

Two Rivers City Hall
1717 East Park Street
Council Chambers
Two Rivers, WI 54241
(920) 793-5532
www.two-rivers.org



**CITY OF TWO RIVERS
CITY COUNCIL AGENDA
Monday, May 18, 2020
Council Chambers – City Hall – 6:00PM
Regular Meeting**

NOTICE: For the duration of the COVID-19 Emergency, related executive orders by the Governor and City Proclamation of Emergency, City public meetings will be conducted via video conference or conference call, with members of the body participating from remote locations. The City uses "Zoom" software as the platform for such meetings. The public may monitor such meetings:

- By watching a live stream of the meeting, on the Two Rivers City Hall Facebook page or the City website (www.two-rivers.org)
- By tuning into Spectrum Cable Channel 993
- Via Zoom (download for free at zoom.us <<http://zoom.us>>) using the login below for video/audio or use one of the phone numbers below for audio only

Join from a PC, Mac, iPad, iPhone or Android device: Please use this URL to join.
<https://us02web.zoom.us/j/86972691158> Or join by phone: Dial: US: +1 929 205 6099 or +1 312 626 6799 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 Webinar ID 957 6179 6221

NOTE: TO ADDRESS THE CITY COUNCIL DURING "INPUT FROM THE PUBLIC" OR ANY PUBLIC HEARING, YOU MUST EITHER;

*ACCESS THE MEETING VIA ZOOM (BY PHONE CONFERENCE OR VIDEO CONFERENCE);

*OR CALL THE FOLLOWING PHONE NUMBER WHEN ANNOUNCED AT THE MEETING: 920-793-5534

If you have any questions about monitoring public meetings of the City Council during this Emergency period, please contact the City Manager's Office, telephone 920-793-5532, email: lkuehn@two-rivers.org

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
- 4. ANNOUNCEMENT OF METHODS FOR PUBLIC PARTICIPATION IN THIS REMOTE MEETING**
- 5. PUBLIC HEARING**
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**
Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**9. CITY MANAGER'S REPORT**

- A. Invited Guests
- B. Status/Update Reports
 - 1. COVID-19 Update
 - 2. Domazlice, Czech Republic, Liberation Day, May 5, 2020: 75th Anniversary of the End of World War II in Two Rivers' Sister City--Letter from Mayor Novak
 - 3. Downtown Hotel Project
 - 4. Riverside Foods Expansion Project
 - 5. Former Paragon Property
 - 6. 2023 Washington Street, Former Uni-Mart
 - 7. Memorial Day 2020-May 25
 - 8. Other
- C. Legislative/Intergovernmental Update
 - 1. Economic Stimulus Funding Related to COVID-19
 - 2. Proposed Agreement with County, Related to Waiver of Late Penalties on Certain 2019 Property Tax Payments
 - 3. Other

10. CONSENT AGENDA

- A. Presentation of Minutes
 - 1. Regular City Council Minutes-May 4, 2020 and Work Session Minutes-April 27, 2020
 - Recommended Action:
 - Motion to waive reading and approve the minutes
- B. Applications and Petitions
- C. Reports
 - 1. Minutes of Meetings
 - a. Lester Public Library, March 10, 2020
 - b. Public Utilities, May 5, 2020
 - Recommended Action:
 - Motion to receive and place on file
 - 2. Department Reports for April 2020
 - a. Electric

- b. Fire
- c. Inspections
- d. Lester Library
- e. Parks and Recreation
- f. Public Works/Wastewater
- g. Safety Program
- h. Water
- i. Police, January-February
- j. Library, March

Recommended Action:

Motion to receive and file

3. Summary of Verified Bills for the Month of April 2020 for \$3,591,340.98

Recommended Action:

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Upon Retirement for Officer Tim Culligan, who Retired on May 6, 2020 after completing a 22 Year Career with the Two Rivers Police Department

Recommended Action:

Motion to read and adopt the resolution

- B. Resolution Honoring David England for His Service on City Council, 2017-2020

Recommended Action:

Motion to read and adopt the Resolution

- C. Resolution Honoring Erin Gonnerman for Her Service on City Council, 2017-2020

Recommended Action:

Motion to read and adopt the Resolution

- D. Resolution Expressing Appreciation for Members of Committees, Commissions and Boards Who Retired as of April 2020 or Have Ended Their Service During the Past Year

Recommended Action:

Motion to waive reading and adopt the Resolution

- E. Resolution Declaring May 17- 23, 2020 as Emergency Medical Services Week

Recommended Action:

Motion to read and adopt the Resolution

- F. Staff Report Regarding Possible Changes to City Ordinances to Facilitate Use of Outdoor Serving Areas--Referred from Council Meeting of May 4

Recommended Action:

Motion to direct staff to proceed with preparation of ordinance amendments consistent with the staff report (with any changes as directed by City Council) and to provide summary of proposed changes to Tavern League

- G. Set a Public Hearing Regarding Proposed Application for Community Development Block Grant CDBG Public Facilities (CDBG-PF) Program Funds

Recommended Action:

Motion to set the public hearing for Monday, June 1, 2020 at 6:00 PM.

- H. Resolution to Adopt a Citizen Participation Plan--Related to CDBG-PF Application

Recommended Action:

Motion to waive reading and adopt the Resolution

- I. Resolution to Adopt a Fair Housing Ordinance--Related to CDBG-PF Application

Recommended Action:

Motion to waive reading and adopt the Resolution

- J. Recommendation from City Manager and Library Board Regarding a Memorial To Former City Council President Patrick Gagnon

Recommended Action:

Motion to concur with the recommendation to dedicate the bike and walking trail through Lakeshore Park and the grounds of the Lester Public Library to the memory of Patrick Gagnon, to include placement of signage and a bench; to authorize inviting donations for those improvements; and to direct staff to prepare a formal resolution for action at a future City Council meeting

- K. Resolution Adopting Updated Policy on Councilmember Participation in Meetings from Remote Locations

Recommended Action:

Motion to waive reading and adopt the Resolution

RECOMMENDATIONS FROM PERSONNEL AND FINANCE COMMITTEE MEETING OF MAY 13, 2020

- L. Resolution Amending 2020 City Budget, in Anticipation of Impacts of the COVID-19 Pandemic and Related Impacts on the Economy and State and Local Government Revenues

Recommended Action:

Motion to waive reading and adopt the Resolution, as recommended by the Personnel and Finance Committee

- M. Request to Commit \$100,000 in City funding for a Proposed Small Business Grant Program in Conjunction with the City of Manitowoc, Chamber of Manitowoc County and Area Banks

Recommended Action:

Motion to authorize the funding, subject to final Council approval of grant program guidelines

12. FOR INFORMATION ONLY

- A. Board of Review Meeting, Wednesday, May 27, 2020 at 4:00 - 6:00 PM, Council Chambers
- B. City Council Work Session Meeting, Wednesday, May 27, 2020, 6:00 PM—Remote Meeting
- C. Zoning Board of Appeals, Tuesday, May 19, 2020, 5:30 PM, Council Chambers
- D. City Council Meeting, Monday, June 1, 2020, 6:00 PM-- Plan for In-Person Meeting

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects: Culver's, Others
- Discuss Status of Negotiations Regarding Former Hamilton Property
- Discuss Status of Negotiations Regarding Sale or Lease of Former Paragon Property

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



Město Domažlice

Starosta
náměstí Míru 1
344 20 Domažlice

Tel.: 379 719 144

Fax: 379 722 763

Domažlice 12. May 2020

Dear Mr. Buckley,

Thank you very much for your letter and memories of the end of WWII, which you made in your town to commemorate the friendship of both towns Two Rivers and Domažlice. We also displayed American and Czech flags to show our respect and remember the victory of freedom and democracy.

I am very sorry we could not meet personally in Domažlice this year because of the Corona virus pandemic. We have prepared a wonderful cultural and social program, a military parade of historical vehicles, two army camps dedicated to the US Army and Czechoslovakian army etc. We were looking forward to seeing the one-man show Accidental Hero by Patrick Dewane....

It does not matter. We can postpone the program and realize it next year and I believe there will be nothing to stop us. We all meet together, you, Brenda Koprowski, Patrick Dewane and other friends. By that time, the new museum will have been finished in the Cultural centre brewery, where the exposition will be dedicated to the liberation of our town (and of course, finally there will be the beer production from our town brewery which has been finished).

We attached some pictures from the only part of our program which was realized this year. We laid the wreaths and flowers in front of the plaque placed on our town hall in the square to thank the US Army for liberating not only our town but also Chodsko region.

Wishing you strong health and I hope to meet again,

A handwritten signature in blue ink, appearing to read 'Zdeněk Novák'.

JUDr. Zdeněk Novák
The mayor of Domažlice

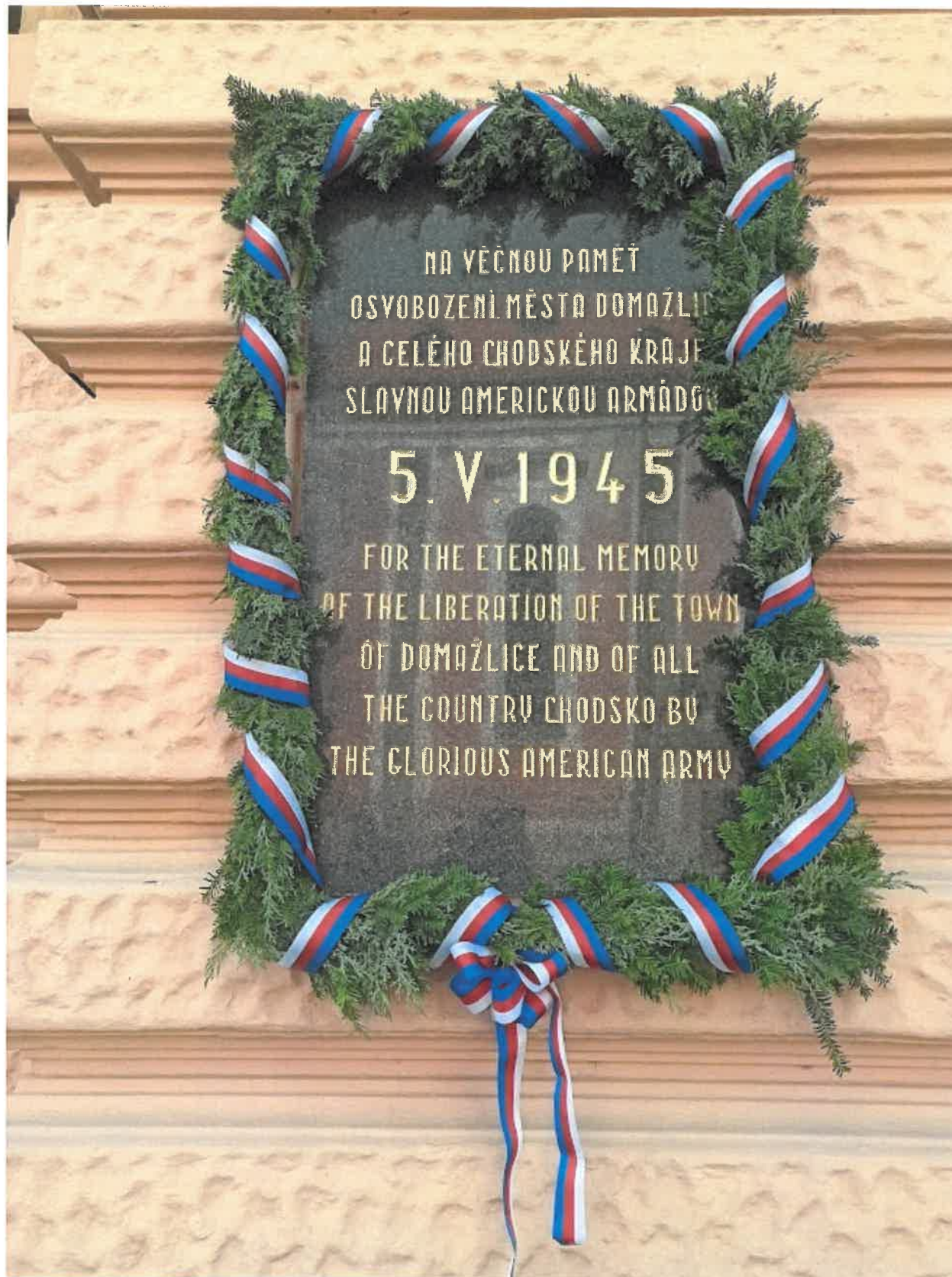
Attachment: Mayor Novak Letter (2692 : Domazlice, Czech Republic)



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Attachment: Mayor Novak Letter (2692 : Domažlice, Czech Republic)

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
REGULAR MEETING
Monday, May 4, 2020 – 6:00 PM
Council Chambers – City Hall
MINUTES**

1. CALL TO ORDER by President Curt Andrews at 6:00 PM.

NOTE: Per Governor's Executive Order and Local Emergency Proclamation, related to the COVID-19 pandemic, this meeting was held remotely, via Zoom video/audio conference.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Attendee Name	Title	Status	Arrived
Adam Wachowski	Councilmember	Present	
Bill LeClair	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Curt Andrews	President	Present	
Darla LeClair	Councilmember	Present	
Jack Powalisz	Vice-President	Present	
Jay Remiker	Councilmember	Present	
John Casavant	Councilmember	Present	
Mark Bittner	Councilmember	Present	

Also present remotely were Jeff Dawson, Lester Library Director; Al Schaeffer, Interim Parks and Recreation Director; Jim McDonald, Public Works Director; Steve Denzien, Fire Chief; Ken Kozak, Electric Director; Brian Kohlmeier, Police Chief; Ross Blaha, Water Director; Dave Buss, Finance Director; Elizabeth Runge, Economic Development Director/City Planner; Rick Powell, EDP Supervisor; Jack Bruce, City Attorney and Greg Buckley, City Manager.

4. ANNOUNCEMENT OF METHODS FOR PUBLIC PARTICIPATION IN THIS REMOTE MEETING

5. PUBLIC HEARING

- A. **2020-096** Public Hearing on Amendment No. 1 to a Conditional Use Permit for Proposed Culver's Restaurant, 1507 22nd Street

Recommend Action:

Motion to waive reading and approve the Conditional Use Permit

President Andrews opened the first call, no one addressed the Council.

On the second and third calls, no one addressed the Council. President Andrews closed the hearing.

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Jack Powalisz, Vice-President
SECONDER: Darla LeClair, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jack Powalisz, Jay Remiker, John Casavant, Mark Bittner

- B. **2020-097** Public Hearing on an Ordinance Amendment to Section 10-1-14 of the Zoning Code, to Change the Minimum Required Dimensions for Parking Spaces

Recommended Action:

Motion to waive reading and adopt the Ordinance

President Andrews opened the first call, no one addressed the Council.

On the second and third calls, no one addressed the Council. President Andrews closed the hearing.

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Bill LeClair, Councilmember
SECONDER: Mark Bittner, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jack Powalisz, Jay Remiker, John Casavant, Mark Bittner

6. INPUT FROM THE PUBLIC

None.

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Wachowski stated that Beserkers, Machuts and Tapped on the Lakeshore sent emails regarding reducing Class B fees for liquor licenses.

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Bittner stated the Personnel & Finance Committee is keeping up with the budget in regard to COVID-19.

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Introduction and Swearing-in of Assistant Police Chief Benjamin Meinnert

Mr. Buckley played a recorded swearing-in ceremony, due to Covid 19 where Brian Kohlmeier, Police Chief introduced Assistant Police Chief Benjamin Meinnert and City Clerk Graves administered the Oath of Office to Assistant Police Chief.

2. Presentation of Lifesaving Award to Officer Bradley Dimmick

A second video showed Police Chief Kohlmeier recognizing Officer Dimmick for his actions in saving the life of a resident of Two Rivers on February 24, 2020. Officer Dimmick was presented the Two Rivers Police Department Life Saving Award

Certificate along with a Life Saving Pin which is worn above a lapel on his police uniform.

B. Status/Update Reports

1. May 5 is Liberation Day in Two Rivers' Sister City of Domažlice, Czech Republic--75th Anniversary of Their Liberation from the Germans at the End of WWII

Mr. Buckley reported that May 5 is Liberation Day in Two Rivers' Sister City of Domazlice, Czech Republic-75 years since an advance party of Patton's Third Army, headed by Lt. Col. Matt Konop of Two Rivers, arrived in his ancestral hometown to announce its liberation from Nazi occupation.

2. Sale of 1.88 acres of Columbus industrial Park Property by City to Ironwood Plastics closed on April 30--Revenue of \$46,545

Mr. Buckley reported on the sale of 1.88 acres of Columbus Industrial Park property by the City to Ironwood Plastics closed on April 30m with related revenue of \$46,545.

3. City is Now the Owner of 2023 Washington Street (Former Uni-Mart)

Mr. Buckley reported the City is now the owner of 2023 Washington Street (former Uni-Mart) through assignment of County's rights in tax foreclosure. The City's goal is to eliminate blight and achieve redevelopment of the property.

4. Thank You to City Electric Utility Crews for April 29 Storm Response

Mr. Buckley thanked the City Electric utility crews for their April 29 storm response.

5. Thank You to Public Works Crews for Efforts to Preserve Beachwalk During April 29 Storm

Mr. Buckley thanked the City Public Works crews for their April 29 storm response.

6. Thank You to Two Rivers Rotary for Recent Donations in Support of the Two Rivers Fire Department

Mr. Buckley thanked the Two Rivers Rotary for their recent donations of a commercial washer and ultraviolet (UV) disinfecting lights to the Fire Department.

7. Memorial Day 2020: Parade and Ceremony at Cemetery Cancelled; "Salute to Our Military" Planned for Central Park, Staff looking at Options for On-Line Tribute on Memorial Day

Mr. Buckley reported the 2020 Memorial Day parade and ceremony at the cemetery is cancelled. The City staff is looking at options for an online tribute. He also stated the "Salute to Our Military" a luminaria display is planned for Central Park.

8. COVID-19 Update

Mr. Buckley reported that City Hall, Community House, Senior Center and the Lester Library remain closed to walk-in customers. He stated some services are returning like curbside pickup of reading materials at the Lester Public Library, the launch ramp and fish cleaning station at Vets Park and Maritime Metro Transit.

9. Downtown Hotel Project

Mr. Buckley stated the hotel construction is on-track for a July opening. The City just filed progress reports with WEDC, a requirement for the \$250,000 Community Development Incentive Grant.

10. Riverside Foods Expansion Project

Mr. Buckley stated the construction is well underway and the company is shooting for project completion by 2020 year end.

11. Former Paragon Property

Mr. Buckley stated that the City is in dialogue with two parties who have shown interest in the property. He and the Community Development Director have also had recent discussions with State and Federal agencies regarding possible grant funding to assist with rehabilitation of the building, as well as partial demolition. The City acquired this property, which includes a 315,000 SF building on 27 acres of land, through foreclosure on a defaulted economic development loan to Paragon Partners, LLC.

12. Other

Councilmember Bittner asked about the CN Railroad property. Mr. Buckley stated he has not heard back from the railroad. He also stated that there is not a for sale sign up on the former Eggers downtown property yet. He stated that the Community Development Director had a recent conversation with a Green Bay developer.

Councilmember Andrews stated Silver Lake College (Holy Family College) will be closing permanently as of August 2020 and Councilmember Shimulunas stated the music facility is not closing as a part of Silver Lake College.

Mr. Buckley reported the beach was damaged by high winds during the last storm and a discussion is needed with options of being mindful of the high water.

C. Legislative/Intergovernmental Update

Mr. Buckley reported banners are \$70.00 for the Two Rivers High School 2020 Grads Project. The goal for having the banner placed on the utility poles is June 2. Proposed City support would be placement and removal of banners by the electric utility.

10. CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council Minutes-April 20, 2020 and Re-organizational Meeting Minutes April 21, 2020

Recommended Action:

Motion to waive reading and adopt the minutes

B. Reports

1. Minutes of Meetings

- a. Business and Industrial Development Committee, February 27, 2020
- b. Police and Fire Commission, April 22, 2020

Recommended Action:

Motion to receive and place on file

2. Finance Reports

- a. Debt Service, March 2020
- b. General Fund, March 2020
- c. Lester Library, March 2020
- d. Utilities Report, 1st Quarter 2020

Recommended Action:

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER: Jay Remiker, Councilmember
SECONDER: Jack Powalisz, Vice-President
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jack Powalisz, Jay Remiker, John Casavant, Mark Bittner

11. CITY COUNCIL - FORMAL ITEMS

- A. Election of City Council Representative to Progress Lakeshore Board (Tie vote on April 27)

Recommended Action:

Council discretion

Nomination of Bonnie Shimulunas and Darla LeClair. On a vote of 5 to 4, Darla LeClair was declared the Council representative to Progress Lakeshore Board.

