

Two Rivers City Hall
1717 East Park Street
Council Chambers
Two Rivers, WI 54241
(920) 793-5532
www.two-rivers.org



**CITY OF TWO RIVERS
CITY COUNCIL AGENDA
Monday, June 1, 2020
Council Chambers – City Hall – 6:00PM
Regular Meeting**

NOTICE: For the duration of the COVID-19 Emergency, related executive orders by the Governor and City Proclamation of Emergency, City public meetings will be conducted via video conference or conference call, with members of the body participating from remote locations. The City uses "Zoom" software as the platform for such meetings. The public may monitor such meetings:

- By watching a live stream of the meeting, on the Two Rivers City Hall Facebook page or the City website (www.two-rivers.org)
- By tuning into Spectrum Cable Channel 993
- Via Zoom (download for free at zoom.us <<http://zoom.us>>) using the login below for video/audio or use one of the phone numbers below for audio only

Join from a PC, Mac, iPad, iPhone or Android device: Please use this URL to join.
<https://us02web.zoom.us/j/83291013596> Or join by phone: Dial: US: +1 929 205 6099 or +1 312 626 6799 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 Webinar ID 832 9101 3596

NOTE: TO ADDRESS THE CITY COUNCIL DURING "INPUT FROM THE PUBLIC" OR ANY PUBLIC HEARING, YOU MUST EITHER;

*ACCESS THE MEETING VIA ZOOM (BY PHONE CONFERENCE OR VIDEO CONFERENCE);

*OR CALL THE FOLLOWING PHONE NUMBER WHEN ANNOUNCED AT THE MEETING: 920-793-5534

If you have any questions about monitoring public meetings of the City Council during this Emergency period, please contact the City Manager's Office, telephone 920-793-5532, email: lkuehn@two-rivers.org

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND VIDEO RENDITION OF "GOD BLESS AMERICA" BY THE TRHS SHOW CHOIR**
- 3. ROLL CALL BY CITY CLERK**
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING**
 - A. Public Hearing Regarding Proposed Application for Community Development Block Grant CDBG Public Facilities (CDBG-PF) Program Funds 24th Street Roadway and Utility Improvements
Recommended Action:
Motion to submit application

6. INPUT FROM THE PUBLIC**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**9. CITY MANAGER'S REPORT****A. Invited Guests****B. Status/Update Reports**

1. Congratulations to the TRHS Parents, Students, School District Staff and Everyone Involved in the Banner Project Honoring 2020 Graduating Seniors
2. Thank You to Everyone Who Participated in the Virtual Memorial Day Program and the Parks and Rec Department's Tribute
3. Plans for Re-Opening City Hall and Other City Facilities, Following COVID-19 Related Closures
4. July 4 Fireworks
5. Summer 2020 Concerts and Movies at Central Park, Neshotah Beach and Walsh Field
6. Small Business Grant Program in Conjunction With Chamber of Manitowoc County and City of Manitowoc--Accepting Applications Starting at 9:00 AM on Tuesday, June 2, 2020
7. Public Works Department 2020 Crack Sealing Program on City Streets
8. Permanent Repairs to Street Openings from 2019 Lead Water Service Lateral Replacements
9. Status of Proposed Ordinance Changes Related to Beer Gardens and Sidewalk Cafes
10. Other

C. Legislative/Intergovernmental Update**10. CONSENT AGENDA****A. Applications and Petitions**

1. Application for Temporary Class B License
 - a. Friends of the Two Rivers Senior Center, Central Park Concert Series, July 2, 8, 16, 23, 30; August 6, 20, 27, 2020, 1710 West Park Street, 5:30 - 8:00 PM

Recommended Action:

Motion to approve the application and authorize the City Clerk to issue the license

B. Reports

1. Minutes of Meetings

- a. Business and Industrial Development Committee/Community Development Authority, April 28, 2020
- b. Personnel and Finance Committee, May 13, 2020
- c. Zoning Board of Appeals, May 19, 2020
- d. Board of Review, May 27, 2020

Recommended Action:

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Award of Bid for Riverview Pond--Report from Staff and Representatives of McMahon Associates

Recommended Action:

Motion to award the bid to Vinton Construction, in its low bid amount of \$1,582,480.07

- B. Resolution Authorizing CDBG Application to Commit Matching Funds

Recommended Action:

Motion to waive reading and adopt the Resolution

- C. CDBG Application: Adopt Resolution Prohibiting the Use of Excessive Force

Recommended Action:

Motion to waive reading and adopt the Resolution

- D. CDBG Application: Adopt Plan Residential Anti-Displacement and Relocation Assistance Plan

Recommended Action:

Motion to waive reading and adopt the Resolution

- E. Resolution Declaring Official Intent to Reimburse Expenditures from the Proceeds of Borrowing--2021 Water Main, Sewer and Lateral Replacement Projects

Recommended Action:

Motion to waive reading and adopt the Resolution

- F. Resolution Appointing Authorized Representative to File Applications for Financial Assistance from the Wisconsin Environmental Improvement Fund Safe Drinking Water Loan Program and Clean Water Fund Program

Recommended Action:

Motion to waive reading and adopt the Resolution

- G. Resolution Waiving Interest and Penalties on Property Taxes on Third Installment of 2019 Property Taxes

Recommended Action:

Motion to waive reading and adopt the Resolution

- H. Memorandum of Understanding With Manitowoc County, Addressing 2019 Tax Collection and Tax Settlement Matters Related to City and County Waiver of Interest and Penalties on Third Installment of 2019 Property Taxes

Recommended Action:

Motion to authorize the City Manager and City Clerk to sign the Memorandum of Understanding on behalf of the City

- I. Discussion and Possible Action Regarding Resumption of In-Person Meetings of the City Council, Council Committees and Citizen Boards, Committees and Commissions
1. Report from City Attorney Regarding Ability to Limit Public Attendance at the In-Person Meetings (COVID-19 Related Physical Separation Concerns)
 2. Continued Ability of Council Members to Attend Meetings Via Zoom
 3. Effective Date for Resumption of In-Person Meetings of City Council and Council Committees
 4. Effective Date for Resumption of In-Person Meetings of Citizen Boards, Committees and Commissions

Recommended Action:

Council discretion

- J. Adoption of 2020-2021 Goals for the City and City Manager--Recommended for Approval by Personnel and Finance Committee at Its Meeting of April 15; Distributed to City Council With April 20 Agenda; Referred to May 27 Work Session, Where They Were Reviewed in Detail

Recommended Action:

Motion to adopt the 2020-2021 Goals

- K. Consider the Possibility of Removing a Parking Lot or Portion of a Parking Lot at Neshotah Beach, to Create More Room for Beach Activities in Light of Record-High Lake Michigan Water Levels

Recommended Action:

Motion to authorize proceeding with removal of Parking Lot A, pavement and gravel sub-base, and placement of beach sand in that approximately 22,000 square foot area

- L. Correspondence from Rogers Street Fishing Village, Pertaining to Agreement of Sale/Redevelopment of Former Rogers Street Motel Property

Recommended Action:

Motion to refer to the June 22, 2020 Work Session

12. FOR INFORMATION ONLY

- A. City Council Meeting, Monday, June 15, 2020, 6:00 PM
- B. City Council Work Session Meeting, Monday, June 29, 2020, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 1985(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or

bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects: Culver's, Others
- Discuss Status of Negotiations Regarding Former Hamilton Property
- Discuss Status of Negotiations Regarding Sale or Lease of Former Paragon Property

And per Wisc. 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved

- Confer with Legal Counsel Regarding Property Acquisition Matters Likely to be the Subject of Litigation
- Discuss Current Litigation Matter

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Division of Energy, Housing and Community Resources

Community Development Block Grant – Citizen Participation Certification (Public Hearing #1)

CITIZEN PARTICIPATION CERTIFICATION for Public Hearing #1

I, Kim Graves, as Clerk for the City of Two Rivers, hereby
(Clerk's Name) (City, Town, Village, or County) (Grantee / UGLG / Community Name)
 certify that the following checked topics were discussed at the Community Development Block Grant
 (CDBG) Citizen Participation Public Hearing held at _____ on May, 2020 :
(Time: 00:00 am/pm) (Date: Month, Day, Year)

Items Discussed at the Public Hearing	Agenda Items / Topics Covered
<input checked="" type="checkbox"/>	1. Basic overview of the Community Development Block Grant (CDBG) program.
<input checked="" type="checkbox"/>	2. The total Community Development Block Grant (CDBG) funds available for <i>(check all that apply):</i> <ul style="list-style-type: none"> a. <input type="checkbox"/> Housing (CDBG-HSG); b. <input type="checkbox"/> Planning (CDBG-PLNG); c. <input checked="" type="checkbox"/> Public Facilities (CDBG-PF); d. <input type="checkbox"/> Economic Development (CDBG-ED); and/or e. <input type="checkbox"/> Public Facilities for Economic Development (CDBG-PFED) f. <input type="checkbox"/> Close/former Revolving Loan Funds (CDBG-CL)
<input checked="" type="checkbox"/>	3. Types of activities eligible for CDBG funding for <i>(check all that apply):</i> <ul style="list-style-type: none"> a. Housing (CDBG-HSG): <ul style="list-style-type: none"> i. <input type="checkbox"/> Rehabilitation ii. <input type="checkbox"/> Homebuyer Assistance iii. <input type="checkbox"/> Special Housing Projects iv. <input type="checkbox"/> Other: _____ v. <input type="checkbox"/> Other: _____ b. <input type="checkbox"/> Planning (CDBG-PLNG); c. <input checked="" type="checkbox"/> Public Facilities (CDBG-PF); d. <input type="checkbox"/> Economic Development (CDBG-ED); and/or e. <input type="checkbox"/> Public Facilities for Economic Development (CDBG-PFED) f. <input type="checkbox"/> Close/former Revolving Loan Funds (CDBG-CL).

