for-profit utilities through WPPI Energy to share resources and lower costs.

trwaterandlight.com (920) 793-5550

Shared strength through WPPI Energy

News Release

FOR IMMEDIATE RELEASE
09/30/2020

Two Rivers Water & Light CELEBRATES PUBLIC POWER WEEK, OCT. 4-10

Two Rivers, WI – *Two Rivers Water & Light (TRW&L) is celebrating Public Power Week, Oct. 4-10, along with 80 other community-owned, not-for-profit electric utilities across Wisconsin.*

“We are proud to be community powered,” said TRW&L’s Electric Utility Manager, Ken Kozak. “Public power puts the people of Two Rivers first, and Public Power Week gives us the chance to emphasize the advantages of locally grown, locally owned power to our citizens. Our service is reliable and safe, and we take pride in serving our friends and neighbors,” said Ken Kozak.

TRW&L invites community members to participate in our celebration of Public Power Week by taking our on-line quiz for a chance to win Chamber Bucks. Contest details are available at: trwaterandlight.com.

Collectively, Wisconsin’s 81 public power utilities provide service to nearly 300,000 customers and distribute 11% of the state’s electricity.

Most public power utilities were formed in the late 1800’s when investor-owned utilities focused on earning profits from building infrastructure to serve large cities. Recognizing their own need for electricity, leaders in smaller and more remote areas took initiative to develop community-owned power utilities – with local control and with service provided by workers in the community.

Today more than 2,000 towns, cities and villages across the country (including large cities like Los Angeles, Nashville and Seattle) own and operate their own electric utility, delivering reliable, affordable and environmentally responsible service to some 49 million Americans.

COVID-19 Community Recharge Funds

CONTACTS: [✉ KELLY DAVIS](#)



[Home](#) < [Services](#) < COVID-19 Community Recharge Funds

Through the Community Recharge Funds, increased funding is available for members to help lessen the health, community and economic impacts of the COVID-19 pandemic. The funding outlined below is specifically intended for your local utility to help individuals, organizations, businesses, and the community as a whole get through the challenging days that remain ahead.

The Community Recharge Funds are specifically intended to be used in connection with the COVID-19 public health emergency to provide charitable donations and other acts of goodwill in your community. Funds are allocated on a one-time basis in 2020 and based on each member's revenue to WPPI and total number of meters.

The Community Recharge Funds will be administered as a separate category under the existing Value of Local Utility Program.

Last week, Mike Peters sent an email to members regarding the new COVID-19 Community Recharge Program funds. An increase in the Value of Local Utility Program dollars available to members, the Community Recharge initiative will provide additional monetary contributions for members to support local pandemic relief efforts. I'm following up with more information and am happy to assist the utility as you review the program details and discuss ways in which to utilize the funds in your community.

The funds, which are available immediately, are allocated based on each member's revenue to WPPI and total number of meters. The funding will be provided on a one-time only basis, and must be spent by the end of 2020.

- Your utility's Community Recharge fund allocation = \$11,800*

**Used to support TREP. St. Vincent, TRWL Electric, Park/Rec, Water Plant and City Hall PPE/sanitizing equipment and new payment drop box.*



FORTY & FORWARD

CELEBRATING JOINT ACTION DAY & WPPI ENERGY'S 40TH ANNIVERSARY

Today's lunch celebrates joint action and commemorates the 40th anniversary of WPPI Energy, the wholesale power supplier and services provider in which we are a member-owner.

In 1980, a group of locally owned, not-for-profit utilities just like ours joined forces to create WPPI. Their goal: to better meet their own local power needs and control costs for customers.

Today, through joint action, the 51 members of WPPI have that and more:

A diverse, competitive, environmentally responsible wholesale power supply

Advanced technologies, forward-looking programs and shared expertise necessary for success now and in the future

A highly effective voice for advocacy

And, together, we will keep moving forward – for the next 40 years and more.



Lunch provided by WPPI Energy
wppienergy.org



OFFICE OF THE GOVERNOR

CERTIFICATE OF COMMENDATION

HONORING

WPPI Energy

40TH ANNIVERSARY

WHEREAS, since its formation in 1980 as a not-for-profit, member-owned, joint-action wholesale power supplier, WPPI Energy has helped preserve and enhance the value of public power utilities in Wisconsin; and

WHEREAS, for 40 years, WPPI Energy has supported not-for-profit, municipally owned utilities in their delivery of safe, reliable, affordable, and responsible electric power to Wisconsin's homes and businesses, while strengthening the local economy and providing communities with more control over their energy future; and

WHEREAS, WPPI Energy member utilities have built a cost-effective and responsible long-term power supply for their communities, forward-thinking programs and technologies for utilities and their customers, and effective advocacy for sound energy policy; and

WHEREAS, over the past four decades, the member utilities of WPPI Energy have achieved shared strength by pooling their expertise to best meet their communities' local needs and have led by example with energy efficiency initiatives and the use of renewable energy; and

WHEREAS, WPPI Energy and their member utilities have greatly contributed to the well being and quality of life of all Wisconsinites, benefiting businesses and communities across our state; and

WHEREAS, the state of Wisconsin wishes WPPI Energy many more years of success;

NOW, THEREFORE, I, Tony Evers, Governor of the State of Wisconsin,
do hereby congratulate WPPI Energy upon their 40th anniversary,
and thank them for their dedicated service to our state.

DONE ON THIS 31ST DAY OF AUGUST 2020.

Tony Evers

TONY EVERS
GOVERNOR



Electric Car Charging comes to Two Rivers

Woodland Dunes 9/2020

The new Nature Center addition at Woodland Dunes includes many green features. Two Rivers water and light are proud to serve our customer and neighbor with Solar generation, Geothermal heat/cool and Electric Car charging! Note all these projects have been supported with state energy efficiency and local (TRW&L) incentive dollars.





PUBLIC POWER WEEK

WE'RE HONORED TO BE YOUR LOCAL UTILITY.

**We take pride in providing Two Rivers with reliable power,
friendly hometown service and local control.** To celebrate

Public Power Week, take our on-line quiz anytime from October 4 to October 10. All correct entries will be entered to win Manitowoc County Chamber Bucks! 1st prize is \$100 and 2nd - 5th places each will receive \$25.

**CONTEST DETAILS AT TRWATERANDLIGHT.COM
CLICK ON PUBLIC POWER WEEK CONTEST**



At Two Rivers Water & Light, we believe affordable public power strengthens our community and helps our neighbors. That's why, through WPPI Energy, we're partnering with other local not-for-profit utilities to share resources and lower costs.

www.trwaterandlight.com * (920) 793-5550

Shared strength through  WPPI Energy

Contact Information

After Hours Emergencies (920) 793-5555	Water Department (920) 793-5551	Customer Service (920) 793-5523	Electric Office (920) 793-5550
Reporting power outages and utility emergencies after business hours	Water quality, water meter questions, hydrant problems, lateral water leaks	Connections, disconnections, billing account questions, utility payments	Program information, electric meter questions, trouble calls during business hours

Save the Date: November 19th Helping the Neighbors Food Drive



One Day Only! Noon–5 pm

Donate 3 non-perishable food items and receive free LED Light Bulbs OR energy efficient LED Christmas lights.

- Limit one exchange per Two Rivers Water & Light customer billing address.
- Drive Up, Drop Off, Receive Exchange items & a Door Prize, all without getting out of your car!



All The Good
comes back to
TWO RIVERS
October 2020

Buy Energy Star



Incentives Available:

Dishwashers-\$25

Televisions >40" -\$30

Dehumidifiers-\$15

Clothes Washers-\$30

Electric Dryers-\$20;

Room Air Conditioners-\$20

Full size: Refrigerators-\$30 or Freezers-\$20

Note: Applications must be received within 90 days of purchase. Mail or include with payments in drop-box. Electric Customers only.

WISCONSIN IS IN FOR HOME SOLUTIONS.

FREE energy-saving packs from FOCUS ON ENERGY® are shipped directly to you and include a variety of products designed to reduce energy waste. Our packs include high-efficiency LEDs, efficient showerheads, advanced power strips and more!

Order your free pack now at focusonenergy.com/simple or give us a call at 800.762.7077. Before ordering your pack, please have your electric and gas utility account numbers handy. Limit of one pack per eligible household every three years. Pack contents may vary.



Did you know that there are more than 2,000 cities in the USA are Public Power Communities? Proud to be Public Power in Two Rivers!



Free Gift! Sign up for Direct Bill Pay

Our direct payment service is a reliable and secure way to pay your bill. No more writing checks or worries about late payments. It's convenient, easy and it's free. Plus, when you sign up for Direct Bill Pay, you'll receive a free gift!

Get complete details and sign up form at www.trwaterandlight.com.

Report a Street Light Out

Via Website or Call 920-793-5550



Call Before
You Dig!
Dial 811

Check it Out!

<https://www.focusonenergy.com/tworivers>

- Free Energy Saving Item Pack
- Free Appliance Pickup
- Discounts and incentives on many energy saving items for your home!
- Created especially for Two Rivers Water & Light's customers!



Shared strength through WPPI Energy (920) 793-5550

www.trwaterandlight.com



trwaterandlight.com



Let's celebrate
Public Power Week!

Take our on-line quiz
October 4–10, 2020.

Win Chamber Bucks!
Click to take the Quiz.



Public Power Week Contest



Win Manitowoc County Chamber Bucks!

\$100 1st prize, \$25 for 2nd - 5th place.

Take the quiz below between October 4th and 10th.

All correct entries will be entered to win!

CITY OF TWO RIVERS

Proclamation

WHEREAS, in 1990, the U.S. Congress established the first full week of October as Mental Illness Awareness Week (MIAW) in recognition of National Alliance on Mental Illness' (NAMI) efforts to raise mental illness awareness; and

WHEREAS, since 1990, mental health advocates across the country have joined together the first week of October to sponsor various activities to raise awareness through outreach, education and advocacy; and

WHEREAS, MIAW is a time to raise public awareness of serious mental illnesses such as major depression, bipolar disorder, schizophrenia, post traumatic disorder, obsessive-compulsive disorder and borderline personality disorder; and

WHEREAS, approximately 60 million Americans experience mental health problems in any given year, 1 in 17 lives with the most serious conditions and less than one-third seek treatment; and

WHEREAS, a half of all lifetime cases begin by the age of 14, however, 10 or more years may pass between the onset of symptoms and being diagnosed; and

WHEREAS, early diagnoses is often the key to recovery with treatment that may include combinations of medication, cognitive behavioral therapy, interpersonal therapy, peer support groups or community services, diet, sleep, exercise and social support networks; and

WHEREAS, education is essential in combating mental illness.

NOW, THEREFORE, City of Two Rivers, in recognition of this event do hereby proclaim the week of **October 4-10, 2020**, as

MENTAL ILLNESS AWARENESS WEEK

In the City of Two Rivers and encourage the community to observe this week with appropriate programs, ceremonies and activities.

Dated this 5th day of October, 2020.



**TWO
RIVERS**
WISCONSIN

Curt Andrews, City Council President

Justin M. Nickels, Mayor



CITY OF TWO RIVERS

LEAF PICKUP SCHEDULE

Beginning Monday, October 12, 2020

Mondays East Side
 Tuesdays, Wednesdays, and Thursdays.....North Side (between rivers)
 Fridays.....South Side

This schedule will be adhered to as closely as possible. Any section not completed during a week will be given priority during the next time scheduled for that area. Leaf pick up continues until around Thanksgiving. It will be discontinued before that if there is snow. Because of the type of equipment used for pickup, all leaves must be deposited in the gutter, **NOT ON THE TERRACE AREA.** Bagged leaves will not be picked up. Grass clippings, branches, sod, and other yard waste will not be collected. These items must be taken to one of the Manitowoc County Yard Waste Sites. If you have questions regarding this schedule or leaf pickup in general, please call the City of Two Rivers Public Works Department at 793-5576. **NOTE:** The City of Two Rivers does not provide any Spring pickup. All waste, including leaves, need to be recycled or hauled to one of the County Yard Waste Sites by the property owner.

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
REGULAR MEETING
Monday, September 21, 2020 – 6:00 PM
Council Chambers – City Hall
MINUTES**

1. **CALL TO ORDER** by President Curt Andrews at 6:00 PM.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL BY CITY CLERK**

Attendee Name	Title	Status	Arrived
Adam Wachowski	Councilmember	Present	
Bill LeClair	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Curt Andrews	President	Present	
Darla LeClair	Vice-President	Present	
Jack Powalisz	Councilmember	Absent	
Jay Remiker	Councilmember	Absent	8:10 PM
John Casavant	Councilmember	Present	
Mark Bittner	Councilmember	Present	

Also present were Jeff Dawson, Lester Library Director; Jim McDonald, Public Works Director; Steve Denzien, Fire Chief; Ken Kozak, Electric Director; Brian Kohlmeier; Police Chief, Ben Meinnert, Assistant Police Chief; Ross Blaha, Water Director; Dave Buss, Finance Director; Elizabeth Runge, Economic Development Director/City Planner; Terri Vosters, Parks & Recreation Director; Dave Dassey, City Information Technology; City Attorney and Greg Buckley, City Manager.

4. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

Motion to allow Councilmember Wachowski to participate remotely by phone.

RESULT: APPROVED VOICE VOTE [UNANIMOUS]
MOVER: Mark Bittner, Councilmember
SECONDER: Bill LeClair, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jack Powalisz, Mark Bittner
ABSENT: Jay Remiker, John Casavant

5. **PUBLIC HEARING**

None.

Attachment: 09.21.20 cc min final (2986 : City Council - Regular Meeting)

6. INPUT FROM THE PUBLIC

Ned Guyette, 2501 Washington Street, addressed the Council stating the Beer Garden Ordinance should stay as it currently is on the books.

Sandy Way, 2623 Washington Street, addressed the Council regarding she is not in favor of any changes on the Beer Garden Ordinance or extending the time on the Noise Ordinance.

John Wallace, 2519 Washington Street, addressed the Council stating he is not in favor of any changes regarding the Beer Garden Ordinance and Noise Ordinance.

Dalton Schmitt, 1413 25th Street, addressed the Council stating that he is not in favor of any changes regarding the Beer Garden Ordinance.

James and Debra Brothke, 2708 River Lane, called in to ask who initiated the change in the Beer Garden Ordinance and stated the issues that have been happening are with an establishment and would not require ordinance changes.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Bittner stated he received four emails and one phone call regarding the Beer Garden Ordinance change.

Council Vice-President D. LeClair stated she received one email regarding the Beer Garden Ordinance change.

Councilmember B. LeClair stated he received four emails regarding the Beer Garden Ordinance change.

Councilmember Shimulunas stated she received a complaint regarding citizens not picking up after their dog at Neshotah Beach.

Councilmember Wachowski stated he received a positive comment about Kim Graves, City Clerk working on Sundays.

President Andrews stated he received a concern to not change the Beer Garden Ordinance. He also thanked everyone involved with a successful Ethnic Fest.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

President Andrews reported on the logo wear sales at Ethnic Fest. He has also met with local businesses, Carron Net to use "made in Two Rivers" and with Cobblestone Hotel to promote Two Rivers.

Councilmember Bittner, Finance and Personnel Committee stated that the 2021 budget process which will begin soon.

9. CITY MANAGER'S REPORT

A. Invited Guests

B. Status/Update Reports**1. CARES Act "Routes to Recovery" Funding: City's First Draw Request**

Mr. Buckley reported on the City's first draw request for \$48,198 submitted on September 15, mostly for COVID-related employee leave and overtime expenses. A total of \$186,084 is allocated for City of Two Rivers.

\$5,830.92 has also been received from the WI Elections Commission, under a CARES grant awarded to the WEC. This reimbursed the City for 4 new laptops to be used for elections, plus a label printer and postage expenses associated with the change in south side polling location

2. Year-to-Date Room Tax Revenues

Mr. Buckley reported that year-to-date room tax revenues totaled \$72,000 through July 2020 and were \$62,700 for the same period in 2019.

3. Sandy Bay Highlands Residential Lot Sales

Mr. Buckley reported there have been three lot sales in 2020, totaling \$80,868 in revenue after realtor commission and closing costs, and two more lot sales are pending for \$51,120 in projected revenue after realtor commission and closing costs.

Average assessed value for existing homes in the subdivision is \$233,271.

4. Sandy Bay Highlands Paving Work

Mr. Buckley reported the installation of curb and gutter in Phase 2 is planned for the week of October 5, with paving to follow.

5. Washington Highlands/TID 8 Development

Mr. Buckley stated the sites for three new duplex condo buildings have been staked and the basements are scheduled to be dug the week of October 5.

6. 2020-192 2021 City Budget: Preliminary Information

Mr. Buckley reported the City's health insurance renewal for 2021 keeps rates and plan design unchanged. The Wisconsin Retirement System required contributions will be unchanged for 2021. He also stated reported on the indications that State Funding for the Shared Revenues and Expenditure Restraint program will be unchanged for 2021.

7. Comprehensive Plan Update

Mr. Buckley reported the City's 20-Year Comprehensive Plan, adopted in 2010, is due for an update. The project is funded for 2020-21, with grant assistance from Wisconsin Coastal Management Program. Bay-Lake Regional Planning Commission is assisting the City with this project. The project will kick-off with a community survey, to be launched on-line in mid-October.

8. New State of WI Funding Program for Lead Water Service Lateral Replacement

Mr. Buckley reported there is \$63.8 million available for grants to homeowners for "private side" lateral replacement. Applications for 2021 projects are due by November 14. The City's 3 street projects planned for 2021 include 100 private side laterals, at a total estimated cost of \$450,000. The City is pursuing other funding sources for the "public side" work. The City may want to apply for additional funding

for spot replacement of lead laterals (for example, when water services fail and need to be replaced). The funding application will be presented for Council action at the November 2 Council meeting.

9. Removal of Sand from the Beach--Follow-up to Discussion on September 8

Mr. Buckley reported on the follow-up to the discussion on removal of sand from the beach at the September 8 meeting. The FAQ on the Parks and Recreation website, stating that sand can be taken from an area on the "inland" side of Zlatnik Drive, has been removed. Additional signage was placed at the street entry points to the beach, stating that removal of sand is prohibited.

10. Latest Public Service Commission Ruling on Utility Shutoffs for Non-payment

Mr. Buckley reported that the Public Service Commission voted to extend the current moratorium on disconnecting the service of utility customers who are behind on their bills to Nov. 1, when the annual moratorium on cutoffs for electric and gas customers takes effect.

The annual winter moratorium runs to April 15.

The moratorium on cutoffs for customers of the state's 578 water utilities would end on Nov. 1. But the PSC will require any water utility to get approval from the commission on its plan to disconnect customers service.

The moratorium was put in place on March 24 in response to the corona virus pandemic and was set to expire on Oct. 1.

About 20 organizations across the state, ranging from the Wisconsin Council of Churches to the Sierra Club, asked the PSC to extend the moratorium.

11. Follow-up on Citizen Concern About Impact on Property Values and Tax Assessments Resulting from Conversion of Former Emerald Hills Golf Course to Van DerBrohe Arboretum

Mr. Buckley stated the City Assessor reported that all home sites at Mahogany Run Condominiums are assessed at \$18,000 each. None have ever been assessed a premium for proximity to or access to a golf course.

The City Assessor also reported that the original plans for this planned unit development called for a future phase that would lie on land to the north of the developed condo sites, directly abutting the golf course. That area was never developed.

12. Two Rivers has been Designated a "Monarch City USA"

Mr. Buckley reported Two Rivers joins 6 other Wisconsin cities with this designation, demonstrating a commitment to both maintaining and creating habitat to support our seasonal monarch butterfly populations.

13. Library Programming and Service Initiatives During COVID-19

Mr. Buckley reported in addition to drive-up material circulation the library offers Story Time to Go, geared for ages 6 and younger with a new pack every week; the Butterfly Garden, Fall Reading Challenge and Creative Bug online video craft classes.

14. Recent Events--Ethnic Fest, September 19

Mr. Buckley reported on Main Street's successful Ethnic Festival on September 19.

15. Upcoming Events

16. Other

Mr. Buckley reported on the upcoming November 3, General Election with In-Person Absentee Voting beginning Tuesday, October 20 through Friday, October 23 and Monday, October 26 through Friday, October 30, from 8:00AM to 6:00PM at City Hall Lobby. Extended hours for this period of time are offered to assist voters with registration and absentee voting.

Curbside Voting is available during these times if you cannot come into City Hall, please let us know and we will gladly bring a ballot out to your car.

Ward 7 & 8 voting location has been moved from Koenig to J.E. Hamilton Community House, Behringer Room.

Voters can drop off their completed ballots at City Hall - Customer Service if they choose not to mail them back.

Polls open on Election day from 7:00AM - 8:00PM. All locations are open.

C. Legislative/Intergovernmental Update

None.