- B. Review and Consider Changes to Policy on Councilmember Participation in Meetings from a Remote Location

Recommended Action:

Council discretion

Motion to participate remotely and in Closed Session

RESULT: APPROVED WITH VOICE VOTE [7 TO 2]
MOVER: Jack Powalisz, Vice-President
SECONDER: Mark Bittner, Councilmember
AYES: Adam Wachowski, Bill LeClair, Curt Andrews, Darla LeClair, Jack Powalisz, Jay Remiker, Mark Bittner
NAYS: Bonnie Shimulunas, John Casavant

After discussion, a motion to strike some wording in paragraph number 1 and to strike paragraph number three completely.

1. Participation by such means may be permitted for both regular and special meetings of the City Council and for regular and special meetings of the Council's standing committees, but only for open sessions of such meetings. ~~Participation by such means in closed sessions may only be permitted in extraordinary circumstances, by~~

- ~~action of the Council as described in numbered paragraph 9 of this Resolution.~~
3. ~~Members not physically present at the meeting shall not count toward a quorum; that is, a quorum of the body must be physically present at the meeting in order to conduct business.~~

RESULT: **APPROVED VOICE VOTE [UNANIMOUS]**
MOVER: Jay Remiker, Councilmember
SECONDER: Jack Powalisz, Vice-President
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jack Powalisz, Jay Remiker, John Casavant, Mark Bittner

- C. **2020-098** City Manager's Appointments and Re-Appointment to Boards, Committees and Boards

Recommend Action:

Motion to approve the appointments as recommended by the City Manager

RESULT: **APPROVED WITH VOICE VOTE [UNANIMOUS]**
MOVER: Darla LeClair, Councilmember
SECONDER: Jack Powalisz, Vice-President
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jack Powalisz, Jay Remiker, John Casavant, Mark Bittner

- D. **2020-099** Ordinance Amendment to Temporarily Reduce Fee for Class B Liquor Licenses

Recommended Action:

Motion to adopt Option B to reduce the fee for Retail "Class B" and Retail Class "B" licenses, for the licensing period July 1, 2020 through June 30, 2021, with fees to return to current levels as of July 1, 2021.

During discussion Councilmember Darla LeClair stated she is not in favor of lowering liquor license fees. Councilmember Wachowski stated he is in favor of reducing liquor fees and would do everything he can to help those businesses. Councilmember Remiker confirmed the ordinance will return to the original rate the next licensing year.

RESULT: **APPROVED WITH ROLL CALL [5 TO 4]**
MOVER: Adam Wachowski, Councilmember
SECONDER: Jay Remiker, Councilmember
AYES: Adam Wachowski, Bonnie Shimulunas, Jack Powalisz, Jay Remiker, John Casavant
NAYS: Bill LeClair, Curt Andrews, Darla LeClair, Mark Bittner

- E. Discussion and Direction to Staff Regarding Possible Changes to the City Ordinance on Beer Gardens to Facilitate Use of Outdoor Serving Areas--Responsive to Proposal by Tavern League of Wisconsin (Forwarded by Councilmember Wachowski)

Recommended Action:

Motion to direct staff to prepare an ordinance amendment for consideration at the May 18 Council meeting

RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER: Bill LeClair, Councilmember
SECONDER: Jay Remiker, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jack Powalisz, Jay Remiker, John Casavant, Mark Bittner

Councilmember Powalisz left the meeting at 8:00 PM.

- F. **2020-100** Resolution Urging Governor Evers and State Legislative Leaders to Pursue a Cooperative and Balanced Approach to Protecting Public Health and Reopening Wisconsin's Economy, as Communities Across the State Struggle to Deal With the COVID-19 Pandemic (Requested by Councilmember Darla LeClair-draft to be distributed at meeting)

Recommended Action:

Motion to waive reading and adopt the resolution

RESULT: APPROVED WITH ROLL CALL [6 TO 2]
MOVER: Adam Wachowski, Councilmember
SECONDER: Mark Bittner, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Jay Remiker, John Casavant, Mark Bittner
NAYS: Curt Andrews, Darla LeClair
ABSENT: Jack Powalisz

After discussion, a motion to amend the original motion, by adding a statement that the Council recommends immediately beginning to reopen the economy as of May 4, using a phased in approach.

RESULT: APPROVED ROLL CALL [7 TO 1]
MOVER: Bill LeClair, Councilmember
SECONDER: Adam Wachowski, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
NAYS: Curt Andrews
ABSENT: Jack Powalisz

- G. **2020-101** Ordinance to Amend Sections 6-2-2(a) and 6-2-5 of the Municipal Code, to Authorize Issuance of Beverage Operator Licenses by the City Clerk

Recommended Action:

Motion to waive reading and adopt the Ordinance

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Bill LeClair, Councilmember
SECONDER: John Casavant, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
ABSENT: Jack Powalisz

- H. **2020-102** Proclamation Naming the Week of May 10-16, 2020 as Police Week and May 15, 2020 as Peace Officers Memorial Day (to be distributed at meeting)

Recommended Action:

Motion to read and adopt the Proclamation

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Mark Bittner, Councilmember
SECONDER: Adam Wachowski, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
ABSENT: Jack Powalisz

- I. **2020-103** Resolution Proclaiming International Migratory Bird Day, May 9, 2020

Recommended Action

Motion to waive reading and adopt the resolution

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Mark Bittner, Councilmember
SECONDER: Jay Remiker, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
ABSENT: Jack Powalisz

- J. **2020-104** Proclamation for National Drinking Water Week May 3-9, 2020

Recommended Action:

Motion to adopt the Proclamation

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Darla LeClair, Councilmember
SECONDER: Jay Remiker, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
ABSENT: Jack Powalisz

12. FOR INFORMATION ONLY

- A. Manitowoc County Celebrating May as Foster Care Month
 B. City Council Meeting, Monday, June 1, 2020, 6:00 PM
 C. City Council Work Session Meeting, Wednesday, May 27, 2020, 6:00 PM—Remote Meeting

13. CLOSED SESSION

At 8:30 PM, a motion to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public

funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects: Culver's, Others
- Discuss Status of Negotiations Regarding Former Hamilton Property
- Discuss Status of Negotiations Regarding Sale or Lease of Former Paragon Property

And per Wisc. 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved

- Confer with Legal Counsel Regarding Property Acquisition Matters Likely to be the Subject of Litigation
- Discuss Current Litigation Matter

RESULT: APPROVED ROLL CALL [UNANIMOUS]
MOVER: Jay Remiker, Councilmember
SECONDER: Bill LeClair, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
ABSENT: Jack Powalisz

14. RECONVENE IN OPEN SESSION

At 9:35 PM, a motion to reconvene in open session.

RESULT: APPROVED VOICE VOTE [UNANIMOUS]
MOVER: Adam Wachowski, Councilmember
SECONDER: Darla LeClair, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
ABSENT: Jack Powalisz

15. ADJOURNMENT

At 9:35 PM, a motion to dispense with the reading of the minutes of the meeting and adjourn.

RESULT: APPROVED VOICE VOTE [8 TO 0]
MOVER: Darla LeClair, Councilmember
SECONDER: Jay Remiker, Councilmember
AYES: Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
ABSTAIN: Jack Powalisz

Kim M. Graves
City Clerk

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
WORK SESSION
Monday, April 27, 2020 – 6:00 PM
Council Chambers – City Hall
MINUTES**

1. Call to Order by President Curt Andrews at 6:00 PM.
2. Roll Call

Attendee Name	Title	Status	Arrived
Jay Remiker	Councilmember	Present	
Bill LeClair	Councilmember	Present	
Adam Wachowski	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Curt Andrews	President	Present	
Darla LeClair	Councilmember	Present	
Jack Powalisz	Vice-President	Absent	
Mark Bittner	Councilmember	Present	
John Casavant	Councilmember	Present	

Also present were Jeff Dawson, Lester Library Director; Jim McDonald, Public Works Director; Ross Blaha, Water Director; Dave Buss, Finance Director, Elizabeth Runge, Economic Development Director/City Planner; Rick Powell, EDP Supervisor; Jack Bruce, City Attorney and Greg Buckley, City Manager.

3. Pledge of Allegiance
4. Announcement That This Meeting is Being Held as a Remote Meeting--
Council President
5. Overview of Council-Manager Government--City Manager
Mr. Buckley gave an overview of Council-Manager form of government. He also discussed the overall city organizational chart, 2020 City Budget and the Administrative Departments within the General Fund Budget.
6. Overview of Ethics Issues, Open Meetings Law, Public Records Law--City Attorney
City Attorney Jack Bruce presented information regarding Conduct of Council Meetings, Open Meetings Law and Public Records Law.
7. Announcement of Council President's Appointments of City Council Committees and Committee Chairs

Council President Andrews announced appointments to City Council committees and the committee chair to the Personnel and Finance Committee: Mark Bittner-Chairperson, Jack Powalisz and Curt Andrews. Public Works Committee: Darla LeClair-Chairperson, John Casavant and Jay Remiker. Public Utilities: Bill LeClair-Chairperson, Bonnie Shimulunas

and Adam Wachowski

8. Nomination and Election of City Council Members to Various City Boards and Committees

Recreation Board: Jack Powalisz, Adam Wachowski

Board of Review: John Casavant, Bill LeClair, Bonnie Shimulunas

Business and Industrial Development Committee/ Community Development Authority:

Curt Andrews, Darla LeClair

Commission for Equal Opportunities in Housing: Mark Bittner, Bonnie Shimulunas

Committee on Aging: Bill LeClair

Community Development Block Grant Housing Committee: Mark Bittner, Bill LeClair

Environmental Advisory Board: Jay Remiker

Library Board: John Casavant

Main Street Representative: Darla LeClair

Plan Commission: Adam Wachowski

Progress Lakeshore: tie vote 4-4 for Darla LeClair and Bonnie Shimulunas, referred to May 4 council meeting agenda

Manitowoc Area Visitor and Convention Bureau: Mark Bittner

Room Tax Commission: Curt Andrews, Mark Bittner, Bill LeClair

9. Adoption of Resolution Concerning Regular Meetings Per Month, Time of Meetings, Order of Business, Matters Referred to Future Meeting, Council Committees and Rules of Procedure

Recommended Action:

Motion to waive reading and adopt the Resolution and Rules of Procedure

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]

MOVER: John Casavant, Councilmember

SECONDER: Jay Remiker, Councilmember

AYES: Jay Remiker, Bill LeClair, Adam Wachowski, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Mark Bittner, John Casavant

ABSENT: Jack Powalisz

10. Consideration of Directing Staff to Prepare an Ordinance or Resolution for Presentation at the May 4 City Council Meeting, providing for a Reduction in Annual Fees for Alcohol-Related Licenses to Assist Local Establishments Impacted by the COVID-19 Emergency (Agenda Item Requested by Councilmember Wachowski)

Discussion took place to bring an ordinance amendment to temporarily reduce fee for Class B Liquor Licenses to the May 4 City Council meeting.

11. Adjournment

Motion to dispense with the reading of the minutes of the meeting and adjourn

RESULT: APPROVED VOICE VOTE [UNANIMOUS]
MOVER: Bill LeClair, Councilmember
SECONDER: Jay Remiker, Councilmember
AYES: Jay Remiker, Bill LeClair, Adam Wachowski, Bonnie Shimulunas, Curt
Andrews, Darla LeClair, Mark Bittner, John Casavant
ABSENT: Jack Powalisz

Kim M. Graves
City Clerk

**LESTER PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, March 10, 2020 6:00 PM
Webster Room of the Lester Public Library**

Call to Order –President Ned Guyette called the meeting to order at 6:00 PM.

Roll Call – Members Present: Sharon Sleger, Stanley Palmer, Kirsten Sleger, Tom Van Horn, David Pennefeather, Ned Guyette, Rick Hendrickson, and Bonnie Shimulunas.. Absent and excused Larry Thomas. Also present: Chris Hamburg, Adult Services Coordinator and Jeff Dawson, Director.

Public Comment – None

Approval of Minutes – Motion to approve minutes of February 11, 2020 meeting, made by Van Horn, second made by Pennefeather. Voice vote carried unanimously.

Expenditures & Financial Reports – Motion to receive and file the February, 2020 financial reports, made by Palmer, second made by Shimulunas. Voice vote carried unanimously.

Board Member Comment – Van Horn noted reading an article where public libraries and parks are the 2 most egalitarian places in the United States. Pennefeather was in the library to print items from our computers and was impressed how easy and smooth the process was.

Director's Report – Dawson also demonstrated the Thread technology and shared the final selections for the carpeting. Discussion included Dawson and Ehle attending the Public Library Association Conference in Nashville, Tennessee.

Report from City Council Representative – Culver's has acquired additional property for their project. Looking for a Parks and Recreation Director and the new hotel is progressing nicely.

Report from School District Representative – Teacher's in-service this Friday with spring break around the corner.

Report from County Representative – Hendrickson shared his next 2 years on the County Board will be his last, and he has enjoyed his time serving on the Library Board. Discussion included making Manitowoc County a sanctuary for the 2nd amendment.

Unfinished Business - None

New Business

- Motion waive reading and adopt the Resolution of Remembrance for Patrick Gagnon, made by Hendrickson, second made by Kirstin Sleger. Voice vote carried unanimously.
- Reviewed the library policy, Supervisor in Charge – updating language. The policy will be on the April agenda for possible approval.

- Pennefeather, as the Nominating Committee for board officers, will bring the slate of officers for a vote in April – Guyette for President and Palmer for Vice President.

Board Education – None

Closed Executive Session –President Guyette read the Wisconsin Statutes s. 19.85(1)(c) allowing closed session when the employment, promotion, compensation, or performance evaluation data of any public employee under the jurisdiction of the particular government body is being considered. Mr. Guyette stated the reason the Closed Session is in regards to the Library Director's annual review. He then opened the floor for a motion to enter into Closed Session. Motion made by Hendrickson to enter into Closed Session, second made by Sharon Sleger. Roll Call Vote: Sharon Sleger – Aye; Kirsten Sleger – Aye; Rick Hendrickson – Aye; Bonnie Shimulunas – Aye; Stanley Palmer – Aye; Tom Van Horn – Aye; Ned Guyette – Aye; David Pennefeather - Aye. Motion carried. The Board of Trustees entered into Closed Session at 7:08 PM.

At 7:23 PM, a motion to reconvene in Open Session was made by Palmer, second made by Hendrickson. Voice vote carried unanimously.

Motion to adjourn made by Pennefeather, second made by Kirsten Sleger. Voice vote carried 6 aye votes with one nay vote (Van Horn). Meeting adjourned at 7:23 PM.

Respectfully submitted, Jeff Dawson, Director

CITY OF TWO RIVERS CITY COUNCIL

PUBLIC UTILITIES COMMITTEE

Tuesday, May 5, 2020

5:00 P.M.

MINUTES

NOTICE: For the duration of the COVID-19 Emergency, related executive orders by the Governor and City Proclamation of Emergency, City public meetings will be conducted via video conference or conference call, with members of the body participating from remote locations. The City uses "Zoom" software as the platform for such meetings. The public may monitor such meetings:

- By watching a live stream of the meeting, on the Two Rivers City Hall Facebook page or the City website (www.two-rivers.org)
- By tuning into Spectrum Cable Channel 993
- Via Zoom (download for free at zoom.us) using the login below for video/audio or use one of the phone numbers below for audio only

Join from a PC, Mac, iPad, iPhone or Android device: Please use this URL to join:

<https://us02web.zoom.us/j/81852106254> Or join by phone: Dial: US: +1 929 205 6099 or +1 312 626 6799 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

If you have any questions about monitoring public meetings of the City Council during this Emergency period, please contact

the City Manager's Office, telephone 920-793-5532, e-mail lkuehn@two-rivers.org

Call to Order

Roll Call - Committee members present: Bonnie Shimulunas, Bill LeClair, Adam Wachowski

Staff Present: James Mc Donald (City Engineer/ Public Works Director), Scott Ahl (Civil Engineer II), Dave Casebeer (WWTP), Ross Blaha (Water Utility), Ken Kozak (Electric Utility), Rick Powell (IT)

Review and Approval of Minutes – Motion by Bonnie Shimulunas, seconded by Bill LeClair, to accept the minutes as presented. Motion carried upon unanimous voice vote.

2020 CWF and SDWF Street Utility Project Status – not borrowing DNR funding; did not proceed with principal forgiveness due to need to enter homes.

Plan to proceed with 24th, 25th, Madison St, and laterals only 2021 construction

Projects have cost components with water utility, sanitary utility, storm utility, private utility, and roadway; breakdown of costs will be provided at next meeting

Wastewater Utility: Updates and Action

Plant Phase 2 – expect to complete the project by the end of July, per schedule; electrical mostly done; digester cover mostly fabricated; need good weather for painting and installation.

2019 Annual Report – likely to score "F" for Inflow due to BOD loading and quantity of wastewater inflow; attempting to determine source of BOD in system but it is variable

Bio Solids – also likely to score "F" due to overload of fields when sludge was applied

Sewer Televising – need to determine if televising 10% per year. Current budget does not provide funding for this level of televising.

Pick Up Truck – Was delivered April 30. Public Works mechanics are setting it up. Should be in operation in the next week.

Electric and Telecommunications Utilities:

Electric Utility Rate adjustments went into effect on 5-1-2020; Fixed monthly fee went from \$9 to \$11; energy rate lowered from \$0.1080 to \$0.1031/kwh; The average residential customer electric bill will increase by \$2.72/month. increase in rate; this month's bills will be pro-rated

- reason for increase was based on revenue and expenses, including cost of power and other increased costs. A Cost of Service study indicated rates should be increased by 5.4%. PSC allowed a 4.4% increase.

- unable to purchase power from Manitowoc (part of different group); Two Rivers is part of WPPI; sales of power has been decreasing, which impacts electric rates
- Two Rivers Water and Light received gold level MEUW 2019 Safety Performance award. Also noted that Aurora received the Focus on Energy Achievement in Energy Efficiency award.
- Utility rates** can be higher in this area due to decreasing volume sales, steady fixed costs, decrease in population, and steady increasing regulations

Water Utility: Director Update, Discussion and Action as needed

Corrosion study – report sent by Ross last week; met with State DNR, Scientists...

- performed testing since April 2019
- report suggests relocating chemical injection points
- monitoring indicates lead levels are decreasing
- adjustments will take time; possibly 3 years before adjustments stabilize levels; attempting to adjust existing chemicals and avoid adding additional chemicals

Storm Water Utility:

Riverview Pond – bid date pushed back to at least May 14th due to the finding of refuse/garbage which is expected to increase costs by approx. \$500,000; noted that previous 6-10 soil borings did not indicate garbage

Shoreline Erosion – continue shoreline protection near WWTP; also looking to acquire barrier stone from Kewaunee

Lake Outlet Issues – high water is pushing sand into storm outfalls at 22nd, 17th, 16th, Roosevelt and Madison St

Mini Storm Sewer – staff will be looking into installing mini sewers for sump pumps into streets or causing problems with drainage; by providing these connection points it can reduce the chance that property owners make illegal connections to sanitary lateral

- Staff is considering cost sharing between storm utility with property owner; cost approx. \$1,000 to \$1,300 to provide lateral to property line

Set Date, Time, and Agenda Items for next Committee Meeting

Next meeting will be held Tuesday, June 2, 2020 at **5:30 P.M.**, preferably on site.

Adjournment

Motion by Adam Wachowski, and seconded by Bonnie Shimulunas, to adjourn at 6:25 pm.