Attachment: Public Hearing Citizen (2679 : Community Development Block Grant Application)

Division of Energy, Housing and Community Resources

Community Development Block Grant – Citizen Participation Certification (Public Hearing #1)

- ☐ 4. Housing needs identified by staff/consultant prior to the Public Hearing.
- ☒ 5. Community Development needs (Planning, Public Facilities, Economic Development, and/or Public Facilities for Economic Development) identified by the staff/consultant prior to the Public Hearing.
- ☐ 6. Housing needs identified by attendees of the Public Hearing.
- ☐ 7. Community Development needs (Planning, Public Facilities, Economic Development, and/or Public Facilities for Economic Development) needs identified by attendees of the Public Hearing.
- ☐ 8. Activities proposed for the CDBG application.
- ☐ 9. The potential for residential and/or business displacement as a result of the proposed CDBG activities.
- ☒ 10. The public attending this meeting were offered an opportunity to discuss the proposed CDBG application.

**** Minutes from Public Hearing #1 (described above) are submitted with the CDBG Application. ****

<hr/> <i>Signature of the Municipal Clerk</i>	City Clerk <hr/> <i>Title</i>	<hr/> <i>Date Signed</i>
<hr/> <i>Signature of the Chief Elected Official (CEO)</i>	Council President <hr/> <i>Title</i>	<hr/> <i>Date Signed</i>
<p style="text-align: center;">Curt Andrews,</p> <hr/> <i>Typed Name of the Chief Elected Official (CEO)</i>		

Division of Energy, Housing and Community Resources

Community Development Block Grant – Citizen Participation Certification (Public Hearing #1)

CITIZEN PARTICIPATION #1 CERTIFICATION FORM INSTRUCTIONS

The Unit of General Local Government (UGLG) must hold at least two (2) Public Hearings, one prior to application and one during the course of its Community Development Block Grant performance period, if awarded CDBG funds, according to the schedule established within the CDBG Grant Agreement. This form should be completed and submitted to the Division of Energy, Housing and Community Resources (DEHCR) with the UGLG's CDBG Application.

- Fill in the "Clerk's Name", the "City/Town/Village/County" (select UGLG Type designation), the "Grantee/UGLG/Community Name", along with the "Time" and "Date" that the Public Hearing was held.
- Indicate which topic(s) were discussed at the Public Hearing by marking the checkbox(es) that appear to the left of the listed "Agenda Items / Topics Covered" section.

IMPORTANT REMINDER!

A full copy of the meeting minutes from this Public Hearing must be submitted with the UGLG's CDBG Application.

- The **Citizen Participation Certification** form must be signed by the UGLG's municipal Clerk. Make sure to provide the signature and typed name of the Clerk. Fill in the date the form is signed by the Clerk.
- The **Citizen Participation Certification** form must be signed by the UGLG's Chief Elected Official (i.e., Mayor, City Council President, Village Board President, Town Board Chairperson, County Board Chairperson, or County Executive). Make sure to provide the signature, typed name, and title of the Chief Elected Official (CEO). Fill in the date the form is signed by the CEO.
- Retain the *original* completed **Citizen Participation Certification** form for in the UGLG's prospective grant file and submit a copy of the Certification and public hearing meeting minutes to DEHCR with the UGLG's CDBG Application materials. The completed form and minutes **must** be submitted to DEHCR with the UGLG's CDBG application.

Attachment: Public Hearing Citizen (2679 : Community Development Block Grant Application)

Rec# 1084745

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 1000Application Date: 05/27/2020
☐ Town of ☐ Village of ☒ City of Two Rivers County of Manitowoc

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning time 5:30pm and ending time 8:00pm and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (Check appropriate box) ☐ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association(a) Name Friends of the Two Rivers Senior Center(b) Address 1520 17th St Two Rivers WZ 54241

Street

☐ Town ☐ Village ☒ City(c) Date organized June 2007

(d) If corporation, give date of incorporation _____

(e) Names and addresses of all officers:

President Barb Schweitzer - 610 35th St. T.R.Vice President Tom Van Horn - 2004 Garfield T.R.Secretary Anne Dickman - PO Box 216 Francis CreekTreasurer Betty Becker - 2123 34th St T.R.

(f) Name and address of manager or person in charge of affair:

Michelle Michels 1520-17th St. Two Rivers

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 1710 W. Park St.

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? part(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Depending on weather: W. Park St or around Central Park on in Community House

3. NAME OF EVENT

(a) List name of the event Beverage Sales at Central Park Concert Series(b) Dates of event July 2, 8, 16, 23, 30; Aug 6, 20, 27

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 5/27/20
 (Signature/date)

Officer _____
 (Signature/date)

Friends of the Two Rivers Senior Center
 (Name of Organization)

Officer _____
 (Signature/date)

Officer _____
 (Signature/date)

Date Filed with Clerk 05/27/2020

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Council Manager Government Since 1924



Office of City Clerk
 1717 East Park Street
 Post Office Box 87
 Two Rivers WI 54241-0087
 Telephone 920/793-5526
 FAX 920/793-5512

NOTE:

THIS FORM TO BE COMPLETED AND ATTACHED TO ALL
 APPLICATIONS FOR SPECIAL CLASS B MALT LICENSES FOR PICNICS &
 GATHERINGS

* * * * *

The applicant hereby agrees to indemnify and hold the City of Two Rivers harmless from and against any and all claims, actions, causes of action, damages, expenses, and liabilities which may be imposed upon, incurred by or asserted against the City of Two Rivers by reason of any injury or claim of injury or damage to any person or property which is associated with or arises out of the applicant's use of the City property and the dispensing of fermented malt beverage to any person pursuant to any license issued upon this application.

Friends of the Two Rivers Senior Center
 Organization

[Signature]
 By

05/27/20
 Date

Attachment: Temp B Central Park Series (2712 : Applications for Temporary Class "B" Retailer's Licenses)

CITY OF TWO RIVERS
BUSINESS AND INDUSTRIAL DEVELOPMENT COMMITTEE
AND COMMUNITY DEVELOPMENT AUTHORITY
PROCEEDINGS
Tuesday, April 28, 2020
5:00 PM -- Virtual Meeting

For the duration of the COVID-19 Emergency, related executive orders by the Governor and City Proclamation of Emergency, City public meetings will be conducted via video conference or conference call, with members of the body participating from remote locations. The City used "zoom" software as the platform for such meetings.

Call to Order

The BIDC and CDA meeting was called to order by President Greg Coenen at 5:10 PM.

Roll Call

BIDC and CDA members present: Greg Coenen, Richard Klinkner, Keith Lyons, Curt Andrews, Tracy Yaggie, Darla LeClaire, Dan Wettstein, and Betty Bittner

Absent: Don Karmen

Also present: City Manager Greg Buckley, Community Development Elizabeth Runge, and Peter Wills, Progress Lakeshore

Approve Minutes of February 27, 2020 Meeting

A motion was made by Curt Andrews and seconded by Richard Klinkner to approve the minutes. Motion carried.

Sandy Bay Highlands Update

Staff provided an update that Lot 16 in Block 2 has an offer to consider. In closed session the committee was given the offer details and discussed.

Loan Balance Report

The Revolving Loan Fund Cash available cash balance is \$806,918.07. Staff updated the committee that a loan deferment of 90 was provided to all five active loan holders. The payments will resume in July 2020. A motion was made by Richard Klinkner and seconded by Darla LeClaire to approve the loan forbearance. The motion also included that an addendum be placed with the loan indicating the loan extension/forbearance as a part of the loan agreement. The motion carried.

Staff updated the committee that a draft loan agreement for Riverside Foods (\$300,000) has been prepared and will be forwarded to the company shortly.

Consideration and Action: Proposed Establishment of Emergency Loan Program as a Component of the City's Revolving Loan Program

Staff explained that some communities have established COVID Emergency Loan programs, offering zero interest, and/or deferred loans. Upon review of the City's available loan funds, after the Riverside Loan is made, the available funds will be greatly diminished for future investments.

Additionally, the second federal installment of assistance has been issued for the Paycheck Protection Program, Economic Injury Disaster Loan, and Small Business Administration programs for debt relief. There may be more federal funds for business assistance to be offered in the future. So,

under these circumstances, it was the consensus of the committee to not move forward on this type of loan program at this time. They will reserve this option for consideration in the future.

Closed Executive Session

A motion was made by Richard Klinkner and seconded by Tracy Yaggie to go into closed session. Motion carried.

Reconvene in Open Session

A motion was made by Darla LeClaire and seconded by Keith Lyons, to reconvene in open session. Motion carried.

Adjournment

A motion was made by Curt Andrews and seconded by Tracy Yaggie to adjourn. Motion carried.