10. CONSENT AGENDA

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Mark Bittner, Councilmember
SECONDER:	Adam Wachowski, Councilmember
AYES:	Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, John Casavant, Mark Bittner
ABSENT:	Jack Powalisz, Jay Remiker

A. Presentation of Minutes

1. **2020-186** Regular City Council Minutes-September 8, 2020; and Work Session Meeting-July 27, 2020 and August 31, 2020

Recommended Action:

Motion to waive reading and adopt the minutes

B. Applications and Petitions

1. Application for Taxi Cab Driver License-Recommended for Denial

Daniel W. Duane, 2402 16th Street, Two Rivers

Recommended Action:

Motion to deny license

C. Reports

1. **2020-187** Minutes of Meetings

- a. Public Utilities, September 1, 2020
- b. Public Works, September 2, 2020
- c. Committee on Aging, August 3, 2020
- d. Plan Commission, September 14, 2020
- e. Business Industrial Development/Community Development Authority, August 25, 2020
- f. Branding & Marketing, August 10, 2020

Recommended Action:

Motion to receive and place on file

2. **2020-188** Department Reports for August 2020

- a. City Clerk
- b. Community Development
- c. Electric
- d. Inspections
- f. Library
- g. Parks & Recreation
- h. Public Works
- i. Safety Program
- j. Water

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. **2020-189** Consideration of City Manager's Appointments to the Environmental Advisory Board

Recommended Action:

Motion to approve the appointments, as recommended by the City Manager

RESULT: **APPROVED WITH VOICE VOTE [UNANIMOUS]**

MOVER: Mark Bittner, Councilmember

SECONDER: Bonnie Shimulunas, Councilmember

AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, John Casavant, Mark Bittner

ABSENT: Jack Powalisz, Jay Remiker

- B. Discussion of Proposed Ordinance Amending Noise Ordinance

Recommended Action:

Discussion only; to be presented for Council action on October 5

- C. Award of Bid for Resurfacing of a Portion of Mariners Trail--2020 Capital Budget Item

Recommended Action:

Motion to award the bid to Northeast Asphalt, in its low bid amount of \$74,005.00

RESULT:	TABLED [UNANIMOUS]	Next: 9/28/2020 6:00 PM
MOVER:	Bonnie Shimulunas, Councilmember	
SECONDER:	Mark Bittner, Councilmember	
AYES:	Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner	
ABSENT:	Jack Powalisz	

- D. **2020-190** Consideration of Consignment Agreement to Allow for Sale of City-Branded Merchandise by Local Retail Outlets

Recommended Action:

Motion to approve the proposed consignment agreement with Schroeder's Department Store and to authorize the City Manager to enter into such agreements with other local businesses and organizations wishing to sell clothing items featuring the new City logo, funded from the City's Tourism Fund, with proceeds from the sale of such items to be deposited to that fund (Fund 258)

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Mark Bittner, Councilmember
SECONDER:	Bill LeClair, Councilmember
AYES:	Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
ABSENT:	Jack Powalisz

- E. **2020-191** Authorization to Purchase Granicus Live Solutions--to be Funded Through WI Routes to Recovery Program

Recommended Action:

Motion to authorize the City Manager and City Clerk to sign the agreement on behalf of the City, for a total investment of \$25,564

RESULT:	APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER:	John Casavant, Councilmember
SECONDER:	Bill LeClair, Councilmember
AYES:	Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
ABSENT:	Jack Powalisz

- F. **2020-192** Request from Two Rivers Rotary for Use of Parking Lots 3 and 4 at Neshotah Beach (Lots on either side of Rotary Pavilion) as the Assembly Area for a First-Ever Joint Two Rivers and Manitowoc Rotary Road Rally on Sunday, October 11, 10:00 AM to Noon

Recommended Action:

Motion to approve the request, with no charge for use of the parking areas

RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER: Bonnie Shimulunas, Councilmember
SECONDER: Jay Remiker, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jack Powalisz, Jay Remiker, Mark Bittner
ABSENT: John Casavant

12. UNFINISHED BUSINESS

- A. Proposed Amendments to City Ordinance on Beer Gardens--Action on these amendments deferred to October 5, 2020 City Council Meeting, to allow time to circulate information to Tavern League and for staff to finalize ordinance amendment and related mapping

Recommended Action:

Discussion only

- B. Beverage Operator License Application by Katie VandenHeuvel--Applicant Has Been Notified of the Opportunity for a Hearing Before the City Council, Consistent with Council Direction at September 8 Meeting

Recommended Action:

None; Information only

13. FOR INFORMATION ONLY

- A. Absentee Ballots for November 3, 2020 General Election can be requested on-line at myvote.wi.gov, City Clerk's Office or by mail with an acceptable photo ID through October 27, 2020
- B. Spaghetti Dinner Fundraiser, Tuesday, September 22, 2020 from 4-6 PM, Senior Center-Drive Thru
- C. City Council Work Session Meeting, Monday, October 26, 2020, 6:00 PM
- D. City Council Regular Meeting, Monday, October 19, 2020, 6:00 PM
- E. Secure Shred and Recycle Event, Saturday, October 10, 2020, 9:00 AM - 1:00 PM, JE Hamilton Community House Parking Lot, Sponsored by Fox Communities Credit Union and Two Rivers Optimist Club
- F. Main Street Downtown Trick or Treating, Saturday, October 24, 2020, 11:00 AM-2:00 PM
- G. In Person Absentee Voting for the November 3, 2020 General Election will begin Tuesday, October 20 through October 30 between the hours of 8:00 AM - 6:00 PM in the lobby at City Hall
- H. Community Trick or Treat Hours, Saturday, October 31, 2020, 5:00 – 7:00 PM

14. CLOSED SESSION

Motion

At 8:46 PM, a motion to enter into Closed Session, per Wisc. Stats 1985(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session. Discuss possible city assistance to economic development projects: Culver's, others. Discuss status of negotiations regarding purchase of former Hamilton property. Discuss possible property sale: former Paragon Property and City-Owned property. Per Wisc. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Discuss possible waiver of residency policy, related to a planned new hire.

RESULT: APPROVED ROLL CALL [UNANIMOUS]
MOVER: Bill LeClair, Councilmember
SECONDER: Mark Bittner, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jack Powalisz, Jay Remiker, Mark Bittner
ABSENT: John Casavant

15. RECONVENE IN OPEN SESSION

At 10:46 PM, a motion to reconvene in open session and to consider possible actions in follow-up to closed session discussions.

RESULT: APPROVED VOICE VOTE [UNANIMOUS]
MOVER: Jay Remiker, Councilmember
SECONDER: Adam Wachowski, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
ABSENT: Jack Powalisz

Motion to waive reading and adopt the resolution waiving residency requirement for City department heads to allow City Manager's appointment of Jamie Jackson as City Clerk/Human Resources Coordinator

RESULT: APPROVED ROLL CALL [UNANIMOUS]
MOVER: Adam Wachowski, Councilmember
SECONDER: Jay Remiker, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
ABSENT: Jack Powalisz

16. ADJOURNMENT

At 10:25 PM, a motion to dispense with the reading of the minutes of the meeting and adjourn.

RESULT: APPROVED VOICE VOTE [UNANIMOUS]
MOVER: Jay Remiker, Councilmember
SECONDER: Bill LeClair, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jack Powalisz, Jay Remiker, John Casavant, Mark Bittner

Kim M. Graves
City Clerk

**CITY OF TWO RIVERS
CITY COUNCIL PROCEEDINGS
SPECIAL MEETING
Thursday, September 24, 2020
Council Chambers - City Hall
MINUTES**

Call to Order

The City Council meeting was called to order by President Curt Andrews at 6:09 PM.

Roll Call

Members present: William LeClair, Jack Powalisz, Jay Remiker, Bonnie Shimulunas, Adam Wachowski, Curt Andrews, Mark Bittner, John Casavant, Darla LeClair.

Staff Members present were: Gregory E. Buckley, City Manager; Elizabeth Runge, Economic Development Director/City Planner; Ross Blaha, Water Utility Director; Brian Delleman, Electric Utility; Steve Denzien, Fire Chief.

Closed Executive Session

At 6:06 PM, a motion was made by Councilmember William LeClair, seconded by Councilmember Shimulunas, to enter into Closed Session, per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

Topic for Discussion: Consider Offer to Purchase the former Paragon Property, 606 Parkway Boulevard, by Enlight Group II, LLC

Upon a roll call vote, Ayes (8) Jack Powalisz, Jay Remiker, Bonnie Shimulunas, Adam Wachowski, Curt Andrews, Mark Bittner, John Casavant, Darla LeClair, William LeClair; Noes (0) None. Motion carried.

During Closed Session, Councilmember Remiker excused himself from the meeting at 7:05PM and Councilmember Jack Powalisz excused himself from the meeting at 8:00PM.

Reconvene In Open Session

At 8:25PM, a motion was made by Councilmember Wachowski, seconded by Councilmember William LeClair, to reconvene in open session. Upon a voice vote, motion carried.

City Council Special Meeting
September 24, 2020
Page Two

Adjournment

At 8:25 PM, a motion was made by Councilmember Darla LeClair, seconded by Councilmember Casavant, to adjourn the meeting. Upon a voice vote, motion carried.

Kim M. Graves
City Clerk

Attachment: 09-24-20 special cc (2986 : City Council - Regular Meeting)

**CITY OF TWO RIVERS
CITY COUNCIL PROCEEDINGS
WORK SESSION MEETING
Monday, September 28, 2020
Council Chambers - City Hall
MINUTES**

Call to Order

The City Council meeting was called to order by President Curt Andrews at 6:00 PM.

Roll Call

Members present: Jay Remiker, Bonnie Shimulunas, Adam Wachowski, Curt Andrews, Mark Bittner, John Casavant, Darla LeClair, William LeClair, Jack Powalisz.

Staff Members present were: Gregory E. Buckley, City Manager via Zoom Meeting; Elizabeth Runge, Economic Development Director/City Planner; Ross Blaha, Water Utility Director; Brian Delleman, Electric Utility; Dave Buss, Finance Director, Jack Bruce, City Attorney.

Consideration of any Council Member Requests to Participate in this meeting from a remote location

A motion was made by Councilmember Jack Powalisz, seconded by Councilmember Mark Bittner, to allow Greg Buckley, City Manager and Adam Wachowski, Councilmember to participate by remote location for this meeting. Upon a voice vote, motion carried.

Actions Related to Funding for Planned Storm Water Pond on the Former Eggers Downtown Property

- A. Resolution Designating City's Authorized Representative for Actions Related to the Application for Funding Through the State of Wisconsin Environmental Improvement Fund (Clear Water Funding)

Mr. Buckley stated this project has been in the planning stages for several years. The City submitted a pre-application for a Clean Water Fund loan in the Fall of 2019 and it appears that the project will qualify for 30 percent principal forgiveness. This pond is ranked 10th in terms of cost-effectiveness. The estimated construction cost is \$978,000; after applying Urban Non-Point grant of \$177,000 (pending) and 30% principal forgiveness, net cost to City is estimated at \$560,700 (\$684,600 if principal forgiveness only). That net cost would be financed over 20-years with a low-interest Clean Water Fund loan.

A motion was made by Councilmember Jack Powalisz, seconded by Councilmember Mark Bittner, to waive reading and adopt the Resolution. Upon a roll call vote Ayes (9) Bonnie Shimulunas, Adam Wachowski, Curt Andrews, Mark Bittner, John Casavant, Darla LeClair, William LeClair, Jack Powalisz, Jay Remiker; Noes (0) None. Motion carried.

City Council Work Session
September 28, 2020
Page Two

B. Resolution Declaring Intent to Reimburse Expenditures from Proceeds of Borrowing

Mr. Buckley stated this Resolution is needed so the City can make expenditures from its funds on hand and then be reimbursed such costs from proceeds of the Clean Water Fund Program loan when such proceeds become available.

A motion was made by Councilmember Mark Bittner, seconded by Councilmember Jack Powalisz, to waive reading and adopt the Resolution. Upon a roll call vote, Ayes (8) Adam Wachowski, Curt Andrews, Mark Bittner, John Casavant, Darla LeClair, William LeClair, Jack Powalisz, Bonnie Shimulunas; Noes (1) Jay Remiker. Motion carried.

Actions Related to Funding for Planned Reconstruction of the Pine Tree Lift Station

A. Resolution Declaring Intent to Reimburse Expenditures from Proceeds of Borrowing

Mr. Buckley stated the Resolution needs to be adopted prior to September 30, 2020 in order to submit the final application for the borrowing and principal forgiveness loan through the Clean Water Fund. The estimated project cost is \$589,000 including engineering and contingency. The decision on whether to bid this project over the coming winter, for 2021 construction, can be made during 2021 Budget process.

Mr. McDonald addressed the need to replace this lift station, which is housed in an underground steel structure that dates back to 1964.

A motion was made by Councilmember Bonnie Shimulunas, seconded by Councilmember William LeClair, to waive reading and adopt the Resolution. Upon a roll call vote, Ayes (9) Curt Andrews, Mark Bittner, John Casavant, Darla LeClair, William LeClair, Jack Powalisz, Jay Remiker, Bonnie Shimulunas, Adam Wachowski; Noes (0) None. Motion carried.

Actions Related to Mariners Trail Resurfacing Project

A. Award of Bid for Resurfacing of a Portion of Mariners Trail – 2020 Capital Budget Item.

Mr. Buckley stated this project was bid for 1.1 miles of resurfacing with limited milling. The one bid received was well below budget. Mr. Buckley stated he recommends awarding that bid to Northeast Asphalt and issuing a second request for bids, for an estimated \$33,000 in additional resurfacing of 2,200 linear feet in the area identified in the City Engineer's memo.

A motion was made by Councilmember Adam Wachowski, seconded by Councilmember Mark Bittner, to award the bid to Northeast Asphalt, in its low bid amount of \$74,005.00. Upon a voice vote, motion carried.

City Council Work Session
September 28, 2020
Page Three

B. Direction to Seek a Second bid, for Additional Resurfacing Work

A motion was made by Councilmember Jack Powalisz, seconded by Councilmember Mark Bittner, to direct staff to seek sealed bids on resurfacing approximately 2,200 linear feet of Mariners Trail. Upon a voice vote, motion carried.

City Attorney Jack Bruce stated before the Council would enter into Closed Session, there should be a motion to allow City Manager Buckley and Councilmember Wachowski, to participate from remote locations.

A motion was made by Councilmember Mark Bittner, seconded by Councilmember Jay Remiker, to allow City Manager Buckley and Councilmember Wachowski, attend the Closed Session by remote location. Upon a voice vote, motion carried.

Closed Executive Session

At 6:45 PM, a motion was made by Councilmember Bonnie Shimulunas, seconded by Councilmember William LeClair, to enter into Closed Session, per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

Topic for Discussion:

- Discuss possible assistance to development project
- Consider Offer to Purchase the former Paragon Property, 606 Parkway Boulevard, by Enlight Group II, LLC
- Consider offer to purchase the former Paragon Property, 606 Parkway Boulevard, by AIM Manitowoc, LLC

Upon a roll call vote, Ayes (9) Mark Bittner, John Casavant, Darla LeClair, William LeClair, Jack Powalisz, Jay Remiker, Bonnie Shimulunas, Adam Wachowski, Curt Andrews; Noes (0) None. Motion carried.

During Closed Session, Councilmember Jack Powalisz excused himself from the meeting at 8:00PM.

Reconvene In Open Session

At 9:25PM, a motion was made by Councilmember Jay Remiker, seconded by Councilmember Darla LeClair, to reconvene in open session. Upon a voice vote, motion carried.

City Council Work Session
 September 28, 2020
 Page Four

Consider Possible Actions in Follow-up to Closed Session Discussions

1. Possible Assistance to Development Project: Consideration of Comfort Resolution, Directing Staff and the Plan Commission to Develop Plans for a New or Amended Tax Incremental Financing District (TID) to Assist with a Redevelopment Project Involving Properties Between 12th Street and the West Twin River, West of Washington Street

A motion was made by Councilmember Adam Wachowski, seconded by Councilmember Darla LeClair, to waive reading and adopt the Resolution. Upon a roll call vote, Ayes (8) John Casavant, Darla LeClair, William LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski, Curt Andrews, Mark Bittner; Noes (0) None. Motion carried.

2. Offer to Purchase the Former Paragon Property, 606 Parkway Boulevard

A motion was made by Councilmember William LeClair, seconded by Councilmember Jay Remiker, to authorize the City Manager and City Clerk to sign an acceptance Offer to Purchase from Enlight Group II, LLC as reviewed in closed session, on behalf of the City. Upon a roll call vote, Ayes (6) Darla LeClair, William LeClair, Jay Remiker, Bonnie Shimulunas, Curt Andrews, John Casavant; Noes (2) Adam Wachowski, Mark Bittner. Motion carried.

Adjournment

At 9:35 PM, a motion was made by Councilmember Jay Remiker, seconded by Councilmember Darla LeClair, to adjourn the meeting. Upon a voice vote, motion carried.

Kim M. Graves
 City Clerk



MINUTES

Special Committee on Branding and Marketing

Thursday, Sept.10th 2020

6:00 PM-7:30 PM

THIRD FLOOR COUNCIL CHAMBERS, CITY HALL

Curt Andrews called the meeting to order at 6:00 PM.

Members present: Jeff Sache, Darla Le Clair, Curt Andrews, Jeff Dawson, Michael Ditmer, Greg Buckley, Elizabeth Runge, Stephanie Carpenter, Todd Neilson, Roger Russove,

Guest: Jenn Anne, Jeff Dahlke, Whitney Frolicch

Zoom Call conducted.

Brief Recap of Celebrate TR Event on 8/29.

- Feedback very positive consider doing this as an annual event Next year. Walsh Field was great venue and food trucks and entertainment was positive along with branding launch.
- 105 pieces of Logo wear sold.
- Set up Schroeder's on a consignment agreement to continue to sell logo wear. Costs provided were the retail prices we sold at the event. Reorder of some merchandise being placed for the selling of logo wear at Ethnic festival 9/19. Volunteers from the committee will set up and man the booth. Roger agreed to let us share the information booth prime space for selling.
- Mixed reaction to new brand /logo launch. Encouraged committee to stay positive and be the lead ambassadors to keep making progress on our efforts to positive impact our community.
- Curt on WMOT After Further Review Thursday to recap branding efforts.

Advertising/ Marketing Support Material (Whitney & Elizabeth reviewed:

(see separate handout n toolkits being developed.

- Updated to TR home pages made incorporating new logo.
- New Visitors Guide ad for 2020 shown and received positive feedback.
- As new items are needed will consider where we replace if needed with the new logo.
- Focus is external at this time.
- Prioritized updating the exploretrworivers.com site versus government site at this time. Whitney on point, Todd volunteered to support of needed. We need to keep pushing this site.
- Update Branding TR site with Documentary story (Curt to get with Ryan@ Civic Brand)
- Will email the new links to social media pages developed

- Business meetings being set up with Cobblestone. Carron Newt and VT to help leverage the TR brand story and help with recruiting efforts and our story being told.
 - (Curt to meet with Elizabeth)
- Made in TR brand toolkit to be developed and solicited to Renee's Chocolates (Roger mentioned their desire to custom make and use) Carreon net, VT, Riverside Food, etc...
- Discussed that Elizabeth will continue to set priorities for Whitney supporting branding and city driven initiatives leveraging her skill set. All directives should flow through Elizabeth.
- Alignment around Main streets activities to leverage new brand.
- Leverage boiler plate on TR to mail out to the appropriate Wisconsin publications for inclusion. (Whitney)

True to Two New Video and YouTube link set up (Whitney)

- Discussed a marketing flow chart for 2020 & 2021 to align campaign flighting flow charts and consistency in creative and messaging changes (Curt to develop a draft calendar for next meeting)

Lic. Program Update (Curt)

- Examples of brand logo use on products sent to Jim Boyle working to secure all TM and Copyrights in the selected classes. Follow up schedule for next week.
- Whitney following up on agreements already sent out on usage by vendors

Social Media

- #truetotwo guidelines to be reissued (Todd)
- Discussed setting up Google business review to capture testimonials /feedback to share and promote when appropriate (Todd / Whitney)
- Mobile Kiosk Solution for events 2021 (Jeff brought up as possible way to gaining quicker feedback "Encounter surveys. Will look in to what OWO does and how we can leverage for future events and resources needed.
- Discussed opportunities to leverage local colleges for interns next year to help us
- Frequency of social posts updates
- Admin of social. (Whitney)

Branding Project Implementation guidelines

- Todd Reviewed first pass at the remainder of 2020 possible activities.
- Leveraging already budgeted activities unless funded by external sponsors very minimum this year. (see separate draft) Revisions discussed and some items shifted to 2021 will provide for next meeting
- Combine with Marketing Calendar to ensure alignment of focus.
- Meeting needed with Chamber (Greg)
- Combined meeting with Room Tax committees (TR & Mani) (Greg)
- Follow up with Visitor Center (Curt / Mark and Greg)

Other business

- 2020 Year in review scorecard discussed to highlight TR achievements and results
- 2021 Event opportunities with Parks and Rec and Main Street)

- Revisit the make up of the Branding committee going forward ...Greg suggested we make it a permanent committee with terms , possible separating into two groups Brand Ambassadors (Select 3-4) working directly with civic organizations and businesses and a Branding – Marketing (Committee 5-7)
 - With Curt will draft an outline of structure to present to council
- Civic Brands used the work with Two Rivers as their entry for an international award consideration

Roger made motion to adjourn, Jeff Sache second 7:39 PM

Next Meeting will be Tuesday Oct.8th 5:30-7:00 Council Chambers & Zoom.

MISC: Branding TR site

- In 2019 the project website got 3,272 unique visitors to the site.
- In 2020 the project website got 2,572 unique visitors to the site.

Month	Unique visitors	Number of visits	Pages	Hits	Bandwidth
Jan 2020	462	916	1,956	2,926	405.37 MB
Feb 2020	230	623	1,685	2,608	298.30 MB
Mar 2020	281	712	1,441	1,837	303.01 MB
Apr 2020	256	682	3,009	3,491	804.68 MB
May 2020	296	734	1,492	1,947	157.26 MB
Jun 2020	309	758	1,658	2,247	197.33 MB
Jul 2020	280	791	2,112	2,921	284.37 MB
Aug 2020	282	709	2,571	4,166	633.97 MB
Sep 2020	176	273	1,523	2,890	650.45 MB
Oct 2020	0	0	0	0	0
Nov 2020	0	0	0	0	0
Dec 2020	0	0	0	0	0
Total	2,572	6,198	17,447	25,033	3.65 GB

There were 218 survey responses. multiple online surveys which were promoted via organic social media, paid social media targeting everyone in the community, the project website and emails sent to everyone signed up.

218 survey responses.

Fire Department Monthly Report August 2020

10.C.2.a

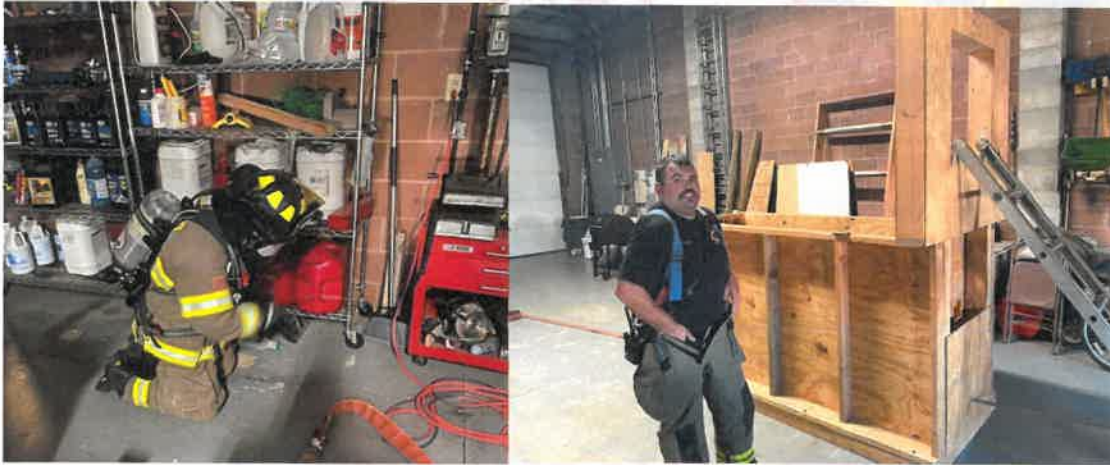
			Monthly			Year to Date 2020			Year to Year 2019				
Total Incident Responses				141			1202		1358				
EMS Response			Total EMS Incidents				132		949	1232			
	Total Patients			122			711		1199				
	On Scene			104			842		1029				
	Interfacility Transports			28			337		528				
	Intercepts			2			8		12				
	Other			0			0		7				
EMS Revenue			Date of Service Report			Monthly			Year to Date 2020			Year to Year 2019	
EMS Operations Billing Information	SDC and TRIP Revenue			\$3,842.43			\$33,067.33		\$61,616.79				
	Charges			\$109,243.37			\$1,017,012.41		\$1,195,784.66				
	Payments			\$62,090.37			\$462,990.29		\$636,795.34				
	Adjustments			\$88,266.88			\$459,847.25		\$516,509.41				
	Change + or - in Accounts Receivable			-\$41,113.88			\$94,174.87		\$42,479.91				
Monthly Collection Percentage				56.84%			45.52%		48.87%				
Fire Incidents			Total Fire Incidents				9		113	120			
	Structural			0			6		4				
	Fire Other			0			12		5				
	Unauthorized			0			10		9				
	Hazardous Condition			2			33		41				
	False / Cancelled			5			34		24				
	Service Calls			2			17		26				
Overlapping Calls							162		228				
Occupy/ Inspect			Total Inspections				36		145	225			
	General		0	36			145		209				
	Special/Other/Consults		0	0			0		16				
			Violations	8			42		15				
			Corrections	4			21		42				
Training			Total Hours				323		3178.9	3250			
	Fire Training			203			2481.9		1350				
	EMS Training			60			660		1320				
	Community Based Outreach			60			420		480				
See attached training summary													
Public Education			Monthly			Year to Date 2020			Year to Year 2019				
Totals / Events	Staff Hours	Participants	3	11.25	13	45	72.75	303	37	108.8	339		
CPR Classes	Staff Hours	Participants	2	11	8	10	30.25	63	20	62.25	104		
Station Tours	Staff Hours	Participants	0	0	0	1	1	30	2	2.5	32		
Presentations	Staff Hours	Participants	1	0.25	5	34	41.5	220	15	44	203		
Maintenance			Monthly			Year to Date 2020			Year to Year 2019				
Total Hours			236.3			1750.65			1795.05				
Building Care, Cleaning, Maintenance			54.8			559.4			667.4				
Grounds Care			31			99.5			132				
Vehicle Checks			119.75			900			807.6				
Vehicle Cleaning			4			107.75			110.25				
Vehicle Maintenance			26.75			84			77.8				
Current Events													
FF/P Miller and FF/P Taddy started Critical Care Paramedic Liscensure													
Added another TRHS intern Auden Peterson making 3 participating in the program now													
TRFD has now become a training center for Advanced Cardiac Life Support and Pediatric Advanced Life Support													
Hospital equipment program is going srtong													
Anniversaries													
FF/Critical Care Bradley Scherer (8/28) 5 years, POC Lenny Lewis (8/26) 22 Years													

Attachment: Fire Report August (2017 : Department Reports)

Monthly Fire Operations Report for August 2020

News

- August's training focused on Mayday, RIC (rapid intervention crew), SCBA familiarity, and firefighter self-rescue training. Dress out drills continue for all shifts to increase their efficiency in putting their PPE on for response. Blue Card Command and Control online training continues, there is two Captains that need to complete the training. One Captain and Assistant Chief has successfully completed Blue Card Command and Control training. All full-time personnel are on-line at a MPO / ATO.
- All full-time personnel are training and certified in operating department pumpers and aerial apparatus.