Two Rivers Electric Department
Monthly Report For
April 2020

Electric Consumption in KWH:

This Month: March Data

2015	2016	2017	2018	2019	2020	%Change from 2015-2020	%Change from 2019-2020
7,090,575	6,757,438	6,979,096	6,758,672	6,904,213	6,779,558	-4.39%	-1.81%

Year-to-Date:

2015	2016	2017	2018	2019	2020	%Change from 2015-2020	%Change from 2019-2020
21,862,197	20,951,232	20,714,868	20,965,750	21,040,570	20,739,583	-5.13%	-1.43%

Cost of Electricity Purchased in Dollars:

This Month:

2015	2016	2017	2018	2019	2020
\$ 595,923.06	\$ 522,950.20	\$ 530,963.90	\$ 487,999.89	\$ 480,439.18	\$ 460,489.17

\$/kWh						%Change from 2015-2020	%Change from 2019-2020
\$0.0840	\$0.0774	\$0.0761	\$0.0722	\$0.0696	\$0.0679	-19.18%	-2.39%

Two Rivers Electric Department

April 2020 Monthly Report

Large Work Orders Worked on during the current month:

Location/Description

South Side	Led Street lighting
Eastside	Riverside Expansion, Regulators
Central	Demo 5KV O/H

Outage Dates	Location	Duration	Cause if known
3/12/2020	Residential Circuit	1	Blown cutout fuse
	-	-	
3/22/2020	Residential Circuit	N/A	1/2 power
	-		
3/23/2020	Residential Circuit	N/A	Phone drop
	-	-	
	-	-	

Number of Services Upgraded or Changed:

Number of Electric Meters Installed:

Total Number of Electric Meters Tested:

Service Disconnects & Reconnects Normal Hrs:

Fire Department Monthly Report

10.C.2.b

April 2020

			Monthly			Year to Date 2020			Year to Year 2019				
Total Incident Responses				135			601			680			
EMS Response		Total EMS Incidents		114			542			619			
	Total Patients			110			457			496			
	On Scene			77			432			462			
	Interfacility Transports			37			209			293			
	Intercepts			0			3			10			
	Other			0			0			4			
EMS Revenue	Date of Service Report		Monthly			Year to Date 2020			Year to Year 2019				
EMS Operations Billing Information	SDC and TRIP Revenue		\$2,751.79			\$17,293.21			\$40,543.68				
	Charges		\$79,076.00			\$485,767.04			\$625,249.51				
	Payments		\$58,467.44			\$247,547.29			\$290,146.66				
	Adjustments		\$51,894.87			\$157,372.11			\$257,586.32				
Change + or - in Accounts Receivable			-\$31,286.31			\$80,847.64			\$77,516.53				
Monthly Collection Percentage			73.94%			50.96%			46.40%				
Fire Incidents	Total Fire Incidents			21			59			63			
	Structural			1			2			4			
	Fire Other			2			7			1			
	Unauthorized			0			2			1			
	Hazardous Condition			10			17			22			
	False / Cancelled			5			13			9			
	Service Calls			3			8			5			
Overlapping Calls				15			88			134			
Occup/ Inspect	Total Inspections			16			69			21			
	General			16			69			21			
	Special/Other/Consults			0			0			0			
			Violations			0			27			1	
			Corrections			9			9			0	
Training	Total Hours			415			1760			1680			
	Fire Training			265			1250			600			
	EMS Training			90			330			840			
	Community Based Outreach			60			180			240			
See attached training summary													
Public Education			Monthly			Year to Date 2020			Year to Year 2019				
Totals / Events	Staff Hours	Participants	19	3.25	60	31	52.25	107	14	26.75	236		
CPR Classes	Staff Hours	Participants	0	0	0	11	45	41	8	19.25	55		
Station Tours	Staff Hours	Participants	0	0	0	1	3	6	1	1	30		
Presentations	Staff Hours	Participants	19	3.25	60	19	4.25	60	5	6.5	151		
Maintenance			Monthly			Year to Date 2020			Year to Year 2019				
Total Hours			192.45			807.8			946				
Building Care, Cleaning, Maintenance			62			268			402				
Grounds Care			0			33.25			71				
Vehicle Checks			97.35			419.6			380.75				
Vehicle Cleaning			28			63.25			58.5				
Vehicle Maintenance			5.1			23.7			33.5				
Current Events													
COVID-19 planning													
EMS license renewal for members													
Community risk reduction efforts													
*Financials are a combination of EMS Medical billing (old) and Lifequest (new) billing companies													

Attachment: Copy of TRFD April Report 2020 (2659 : Department Reports)

Monthly EMS Training Report for April 2020

I would like to encourage all City of Two Rivers City Council members to contact me to set up a time that I can give you a personal view of TRFD operations and training. (920)-901-3810

Follow The City of Two Rivers Fire Department on Facebook to see pictures/videos of Training, Operational Events and Community Outreach.

Notable Events

ALL EMERGENCY ORDERS FOLLOWED

Daily COVID-19 Updates

- COVID-19 Protocols, Policies, and Education
- TRFD Staff EMS Licensure Renewals Complete
- Daily Documentation of all PPE use and Self-Monitoring
- Collaboration with AMCMC/HFMMC (COVID-19 Surge Preparation)
- Daily updates/training to staff regarding COVID-19
- Daily PPE review and infectious control education
- All TRFD Paramedics continued Paramedic/CCP Training (Guidelines Followed)
- All TRFD shifts completed QI/QA driven COVID-19 Training
- Daily collaboration with relevant community partners
- Daily communication with Medical Director
- Daily QI/QA shift EMS Education
- Measures in place to reduce EMS overtime and increase revenue

One of the great things about working in the City of Two Rivers is the overwhelming support from all our residents and businesses! It seems like every day there is a business or family that donates something to the fire department and we truly appreciate it! There are too many people to thank but know that we love our community and all the support!



EMS: 90 hrs

The TRFD EMS training program encompasses paramedic, critical care paramedic, and tactical paramedic training. EMS training or tasks connected to EMS training. The TRFD paramedics strive to offer empathic, competent and professional care that exceeds the expectations of those we serve. There are countless hours of EMS training each day at the TRFD. This training is formal and informal. TRFD paramedics have three formats of formal education: Target Solutions on-line assignments, Formal Lecture, and Practical Exercises. Dr. Painter, the TRFD Medical Director provides oversight to all TRFD EMS training, as well as QI/QA. The TRFD is committed to offer “best practice” care now and in the future.

Training hours above are conservative.

- **Continuing Paramedic/Critical Care paramedic education (Target Solutions)**
- **Protocol Review/Collaboration/Update**
- **EMS Remediation based on QI/QA**
- **EMS Competencies/Evaluations/Education**
- **Medical Director collaborative QI/QA**
- **Pod/Web Casts (Fire Engineering/EMS World)**
- **Shift case studies Lecture/Target Solutions (company level EMS training)**
- **Paramedic QI/QA (all reports) Krajnik/Menges/Murack/Painter**
- **EMS Probationary Firefighter/Paramedics/Interns/Recruits**
- **TEMS training**
- **Shift Officers EMS/AMCMC Update Meetings**
- **EMS Related Meetings (COVID-19)**

Community Based Paramedic Outreach: 60 hours**COVID-19 PREVENTION and INFORMATION**

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

This is a very important program that requires continuous training updates with the TRFD staff. This program is rapidly developing throughout the United States. State legislation has recently been passed to allow ambulance providers to bill for preventive care. There is daily communication between TRFD employees as providers of preventative medicine and other community resources. Being proactive in community outreach mitigates many unnecessary ambulance responses and decreases operating cost to the city. More importantly community paramedicine objectively improves the quality of life and decreases mortality rates of those who have health related disparities in our community. This program operates 24/7 365. It is very difficult to give a accurate number to this training. The above hours noted are very conservative.

Important to note is, the hospital equipment program at TRFD is a Community Outreach program (the time from that program is averaged in with the above number).

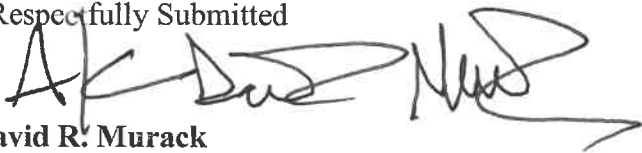
- **Community Outreach visits/calls/visits**
- **Collaboration with PAAW**
- **Unnecessary 911 call mitigation**
- **Public health meetings (COVID-19)**
- **Health Department Meeting updates (COVID-19)**
- **Operational collaboration with various agencies**
- **Phone calls to citizen's at risk**
- **Collaboration with Public Health and other area agencies**
- **Community Education**



Stay Safe

For more detailed information feel free to contact me.

-Respectfully Submitted



David R. Murack

Assistant Chief

Emergency Operations/Community Outreach

City of Two Rivers Fire Department

2122 Monroe Street, Two Rivers WI, 54241

Station: 920-793-5521

Cell: 920-901-3810

"Let no public safety service member's ghost ever come back and say their training failed them."

Web Page: <http://www.two-rivers.org/fire/fire-department.php>

Monthly Fire Operations Report for April 2020

News

- Fire operations training focused on pump training and ladder truck aerial deployment. Three Fire Captain and one Assistant Chief started Blue Card Command and Control online training. COVID-19 training and preparation continued, daily updates were received from Manitowoc County Emergency Management and forwarded to TRFD staff.
- Aerial truck operator class finished, and State of Wisconsin test is scheduled for 4/6/2020 at the fire department. COVID-19 social distancing rules / precautions will be followed to comply with City and LTC policy.

Fire Operations

Fire Operations training: **199.5 hours**

SOG Development **3.5 hours**

Fire Inspections: **16 Inspections, 0 Violations, 9 Correction – 12 hours**

Public Education: **19 – Community Relation drive-bys 3.25 hours**

COVID-19: Disinfecting and training **62 hours**

These number reflect total training hours per member, not hours per training segment. For example: If there is a 2-hour training segment and there were 4 members that participated, the recorded time for the training would be 8 hours not 2 hours.

INSPECTIONS DEPARTMENT

MONTHLY SUMMARY
APRIL 2020

	Permits Issued		Permit Revenue		Project Value	
	Month	YTD	Month	YTD	Month	YTD
Building (residential)	18	55	1,360	5,460	106,585	501,745
Building (commercial)	1	9	80	2,770	7,608	1,609,645
Electrical	7	53	415	4,050	7,750	401,625
Heating	8	56	580	3,570	55,872	412,690
Home Occupation	-	-	-	-	-	-
Moving	-	-	-	-	-	-
Plumbing	7	34	405	4,470	9,487	301,487
Sign	-	7	-	350	-	38,754
Tank	-	-	-	-	-	-
Wrecking/Salvage	2	2	112	112	54,400	54,400
Totals	43	216	2,952	20,782	241,702	3,320,346

YTD Comparison	Permits Issued		Permit Revenue		Project Value	
	2020	2019	2020	2019	2020	2019
Building	64	55	8,230	6,190	2,111,390	598,199
Electrical	53	67	4,050	3,520	401,625	77,970
Heating	56	42	3,570	2,750	412,690	518,543
Home Occupation	-	-	-	-	-	-
Moving	-	-	-	-	-	-
Plumbing	34	30	4,470	3,070	301,487	85,540
Sign	7	1	350	50	38,754	-
Tank	-	1	-	-	-	-
Wrecking/Salvage	2	1	112	68	54,400	535
Totals	216	197	20,782	15,648	3,320,346	1,280,787

Other Activities

Prepared agenda packet and minutes for Plan Commission meeting

Prepared notices, ordinances & related documents for public hearings

Received and responded to requests for information from the general public and staff

**Lester Public Library
Director's Report
April 2020**

News

- Governor Evers issued "Safer at Home" order through April 24.
- Governor Evers extended "Safer at Home" order through May 26. With this order he allowed curbside services for public libraries to begin April 24.
- Library Staffer Mary Massy has been a one-person PPE mask production line from her home. She has made masks for local companies, including the library. Recipients of the masks want to pay her; what Mary told them is that 'the library is paying me to stay home, so why don't you donate to the library what they are worth to you.' The Library Foundation received a \$150.00 donation and Mary, through cash donations, has donated \$180.00 to the Carpet Fund.
- Lester Public Library staff developed a plan to begin curbside services to begin April 24. The plan keeps patrons and staff safe. The p

Curbside Pick Up Plan for Patrons – Monday through Friday, 10 am to 5 pm:

Once you receive notification that you have items to pick up:

1. Drive to the library for curbside pick up between 10:00 AM and 5:00 PM Monday-Friday. Have your library card number ready!
2. Pull in to one of the three numbered parking spots (look for signage). You may have to wait in line if a numbered spot is unavailable.
3. Once in a numbered spot, call the library at (920)793-8888 to let us know you have arrived. If your call is directed to voicemail, please do not leave a message; just wait a couple of minutes and call back.
4. Library staff will ask for your library card number, verify your address and phone number, and confirm the items that are available for pick up. Tell staff which spot number you are parked in and the color of your vehicle.
5. Library staff will then check items out to you and deliver to your vehicle. Remain in your vehicle and open your trunk so the staff member can place items in your vehicle.
6. Walkers and cyclists are welcome! Follow above directions as if you are in a vehicle ("park" in a numbered space and phone us). We'll deliver your items practicing safe social distancing.

Library staff **WILL NOT**

- accept return materials; please use the book drop before or after your curbside pick up.
- take requests at curbside.
- issue library cards or accept fine payment curbside.

Want to place items on hold for curbside pick up?

- Reserve items through our **online catalog**: https://mani.ent.sirsi.net/client/en_US/mcls/
- **Call** the library's Help Desk at (920)793-7114. To speak with a staff member, call between 10:00 AM and 5:00 PM. After hours, leave a voicemail with your request(s).
- **Email** the Help Desk at lesref@lesterlibrary.org and list your request(s).

Library staff **WILL**

- pull a collection of books and materials for children of any age.
- provide suggestions for materials if you do not have specific titles in mind.
- provide tax forms if currently available at the library.
- need at least two hours' notice to pull any materials for pick up.
 - Requests made after 3:00 PM will be available the next business day.*
 - Requests made by email or voicemail during hours the library is closed will be available after 12:00 PM the next business day.*

**If materials are coming from other libraries, same- or next-day availability may not be possible. We will notify you when your items are ready to pick up.*

Library Foundation

- Canceled the April quarterly meeting. The next quarterly meeting is slated for July.

Library Legislation – No Report

Activities

4/01/20 – Virtual meeting with MCLS Library Directors
 4/01/20 – City Department Heads Meeting
 4/06/20 – City Council Meeting
 4/13/20 – Virtual meeting with MCLS Library Directors
 4/14/20 – Met with City Manager, Greg Buckley and Elizabeth Runge, City Planner
 4/15/20 – City Personnel and Finance Committee
 4/16/20 – City Branding Committee
 4/16/20 – Called Ned Guyette, President, Lester Public Library Board of Trustees
 4/20/20 – Virtual meeting with MCLS Library Directors
 4/20/20 – Lester Public Library Management Team Meeting
 4/20/20 – City Council Meeting
 4/21/20 – City Council Reorganization Meeting
 4/22/20 – Lester Public Library All Staff Meeting
 4/23/20 – Met with Jeff Gilderson-Duwe, Oshkosh Public Library Director and Stef Morrill, River Valley Commons Director
 4/27/20 – City Council Work Session
 4/29/20 – Met with Ned Guyette, President, Lester Public Library Board of Trustees
 4/29/20 – City Department Heads Meeting

Jeff Dawson, Director, Lester Public Library 5/01/2020



Parks and Recreation Department

Hamilton Community House
1520 17th Street
Two Rivers WI 54241-0087
Office (920) 793-5592
Senior Center (920) 793-5596
Fax (920) 793-5529

Date: May 11, 2020
To: Greg Buckley
CC: City Council, Recreation Staff, Advisory Recreation Board
From: Tammy Stadler
Subject: Recreation Department April Report

The usage of the J. E. Hamilton Community House for the month is as follows:

➤ Senior Center Programs	3256
➤ Building Rentals	0
➤ Recreation Program	85
➤ Total building usage	3,341

The J. E. Hamilton Community House was open **0 days** in the month of **April** for an average daily usage of **0 people per day**.

April Program & Facility Reservation Cancellations / Refunds Due to COVID-19 Facility Closure

Recreation Programs	29 programs	1197 participants (<i>approx.</i>)
CH Facility Reservations	40	396 participants (<i>approx.</i>)
Fitness Center	Daily Drop-In	498 participants (<i>approx.</i>)
Senior Center Programs	31 programs	1709 participants (<i>approx.</i>)
Senior Center TRUST Car	Daily Rides	350 participants (<i>approx.</i>)
CH Reservation Rescheduled	2	1,280 participants (<i>approx.</i>)

Senior Center

- 283 Cold meals were delivered to Home Delivered Meal recipients in addition to their hot meal through a stimulus program supplied through the State of WI and ADRC of the Lakeshore.
- Implemented newsletter cart outside of the building during business hours
- Mailed Easter Cards
- Social Media - Easter Egg Hunt with prize, daily exercise class, weekly You Tube movie
- Volunteers sewing masks for Meal Deliverers (approx. 200+)
- Wellness Calls to Senior Center Members
- Increased Home Delivered Meal Routes - Added a 3rd route for Mishicot meals and added a 4th route for Two Rivers meals
- Annual Senior Center Volunteer Celebration Dinner was cancelled - hoping to reschedule in fall
- Taste of Madison Bus Trip rescheduled to August
- Emailed April newsletter to over 600 people

Recreation

- Launched our FIRST virtual recreation program on Friday, April 24th. This program has been extremely successful for the short time it has been active. Between April 24- May 1st we had 85 sign ups- generating around \$900 in revenue. Participants are from the following states: New Mexico, Ohio, Indiana, Colorado, Texas, Illinois and Wisconsin. The goal of this program is to get the community out and active during quarantine. A t-shirt has been created with our department name and logo so those who are participating out of state can recognize our department. We are aiming to get 100 signs ups before May 8th (Deadline)

Parks/Cemeteries/Forestry

- Park & Trail clean-ups were canceled by volunteer groups due to Stay at Home Order
- Removal of Neshotah Beach and LB Clarke Snow Fence
- Removal of Weight room equipment; Wax Fitness Center
- Waxing Senior Center Koska Room
- Vets Park Boat docks new design
- Fishing Cleaning Station clean up and opened
- Bathroom Meters installed – Turning water on – begin park clean up
- Cemetery clean up leaves and debris
- Winter grave prep
- Tree removal of downed trees from storm
- Meet with Jon Brunner of fitness center for new equipment and floor plans
- replaced fan motor in gym
- installed paddlers park kayak dock

Special Events & Athletics

- Begin Tracking Donations for Bands on the Beach, Concerts in the Park, Outdoor Movies, and Community Sponsored 4th of July.
- Mailed invoice and thank you to all current 2020 donation sponsors and recorded in files.
- Secured Eggers Division-VT Industries for 2020 Sundae Thursday Event Sponsorship. Finalized Sundae Thursday entertainers and food vendors. And created Sundae Thursday Flyer
- Created NEW Title Sponsorship letter to send out to major sponsors: sent to Metal Ware, Cobblestone, Culvers, and Community First
- Event Sponsorship mailing
- Zoom meetings - MYBA Softball WPRA Special Events
- Update and Reassess Youth Baseball & Softball and Men's Summer Softball League. Mailed 2020 season packets.
- Created 2020 Farmer's Market Maps to accommodate all special events updated policy since COVID19 newest regulations 2020 and emailed or mailed to all Farmer market vendors.
- Updated 2020 TR Event Calendar & 2020 Street Closure Schedule
- Helped with the coordination and facilitation of the Easter Bunny drive through Two Rivers
- Received updated information and paperwork on running concession stand for the 2020 season out at Vietnam Veteran's Park.
- *(Due to COVID)* - - Developed a Special Memorial Day Celebration luminaria display- A tribute to Our Military – in Central Park East. Donations to VFW and American Legion from the proceeds
- Working in conjunction with the City Manager, TRHS Music Teacher, American Legion, and the VFW - - to prepare and post a virtual online Memorial Day Ceremony – Gun Salute, Color Guard, Prayer.