**CITY OF TWO RIVERS CITY COUNCIL
PERSONNEL AND FINANCE COMMITTEE
Wednesday, May 13, 2020
5:00 PM
3rd Floor City Council Chambers – City Hall**

Call to Order

The meeting was called to order by Committee Chairman Bittner at 5:08 PM.

Roll Call

Committee Members present were Curt Andrews and Mark Bittner. Absent was Jack Powalisz. Members of City Staff present were Gregory Buckley, City Manager and David Buss, Finance Director. Others present were Bonnie Shimulunas, Councilperson and William Otto, 1800 Jefferson Street Apt. 206, Two Rivers.

Discuss Economic and Budget Impacts of the COVID-19 Pandemic, Possible Impacts to City Budget, and Contingency Planning

City Manager reviewed the preliminary April, 2020 General Fund Revenue and Expense report. Overall performance year-to-date has been good. The committee discussed the unpredictable future caused by the pandemic which will have affects on Local, County, State, and Federal finances.

Consider City Manager's Recommended Amendment to 2020 General Fund Budget - Recommendation to City Council

City Manager Buckley reviewed projected General Fund budget cuts for the remainder of 2020, totaling \$358,742. These numbers include adjustments from previously discussed numbers in the Police budgets. Andrews discussed the need to watch the competitive nature of the job market following the pandemic. General discussion of the budget impact of upcoming City events in light of possible cancellation or postponements. Reopening of City buildings was discussed with no recommendations made. Motion by Andrews and seconded by Bittner to recommend budget amendment to City Council with minor format changes. Motion carried.

Discuss Possible Initiatives to Assist Local Businesses, in Light of COVID-19 and Related Restrictions

City Manager Buckley addressed the committee regarding a grant program for small business that was proposed by Mayor Nickels of the City of Manitowoc in conjunction with Manitowoc Public Utilities, local banks, and the Chamber of Commerce. The current funding proposal is \$150,000 from the City of Manitowoc and \$150,000 from the Manitowoc Public Utilities. The City is working with the other entities to develop the proposal. Dave Wage of Formrite and Progress Lakeshore invited City Manager Buckley to participate in the meeting. Additional grant money will hopefully be raised from financial institutions participating the project. Preliminary proposal would have Two Rivers contribute \$100,000 from the General Fund budget amendment previously recommended at this meeting. Committee discussed the unknown future that has been caused by the pandemic and impact that it is having on small businesses in the area. Bittner encourages support of this program with details to be determined. Consensus of the committee is support of the project. Motion by Andrews and seconded be Bittner to investigate a joint small business grant program with the City of Two Rivers, City of Manitowoc, Manitowoc Public Utilities, local financial institutions, and the Chamber of Commerce. Motion carried.

Consider Update to Storm Water Fund 2020 Capital Projects List – Recommendation to City Council

City Manager Buckley reviewed the Capital Project Plan for the Stormwater Utility noting the postponement of the 25th Street, 24th Street, and Madison Street projects originally planned for 2020.

However, money will be needed for Lake Michigan Shoreline Protection and Repair. Motion was made by Bittner and seconded by Andrews to recommend to City Council the approval for the Capital Project Plan for the Stormwater Utility, with 2020 planned street projects to be carried over to 2021 and funding for shoreline protection and repair, from recent borrowing, to be added to 2020 projects. Motion carried.

Closed Executive Session

A motion to enter Closed session was made by Andrews, seconded by Bittner, at 6:55pm. Roll call vote:

Bittner: Aye, Andrews: Aye

Reconvene in Open Session

At 7:58pm, a motion was made by Andrews and seconded by Bittner to reconvene in open session. Motion carried.

Discuss Date and Time for Next Meeting

The next meeting will be June 10, 2020 at 5:00pm

Adjournment

Motion was made by Andrews, seconded by Bittner to adjourn the meeting, Motion carried.

Respectfully Submitted,

David Buss, Finance Director

**CITY OF TWO RIVERS
ZONING BOARD OF APPEALS**

May 19, 2020

Minutes

Call to Order

The meeting was called to order by Chairman Gordon at 5:35 PM.

Roll Call

Present: Chairman Jeffrey Gordon, Mike Canty, Preston Jones, Richard Klinkner and Jayne Rulseh.

Absent and excused: None.

Also present: Troy Hanes, City Planner Elizabeth Runge, and Secretary Vicky Berg.

Statement of Public Notice

The Secretary confirmed the statement of public notice.

Approval of Minutes

Motion by Mr. Klinkner and seconded by Mr. Canty to approve the December 11, 2013. Upon a voice vote, motion carried.

Chairman Gordon invited Mr. Hanes and Ms. Berg to address the Board.

Public Hearing - Appeal of Troy Hanes, 1813 Monroe Street

Chairman Gordon opened the public hearing. Chairman Gordon opened the first call for comments from the general public. Seeing no one, Chairman Gordon closed the first call. Chairman Gordon opened the second call, seeing no one, Chairman Gordon closed the second call. Chairman Gordon opened the third call, seeing no one, Chairman Gordon closed the third call.

Action to be Taken

Chairman Gordon asked if Mr. Hanes considered purchasing land from the neighbors to the north to obtain enough land to comply with the minimum required setback.

The property to the north is a 4-unit residential building. Unknown if the property may be reduced in size. Mr. Hanes stated he did not ask the neighbor to purchase any property, but the neighbor has no concerns regarding the proposed addition.

ZBOA - 1813 Monroe St
May 19, 2020
Page 2

Chairman Gordon asked if the bedroom doorway could be shifted from the north side of the stair to the south side of the stairs. This would allow for the addition to be designed to meet the minimum setback. What is the use of the remainder of the existing second story?

Mr. Hanes responded it is not possible to shift the doorway because the vaulted ceiling height south of the stairs is approximately five feet. The remainder of the second story is used for children's dressers, clothing and storage.

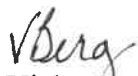
Chairman Gordon noted building and zoning codes allow an owner to construct certain things with certain setbacks and those setbacks are in place for a reason. He is struggling with hardship.

Motion made by Mr. Canty and supported by Mr. Klinkner, to grant the request for variance to allow the construction of the proposed two-story addition with a five-foot setback from the north property line. Upon a roll call vote, Ayes (4) Canty, Jones, Klinkner and Rulseh; Noes (1) Gordon. Motion carried.

Adjournment

There being no further business coming before the Board, motion by Mr. Klinkner and seconded by Mr. Canty to adjourn at 6:00 PM. Upon a voice vote, motion carried.

Respectfully submitted,



Vicky Berg
Secretary

**CITY OF TWO RIVERS
BOARD OF REVIEW MINUTES
Wednesday, May 27, 2020 at 4:00 P.M.
3rd Floor Council Chambers City Hall**

City Clerk Kim Graves called the meeting to order at 4:10 P.M. in the 3rd Floor Council Chambers, Two Rivers City Hall.

Roll Call - Present: Board members Bonnie Shimulunas, Bill LeClair, John Casavant, City Clerk Kim Graves, City Assessor Sally Vanderveren. Absent and Excused City Manager Greg Buckley.

Ms. Graves asked for nominations for the position of Chairperson of the Board of Review. Bill LeClair nominated John Casavant, seconded by Bonnie Shimulunas. No other nominations were offered. Ms. Graves stated that the nominations be closed and requested a unanimous ballot be cast for John Casavant as Chairperson. On a voice vote, motion carried.

Ms. Graves asked for nominations for the position of Vice-Chairperson of the Board of Review. Bill LeClair nominated Bonnie Shimulunas seconded by John Casavant. Ms. Graves stated that the nominations be closed and requested a unanimous ballot for Bonnie Shimulunas as Vice-Chairperson. On a voice vote, motion carried.

City Clerk Graves informed the Board of the requirement for certification every two years. She distributed the Board of Review Training booklet and DVD to the newest member of the Board of Review, John Casavant. Bill LeClair and Bonnie Shimulunas meets the requirement for 2020.

Assessor Vanderveren explained the assessing process and the status of current tax roll. Ms. Vanderveren stated that Notices of Assessment Change will be mailed; Open Book is scheduled for Wednesday, August 5, 2020.

The next meeting of the Board of Review is Wednesday, August 26, 2020 from 4:00 PM to 6:00 PM in the City Council Chambers to hear assessment appeals.

At 4:10 PM, a motion was made by Bill LeClair, seconded by Bonnie Shimulunas, to adjourn until Wednesday, August 26, 2020 at 4:00 PM. Upon a voice vote, motion carried.


Kim M. Graves
City Clerk

Attachment: Board of Review 05-27-20 (2673 : Minutes of Meetings)



Department of Public Works

1717 East Park Street

Post Office Box 87

Two Rivers, WI 54241-0087

Director/Engineer.....920-793-5539

Public Works Shop.....920-793-5576

Wastewater Superintendent.....920-793-5574

pubwks@two-rivers.org

Council Manager Government Since 1924

Date: May 25, 2020

To: Greg Buckley, City Manager

From: James J. Mc Donald, PE, City Engineer / Public Works Director

Re: Recommendation to award Contract for Riverview Pond Construction to Vinton Construction of Two Rivers

Please see the attached communication from McMahon Associates dated May 20, 2020. The letter summarizes the recent bid results for Riverview Pond, provides a bid tabulation and a "Notice of Award" for execution.