Fire Operations

<u>Fire Operations training:</u>	203 hours
<u>Public Relations</u>	Cody Lewis parade .25 hours
<u>Fire Inspections:</u>	36 Inspections, 8 Violations, 4 Correction—42 hours
<u>Public Education:</u>	1 BLS CPR class, 1 CPR practical check off, 11 hours

These number reflect total training hours per member, not hours per training segment. For example: If there is a 2-hour training segment and there were 4 members that participated, the recorded time for the training would be 8 hours not 2 hours.

Monthly EMS Training Report for August 2020

I would like to encourage all City of Two Rivers City Council members to contact me to set up a time that I can give you a personal view of TRFD operations and training. (920)-901-3810

Follow The City of Two Rivers Fire Department on Facebook to see pictures/videos of Training, Operational Events and Community Outreach.

Notable Events

ALL EMERGENCY ORDERS FOLLOWED

Daily COVID-19 Updates

- COVID-19 Protocols, Policies, and Education Continues (CDC and Best Practice)
- MTM billing began
- No TRFD Paramedics tested positive for COVID-19
- Daily Documentation of all PPE use and Self-Monitoring Continues
- All TRFD staff required to wear masks while on duty (in station and operationally)
- IFT Transport Collaboration with community partners (MTM)
- IFT meetings with TRFD staff and AMCMC (MTM)
- Continued “Best Practice” TRFD Ambulance/Station Disinfection
- All TRFD Paramedics continued Paramedic/CCP Training (Guidelines Followed)
- All TRFD shifts completed QI/QA Training/Education (Daily)
- Daily collaboration with relevant community partners
- Daily communication with Medical Director
- Daily QI/QA shift EMS Education
- 2 LTC Paramedic students continue their internship (Louis Kumbalek and Braedyn Ahl)
- FF/P Taddy and FF/P Miller started Critical Care Paramedic Licensure class at NWTC

Monthly Training Report

EMS: 60 hrs

The TRFD EMS training program encompasses paramedic, critical care paramedic, and tactical paramedic training. EMS training or tasks connected to EMS training. The TRFD paramedics strive to offer empathic, competent and professional care that exceeds the expectations of those we serve. There are countless hours of EMS training each day at the TRFD. This training is formal and informal. TRFD paramedics have three formats of formal education: Target Solutions on-line assignments, Formal Lecture, and Practical Exercises. Dr. Painter, the TRFD Medical Director provides oversight to all TRFD EMS training, as well as QI/QA. The TRFD is committed to offer “best practice” care now and in the future.

MTM EMS Billing began as a TRFD proactive approach to increase ambulance revenue

<https://www.mtm-inc.net/wp-content/uploads/2019/08/MS-Transportation-Provider-Handbook-v2.pdf>

Training hours above are conservative.

- **Continuing Paramedic/Critical Care paramedic education (Target Solutions)**
- **Protocol Review/Collaboration/Update**
- **EMS Remediation based on QI/QA**
- **EMS Competencies/Evaluations/Education**
- **Medical Director collaborative QI/QA**
- **Pod/Web Casts (Fire Engineering/EMS World)**
- **Shift case studies Lecture/Target Solutions (company level EMS training)**
- **Paramedic QI/QA (all reports) Krajnik/Menges/Murack/Painter**
- **EMS (MTM training all shifts)**
- **TEMS training**
- **Shift Officers EMS/AMCMC Update Meetings**
- **EMS Related Meetings/Training/Updates (COVID-19)**

Community Based Paramedic Outreach: 60 hours

COVID-19 PREVENTION and INFORMATION

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

This is a very important program that requires continuous training updates with the TRFD staff. This program is rapidly developing throughout the United States. State legislation has recently been passed to allow ambulance providers to bill for preventive care. There is daily communication between TRFD employees as providers of preventative medicine and other community resources. Being proactive in community outreach mitigates many unnecessary ambulance responses and decreases operating cost to the city. More importantly community paramedicine objectively improves the quality of life and decreases mortality rates of those who have health related disparities in our community. This program operates 24/7 365. It is very difficult to give a accurate number to this training. The above hours noted are very conservative.

Important to note is, the hospital equipment program at TRFD is a Community Outreach program (the time from that program is averaged in with the above number).

- **Community Outreach visits/calls/visits**
- **Collaboration with PAAW**
- **Unnecessary 911 call mitigation**
- **Public health meetings (COVID-19)**
- **Health Department Meeting updates (COVID-19)**
- **Operational collaboration with various agencies**
- **Phone calls to citizen's at risk**
- **Collaboration with Public Health and other area agencies**
- **Community Education**

Monthly Training Report



Be Well

For more detailed information feel free to contact me.

-Respectfully Submitted

David R. Murack

Assistant Chief

Emergency Operations/Community Outreach

City of Two Rivers Fire Department

2122 Monroe Street, Two Rivers WI, 54241

Station: 920-793-5521

Cell: 920-901-3810

"Let no public safety service member's ghost ever come back and say their training failed them."

Web Page: <http://www.two-rivers.org/fire/fire-department.php>

Attachment: Fire Report August (2017 : Department Reports)

Debt Service Fund Summary Financial Report August 2020

A detailed report can be provided upon request.



CITY OF TWO RIVERS
2020 MONTHLY DEBT SERVICE FUND REPORT
AUGUST 31, 2020 BUDGET

DEBT SERVICE F 300 REVENUE AND EXPENSE DETAIL

	PERIOD ACTUAL	2020 BUDGET	2020 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL	
<u>DEBT SERVICE</u>							
REVENUES							
<u>REVENUES</u>							
300-41110	GENERAL PROPERTY TAX	0	2,305,271	2,305,271	0	100.00	2,445,283
300-48100	INTEREST ON INVESTMENTS	221	20,000	7,671	(12,329)	38.36	8,910
300-49110	PROCEEDS FROM DEBT	0	1,200,000	7,204,000	6,004,000	600.33	3,710,000
300-49417	TRNSFR FROM OTHER FUNDS	0	138,694	592,157	453,463	426.95	426,398
TOTAL REVENUES							
		221	3,663,965	10,109,100	6,445,135	275.91	6,590,592
<u>EXPENDITURES</u>							
300-58100-2940	PAYMENT BOND ESCROW AGENT	0	0	650	650	.00	0
300-58100-2950	DEBT ISSUANCE COSTS	0	0	99,115	99,115	.00	38,747
300-58100-2960	DEBT PREMIUM	0	0	(313,636)	(313,636)	.00	(278,260)
300-58100-2970	DEBT UNDERWRITERS DISCOUNT	0	0	123,150	123,150	.00	48,150
300-58100-5970	TRANSFER TO OTHER FUNDS	0	0	41,811	41,811	.00	0
300-58100-6200	PRINCIPAL PAYMENTS	253	1,872,458	8,327,704	6,455,246	444.75	5,345,252
300-58100-6210	INTEREST PAYMENTS	0	508,218	461,148	(47,070)	90.74	500,090
300-58100-6220	PENSION LIABILITY PAYMENTS	0	1,600,000	1,582,279	(17,721)	98.89	0
300-58100-6230	CAPITAL LEASE PAYMENTS	0	79,789	10,324	(69,465)	12.94	33,113
300-58100-6900	OTHER SERVICES	1,425	3,500	1,900	(1,600)	54.29	950
TOTAL EXPENDITURES							
		1,678	4,063,965	10,334,446	6,270,481	254.29	5,688,043
REVENUE OVER EXPENDITURES - YTD							
	(1,457)	(400,000)	(225,346)	174,654	56.34-	902,549	

Attachment: August 2020 Debt Service (2796 : Finance Reports)



August 2020 General Fund Summary Financial Report

A detailed report can be provided upon request.

CITY OF TWO RIVERS
FUND SUMMARY
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

10.C.3.b

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
REVENUE						
TAXES	61,495	2,971,720	2,691,661.76	(280,058)	90.58	2,589,981
SPECIAL ASSESSMENTS	3,558	109,000	53,006.62	(55,993)	48.63	77,918
INTERGOVERNMENTAL REVENUE	0	4,717,382	1,320,461.05	(3,396,921)	27.99	1,307,805
LICENSES & PERMITS	38,114	279,300	144,697.08	(134,603)	51.81	152,008
FINES & FORFEITURES	4,128	91,900	55,101.66	(36,798)	59.96	47,748
CHARGES FOR SERVICE	104,943	1,533,500	780,777.69	(752,722)	50.91	846,719
INTERDEPARTMENTAL REVENUE	13,446	522,710	182,262.72	(340,447)	34.87	70,871
MISCELLANEOUS REVENUE	(833)	269,000	193,101.24	(75,899)	71.78	104,231
OTHER FINANCING SOURCES	40,239	83,720	100,018.89	16,299	119.47	17,115
TOTAL FUND REVENUE	265,091	10,578,232	5,521,088.71	(5,057,143)	52.19	5,214,395
EXPENDITURES						
COUNCIL	962	15,942	11,480.24	(4,462)	72.01	9,077
JUDICIAL	5,435	59,151	46,150.07	(13,001)	78.02	46,082
LEGAL COUNSEL	13,751	54,210	30,257.12	(23,953)	55.81	32,866
CITY MANAGER	11,441	166,282	111,963.91	(54,318)	67.33	108,193
CLERK	7,406	83,201	55,914.72	(27,286)	67.20	60,640
ELECTION	3,112	26,350	15,740.43	(10,610)	59.74	6,392
INFORMATION SYSTEMS	7,482	102,178	68,154.65	(34,023)	66.70	64,501
FINANCE DEPARTMENT	11,690	157,162	104,915.30	(52,247)	66.76	113,314
ASSESSING	7,604	103,055	71,365.32	(31,690)	69.25	71,392
CITY HALL	6,967	81,273	57,402.89	(23,870)	70.63	67,214
GENERAL GOVERNMENT	(240)	15,450	2,339.67	(13,110)	15.14	3,302
INSURANCE	23,738	318,315	193,921.59	(124,393)	60.92	209,632
POLICE ADMINISTRATION	101,132	1,344,218	851,103.56	(493,114)	63.32	921,702
POLICE PATROL	135,257	1,664,272	1,106,843.02	(557,429)	66.51	1,101,995
POLICE CROSSING GUARDS	0	14,846	4,909.39	(9,937)	33.07	9,187
POLICE & FIRE COMMISSION	0	5,000	1,050.00	(3,950)	21.00	3,101
FIRE ADMINISTRATION	42,188	461,485	347,764.95	(113,720)	75.36	292,862
FIREFIGHTERS	118,881	1,512,500	984,660.63	(527,839)	65.10	1,066,011
AMBULANCE	32,022	507,220	319,457.53	(187,762)	62.98	401,207
INSPECTION	9,656	131,555	84,289.23	(47,266)	64.07	86,301
HIGHWAY ADMINISTRATION	16,188	184,789	136,001.20	(48,788)	73.60	137,823
PUBLIC WORKS SHOP	39,775	617,012	404,823.43	(212,189)	65.61	420,765
STREET MAINTENANCE	22,062	238,656	158,111.11	(80,545)	66.25	169,168
TRAFFIC CONTROL	3,745	55,714	34,212.30	(21,502)	61.41	38,415
SNOW & ICE	1,419	186,823	98,698.97	(88,124)	52.83	206,686
BRIDGE REPAIR/MAINTENANCE	4,435	43,996	19,144.25	(24,852)	43.51	25,163
TRANSIT	0	108,000	53,938.50	(54,062)	49.94	52,932
WORK DONE FOR OTHER DEPTS	22,010	134,794	119,308.48	(15,486)	88.51	75,045
SENIOR CENTER	14,013	188,729	122,740.67	(65,988)	65.04	122,061
CEMETERIES	18,529	139,714	109,722.10	(29,992)	78.53	121,361
COMMUNITY CENTER	30,418	396,818	219,008.27	(177,810)	55.19	270,312
PARKS	35,744	267,835	201,980.29	(65,855)	75.41	224,544
RECREATION	20,247	245,832	135,781.22	(110,051)	55.23	164,094
SPECIAL EVENTS	3,195	38,274	19,100.99	(19,173)	49.91	26,559
RECREATION FIELDS	11,560	82,542	58,928.70	(23,613)	71.39	55,615
TRAILS/MEDIAN MAINTENANCE	5,064	25,105	18,227.17	(6,878)	72.60	14,740
PLANNING	0	0	.00	0	.00	2,454
ECONOMIC DEVELOPMENT	225	0	224.97	225	.00	31,803
OTHER FINANCING USES	31,961	798,982	332,115.89	(466,866)	41.57	318,105

Attachment: August 2020 General (2796 : Finance Reports)

CITY OF TWO RIVERS
FUND SUMMARY
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

10.C.3.b

GENERAL FUND

	PERIOD ACT	BUDGET	YTD ACTUAL	OVR (UND)	% OF BDGT	PR YTD ACT
TOTAL FUND EXPENDITURES	819,074	10,577,280	6,711,752.73	(3,865,527)	63.45	7,152,616
REVENUE OVER (UNDER) EXPENSES	(553,983)	952	(1,190,664.02)	(1,191,616)	(125,069.75)	(1,938,220)

Attachment: August 2020 General (2796 : Finance Reports)

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>TAXES</u>						
100-41110 GENERAL PROPERTY TAX	0	2,198,500	2,198,499	(1)	100.00	2,083,001
100-41310 LOCAL UTILITY TAX EQUIV	61,671	749,000	493,368	(255,632)	65.87	497,976
100-41320 OTHER TAX EXEMPT ENTITIES	0	20	17	(3)	83.80	19
100-41800 INTEREST DELINQ. TAXES	(176)	10,000	(222)	(10,222)	(2.22)	8,985
100-41900 TIF/TID CLOSE REFUND	0	14,200	0	(14,200)	.00	0
TOTAL TAXES	61,495	2,971,720	2,691,662	(280,058)	90.58	2,589,981
<u>SPECIAL ASSESSMENTS</u>						
100-42300 STREET PAVING & CONSTRUCT	3,558	100,000	46,412	(53,588)	46.41	69,003
100-42401 OTHER SPECIAL ASSESSMENTS	0	9,000	6,595	(2,405)	73.28	8,916
TOTAL SPECIAL ASSESSMENTS	3,558	109,000	53,007	(55,993)	48.63	77,918
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43310 SHARED ELECTION EXPENSE	0	0	0	0	.00	390
100-43410 STATE SHARED TAXES	0	3,768,673	568,301	(3,200,372)	15.08	568,343
100-43411 EXPENDITURE RESTRAINT	0	194,416	194,416	0	100.00	186,676
100-43412 EXEMPT COMPUTER STATE AID	0	15,023	15,023	0	100.00	13,998
100-43413 PERSONAL PROPERTY AID	0	18,785	18,785	0	100.00	24,856
100-43420 STATE FIRE INS TAX	0	24,000	23,985	(15)	99.94	23,575
100-43520 STATE AID/POLICE TRAINING	0	12,000	6,309	(5,691)	52.58	2,808
100-43529 STATE AID-OTH PUB SAFETY	0	26,000	0	(26,000)	.00	0
100-43610 PAYMENT MUN. SERVICES	0	4,150	3,462	(688)	83.42	4,171
100-43710 HIGHWAY AIDS-LOCAL	0	564,960	423,147	(141,813)	74.90	415,788
100-43711 CONNECTING STREETS	0	89,375	67,032	(22,343)	75.00	67,200
TOTAL INTERGOVERNMENTAL REVE	0	4,717,382	1,320,461	(3,396,921)	27.99	1,307,805

Attachment: August 2020 General (2796 : Finance Reports)

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND DETAIL

	PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>LICENSES & PERMITS</u>						
100-44110 LIQUOR LICENSE	25	16,000	7,605 (8,395)	47.53	14,123
100-44120 BAR OPERATOR LICENSE	343	6,000	4,898 (1,102)	81.63	5,205
100-44125 CIGARETTE LICENSE	0	800	0 (800)	.00	700
100-44130 BUSINESS OR OCCUPATION	50	2,000	705 (1,295)	35.25	1,855
100-44140 CABLE TV FRANCHISE	29,449	134,000	72,430 (61,570)	54.05	66,349
100-44200 BICYCLE LIC/GOLF CART PERMIT	75	300	575	275	191.67	225
100-44210 DOG LICENSE	0	8,000	0 (8,000)	.00	3,570
100-44300 BUILDING PERMITS	6,192	70,000	32,709 (37,291)	46.73	33,387
100-44310 ELECTRICAL PERMITS	815	13,000	9,065 (3,935)	69.73	7,400
100-44320 PLUMBING PERMITS	1,030	20,000	8,980 (11,020)	44.90	13,845
100-44330 SIGN PERMIT	70	2,200	1,510 (690)	68.64	1,640
100-44340 CONDITIONAL USE PERMIT	0	2,000	3,500	1,500	175.00	1,050
100-44900 OTHER PERMITS	65	5,000	2,720 (2,280)	54.41	2,659
TOTAL LICENSES & PERMITS	38,114	279,300	144,697 (134,603)	51.81	152,008
<u>FINES & FORFEITURES</u>						
100-45110 MUN. COURT FINES/COSTS	3,205	70,000	26,038 (43,962)	37.20	32,777
100-45115 POLICE DEPT TRIP PAYMENTS	341	3,500	16,054	12,554	458.69	2,421
100-45130 PARKING VIOLATIONS	515	18,000	12,243 (5,757)	68.02	12,370
100-45131 UNPAID TRAFFIC JUDGEMENTS	18	400	(34) (434) (8.50)	180
100-45220 ANIMAL TRANSPORTS	50	0	800	800	.00	0
TOTAL FINES & FORFEITURES	4,128	91,900	55,102 (36,798)	59.96	47,748
<u>CHARGES FOR SERVICE</u>						
100-46110 GENERAL GOVERNMENT FEES	2,607	24,000	16,873 (7,127)	70.30	18,229
100-46111 PUBLICATIONS FEES	0	0	0	0	.00	0
100-46210 LAW ENFORCEMENT FEES	130	3,000	1,835 (1,165)	61.18	2,064
100-46220 FIRE DEPARTMENT FEES	0	2,500	686 (1,814)	27.44	2,114
100-46225 FIRE DEPT TRIP PAYMENTS	3,311	82,000	48,523 (33,477)	59.17	61,617
100-46230 AMBULANCE FEES	68,551	815,000	493,112 (321,888)	60.50	546,971
100-46240 POLICE LIAISON FEES	0	137,000	72,114 (64,886)	52.64	68,400
100-46310 PUBLIC WORKS FEES	1,135	200,000	8,959 (191,041)	4.48	734
100-46540 CEMETERY PLOTS	22,600	100,000	72,800 (27,200)	72.80	50,150
100-46720 RECREATION FEES	3,320	85,000	33,127 (51,873)	38.97	54,351
100-46743 COMMUNITY CENTER	679	33,000	10,422 (22,578)	31.58	20,693
100-46745 SENIOR CENTER	2,610	52,000	22,328 (29,672)	42.94	21,396
TOTAL CHARGES FOR SERVICE	104,943	1,533,500	780,778 (752,722)	50.91	846,719

Attachment: August 2020 General (2796 : Finance Reports)

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

GENERAL FUND DETAIL

		PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
<u>INTERDEPARTMENTAL REVENUE</u>							
100-47323	SHARED FIRE EXPENSE	0	1,000	188	(812)	18.78	102
100-47430	PUBLIC WORKS CHARGES	13,446	500,000	182,075	(317,925)	36.41	84,810
100-47440	RECREATION CHARGES	0	1,710	0	(1,710)	.00	1,710
100-47450	ECONOMIC DEVELOPMENT CHRG	0	20,000	0	(20,000)	.00	(15,751)
TOTAL INTERDEPARTMENTAL REVE		13,446	522,710	182,263	(340,447)	34.87	70,871
<u>MISCELLANEOUS REVENUE</u>							
100-48100	INTEREST ON INVESTMENTS	361	30,000	18,123	(11,877)	60.41	21,596
100-48120	INTEREST INCOME ON TIF ADVANCE	0	2,500	0	(2,500)	.00	0
100-48121	INT INC ON UTILITY ADVANCES	0	65,000	0	(65,000)	.00	0
100-48130	INTERST-SPECIAL ASSMTS	74	5,000	23,969	18,969	479.38	17,288
100-48200	RENT-CITY PROPERTY	1,839	65,000	54,155	(10,845)	83.31	56,594
100-48300	SALE OF PROP & EQUIP	1,400	60,000	90,469	30,469	150.78	6,012
100-48400	REFUND FOR PRIOR YEARS	0	36,500	0	(36,500)	.00	0
100-48440	INSURANCE CLAIMS	(4,522)	0	5,186	5,186	.00	0
100-48500	DONATIONS	0	0	0	0	.00	3
100-48900	OTHER REVENUES	15	5,000	1,200	(3,800)	23.99	2,737
TOTAL MISCELLANEOUS REVENUE		(833)	269,000	193,101	(75,899)	71.78	104,231
<u>OTHER FINANCING SOURCES</u>							
100-49223	TRANS FROM OTHER FUNDS	40,239	83,720	100,019	16,299	119.47	17,115
TOTAL OTHER FINANCING SOURCES		40,239	83,720	100,019	16,299	119.47	17,115
TOTAL FUND REVENUE		265,091	10,578,232	5,521,089	(5,057,143)	52.19	5,214,395