Administration

- Community House COVID-19 Closure - Extended to April 24 - - Extended again to May 26
- Interim Recreation Director suspended contract
- Seasonal Employee list completed; inactive employees dismissed
- Issued refunds or account credits for the cancelation of the month of April Facility reservations and Recreation programs
- Summer / Fall Program brochure is ready to print
- 3 versions of the brochure were prepared for potential release dates of May 1st, June 1st and July 1st - - In each version, programs were removed prior to each release date to ensure we are not advertising canceled programs *(Due to COVID-19 various optional distribution methods being reviewed)*
- Advisory Recreation Board meetings canceled until COVID-19 restrictions lifted

J. E. Hamilton Community House Program Rental April 2020

Programs (Senior Center)	Number	Room	
Art & Craft Classes		Library	
Benefit Specialist/Medicare Review		Koska	
Bingo		Koska	
Blood Pressure		Conference Room	
Book Club		Library	
Books & Puzzles		Library	
Bowling League		Koska	
Bowling - Wii		Koska	
Bunco		Library	
Card Creators		Library	
Chorus		Library	
Dartball - resumes in fall		Koska	
Dominos		Library	
Exercise - Arthritis		Behringer	
Exercise- Cardio Drumming		Behringer	
Exercise - Line Dancing		Gym	
Exercise - Morning Walking		Gym	
Exercise - Silver Sneakers (ROM & Yoga)		Behringer Room	
Exercise - Simply Seniors		Gym	
Exercise - Zumba Gold		Gym	
Exercise - Zumba Gold Chair (New)		Gym	
Foot Care		Conference Room	
Frustration Dice Game		Koska	
Information & Assistance	1194	Koska	
Knit & Stitch		Library	
Legal Assistance		Conference Room	
Mahjong		Library	
Meetings - Friends Board/COA		Conference Room	
Movie Matinee		Koska	
Newsletter Assembly		Koska	
Nutrition: Noon Lunch		Koska	
Nutrition: Meals on Wheels	1828	Koska	
Quilting		Library	
Red Hattitudes		Library	
Sheepshead/Cribbage		Koska	
Special Meals-Volunteer Dinner		Koska	
Special Programs/Theme Days		Koska	
Special Speaker		Koska	
Tax Assistance		Behringer	
Trips		Koska	
TRUST Transportation			
Visitors**Picking up newsletters outside/vol	162	Koska	
Volunteer (Kitchen, Office, Newsletter, Etc)	72		
Participants usage at J.E.H.C.H.	3256		
Volunteer Hours Recorded at Senior Center	120		
Number of Individual Volunteers through Se	96		
Total # Contacts Records	4,740		
Total # People in Contact	1556		
Total # New Contacts	14		

Attachment: Park & Rec Participation Report April (2659 : Department Reports)

J. E. Hamilton Community House Program Rental April 2020

Programs (Rec)			
50 Miles / 50 Days	85*	Virtual	*Through April 30
			- - Deadline May 8, 2020
		Behringer Room	
		Behringer Room	
		Fitness Center	
		Gym	
		Gym	
		Behringer Room	
		Gym	
Program Participation Total	85		

Attachment: Park & Rec Participation Report April (2659 : Department Reports)

April 2020 Public Works Narrative Tasks	
ENGINEERING 2020	
2019 Sewer and Water Projects	
-	Awarded 14th Street (Lowell Street to Hawthorne Ave) reconstruction project to Dornier Construction.
-	Construction commenced mid July 2019.
-	Concrete work completed Nov 7
-	Contractor completed final seeding in late April
2019 Lateral Replacement	
-	Awarded Lateral Replacement project to Mammoth Construction. Project consists of replacing 53 lead water services and sewer service at various locations as requested by residents. Work commenced June 2019.
-	Contract actually replaced 74 lead service lines
-	Pavement restoration to be completed in spring/early summer, 2020, by city staff.
South Pier Access Trail	
-	Contract was bid on Sept.11, and awarded to Northeast Asphalt
-	Trail and surrounding area was paved on October 23, 2019
-	City staff to perform final topsoil, seeding, and fence replacement as weather permits
Sandy Bay Highlands	
-	Proposed work include installation of curb and gutter, and roadway paving
-	Schedule for work has not been determined.
Shoreline Protection	
-	Staff is coordinating emergency shoreline protection, with installation of armor stone along Lake Michigan, near the DPW/Utility areas, and 22nd/Neshotah Pond.
-	Work at Memorial Drive Wayside started in late April, expect completion by early May
-	Expect acquisition of large stone to begin in late May
-	Staff and consultant are preparing final permit, as required by DNR.
Sidewalk Repair	
-	Staff is coordinating with Wicks World of Wood for replacing defective sidewalk at various locations in the City. Contract was signed fall 2019.
-	Work is expected to begin in late April, and continue into May
-	Staff is responding to additional complaints, for which notices will be sent to affected residents.
-	An additional contract for repair of defective sidewalks will likely be required in summer, 2020.
2020 Projects (Madison Street, and 25th Street)	
-	Project was bid on February 27, with Advance Construction being the low bidder.
-	Project was cancelled by City due to potential pandemic issues (private home entry...)
-	Expect to rebid project for 2021 construction
Riverview Pond (at 28th and Wilson Street)	
-	Bid date has been pushed back to May 14 due to site issues
-	Staff and consultant are investigating site for recent developments pertaining to environmental and archaeological issues
-	Expect work to be performed in 2020
-	Funding includes UNPS, and DNR grant and loans
Future Work	
-	24th Street (Forest Ave to Jefferson) street and utility rehabilitation expect to construct in 2021
-	Eggers/20th Street pond - design work to be performed in 2020, for potential 2021 construction.
-	Storm Lateral, and mini storm sewer work continues to be considered to help provide location for sump pump discharge, and reduce inflow into sanitary sewer.
-	location for sump pump discharge, and reduce inflow into sanitary sewer.
STREET DIVISION 2020	
-	Street Sweeping
-	Haul Sweepings To Landfill
-	Taring / Crack Filling
-	Blade Gravel Streets
-	Dig Test Holes Riverview Dr. For Future StormWater Pond
-	Curbside Leaf Collection
-	Fill Potholes With Cold Mix
-	StormWater Pond Inspections
-	Remove Curb & Inlet Markers
-	Remove Sand Barrels
-	Road Salt Delivery 500 Ton
-	17th St. Bridge Openings (36)
-	Clean 17th St. Bridge House Inside
-	Put Out Flags On Washington St.
-	Make Special Signs For Voting
-	Make Special Signs For Library Curbside Pickup
-	Flagger Training (4) Employees Certified
-	Work Zone Safety (2) Employees
-	Open Outfalls
-	HydroVac For other Departments
-	Flush 22nd St. Outfall To Remove Sand In Pipe (3) Times
-	Televise Sewers As Needed
-	PBS (6)
-	Biweekly - Monthly - Annual - Sewers
-	Repair / Replace Traffic Signs
WASTEWATER UTILITY 2020	

ULTRAFILTRATION FACILITY MONTHLY OPERATING REPORT

ULTRAFILTRATION MEMBRANE FACILITY PRODUCTION

TOTAL PRODUCTION	26,059,630 GAL/MONTH
LESS BACKWASH WATER	3,769,860 GAL/MONTH
WATER TO CITY	22,289,770 GAL/MONTH
MAX. DAILY WATER PRODUCTION	909,360 GAL/DAY
MIN. DAILY WATER PRODUCTION	819,630 GAL/DAY
AVERAGE DAILY WATER PRODUCTION	868,650 GAL/DAY

TOTAL PRODUCTION	26059630 GAL/MONTH
WATER TO CITY	22289770 GAL/MONTH

PUMP OPERATION

LOWLIFT PUMPS

1	2	3	
240	240	240	HR/MO
8	8	8	HR/DAY

HIGHLIFT PUMPS

1	2	3	4	
0	0	720	0	HR/MO
		24		HR/DAY

CHEMICAL USAGE

INTAKE SODIUM HYPOCHLORITE
 PRE MEMBRANE HYPOCHLORITE
 POST SODIUM HYPOCHLORITE
 RESERVOIR HYPOCHLORITE
 50% SODIUM HYDROXIDE
 FLUORIDE
 50% CITRIC ACID
 CLEARITAS

USED FOR PRODUCTION ONLY

POUNDS USED	PMG	PPM
0.0	0.00	0.00
3887.0	0.17	0.00
2371.3	0.09	0.00
171.0	0.01	0.00
942.0	0.00	0.00
638.9	0.02	0.00
30 gals	----	----

RESERVOIR OPERATIONS

HOURS OF OPERATION

PUMP HOURS PER MONTH

HR/MONTH			
PUMP 7	PUMP 8	PUMP 9	TOTAL
336	0	384	720
			6,933,000 GAL/MONTH
			243,000 GAL/DAY
			219,000 GAL/DAY
			231,100 GAL/DAY

TOTAL GALLONS PUMPED PER MONTH

MAXIMUM GALLONS PER DAY

MINIMUM GALLONS PER DAY

AVERAGE GALLONS PER DAY

REPORT PREPARED BY

Garret Wachowski / AG

DATE

5/4/2020

Attachment: Water Report (2659 : Department Reports)



Municipal Electric Utilities of Wisconsin
Service. Advocacy. Safety.
 725 Lois Drive
 Sun Prairie, WI 53590
 T: 608-837-2263
 F: 608-837-0206
www.meuw.org

Two Rivers
March 2020

Prepared By: Ken Kozak/Mike C – MEUW Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. **Training**
 - a. No Trainings
2. **Audits/Inspections**
 - a. No Inspections
3. **Compliance/Risk Management**
 - a. Revising Written Safety & Health Program
 - i. Entire Safety Manual has been reviewed and under revision. Waiting for files from MEUW.
 - b. DSPS Injury & Illness Log Submittals
 - i. Summary form needs is posted from February 1 until April 30 where employees are likely to observe it
 - c. COVID weekly calls and spreadsheet is available, resources on MEUW website

GOALS AND OBJECTIVES

1. **Training**
 - a. No trainings scheduled
2. **Audits/Inspections**
 - a. Field Inspection
 - b. Facility Inspection
3. **Compliance/Risk Management**

Candidate search is underway for a new Regional Safety Coordinator. Until a replacement has been hired, if there are any questions, concerns, or safety related needs, please reach out to MEUW Safety Manager, Mike Czuprynski at (608) 393-7702.

Attachment: Safety Report TR (2659 : Department Reports)

Two Rivers Police Department Monthly Report January 2020– February 2020



Attachment: Police Report Jan - Feb 2020 (2659 : Department Reports)

Serving our community since 1858

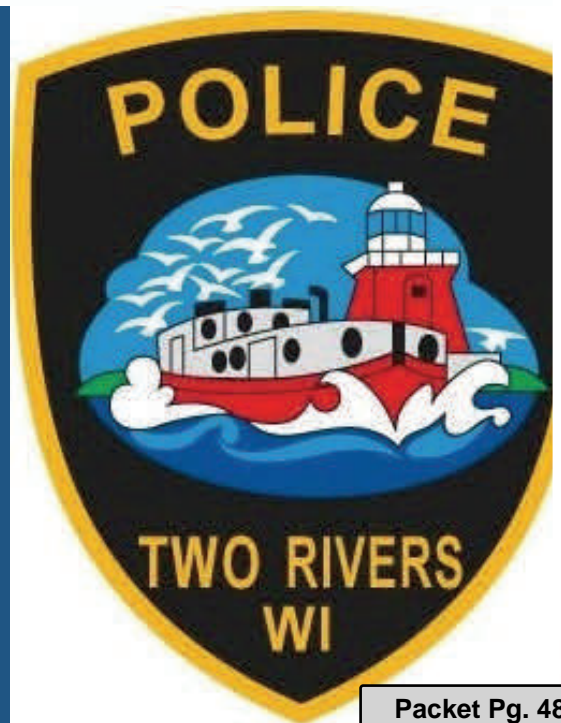
Two Rivers Police Department

1717 East Park St.

Two Rivers, WI 54241

Business (920) 793-1191

Non-Emergency (920) 686-7200



Monthly Report January – February 2020

EVENTS

Chief Joseph Collins Retirement

After 15 years of service to the Two Rivers Police Department and over 35 years as a law enforcement officer, Chief Joseph Collins retired in February of 2020.

Chief Collins was passionate about training, officer wellness and resiliency. He was instrumental in the department's chaplain program and numerous other programs throughout the years, the majority of which were created to help officers and their families. His involvement with organizations locally, statewide and nationally allowed our agency to utilize resources and services which greatly benefited our community and agency throughout the last 15 years.



Thank you Chief Collins for your years of service and we wish you all the best in a well-deserved retirement!

Chief Brian Kohlmeier Promotion

With the retirement of Chief Collins, Assistant Chief Brian Kohlmeier was promoted to the rank of Chief. Chief Kohlmeier has been an officer at our agency for 30 years. Chief Kohlmeier started in 1990 as a part-time patrol officer, eventually becoming a full-time patrol officer in 1991. He was promoted to the rank of Lieutenant in 2006 and later that year he was promoted to the rank of Captain. In 2013, the department restructured and he was promoted to the rank of Assistant Chief. In February of this year he was promoted to Chief of Police.



Congratulations Chief Brian Kohlmeier!



Welcome Officer Amanda Verhelst

Officer Amanda Verhelst was hired in January 2020 and began her academy training. Welcome to the Two Rivers PD family Officer Verhelst!



Happy Anniversary



Lieutenant Andrew Raatz
February 26th, 2006
14 years



Lieutenant Aaron Gauthier
February 16th, 2012
8 years



Officer Jason Zipperer
January 10th, 2000
20 years

Happy Anniversary



Officer Brad Dimmick
January 1st, 2018
2 years



Officer Robert Strandt
January 21st, 2019
1 year



Crossing Guard
William Zarn
16 Years

Pictures



Lt. Raatz and Det. Lt. Wiesner LTC Recruitment Fair



School Resource Officer Jake Glaser taking kids to lunch



Two Rivers Police Cadets competed at the WLEEEA state conference

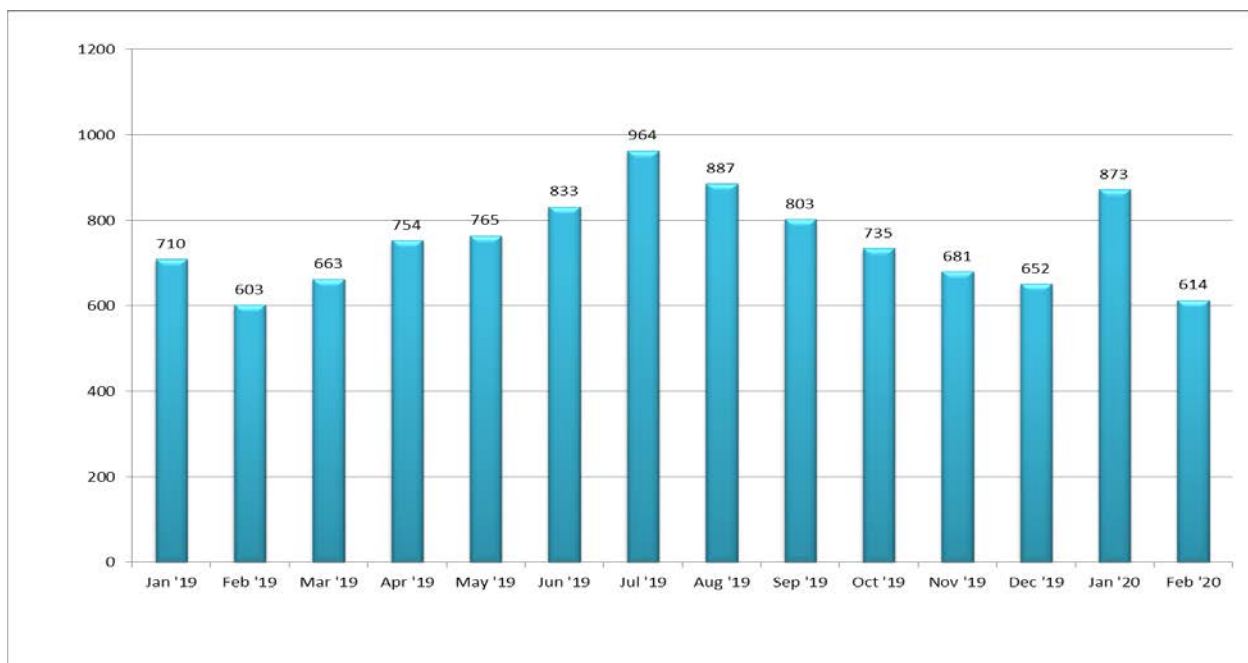
CALLS FOR POLICE SERVICE

January 2020: **873**

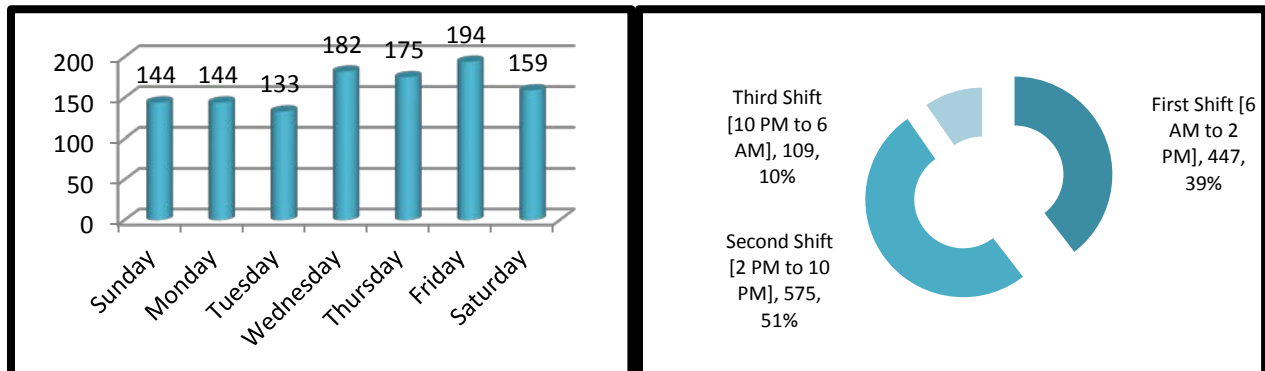
LAST YEAR: Jan 710/Feb 603

2020 YTD TOTAL: **1,487**February 2020: **614**TOTAL LAST YEAR: **9,050**

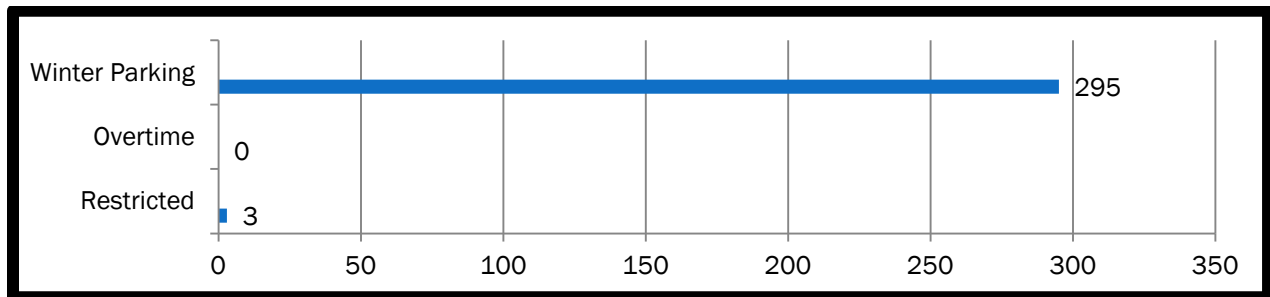
Monthly Calls Comparison Chart:



Jan/ Feb Calls for Service by Day of Week & Shift:



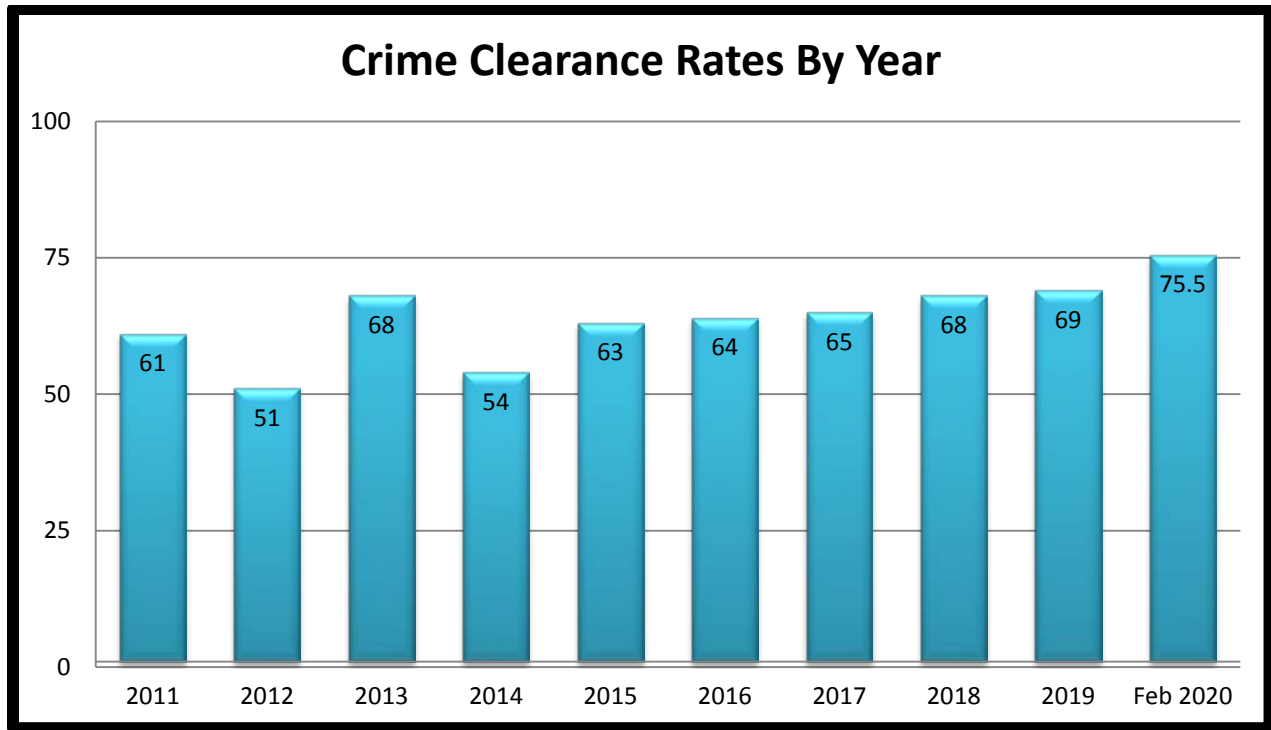
Jan/ Feb 2020 Parking Enforcement:



CRIME CLEARANCE RATE:

Each law enforcement agency in the Nation submits monthly reports to the Uniform Crime Reporting (UCR) Program. This program collects and reports crime offense data for the Nation, categorizing crime data as Part I or Part II offenses. Part I offenses include: Murder/Non-Negligent, Forcible Rape, Robbery, Assault(s), Burglary, Larceny/Theft, Motor Vehicle Thefts, and Arson. Part II offenses include all other crime classifications outside those defined as Part I offenses. These monthly reports also afford the Two Rivers Police Department the ability to monitor our crime clearance rate. The crime clearance rate is simply the percentage of offenses reported as compared to how many of those offenses were cleared or resolved. The Two Rivers Police Department is proud to note that our crime clearance rates are generally well above the average for the State of Wisconsin. Below are highlights of this month's UCR statistics. Because some cases that are reported in one month may be solved or "cleared" the next month or months later, it is difficult to state crime clearance rates as purely a monthly rate. For our purposes, we continue to track our CCR rates across the months and years as well.