I concur with the observation of McMahon, that Vinton Construction is the low bidder and should be awarded the Contract.

The bid amount is in line with the most recent "opinion of probable cost" with the exception of the surprise discovery of refuse. We have recently learned that the Department of Natural Resources will not allow incorporation of the excavated refuse on site so it will need to be hauled to a sanitary landfill.

Although adding substantial cost to the project, the resulting project costs are still within line with other removal options explored a dozen years ago when the original estimates are adjusted for inflation and changing regulations.

Additionally, the Department has indicated an ability to expand both the loan and principal forgiveness amounts proportionately. With the UNPS grant also considered, the project is cost effective along our path of removing required contaminants.

Considering the above, I strongly recommend the Award of the Riverview Pond Construction Project to Vinton Construction in the amount of \$1,582,480.07 as soon as possible.

Attachment: Memo Riverview Award (2532 : Award of Bid Riverview Pond)



May 20, 2020

City of Two Rivers
1717 East Park Street
PO Box 87
Two Rivers, WI 54241-0087

Re: City of Two Rivers
Riverview Pond
Notice Of Award
McM. No. T0007-9-18-00557

On May 14, 2020, bids were received at the City of Two Rivers City Hall for the above referenced project. Two bids were received, ranging in price from \$1,583,480.07 to \$1,883,030.71 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract T0007-9-18-00557 to the low bidder, Vinton Construction Co., in the amount of \$1,582,480.07.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the contract documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

Shawn M. Jandrey
Municipal & Water Resource Engineer

SMJ:car

Enclosure: Notice Of Award

Attachment: Riverview Pond Notice of Award (2532 : Award of Bid Riverview Pond)

SECTION 00 51 00.00**NOTICE OF AWARD**

Dated: _____

To: VINTON CONSTRUCTION CO.
 1322 33rd Street
 PO Box 137
 Two Rivers, WI 54241

Contract No. T0007-9-18-00557

Project: RIVERVIEW POND
 For The
 CITY OF TWO RIVER | Manitowoc County, Wisconsin

You are notified that your Bid, dated May 14, 2020 for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the Riverview Pond for the City of Two Rivers, Manitowoc County, Wisconsin.

The Contract Price of your contract is One Million Five Hundred Eighty-Six Thousand Four Hundred Eighty & no/100 Dollars (\$1,586,480.07).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.1) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

CITY OF TWO RIVERS | Manitowoc County, Wisconsin

 (authorized signature)

 (title)

Witness: _____

BID TABULATION

Owner:	CITY OF TWO RIVERS	Engineer:	McMahon Associates, Inc.
Project Name:	Riverview Pond		1445 McMahon Drive
Contract No.	T0007-9-18-00557		PO Box 1025
Bid Date:	May 14, 2020		Neenah, WI 54956 / 54957-1025
Bid Time:	2:00 p.m., local time		
Project Manager:	Shawn Jandrey / Nick Vandey, P.E., CPESC		
		VINTON CONSTRUCTION CO.	SOPER GRADING & EXCAVATING, LLC
		1322 33rd Street	139 E. Packer Avenue
		PO Box 137	Oshkosh, WI 54901
		Two Rivers, WI 54241	

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
1.	1	L.S.	Clearing and Grubbing	\$9,820.00	\$9,820.00	\$10,000.00	\$10,000.00
2.	1	L.S.	Traffic Control	\$1,750.00	\$1,750.00	\$10,000.00	\$10,000.00
3.	12,260	C.Y.	Common Excavation	\$15.64	\$191,746.40	\$43.70	\$535,762.00
4.	6,104	S.Y.	Clay Liner (4 Foot)	\$59.53	\$363,371.12	\$53.60	\$327,174.40
5.	1	L.S.	12 Ounce Geo-Synthetic Fabric (Estimated at 6,104 S.Y.)	\$18,500.00	\$18,500.00	\$10,000.00	\$10,000.00
6.	1	L.S.	Geotechnical Engineer	\$9,400.00	\$9,400.00	\$6,500.00	\$6,500.00
7.	538	L.F.	42 Inch RCP Class III Storm Sewer	\$145.00	\$78,010.00	\$160.00	\$86,080.00
8.	47	L.F.	24 RCP Class III Storm Sewer	\$100.00	\$4,700.00	\$80.00	\$3,760.00
9.	193	L.F.	18 Inch RCP Class III Storm Sewer	\$74.80	\$14,436.40	\$80.00	\$15,440.00
10.	1	Ea.	Anti-Seep Collar	\$700.00	\$700.00	\$1,000.00	\$1,000.00
11.	2	Ea.	42 Inch RCP Apron Endwall with Joint Ties	\$1,456.00	\$2,912.00	\$2,250.00	\$4,500.00
12.	1	Ea.	24 Inch RCP Apron Endwall with Joint Ties	\$906.00	\$906.00	\$1,500.00	\$1,500.00
13.	1	Ea.	18 Inch RCP Apron Endwall with Joint Ties	\$769.00	\$769.00	\$1,200.00	\$1,200.00
14.	1	Ea.	Flap Gate (Outlet Structure)	\$2,438.00	\$2,438.00	\$5,000.00	\$5,000.00
15.	1	Ea.	Pond Outlet Structure and Trash Racks	\$8,644.00	\$8,644.00	\$9,750.00	\$9,750.00
16.	12.48	V.F.	Storm Manhole (8 Foot Diameter)	\$927.00	\$11,568.96	\$900.00	\$11,232.00
17.	18.65	V.F.	Storm Manhole (6 Foot Diameter)	\$692.00	\$12,905.80	\$550.00	\$10,257.50
18.	7.98	V.F.	Storm Manhole (4 Foot Diameter)	\$600.00	\$4,788.00	\$460.00	\$3,670.80
19.	50	C.Y.	Heavy Rip Rap with Type HR Fabric	\$81.00	\$4,050.00	\$80.00	\$4,000.00
20.	37	C.Y.	Medium Rip Rap with Type HR Fabric	\$81.00	\$2,997.00	\$80.00	\$2,960.00
21.	1	Ea.	Tracking Pad	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00
22.	1,630	L.F.	Silt Fence	\$2.50	\$4,075.00	\$2.00	\$3,260.00
23.	3	Ea.	Inlet Protection	\$70.00	\$210.00	\$100.00	\$300.00
24.	1	L.S.	Dewatering	\$280,000.00	\$280,000.00	\$200,000.00	\$200,000.00
25.	1,165	S.F.	Concrete Street Repair	\$13.50	\$15,727.50	\$20.00	\$23,300.00
26.	170	S.F.	Concrete Sidewalk Repair	\$10.00	\$1,700.00	\$17.00	\$2,890.00
27.	86	L.F.	Gravel Maintenance Trail (12 Inch Thick)	\$15.38	\$1,322.68	\$20.00	\$1,720.00
28.	1,092	L.F.	Gravel Maintenance Trail (8 Inch Thick)	\$12.23	\$13,355.16	\$18.00	\$19,656.00
29.	0.87	Ac.	Temporary Stabilization for Prairie Area	\$16,314.00	\$14,193.18	\$4,000.00	\$3,480.00
30.	1.24	Ac.	Turf Grass (Fertilizer, Seed & Mulch)	\$14,475.00	\$17,949.00	\$6,000.00	\$7,440.00
31.	1	L.S.	Goose Protection Fencing (Approximately 1,702 L.F.)	\$8,084.50	\$8,084.50	\$7,500.00	\$7,500.00
32.	2	EVENT	Site Preparation Herbiciding Shallow Marsh Areas	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00
33.	0.29	AC.	Shallow Marsh Planting	\$81,172.00	\$23,539.88	\$10,000.00	\$2,900.00
34.	5	EVENT	Site Preparation Herbiciding Wet to Wet Mesic Prairie Area	\$650.00	\$3,250.00	\$2,000.00	\$10,000.00
35.	0.17	Ac.	Wet to Wet Mesic Prairie Planting	\$13,000.00	\$2,210.00	\$12,000.00	\$2,040.00
36.	0.7	Ac.	Mesic Prairie Planting	\$11,000.00	\$7,700.00	\$10,000.00	\$7,000.00
37.	4,210	S.Y.	Erosion Mat (WisDOT Class I, Type A) (Pond Prairie Areas)	\$1.45	\$6,104.50	\$2.00	\$8,420.00
38.	8	Ea.	Swamp White Oak (1 - 1.25 Inch Caliper)	\$550.00	\$4,400.00	\$850.00	\$6,800.00
39.	8,596	TON	Waste Disposal Tipping Fee	\$49.00	\$421,204.00	\$48.00	\$412,608.00
40.	5	TON	Tire Disposal	\$49.00	\$245.00	\$400.00	\$2,000.00
41.	1	L.S.	Waste Disposal Trucking (Estimated 1,444 Hours)	\$0.01	\$0.01	\$0.01	\$0.01
42.	523	S.Y.	Solid Waste Capping	\$7.26	\$3,796.98	\$10.00	\$5,230.00
43.	20	DAY	Dewatering of Contaminated Soil	\$350.00	\$7,000.00	\$4,235.00	\$84,700.00
TOTAL (Items 1 through 43, Inclusive)				\$1,586,480.07		\$1,883,030.71	