Attachment: August 2020 General (2796 : Finance Reports)

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
GEN GOVT ADMINISTRATION						
CITY COUNCIL						
PERSONNEL SERVICES	1,130	9,042	13,570	(4,528)	66.64	9,042
CONTRACTUAL SERVICES	474	6,557	8,300	(1,743)	79.00	2,571
OPERATING SUPPLIES & EXPENSE	0	3,534	4,700	(1,166)	75.20	3,515
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(642)	(7,654)	(10,628)	2,974	(72.01)	(6,051)
TOTAL CITY COUNCIL	962	11,480	15,942	(4,462)	72.01	9,077
JUDICIAL						
PERSONNEL SERVICES	5,345	41,992	53,661	(11,669)	78.25	42,258
CONTRACTUAL SERVICES	0	496	1,170	(674)	42.39	207
OPERATING SUPPLIES & EXPENSE	90	1,462	2,320	(858)	63.01	1,617
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,200	2,000	200	110.00	2,000
TOTAL JUDICIAL	5,435	46,150	59,151	(13,001)	78.02	46,082
LEGAL DEPARTMENT						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	22,918	50,429	90,350	(39,921)	55.81	54,777
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(9,167)	(20,171)	(36,140)	15,969	(55.81)	(21,911)
TOTAL LEGAL DEPARTMENT	13,751	30,257	54,210	(23,953)	55.81	32,866
CITY MANAGER						
PERSONNEL SERVICES	18,249	151,826	227,836	(76,010)	66.64	153,490
CONTRACTUAL SERVICES	557	30,307	29,000	1,307	104.51	17,854
OPERATING SUPPLIES & EXPENSE	1,265	14,294	20,300	(6,006)	70.42	16,346
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(8,631)	(84,464)	(110,854)	26,390	(76.19)	(79,497)
TOTAL CITY MANAGER	11,441	111,964	166,282	(54,318)	67.33	108,193

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CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 8 MONTHS ENDING AUGUST 31, 2020**FUND 100 - GENERAL FUND - GENERAL GOVERNMENT**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CITY CLERK						
PERSONNEL SERVICES	8,706	70,805	104,335	(33,530)	67.86	77,193
CONTRACTUAL SERVICES	242	357	2,050	(1,693)	17.42	907
OPERATING SUPPLIES & EXPENSE	926	3,391	4,550	(1,159)	74.53	2,736
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(2,469)	(18,638)	(27,734)	9,096	(67.20)	(20,195)
TOTAL CITY CLERK	7,406	55,915	83,201	(27,286)	67.20	60,640
ELECTIONS						
PERSONNEL SERVICES	2,660	6,790	16,000	(9,211)	42.43	2,744
CONTRACTUAL SERVICES	0	3,789	4,500	(711)	84.21	2,324
OPERATING SUPPLIES & EXPENSE	452	5,162	5,850	(688)	88.23	1,325
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ELECTIONS	3,112	15,740	26,350	(10,610)	59.74	6,392
INFORMATION SYSTEMS						
PERSONNEL SERVICES	15,501	126,610	192,341	(65,731)	65.83	128,424
CONTRACTUAL SERVICES	1,898	31,213	43,250	(12,037)	72.17	21,039
OPERATING SUPPLIES & EXPENSE	0	676	2,100	(1,424)	32.18	540
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(9,918)	(90,344)	(135,513)	45,169	(66.67)	(85,502)
TOTAL INFORMATION SYSTEMS	7,482	68,155	102,178	(34,023)	66.70	64,501
TOTAL GEN GOVT ADMIN	49,588	339,661	507,314	(167,653)	66.95	327,752

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CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

FUND 100 - GENERAL FUND - GENERAL GOVERNMENT

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL GOVERNMENT ADMINISTRATION EXPENSES *****						
PERSONNEL SERVICES	51,591	407,065	607,743	(200,678)	66.98	413,151
CONTRACTUAL SERVICES	26,090	123,149	178,620	(55,471)	68.94	99,679
OPERATING SUPPLIES & EXPENSE	2,733	28,519	39,820	(11,301)	71.62	26,079
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	2,200	2,000	200	110.00	
ALLOCATION	(30,826)	(221,272)	(320,869)	99,597	(68.96)	
TOTAL GEN GOVT ADMINISTRATION	49,588	339,661	507,314	(167,653)	66.95	327,752

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CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 8 MONTHS ENDING AUGUST 31, 2020**FUND 100 - GENERAL FUND - GENERAL GOVERNMENT**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
FINANCE ADMINISTRATION						
FINANCE						
PERSONNEL SERVICES	22,776	185,049	281,748	(96,699)	65.68	186,550
CONTRACTUAL SERVICES	2,361	44,306	61,450	(17,144)	72.10	39,698
OPERATING SUPPLIES & EXPENSE	340	3,791	6,050	(2,259)	62.66	4,056
CAPITAL OUTLAY	0	0	0	0	.00	18,000
ALLOCATION	(13,787)	(128,230)	(192,086)	63,856	(66.76)	(134,991)
TOTAL FINANCE	11,690	104,915	157,162	(52,247)	66.76	113,314
ASSESSOR						
PERSONNEL SERVICES	3,645	29,266	44,805	(15,539)	65.32	29,382
CONTRACTUAL SERVICES	3,702	40,926	56,200	(15,274)	72.82	40,927
OPERATING SUPPLIES & EXPENSE	258	1,172	2,050	(878)	57.19	1,084
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ASSESSOR	7,604	71,365	103,055	(31,690)	69.25	71,392
TOTAL FINANCE ADMINISTRATION	19,294	176,281	260,217	(83,936)	67.74	184,706

***** SUMMARY OF FINANCE ADMINISTRATION EXPENSES *****

PERSONNEL SERVICES	26,421	214,315	326,553	(112,238)	65.63	215,932
CONTRACTUAL SERVICES	6,063	85,232	117,650	(32,418)	72.45	80,624
OPERATING SUPPLIES & EXPENSE	597	4,963	8,100	(3,137)	61.28	5,140
CAPITAL OUTLAY	0	0	0	0	.00	
ALLOCATION	(13,787)	(128,230)	(192,086)	63,856	(66.76)	
TOTAL FINANCE ADMINISTRATION	19,294	176,281	260,217	(83,936)	67.74	184,706

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CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 8 MONTHS ENDING AUGUST 31, 2020**FUND 100 - GENERAL FUND - GENERAL GOVERNMENT**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CITY HALL						
CITY HALL (BUILDING MAINTENANCE)						
PERSONNEL SERVICES	6,584	60,609	81,833	(21,224)	74.06	75,749
CONTRACTUAL SERVICES	3,749	25,309	45,190	(19,881)	56.01	25,322
OPERATING SUPPLIES & EXPENSE	1,279	9,753	15,100	(5,347)	64.59	10,951
CAPITAL OUTLAY	0	0	0	0	.00	0
ALLOCATION	(4,645)	(38,269)	(60,850)	22,581	(62.89)	(44,809)
TOTAL CITY HALL	6,967	57,403	81,273	(23,870)	70.63	67,214
OTHER GENERAL GOVERNMENT						
MISC GOVERNMENT						
CONTRACTUAL SERVICES	0	2,477	3,150	(673)	78.64	1,928
OPERATING SUPPLIES & EXPENSE	133	1,922	6,300	(4,378)	30.51	1,778
FIXED CHARGES	(373)	(2,060)	6,000	(8,060)	(34.33)	(405)
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL MISC GOVERNMENT	(240)	2,340	15,450	(13,110)	15.14	3,302
GENERAL INSURANCE						
PERSONNEL SERVICES	0	0	0	0	.00	0
FIXED CHARGES	23,738	193,922	318,315	(124,393)	60.92	209,632
TOTAL GENERAL INSURANCE	23,738	193,922	318,315	(124,393)	60.92	209,632
TOTAL OTHER GEN GOVT	23,498	196,261	333,765	(137,504)	58.80	212,933

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CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 8 MONTHS ENDING AUGUST 31, 2020**FUND 100 - GENERAL FUND - GENERAL GOVERNMENT**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF OTHER GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	2,477	3,150	(673)	78.64	1,928
OPERATING SUPPLIES & EXPENSE	133	1,922	6,300	(4,378)	30.51	1,778
FIXED CHARGES	23,364	191,862	324,315	(132,453)	59.16	209,227
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL OTHER GEN GOVT	23,498	196,261	333,765	(137,504)	58.80	212,933

***** SUMMARY OF ALL GENERAL GOVERNMENT EXPENSES *****						
PERSONNEL SERVICES	84,597	681,990	1,016,129	(334,139)	67.12	704,833
CONTRACTUAL SERVICES	35,901	236,167	344,810	(108,443)	68.53	207,554
OPERATING SUPPLIES & EXPENSE	4,742	45,158	69,320	(24,162)	65.14	43,948
FIXED CHARGES	23,364	191,862	324,315	(132,453)	59.16	209,227
CAPITAL OUTLAY	0	2,200	2,000	200	110.00	
ALLOCATION	(49,257)	(387,770)	(573,805)	186,035	(67.58)	
TOTAL GENERAL GOVERNMENT	99,348	769,606	1,182,569	(412,963)	65.08	792,605

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CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 8 MONTHS ENDING AUGUST 31, 2020**FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
POLICE DEPARTMENT						
POLICE ADMINISTRATION						
PERSONNEL SERVICES	97,495	800,441	1,255,368	(454,927)	63.76	872,671
CONTRACTUAL SERVICES	1,224	25,139	47,750	(22,611)	52.65	25,306
OPERATING SUPPLIES & EXPENSE	955	13,988	22,600	(8,612)	61.89	12,209
FIXED CHARGES	1,458	11,535	18,500	(6,965)	62.35	11,517
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL POLICE ADMINISTRATION	101,132	851,104	1,344,218	(493,114)	63.32	921,702
POLICE PATROL						
PERSONNEL SERVICES	130,100	1,046,445	1,553,722	(507,277)	67.35	1,042,059
CONTRACTUAL SERVICES	1,156	31,388	64,750	(33,362)	48.48	24,672
OPERATING SUPPLIES & EXPENSE	4,001	29,010	45,800	(16,790)	63.34	35,264
TOTAL POLICE PATROL	135,257	1,106,843	1,664,272	(557,429)	66.51	1,101,995
CROSSING GUARDS						
PERSONNEL SERVICES	0	4,909	14,596	(9,687)	33.64	9,187
OPERATING SUPPLIES & EXPENSE	0	0	250	(250)	.00	0
TOTAL CROSSING GUARDS	0	4,909	14,846	(9,937)	33.07	9,187
TOTAL POLICE DEPARTMENT	236,389	1,962,856	3,023,336	(1,060,480)	64.92	2,032,884

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CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 8 MONTHS ENDING AUGUST 31, 2020**FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF POLICE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	227,595	1,851,795	2,823,686	(971,891)	65.58	1,923,917
CONTRACTUAL SERVICES	2,380	56,527	112,500	(55,973)	50.25	49,977
OPERATING SUPPLIES & EXPENSE	4,955	42,998	68,650	(25,652)	62.63	47,473
FIXED CHARGES	1,458	11,535	18,500	(6,965)	62.35	11,517
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL POLICE DEPARTMENT	236,389	1,962,856	3,023,336	(1,060,480)	64.92	2,032,884

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EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 8 MONTHS ENDING AUGUST 31, 2020**FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
POLICE & FIRE COMMISSION						
POLICE & FIRE COMMISSION						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	1,050	5,000	(3,950)	21.00	3,101
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
TOTAL POLICE & FIRE COMMISSION	0	1,050	5,000	(3,950)	21.00	3,101
FIRE DEPARTMENT						
FIRE ADMINISTRATION						
PERSONNEL SERVICES	36,983	297,543	394,485	(96,942)	75.43	234,502
CONTRACTUAL SERVICES	2,691	27,621	43,900	(16,279)	62.92	37,018
OPERATING SUPPLIES & EXPENSE	2,434	21,961	22,400	(439)	98.04	20,741
FIXED CHARGES	80	840	700	(60)	91.50	601
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL FIRE ADMINISTRATION	42,188	347,765	461,485	(113,720)	75.36	292,862
FIREFIGHTERS						
PERSONNEL SERVICES	118,169	971,452	1,498,900	(527,448)	64.81	1,048,356
CONTRACTUAL SERVICES	457	11,177	10,500	677	106.45	14,730
OPERATING SUPPLIES & EXPENSE	254	2,032	3,100	(1,068)	65.55	2,924
TOTAL FIREFIGHTERS	118,881	984,661	1,512,500	(527,839)	65.10	1,066,011
AMBULANCE SERVICES						
PERSONNEL SERVICES	30,790	290,476	454,720	(164,244)	63.88	359,425
CONTRACTUAL SERVICES	65	8,965	15,900	(8,935)	43.81	12,424
OPERATING SUPPLIES & EXPENSE	1,167	22,016	36,600	(14,584)	60.15	29,359
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL AMBULANCE SERVICES	32,022	319,458	507,220	(187,762)	62.98	401,207
TOTAL FIRE DEPARTMENT	193,091	1,651,883	2,481,205	(829,322)	66.58	1,760,080

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CITY OF TWO RIVERS

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FOR THE 8 MONTHS ENDING AUGUST 31, 2020**FUND 100 - GENERAL FUND - PUBLIC SAFETY**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF FIRE DEPARTMENT EXPENSES *****						
PERSONNEL SERVICES	185,942	1,559,470	2,348,105	(788,635)	66.41	1,642,283
CONTRACTUAL SERVICES	3,213	45,763	70,300	(24,537)	65.10	64,172
OPERATING SUPPLIES & EXPENSE	3,856	46,009	62,100	(16,091)	74.09	53,024
FIXED CHARGES	80	640	700	(60)	91.50	601
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL FIRE DEPARTMENT	193,091	1,651,883	2,481,205	(829,322)	66.58	1,760,080

INSPECTION SERVICES**BUILDING INSPECTIONS**

PERSONNEL SERVICES	9,431	78,022	123,255	(45,233)	63.30	80,140
CONTRACTUAL SERVICES	86	4,047	5,225	(1,178)	77.45	4,095
OPERATING SUPPLIES & EXPENSE	139	2,220	3,075	(855)	72.21	2,067
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL INSPECTION SERVICES	9,656	84,289	131,555	(47,266)	64.07	86,301

******* SUMMARY OF PUBLIC SAFETY EXPENSES *******

PERSONNEL SERVICES	422,969	3,489,288	5,295,046	(1,805,758)	65.90	3,646,339
CONTRACTUAL SERVICES	5,680	107,367	193,025	(85,638)	55.63	121,345
OPERATING SUPPLIES & EXPENSE	8,950	91,228	133,825	(42,597)	68.17	102,564
FIXED CHARGES	1,538	12,176	19,200	(7,024)	63.42	12,119
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL PUBLIC SAFETY	439,136	3,700,078	5,641,096	(1,941,018)	65.59	3,882,367

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CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 8 MONTHS ENDING AUGUST 31, 2020**FUND 100 - GENERAL FUND - PUBLIC WORKS**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
PUBLIC WORKS						
HIGHWAY ADMINISTRATION						
PERSONNEL SERVICES	15,347	128,054	171,669	(43,615)	74.59	131,706
CONTRACTUAL SERVICES	246	5,459	7,920	(2,461)	68.93	3,688
OPERATING SUPPLIES & EXPENSE	595	2,488	5,200	(2,712)	47.85	2,429
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL HIGHWAY ADMINISTRATION	16,188	136,001	184,789	(48,788)	73.60	137,823
PUBLIC WORKS SHOP						
PERSONNEL SERVICES	35,823	309,892	446,662	(136,770)	69.38	319,021
CONTRACTUAL SERVICES	1,748	53,522	91,400	(37,878)	58.56	48,875
OPERATING SUPPLIES & EXPENSE	2,153	41,019	78,200	(37,181)	52.45	52,467
FIXED CHARGES	51	390	750	(360)	52.05	401
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PUBLIC WORKS SHOP	39,775	404,823	617,012	(212,189)	65.61	420,765
STREET MAINTENANCE						
PERSONNEL SERVICES	8,674	46,402	64,618	(18,216)	71.81	54,533
CONTRACTUAL SERVICES	13,250	106,826	167,038	(60,212)	63.95	109,398
OPERATING SUPPLIES & EXPENSE	138	4,495	7,000	(2,505)	64.21	5,237
CAPITAL OUTLAY	0	389	0	389	.00	0
TOTAL STREET MAINTENANCE	22,062	158,111	238,656	(80,545)	66.25	169,168
TRAFFIC CONTROL						
PERSONNEL SERVICES	3,323	25,151	39,514	(14,363)	63.65	29,344
CONTRACTUAL SERVICES	413	3,938	5,200	(1,262)	75.74	3,298
OPERATING SUPPLIES & EXPENSE	10	2,698	5,000	(2,302)	53.95	1,435
CAPITAL OUTLAY	0	2,426	6,000	(3,574)	40.43	4,337
TOTAL TRAFFIC CONTROL	3,745	34,212	55,714	(21,502)	61.41	38,415

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FOR THE 8 MONTHS ENDING AUGUST 31, 2020**FUND 100 - GENERAL FUND - PUBLIC WORKS**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
SNOW & ICE REMOVAL						
PERSONNEL SERVICES	1,244	73,920	145,323	(71,403)	50.87	157,317
CONTRACTUAL SERVICES	175	3,458	4,500	(1,043)	76.83	2,556
OPERATING SUPPLIES & EXPENSE	0	21,322	37,000	(15,678)	57.63	46,814
TOTAL SNOW & ICE REMOVAL	1,419	98,699	186,823	(88,124)	52.83	206,686
BRIDGE REPAIR & MAINTENANCE						
PERSONNEL SERVICES	4,205	16,943	32,796	(15,853)	51.66	23,021
CONTRACTUAL SERVICES	230	2,201	10,600	(8,399)	20.77	1,896
OPERATING SUPPLIES & EXPENSE	0	0	600	(600)	.00	246
CAPITAL OUTLAY						
TOTAL BRIDGE REPAIR & MAINTENANCE	4,435	19,144	43,996	(24,852)	43.51	25,163
STORM SEWER						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL STORM SEWER	0	0	0	0	.00	0
PUBLIC TRANSPORTATION						
CONTRACTUAL SERVICES	0	53,939	108,000	(54,062)	49.94	52,932
TOTAL PUBLIC TRANSPORTATION	0	53,939	108,000	(54,062)	49.94	52,932

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FOR THE 8 MONTHS ENDING AUGUST 31, 2020**FUND 100 - GENERAL FUND - PUBLIC WORKS**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
WORK FOR OTHER DEPARTMENTS						
PERSONNEL SERVICES	22,010	119,308	134,794	(15,486)	88.51	75,045
CONTRACTUAL SERVICES	0	0	0	0	.00	0
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL WORK FOR OTHER DEPTS	22,010	119,308	134,794	(15,486)	88.51	75,045
TOTAL PUBLIC WORKS	109,634	1,024,238	1,569,784	(545,546)	65.25	1,125,997

******* SUMMARY OF PUBLIC WORKS EXPENSES *******

PERSONNEL SERVICES	90,826	719,670	1,035,376	(315,706)	69.51	789,987
CONTRACTUAL SERVICES	16,061	229,342	394,658	(165,316)	58.11	222,642
OPERATING SUPPLIES & EXPENSE	2,896	72,021	133,000	(60,979)	54.15	108,629
FIXED CHARGES	51	390	750	(360)	52.05	401
CAPITAL OUTLAY	0	2,815	6,000	(3,185)	46.91	
TOTAL PUBLIC WORKS	109,634	1,024,238	1,569,784	(545,546)	65.25	1,125,997

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 8 MONTHS ENDING AUGUST 31, 2020**FUND 100 - GENERAL FUND - HEALTH & HUMAN SERVICES**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
HEALTH & HUMAN SERVICES						
SENIOR CENTER						
PERSONNEL SERVICES	13,263	108,736	164,394	(55,658)	66.14	109,508
CONTRACTUAL SERVICES	382	5,985	13,065	(7,080)	45.81	6,232
OPERATING SUPPLIES & EXPENSE	367	8,020	11,270	(3,250)	71.16	6,321
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL SENIOR CENTER	14,013	122,741	188,729	(65,988)	65.04	122,061
CEMETERIES						
PERSONNEL SERVICES	13,818	75,252	91,340	(16,088)	82.39	87,530
CONTRACTUAL SERVICES	2,519	23,213	32,079	(8,866)	72.36	23,537
OPERATING SUPPLIES & EXPENSE	2,192	11,258	16,295	(5,037)	69.09	10,294
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL CEMETERIES	18,529	109,722	139,714	(29,992)	78.53	121,361
TOTAL HEALTH & HUMAN SERVICES	32,543	232,463	328,443	(95,980)	70.78	243,421

Attachment: August 2020 General (2796 : Finance Reports)

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 8 MONTHS ENDING AUGUST 31, 2020**FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>CULTURE, REC & EDUCATION</u>						
<u>COMMUNITY CENTER</u>						
PERSONNEL SERVICES	24,711	175,770	309,446	(133,676)	56.80	202,726
CONTRACTUAL SERVICES	4,795	34,870	64,572	(29,702)	54.00	45,306
OPERATING SUPPLIES & EXPENSE	912	8,369	22,800	(14,431)	36.70	22,280
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL COMMUNITY CENTER	30,418	219,008	396,818	(177,810)	55.19	270,312
<u>PARKS</u>						
PERSONNEL SERVICES	21,684	133,234	167,461	(34,227)	79.56	153,216
CONTRACTUAL SERVICES	10,330	47,633	74,174	(26,541)	64.22	51,389
OPERATING SUPPLIES & EXPENSE	3,729	21,114	26,200	(5,086)	80.59	19,940
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PARKS	35,744	201,980	267,835	(65,855)	75.41	224,544
<u>RECREATION</u>						
PERSONNEL SERVICES	15,389	104,718	189,752	(85,034)	55.19	128,510
CONTRACTUAL SERVICES	3,358	22,777	35,080	(12,303)	64.93	18,048
OPERATING SUPPLIES & EXPENSE	1,500	8,287	21,000	(12,713)	39.46	17,537
FIXED CHARGES	0	0	0	0	.00	0
TOTAL RECREATION	20,247	135,781	245,832	(110,051)	55.23	164,094
<u>SPECIAL EVENTS</u>						
PERSONNEL SERVICES	3,180	19,056	38,224	(19,168)	49.85	25,968
CONTRACTUAL SERVICES	15	45	50	(5)	90.86	591
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL SPECIAL EVENTS	3,195	19,101	38,274	(19,173)	49.91	26,559