Reported Part 1 Cases January =	16
Cases Cleared January =	13
Crime Clearance Rate January =	81%
Reported Part 1 Cases February =	10
Cases Cleared February =	7
Crime Clearance Rate February =	70%
Crime Clearance Rate Year to DATE =	75.5%



Adult & Juvenile Arrest/Charge Summary:

The following is the total of ADULT and JUVENILE ARRESTS/CHARGES made by this department this month. This may not represent the actual number of individuals arrested as there are generally many cases where an individual will have multiple charges or counts of a specific charge. These statistics represent charges and arrests made for Criminal Code as well as Municipal Ordinance violations.

<i>ADULT Arrests/Charges</i>	203
<i>JUVENILE Arrests/Charges</i>	41
<i>TOTAL</i>	244

Written Warnings Jan- Feb 2020

	JAN	FEB	Totals
FIELD WARNING			
346.87 UNSAFE BACKING OF VEHICLE	0	1	1
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	0	1	1
346.37(1)(C)1 001 VIOLATE RED TRAFFIC SIGNAL	1	1	2
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	6	8	14
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	3	10	13
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	8	11	19
341.15(1m)(a) FAIL/ATTACH REAR REGIS. DECAL/TAG	1	0	1
346.37(1)(B) VIOLATE YELLOW SIGNAL	0	1	1
9-2-5/7A-10P LOUD AND UNNECESSARY NOISE 7AM-10PM	0	1	1
9-2-11 CURFEW VIOLATION	1	0	1
6-5-7(A)(2)(B) DOG AT LARGE - OFF PREMISE	1	3	4
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	2	1	3
6-5-1 DOG LICENSE	4	10	14
TR305.32(4)(B)2 WINDOW-VENT/FRONT SIDE TINTING 50%	0	1	1
TR305.28(1) SPEEDOMETER/ODOMETER-PROPER WORKING ORDER	1	0	1
347.40(1) MIRROR REQ.-REFLECT TO OPERATOR 200 FT	0	1	1
347.14(1) OPERATE VEHICLE W/O STOPPING LIGHTS	6	1	7
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	5	5	10
347.13(1) NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT	4	1	5
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	9	7	16
346.57(4)(F) SPEEDING-35MPH OUTLYING DISTRICT - CITY	1	0	1
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	6	16	22
346.57(3) DRIVING TOO FAST FOR CONDITIONS	2	0	2
346.57(2) 001 UNREASONABLE AND IMPRUDENT SPEED	1	0	1
346.48(1) FAIL TO STOP FOR SCHOOL BUS	1	0	1
346.46(1) FAILURE TO STOP FOR STOP SIGN	7	9	16
346.34(1)(B) TURN VEH W/O PROPER SIGNAL	0	1	1
346.13(3) DEVIATE FROM DESIGNATED LANE	1	0	1
346.13(1) UNSAFE LANE DEVIATION	1	2	3
346.05(3) FAILURE OF SLOWER VEH TO KEEP RIGHT	1	0	1
343.18(1) OPERATE W/O CARRYING LICENSE	0	1	1
341.15(3)(A) IMPROPER DISPLAY/PLATES (NO PLATES)	0	2	2
341.15(2) IMPROPERLY ATTACHED LICENSE PLATES	3	0	3
341.15(1) FAIL/DISPLAY VEHICLE LICENSE PLATES	1	3	4
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	3	1	4
347.06(3) UNCLEAR/DEFECTIVE LIGHTS OR REFLECTORS	17	9	26
347.06(1) OPER W/O REQUIRED LAMP LIGHTED	5	2	7
346.89(1) INATTENTIVE DRIVING	1	0	1
FIELD WARNING Totals	103	110	213
Totals	103	110	213

Traffic Citations Jan- Feb 2020

	JAN	FEB	Totals
TRAFFIC			
343.44(1)(b) 013 OPERATING WHILE REVOKED (FORFEITURE)	1	4	5
346.18(3) FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1	0	1
346.57(2) UNREASONABLE AND IMPRUDENT SPEED	1	1	2
346.62(2) RECKLESS DRIVING-ENDANGER SAFETY	1	0	1
341.04(1) 001 NON-REGISTRATION OF AUTO, ETC	1	3	4
346.46 FAIL TO STOP/IMPROPER STOP AT STOP SIGN	2	1	3
344.62(2) OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	1	0	1
344.62(1) 001 OPERATING MOTOR VEHICLE W/O INSURANCE	4	3	7
343.44(1)(a) 004 OPERATING AFTER SUSPENSION (4TH+)	2	3	5
343.44(1)(a) 002 OPERATING AFTER SUSPENSION (2ND)	2	0	2
343.07(1g)(a)3 OPERATE MOTOR VEHICLE BY PERMITTEE W/O AUTH PERSON > 21	0	1	1
343.05(2)(a)2 OPERATE W/O COMM.VEH. LICENSE - NON-RESIDENT	1	0	1
346.04(3) OPERATOR FLEE/ELUDE OFFICER	1	0	1
347.48(2m)(b) SEATBELT - OPERATOR USE REQUIRED	0	1	1
347.13(3) OPERATE VEHICLE W/O REGISTRATION LAMPS	1	0	1
346.69 HIT AND RUN PROPERTY ADJACENT TO HIGHWAY	1	0	1
346.63(1)(B)CIR OWI-OPERATE WITH PAC OVER LEGAL LIMIT	0	2	2
346.63(1)(B)ORD OWI - OPERATE WITH PAC OVER LEGAL LIMIT	1	0	1
346.57(5) SPEEDING - EXCEEDING ZONED & POSTED LIMIT/HWY CONST	0	3	3
346.57(4)(E) SPEEDING 25 MPH HWY CITY/VILLAGE	1	2	3
346.57(3) DRIVING TOO FAST FOR CONDITIONS	1	0	1
346.48(1) FAIL TO STOP FOR SCHOOL BUS	0	1	1
346.46(1) FAILURE TO STOP FOR STOP SIGN	1	1	2
346.23(1) FAIL YIELD RIGHT OF WAY PEDESTRIAN CONTROL INTERSECTION	0	1	1
346.18(6) FAIL YIELD RIGHT OF WAY FROM YIELD SIGN	1	0	1
346.04(2) DRIVING AGAINST TRAFFIC (ONE WAY STREET)	1	0	1
343.44(1)(b) OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUST/REFUSAL)	1	5	6
343.44(1)(a) 001 OPERATING AFTER SUSPENSION	4	0	4
343.43(1)(d) VIOLATE GDL RESTRICTIONS	0	1	1
343.05(3)(a) OPERATE W/O VALID LICENSE	4	0	4
341.03(1) OPERATE AFTER VEH REV/SUSP OF REGISTRATION	2	2	4
346.63(1)(A) ORD OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	0	2
346.63(1)(A) CIR OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	0	3	3
TRAFFIC Totals	39	38	77
Totals	39	38	77

Municipal Citations Jan- Feb 2020

	JAN	FEB	Totals
ORDINANCE			
9-1-2(E)(3) POSSESS ANY ELECTRONIC SMOKING DEVICE UNDER 18	1	1	2
9-2-10(C) CONTRIBUTE TO TRUANCY	2	0	2
9-6-6 PUBLIC NUISANCES AFFECTING HEALTH	2	0	2
9-6-4/OWNERS RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	1	0	1
9-2-13 POSSESSION OF DRUG PARAPHERNALIA	2	0	2
9-2-12 POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	1	1	2
8-2-4(B) ALL NIGHT PARKING PROHIBITED/WINTER PARKING	1	0	1
6-1-1 125.085(3)(B) IDENTIFICATION CARD VIOLATIONS	0	1	1
6-1-1 125.07(4)(B) UNDERAGE DRINKING-POSSESS/CONSUMES	0	1	1
9-2-5/10P-7A LOUD AND UNNECESSARY NOISE 10PM-7AM	1	1	2
9-1-1 947.01/WO INJ (DO NOT USE) DISORDERLY CONDUCT WITHOUT INJURY	2	1	3
9-1-1 947.01/INJ (DO NOT USE) DISORDERLY CONDUCT WITH INJURY	2	2	4
9-1-1 944.20 LEWD & LACCIVIOUS BEHAVIOR	3	0	3
9-6-3(DO NOT USE) RESPONSIBILITY OF OWNERS/OCCUPANTS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	1	0	1
9-1-1 943.13 CRIMINAL TRESPASS TO LAND	1	0	1
9-2-10(A) SIMPLE TRUANCY	3	2	5
6-5-6 PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	0	3	3
6-5-1 DOG LICENSE	0	3	3
ORDINANCE Totals	23	16	39
Totals	23	16	39

January 2020 Juvenile Arrests

Statute	Crime Code and Description	Counts	# of Arrests
940.19(1)	13B BATTERY-SIMPLE	1	1
947.01(1) 13B	13B DISORDERLY CONDUCT - SIMPLE ASSAULT	3	3
943.20(1)(A)/BUILDING	23D THEFT FROM BUILDING	1	1
943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	2	2
9-2-13	35B POSSESSION OF DRUG PARAPHERNALIA	2	2
9-2-10(A)	90B SIMPLE TRUANCY	2	2
947.01(1) 90C	90C DISORDERLY CONDUCT - GENERAL	3	3
51.15	90Z EMERGENCY DETENTION/MENTAL HEALTH	1	1
948.093	90Z UNDERAGE SEXUAL ACTIVITY	2	2
Totals:		17	17

February 2020 Juvenile Arrests

Statute	Crime Code and Description	Counts	# of Arrests
940.19(1)	13B BATTERY-SIMPLE	3	2
943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	4	4
9-2-10(A)	90B SIMPLE TRUANCY	3	3
9-1-1 947.01/INJ	90C DISORDERLY CONDUCT WITH INJURY	4	4
9-1-1 947.01/WO INJ	90C DISORDERLY CONDUCT WITHOUT INJURY	1	1
947.013(1M)	90C HARASSMENT	2	2
938.19(1)(D)4	90I JUVENILE IN CUSTODY-RUNAWAY	1	1
51.15	90Z EMERGENCY DETENTION/MENTAL HEALTH	1	1
9-1-2(E)(1)	90Z NO PERSON UNDER 18 MAY BUY/ATTEMPT TO BUY ANY ELECTRONIC SMOKING DEVICE	2	2
939.05	90Z PARTIES TO CRIME	3	3
Totals:		24	23

January 2020 Adult Arrests

Statute	Crime Code and Description	Counts	# of Arrests
940.30	100 FALSE IMPRISONMENT	1	1
940.235(1) FAMILY	13A IMPEDE BREATHING BY PRESSURE ON THROAT OR NECK/FAMILY	2	2
948.03(2)(B)	13A PHYSICAL ABUSE OF A CHILD/INTENTIONAL CAUSATION OF BODILY HARM	2	2
948.03(5)(A)(5)	13A PHYSICAL ABUSE OF CHILD - REPEATED ACTS	1	1
947.01(1) 13B	13B DISORDERLY CONDUCT - SIMPLE ASSAULT	6	6
948.21(1)(B)	13B CHILD NEGLECT - CONSEQUENCE IS BODILY HARM	2	1
940.32(2)	13C STALKING	1	1
940.44(1)	13C INTIMIDATION OF A VICTIM	1	1
947.0125(2)(A)	13C COMPUTER MESSAGE - THREATEN/INJURY OR HARM	2	2
943.20(1)(A)/SHOPLIFTING	23C THEFT SHOPLIFTING	1	1
943.20(1)(A)THEFT OTHER	23H THEFT ALL OTHER	1	1
943.20(3)(A)	23H THEFT < \$2,500/PETTY	1	1
943.38(2)	250 FORGERY-UTTERING	1	1
9-2-12	35A POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	1	1
961.41(1)(A)	35A DELIVER NARCOTIC SCH I, II	1	1
961.41(1M)(H)1	35A POSSESS W/INTENT THC LESS THAN 200 GRAMS OR LESS THAN 4 PLANTS	1	1
961.41(3G)(AM)	35A POSSESS NARCOTIC SCH I OR II	1	1
961.41(3G)(D) AMPHETAMINE	35A POSSESS AMPHETAMINE	1	1
961.41(3G)(E)	35A POSSESS THC	3	3
961.573(1)	35B POSSESS DRUG PARAPHERNALIA	6	6
943.24(3)(a)	90A ISSUE WORTHLESS CHECKS--ACCOUNT CLOSED	4	1
9-1-1 944.20	90C LEWD & LACCIVIOUS BEHAVIOR	3	3
9-1-1 947.01/WO INJ	90C DISORDERLY CONDUCT WITHOUT INJURY	1	1
9-2-5/7A-10P	90C LOUD AND UNNECESSARY NOISE 7AM-10PM	1	1
947.01(1) 90C	90C DISORDERLY CONDUCT - GENERAL	5	5
947.013(1M)	90C HARASSMENT	1	1
346.63(1)(A) ORD	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	2
9-1-1 943.13	90J CRIMINAL TRESPASS TO LAND	1	1
346.04(3)	90Z OPERATOR FLEE/ELUDE OFFICER	1	1
51.15	90Z EMERGENCY DETENTION/MENTAL HEALTH	1	1
813.125(3)	90Z VIOLATE TEMPORARY RESTRAINING ORDER	1	1
9-6-4/OWNERS	90Z RESPONSIBILITY OF OWNERS FOR MAINTENANCE/CONTROL INSECTS/RODENTS AND OTHER PESTS	1	1
9-6-6	90Z PUBLIC NUISANCES AFFECTING HEALTH	2	2
941.30(1) 90Z	90Z 1ST DEGREE RECKLESSLY ENDANGERING SAFETY - ASSAULT	1	1
946.41(1) OBSTRUCT	90Z OBSTRUCTING AN OFFICER	1	1

946.41(1) RESIST	90Z RESISTING AN OFFICER	2	2
946.49(1)(a)	90Z BAIL JUMPING-MISDEMEANOR	16	8
946.49(1)(b)	90Z BAIL JUMPING-FELONY	19	9
961.495	90Z POSSESSION OF CONTROLLED SUBSTANCE ON OR NEAR CERTAIN PLACES	1	1
968.09(1)	90Z WARRANT ON FAILURE TO APPEAR	5	5
973.10	90Z PROBATION HOLD	12	12
Totals:		117	95

February 2020 Adult Arrests

Statute	Crime Code and Description	Counts	# of Arrests
940.225(2)(A) RAPE	11A 2ND DEGREE SEXUAL ASSAULT/CONTACT/INTERCOURSE W/O CONSENT/USE/THREAT	1	1
948.02(1)(E)	11D 1ST DEGREE CHILD SEX ASSAULT-CONTACT WITH PERSON UNDER 13	1	1
948.03(3)(B)	13A PHYSICAL ABUSE OF A CHILD - RECKLESS CAUSATION OF BODILY HARM	1	1
940.19(1)	13B BATTERY-SIMPLE	1	1
947.01(1) 13B	13B DISORDERLY CONDUCT - SIMPLE ASSAULT	1	1
948.03(1)	13B PHYSICAL ABUSE OF A CHILD	2	1
943.20(1)(A)THEFT OTHER	23H THEFT ALL OTHER	1	1
6-1-1 125.085(3)(B)	26A IDENTIFICATION CARD VIOLATIONS	1	1
943.01(1)	290 CRIMINAL DAMAGE TO PROPERTY	1	1
9-2-12	35A POSSESSION OF TETRAHYDROCANNABINOLS/8 GM OR LESS	1	1
961.41(1M)(H)2	35A POSSESS W/INTENT THC >200 TO 1000 GRAMS OR 5 TO 20 PLANTS	1	1
961.41(3G)(AM)	35A POSSESS NARCOTIC SCH I OR II	1	1
961.41(3G)(AM) HEROIN	35A POSSESS HEROIN	1	1
961.41(3G)(E)	35A POSSESS THC	2	2
961.41(3G)(G)	35A POSSESS METHAMPHETAMINE	1	1
961.573(1)	35B POSSESS DRUG PARAPHERNALIA	4	4
9-1-1 947.01/WO INJ	90C DISORDERLY CONDUCT WITHOUT INJURY	1	1
9-2-5/10P-7A	90C LOUD AND UNNECESSARY NOISE 10PM-7AM	1	1
947.01(1) 90C	90C DISORDERLY CONDUCT - GENERAL	6	6
947.013(1R)	90C HARASSMENT	1	1
346.63(1)(a) 024	90D OPERATING WHILE INTOX (5TH OR 6TH)	1	1
346.63(1)(A) CIR	90D OPERATING A MOTOR VEHICLE WHILE UNDER THE INFLUENCE	2	2
948.21(1)(A)	90F NEGLECTING A CHILD	1	1
948.21(2)	90F NEGLECT CHILD	4	1
6-1-1 125.07(4)(B)	90G UNDERAGE DRINKING-POSSESS/CONSUMES	1	1

943.14	90J CRIMINAL TRESPASS TO DWELLING	1	1
346.04(3)	90Z OPERATOR FLEE/ELUDE OFFICER	1	1
6-5-1	90Z DOG LICENSE	3	2
6-5-6	90Z PENALTY FOR FAILURE TO OBTAIN RABIES SHOT	3	2
946.41(1) RESIST	90Z RESISTING AN OFFICER	2	2
946.49(1)(a)	90Z BAIL JUMPING-MISDEMEANOR	14	7
946.49(1)(b)	90Z BAIL JUMPING-FELONY	8	4
947.01(1) 90Z	90Z DISORDERLY CONDUCT - OTHER OFFENSES	1	1
948.40(1)	90Z INTENTIONALLY CONTRIBUTE TO DELINQUENCY OF CHILD	4	1
968.09(1)	90Z WARRANT ON FAILURE TO APPEAR	3	3
973.10	90Z PROBATION HOLD	7	7
Totals:		86	66

**Lester Public Library
Director's Report
March 2020**

News

- We closed the library March 17 in response to the COVID 19 pandemic.
- Staff notified patrons via our webpage and social media of the closure and reminded patrons to access our online services 24/7.