ALTERNATE BID A

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
A-1	6,104	S.Y.	Geomembrane Liner	\$52.60	\$321,070.40	\$42.00	\$256,368.00
A-2	1	L.S.	Geomembrane Liner Inspector	\$11,000.00	\$11,000.00	\$5,000.00	\$5,000.00
A-3	938	L.F.	Inner Venter Trench with 4 Inch Perforated Pipe	\$24.00	\$22,512.00	\$48.00	\$45,024.00
A-4	72	L.F.	Connector Venting Trench with 4 Inch Perforated Pipe	\$28.00	\$2,016.00	\$60.00	\$4,320.00
A-5	54	L.F.	6 Inch PVC Pipe	\$30.00	\$1,620.00	\$80.00	\$4,320.00
A-6	3	Ea.	4 Inch Galvanized Vent	\$1,170.00	\$3,510.00	\$1,500.00	\$4,500.00
A-7	1	Ea.	Storm Manhole K	\$2,478.00	\$2,478.00	\$4,000.00	\$4,000.00
A-8	2	Ea.	Flap Gate (Storm Manhole K)	\$150.00	\$300.00	\$3,000.00	\$6,000.00
TOTAL ALTERNATE BID A (Items A-1 through A-8, Inclusive)				\$364,506.40		\$329,532.00	

ALTERNATE BID B

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
B-1	2,300	S.Y.	Solid Waste Capping	\$4.44	\$10,212.00	\$15.00	\$34,500.00
B-2	1	L.S.	Erosion Control (4 Inch Topsoil, Seed, Fertilizer and Mulch)	\$6,500.00	\$6,500.00	\$40,000.00	\$40,000.00
TOTAL ALTERNATE BID B (Items B-1 through B-2, Inclusive)				\$16,712.00		\$74,500.00	

Bid Security	5% Bid Bond	5% Bid Bond
Addendum Acknowledgement	Yes #1 thru #7	Yes - #1 thru #7

SUBCONTRACTOR TABULATION

	Subcontractor	Subcontractor
Landscaping	Double D Landscape	
Traffic Control	Barricade Flasher	
Clearing & Grubbing	Kuzisaso	
Geomembrane Liner	JC Ramsdell	
Soil Bentonite Wall	DeWind	
Testing	Bay Area Testing and CQM	
Concrete		Sommers Construction

Attachment: Riverview Pond Notice of Award (2532 : Award of Bid Riverview Pond)

City of Two Rivers

Authorizing Resolution to Commit Match Fund



RESOLUTION NO.

A RESOLUTION OF THE City Council OF THE City of Two Rivers,
providing a Guarantee of Matching Funds for the
2020 Community Development Block Grant Public Facilities (CDBG-PF) Application

Related to the City of Two River's participation in the Community Development Block Grant (CDBG) Program;

WHEREAS, federal monies are available under the CDBG Annual Public Facilities Competition, administered by the State of Wisconsin Department of Administration, for the purpose of the provision or improvement of public facilities; and

WHEREAS, the City Council of the City of Two Rivers has authorized the submission of a CDBG Public Facilities Application to the State of Wisconsin for the following project: 25th Street Roadway and Utility Improvements ; and

WHEREAS, an adequate local financial match must be provided for the proposed Public Facilities project by the City of Two Rivers.

NOW, THEREFORE, BE IT RESOLVED, that the City of Two Rivers does hereby authorize the commitment of match funds to be used as outlined in the CDBG application, for a total match amount of \$1,207,196, from the following secured source(s): State Trust Fund for the Storm Sewer portion of the project estimated to be \$203,080; and the following pending or potential source(s): Wisconsin DNR Safe Drinking Water and Clean Water Fund Loan(s) for water and sanitary sewer mains and service costs estimated to be a combined cost of \$621,787, and State Trust Fund or General Obligation Debt for the roadway and engineering project costs estimated to be \$382,329.

ADOPTED on this 1st day of June, 2020.

ATTEST: Kim Graves/City Clerk _____
City of Two Rivers

The governing body of the City of Two Rivers has authorized the above resolution dated June 1, 2020.

Curt Andrews/City Council President _____
City of Two Rivers



City of Two Rivers

POLICY TO PROHIBIT THE USE OF EXCESSIVE FORCE AND TO ENFORCE APPLICABLE STATE AND LOCAL LAWS PROHIBITING PHYSICALLY BARRING ENTRANCES/EXITS FOR NON-VIOLENT CIVIL RIGHTS DEMONSTRATIONS

RESOLUTION NO. [RESOLUTION #]

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TWO RIVERS, TO ADOPT THE POLICY TO PROHIBIT THE USE OF EXCESSIVE FORCE AND TO ENFORCE APPLICABLE STATE AND LOCAL LAWS PROHIBITING PHYSICALLY BARRING ENTRANCES/EXITS FOR NON-VIOLENT CIVIL RIGHTS DEMONSTRATIONS:

WHEREAS Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 U.S.C. 69 §5304) prohibits the State from expending or obligating any Community Development Block Grant funds to any unit of general local government that does not have or adopt a policy prohibiting the use of excessive force by local law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and a policy of enforcing State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction;

AND WHEREAS it is in the interest of the City of Two Rivers to pursue Community Development Block Grant Funds and to adopt policy that complies with Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 USC 69 §5304);

NOW THEREFORE, BE IT RESOLVED BY THE Council President AND THE City Council OF THE City of Two Rivers:

It is POLICY of the City to prohibit the use of excessive force by law enforcement agencies within the City's jurisdiction against any individuals engaged in nonviolent civil rights demonstrations.

It is POLICY of the City to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within the City's jurisdiction.

The officials and employees of the City of Two Rivers shall assist in the orderly prevention of all excessive force within the City of Two Rivers by implementing the authority and enforcement procedures set forth in Title I of the Housing and Community Development Act of 1974.

The City Council directs the Police Chief to implement this Resolution by amending applicable Police Department procedures.

PASSED BY THE Council President AND City Council OF THE City of Two Rivers .

Chief Elected Official Signature
Curt Andrews, Council President

Date 6/1/20

ATTEST:

Municipal Clerk Signature
Kim Graves, City Clerk

Date 6/1/2020

**CITY OF TWO RIVERS
WISCONSIN RESIDENTIAL ANTI-DISPLACEMENT
AND RELOCATION ASSISTANCE PLAN
FOR CDBG PROGRAMS**



This Residential Anti-Displacement and Relocation Assistance Plan (RARAP) is prepared by the City of Two Rivers in accordance with the Housing and Community Development Act of 1974, as amended; and HUD regulations at 24 CFR 42.325 and is applicable to our CDBG¹ projects.

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, the City of Two Rivers will take the following steps to minimize the direct and indirect displacement of persons from their homes: ***(The steps provided below are examples only, each jurisdiction must determine the actions it will take based on local needs and priorities. Include in this plan the actions the local jurisdiction will take.)***

[Check all that apply below; delete any steps that will not be taken/are not applicable; add steps if others will be taken/are applicable:]

- ☒ Coordinate code enforcement with rehabilitation and housing assistance programs.
- ☐ Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent undue financial burden on established owners and tenants.
- ☐ Stage rehabilitation of apartment units to allow tenants to remain in the building/complex during and after the rehabilitation, working with empty units first.
- ☐ Arrange for facilities to house persons who must be relocated temporarily during rehabilitation.
- ☐ Adopt policies to identify and mitigate displacement resulting from intensive public investment in neighborhoods.
- ☐ Adopt policies which provide reasonable protections for tenants faced with conversion to a condominium or cooperative.

¹ CDBG programs include: Entitlement Community Development Block Grant (CDBG) Program, State CDBG Program, CDBG Small Cities Program, Section 108 Loan Guarantee Program, CDBG Special Purpose Grants Program, and the Neighborhood Stabilization Program (NSP).

- ☐ Where feasible, give priority to rehabilitation of housing, as opposed to demolition, to avoid displacement.
- ☐ Adopt tax assessment policies, such as deferred tax payment plans, to reduce impact of increasing property tax assessments on lower income owner-occupants or tenants in revitalizing areas.
- ☐ Establish counseling centers to provide homeowners and tenants with information on assistance available to help them remain in their neighborhood in the face of revitalization pressures.
- ☐ If feasible, demolish or convert only dwelling units that are not occupied or vacant occupiable dwelling units (especially those units which are "lower-income dwelling units" as defined in 24 CFR 42.305).
- ☐ Target only those properties deemed essential to the need or success of the project.
- ☐ [Additional action that will be taken to address local needs & priorities, as determined by UGLG (if applicable)].
- ☐ [Additional action that will be taken to address local needs & priorities, as determined by UGLG (if applicable)].
- ☐ [Additional action that will be taken to address local needs & priorities, as determined by UGLG (if applicable)].
- ☐ [Additional action that will be taken to address local needs & priorities, as determined by UGLG (if applicable)].

Relocation Assistance to Displaced Persons

The City of Two Rivers will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG Program, move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

One-for-One Replacement of Lower-Income Dwelling Units

The City of Two Rivers will replace all occupied and vacant occupiable lower-income dwelling units demolished or converted to a use other than lower-income housing in connection with a project assisted with funds provided under the CDBG Program in accordance with 24 CFR 42.375.