Attachment: August 2020 General (2796 : Finance Reports)

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 8 MONTHS ENDING AUGUST 31, 2020**FUND 100 - GENERAL FUND - CULTURE, RECREATION & EDUCATION**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
RECREATION FIELDS						
PERSONNEL SERVICES	4,053	31,530	36,063	(4,533)	87.43	23,835
CONTRACTUAL SERVICES	3,416	16,861	26,328	(9,467)	64.04	16,398
OPERATING SUPPLIES & EXPENSE	4,091	10,537	20,151	(9,614)	52.29	15,381
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL RECREATION FIELDS	11,560	58,929	82,542	(23,613)	71.39	55,615
TRAILS & MEDIAN MAINTENANCE						
PERSONNEL SERVICES	3,675	11,476	12,605	(1,129)	91.04	8,189
CONTRACTUAL SERVICES	1,389	6,752	12,500	(5,749)	54.01	6,551
OPERATING SUPPLIES & EXPENSE						
CAPITAL OUTLAY						
TOTAL TRAIL & MEDIAN MAINTENANCE	5,064	18,227	25,105	(6,878)	72.60	14,740
TOTAL CULTURE, REC, EDUCATION	106,228	653,027	1,056,406	(403,379)	61.82	755,863

******* SUMMARY OF CULTURE, RECREATION & EDUCATION EXPENSES *******

PERSONNEL SERVICES	72,692	475,782	753,551	(277,769)	63.14	542,444
CONTRACTUAL SERVICES	23,303	128,938	212,704	(83,766)	60.62	138,282
OPERATING SUPPLIES & EXPENSE	10,232	48,307	90,151	(41,844)	53.58	75,137
FIXED CHARGES	0	0	0	0	.00	0
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL CULTURE, REC, EDUCATION	106,228	653,027	1,056,406	(403,379)	61.82	755,863

Attachment: August 2020 General (2796 : Finance Reports)

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 8 MONTHS ENDING AUGUST 31, 2020**FUND 100 - GENERAL FUND - CONSERVATION & DEVELOPMENT**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CONSERVATION & DEV						
PLANNING						
PERSONNEL SERVICES	0	0	0	0	.00	0
CONTRACTUAL SERVICES	0	0	0	0	.00	1,802
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	652
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL PLANNING	0	0	0	0	.00	2,454
ECONOMIC DEVELOPMENT						
PERSONNEL SERVICES	23	23	0	23	.00	7,408
CONTRACTUAL SERVICES	202	202	0	202	.00	24,000
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	395
CAPITAL OUTLAY	0	0	0	0	.00	0
TOTAL ECONOMIC DEVELOPMENT	225	225	0	225	.00	31,803
***** SUMMARY OF CONSERVATION & DEVELOPMENT EXPENSES *****						
PERSONNEL SERVICES	23	23	0	23	.00	7,408
CONTRACTUAL SERVICES	202	202	0	202	.00	25,802
OPERATING SUPPLIES & EXPENSE	0	0	0	0	.00	1,048
CAPITAL OUTLAY	0	0	0	0	.00	
TOTAL CONSERVATION & DEV	225	225	0	225	.00	34,258
TOTAL OTHER FINANCING USES	31,961	332,116	798,982	(466,866)	41.57	318,105

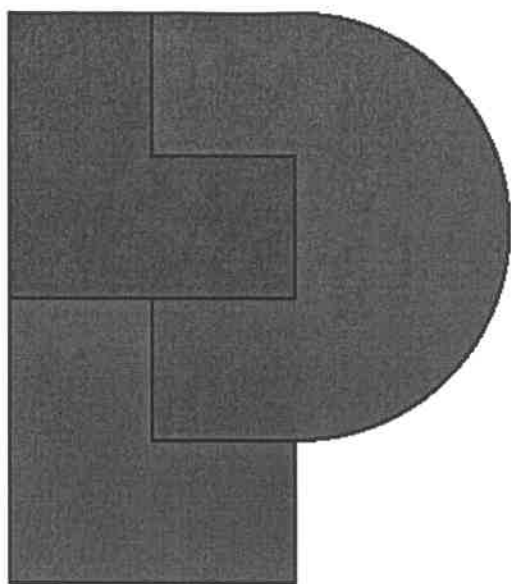
Attachment: August 2020 General (2796 : Finance Reports)

CITY OF TWO RIVERS

EXPENDITURES WITH COMPARISON TO BUDGET BY OBJECT CODE
FOR THE 8 MONTHS ENDING AUGUST 31, 2020**FUND 100 - GENERAL FUND - SUMMARY TOTALS**

	PERIOD ACTUAL	2020 YTD ACTUAL	2020 BUDGET	OVR (UND) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
***** SUMMARY OF GENERAL FUND EXPENSES *****						
PERSONNEL SERVICES	697,988	5,550,740	8,355,836	(2,805,096)	66.43	5,888,048
CONTRACTUAL SERVICES	84,049	731,233	1,190,141	(458,908)	61.44	745,394
OPERATING SUPPLIES & EXPENSE	29,379	275,992	453,861	(177,869)	60.81	347,941
FIXED CHARGES	56,915	536,544	1,143,247	(606,703)	46.93	539,851
CAPITAL OUTLAY	0	5,015	8,000	(2,985)	62.68	24,337
ALLOCATIONS	(49,257)	(387,770)	(573,805)	186,035	(67.58)	(392,956)
GRAND TOTAL	819,074	6,711,753	10,577,280	(3,865,527)	63.45	7,152,616

Attachment: August 2020 General (2796 : Finance Reports)



Lester Public Library

August 2020

Detail

Financial Report

CITY OF TWO RIVERS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2020

LIBRARY FUND DETAIL

		PERIOD ACT	BUDGET	YTD ACTUAL	OV(UN)BUD	% OF BDGT	PR YTD ACT
	<u>TAXES</u>						
280-41110	GENERAL PROPERTY TAX	0	619,007	619,007	0	100.00	606,870
	TOTAL TAXES	0	619,007	619,007	0	100.00	606,870
	<u>INTERGOVERNMENTAL REVENUE</u>						
280-43720	COUNTY FUNDS	0	168,893	168,893	0	100.00	163,092
	TOTAL INTERGOVERNMENTAL REVE	0	168,893	168,893	0	100.00	163,092
	<u>FINES & FORFEITURES</u>						
280-45300	LIBRARY BOOK FINES	315	10,000	2,438	(7,562)	24.38	6,809
	TOTAL FINES & FORFEITURES	315	10,000	2,438	(7,562)	24.38	6,809
	<u>CHARGES FOR SERVICE</u>						
280-46712	COPIER SERVICE FEES	21	7,200	1,498	(5,702)	20.81	4,449
	TOTAL CHARGES FOR SERVICE	21	7,200	1,498	(5,702)	20.81	4,449
	<u>MISCELLANEOUS REVENUE</u>						
280-48300	SALE OF PROP & EQUIP	0	2,500	426	(2,074)	17.02	1,921
280-48440	INSURANCE CLAIMS	0	0	0	0	.00	0
280-48500	DONATIONS	0	40,000	10,000	(30,000)	25.00	12,320
280-48900	OTHER REVENUES	403	3,000	851	(2,149)	28.37	431
	TOTAL MISCELLANEOUS REVENUE	403	45,500	11,277	(34,223)	24.78	14,672
	<u>OTHER FINANCING SOURCES</u>						
280-49223	TRANS FROM OTHER FUNDS	0	13,669	0	(13,669)	.00	0
	TOTAL OTHER FINANCING SOURCES	0	13,669	0	(13,669)	.00	0
	TOTAL FUND REVENUE	739	864,269	803,113	(61,156)	92.92	795,893

Attachment: August 2020 Library (2796 : Finance Reports)

CITY OF TWO RIVERS
2020 MONTHLY GENERAL FUND REPORT
AUGUST 31, 2020 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

			2020	OVER			
	PERIOD	2020	YTD	(UNDER)	% OF	PRIOR YTD	
	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	
<u>LESTER LIBRARY</u>							
LIBRARY ADMINISTRATION							
<u>PERSONNEL SERVICES</u>							
280-55110-1100	FULLTIME ADMINISTRATION	20,867	244,943	162,775 (82,168)	66.45	162,507
280-55110-1220	WAGES - FULLTIME	2,785	32,693	23,401 (9,292)	71.58	23,238
280-55110-1270	WAGES - PART TIME	9,408	136,222	82,092 (54,130)	60.26	84,693
280-55110-1280	WAGES-LONGEVITY PAY	0	5,767	0 (5,767)	.00	0
280-55110-1290	WAGES-OVERTIME	0	472	130 (342)	27.48	252
280-55110-1310	WI RETIREMENT	1,829	28,924	14,354 (14,570)	49.63	18,668
280-55110-1320	FICA	2,455	32,902	20,110 (12,792)	61.12	20,177
280-55110-1330	HEALTH INSURANCE	5,103	54,747	40,824 (13,923)	74.57	63,202
280-55110-1333	HEALTH SAVINGS ACCT EXPENSE	0	3,600	4,200	600	116.67	6,600
280-55110-1334	HEALTH INSURANCE OPT-OUT	615	10,000	5,654 (4,346)	56.54	3,462
280-55110-1340	LIFE INSURANCE	95	1,200	681 (519)	56.75	697
280-55110-1350	OTHER BENEFITS	0	0	0	0	.00	0
TOTAL PERSONNEL SERVICES		43,158	551,470	354,220 (197,250)	64.23	383,496
<u>CONTRACTUAL SERVICES</u>							
280-55110-2100	PROF SERV - CITY SERVICES	3,436	44,813	29,969 (14,844)	66.88	29,701
280-55110-2130	PROFESSIONAL SERVICES	949	7,000	4,556 (2,444)	65.09	3,184
280-55110-2200	TELEPHONE EXPENSE	110	1,200	867 (333)	72.26	761
280-55110-2210	ELECTRICITY	2,227	22,050	10,413 (11,637)	47.22	10,823
280-55110-2220	NATURAL GAS/HEAT	136	8,000	4,636 (3,364)	57.95	4,378
280-55110-2230	WATER EXPENSE	157	3,000	1,314 (1,686)	43.81	1,336
280-55110-2240	SEWER EXPENSE	37	927	397 (530)	42.85	501
280-55110-2250	STORMWATER EXPENSE	80	960	639 (321)	66.61	639
280-55110-2410	MAINTENANCE EQUIPMENT/VEH	165	19,000	8,512 (10,488)	44.80	11,948
280-55110-2430	EQUIPMENT REPAIRS	0	500	0 (500)	.00	0
280-55110-2450	EQUIPMENT NEW	0	18,000	171 (17,829)	.95	8,398
280-55110-2910	PRINTING/ADVERTISING	0	8,000	150 (7,850)	1.88	8,139
280-55110-2930	TECHNOLOGY	46	18,000	2,326 (15,674)	12.92	15,517
280-55110-2950	DEBT ISSUANCE COSTS/PAYMENTS	1,076	12,908	8,605 (4,303)	66.67	8,605
TOTAL CONTRACTUAL SERVICES		8,420	164,358	72,557 (91,801)	44.15	103,932
<u>OPERATING SUPPLIES/EXPENSES</u>							
280-55110-3100	OFFICE SUPPLIES	61	3,400	737 (2,663)	21.66	1,830
280-55110-3110	POSTAGE	35	700	301 (399)	43.01	417
280-55110-3300	TRAVEL	0	4,500	2,225 (2,275)	49.44	746
280-55110-3560	LANDSCAPING	1,504	12,900	7,855 (5,045)	60.89	6,799
280-55110-3960	TECH PROC SUPPLIES	292	5,000	2,542 (2,458)	50.84	3,821
TOTAL OP SUPPLIES/EXP		1,892	26,500	13,660 (12,840)	51.55	13,613

Attachment: August 2020 Library (2796 : Finance Reports)

CITY OF TWO RIVERS
2020 MONTHLY GENERAL FUND REPORT
AUGUST 31, 2020 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2020 BUDGET	2020 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
<u>FIXED CHARGES</u>						
280-55110-5200 INSURANCES	877	11,440	7,088	(4,352)	61.96	7,182
280-55110-5950 TRANSFER TO CAP PROJ FND	0	1,080	1,080	0	100.00	1,080
TOTAL FIXED CHARGES	877	12,520	8,168	(4,352)	65.24	8,262
TOTAL LIBRARY ADMINISTRATION	54,347	754,848	448,605	(306,243)	59.43	509,304
ADULT SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55111-3230 PERIODICALS	(667)	4,600	2,206	(2,394)	47.96	3,328
280-55111-3400 NON-FICTION BOOKS	1,605	17,000	12,652	(4,348)	74.42	9,338
280-55111-3420 FICTION BOOKS	1,289	17,000	8,542	(8,458)	50.25	9,307
280-55111-3430 LARGE PRINT BOOKS	353	12,000	4,680	(7,320)	39.00	6,035
280-55111-3450 MOVIES	53	5,000	1,418	(3,582)	28.36	2,083
280-55111-3470 AUDIOBOOKS	295	4,400	1,416	(2,984)	32.19	2,284
280-55111-3480 MUSIC CD'S	12	1,000	47	(953)	4.75	371
280-55111-3510 PROGRAMS	0	2,500	1,223	(1,277)	48.94	1,314
TOTAL OP SUPPLIES/EXP	2,939	63,500	32,185	(31,315)	50.69	34,060
TOTAL ADULT SERVICES	2,939	63,500	32,185	(31,315)	50.69	34,060

Attachment: August 2020 Library (2796 : Finance Reports)

CITY OF TWO RIVERS
2020 MONTHLY GENERAL FUND REPORT
AUGUST 31, 2020 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2020 BUDGET	2020 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
CHILDREN'S SERVICES						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55112-3230 PERIODICALS	0	540	297	(243)	54.96	207
280-55112-3400 NON-FICTION BOOKS	508	7,000	4,249	(2,751)	60.70	5,046
280-55112-3420 FICTION BOOKS	173	3,800	2,381	(1,419)	62.66	2,385
280-55112-3440 PAPERBACKS	87	1,600	468	(1,132)	29.25	492
280-55112-3450 MOVIES	96	1,800	412	(1,388)	22.86	719
280-55112-3470 AUDIOBOOKS	0	1,700	40	(1,660)	2.34	12
280-55112-3510 PROGRAMS	862	11,980	3,185	(8,795)	26.59	5,678
280-55112-3530 JE BOOKS	473	6,000	3,099	(2,901)	51.65	3,485
TOTAL OP SUPPLIES/EXP	2,199	34,420	14,131	(20,289)	41.05	18,023
TOTAL CHILDREN'S SERVICES	2,199	34,420	14,131	(20,289)	41.05	18,023
REFERENCE						
<u>OPERATING SUPPLIES/EXPENSES</u>						
280-55114-3400 NON-FICTION BOOKS	261	1,300	2,207	907	169.80	1,058
280-55114-3490 MICROFILM	0	3,700	3,950	250	106.76	0
TOTAL OP SUPPLIES/EXP	261	5,000	6,157	1,157	123.15	1,058
TOTAL REFERENCE	261	5,000	6,157	1,157	123.15	1,058

Attachment: August 2020 Library (2796 : Finance Reports)

CITY OF TWO RIVERS
2020 MONTHLY GENERAL FUND REPORT
AUGUST 31, 2020 BUDGET

LESTER LIBRARY F 280 EXPENSE DETAIL

	PERIOD ACTUAL	2020 BUDGET	2020 YTD ACTUAL	OVER (UNDER) BUDGET	% OF BUDGET	PRIOR YTD ACTUAL
YOUNG ADULT SERVICES						
<i>OPERATING SUPPLIES/EXPENSES</i>						
280-55115-3230 PERIODICALS	0	200	107	(93)	53.44	190
280-55115-3400 NON-FICTION BOOKS	0	1	0	(1)	.00	0
280-55115-3420 FICTION BOOKS	765	5,300	2,784	(2,516)	52.53	3,412
280-55115-3470 AUDIOBOOKS	0	1,000	41	(959)	4.12	144
280-55115-3510 PROGRAMS	0	0	0	0	.00	68
TOTAL OP SUPPLIES/EXP	765	6,501	2,932	(3,569)	45.10	3,814
TOTAL YOUNG ADULT SERVICES	765	6,501	2,932	(3,569)	45.10	3,814
TOTAL LESTER LIBRARY EXP	60,511	864,269	504,010	(360,259)	58.32	566,259
NET REV OVER EXP	(59,772)	0	299,102	299,102	.00	229,635

Attachment: August 2020 Library (2796 : Finance Reports)

CITY OF TWO RIVERS

Check Register - Monthly Bill Summary
Check Issue Dates: 9/1/2020 - 9/30/2020Page: 1
Sep 28, 2020 10:32AM

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
09/01/2020	126468	Aurora Health Care	Personal Health Reports	DD517	1,767.50-
09/01/2020	126468	Aurora Health Care	Health Coaching 12/1/19-May 2020 - FD	DD519	399.75-
Total 126468:					2,167.25-
09/03/2020	127154	Anthem Blue Cross and Blue Shield	Health Insurance Premiums for September 202	000668607D	160,343.62
Total 127154:					160,343.62
09/03/2020	127155	Arthur J Gallagher RMS Inc	Crime Installment 2 of 3	3186647	953.00
Total 127155:					953.00
09/03/2020	127156	Associated Bank-Debit Memo	GO Promissory notes/GO Refunding Bonds	902-211	123,600.00
Total 127156:					123,600.00
09/03/2020	127157	Aurora Health Care	Personal Health Reports	DD517 6/15/20	1,767.50
09/03/2020	127157	Aurora Health Care	Health Coaching 12/1/19-May 2020 - FD	DD519 6/18/20	245.00
Total 127157:					2,012.50
09/03/2020	127158	Aurora Health Care	Drug Screens	832806	150.00
Total 127158:					150.00
09/03/2020	127159	B&M Waste Service Inc	Seagull Marina 8/21/20-9/20/20	153305	155.00
09/03/2020	127159	B&M Waste Service Inc	Blue Goose 8/21/20-9/20/20	153306	80.00
09/03/2020	127159	B&M Waste Service Inc	Coast Guard Station 8/21/20-9/20/20	153307	155.00
09/03/2020	127159	B&M Waste Service Inc	Vets Park 8/21/20-9/20/20	153309	80.00
Total 127159:					470.00
09/03/2020	127160	CDW Government Inc	Elections-CM	ZTB7124	3,752.00
Total 127160:					3,752.00
09/03/2020	127161	Center Point Large Print	Alp-Lib	1785568	409.86
09/03/2020	127161	Center Point Large Print	Alp-Lib	1785572	113.25

Attachment: Summary of Bills Sept 2020 (3016 : Summary of Verified Bills)

CITY OF TWO RIVERS

Check Register - Monthly Bill Summary
Check Issue Dates: 9/1/2020 - 9/30/2020Page: 2
Sep 28, 2020 10:32AM

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127161:					523.11
09/03/2020	127162	Clark, Tom	Energy Star Partners Rebate - Room A/C	09/01/2020	60.00
Total 127162:					60.00
09/03/2020	127163	DeBruyn, Don	Solar Credit Refund for Acct #8421-0	09/01/2020	125.90
Total 127163:					125.90
09/03/2020	127164	Dept of Administration	Public benefits Fees FY20 Q4	505-0000051090	11,584.49
Total 127164:					11,584.49
09/03/2020	127165	Eis, Joan	Energy Star Rebate - Dehumidifier	8/31/2020	15.00
Total 127165:					15.00
09/03/2020	127166	Froelich, Whitney L.	Contract Communications Services - Aug 2020	101	1,875.00
Total 127166:					1,875.00
09/03/2020	127167	Frontier	Telephone - Water	0443;8/20	52.70
Total 127167:					52.70
09/03/2020	127168	Gasvoda & Associates Inc.	Supplies - Wtr	57576	834.79
Total 127168:					834.79
09/03/2020	127169	Girl Scout Troop 8467	Lester Public Library Room Rental Reimbursem	8/31/2020	20.00
Total 127169:					20.00
09/03/2020	127170	Hawkins Inc	Chemicals - Wtr	4766054	632.10
Total 127170:					632.10
09/03/2020	127171	Heartland Business Systems LLC	Sony 3LCD Projector Serial # S0153210333	392273-H	2,614.09
09/03/2020	127171	Heartland Business Systems LLC	Flex Services - IT	393724-H	2,000.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127171:					4,614.09
09/03/2020	127172	HydroCorp	Cross Connection Control Prog - July 2020	0058274	3,138.00
Total 127172:					3,138.00
09/03/2020	127173	IDEXX Distribution Inc.	Vessels-Wtr	3070246399	1,052.17
Total 127173:					1,052.17
09/03/2020	127174	Industrial Chem Labs	Supplies - Rec	310530	839.26
Total 127174:					839.26
09/03/2020	127175	Krause Power Engineering LLC	Services - Elec	8/15/2020	1,274.48
Total 127175:					1,274.48
09/03/2020	127176	Kulpa Jr, Frank	Solar Credit Acct #8419-0	09/01/2020	480.70
Total 127176:					480.70
09/03/2020	127177	Liberty Mutual Insurance	Business Auto - Endorsement 12 (Veh #320 PD	13701643	112.00
Total 127177:					112.00
09/03/2020	127178	Luisier Plumbing Inc	Storm Drain Repairs - City Hall	19747	703.38
Total 127178:					703.38
09/03/2020	127179	M.A.S. Industries Inc	Patrick Memorial Signs	045446	547.24
Total 127179:					547.24
09/03/2020	127180	Malley Printing Co	Cat Story Yard Signs - Lib	27930	367.50
Total 127180:					367.50
09/03/2020	127181	Mammoth Construction	Replace water service from curb to main - 1920	888	4,166.83
09/03/2020	127181	Mammoth Construction	Replace water service from curb to main - 2516	898	1,922.45