Library Foundation – No Report

Library Legislation – No Report

Activities

3/02/20 – City Council Meeting
 3/03/20 – Interviewed by Rosemary Ehle for her 'Humans of LPL' school project.
 3/03/20 – Lester Public Library Management Team Meeting
 3/05/20 – Two Rivers Business Association Meeting
 3/10/20 – Lester Public Library Management Team Meeting
 3/10/20 – Lester Public Library Board of Trustees Meeting
 3/11/20 – Lester Public Library All Staff Meeting
 3/11/20 – City Department Heads Meeting
 3/13/20 – Manitowoc Calumet Library Automated Resource Sharing Consortium (LARS) Participants Council Meeting, New Holstein Public Library, with Chris Hamburg and Marie Bonde
 3/13/20 – Manitowoc Calumet Library System Director's Meeting, New Holstein Public Library
 3/13/20 – Special City Department Heads Meeting to discuss response to the COVID-19 pandemic
 3/16/20 – City Council Meeting
 3/16/20 – Called Ned Guyette, President, Lester Public Library Board of Trustees
 3/17/20 – Library closed due to COVID-19
 3/17/20 – Met with Gary VandenLangenberg, Martin and Son, Inc., on the carpeting project
 3/23/20 – Virtual meeting with MCLS Library Directors on COVID-19 responses
 3/24/20 – City Department Heads Special Meeting on Covid-19
 3/25/20 – City Department Heads meeting on Executive Order 12, "Safer at Home"
 3/27/20 – City Department Heads meeting on Draft Work Rules Related to COVID-19

Jeff Dawson, Director, Lester Public Library 4/01/2020

Attachment: Library Report March (2659 : Department Reports)

CITY OF TWO RIVERS

Check Register - Monthly Bill Summary
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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
04/02/2020	125792	Anthem Blue Cross and Blue Shield	Health Insurance Premiums for March 2020	04/01/2020	160,350.78
Total 125792:					160,350.78
04/02/2020	125793	August Winter & Sons Inc	Payment #7 for Project # TR 24	03/19/2020	119,510.00
Total 125793:					119,510.00
04/02/2020	125794	Aurora Health Care	Pre Placement Exam	1502199	78.00
Total 125794:					78.00
04/02/2020	125795	Bank First	National Library Week Sponsorship Reimburse	03/31/2020	150.00
Total 125795:					150.00
04/02/2020	125796	Brock White Company LLC	Rebar for inventory-DPW	13850159-00	1,745.00
Total 125796:					1,745.00
04/02/2020	125797	Bushman, Vicki	Covid-19 Cancellation-Doll Tea Party	19856	12.00
Total 125797:					12.00
04/02/2020	125798	Center Point Large Print	Alp-Lib	1770674	228.30
Total 125798:					228.30
04/02/2020	125799	Charter Communications Inc	1520 17th Street - Rec	265031920	80.33
Total 125799:					80.33
04/02/2020	125800	City Of Manitowoc	March 2020 Bus Passes -Sr Ctr	0194708	84.00
Total 125800:					84.00
04/02/2020	125801	Core & Main LP	Rubber Gasket - WTR	M066278	140.84
Total 125801:					140.84
04/02/2020	125802	CTC Supplies	Supplies-WTP	0058358	90.36

Attachment: Summary of Bills Apr 2020 (2660 : Summary of Verified Bills)

CITY OF TWO RIVERS

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 125802:					90.36
04/22/2020	125803	Edward Jones	National Library Week Advertising REimbursem	03/31/2020	.00
Total 125803:					.00
04/02/2020	125804	Englewood Electrical Supply	LED bulbs for shop - DPW	912435	193.75
Total 125804:					193.75
04/02/2020	125805	Fastenal	Supplies-Wtr	WIMAN264010	172.96
Total 125805:					172.96
04/02/2020	125806	Flex Staff	Emily Bailey 3/16/20-3/22/20	178872	345.92
04/02/2020	125806	Flex Staff	Emily Bailey 3/23/20-3/29/20	178985	691.84
Total 125806:					1,037.76
04/02/2020	125807	Frank's Radio Service Inc.	Battery - PD	115771	129.98
04/02/2020	125807	Frank's Radio Service Inc.	Parts for inventory-DPW	115818	658.50
Total 125807:					788.48
04/02/2020	125808	Garage Door Specialty Inc	Ambulance Bay Lift - FD	37400	1,070.00
Total 125808:					1,070.00
04/02/2020	125809	GAT Tenor	Supplies - Eng	359364-1	37.21
Total 125809:					37.21
04/02/2020	125810	Grainger	Supplies - WWTP	9472953075	41.65
Total 125810:					41.65
04/02/2020	125811	Granicus	Agenda & Minutes - CM	124662	500.00
Total 125811:					500.00

Attachment: Summary of Bills Apr 2020 (2660 : Summary of Verified Bills)

CITY OF TWO RIVERS

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
04/02/2020	125812	Groth, Austin Robert	Overpayment of parking ticket 7480P4K1ZQ by	3/25/2020	58.00
Total 125812:					58.00
04/02/2020	125813	Hach Company	Phosphorus Tests - WWTP	11857005	1,469.84
Total 125813:					1,469.84
04/02/2020	125814	Hawkins Inc	Supplies-Wtr	4672686	538.32
04/02/2020	125814	Hawkins Inc	Supplies-Wtr	4676475	314.88
Total 125814:					853.20
04/02/2020	125815	Hubbart Electric Inc	Labor & Material to replace meter socket lift stat	10501C	526.13
Total 125815:					526.13
04/02/2020	125816	Ihssen, Marjorie	Energy Star Partners Rebate - Refrigerator	03/30/20	30.00
Total 125816:					30.00
04/02/2020	125817	JF Ahern Co	Annual Inspection - Rec	369732	189.00
Total 125817:					189.00
04/02/2020	125818	K.W. Stitch Works LLC	Reupholster 11 meeting room chairs-CM	1002	683.20
Total 125818:					683.20
04/02/2020	125819	Kintgen & Son Construction Inc	Steel Roof Install on Pavilion	3/18/2020	3,620.00
Total 125819:					3,620.00
04/02/2020	125820	Kip Gulseth Construction Co	Install 8" secondary storm outfall 17th& Zlatnik	2923	5,457.51
04/02/2020	125820	Kip Gulseth Construction Co	Repair Storm main @ 1718 Lincoln St	2924	3,944.26
Total 125820:					9,401.77
04/02/2020	125821	Mary Coenen	Refund remainder of Swimnastics class	19795	11.46

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 125821:					11.46
04/02/2020	125822	MBM	Meter Charge 2/29/2020-3/28/2020	IN480266	1,365.17
Total 125822:					1,365.17
04/02/2020	125823	McMahon Associates Inc	20th St / Eggers Pond - Concept Design	917925	445.20
04/02/2020	125823	McMahon Associates Inc	Wetland Delineation @ Celltower	917926	138.00
04/02/2020	125823	McMahon Associates Inc	Lake Michigan Shoreline	917927	1,017.60
Total 125823:					1,600.80
04/02/2020	125824	Miner, Patrick	cancelled due to corona virus	19785	89.25
04/02/2020	125824	Miner, Patrick	Connected to cancelled reservation-corona viru	19786	42.00
Total 125824:					131.25
04/02/2020	125825	Moraine Park Technical College	WWTP Certification Training - Casebeer & Erha	S0075540	913.80
Total 125825:					913.80
04/02/2020	125826	Nebel, Adam	Covid-19 Cancelation Behringer Room	19869	105.00
Total 125826:					105.00
04/02/2020	125827	Northern Lake Service Inc	Testing - Wtr	374838	42.00
04/02/2020	125827	Northern Lake Service Inc	DW Samples-Wtr	375169	560.00
Total 125827:					602.00
04/02/2020	125828	NWTC Bookstore	RQB Two Rivers Water & Light	858590-1	70.50
Total 125828:					70.50
04/02/2020	125829	Office Depot	Supplies - City Mgr	462582486001	51.98
04/02/2020	125829	Office Depot	Supplies - City Mgr	462970330001	14.71
04/02/2020	125829	Office Depot	Supplies - City Mgr	462970557001	103.96
Total 125829:					170.65

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
04/03/2020	125830	Point Beach	Gone Fishing Door Prizes	03/30/20	.00
Total 125830:					.00
04/02/2020	125831	Public Service Commission of Wisconsin	PSC Direct Assessment - Elec	2002-I-05990	229.12
Total 125831:					229.12
04/02/2020	125832	Quadient Leasing USA Inc	Folder/sorter lease	N8226272	612.03
Total 125832:					612.03
04/02/2020	125833	R&J Fricke Inc	Concrete-PW	8872	3,028.50
04/02/2020	125833	R&J Fricke Inc	Concrete-PW	8873	4,324.75
04/02/2020	125833	R&J Fricke Inc	Concrete-PW	8889	2,612.25
04/02/2020	125833	R&J Fricke Inc	Concrete-PW	8890	1,785.00
04/02/2020	125833	R&J Fricke Inc	Concrete-PW	8891	2,204.00
04/02/2020	125833	R&J Fricke Inc	Concrete-PW	8892	4,158.25
04/02/2020	125833	R&J Fricke Inc	Concrete-PW	8893	1,366.20
Total 125833:					19,478.95
04/02/2020	125834	Registration Fee Trust	Title & Plate - PW	4L5ST2722LF051062	231.00
Total 125834:					231.00
04/02/2020	125835	Reinhart Foodservice	Food-Sr Ctr	988202	704.28
Total 125835:					704.28
04/02/2020	125836	Schaus Roofing/Mechanical	Valves - City Hall	43637	603.91
Total 125836:					603.91
04/02/2020	125837	Schindler Elevator Company	Preventive Maint-Rec	8105303394	801.57
Total 125837:					801.57
04/02/2020	125838	Superior Chemical Corp	Supplies-WWTP	255339	256.16

Attachment: Summary of Bills Apr 2020 (2660 : Summary of Verified Bills)

CITY OF TWO RIVERS

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 125838:					256.16
04/02/2020	125839	Two Rivers Historical Society	April 2020 Monthly Support Pymt	APR2020	250.00
04/02/2020	125839	Two Rivers Historical Society	March 2020 Monthly Support Pymt	MAR2020	250.00
Total 125839:					500.00
04/02/2020	125840	USA Blue Book	Supplies-WWTP	177823	66.97
Total 125840:					66.97
04/02/2020	125841	Utility Sales and Service Inc	Supplies - Electric	0207197-IN	719.35
Total 125841:					719.35
04/02/2020	125842	Vanderveren, Sally A	March 2020 Services	0320	3,658.33
Total 125842:					3,658.33
04/02/2020	125843	Vimeo Inc.	Livestream Premium 3/13/20-3/13/21	INV-008470	2,988.00
Total 125843:					2,988.00
04/02/2020	125844	Vorpahl Fire & Safety	Extinguisher Refill/Service - PWD	215292427	2,073.25
Total 125844:					2,073.25
04/02/2020	125845	Wargin Agency LLC	National Library Week Sponsorship Reimburse	03/31/2020	120.00
Total 125845:					120.00
04/02/2020	125846	Wisc Dept Of Revenue-DEBITMEMO	Tax Incremental District (TID) Fee	L1836607248	1,200.00
Total 125846:					1,200.00
04/02/2020	125847	Wisconsin Public Service	1916 COLUMBUS ST - Elec	0401271669-10;3/20	256.18
04/02/2020	125847	Wisconsin Public Service	PARK SHELTER	0401271669-14;3/20	16.21
04/02/2020	125847	Wisconsin Public Service	LIBRARY	0401271669-23;03/20	755.29
04/02/2020	125847	Wisconsin Public Service	CITY HALL	0401271669-24;3/20	972.93
04/02/2020	125847	Wisconsin Public Service	Bridge Bldg - Engineering	0401271669-30;3/20	63.55

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CITY OF TWO RIVERS

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
04/02/2020	125847	Wisconsin Public Service	1401 Lake Street	0401271669-35;3/20	4,773.29
04/02/2020	125847	Wisconsin Public Service	GENERATOR	0401271669-38;3/20	17.88
04/02/2020	125847	Wisconsin Public Service	1520 17TH ST - Rec	0401271669-4;3/20	1,538.95
04/02/2020	125847	Wisconsin Public Service	606 PARKWAY BLVD (PARAGON)	0401271669-44;03/20	1,116.50
04/02/2020	125847	Wisconsin Public Service	CEMETERY	0401271669-5;3/20	71.16
04/02/2020	125847	Wisconsin Public Service	1300 35th Street - Rec	0401271669-7;3/20	97.17
Total 125847:					9,679.11
04/02/2020	125848	WPPI Energy	LED Street Light - Elec	INV2	252.92
Total 125848:					252.92
04/09/2020	125849	AnSer Services	After hours answering service-Elec & Wtr	6502-040120	177.75
Total 125849:					177.75
04/09/2020	125850	Barbarossa, Helen	Refund for Taste of Madison	4/2/2020	256.00
Total 125850:					256.00
04/09/2020	125851	BC Signs & Graphics LLC	Golf Cart Licenses - PD	MARCH 19, 2020	52.50
Total 125851:					52.50
04/09/2020	125852	Bodwin, Judi	Refund for Taste of Madison	4/3/2020	128.00
Total 125852:					128.00
04/09/2020	125853	Braun Building Center	Supplies - PD	BB070093901	1,175.09
Total 125853:					1,175.09
04/14/2020	125854	Carron Net Company Inc	Black nylon net-Rec	342936	.00
Total 125854:					.00
04/09/2020	125855	Dassey, Lori	Refund / Duplicate Payment - 2019 Property Ta	3/31/20	1,491.92
Total 125855:					1,491.92

Attachment: Summary of Bills Apr 2020 (2660 : Summary of Verified Bills)

CITY OF TWO RIVERS

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
04/09/2020	125856	Dept. of Workforce Development	Unemployment 03/01/2020-03/31/2020	000010033144	481.94
Total 125856:					481.94
04/09/2020	125857	Dey, Kristine	25 Program Registration Cancellations	03/30/20	149.50
Total 125857:					149.50
04/09/2020	125858	Domnitz Flowers LLC	15 Corsages - Rec	20045	225.00
Total 125858:					225.00
04/09/2020	125859	Flex Staff	Emily Bailey 3/30/20-4/05/20	179085	691.84
Total 125859:					691.84
04/09/2020	125860	Frank's Radio Service Inc.	Services - PD	115853	637.40
04/09/2020	125860	Frank's Radio Service Inc.	Services - PD	115854	500.00
04/09/2020	125860	Frank's Radio Service Inc.	Services - PD	115855	744.55
Total 125860:					1,881.95
04/09/2020	125861	Fricke Printing Services Inc	Absentee Ballots Envelopes	26452	262.40
Total 125861:					262.40
04/09/2020	125862	Frontier	Telephone - Water	0443; 3/20	52.70
Total 125862:					52.70
04/09/2020	125863	Grainger	Supplies - WWTP	9480292169	89.60
04/09/2020	125863	Grainger	Supplies - WWTP	9481287762	35.30
04/09/2020	125863	Grainger	Supplies - WWTP	9483613213	4.09
04/09/2020	125863	Grainger	Supplies - WWTP	9484463899	13.68
04/09/2020	125863	Grainger	Supplies - WWTP	9484894077	3.97
04/09/2020	125863	Grainger	Supplies - WWTP	9485840541	27.66
Total 125863:					174.30
04/09/2020	125864	JF Ahern Co	Annual Inspection - CH	369666	225.35
04/09/2020	125864	JF Ahern Co	HVAC Inspection - WWTP	370242	1,004.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 125864:					1,229.35
04/09/2020	125865	Johnson, Amy L.	Behringer Room - Refund	03/31/20	105.00
Total 125865:					105.00
04/09/2020	125866	Kaat's Water Conditioning Inc	Bottled water, 6303 Riverview Dr-Eng	03/31/2020	55.55
Total 125866:					55.55
04/09/2020	125867	Kamyszek, Carol	Refund for Taste of Madison	4/2/2020	266.00
Total 125867:					266.00
04/09/2020	125868	Lakeshore Technical College	April 2020 Tax Settlement	04/08/2020	33,611.37
Total 125868:					33,611.37
04/09/2020	125869	Lawson Products Inc	Supplies-Elec	9307479292	91.68
Total 125869:					91.68
04/09/2020	125870	Malley Printing Co	Letterhead - Lib	27669	240.00
Total 125870:					240.00
04/09/2020	125871	Manitowoc Co Treasurer	April 2020 Tax Settlement	4/8/20	224,920.68
Total 125871:					224,920.68
04/09/2020	125872	Manitowoc Disposal Inc	Recycling & Refuse Collect 3/21/20 - 4/3/20	3/21/20-4/3/20	13,939.51
04/09/2020	125872	Manitowoc Disposal Inc	Small Box - Apr 2020 -Rec	45191	160.00
Total 125872:					14,099.51
04/09/2020	125873	Manitowoc Public Utilities	Service - 2124 Woodland Dr - WWTP	3/30/2020	37.72
Total 125873:					37.72
04/09/2020	125874	Manitowoc School District	April 2020 Tax Settlement	4/8/2020	11,270.56

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 125874:					11,270.56
04/09/2020	125875	Midwest Chemical & Equipment	Belt Press Poly - WWTP	6283	8,931.00
Total 125875:					8,931.00
04/09/2020	125876	Moistner, Sue	Refund for Taste of Madison	4/3/2020	133.00
Total 125876:					133.00
04/09/2020	125877	North American Rescue	Rescue Task Force Vest - PD	IN424808	12,653.10
Total 125877:					12,653.10
04/09/2020	125878	Office Depot	Supplies - City Mgr	458007629001	56.04
Total 125878:					56.04
04/09/2020	125879	OpenPoint	OpenPoint Subscription - Apr 2020	1058	2,350.00
Total 125879:					2,350.00
04/09/2020	125880	Point Beach	Gone Fishing Door Prizes	03/30/2020	222.50
Total 125880:					222.50
04/09/2020	125881	Postmaster	Postage - TMS #118200	3/31/20	5,000.00
Total 125881:					5,000.00
04/09/2020	125882	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	9035021	95.55
04/09/2020	125882	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	9039431	113.64
Total 125882:					209.19
04/09/2020	125883	Registration Fee Trust	2020 Chev Silverado - WWTP	03/26/2020	169.50
Total 125883:					169.50
04/09/2020	125884	Reinhart Foodservice	Food-Sr Ctr	101237	358.15

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
04/09/2020	125884	Reinhart Foodservice	Food-Sr Ctr	984783	742.63
Total 125884:					1,100.78
04/09/2020	125885	Schultz, Brittany	Crafty Kids Cancellation	3/31/20	12.00
Total 125885:					12.00
04/09/2020	125886	State of Wisconsin	Permit to Operate/Elevator - CH	516896	50.00
Total 125886:					50.00
04/09/2020	125887	Strouf, Steve & Doreen	Refund for Taste of Madison	4/2/2020	266.00
Total 125887:					266.00
04/09/2020	125888	Suettinger's Keys LLC	Keys-Rec	124136	67.00
Total 125888:					67.00
04/09/2020	125889	TA Motorsports Inc	Echo Trimmers, Blower and Gloves - Cem	3/23/2020	1,232.21
Total 125889:					1,232.21
04/09/2020	125890	Two Rivers Mainstreet Inc.	April 2020 Tax Settlement	04/08/2020	437.29
Total 125890:					437.29
04/09/2020	125891	Two Rivers School District	April 2020 Tax Settlement	04/08/2020	392,364.14
Total 125891:					392,364.14
04/09/2020	125892	Wisc Dept of Justice	Command College #7 - Sept 2019-June 2020	19-COMCOL	750.00
Total 125892:					750.00
04/09/2020	125893	Wisconsin Public Service	RESEVOIR	0401271669-02;3/20	57.31
04/09/2020	125893	Wisconsin Public Service	EAST TWR	0401271669-26;3/20	34.52
04/09/2020	125893	Wisconsin Public Service	HIGH LIFT	0401271669-32; 3/20	180.00
04/09/2020	125893	Wisconsin Public Service	FILTER PLANT	0401271669-33;3/20	451.38

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 125893:					723.21
04/09/2020	125894	WPPI - Debit Memo	Mar 2020 Purchased Power	25-32020	463,863.07
Total 125894:					463,863.07
04/09/2020	125895	WPPI Energy	Water Pump Efficiency Retrofit - Wtr	INV13422	390.23
04/09/2020	125895	WPPI Energy	Water Plant equipment retrofit - Wtr	INV13423	117.30
04/09/2020	125895	WPPI Energy	Library HVAC retrofit project Loan Payment	INV13424	1,075.67
Total 125895:					1,583.20
04/16/2020	125896	ADRC of the Lakeshore	March 2020 donations - Sr Ctr	MAR-20	633.25
Total 125896:					633.25
04/16/2020	125897	Advanced Disposal	Dumpster fee-WTP	B20000445851	216.37
Total 125897:					216.37
04/16/2020	125898	All Seasons Outdoor Power & Marine	Push mowers-Rec	#ES41441	2,396.00
Total 125898:					2,396.00
04/16/2020	125899	Alternative Technologies Inc	Oil Test-Elec	47842	60.00
Total 125899:					60.00
04/16/2020	125900	ATC Commerical Warewashing	Dishwasher-SrCtr	INV-5192	138.00
Total 125900:					138.00
04/16/2020	125901	Aurora EAP	EAP - Quarterly 4/1/2020-6/30/2020	IN21811	1,071.36
Total 125901:					1,071.36
04/16/2020	125902	Braun Building Center	Weathermaster Caulk Clear-Rec	BB070064101	23.56
04/16/2020	125902	Braun Building Center	CREDIT - Return	BB070076001	17.97-
04/16/2020	125902	Braun Building Center	Supplies-Rec	BB070083101	124.82