Before entering into a contract committing the City of Two Rivers to provide funds for a project that will directly result in demolition or conversion of lower-income dwelling units, the City of Two Rivers will make public by publishing in the Manitowoc Herald Times and submit to the U.S. Department of Housing and Urban Development (HUD) through the State, under the State CDBG Program, the following information in writing:

1. A description of the proposed assisted project;

2. The address, number of bedrooms, and location on a map of lower-income dwelling units that will be demolished or converted to a use other than as lower-income dwelling units as a result of an assisted project;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. To the extent known, the address, number of lower-income dwelling units by size (number of bedrooms) and location on a map of the replacement lower-income housing that has been or will be provided. **NOTE: See also 24 CFR 42.375(d).**
5. The source of funding and a time schedule for the provision of the replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of lower-income dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom unit), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the HUD-approved Consolidated Plan and 24 CFR 42.375(b).

To the extent that the specific location of the replacement dwelling units and other data in items 4 through 7 are not available at the time of the general submission, the City of **Two Rivers** will identify the general location of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

Replacement not Required Based on Unit Availability

Under 24 CFR 42.375(d), the **City of Two Rivers** may submit a request to HUD (or to the State, if funded by the State) for a determination that the one-for-one replacement requirement does not apply based on objective data that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

Contacts

The **Elizabeth Runge, Community Development Director** is responsible for tracking the replacement of lower-income dwelling units and ensuring that they are provided within the required period.

The **Elizabeth Runge, Community Development Director, (920) 793 - 5564** is responsible for providing relocation payments and other relocation assistance to any lower-income person displaced by the demolition of any dwelling unit or the conversion of lower-income dwelling units to another use.

Adopted by the City of Two Rivers, City Council on: June 1, 2020.

Curt Andrews
Chief Elected Official (CEO)

Council President
CEO Title

Chief Elected Official Signature

ATTEST:

Kim Graves
Municipal Clerk

City Clerk
Municipal Clerk

Municipal Clerk Signature

Date Adopted: June 1, 2020

Date Effective: _____

CITY OF TWO RIVERS

RESOLUTION DECLARING INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING 2021 Water Main, Sewer, and Lateral Replacement Projects

WHEREAS, the City of Two Rivers, Wisconsin (the “City”) owns and operates water treatment and distribution and wastewater treatment and collection systems as a public utility; and

WHEREAS, the City plans in 2021 to replace and/or rehabilitate water main, sewer, laterals, and appurtenances on 24th Street between Forest Avenue and Jefferson Street, on 25th Street between Forest Avenue and West River Street, and on Madison Street between 18th Street and 22nd Street, and further plans to replace water and sewer laterals within the right-of-way as well as private lead service laterals at various locations (the “Projects”); and,

WHEREAS, the City expects to receive loan financing (the “Loans”) for the Projects from the State of Wisconsin Safe Drinking Water Fund and Clean Water Fund, and expects to issue tax-exempt bonds to the Safe Drinking Water Loan Program (SDWLP) and the Clean Water Fund Program (CWFP) (the “Bonds”) in evidence of the Loans, such bonds to be repaid by the City’s Water and Sewer Utilities; and

WHEREAS, because the Bonds have not yet been issued, the City must provide interim financing from internal funds to cover any project costs incurred prior to closing on said SDWLP and CWFP loans; and

WHEREAS, it is necessary, desirable, and in the best interests of the City to advance moneys from its funds on hand on an interim basis to pay the costs of the Projects until SDWLP and CWFP is finalized;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City, that:

Section 1. Expenditure of Funds. The City shall make expenditures as needed from its funds on hand to pay proceeds of the Projects until SDWLP and CWFP loan fund (Bonds proceeds) become available.

Section 2. Declaration of Official Intent. The City hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds to the Bonds, the principal amount of which is not expected to exceed \$2,900,000.

Section 3. Unavailability of Long Term Funds. No funds for payment of the Projects from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the City pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the City Clerk's office within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted and recorded this 1 day of June 2020.

Council Member

Gregory E. Buckley
City Manager

Attest:

Kim M. Graves
City Clerk

Jack M. Bruce
City Attorney

CITY OF TWO RIVERS

RESOLUTION

APPOINTING AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR FINANCIAL ASSISTANCE FROM THE WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND - SAFE DRINKING WATER LOAN PROGRAM AND CLEAN WATER FUND PROGRAM

WHEREAS, it is the desire of the City of Two Rivers, a Wisconsin municipal corporation, to file applications for state financial assistance for water, sewer, and treatment plant infrastructure improvements, with loan financing potentially available through the Wisconsin Environmental Improvement Fund (ss.281.58, 281.60 and 281.61, Wis. Stats); and

WHEREAS, it is necessary to designate a representative for filing said application;

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Two Rivers hereby appoints the City Manager as the City's authorized representative for the purpose of filing this application, and further authorizes the City Manager to take all actions necessary in follow-up to the filing of the application, to assist in the State's consideration of the City's funding needs; and

BE IT FURTHER RESOLVED that this authorization is made with the understanding that final approval of any loans for these projects will require additional action by the City Council.

Approved this 1 day of June 2020.

City Council Member

Gregory E. Buckley
City Manager



**CITY OF TWO RIVERS
RESOLUTION
WAIVING INTEREST AND PENALTIES ON PROPERTY TAXES
ON THIRD INSTALLMENT OF 2019 PROPERTY TAXES**

WHEREAS, in December 2019, a novel strain of coronavirus was identified; that virus spread rapidly throughout the world, including the United States and the State of Wisconsin; and

WHEREAS, on March 12, 2020, the State of Wisconsin declared a public health emergency due to this outbreak of COVID-19, which by then had attained the status of a global pandemic; and

WHEREAS, various additional measures were rapidly implemented to protect the public health, including emergency orders issued by Manitowoc County on March 16, 2020 and the City of Two Rivers on March 20, 2020; and

WHEREAS, in further response to COVID-pandemic, the Wisconsin Legislature adopted Wisconsin Act 185 ("Act 185") on April 15, 2020, signed by Governor Evers on April 16, 2020; and

WHEREAS, Act 185 authorizes, among other things, a taxing district to adopt a resolution waiving interest and penalties until October 1, 2020 on 2019 property tax installment payments due and payable after April 1, 2020; and

WHEREAS, Act 185 provides that a taxation district may not waive interest and penalties unless the county board first adopts a resolution authorizing such waiver and establishing criteria for determining hardship; and

WHEREAS, Manitowoc County has adopted County Resolution No. 2020/2021-2, which found that a general hardship exists in Manitowoc County and authorized each of its taxation districts to waive interest and penalties on installment payments that are due and payable after April 1, 2020, but are received after the due date;

NOW THEREFORE BE IT RESOLVED that the City Council hereby declares that a general hardship exists in the City of Two Rivers because of the sharp reduction in business activity and employment that has occurred as a direct result of the COVID-19 pandemic, the various emergency orders and regulations implemented by State and local government to slow its spread, as well as the voluntary actions taken by businesses, organizations and individuals to keep infection rates from overwhelming the healthcare system; and

BE IT FURTHER RESOLVED that the City of Two Rivers hereby waives interest and penalties on 2019 property tax installment payments that are due and payable after April 1, 2020, but are received after the due date, provided that the total amount due and payable in 2020 is paid on or before October 1, 2020; and

BE IT FURTHER RESOLVED that the City of Two Rivers shall offer said waiver to all property taxpayers in the City of Two Rivers.

Dated this 1st day of June, 2020.

Curt Andrews, City Council President

Gregory E. Buckley, City Manager

Attachment: Waiving PT Interest and Penalties, Per 2019 Act 185 (2725 : Resolution Waiving Interest and Penalties on Property Taxes on Third

MEMORANDUM OF UNDERSTANDING

WHEREAS, on March 12, 2020, the State of Wisconsin declared a public health emergency due to an outbreak of COVID-19, a virus that had at that time spread globally and had begun to impact Wisconsin; and

WHEREAS, in response to the COVID-19 pandemic, the Wisconsin Legislature adopted 2019 Wisconsin Act 185 ("Act 185") on April 15, 2020, which was signed by Governor Evers on April 16, 2020; and

WHEREAS, Act 185 authorizes, *inter alia*, a taxing district to adopt a resolution waiving interest and penalties until October 1, 2020 on 2019 property tax installment payments due and payable after April 1, 2020 if the county board first adopts a resolution authorizing such waiver and establishing criteria for determining hardship; and

WHEREAS, on March 20, 2020, City Manager Buckley issued an Emergency Proclamation, related to the COVID-19 pandemic; that Proclamation was affirmed by action of the City Council on March 30, 2020; and

WHEREAS, Manitowoc County (the "County") has adopted a resolution on May 19, 2020 that authorizes the waiver of interest and penalties by its taxation districts pursuant to Act 185 and finds that a general hardship exists in Manitowoc County; and

WHEREAS, the City intends to adopt a resolution approving the waiver of interest and penalties by the City as authorized by the County under Act 185; and

WHEREAS, by adopting a resolution as authorized by Act 185, the County will adjust the usual settlement timeline from a final settlement date of August 20 to a two-step settlement of August 20 and a second final settlement date of September 20, 2020; and

WHEREAS, settling on September 20 would cause complications and other problems when taxpayers have until October 1, 2020 to pay their tax bills;

NOW, THEREFORE, in consideration of the premises set forth above, and the mutual agreements and understandings set forth below, the parties enter into this Memorandum of Understanding and agree as follows:

1. SETTLEMENT.

a. Pursuant to Act 185, the City will perform an "initial" settlement with the County for taxes collected on or before July 31, 2020, on August 20, 2020 (the "August Settlement"). The August Settlement shall be distributed proportionally to the underlying taxing jurisdictions.

b. City and the County agree that the September 20, 2020 settlement will not be performed as of that date, but rather shall be conducted after October 1, 2020 (the "Final Settlement"). The Final Settlement will be completed by October 15, 2020 and shall settle the remaining unpaid taxes, interest, and penalties.

c. Due to reliance on the City's Emergency Proclamation, all City taxpayers who made their January 31 and March 31 payment on time will have their final payment due date deferred until October 1. Additionally, interest will be charged from October 1 rather than February 1 for City taxpayers who made their January 31 and March 31 payment but failed to pay their taxes in full by October 1.