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
09/03/2020	127181	Mammoth Construction	Replace water service from curb to main - 2506	899	2,467.45
Total 127181:					8,556.73
09/03/2020	127182	Manitowoc Trophy	Plaque Patrick Gagnon-CM	37249	123.99
Total 127182:					123.99
09/03/2020	127183	Norsec Recyclers LLC	8/25/2020 Recycling Event	8/25/2020	7,065.00
Total 127183:					7,065.00
09/03/2020	127184	Office Depot	Supplies - CM	118478080001	56.56
Total 127184:					56.56
09/03/2020	127185	OpenPoint LLC	OpenPoint Subscription - September 2020	1090	2,350.00
Total 127185:					2,350.00
09/03/2020	127186	Penworthy Company LLC, The	Jef-Lib	0561473-IN	302.77
Total 127186:					302.77
09/03/2020	127187	Prompt Printing Center	Envelopes-Insp	34613	200.00
Total 127187:					200.00
09/03/2020	127188	Quadient Inc	Ink Cartridge for IS3-4	16137990	279.46
Total 127188:					279.46
09/03/2020	127189	Reinhart Foodservice	Food-Sr Ctr	183555	409.25
Total 127189:					409.25
09/03/2020	127190	RESCO	Supplies-Elec	795075-01	587.40
Total 127190:					587.40
09/03/2020	127191	Stephens, Pamela	Energy Star Rebate - Freezer	8/31/2020	20.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127191:					20.00
09/03/2020	127192	Swetlik, Marlene	Energy Star Rebate - Dehumidifier	8/31/2020	15.00
Total 127192:					15.00
09/03/2020	127193	Thuermer Law Office	August 2020 Services	AUGUST 2020	1,471.00
Total 127193:					1,471.00
09/03/2020	127194	Truck Equipment Inc	Parts-PD	913485-00	502.60
Total 127194:					502.60
09/03/2020	127195	Two Rivers Clothing Co	Light pole banners-CM	09/01/2020	2,088.00
Total 127195:					2,088.00
09/03/2020	127196	Two Rivers Historical Society	September 2020 Monthly Support Pymt	SEPT2020	250.00
Total 127196:					250.00
09/03/2020	127197	Wisc Dept of Transportation	Deposit in TVRP Program Account - PD	09/01/2020	15.00
Total 127197:					15.00
09/03/2020	127198	Wisconsin Public Service	1916 COLUMBUS ST - Elec	0401271669-10;8/20	29.59
09/03/2020	127198	Wisconsin Public Service	RESEVOIR	0401271669-2;8/20	19.18
09/03/2020	127198	Wisconsin Public Service	SOUTH TWR	0401271669-25;8/20	16.77
09/03/2020	127198	Wisconsin Public Service	EAST TWR	0401271669-26;8/20	16.21
09/03/2020	127198	Wisconsin Public Service	HIGH LIFT	0401271669-32;8/20	60.33
09/03/2020	127198	Wisconsin Public Service	606 PARKWAY BLVD (PARAGON)	0401271669-44;8/20	152.88
Total 127198:					294.96
09/03/2020	127199	Wolfram, Bernard	Energy Star Rebate - Dehumidifier	8/31/2020	15.00
Total 127199:					15.00
09/03/2020	127200	Woodland Dunes Nature Center	Solar Credit Refund - Acct #8420-0	09/01/2020	234.10

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127200:					234.10
09/10/2020	127201	ADRC of the Lakeshore	Aug 2020 donations - Sr Ctr	09/04/20	210.00
Total 127201:					210.00
09/10/2020	127202	Advanced Disposal	Dumpster fee - WWTP	B20000459954	210.71
Total 127202:					210.71
09/10/2020	127203	AECOM Technical Services Inc	2019 Site Inspections; 2020 Ground Water Moni	2000397194	4,290.00
Total 127203:					4,290.00
09/10/2020	127204	Airgas USA LLC	Cylinder Rent - WWTP	9972291283	271.64
Total 127204:					271.64
09/10/2020	127205	Aurora Medical Group/AMG Metro South	Wellness Coaching - FD	2809	70.00
Total 127205:					70.00
09/10/2020	127206	B&M Technical Services Inc	Transducer - WWTP	8228	1,000.00
09/10/2020	127206	B&M Technical Services Inc	Services - WWTP	8245	387.00
Total 127206:					1,387.00
09/10/2020	127207	B&M Waste Service Inc	LB Clark	153402	80.00
09/10/2020	127207	B&M Waste Service Inc	Neshotah Beach	153426	80.00
09/10/2020	127207	B&M Waste Service Inc	Neshotah Beach	153467	680.00
09/10/2020	127207	B&M Waste Service Inc	Neshotah Beach	153560	160.00
Total 127207:					1,000.00
09/10/2020	127208	Ball Auto & Truck Parts Inc	supplies - WWTP	194265	649.55
Total 127208:					649.55
09/10/2020	127209	Batteries Plus Bulbs #507	Batteries-FD	P30100512	12.84

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127209:					12.84
09/10/2020	127210	Braun Building Center	Supplies - DPW	BB071258101	339.90
Total 127210:					339.90
09/10/2020	127211	Brock White Company LLC	Supplies - DPW	14164937-00	1,285.00
Total 127211:					1,285.00
09/10/2020	127212	Carron Net Company Inc	Vinyl Hose Carrier - FD	343960	315.00
Total 127212:					315.00
09/10/2020	127213	Charter Communications Inc	Service 8/19/20-9/18/20 - Sr. Cntr	0000265081920	83.43
Total 127213:					83.43
09/10/2020	127214	City of Two Rivers Petty Cash	Replenish Petty Cash Check Book	09/04/2020	772.30
Total 127214:					772.30
09/10/2020	127215	Cool City Cleaners Inc	Towels - WWTP	101483	56.00
Total 127215:					56.00
09/10/2020	127216	Core & Main LP	Regular Gasket	M885062	906.77
Total 127216:					906.77
09/10/2020	127217	Dept. of Workforce Development	Unemployment 08/01/2020-08/31/2020	000010284723	105.18
Total 127217:					105.18
09/10/2020	127218	Greene, Montgomery	Baseball Official - 7/27;8/3;8/9;8/10 2020	8/27/2020	100.00
Total 127218:					100.00
09/10/2020	127219	Holschbach Excavating Inc	Shredded Top Soil - Rec	22193	674.00
09/10/2020	127219	Holschbach Excavating Inc	Clear Stone Pick-up - Rec	22279	420.84

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Total 127219:					1,094.84
09/10/2020	127220	Hubbart Electric Inc	Service - Rec	11315C	8,700.00
09/10/2020	127220	Hubbart Electric Inc	Labor to assist w/pre-start up of chlorine meter-	11553	250.25
Total 127220:					8,950.25
09/10/2020	127221	Itron Inc	Hardware & Software Maintenance	555597	1,157.02
Total 127221:					1,157.02
09/10/2020	127222	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr-Eng	8/31/2020	55.55
Total 127222:					55.55
09/10/2020	127223	Keery, David	Energy Star Rebate - Clothes Washer	9/8/2020	30.00
Total 127223:					30.00
09/10/2020	127224	Klein, Patricia Ann	Simply Seniors Exercise Class - 8/4/20-8/27/20	09/06/2020	43.20
Total 127224:					43.20
09/10/2020	127225	Krahn, Richard	Energy Star Rebate - Clothes Washer	9/3/2020	30.00
Total 127225:					30.00
09/10/2020	127226	Laurin, Jason	Baseball Official 8/11;8/14;8/18 2020	8/27/2020	85.00
Total 127226:					85.00
09/10/2020	127227	Lincoln Contractors Supply Inc	Street Supplies-DPW	M96583	103.97
Total 127227:					103.97
09/10/2020	127228	Luisier Plumbing Inc	Services - Rec	19736	611.08
09/10/2020	127228	Luisier Plumbing Inc	Backflow test - Rec	19829	390.00
Total 127228:					1,001.08

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
09/10/2020	127229	Mammoth Construction	Sidewalks / 3200 Block of Riverview Drive	901	1,182.50
Total 127229:					1,182.50
09/10/2020	127230	Manitowoc Co Solid Waste	Account #162 July 2020 Service - Eng	22907	10,874.15
09/10/2020	127230	Manitowoc Co Solid Waste	Account #239 July 2020 Service - Eng	22956	1,362.57
Total 127230:					12,236.72
09/10/2020	127231	Manitowoc Disposal Inc	Empty & Haul - Rec	48227	580.00
09/10/2020	127231	Manitowoc Disposal Inc	Recycling & Refuse Collect 8/22/20-9/4/20	8/22/2020-9/4/2020	14,157.64
Total 127231:					14,737.64
09/10/2020	127232	Manitowoc Public Utilities	2124 Woodland Dr-WTP	08/31/2020	29.24
Total 127232:					29.24
09/10/2020	127233	Manitowoc Trophy	Plaques - Rec	37353	56.00
Total 127233:					56.00
09/10/2020	127234	MBM	Meter Charge 8/1/20-8/31/20	IN515328	356.33
Total 127234:					356.33
09/10/2020	127235	Mid-American Research Chemical	Service-Rec	0709106-IN	942.00
Total 127235:					942.00
09/10/2020	127236	Minnesota Life Insurance Co	Life Insurance premium - Oct 2020	OCTOBER 2020	4,171.51
Total 127236:					4,171.51
09/10/2020	127237	Mtwc Area Visitor/Conv Bureau	Portion of room tax collected - July 2020	JULY 2020	8,983.66
Total 127237:					8,983.66
09/10/2020	127238	Neenah Foundry Company Municipal	Adjusting Rings for Sandy Bay Highlands	377490	3,381.50

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127238:					3,381.50
09/10/2020	127239	Northeast Asphalt Inc.	Asphalt Inventory-DPW	1696533	2,558.42
09/10/2020	127239	Northeast Asphalt Inc.	Black top-PW	1699579	715.74
09/10/2020	127239	Northeast Asphalt Inc.	Asphalt Paving / Harbor Street	616120-01	8,925.00
Total 127239:					12,199.16
09/10/2020	127240	Patsy's Hwy 42 Mobil Mart LLC	Gas	4988	794.10
Total 127240:					794.10
09/10/2020	127241	Perry Electric LLC	service-Rec	1248	803.58
Total 127241:					803.58
09/10/2020	127242	Piggly Wiggly	Supplies-SrCtr	STATEMENT 9/1/20	27.67
Total 127242:					27.67
09/10/2020	127243	Pomp's Tire Service Inc	Tires - PWD	40049458	9,080.00
Total 127243:					9,080.00
09/10/2020	127244	Powell, Brian	Energy Star Rebate - Dehumidifier	9/8/2020	15.00
Total 127244:					15.00
09/10/2020	127245	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	9018062	93.90
Total 127245:					93.90
09/10/2020	127246	R&J Fricke Inc	Concrete-PW	9823	450.00
09/10/2020	127246	R&J Fricke Inc	Concrete-PW	9824	1,175.00
Total 127246:					1,625.00
09/10/2020	127247	Reinhart Foodservice	Food-Sr Ctr	187791	661.44
09/10/2020	127247	Reinhart Foodservice	Food-Sr Ctr	194113	727.62
09/10/2020	127247	Reinhart Foodservice	Food-Sr Ctr	197074	588.55

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127247:					1,977.61
09/10/2020	127248	Salvage Battery & Lead Inc	Supplies - DPW	14796	24.40
Total 127248:					24.40
09/10/2020	127249	Schaus Roofing/Mechanical	Service - WWTP	78826	155.50
Total 127249:					155.50
09/10/2020	127250	Scott's Stuff Inc	Battle of the Books T-Shirts - Lib	44798	278.00
Total 127250:					278.00
09/10/2020	127251	Sherwin Industries Inc	Tar - DPW	SS085696	13,633.06
Total 127251:					13,633.06
09/10/2020	127252	Strong, Ronald I	Vertical Jump Training 6/15/20-8/26/20	9/9/2020	1,923.60
Total 127252:					1,923.60
09/10/2020	127253	Suettinger's Keys LLC	Kays - Rec	124171	99.99
09/10/2020	127253	Suettinger's Keys LLC	pad locks - Rec	124195	284.82
Total 127253:					384.81
09/10/2020	127254	Superior Chemical Corp	Supplies-WWTP	275362	101.16
09/10/2020	127254	Superior Chemical Corp	Supplies-WWTP	276329	28.60
09/10/2020	127254	Superior Chemical Corp	Supplies - DPW	276428	277.97
Total 127254:					407.73
09/10/2020	127255	TAPCO	Supplies - PWD	1676605	421.40
Total 127255:					421.40
09/10/2020	127256	The Sherwin Williams Co.	Paint-Rec	0854-1	1,586.70

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127256:					1,586.70
09/10/2020	127257	Two Rivers Automotive Supply	Supplies - Rec	5172-238591	1.10
09/10/2020	127257	Two Rivers Automotive Supply	Supplies - Rec	5172-238598	18.34
Total 127257:					19.44
09/10/2020	127258	US Bank Equipment Finance	Lease payment-PD	422799742	12,401.47
Total 127258:					12,401.47
09/10/2020	127259	Van Ess, Phil	Baseball Official - 7/1; 7/7 2020	8/27/2020	50.00
Total 127259:					50.00
09/10/2020	127260	Wells Fargo Financial Leasing	Copier Charges - 08/21/20-9/20/20	5011708367	2,700.00
Total 127260:					2,700.00
09/10/2020	127261	Wick's World of Wood LLC	Sidewalk Replacement Contract 4-2019	3191	14,224.21
Total 127261:					14,224.21
09/10/2020	127262	Wisconsin Public Service	1520 17TH ST - Rec	0401271669-04;8/20	199.53
09/10/2020	127262	Wisconsin Public Service	CEMETERY	0401271669-05;8/20	16.77
09/10/2020	127262	Wisconsin Public Service	1300 35th Street - Rec	0401271669-08;8/20	16.32
09/10/2020	127262	Wisconsin Public Service	PARK SHELTER	0401271669-14;8/20	16.77
09/10/2020	127262	Wisconsin Public Service	Bridge Bldg - Engineering	0401271669-30;8/20	16.77
Total 127262:					266.16
09/10/2020	127263	WM Corporate Services Inc.	RR Ties Removal @ East River Street	0028585-2289-5	1,359.56
Total 127263:					1,359.56
09/10/2020	127264	WPPI - Debit Memo	Aug 2020 Purchased Power	25-82020	689,614.18
Total 127264:					689,614.18
09/17/2020	127265	Advanced Disposal	Dumpster fee - DPW	B20000463398	986.44

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127265:					986.44
09/17/2020	127266	Alternative Technologies Inc	Oil Test-Elec	48687	432.00
Total 127266:					432.00
09/17/2020	127267	Anderson, Mark	Energy Star Rebate - Refrigerator	09/14/2020	30.00
Total 127267:					30.00
09/17/2020	127268	AnSer Services	After hours answering service-Wtr	6502-090120	286.63
Total 127268:					286.63
09/17/2020	127269	Aring Equipment Exchange	Inventory shop - DPW	761665	1,224.45
Total 127269:					1,224.45
09/17/2020	127270	August Winter & Sons Inc	Payment #12 for Project # TR 24	TR24	108,740.80
Total 127270:					108,740.80
09/17/2020	127271	AV Dynamics of Manitowoc Inc	Parts & Hardware - PD	10029+69	314.99
Total 127271:					314.99
09/17/2020	127272	B&M Waste Service Inc	Porta pots for Celebrate Two Rivers-CM	153607	200.00
Total 127272:					200.00
09/17/2020	127273	Badgerland Aggregates LLC	Mason Sand - Rec	10485	30.00
Total 127273:					30.00
09/17/2020	127274	Center Point Large Print	Alp-Lib	1790551	44.34
Total 127274:					44.34
09/17/2020	127275	Core & Main LP	Materials - Wtr	M884337	1,260.00
09/17/2020	127275	Core & Main LP	cotter pin	M884542	4,948.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127275:					6,208.00
09/17/2020	127276	Country Visions Cooperative	Diesel & Oil - DPW	ZE1327	2,673.56
Total 127276:					2,673.56
09/17/2020	127277	Cretton Enterprises Inc	Aug 2020 Services - Lib	9309	2,596.73
09/17/2020	127277	Cretton Enterprises Inc	Bed Maintenance - Rec	9310	3,295.25
Total 127277:					5,891.98
09/17/2020	127278	Employee Benefits Corp	COBRASecure / Admin Fee	08/15/2020	98.60
09/17/2020	127278	Employee Benefits Corp	COBRASecure / Admin Fee	3012439	98.60
Total 127278:					197.20
09/17/2020	127279	Englewood Electrical Supply	Supplies-DPW	006201	242.54
Total 127279:					242.54
09/17/2020	127280	Fasse Decorating Center LLC	Street paint - DPW	142617	768.50
Total 127280:					768.50
09/17/2020	127281	Fastenal	Supplies - Elec	WIMAN269430	562.76
09/17/2020	127281	Fastenal	Supplies-Wtr	WIMAN269432	126.87
Total 127281:					689.63
09/17/2020	127282	Ferguson Waterworks #1476	Pipe inventory-DPW	0311382	2,847.40
Total 127282:					2,847.40
09/17/2020	127283	Frey, Stephanie L.	Refund Process Error-Rec	09/14/2020	60.00
Total 127283:					60.00
09/17/2020	127284	Granicus	Agenda & Minutes - CM	130517	500.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127284:					500.00
09/17/2020	127285	Hach Company	Portable Turbidimeter-Wtr	12105379	1,506.91
Total 127285:					1,506.91
09/17/2020	127286	Hawkins Inc	Supplies-Wtr	4776771	312.90
09/17/2020	127286	Hawkins Inc	Chemicals - Wtr	4779096	2,613.05
09/17/2020	127286	Hawkins Inc	Azone 15-WTr	4790739	2,086.79
Total 127286:					5,012.74
09/17/2020	127287	Holmes, Delores	Overpayment of ambulance charges	9/09/2020	50.00
Total 127287:					50.00
09/17/2020	127288	HydroCorp	Cross Connection Control Prog - August 2020	0058681-IN	3,138.00
Total 127288:					3,138.00
09/17/2020	127289	IDEXX Distribution Inc.	Quanti cult-Wtr	3070623215	258.09
Total 127289:					258.09
09/17/2020	127290	Klein's Hardware Hank	Supplies- Wtr	08/13/20	154.53
Total 127290:					154.53
09/17/2020	127291	Lakeshore Technical College	Services - FD	STATEMENT 8/31/2020	1,348.70
Total 127291:					1,348.70
09/17/2020	127292	Malley Printing Co	Utility Envelopes - Cust Serv	27941	714.78
09/17/2020	127292	Malley Printing Co	Envelopes - PD	27955	104.00
Total 127292:					818.78
09/17/2020	127293	Mammoth Construction	Stone hauling to WWTP	882	29,295.00
09/17/2020	127293	Mammoth Construction	Stone placement on East River St/Lot F	883	1,748.75
09/17/2020	127293	Mammoth Construction	Stone placement by DPW shop	884	2,100.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
09/17/2020	127293	Mammoth Construction	Replace water service from main to curb, new c	905	2,663.55
09/17/2020	127293	Mammoth Construction	Replace water service from main to curb, new c	906	3,309.80
09/17/2020	127293	Mammoth Construction	Replace water service @ Kahlenberg, on 8/18	914	3,533.00
Total 127293:					42,650.10
09/17/2020	127294	Manitowoc Co Treasurer	Aug 2020 Jail & Driver Improvement Surcharge	09/15/2020	892.48
Total 127294:					892.48
09/17/2020	127295	Manitowoc Disposal Inc	Empty Dumpsters - Rec	48409	240.00
Total 127295:					240.00
09/17/2020	127296	Manitowoc Public Utilities	Service - 5000 Memorial Dr. - Wtr	118598; 8/20	636.96
Total 127296:					636.96
09/17/2020	127297	Marco Technologies LLC	Prof Serv - Library	INV7949380	75.71
09/17/2020	127297	Marco Technologies LLC	Prof Serv - Library	INV7962676	279.56
Total 127297:					355.27
09/17/2020	127298	MBM	Meter Charge 7/29/20-8/28/20	IN514051	1,083.66
Total 127298:					1,083.66
09/17/2020	127299	McMahon Associates Inc	UNPS Riverview Pond	0919689	7,334.44
09/17/2020	127299	McMahon Associates Inc	East Twin River Watershed planning	919688	1,743.60
09/17/2020	127299	McMahon Associates Inc	Wetland Delineation	919717	736.00
Total 127299:					9,814.04
09/17/2020	127300	Midwest Meter Inc	CREDIT	0124106-CM	30.10-
09/17/2020	127300	Midwest Meter Inc	Meters - Wtr	0124384-IN	6,219.68
Total 127300:					6,189.58
09/17/2020	127301	Motion Industries	Supplies-WWTP	WI09-884534	52.29

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127301:					52.29
09/17/2020	127302	Motorola	Services - FD	16118288	380.00
Total 127302:					380.00
09/17/2020	127303	Municipal Elec Utilities of WI	2020 Elec Utility Safety and Training Program F	091020-71	3,412.00
Total 127303:					3,412.00
09/17/2020	127304	Northeast Asphalt Inc.	Black top-PWD	1703332	716.93
Total 127304:					716.93
09/17/2020	127305	Northern Lake Service Inc	TOC - wtr	384890	42.00
09/17/2020	127305	Northern Lake Service Inc	Synthetic Organics-Wtr	385895	672.00
Total 127305:					714.00
09/17/2020	127306	N-Tech Consulting LLC	Services - Elec	6745	500.00
09/17/2020	127306	N-Tech Consulting LLC	Services - Elec	6923	750.00
Total 127306:					1,250.00
09/17/2020	127307	Office Depot	Supplies-Insp	119689570001	76.68
09/17/2020	127307	Office Depot	Supplies-Insp	119693687001	18.98
09/17/2020	127307	Office Depot	printer ink - Insp	119895512001	16.48
Total 127307:					112.14
09/17/2020	127308	Olson Trailer & Body LLC	Parts - DPW	104368C	1,193.00
Total 127308:					1,193.00
09/17/2020	127309	Patsy's Hwy 42 Mobil Mart LLC	Gas	5002	1,307.28
Total 127309:					1,307.28
09/17/2020	127310	Payment Service Network	Service 8/1/20-8/31/20	221737	7.95

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127310:					7.95
09/17/2020	127311	PLC Water Jetting Service	Televises & maintenance san & storm	4483	12,792.50
Total 127311:					12,792.50
09/17/2020	127312	Pomp's Tire Service Inc	Tires - PWD	40049804	1,194.60
Total 127312:					1,194.60
09/17/2020	127313	Postmaster	Postage - TMS #118200	9/10/2020	5,000.00
Total 127313:					5,000.00
09/17/2020	127314	Prompt Printing Center	18,000 Garbage stickers - Cust Serv	34616	1,080.00
Total 127314:					1,080.00
09/17/2020	127315	Public Service Commission of Wisconsin	PSC Direct Assessment - Elec	2003-I-05990	44.89
09/17/2020	127315	Public Service Commission of Wisconsin	PSC Direct Assessment - Elec	2006-I-05990	70.58
Total 127315:					115.47
09/17/2020	127316	Public Service Commission of Wisconsin	PSC Direct Assessment - Elec	2004-I-05990	40.81
09/17/2020	127316	Public Service Commission of Wisconsin	PSC Direct Assessment - Elec	2005-I-05990	555.15
Total 127316:					595.96
09/17/2020	127317	Quadient Leasing USA Inc.	Quarterly postage rental	N8456964	594.81
Total 127317:					594.81
09/17/2020	127318	Quality State Oil Co Inc	Oil-PW	2880648	207.62
Total 127318:					207.62
09/17/2020	127319	R&J Fricke Inc	Concrete-PW	9881	3,350.00
09/17/2020	127319	R&J Fricke Inc	Concrete-PW	9882	1,575.00
09/17/2020	127319	R&J Fricke Inc	Concrete-PW	9883	900.00