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 125902:					130.41
04/16/2020	125903	Carron Net Company Inc	Black nylon net-Rec	342936 3/26/20	2,500.00
Total 125903:					2,500.00
04/16/2020	125904	Cool City Cleaners Inc	Towels - WWTP	100941	56.00
Total 125904:					56.00
04/16/2020	125905	Country Visions Cooperative	Diesel & Oil - WWTP	MARCH 2020	4,128.44
Total 125905:					4,128.44
04/16/2020	125906	Cretton Enterprises Inc	March 2020 Services - CH	8977	1,454.00
Total 125906:					1,454.00
04/16/2020	125907	DEBIT MEMO	Traffic Violation & Registration Program-PD	4/9/20	87.00
Total 125907:					87.00
04/16/2020	125908	DeWitt, Donald	Tree Power Incentive	4/15/2020	150.00
Total 125908:					150.00
04/16/2020	125909	Eis Implement Inc	Larg Rounds mowers-Rec	APR 07, 2020	20,900.00
Total 125909:					20,900.00
04/16/2020	125910	EMS Medical Billing Assoc LLC	Revenue & Commission - March 2020	MARCH 2020	3,895.67
Total 125910:					3,895.67
04/16/2020	125911	Fastenal	Vending-Elec	WIMAN264337	578.27
04/16/2020	125911	Fastenal	Supplies-Wtr	WIMAN264339	109.44
Total 125911:					687.71
04/16/2020	125912	Gauger, Ashley	Settlement Error	03/30/20	15.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 125912:					15.00
04/16/2020	125913	Glaser, Jill	Energy Star Partners Rebate-Washer	4/8/2020	30.00
Total 125913:					30.00
04/16/2020	125914	Grainger	Supplies - WWTP	9488408825	32.74
04/16/2020	125914	Grainger	Supplies-WTP	9489842337	69.52
04/16/2020	125914	Grainger	Supplies - WWTP	9490552685	16.10
Total 125914:					118.36
04/16/2020	125915	Harmony Technologies LLC	Consulting/Support-FD	4695	227.50
Total 125915:					227.50
04/16/2020	125916	Hawkins Inc	Chemicals - Wtr	4684113	632.10
Total 125916:					632.10
04/16/2020	125917	Henry Schein Inc.	Advanced Patien Mover-FD	75140716	70.25
04/16/2020	125917	Henry Schein Inc.	Supplies - FD	75557836	8.61
Total 125917:					78.86
04/16/2020	125918	Huskie Tools LLC	Robo Cut Scissor - Elec	IN633955	2,411.60
Total 125918:					2,411.60
04/16/2020	125919	HydroCorp	Cross Connection Control Prog - March 2020	0056801-IN	2,867.00
Total 125919:					2,867.00
04/16/2020	125920	Integrated Public Resources LLC	Interim Parks & Rec Director 2/2-2/29/20	3900160	2,025.40
Total 125920:					2,025.40
04/16/2020	125921	K.W. Stitch Works LLC	Reupholster 13 chairs-CM	4/9/20	752.70

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 125921:					752.70
04/16/2020	125922	Klein's Hardware Hank	Supplies - FD	2/15/20	4.99
04/16/2020	125922	Klein's Hardware Hank	Supplies- Wtr	4/15/20	44.27
Total 125922:					49.26
04/16/2020	125923	Kohlmeier, Brian	Energy Rebate - Dishwasher	4/8/2020	25.00
Total 125923:					25.00
04/16/2020	125924	Komline-Sanderson	Supplies-WTP	42046102	1,735.96
Total 125924:					1,735.96
04/16/2020	125925	KONE Inc	Maintenance - Elec	959515562	366.33
Total 125925:					366.33
04/16/2020	125926	Malley Printing Co	Envelopes-Cust Serv	27672	708.35
Total 125926:					708.35
04/16/2020	125927	Manitowoc Co EMS Association	2020 EMS Association Dues-FD	284	50.00
Total 125927:					50.00
04/16/2020	125928	Manitowoc Co Treasurer	March 2020 Jail & Driver Improvement Surchar	04/10/2020	1,238.00
Total 125928:					1,238.00
04/16/2020	125929	Manitowoc Public Utilities	Service - 5000 Memorial Dr.	118598;3/20	636.96
Total 125929:					636.96
04/16/2020	125930	Minnesota Life Insurance Co	Life Insurance premium - May 2020	MAY 2020	4,099.84
Total 125930:					4,099.84
04/16/2020	125931	Mtwc Area Visitor/Conv Bureau	Portion of room tax collected - Feb 2020	04/09/2020	2,777.91

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 125931:					2,777.91
04/16/2020	125932	National Elevator Inspection	Annual Inspection - CH	0384868	80.00
Total 125932:					80.00
04/16/2020	125933	Office Depot	Office Supplies - City Mgr	466079138001	54.96
04/16/2020	125933	Office Depot	Office Supplies - City Mgr	467101259001	76.48
04/16/2020	125933	Office Depot	Office Supplies - City Mgr	467101470001	51.98
04/16/2020	125933	Office Depot	Office Supplies - City Mgr	468862449001	56.76
Total 125933:					240.18
04/16/2020	125934	Payment Service Network	Services 3/1/20-3/31/20	212737	22.95
Total 125934:					22.95
04/16/2020	125935	Piggly Wiggly	Donuts & Cringle for Sensitivity Training - FD	001090430756	14.98
Total 125935:					14.98
04/16/2020	125936	PM Supply LLC	Supplies - City Hall	83033	274.80
Total 125936:					274.80
04/16/2020	125937	Prairie Farms Dairy Inc	Supplies-Snr Cntr	9042442	112.16
04/16/2020	125937	Prairie Farms Dairy Inc	Supplies-Snr Cntr	9046663	70.10
Total 125937:					182.26
04/16/2020	125938	Progress Lakeshore Inc	2020 Yearly Contribution	20P010	24,705.00
Total 125938:					24,705.00
04/16/2020	125939	R&J Fricke Inc	Cement - PWD	8894	1,982.00
04/16/2020	125939	R&J Fricke Inc	Concrete - PWD	8895	565.25
Total 125939:					2,547.25
04/16/2020	125940	Rehmel, Cynthia	Settlement Error	03/30/20	114.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 125940:					114.00
04/16/2020	125941	Reinhart Foodservice	Food-Sr Ctr	104408	263.56
Total 125941:					263.56
04/16/2020	125942	RESCO	Mineral Oil-Elec	780638-00	88.27
04/16/2020	125942	RESCO	Supplies - Electric	781148-00	2,761.27
Total 125942:					2,849.54
04/16/2020	125943	Risler, Shawneen	Settlement Error	03/30/20	70.00
Total 125943:					70.00
04/16/2020	125944	Sack, Melissa	Settlement Error	04/07/2020	27.75
Total 125944:					27.75
04/16/2020	125945	Salvage Battery & Lead Inc	Parts - DPW	14272	84.00
Total 125945:					84.00
04/16/2020	125946	San-A-Care Inc	SUNLAUN - FD	514612	208.91
Total 125946:					208.91
04/16/2020	125947	SEERA	Focus Program - 03/31/20	04/13/20	3,850.45
Total 125947:					3,850.45
04/16/2020	125948	Sherwin Industries Inc	Street Supplies - DPW	SS083355	214.73
Total 125948:					214.73
04/16/2020	125949	State of Wisconsin	March 2020 penalty surcharges	04/10/20	3,580.40
Total 125949:					3,580.40
04/16/2020	125950	Superior Chemical Corp	Sellars Blue Wipes - WWTP	258091	93.29

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
04/16/2020	125950	Superior Chemical Corp	Hand sanitizer bags-DPW	258161	331.30
04/16/2020	125950	Superior Chemical Corp	Exchange sanitizers - DPW credit	258650	129.78-
04/16/2020	125950	Superior Chemical Corp	Hand sanitizer bottles - DPW	259407	300.38
Total 125950:					595.19
04/16/2020	125951	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007334-03;03/20	80.00
04/16/2020	125951	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007335-03;03/20	1,513.38
04/16/2020	125951	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007336-03;03/20	1,858.52
04/16/2020	125951	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007337-03;03/20	35.53
04/16/2020	125951	Two Rivers Municipal Utilities	606 Parkway Blvd	045-00007338-03;03/20	53.30
Total 125951:					3,540.73
04/16/2020	125952	USA Blue Book	Supplies-Water Dept	187441	120.69
Total 125952:					120.69
04/16/2020	125953	Village of Mishicot Treasurer	March 2020 Municipal Court Forfeitures	04/10/20	1,468.30
Total 125953:					1,468.30
04/16/2020	125954	Visu-Sewer	18 inch National Liner 2020	31381	20,731.00
Total 125954:					20,731.00
04/16/2020	125955	Wesco	Supplies-Elec	107378	646.92
Total 125955:					646.92
04/16/2020	125956	West & Dunn	Legal - Paragon Partners Foreclosure	1468	420.00
04/16/2020	125956	West & Dunn	Legal - General Matters	1469	5,728.48
04/16/2020	125956	West & Dunn	Legal - Paragon Partners Foreclosure	1470	1,160.00
04/16/2020	125956	West & Dunn	Legal - 2023 Washington St. Foreclosure	1471	380.00
Total 125956:					7,688.48
04/16/2020	125957	Wisc Dept Of Revenue-DEBITMEMO	March 2020 Sales Tax	03/31/20	6,571.31
Total 125957:					6,571.31

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
04/16/2020	125958	Wisc State Laboratory/Hygiene	Flouride - Wtr	630304	26.00
Total 125958:					26.00
04/16/2020	125959	Wisconsin Media	Ads - Elec	0003250093	576.18
04/16/2020	125959	Wisconsin Media	Engineering Ads	3250334	996.58
Total 125959:					1,572.76
04/16/2020	125960	Wold, Christine E	Settlement Error	04/02/20	16.00
Total 125960:					16.00
04/16/2020	125961	WOMT	After Further Review	886-00056-0009	162.00
Total 125961:					162.00
04/23/2020	125962	2924 Garfield St LLC	Refund - Overpayment on final bill	4/16/2020	242.91
Total 125962:					242.91
04/23/2020	125963	Airgas USA LLC	Oxygen - DPW	9100197853	146.80
04/23/2020	125963	Airgas USA LLC	Cylinder Rent - WWTP	9969310048	27.71
Total 125963:					174.51
04/23/2020	125964	Ball Auto & Truck Parts Inc	supplies - WWTP	180854	197.39
04/23/2020	125964	Ball Auto & Truck Parts Inc	supplies - WWTP	180855	27.99
04/23/2020	125964	Ball Auto & Truck Parts Inc	supplies - WWTP	182181	97.46
Total 125964:					322.84
04/23/2020	125965	Baycom Inc	2020 Service Agreement for PTP Camera Proje	12866_01 - 4/1/20	1,581.31
Total 125965:					1,581.31
04/23/2020	125966	BR Properties LLC	Refund of Credit Balance due to overpayment o	4/17/2020	21.80
Total 125966:					21.80
04/23/2020	125967	City Of Manitowoc	2020 2nd Qtr Bus Service - Eng	0198337	26,969.25

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Total 125967:					26,969.25
04/23/2020	125968	Coldwell Banker	Refund - overpayment on final bill	4/16/2020	21.03
Total 125968:					21.03
04/23/2020	125969	Cretton Enterprises Inc	Mulch - Lib	8976	2,885.00
Total 125969:					2,885.00
04/23/2020	125970	DeBruyn, Don	Solar Credit Refund	4/15/2020	173.50
Total 125970:					173.50
04/23/2020	125971	Delta Dental of Wisconsin	Delta Premiums - May 2020	MAY 2020	4,324.15
Total 125971:					4,324.15
04/23/2020	125972	Dolan, Judy	Refund - Taste of Madison	4/17/2020	266.00
Total 125972:					266.00
04/23/2020	125973	Downing, Darren	Refund - Overpayment on final bill	4/17/2020	17.89
Total 125973:					17.89
04/23/2020	125974	Ducat, Joan	Refund - Taste of Madison	4/17/2020	128.00
Total 125974:					128.00
04/23/2020	125975	Employee Benefits Corp	COBRASecure / Admin Fee	2867189	98.60
Total 125975:					98.60
04/23/2020	125976	Fire Apparatus & Equipment Inc	Supplies-FD	20895	84.11
Total 125976:					84.11
04/23/2020	125977	Fire Dept Petty Cash	Meals for Transport - FD	4/14/2020	69.32

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 125977:					69.32
04/23/2020	125978	Hawkins Inc	Chemicals - Wtr	4692125	632.10
Total 125978:					632.10
04/23/2020	125979	Heartland Business Systems	Support Block - IT	368554-H	2,640.00
Total 125979:					2,640.00
04/23/2020	125980	Huynh, Steven	Refund - Overpayment on final bill	4/16/2020	532.65
Total 125980:					532.65
04/23/2020	125981	Johns Refrigeration LLC	Service - Sr. Center	138913	1,199.77
Total 125981:					1,199.77
04/23/2020	125982	JSM Secure Inc.	Annual Monitoring Service	67824	432.00
Total 125982:					432.00
04/23/2020	125983	Knitter, James	Refund - Overpayment on final bill	4/16/2020	200.00
Total 125983:					200.00
04/23/2020	125984	Kulpa Jr, Frank	Solar Credit Refund	4/15/2020	142.70
Total 125984:					142.70
04/23/2020	125985	Lakeshore Screen Printing	Clothing-FD	5703	1,594.00
Total 125985:					1,594.00
04/23/2020	125986	Manitowoc Co Public Works	Badger Net Circuit; Apr-June 2020	455TIME-8541-T	465.00
Total 125986:					465.00
04/23/2020	125987	Manitowoc Co Solid Waste	Account #162 Mar 2020 Service	22181	7,868.57
04/23/2020	125987	Manitowoc Co Solid Waste	Acct #239 Mar 2020 Service - Eng	22213	892.11

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 125987:					8,760.68
04/23/2020	125988	Manitowoc Disposal Inc	Recycling & Refuse Collect 4/4/20-4/17/20	4/4/20-4/17/20	14,157.64
Total 125988:					14,157.64
04/23/2020	125989	Marco Technologies LLC	Prof Serv - Library	INV7520085	173.05
Total 125989:					173.05
04/23/2020	125990	MBM	Meter Charge 3/1/20-3/31/20	IN482054	434.69
Total 125990:					434.69
04/23/2020	125991	Neuberger, Aniela	Overpayment on citation BE215020-1-PD	4/21/20	7.00
Total 125991:					7.00
04/23/2020	125992	Pete Muckerman & Steph Diamond	Refund - Overpayment on final bill	4/16/2020	9.82
Total 125992:					9.82
04/23/2020	125993	Peterson, Betty	Refund - Overpayment on final bill	4/16/2020	19.71
Total 125993:					19.71
04/23/2020	125994	Piggly Wiggly	Supplies-SrCtr	STATEMENT 4/1/20	56.04
Total 125994:					56.04
04/23/2020	125995	Prompt Printing Center	Garbage stickers - Cust Serv	34574	1,080.00
Total 125995:					1,080.00
04/23/2020	125996	Robaczewski, Delores & Arlene	Refund - Overpayment on final bill	4/16/2020	76.09
Total 125996:					76.09
04/23/2020	125997	Shallue, Daniel & Cathy	Refund - Taste of Madison	4/16/2020	256.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 125997:					256.00
04/23/2020	125998	SMI	Prof Serv - 3/1/20-3/28/20	20-132-CS	1,800.00
Total 125998:					1,800.00
04/23/2020	125999	Special Markets Insurance Cons	Volunteer Insurance - 2020	158457	304.00
Total 125999:					304.00
04/23/2020	126000	Streicher's	Supplies-PD	11424885	660.00
Total 126000:					660.00
04/23/2020	126001	Swade, Alan D & Jill A	Refund - Overpayment on final bill	4/17/2020	138.68
Total 126001:					138.68
04/23/2020	126002	Symbol Arts	Badges-PD	0350705-IN	130.00
Total 126002:					130.00
04/23/2020	126003	Thuermer Law Office	April 2020 Services	APRIL 21, 2020	1,471.00
Total 126003:					1,471.00
04/23/2020	126004	Town & Country Engineering Inc	Digester & RAS Improvements	21442	2,067.50
04/23/2020	126004	Town & Country Engineering Inc	2020 Utility Improvements	21443	1,934.46
Total 126004:					4,001.96
04/23/2020	126005	Two Rivers Automotive Supply	Supplies - WWTP	5172-230316	171.90
Total 126005:					171.90
04/27/2020	126006	Two Rivers Municipal Utilities	1326 E River Street	070-00002595-06;4/20	.00
Total 126006:					.00
04/23/2020	126007	U.S. Bank-Debit Memo	Environmental Improvement Fund	17440	1,219,447.04

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 126007:					1,219,447.04
04/23/2020	126008	Uniform Shoppe	Clothing - Fire	297265	341.70
04/23/2020	126008	Uniform Shoppe	Clothing - Fire	298117	109.90
Total 126008:					451.60
04/23/2020	126009	Unique	Placements - Mar 2020	594344	17.90
Total 126009:					17.90
04/23/2020	126010	Vorpahl Fire & Safety	Vehicle Extinguishers for W/O - DPW	215292819	180.00
Total 126010:					180.00
04/23/2020	126011	W.S. Darley & Co.	Supplies - FD	17382907	1,968.89
Total 126011:					1,968.89
04/23/2020	126012	Wagner, Adrian	Refund - Overpayment on final bill	4/16/2020	33.11
Total 126012:					33.11
04/23/2020	126013	Walters, Michael	Refund - Overpayment on final bill	4/16/2020	103.83
Total 126013:					103.83
04/23/2020	126014	Water Quality Investigations LLC	Services from 3/2/20-4/5/20 - WTR	0420_03	13,571.78
Total 126014:					13,571.78
04/23/2020	126015	Watson's Naturally Pure Water	Water - WWTP	STATEMENT 3/31/20	129.90
Total 126015:					129.90
04/23/2020	126016	Webster, Guy	Refund - Overpayment on final bill	4/16/2020	96.97
Total 126016:					96.97
04/23/2020	126017	Weinberger, Frederick	Refund - Overpayment on final bill	4/17/2020	122.07

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 126017:					122.07
04/23/2020	126018	Wells Fargo Financial Leasing	2019 Annual Personal Property Tax	5009781945	4,358.78
Total 126018:					4,358.78
04/23/2020	126019	Wells Fargo Vendor Financial Services L	Compact Track Loaders T595	5009965824	932.74
04/23/2020	126019	Wells Fargo Vendor Financial Services L	Toolcat 5600	5009965825	1,360.38
Total 126019:					2,293.12
04/23/2020	126020	Wesco	Supplies - Elec	114926	86.67
Total 126020:					86.67
04/23/2020	126021	West & Dunn	Legal - Paragon Partners Foreclosure	1610	180.00
04/23/2020	126021	West & Dunn	Legal - General Matters	1611	5,728.48
04/23/2020	126021	West & Dunn	Legal - Default of Econ. Dev. Loan	1612	240.00
04/23/2020	126021	West & Dunn	Legal - 2023 Washington St. Foreclosure	1613	478.60
Total 126021:					6,627.08
04/23/2020	126022	Wisconsin Public Service	114 Davis Street	0401271669-01;4/20	26.47
04/23/2020	126022	Wisconsin Public Service	FIRE DEPT	0401271669-03;4/20	447.68
04/23/2020	126022	Wisconsin Public Service	3801 Mishicot Rd.	0401271669-09;4/20	152.85
04/23/2020	126022	Wisconsin Public Service	LIBRARY	0401271669-23;4/20	646.58
04/23/2020	126022	Wisconsin Public Service	Pavillion	0401271669-42;4/20	17.88
Total 126022:					1,291.46
04/23/2020	126023	Wisconsin Retirement System	March 2020 Contributions	MARCH 2020	111,393.72
Total 126023:					111,393.72
04/23/2020	126024	Woodland Dunes Nature Center	Solar Credit Refund	4/15/2020	108.80
Total 126024:					108.80
04/23/2020	126025	Young, Ruth Ann	Refund - Overpayment on final bill	4/16/2020	39.84