2. TAX CERTIFICATES. The City agrees to provide the County with a data file on September 1, 2020 that shows all unpaid taxes as of the close of business on August 31, 2020 so that the County may issue tax certificates consistent with its statutory duty under Wis. Stat. § 74.57.

3. SIGNATURE AUTHORITY. The persons signing this Memorandum warrant that they have been authorized to enter into this Memorandum by and on behalf of their respective parties and that they have full and complete authority to bind their respective parties by executing this Memorandum.

MANITOWOC COUNTY

CITY OF TWO RIVERS

By: _____
Amy Kocian
Manitowoc County Treasurer

By: _____
Gregory E. Buckley
City Manager

Date: _____

Date: _____

By: _____
Bob Ziegelbauer
Manitowoc County Executive

By: _____
Kim M. Graves
City Clerk

Date: _____

Date: _____

City of Two Rivers Strategic Goals and Objectives (Draft 4/16/20)

The following goals and objectives are presented for discussion and adoption by the Two Rivers City Council to provide clear direction for the City through 2020 and into 2021.

The City Council is for not only responsible for adopting these goals and objectives, but for monitoring the City's progress in pursuit of these goals and supporting the City Manager and staff as they development and implement policies, programmatic initiatives and capital investment in support of these goals and objectives.

The City Manager, as appointed Chief Executive Officer for the City, is responsible for coordinating city government's actions and leading City staff in pursuit of these goals and objectives; he is accountable to the City Council for success in achieving these goals and objectives.

Every City department must be aware of these goals and objectives and is expected to contribute to their pursuit and attainment. City staff will review these goals and objectives with the various citizen boards and committees of the City, seeking members' objective feedback and support for these efforts.

The City Council and City Manager recognize that the effective pursuit of these goals and objectives requires not only the support, hard work and cooperation of the City Council, City Manager, Department Heads and staff, but also requires the cooperation and support of many community partners.

After all WE ARE TWO RIVERS!

2020 Strategic Goals & Objectives

I. Focus relentlessly on fiscal new revenue streams and operational sustainability.

- Encourage and facilitate projects that will increase City tax base—both new construction and increase in market value of existing properties
- Recruit businesses that can take advantage of available water and wastewater treatment capacity, to help stabilize or reduce rates for those utilities
- Increase the General Fund's Unrestricted Fund Balance to \$2 million—improve by at least \$250,000 per year
- Eliminate Water Utility deficit—reduce by at least \$180,000 per year
- Capitalize on sale/development of City-owned properties—short-term revenue from sales; long-term property tax and utility revenue from redevelopment
- Educate City Council and community on the fiscal constraints placed on cities by Wisconsin's statutory and institutional framework for financing local government; work through the WI League of Municipalities and other state-level organizations to bring about changes in the system for financing local services

II. Deliver outstanding city services & innovations for both sustainability and to support future growth.

- Develop, implement and act upon feedback mechanisms for local residents and businesses
- Invest in technology to drive delivery of quality services and to achieve economies
- Develop and implement a strategy for better informing the public about city services and infrastructure and their contribution to economic development and community quality of life

III. Drive strategic community development.

- Develop and implement programs to encourage reinvestment in existing housing stock
- Emphasize continued redevelopment in the City's downtown and downtown waterfront areas
- Emphasize redevelopment investment along Memorial Drive
- Invest in critical infrastructure, leveraging available funding from non-City sources to maximize investment
- Complete update of 2010 Comprehensive Plan and related City plans; emphasize community development and redevelopment needs and priorities in new Comp Plan
- In pursuit of all the above goals, make strategic use of development incentives

IV. Continue to grow a vibrant, sustainable, safe & connected community while respecting our traditions & history to attract new residents, visitors & new businesses.

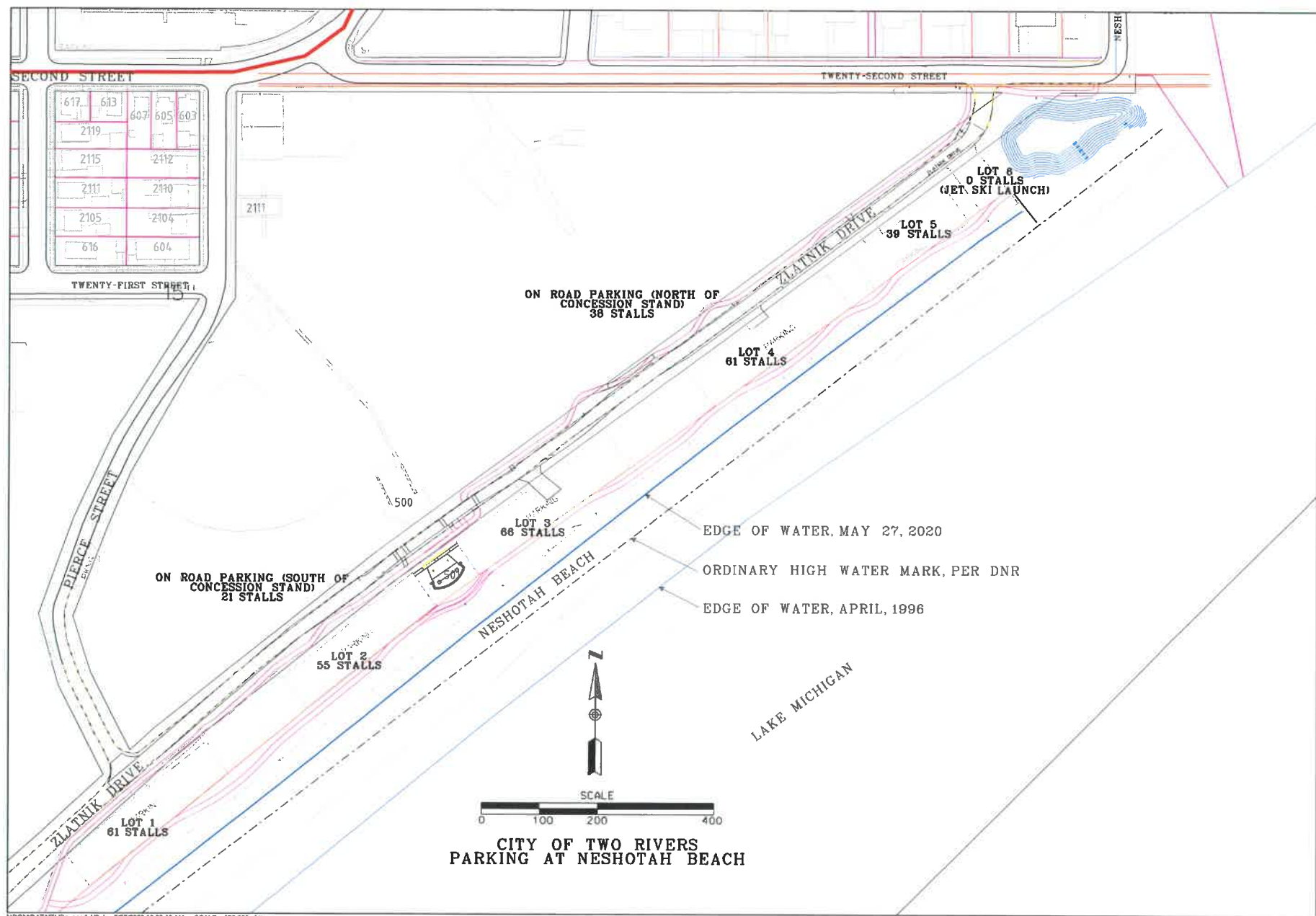
- Develop design standards and incentives for investment in historic properties
- Develop design standards and incentives for new development and redevelopment in the downtown and downtown waterfront areas
- Develop and adopt a local historic preservation ordinance including creation of a City Historical Commission
- Update and continue implementation of 2013 Bike/Ped Facilities Plan
- Foster development of the local arts community as an integral component of community quality of life and economic development

V. Encourage employees' personal and professional development, invest in employees to deliver the highest quality services for our community today and tomorrow while being a preferred city for career opportunities.