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Total 127319:					5,825.00
09/17/2020	127320	Salvage Battery & Lead Inc	Supplies - DPW	14824	78.00
Total 127320:					78.00
09/17/2020	127321	Schaus Roofing/Mechanical	Service-FD	78907	301.00
Total 127321:					301.00
09/17/2020	127322	SEERA	Focus Program - 08/31/2020	9/11/2020	4,245.09
Total 127322:					4,245.09
09/17/2020	127323	State of Wisconsin	Aug 2020 penalty surcharges	09/15/2020	2,254.75
Total 127323:					2,254.75
09/17/2020	127324	Suettinger, Sharon	Energy Star Rebate - Clothes Washer	09/14/2020	30.00
Total 127324:					30.00
09/17/2020	127325	Swade, Charlotte	Candle Facility due to COVID	09/14/20	122.25
Total 127325:					122.25
09/17/2020	127326	Tippy's Bar & Grill	Men's Fall Softball League Cancelled	09/15/2020	275.00
Total 127326:					275.00
09/17/2020	127327	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007334-03;9/20	80.00
09/17/2020	127327	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007335-03;9/20	1,513.38
09/17/2020	127327	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007336-03;9/20	2,245.60
09/17/2020	127327	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007337-03;9/20	45.07
09/17/2020	127327	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007338-03;9/20	67.60
09/17/2020	127327	Two Rivers Municipal Utilities	1326 E River Street	070-00002595-06;9/20	5.75
09/17/2020	127327	Two Rivers Municipal Utilities	2122 Monroe Street	070-00007846-00;9/20	1,236.54
09/17/2020	127327	Two Rivers Municipal Utilities	2122 Monroe Street	070-00007847-00;9/20	21.46

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127327:					5,215.40
09/17/2020	127328	Utility Sales and Service Inc	Services - Elec	0070793-IN	1,087.04
09/17/2020	127328	Utility Sales and Service Inc	Services - Elec	0070795-IN	828.95
09/17/2020	127328	Utility Sales and Service Inc	Services - Elec	0070796-IN	930.67
09/17/2020	127328	Utility Sales and Service Inc	Services - Elec	0070797-IN	1,029.42
09/17/2020	127328	Utility Sales and Service Inc	Services - Elec	0070798-IN	1,025.33
09/17/2020	127328	Utility Sales and Service Inc	Services - Elec	0070799-IN	723.25
Total 127328:					5,624.66
09/17/2020	127329	Village of Mishicot Treasurer	Aug 2020 Municipal Court Forfeitures	09/15/2020	995.00
Total 127329:					995.00
09/17/2020	127330	Water Quality Investigations LLC	Services from 8/3/20-8/30/20 - WTR	0920_21	1,149.60
Total 127330:					1,149.60
09/17/2020	127331	Watson's Vending & Foodservice Inc.	Water- WWTP	ST1542	89.85
Total 127331:					89.85
09/17/2020	127332	West & Dunn LLC	Legal - Paragon Foreclosure	2168	120.00
09/17/2020	127332	West & Dunn LLC	Legal - General Matters	2169	5,728.48
09/17/2020	127332	West & Dunn LLC	Legal - Frontier Communications Corp. Bankrup	2170	120.00
Total 127332:					5,968.48
09/17/2020	127333	Wisc Dept Of Revenue-DEBITMEMO	Aug 2020 Sales Tax	AUGUST 2020	36,390.93
Total 127333:					36,390.93
09/17/2020	127334	Wisc State Laboratory/Hygiene	Flouride - Wtr	643937	26.00
Total 127334:					26.00
09/17/2020	127335	Wisconsin Dept. of Revenue	SDC Collections Fee Owed / OSTEN, David Jo	09/09/2020	70.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127335:					70.00
09/17/2020	127336	Wisconsin Media	Elections	0003499072	222.13
09/17/2020	127336	Wisconsin Media	Ads - Library	0003499769	104.16
Total 127336:					326.29
09/17/2020	127337	Wisconsin Park & Rec Assoc	2020 WPRA Summer Ticket Discount Prog	09/14/2020	617.50
Total 127337:					617.50
09/17/2020	127338	WOMT	After Further Review	886-00058-0002	162.00
Total 127338:					162.00
09/17/2020	127339	WPPI Energy	Water Plant equipment retrofit - Wtr	INV14192	390.23
09/17/2020	127339	WPPI Energy	Water Pump Efficiency Retrofit - Wtr	INV14193	117.30
09/17/2020	127339	WPPI Energy	Library HVAC retrofit project	INV14194	1,075.67
09/17/2020	127339	WPPI Energy	LED Street Light - Elec	INV14196	252.92
Total 127339:					1,836.12
09/17/2020	127340	Zimmer, Marge	Cancel Facility - Rec	09/04/20	124.00
Total 127340:					124.00
09/22/2020	127341	U.S. Bank-Debit Memo	Credit Card Usage - Aug/Sept 2020	STMT;9-7-20	50,762.85
Total 127341:					50,762.85
09/24/2020	127342	4 K's Pest Control LLC	Pest control - Sr. Center	15280	45.00
Total 127342:					45.00
09/24/2020	127343	Arbortech Tree Care	Tree Program Michale Garey-Install Linden Tree	9152020-1	300.00
Total 127343:					300.00
09/24/2020	127344	CDW Government Inc	HP ProBook 450-COVID	1298788	2,725.59

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127344:					2,725.59
09/24/2020	127345	Center Point Large Print	Alp-Lib	1788449	42.54
09/24/2020	127345	Center Point Large Print	Alp-Lib	1790321	249.87
Total 127345:					292.41
09/24/2020	127346	Chamber of Manitowoc County	Membership dues - Lib	132277	216.00
Total 127346:					216.00
09/24/2020	127347	Delta Dental of Wisconsin	Delta Premiums - Oct 2020	1497750	4,279.36
Total 127347:					4,279.36
09/24/2020	127348	Englewood Electrical Supply	Supplies-Elec	061464	281.00
Total 127348:					281.00
09/24/2020	127349	Erickson Sports Apparel	TR Apparel	102259	1,754.00
Total 127349:					1,754.00
09/24/2020	127350	Holmes, Delores	Overpayment of ambulance charges	9/16/2020	35.00
Total 127350:					35.00
09/24/2020	127351	Hubbart Electric Inc	Labor to assist wtp w/autotune flow meters on C	11576	115.50
Total 127351:					115.50
09/24/2020	127352	Klein's Hardware Hank	Shop Supplies-DPW	PUBLIC WORKS 8/26/20	11.99
Total 127352:					11.99
09/24/2020	127353	Layfield, William F.	Overpayment on Citation BE968522-2/Court Ca	9/17/2020	2.00
Total 127353:					2.00
09/24/2020	127354	Lincoln Contractors Supply Inc	Street Supplies-DPW	N02096	212.99

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127354:					212.99
09/24/2020	127355	Luisier Plumbing Inc	Kohler Floor Mount Toilet-Rec	19880	141.12
Total 127355:					141.12
09/24/2020	127356	M.A.S. Industries Inc	Spirit of the River Decal	045400	543.32
09/24/2020	127356	M.A.S. Industries Inc	Water Building Banner	045507	415.17
09/24/2020	127356	M.A.S. Industries Inc	Billboard top banner	045508	206.91
Total 127356:					1,165.40
09/24/2020	127357	Mammoth Construction	Eggers Pond Prep-Stormwater	915	14,425.00
09/24/2020	127357	Mammoth Construction	Stone placements	917	9,760.00
09/24/2020	127357	Mammoth Construction	Shoreline protection@Neshotah	918	22,015.00
Total 127357:					46,200.00
09/24/2020	127358	Manitowoc Co Register Of Deeds	Aug 2020 Charges	9/2/2020	30.00
09/24/2020	127358	Manitowoc Co Register Of Deeds	CDA-Sandy Bay CSM Filing-CM	SEPTEMBER 2, 2002	30.00
Total 127358:					60.00
09/24/2020	127359	Manitowoc Co Solid Waste	Account #162 Aug 2020 Service - Eng	23065	9,652.55
09/24/2020	127359	Manitowoc Co Solid Waste	Account #239 Aug 2020 Service - Eng	23110	622.09
09/24/2020	127359	Manitowoc Co Solid Waste	Account #165 Aug 2020 - Rec	36357	171.05
Total 127359:					10,445.69
09/24/2020	127360	Manitowoc Disposal Inc	Recycling & Refuse Collect 9/5/20-9/18/20	9/5/2020-9/18/2020	14,157.64
Total 127360:					14,157.64
09/24/2020	127361	Maritime Plumbing and Mechanical	Labor to test & register (3) RP Valves & deactiv	37281	510.00
09/24/2020	127361	Maritime Plumbing and Mechanical	Labor & Material to remove the 3" water meter	37416	436.00
09/24/2020	127361	Maritime Plumbing and Mechanical	Labor & Material to instal a duct meter in the W	37417	787.00
Total 127361:					1,733.00
09/24/2020	127362	Menomonee Falls Public Library	Failure to Return AFic - Lib	AUGUST 21, 2020	26.95

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 127362:					26.95
09/24/2020	127363	Midwest Meter Inc	Bronze Meter Base - Wtr	0124637-IN	407.30
Total 127363:					407.30
09/24/2020	127364	Nelson Sign & Graphics	Letter Ford Police Interceptor	9/16/20	950.00
Total 127364:					950.00
09/24/2020	127365	Office Depot	Paper-CM	119141638001	50.02
09/24/2020	127365	Office Depot	Supplies - City Mgr	120312933001	14.79
09/24/2020	127365	Office Depot	Supplies - City Mgr	120324925001	57.97
09/24/2020	127365	Office Depot	Labels-CM	120731372001	78.48
Total 127365:					201.26
09/24/2020	127366	Penguin Random House LLC	Jaud-Lib	1086358682	123.75
Total 127366:					123.75
09/24/2020	127367	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	9032299	92.43
Total 127367:					92.43
09/24/2020	127368	R&J Fricke Inc	Concrete-PW	9917	550.00
09/24/2020	127368	R&J Fricke Inc	Concrete-PW	9918	625.00
09/24/2020	127368	R&J Fricke Inc	Concrete-PW	9919	575.00
Total 127368:					1,750.00
09/24/2020	127369	Ramaker & Associates inc	Upgrade from CIMS Desktop to CIMS Cloud-Ce	87358	1,300.00
Total 127369:					1,300.00
09/24/2020	127370	Reinhart Foodservice	Food-Sr Ctr	204223	499.55
Total 127370:					499.55
09/24/2020	127371	RESCO	Supplies-Elec	783130-05	6,718.36

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
09/24/2020	127371	RESCO	Supplies-Elec	795075-03	529.44
Total 127371:					7,247.80
09/24/2020	127372	Schaus Roofing/Mechanical	Paragon Building Repair	78865	301.00
Total 127372:					301.00
09/24/2020	127373	Town & Country Engineering Inc	2019 PSL services	21994	957.50
09/24/2020	127373	Town & Country Engineering Inc	14th Street Reconstruction	21995	145.00
09/24/2020	127373	Town & Country Engineering Inc	Lateral Replacement Project	21996	145.00
09/24/2020	127373	Town & Country Engineering Inc	2020 SDW & CWF	21997	312.50
09/24/2020	127373	Town & Country Engineering Inc	Digester & RAS Improvements	21998	8,828.30
09/24/2020	127373	Town & Country Engineering Inc	Digester & RAS Improvements	21999	1,988.50
09/24/2020	127373	Town & Country Engineering Inc	Pine Tree Lift Station	22000	1,676.25
09/24/2020	127373	Town & Country Engineering Inc	Washington Highlands Lift Station	22001	873.75
Total 127373:					14,926.80
09/24/2020	127374	Two Rivers Automotive Supply	Supplies - DPW	5172-239360	1,484.17
09/24/2020	127374	Two Rivers Automotive Supply	Supplies - Rec	5172-239686	33.06
09/24/2020	127374	Two Rivers Automotive Supply	Supplies - Rec	5172-239785	4.50
Total 127374:					1,521.73
09/24/2020	127375	Two Rivers Municipal Utilities	19th Street	010-00008329-01;9/20	9.78
Total 127375:					9.78
09/24/2020	127376	Unique	Placements - Aug 2020	595946	259.55
Total 127376:					259.55
09/24/2020	127377	US Alliance Fire Protection Inc.	Quarterly Fire Inspection - Lib	1046-F040331	225.00
Total 127377:					225.00
09/24/2020	127378	USA Blue Book	Supplies-WWTP	344585	218.34
Total 127378:					218.34

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
09/24/2020	127379	Wells Fargo Vendor Financial Services L	Compact Track Loaders T595	5011848700	932.74
09/24/2020	127379	Wells Fargo Vendor Financial Services L	Toolcat 5600	5011848701	1,185.38
Total 127379:					2,118.12
09/24/2020	127380	WHPC-Edgewater Terrace-Two Rivers L	Annual Guaranteed TIF Rev Pymnt 2019 Real e	AUGUST 2020	20,000.00
Total 127380:					20,000.00
09/24/2020	127381	Wisconsin Public Service	114 DAVIS STREET	0401271669-1;9/20	16.77
09/24/2020	127381	Wisconsin Public Service	LIBRARY	0401271669-23;9/20	165.26
09/24/2020	127381	Wisconsin Public Service	GENERATOR	0401271669-38; 9/20	24.26
09/24/2020	127381	Wisconsin Public Service	Pavillion	0401271669-42;9/20	19.16
09/24/2020	127381	Wisconsin Public Service	3801 Mishicot Rd.	0401271669-9;9/20	39.52
Total 127381:					264.97
09/24/2020	127382	Wisconsin Retirement System	August 2020 Contributions	AUGUST 2020	106,891.76
Total 127382:					106,891.76
09/28/2020	127383	Wof, Heidi E.	Overpayment on Citation I085492-1/Court Case	09/16/20	.00
Total 127383:					.00
Grand Totals:					1,782,806.57

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RESOLUTION

Directing Staff to Proceed With Activities Necessary to Amend Tax Incremental Financing District (TID) 10 to Assist with a Rehabilitation Project

WHEREAS, a Purchaser ("Purchaser") has proposed a Rehabilitation Project involving the property at 606 Parkway Boulevard; and

WHEREAS, said Purchaser has entered into an agreement with the City of Two Rivers to purchase said property, subject to a development agreement that would provide for TID funding assistance from the City's Tax Incremental District 10; and

WHEREAS, Purchaser has represented, and the City anticipates, that such TID funding assistance will be necessary for improvements and rehabilitation to the building at 606 Parkway Boulevard is necessary for project to occur; and

WHEREAS, the City wishes to provide financial support to the extent necessary to make possible such rehabilitation and improvement activity to occur, recognizing that such investment and the resulting increased economic activity can be very beneficial to our community's overall community development efforts; and

WHEREAS, said Rehabilitation Project is consistent with the City's 2010 Comprehensive Plan; that plan includes the following recommended community development actions:

- Promote redevelopment of underutilized, existing industrial properties;
- Enhance high-traffic arterial corridors that are vital for commercial redevelopment or revitalization;
- Promote manufacturing uses as these industries are a significant contributor to the local and regional economy; and

WHEREAS, such rehabilitation activities are also consistent with the City's Economic Development Strategic Plan, adopted April 2018, with priorities for economic development that include:

- Create/effectively implement the use of Tax Incremental Financing for redevelopment;
- Generate and/or facilitate an increase in property tax base; and

WHEREAS, the City anticipates that activities to be included in the Tax Incremental Financing Plan for such TIF District will include:

- (a) The City may provide TIF developer grant assistance to demolish all or some of the buildings on the property. The TIF will be structured as on a "pay-as-you-go" basis to be addressed in a written development agreement between the City and the Developer;

- (b) If there is no demolition necessary, the City may provide TIF developer grant assistance for rehabilitation of the building(s), on a "pay-as-you-go" basis to be addressed in a written development agreement between the City and the Developer
- (c) Administrative, legal, planning and engineering costs incurred by the City and associated with the TIF District and any funded activities; and

WHEREAS, such TIF Amendment should have the flexibility, should the proposed Rehabilitation Project described here not proceed, to allow for similar assistance to other proposals involving the proposed site in the TIF District 10; and

WHEREAS, timely adoption of the Project Plan is important to the success of the proposed Rehabilitation Project that is the impetus for this resolution;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Two Rivers City Council directs the City Manager and staff to proceed with all necessary activities related to the amended TID 10 to allow for timely action by the Plan Commission, City Council and Joint Review Board.

Dated this 5th day of October, 2020

Councilmember

Gregory E. Buckley
City Manager



Department of Public Works
 1717 East Park Street
 Post Office Box 87
 Two Rivers, WI 54241-0087
 Director/Engineer.....920-793-5539
 Public Works Shop.....920-793-5576
 Wastewater Superintendent.....920-793-5574
 pubwks@two-rivers.org

Council Manager Government Since 1924

Memo

Date: October 1, 2020
 To: Greg Buckley, City Manager
 From: Jim Mc Donald, Public Works Director / City Engineer *JMH*
 Re: Recommendation to Purchase Replacement Dump Trucks (Salters)

Public Works Street Division needs replacement Dump / Plow / Salt trucks to replace those currently in use. The primary mission for these specific trucks is to plow and salt the "salt Routes" during winter months when conditions warrant. As can be envisioned, the trucks do suffer from an additional level of corrosion due to the nature of their use. For this reason, we did explore the possibility of purchasing stainless steel construction to extend life. Disadvantages of Stainless essentially boil down to being about \$500 less expensive than AR450 coated steel, but less durable regarding strength. Although pampered except for corrosion during the first ten or so years of life, eventually the vehicle could be placed in the broken concrete hauling mode. This inevitably results in significant dents in the box, an aesthetic issue that is less noticeable in our yellow AR450 steel trucks.

Purchase Item Description	Amount
Two Chassis (International from Packer City)	\$ 175,956.00
Truck Mounted Equipment including dump box, plow and wing, spray on liner and so on (Work by Monroe Equipment)	\$ 221,674.00
Total Amount to Purchase	\$ 397,630.00
Approved Budget Amount	\$ 300,000.00
More than Budget Amount (Difference)	\$ 97,630.00

As seen in the above table, the price of the two completed vehicles exceeds the budgeted amount. Basically, prices increased significantly since budget time and shortages in the market further compound the price issue. None-the-less, with rare exception, it is past time to purchase new trucks equipped for uses as described. above. Two trucks will be sold. Number 39 is a 1996 model that will require more extensive maintenance soon. Number 35, a 2005 model was used as a salt truck. The box on this unit has rusted through.

We recommend that Council Authorize the purchase of the new trucks and equipment herein described for the price indicated (\$ 397,630) and that we proceed with the order and purchase and budget an additional \$100,000 for 2021. Please note that delivery of these purchases will be between ten and eleven months from the time the order is placed.

Thanks for your consideration and attention to this matter.

Attachment: Dump Truck Memo (3000 : Purchase of Replacement Dump Trucks (Salters))

ORDINANCE

An Ordinance to amend Section 9-2-5 of the Municipal Code of the City of Two Rivers, Wisconsin, entitled “Loud and Unnecessary Noises Prohibited” by amending Sections 9-2-5(b)(2), 9-2-5(c)(1)(a) and 9-2-5(g)(2) of that Ordinance, as set forth below.

The City Council of the City of Two Rivers, Wisconsin does hereby ordain as follows:

SECTION 1: Section 9-2-5

(a) **LOUD AND UNNECESSARY NOISE PROHIBITED.** It shall be unlawful for any person to make, continue or cause to be made or continued any loud and unnecessary noise.

(b) **TYPES OF LOUD AND UNNECESSARY NOISES.** The following acts are declared to be loud, disturbing and unnecessary noises in violation of this Section, but this enumeration shall not be deemed to be exclusive:

(1) **Horns, Signaling Devices.** The sounding of any horn or signaling device on any automobile, motorcycle or other vehicle on any street or public place in the City for longer than three seconds in any period of one minute or less, except as a danger warning; the creation of any unreasonable loud or harsh sound by means of any signaling device and the sounding of any plainly audible device for an unnecessary and unreasonable period of time; the use of any signaling device except one operated by hand or electricity the use of any horn, whistle or other device operated by engine exhaust and the use of any signaling device when traffic is for any reason held up.

(2) **Radios, Phonographs, Similar Devices.**

(a) The using, operating or permitting to be played, used or operated any radio receiving set; musical instrument, phonograph or other machine or device for the producing or reproducing of sound in a ~~loud and unnecessary~~ manner exceeding the maximum permissible sound levels set forth in section 9-2-5(c)(1)(a).

(b) The using, operating or permitting to be played, used or operated any radio receiving set; musical instrument, phonograph or other machine or device for the producing or reproducing of sound between the hours of 10:00 PM and 7:00 AM in violation of the maximum permissible sound levels set forth in section 9-2-5(c)(1)(a) shall constitute a in a manner as to be plainly audible within an enclosed structure used for residential purposes and located on a residentially zoned parcel shall be prima facie evidence of a violation of this section. Violations of this sub-section shall require the verification by an officer and an identified complainant.

(3) Loudspeakers, Amplifiers for Advertising. The using, operating or permitting to be played, used or operated of any radio receiving set, musical instrument, phonograph, loudspeaker, sound amplifier or other machine or device for the producing or reproducing of sound which is cast upon the public streets for the purpose of commercial advertising or attracting attention of the public to any building or structure. Announcements over loudspeakers can only be made by the announcer in person and without the aid of any mechanical device.

(4) Animals, Birds. The keeping of any animal or bird which by causing frequent or long continued unnecessary noise.

(5) Steam Whistles. The blowing of any steam whistle attached to any stationary boiler except to give notice of the time to begin or stop work or as a warning of fire or danger or upon request of proper City authorities.

(6) Exhausts. The discharge into the open air of the exhaust of any steam engine, stationary internal combustion engine or motor boat except through a muffler or other device which will effectively prevent loud or explosive noises therefrom.

(7) Construction or Repair of Buildings. The erection (including excavation), demolition, alteration or repair of any building, as well as the operation of any pile driver, steam shovel, pneumatic hammer, derrick, steam or electric hoist, or any other similar equipment attend by loud or unusual noise, other than between the hours of 7:00 AM and 10:00 PM on weekdays; provided, however, the City Manager shall have the authority, upon determining that the loss or inconvenience which would result to any part in interest would be extraordinary and of such nature as to warrant special consideration, to grant a permit for a period necessary within which time such work and operation may take place within the hours of 10:00 PM to 7:00 AM.

(8) Schools, Courts, Churches, Hospitals. The creation of any excessive noise on any street adjacent to any school, institution of learning, church or court while in use, or adjacent to any hospital, which unreasonably interferes with the normal operation of that institution, or which disturbs or unduly annoys patients in the hospital provided that conspicuous signs are displayed in those streets indicating a school, hospital or court street.

(9) The provisions of this section shall not apply to:

- (a) Any vehicle of the City while engaged in necessary public business.
- (b) Excavations or repairs of streets or other public construction by or on behalf of the City, County, State at night when public welfare and convenience renders it impossible to perform such work during the day.

- (c) The reasonable use of amplifiers or loudspeakers in the course of public addresses which are noncommercial in character.

(c) NOISE LIMITS.

(1) Maximum Permissible Sound Levels.

- (a) Noise from a stationary source shall not exceed the following standards for maximum sound pressure levels as measured on a A-Weighted scale (dbA) and measured at the property line as outlined in (g)(2) below.

“Business to Residential” readings are sound pressure levels emanating from a parcel zoned Business as measured on a parcel zoned as Residential. “All Other Zones to Residential” are sound pressure levels emanating from a parcel zoned other than Residential or Business as measured on a parcel zoned as Residential.

Noise Ratings - Times	Residential	Business	All Other Zones	Business to Residential	All Other Zones to Residential
Daytime - 7:00 a.m. to 10:00 p.m.	60 db(A)	70 db(A)	75 db(A)	65 db(A)	75 db(A)
Nighttime - 10:00 p.m. to 7:00 a.m.	50 db(A)	70 db(A)	75 db(A)	60 db(A)	75 db(A)

- (a) Ambient noise is the all encompassing noise associated with a given sources, usually being a composite of sounds with many sources near and far, but excluding the noise source being measured. Ambient noise is a factor and the subject noise shall exceed the ambient noise by five db in any octave band to be designated excessive.
- (b) Pure tones and impulsive noises are factors. Five noise rating numbers shall be taken from the table in Subsection "a." above, if the subject noise consists primarily of a pure tone or if it is impulsive in character.

(2) Construction Noise. Construction equipment in any zone may be operated between the hours of 7:00 AM to 7:00 PM provided that said equipment does not exceed a maximum sound pressure level of 80 db(A) measured at the property line of the location at which said equipment is in use.

(3) Noise in Residential Districts. In Residential Zones, the person in violation of this Section shall be ordered to reduce the sound pressure to acceptable levels immediately by the monitoring officer.

(d) The Causing of Vibrations from Excessive Sound Generation. The creation of sound waves by any operation or activity of such frequency and/or decibel levels that the sound causes vibrations to structural components, walls, glass, windows, or doors of a residence and/or vibrations to personal property contents of a residence, beyond the lot line of its source, which would unreasonably disturb or unduly

annoy occupants, detectable by either visual observation, touch or by secondary audible noise emanating from the personal property resulting from the vibration of such objects by sound waves originating from outside of the residence, shall constitute a violation of this Section, regardless of whether the maximum permissible sound levels set forth in Section 9-2-5(c)(1)(a) are met or exceeded.

(e) OPERATION OF CERTAIN EQUIPMENT. Lawn mowers, chain saws, powered garden equipment, electric insect killing/repelling devices, and other non-construction maintenance equipment shall be operated only during the hours between 7:00 AM and 9:00 PM unless within the specified noise levels measured at the property line of the location at which said equipment is in use.

(f) EXEMPTIONS. Operation of emergency equipment shall be exempt from this Chapter. Emergency equipment shall include government-owned or contracted vehicles, machinery and equipment used to provide emergency medical (ambulance), police, fire and snow and ice control services. Privately-owned vehicles, machinery and equipment used for snow and ice control and removal on private property shall also be exempt from the provisions of this Chapter, provided such vehicle, machinery or equipment is not determined to be emitting excessive noise due to lack of repair or maintenance. The City Manager or his/her designee may also grant temporary exemptions to the provisions of this chapter when such exemptions are deemed to be in the public interest.

(g) METHODS OF MEASURING NOISE

(1) Equipment. Noise measurement shall be made with a sound level meter.

(2) Location of Noise Meter. Noise measurement shall be made at the nearest lot line of the premises from which a noise complaint is received. Absent an identified location of the complainant, measurements shall be taken at the lot line of the property generating the noise. The noise meter shall be placed at a height of at least three (3) feet above the ground and at least three (3) feet away from the walls, barriers, obstructions, and all other sound reflective surfaces.

(h) CONTROL OF NIGHTTIME NOISE EMITTED FROM RESIDENTIAL AIR CONDITIONERS

(1) No person shall install, operate, or use any residential air-conditioner which creates a noise level in a sleeping room in any dwelling unit located on any adjacent premises in the excess of five decibels above the ambient noise level at the location being measured.

(2) Upon receiving a complaint, the Police Department will conduct a noise survey through the use of a sound level meter. The sound pressure level should be measured in a sleeping room in the complainant's premises with the sound level measuring microphone placed three (3) feet from an open window nearest to the source of the noise and not less than three (3) feet above the floor of the room in which the measurement is made.

(i) APPEALS The City Manager may grant an exemption to individuals providing evidence of substantial hardship. Evidence that reasonable technological attempts have been made to correct the problem shall be considered grounds for granting an exemption to this Chapter for existing industries.

SECTION 2. This Ordinance shall take effect and be in force from and after the date of its passage and publication.

Dated this 5th day of October, 2020.

Curt Andrews
President, City Council

Gregory E. Buckley
City Manager

Attest:

Kim Graves
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

Attachment: Amendment to Noise Ordinance (3004 : Ordinance Changes Related to Noise Ordinance)

--MEMORANDUM--

TO: City Council

DATE: October 2, 2020

FROM: Gregory E. Buckley
City Manager



SUBJECT: Proposed Ordinance Amendment Related to Beer Gardens

As you are aware, City staff has been working for several months on possible amendments to the Beer Gardens Ordinance (Section 6-1-19 of the Municipal Code), with an eye toward facilitating the development of more outdoor dining and drinking venues within the city.

While the COVID-19 pandemic created the initial impetus for this review, an update to the ordinance should be helpful over the longer term, as the City continues to work to revitalize its downtown and waterfront areas. In addition, the recommended amendments are intended to add some clarity to existing ordinance language.

The ordinance amendment presented for action on Monday night represents staff's recommendation at this time. That recommended ordinance does NOT incorporate ALL of the possible changes that have been discussed among staff and/or suggested by City Council members.

To help guide the discussion on Monday night, I would like to reference the attached "markup" of the Beer Gardens Ordinance, to highlight the 15 possible changes that have been considered—MOST OF WHICH are recommended in the "clean copy" ordinance amendment that is presented for Council action. (Possible changes identified as #12 and #13 have been discussed but are not recommended at this time.)

Hopefully, this markup will be useful if Councilmembers want to identify possible changes to the ordinance amendment recommended by staff.

Attachment: Memo Proposed Ordinance Beer Garden (3003 : Beer Gardens)

DRAFT in Progress

09/03/2020

City of Two Rivers
Beer Garden
(Amendments)

Black text is Current Ordinance
Red text is Additions to the Ordinance
Blue text is Existing & Considered for Change

(a) PURPOSE. To enliven downtown and other areas of the city and provide opportunities for social and economic activities, the city council finds and determines:

- 1
- (1) That there exists the need for outdoor facilities in certain areas of the city to provide a unique environment for relaxation, social interaction, and the consumption of food and alcohol beverages.
 - (2) That the establishment of conditions and safety standards for beer gardens is necessary to protect and promote public health, safety, welfare, and the general peace among adjacent property owners.

(b) DEFINITIONS. For purposes of this Ordinance, the following terms have the following meanings:

- 2
- (1) "Alcohol Beverages" means fermented malt beverages and intoxicating liquor as defined in Wis. Stat. Sec. 125.02(1), (6) and (8) or any successor to that statute.
 - (2) "Barrier" means any permanent physical structure designed to restrict ingress and egress from the beer garden to designated openings; and that is not less than four (4) feet in height.
 - (3) "Beer Garden" means an expansion of the licensed premises to an outdoor area for the purpose of conducting outdoor sales and consumption of food and alcohol beverages, said outdoor area being directly attached to the licensed building, and used daily or on a seasonal basis as part of the normal operations of the licensed premises.
 - (4) "Licensed Premises" means the enclosed building premises as designated on the establishment's Operator's License. A beer garden is an expansion of the "licensed premises."

(c) LOCATION.

- 3
- (1) No permit shall be issued for a beer garden located in a nonresidential district if any part of the beer garden is within fifty (50) feet of a structure used for residential purposes and located on a residentially zoned parcel except residential uses located in the same structure as the licensed premises or a residence which is owned by the same person who owns the licensed premises. Upon appeal to the City Council, a full or partial waiver of the distance requirements in this provision may be granted.
 - (2) No permit shall be issued to an establishment if it is located in a district zoned R-1 through R-4.

DRAFT in Progress

09/03/2020

City of Two Rivers
Beer Garden
(Amendments)

Black text is Current Ordinance
Red text is Additions to the Ordinance
Blue text is Existing & Considered for Change

4

- (3) The beer garden shall be on the same parcel as the main licensed premises, provided however that a beer garden may extend onto an adjacent and contiguous parcel owned or leased by the permittee.

(d) APPLICATION. Application for a permit to operate a beer garden shall be submitted to the City Clerk's Office.

- (1) Each applicant for a beer garden permit shall provide a plan diagram that accurately depicts the area intended for use as a beer garden and shall indicate the nature of the barriers ~~fencing~~ or other measures intended to provide control over the operation of the beer garden; and

5

- (2) Approval of any beer garden is subject to review and recommendation of the Police Department; and

- (3) The permittee shall be responsible for complying with the approved beer garden plan as submitted in the initial permit application; and

- (4) Notice of pending applications for new or modified beer gardens shall be published as a Class 1 notice in the official city newspaper prior to the city council meeting at which such application may be acted upon.

6

- (e) APPEALS. Any person denied a beer garden permit may appeal the denial. An appeal shall be made in writing to City Clerk, who shall forward the request to the City Manager and City Council. The City Council will convene within 30 days of the appeal being filed with the Clerk to hear from the Chief of Police and the affected business. After deliberation, the City Council shall act on the appeal. A written copy of the decision shall be provided to the affected business.

(f) PERMIT & FEES. Fees for a beer garden permit shall be fifty (\$50.00) dollars per year.

- (1) Each permit shall be effective for one year from July 1 to June 30th.

7

- (2) The permit issued hereunder is not transferable by Owner to any other establishment or any subsequent owner of the premises.

8

- (g) SUSPENSION OR REVOCATION OF PERMIT. The permits are a privilege in which no rights vest; and therefore, may be revoked by the City Council at its pleasure at any time. The City Manager or the Chief of Police, upon obtaining reasonable information that any permittee has violated any provision of this Chapter or any state or federal law may suspend or temporarily revoke a permit granted under this Chapter pending review by the City Council.

DRAFT in Progress

09/03/2020

City of Two Rivers
Beer Garden
(Amendments)

Black text is Current Ordinance
Red text is Additions to the Ordinance
Blue text is Existing & Considered for Change

(h) STANDARDS & CONDITIONS.

- 9
- (1) ~~Every beer garden shall be completely enclosed with a fence or wall not less than~~ A minimum of 80% of any beer garden perimeter shall consist of a barrier as defined herein. ~~not less than five (5) feet in height above the ground of the area immediately outside of the enclosed area of the beer garden, except as otherwise provided herein.~~ The barrier shall be permanent in nature in that it is not constructed of easily removable or temporary materials such as snow fencing. At a minimum, one designated opening shall be created of sufficient width to accommodate ease of ingress or egress, other than through the licensed establishment, for emergency purposes.

- 10
- (2) No permit shall be issued for a beer garden if the beer garden area is greater than the gross floor area of the adjoining licensed premises provided however, the size of any beer garden may exceed the gross floor area upon review and recommendation of the police chief and approval of the City Council. Such recommendation shall take into consideration the property size, location, occupancy limitations (based on square footage), or other conditions directly related to public safety.

- (3) When a portion of the beer garden's perimeter lies along the shoreline of the East or West Twin River, there shall be no requirement for a barrier along such river frontage; provided, however, that the fence or wall enclosing the balance of the beer garden's perimeter shall extend to points as close to the water as practicable, subject to the review and recommendation of the Police Department. The City reserves the right to require such fence to extend toward the water to the maximum extent allowed by law (i.e., to the ordinary high water mark or the bulkhead line, if a bulkhead exists).

- 11
- (4) LIGHTING. All beer gardens shall be sufficiently lighted to ensure the safety of patrons at all times when any patrons shall be therein, and at all times when the beer garden is open to the public. Lighting of the area must be shielded and not be of intensity or brilliance to create glare which is distracting to adjoining property owners or can become a hazard or danger to vehicular or marine traffic.

- 12
- (5) MUSIC/NOISE. Amplified sound or music is not permitted after 9:00 PM. Noise from any source that is emitted from the outdoor area shall not exceed the standards contained in Section 9-2-5 Loud and Unnecessary Noises Prohibited.

- (6) There shall be a licensed operator within the beer garden when alcohol beverages are dispensed in the beer garden.

- 13
- (i) HOURS OF OPERATION. The beer garden shall remain closed to the public between the hours of 11:00 PM and 6:00AM, provided however, that patrons may remain in the beer garden after

Change discussed at City Council; not recommended amendment

DRAFT in Progress

09/03/2020

City of Two Rivers
Beer Garden
(Amendments)

Black text is Current Ordinance
Red text is Additions to the Ordinance
Blue text is Existing & Considered for Change

13 cont'd

11:00 PM and until close for the purpose of smoking only. No beverages or food may be consumed in any beer garden after 11:00 PM.

- (j) STATE STATUTES ENFORCED ~~WITHIN BEER GARDEN~~. Every permittee under this section shall comply with and enforce all provisions of Chapter 125, Wis. Stats., applicable to Class "B" licensed premises, except insofar as such provisions are clearly inapplicable. Violation of the provisions of Ch. 125, Wis. Stats., may be grounds for immediate revocation of the beer garden permit ~~by the City Council~~ as described in (g) above.

- (1) ~~No license shall permit the consumption of alcohol beverages on any part of the licensed premises not enclosed within the building, except under permit granted by the City Council.~~ The permittee shall not allow patrons of the beer garden to bring alcohol beverages nor to carry open containers of alcohol beverages outside of the licensed premises OR beer garden. No person shall consume or have in his or her possession alcohol beverages on any unenclosed part of a licensed premises which is not described in a valid beer garden permit.

- (2) Permittee shall be responsible for the acts of all employees, patrons and agents of the business. A violation of any provision of this section, any City ordinance or Wis. Stat. Ch. 125, by a patron, agent or employee of the permittee, shall constitute a violation by the permittee.

- (k) PENALTY. Any person who shall violate any provisions of this Chapter or any order, rule or regulation made or adopted hereunder shall be subject to the general provisions penalty of this Code.

ORDINANCE

An Ordinance to repeal and recreate Section 6-1-19 of the Municipal Code of the City of Two Rivers, Wisconsin, entitled "Beer Gardens Regulated."

The City Council of the City of Two Rivers, Wisconsin does hereby ordain as follows:

SECTION 1: Section 6-1-19 of the Municipal Code is hereby repealed and recreated to read as follows:

(a) **PURPOSE.** To enliven downtown and other areas of the city and provide opportunities for social and economic activities, the city council finds and determines:

(1) That there exists the need for outdoor facilities in certain areas of the city to provide a unique environment for relaxation, social interaction, and the consumption of food and alcohol beverages.

(2) That the establishment of conditions and safety standards for beer gardens is necessary to protect and promote public health, safety, welfare, and the general peace among adjacent property owners.

(b) **DEFINITIONS.** For purposes of this Ordinance, the following terms have the following meanings:

(1) "Alcohol Beverages" means fermented malt beverages and intoxicating liquor as defined in Wis. Stat. Sec. 125.02(1), (6) and (8) or any successor to that statute.

(2) "Barrier" means any permanent physical structure designed to restrict ingress and egress from the beer garden to designated openings; and that is not less than four (4) feet in height.

(3) "Beer Garden" means an expansion of the licensed premises to an outdoor area for the purpose of conducting outdoor sales and consumption of food and alcohol beverages, said outdoor area being directly attached to the licensed building, and used daily or on a seasonal basis as part of the normal operations of the licensed premises.

(4) "Licensed Premises" means the enclosed building premises as designated on the establishment's Operator's License. A beer garden is an expansion of the "licensed premises."

(c) **LOCATION.**

(1) No permit shall be issued for a beer garden located in a nonresidential district if any part of the beer garden is within fifty (50) feet of a structure used for residential purposes and located on a residentially zoned parcel except residential uses located in the same structure as the licensed premises or a residence which is owned by the same person who owns the licensed

premises. Upon appeal to the City Council, a full or partial waiver of the distance requirements in this provision may be granted.

(2) No permit shall be issued to an establishment if it is located in a district zoned R-1 through R-4.

(3) The beer garden shall be on the same parcel as the main licensed premises, provided however that a beer garden may extend onto an adjacent and contiguous parcel owned or leased by the permittee.

(d) APPLICATION. Application for a permit to operate a beer garden shall be submitted to the City Clerk's Office.

(1) Each applicant for a beer garden permit shall provide a plan diagram that accurately depicts the area intended for use as a beer garden and shall indicate the nature of the barriers or other measures intended to provide control over the operation of the beer garden; and

(2) Approval of any beer garden is subject to review and recommendation of the Police Department; and

(3) The permittee shall be responsible for complying with the approved beer garden plan as submitted in the initial permit application; and

(4) Notice of pending applications for new or modified beer gardens shall be published as a Class 1 notice in the official city newspaper prior to the city council meeting at which such application may be acted upon.

(e) APPEALS. Any person denied a beer garden permit may appeal the denial. An appeal shall be made in writing to City Clerk, who shall forward the request to the City Manager and City Council. The City Council will convene within 30 days of the appeal being filed with the Clerk to hear from the Chief of Police and the affected business. After deliberation, the City Council shall act on the appeal. A written copy of the decision shall be provided to the affected business.

(f) PERMIT & FEES. Fees for a beer garden permit shall be fifty (\$50.00) dollars per year.

(1) Each permit shall be effective for one year from July 1 to June 30th.

(2) The permit issued hereunder is not transferable by Owner to any other establishment or any subsequent owner of the premises.

(g) SUSPENSION OR REVOCATION OF PERMIT. The permits are a privilege in which no rights vest; and therefore, may be revoked by the City Council at its pleasure at any time. The City Manager or the Chief of Police, upon obtaining reasonable information that any permittee

has violated any provision of this Chapter or any state or federal law may suspend or temporarily revoke a permit granted under this Chapter pending review by the City Council.

(h) **STANDARDS & CONDITIONS.**

(1) A minimum of 80% of any beer garden perimeter shall consist of a barrier as defined herein. The barrier shall be permanent in nature in that it is not constructed of easily removable or temporary materials such as snow fencing. At a minimum, one designated opening shall be created of sufficient width to accommodate ease of ingress or egress, other than through the licensed establishment, for emergency purposes.

(2) No permit shall be issued for a beer garden if the beer garden area is greater than the gross floor area of the adjoining licensed premises provided however, the size of any beer garden may exceed the gross floor area upon review and recommendation of the police chief and approval of the City Council. Such recommendation shall take into consideration the property size, location, occupancy limitations (based on square footage), or other conditions directly related to public safety.

(3) When a portion of the beer garden's perimeter lies along the shoreline of the East or West Twin River, there shall be no requirement for a barrier along such river frontage; provided, however, that the fence or wall enclosing the balance of the beer garden's perimeter shall extend to points as close to the water as practicable, subject to the review and recommendation of the Police Department. The City reserves the right to require such fence to extend toward the water to the maximum extent allowed by law (i.e., to the ordinary high water mark or the bulkhead line, if a bulkhead exists).

(4) **LIGHTING.** All beer gardens shall be sufficiently lighted to ensure the safety of patrons at all times when any patrons shall be therein, and at all times when the beer garden is open to the public. Lighting of the area must be shielded and not be of intensity or brilliance to create glare which is distracting to adjoining property owners or can become a hazard or danger to vehicular or marine traffic.

(5) **MUSIC/NOISE.** Amplified sound or music is not permitted after 9:00 PM. Noise from any source that is emitted from the outdoor area shall not exceed the standards contained in Section 9-2-5 Loud and Unnecessary Noises Prohibited.

(6) There shall be a licensed operator within the beer garden when alcohol beverages are dispensed in the beer garden.

(i) **HOURS OF OPERATION.** The beer garden shall remain closed to the public between the hours of 11:00 PM and 6:00AM.

(j) **STATE STATUTES ENFORCED.** Every permittee under this section shall comply with and enforce all provisions of Chapter 125, Wis. Stats., applicable to Class "B" licensed premises, except insofar as such provisions are clearly inapplicable. Violation of the provisions of Ch. 125, Wis. Stats., may be grounds for immediate revocation of the beer garden permit as described in (g) above.

(1) The permittee shall not allow patrons of the beer garden to bring alcohol beverages nor to carry open containers of alcohol beverages outside of the licensed premises OR beer garden.

(2) Permittee shall be responsible for the acts of all employees, patrons and agents of the business. A violation of any provision of this section, any City ordinance or Wis. Stat. Ch. 125, by a patron, agent or employee of the permittee, shall constitute a violation by the permittee.

(k) PENALTY. Any person who shall violate any provisions of this Chapter or any order, rule or regulation made or adopted hereunder shall be subject to the general provisions penalty of this Code

SECTION 2. This Ordinance shall take effect and be in force from and after the date of its passage and publication.

Dated _____, 2020.

Curt Andrews
President, City Council

Gregory E. Buckley
City Manager

Attest:

Kim Graves
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

Two Rivers Senior Center
JE Hamilton Community House - Adams Street Entrance

JOIN US for:

Breakfast for Lunch Fundraiser

October 9th, 11am - 1pm

\$ 5 - Classic Breakfast

3 pancakes, scrambled eggs, 2 sausage or bacon

\$4 - 3 Pancakes, 2 Sausage or Bacon

\$3 - Scrambled Eggs, 2 Sausage or Bacon

\$.50 - Sausage Link or Bacon Strip

\$ 2 - Coffee

\$ 1.50 - Orange Juice

\$ 1 - Water

\$.50 - Milk

**Drive-Up to order at the Adams Street entrance
of the JE Hamilton Community House.**

(Seating will be available outside on 17th Street if desired.)

Thank You to our Sponsors!

Food: Jacobson Insurance

Community First Credit Union

Drinks: PA Wargin-American Family Insurance

Manitowoc Health & Rehab

SECURE SHRED & Electronics Recycling

TWO RIVERS

SATURDAY, OCTOBER 10

9:00am - 1:00pm

J.E. Hamilton Community House
Parking Lot
1520 17th Street



FREE SHREDDING

We'll shred your paper on-site.

**5
BAG
LIMIT**



ELECTRONICS AND HOUSEHOLD ITEMS

Many are FREE to recycle!

Visit foxcu.org/calendar for listing of fees and free items.

Cash donations in support of the high school Junior Optimist Club are appreciated.

Working together to keep your personal information safe!



Drive-Up / Walk-Up Senior Health & Information *FAIR*

Thursday, October 15
9am - 12pm

Two Rivers Senior Center
Under the pergola on 17th St

*Health, wellness, and other
information all in ONE place.*



Area businesses & the Senior Center will be providing brochures, trinkets, coupons, information, an at-your-fingertips resource booklet, an activity booklet and more, which will all be in one FREE easy to carry bag.

This bag will also include breakfast/snack items sponsored by Jacobson Insurance and Community First Credit Union.

***Bags limited to the first 250 people.**

Door Prizes sponsored by area businesses & the Senior Center.

MORE INFO:

Two Rivers Senior Center
1520 17th Street ~ Two Rivers
920-793-5596