- Recruit and retain employees whose professional and educational backgrounds and interests are consistent with the City's goals
- Retain good employees by encouraging ongoing professional development, supported by City budgeted resources and through active pursuit of grant funding
- Recruit and retain good employees by maintaining competitive, market-based pay scales
- Develop and maintain succession plans for positions of City Manager, department heads and other key positions

VI. Enhance and promote the City identity and brand story throughout the region.

- Tell Two Rivers' story through effective implementation of branding strategy, using the most effective communication channels, digital and traditional
- Target message to drive economic development, new residential growth, and tourism.
- Leverage community and regional resources to help promote Two Rivers' brand story, including:
 - TRBA
 - Two Rivers Main Street
 - Two Rivers Historical Society
 - Hamilton Wood Type and Printing Museum
 - Woodland Dunes Nature Center
 - Local Arts Community
 - Area Realtors
 - Local Employers
 - Progress Lakeshore
 - Manitowoc Area Visitor and Convention Bureau
 - Chamber of Manitowoc County



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Attachment: Parking at Neshotah Beach (2730 : Removing a Parking Lot or Portion of a Parking Lot at



GREAT LAKES COAST GUARD MUSEUM

4-17-2019

City Manager Greg Buckley
City Council Members
P.O. Box 87
Two Rivers, WI 54241

Dear Council Members:

We are requesting a formal extension on our contract with the City of Two Rivers on the purchase of the property located at 2010 Rogers Street, the former "Motel" property, for at least 18 to 24 months. The Board has been working on this but, along with the building we have to figure out creative ways for the funding of a project this large for our museum.

We have already incurred the cost of the removal of the motel and the filling in of the property to make it safe, as you requested, and have improved the walkway along the river's edge. We are in the process of a board decision on the type, size and use of a building to be constructed on that property and also obtaining costs associated with that building. We have been meeting regularly, however this is not a small project for our volunteer board and we have narrowed it down to two or three designs. The board is taking into consideration the best use of the property along with potential income opportunity to keep our mission alive well into the future. The board is also considering ways to obtain funding for both the property and the building so as not to incur debt for the museum.

Our President has met with Elizabeth Runge, Community Development Director for the City of Two Rivers who has provided us guidance, along with speaking with your Zoning Administrator, Vicky Berg with regard to location of the building on the property.

Our Board is being very thorough on their due diligence but this all takes time, that is why we are making this request for the extension. Over the past period of time we have focused on keeping our current buildings in top shape, repairing and painting, adding new features, such as our full size Mackinaw Boat with sails in our exhibit building. This, in itself, devoured a lot of our time, restoring it and getting it exhibit worthy.

We hope you will consider this formal extension and please call me if you have any further questions.

Sincerely,

Charles Hanf, President
920-323-0370

Agreement for Sale/Redevelopment Former Rogers Street Motel Property

This Agreement, dated this 1st day of December, 2014 between the City of Two Rivers, a Wisconsin municipal corporation (hereinafter "City") and Rogers Street Fishing Village, Inc., a Wisconsin non-stock corporation (hereinafter (RSFV), hereinafter collectively referenced as the "Parties."

Whereas, RSFV is a private, not-for-profit corporation dedicated to preserving and promoting the history of Two Rivers' commercial fishing industry, the French Canadian settlers who established that industry, the U.S. Coast Guard in Two Rivers, and the overall relationship of the community of Two Rivers to the waters of Lake Michigan and the East and West Twin Rivers; and

Whereas, the City and RSFV throughout the history of RSFV have cooperated in acquiring the properties that comprise the Historic Rogers Street Fishing Village complex, along the east bank of the East Twin River and along Jackson Street and Rogers Street, and in seeking and acquiring funds for various improvement projects at the Fishing Village; and

Whereas, among these property acquisitions was the purchase of the former Rogers Street Motel property at 2010 Rogers Street, further described as the Resubdivision of Original Blocks 19 & 20, Lot 3, 4 & 5 of Block 2, City of Two Rivers (hereinafter the "Property") by the City, in 2001, for use by RSFV in furtherance of its historic preservation and educational programs, and for use of the docking facilities included with the Property as a source of income for RSFV; and

Whereas, the City in 2001 advanced \$65,000 for the purchase of the property, anticipating that such funds would be reimbursed from a Stewardship Grant awarded by the Wisconsin Department of Natural Resources; and

Whereas, upon review of the land use restrictions associated with that grant, both the City and RSFV determined that it would not be in the best interests of the City nor RSFV to accept said grant funding; and

Whereas, since 2001, the City and RSFV have periodically engaged in discussions regarding the Property, but have not resolved its ownership status; and

Whereas, RSFV wishes to obtain ownership of the Property, in order to proceed with removal of the fire-damaged, blighted former motel building and to pursue further development of the facilities at the Fishing Village; and

Whereas, the City recognizes RSFV as an important cultural and tourism asset for the community, and wishes to encourage further investment in the facilities and programs at Rogers Street Fishing Village, including improvements to the Property;

Now, therefore, the Parties hereby agree to the following terms for the sale of the Property by the City to RSFV:

1. Purchase price for the Property shall be \$65,000, which represents the City's original investment in the Property.
2. RSFV shall pay this amount to the City not later than December 31, 2019, Payment may be made in either of the following manners, or by a combination thereof, totaling at least \$65,000:
 - A. By direct cash payments to the City.
 - B. By certain qualified capital investments in the property by RSFV, with one dollar to be credited toward the purchase price of the property for every two dollars in qualified investment. Capital investments that shall qualify as counting toward the purchase price include:
 - (1.) The cost of demolishing and removing any of the structures currently located on the Property.
 - (2.) The cost of constructing any new buildings on the property
 - (3.) The cost of improvements to any existing buildings or structures on the Property.
 - (4.) Architectural and engineering professional service charges associated with (2.) and (3.) above.

Provided, however, that in order to be counted toward the purchase price, expenditures for (2.) through (4.) above must be consistent with a redevelopment plan for the Property; such plan must be submitted by RSFV for the City's approval and approved by the City prior to the date such expenses are incurred.

Expenditures for demolition/removal of existing structures on the Property will count toward the purchase price, and may be incurred prior to City approval of a development plan for the Property.

Provided further that RSFV must supply the City with documentation to City's satisfaction of RSFV's expenditures for such capital investments, in order for such expenditures to be credited against the purchase price.

The value of "in-kind" or donated services related to (2.) through (4.) above may be counted as qualified capital investment, provided that City shall be provided with a detailed written record, to its satisfaction, of the time invested and hourly rates attributed to such services, and provided further that total credit against the purchase price for such in-kind or donated services shall not exceed \$25,000.

Provided further that the total credit against the purchase price for architectural or engineering services (whether such services are billed or provided in-kind or donated) shall not exceed \$10,000.
3. The Property will be conveyed from the City to RSFV by warranty deed, "as-is," with no warranties or representations by the City, within 30 days following

receipt and acceptance by the City of payments totaling \$65,000, consistent with the terms of Paragraph 2 above. Title insurance and any other closing costs, with the exception of the cost of preparing the deed, closing statement and transfer return, shall be the responsibility of RSFV.

4. If payments as defined in Paragraph 2 above, totaling at least \$65,000, have not been received from RSFV by the City on or before December 31, 2019, this Agreement shall be null and void, and RSFV shall forfeit any payments made to the City, along with any rights under this Agreement.
5. Any deed conveying the Property to RSFV shall contain a right of first refusal granted to the City, in the event RSFV ever proposes to sell the Property or any portion thereof.
6. As a further condition on the City's conveyance of the Property, RSFV shall execute an easement agreement, granting the City a permanent easement for public access along the Property's East Twin River shoreline, such easement extending 20 feet landward of the seawall along the property (said seawall and easement area shown in Exhibit A to this Agreement) and allowing for the City to construct, repair and maintain facilities for public access within said easement area; further, such easement shall provide a similar public access easement, 20 feet in width, from Rogers Street to the East Twin River shoreline, along the south property line of the Property.
7. The former motel building located on the property shall be demolished in accordance with requirements of the City's Demolition Ordinance, Section 11-1-29 of City Ordinances. Such demolition shall be completed not later than September 30, 2015, or the City may in its sole discretion declare this agreement null and void, and RSFV shall forfeit any payments made to the City, along with any rights under this Agreement.
8. Notice to the Parties shall be provided to the individuals and addresses indicated below, and shall be by certified mail, return receipt requested, or by personal service. Provided, however, that notice may be by facsimile or e-mail if mutually agreed by the Parties.

To the City:


City Manager
City of Two Rivers
1717 East Park Street
Two Rivers, WI 54241

To RSFV:

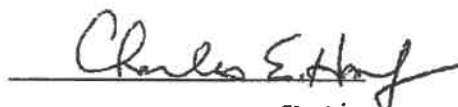
President
Rogers Street Fishing Village, Inc.
2102 Jackson Street
Two Rivers, WI 54241

9. The undersigned hereby represent that they have been duly authorized to execute this Agreement on behalf of the City of Two Rivers and Rogers Street Fishing Village, Inc.

City of Two Rivers


Gregory E. Buckley
City Manager


Kim M. Graves
City Clerk

Rogers Street Fishing Village, Inc.

By: CHARLES E. HANF

Its: PRESIDENT
R.S.F.V.

By: BONNIE L. TIMM

Its: TREASURER

**EXHIBIT A TO AGREEMENT FOR
SALE/REDEVELOPMENT OF FORMER
ROGERS STREET MOTEL PROPERTY**