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 126025:					39.84
04/23/2020	126026	Zest Home Solutions LLC	Refund - Overpayment on final bill	4/16/2020	42.23
Total 126026:					42.23
04/27/2020	126027	Hawks Quindel SC	Settlement Agreement, Payment 1	4/24/2020	13,750.00
Total 126027:					13,750.00
04/27/2020	126028	U.S. Bank-Debit Memo	Credit Card Usage - March 2020	STMT; 4/6/2020	41,576.81
Total 126028:					41,576.81
04/30/2020	126029	Anthem Blue Cross and Blue Shield	May 2020 Health Insurance Premiums	MAY 2020	164,118.03
Total 126029:					164,118.03
04/30/2020	126030	August Winter & Sons Inc	Payment #8 for Project # TR 29	TR29 - #8	182,685.00
Total 126030:					182,685.00
04/30/2020	126031	Aurora Health Care	Pharmacy - Feb & Mar 2020	481	145.43
Total 126031:					145.43
04/30/2020	126032	Barbarossa, Helen	Refund for What Happens in Vegas-due to Shut	4/24/2020	140.00
Total 126032:					140.00
04/30/2020	126033	Bauer Built Tire-Manitowoc	Tires - PW	170065721	1,184.56
Total 126033:					1,184.56
04/30/2020	126034	Bentley Systems Inc	Subscriptions - Eng	48089239 4/2020	5,841.00
Total 126034:					5,841.00
04/30/2020	126035	Bornemann, Anita	Refund for What Happens in Vegas - due to shu	4/24/20	290.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 126035:					290.00
04/30/2020	126036	Brabazon Pump Co. LTD	Preventative Maint - Wtr	5188374	172.00
Total 126036:					172.00
04/30/2020	126037	Brooks Tractor Inc	Parts - PW	380624	667.80
Total 126037:					667.80
04/30/2020	126038	Cain, Alicia	Covid - 19 Refund	RECEIPT # 19965	54.92
Total 126038:					54.92
04/30/2020	126039	Chaloupks, James	Energy Star Rebate - Clothes Washer	4/22/2020	30.00
Total 126039:					30.00
04/30/2020	126040	Charter Communications Inc	1520 17th Street - Rec	0000265041920	80.33
Total 126040:					80.33
04/30/2020	126041	City of Two Rivers	2019 Real Estate Taxes - 2023 Washington Str	000-037-060-9	2,683.93
Total 126041:					2,683.93
04/30/2020	126042	Crafts Inc	Roof repairs-Lib	5774	501.32
Total 126042:					501.32
04/30/2020	126043	Dassey, Dave	Energy Star Rebate - Dishwasher	04/27/2020	25.00
Total 126043:					25.00
04/30/2020	126044	Davidson, Amy	Covid - 19 Refund	RECEIPT # 19956	54.92
Total 126044:					54.92
04/30/2020	126045	Deere & Company	Gator-Rec	116860057	12,915.33

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 126045:					12,915.33
04/30/2020	126046	Dey, Kristine	Covid - 19 Cancellation	RECEIPT # 19947	80.00
Total 126046:					80.00
04/30/2020	126047	Dirkman, Robert & Anne	Refund for What Happens in Vegas - due to shu	4/24/20	280.00
Total 126047:					280.00
04/30/2020	126048	Ertman, Helen	Refund for What Happens in Vegas - due to shu	4/24/20	140.00
Total 126048:					140.00
04/30/2020	126049	Ewald, Karen	Refund for What Happens in Vegas - due to shu	4/24/20	140.00
Total 126049:					140.00
04/30/2020	126050	Fire Apparatus & Equipment Inc	Supplies-FD	20932	237.00
Total 126050:					237.00
04/30/2020	126051	Fire Dept Petty Cash	Petty cash reimbursement	04/29/2020	53.90
Total 126051:					53.90
04/30/2020	126052	Fitness Store	Exercise Equipment - Rec	2020-005	15,742.62
Total 126052:					15,742.62
04/30/2020	126053	Flex Staff	Emily Bailey 4/13/20-4/19/20	179254	864.80
Total 126053:					864.80
04/30/2020	126054	Francisco, Tami	Covid 19 Refund	RECEIPT # 20018	19.38
Total 126054:					19.38
04/30/2020	126055	Frank's Radio Service Inc.	Parts for inventory-DPW	115957	643.50

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 126055:					643.50
04/30/2020	126056	Friends of Point Beach	State Park Visitor Newspaper Ad-2020	10020	150.00
Total 126056:					150.00
04/30/2020	126057	Frontier	Telephone - Wtr	5741;4/20	82.27
Total 126057:					82.27
04/30/2020	126058	FRV Inc	Ink cartridges-Eng	133565 4/2020	229.22
Total 126058:					229.22
04/30/2020	126059	Gallagher, Hailey	Covid - 19 Refund	RECEIPT # 20014	32.31
Total 126059:					32.31
04/30/2020	126060	Goessl, Joan	Refund for What Happens in Vegas - due to shu	4/24/20	290.00
Total 126060:					290.00
04/30/2020	126061	Grainger	Supplies - WWTP	9496759789 4/6/20	38.12
Total 126061:					38.12
04/30/2020	126062	Hach Company	Supplies-Wtr	11911057	298.17
04/30/2020	126062	Hach Company	Supplies - Wtr	11913600 4/20	490.58
Total 126062:					788.75
04/30/2020	126063	Hassmer, Daryl or Gina	Cancelling Family Reunion	RECEIPT # 19931	37.50
Total 126063:					37.50
04/30/2020	126064	Jennings, Dawn	Covid - 19 Refund	RECEIPT # 19980	66.45
Total 126064:					66.45
04/30/2020	126065	Kim Bertelsen	Covid - 19 Refund	RECEIPT#19951	32.31

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 126065:					32.31
04/30/2020	126066	Kintgen & Son Construction Inc	Steel Fascia Install and replce rotten boards on	4/25/2020	325.00
Total 126066:					325.00
04/30/2020	126067	Klein, Rita	Refund for What Happens in Vegas - due to shu	4/24/20	140.00
Total 126067:					140.00
04/30/2020	126068	Krizek, Destiny	Covid-19 Cancellation	RECEIPT # 19930	92.40
Total 126068:					92.40
04/30/2020	126069	Kunz, Sarah	Covid - 19 Refund	RECEIPT # 20015	54.92
Total 126069:					54.92
04/30/2020	126070	Lakeshore Screen Printing	Clothing-FD	57030-BAL DUE	16.00
Total 126070:					16.00
04/30/2020	126071	Liberty Mutual Insurance	PW 2020 Bobcat & Trailer	BMS58077493	101.00
Total 126071:					101.00
04/30/2020	126072	Liberty Mutual Insurance	VEH#643-WWTP 202 Chevy Silverado	13589212	327.00
Total 126072:					327.00
04/30/2020	126073	Litersky, Justin or Kelly	Covid - 19 Refund	RECEIPT # 20016	32.31
Total 126073:					32.31
04/30/2020	126074	Marco Technologies LLC	Prof Serv - Library	INV7509749	75.71
Total 126074:					75.71
04/30/2020	126075	Mueller, Roni & Todd	Refund for What Happens in Vegas - due to shu	4/24/20	140.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
Total 126075:					140.00
04/30/2020	126076	Municipal Electric Utilities	Regional Safety Program Qtrly Payment	041520-32	6,937.50
Total 126076:					6,937.50
04/30/2020	126077	Neville, Cheyenne	Covid - 19 Cancellation	RECEIPT # 19946	6.00
Total 126077:					6.00
04/30/2020	126078	Northern Lake Service Inc	Testing - Wtr	376024 4/2020	434.40
04/30/2020	126078	Northern Lake Service Inc	Testing - Wtr	376298 4/2020	434.40
Total 126078:					868.80
04/30/2020	126079	Pelnar, Rachel	Covid - 19 Refund	RECEIPT # 19973	32.31
Total 126079:					32.31
04/30/2020	126080	Penworthy Company LLC, The	Puppets-Lib	0562076-IN	21.48
Total 126080:					21.48
04/30/2020	126081	Prairie Farms Dairy Inc	Dairy - Sr. Cntr.	9050333	84.12
Total 126081:					84.12
04/30/2020	126082	Press, Olive	Refund for What Happens in Vegas - due to shu	4/24/20	140.00
Total 126082:					140.00
04/30/2020	126083	Reinhart Foodservice	Food-Sr Ctr	107581	330.95
04/30/2020	126083	Reinhart Foodservice	Food-Sr Ctr	111222	367.04
Total 126083:					697.99
04/30/2020	126084	Riha, Marie	Refund for What Happens in Vegas - due to shu	4/24/20	140.00
Total 126084:					140.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
04/30/2020	126085	Rock River Laboratory Inc.	Analysis - WWTP	S47138	64.00
Total 126085:					64.00
04/30/2020	126086	Selner, Susan	Refund for What Happens in Vegas - due to shu	4/24/20	150.00
Total 126086:					150.00
04/30/2020	126087	Smith, Sandra	Refund for What Happens in Vegas - due to shu	4/24/20	150.00
Total 126087:					150.00
04/30/2020	126088	State of Wisconsin DNR	Certification Renewal / Casebeer	04/27/2020	45.00
Total 126088:					45.00
04/30/2020	126089	Stechmesser, Lisa	Covid - 19 Refund	RECEIPT # 19985	66.45
Total 126089:					66.45
04/30/2020	126090	Stoeger, Tara	Covid - 19 Cancellation	RECEIPT # 19929	113.40
Total 126090:					113.40
04/30/2020	126091	Strand Associates Inc	Replacement Membrane Installation - Wtr	158811	315.33
Total 126091:					315.33
04/30/2020	126092	Stryzewski, Jess	Covid - 19 Cancellation	RECEIPT # 19933	99.75
Total 126092:					99.75
04/30/2020	126093	Superior Chemical Corp	Supplies-WWTP	259321 4/2020	150.19
04/30/2020	126093	Superior Chemical Corp	Janitorial Supplies - PWD	260410	136.56
Total 126093:					286.75
04/30/2020	126094	Swanson, Jo Marie	Refund for What Happens in Vegas - due to shu	4/24/20	140.00
Total 126094:					140.00

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Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice Amount
04/30/2020	126095	Traci Taylor	Covid - 19 Refund	RECEIPT # 19998	66.45
Total 126095:					66.45
04/30/2020	126096	Two Rivers Rotary Club	Donation-FD	04/28/2020	65.00
Total 126096:					65.00
04/30/2020	126097	U.S. Bank-Debit Memo	State Trust Fund Loan Payoff - BF Confirm #1F	04/21/2020	1,815.11
Total 126097:					1,815.11
04/30/2020	126098	Vanderveren, Sally A	April 2020 Services	0420	3,658.33
Total 126098:					3,658.33
04/30/2020	126099	Wallace, Linda	Refund for What Happens in Vegas - due to shu	4/24/20	140.00
Total 126099:					140.00
04/30/2020	126100	Wisc Dept Of Revenue-DEBITMEMO	Municipal Light Heat & Power License Fee	PAYMENT VOUCHER - M	601.87
Total 126100:					601.87
04/30/2020	126101	Wisconsin Public Service	WARM BLDG	0401271669-12;4/20	17.33
04/30/2020	126101	Wisconsin Public Service	PARK SHELTER	0401271669-14;4/20	29.47
04/30/2020	126101	Wisconsin Public Service	CITY HALL	0401271669-24;4/20	794.99
04/30/2020	126101	Wisconsin Public Service	Bridge Bldg - Engineering	0401271669-30;4/20	49.13
04/30/2020	126101	Wisconsin Public Service	1401 Lake Street	0401271669-35;4/20	4,027.11
04/30/2020	126101	Wisconsin Public Service	606 PARKWAY BLVD (PARAGON)	0401271669-44;4/20	617.24
04/30/2020	126101	Wisconsin Public Service	1300 35TH STREET - Rec	0401271669-7;4/20	89.57
Total 126101:					5,624.84
04/30/2020	126102	Zeman, Ruth	Refund for What Happens in Vegas - due to shu	4/24/20	140.00
Total 126102:					140.00
Grand Totals:					3,591,340.98

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RESOLUTION UPON RETIREMENT

WHEREAS, Timothy M. Culligan joined the ranks of the Two Rivers Police Department as a full-time Community Service Officer on April 28th, 1998, and promoted to full-time Patrol Officer on July 7th, 2003; Prior to joining the Two Rivers Police Department, Officer Culligan served 9 ½ years with the United States Air Force; and

WHEREAS, Tim served for numerous years as one of the department's Field Training Officers and as the Police Department's Human Officer. As Field Training Officer, he helped train, develop, and strengthen the skills of dozens of our officers. As the City's Humane Officer, he conducted countless inspections related to the conditions for housing, caring, and breeding of animals, and helped develop best practices for the handling of cases involving animals; and

WHEREAS, in 2006, *Officer Culligan was recognized as the Two Rivers Police Department's Officer of the Year*, in recognition of his service and dedication to this community and his department; and in June of 2012, received a Life Saving Award for his efforts saving the life of a Two Rivers resident.

WHEREAS, Officer Culligan served the City of Two Rivers with dedication and distinction for 22 years. Tim has received numerous letters of commendation noting his outstanding performance, professionalism, and appreciation from the community he has served; and

WHEREAS, Tim retired May 6th, 2020, after completing a 22 year career with the Two Rivers Police Department;

NOW, THEREFORE BE IT RESOLVED that the City of Two Rivers hereby expresses its gratitude and appreciation for Timothy M. Culligan and his many contributions to the Two Rivers Police Department and the community of Two Rivers; and

BE IT FURTHER RESOLVED that the City of Two Rivers extends its best wishes to Tim, for a long, healthy and happy retirement; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Officer Culligan, in token of the City's thanks for his many years of dedicated service to the citizens of Two Rivers

Dated this 18th day of May, 2020



**CITY OF TWO RIVERS
RESOLUTION HONORING DAVID ENGLAND
FOR HIS SERVICE ON THE CITY COUNCIL**

WHEREAS, David England served the Citizens of Two Rivers as a City Councilmember from his first election in April 2017 to April 2020;

WHEREAS, during David's tenure on the City Council, he served as a member of the Council's Public Works Committee, and the Plan Commission; and

WHEREAS, David's thoughtful contributions while serving on these committees has assisted in the planning, development and implantation of numerous projects, policies, ordinances, and other accomplishments that will be of lasting benefit to our community; and

WHEREAS, the City Council, on behalf of its members, City staff and the community at large, wishes to offer a collective "Thank You" to David England for his devoted service to this community, which he so clearly loves and cares about;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Two Rivers hereby acknowledges David England's many contributions to this elected body and to our community, through his service as a Council member from April 2017 to April 2020; and

BE IT FURTHER RESOLVED, that the City of Two Rivers hereby recognizes David England's outstanding and selfless service to the community as a member of the City Council;

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to Mr. England, in token of this Council's appreciation, and the community's appreciation, of his work for the betterment of the City of Two Rivers.

Approved this 18th day of May, 2020.



**CITY OF TWO RIVERS
RESOLUTION HONORING ERIN GONNERMAN
FOR HER SERVICE ON THE CITY COUNCIL**

WHEREAS, Erin Gonnerman served the Citizens of Two Rivers as a City Councilmember from her first election in April 2017 to April 2020;

WHEREAS, during Erin's tenure on the City Council, she served as a member of the Council's Public Utilities Committee, Advisory Recreation Board, Commission for Equal Opportunities in Housing and the Room Tax Commission; and

WHEREAS, Erin served as Vice-President of the City Council from 2018-2019; and

WHEREAS, Mrs. Gonnerman was a mentor for the Two Rivers High School Robotics Team, Stempunk program, which strives to integrate the common goal of building a functioning robot with strong teamwork to advance student knowledge in Science, Technology, Engineering and Mathematics and have fun doing it; and.

WHEREAS, the City Council, on behalf of its members, City staff and the community at large, wishes to offer a collective "Thank You" to Erin Gonnerman for her devoted service to this community, which she so clearly loves and cares about;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Two Rivers hereby acknowledges Erin Gonnerman's many contributions to this elected body and to our community, through her service as a Council member from April 2017 to April 2020; and

BE IT FURTHER RESOLVED, that the City of Two Rivers hereby recognizes Erin Gonnerman's outstanding and selfless service to the community as a member of the City Council;

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to Mrs. Gonnerman, in token of this Council's appreciation, and the community's appreciation, of her work for the betterment of the City of Two Rivers.

Approved this 18th day of May, 2020.



RESOLUTION
EXPRESSING APPRECIATION FOR MEMBERS OF
COMMITTEES, COMMISSIONS AND BOARDS WHO
RETIRED AS OF APRIL 2020 OR HAVE ENDED THEIR
SERVICE DURING THE PAST YEAR

WHEREAS, many hours are volunteered by the citizens members of committees, commissions, and boards; and

WHEREAS, the following citizens have volunteered for the betterment of the community, and have recently completed their terms on the committees, commissions and boards identified:

Greg Coenen, Community Development Authority
 Philip Smogoleski, Committee on Aging
 David Pennefeather, Library Board
 Steve Sontag, Zoning Board of Appeals

WHEREAS, it is appropriate that the City of Two Rivers and its citizens express their appreciation for the services these volunteer citizens provide; and

WHEREAS, their efforts to promote public interest and to improve the welfare of the residents of the community should not go unnoticed;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Two Rivers expresses its official commendation for their services; and

BE IT FURTHER RESOLVED, that the City Manager send a copy of this resolution to the retiring committee, commission and board members as a token of official thanks and appreciation of the City Council; and

Approved this 18th day of May, 2020.

_____	_____
_____	_____
_____	_____
_____	_____



RESOLUTION
EXPRESSING APPRECIATION FOR MEMBERS OF COMMITTEES,
COMMISSIONS AND BOARDS WHO RETIRED AS OF APRIL 2020 OR
HAVE ENDED THEIR SERVICE DURING THE PAST YEAR

WHEREAS, many hours are volunteered by the citizens members of committees, commissions, and boards; and

WHEREAS, the following citizens have volunteered for the betterment of the community, and have recently completed their terms on the committees, commissions and boards identified:

Greg Coenen, Community Development Authority
 Rusty Welsh, Environmental Advisory Board
 Steve Sontag, Zoning Board of Appeals
 Steve Sontag, Business Improvement District Board

WHEREAS, it is appropriate that the City of Two Rivers and its citizens express their appreciation for the services these volunteer citizens provide; and

WHEREAS, their efforts to promote public interest and to improve the welfare of the residents of the community should not go unnoticed;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Two Rivers expresses its official commendation for their services; and

BE IT FURTHER RESOLVED, that the City Manager send a copy of this resolution to the retiring committee, commission and board members as a token of official thanks and appreciation of the City Council; and

Approved this 18th day of May, 2020.



EMS Week Resolution

Designating the Week of May 17th thru May 23th, 2020 as Emergency Medical Service Week.

WHEREAS, emergency medical services are a vital public service to all residents of our community; and

WHEREAS, the members of emergency medical service teams are ready to provide lifesaving care to those in need twenty-four hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical service system consists of emergency physicians, nurses, skilled dispatchers, emergency medical technicians, paramedics, firefighters, first responders, educators, administrators and others; and

WHEREAS, the members of emergency medical service teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical service providers by designating Emergency Medical Services Week;

NOW THEREFORE, the City Council of the City of Two Rivers in recognition of this event, do hereby proclaim the week of May 17th through 23th, 2020 as

EMERGENCY MEDICAL SERVICES WEEK

With this year's theme, **EMS Strong: "READY TODAY. PREPARING FOR TOMORROW"**. We encourage the community to observe this week and throughout the year with participation in the appropriate programs, ceremonies, and activities.

Dated this 18th day of May 2020

Attachment: EMS Week Resolution 2020 (2695 : Emergency Medical Services Week)



To: City Council

From: Elizabeth Runge, Community Development Director

Date: May 15, 2020

Re: Review of Ordinances to Facilitate Outdoor Serving - Dining Areas

Staff has reviewed the existing ordinances to facilitate the council request for expanding opportunities for outdoor serving and dining. Listed below are areas within the City's code that will need modifications. (The referenced sections are attached.)

Section 6-1-19 Beer Gardens Regulated

This section regulates outdoor consumption of alcohol. Below are areas in this section of the code where changes are encouraged:

6-1-19 (b): Location in proximity to residential uses. The proximity of placing beer gardens near residential uses should be evaluated. In areas where there are mixed land uses such as commercial and residential, a review of 50 foot distance may be warranted.

6-1-19 (b): Enclosures. The ordinance includes that every beer garden is to be enclosed with a "fence or wall not less than 5 feet in height". The type of materials comprising the wall should be defined further, and the height of the wall is suggested to be lowered to 4 feet.

6-1-19 (b): Hours. The ordinance includes that the beer garden is to "remain closed to the public from 11:00 PM to 8:00 AM". The hours to open are suggested to be earlier. Staff is suggesting a 6:00 AM opening time to allow for morning beverages. Also, to be adjusted is the amplified sound and music hours. It is suggested the hours of amplified sound/music to end at 9:00 PM and may begin at 8AM.

Section 4-1-10(f) Merchandise or Personal Property on Public Sidewalks or Within Public Right-of-Ways in the Central Business District (CBD)

Section 4-1-10(f)(2) Applicability

This section of the code identifies the CBD as the area between Jefferson and Adams Streets extending from 22nd Street south to the West Twin River including parcels fronting along both

sides of Jefferson, Adams and 22nd Streets. The locations within the city where this chapter applies should be reviewed as they may need to be redefined or expanded.

Section 4-1-10(f)(3)(h): This section refers to outdoor seating and dining. In this section, a reference could be made to *Miscellaneous Licensing* or elsewhere in the code to insert a new section called "Sidewalk Cafes".

Development of Sidewalk Cafe Ordinance

Staff is suggesting the addition of a Sidewalk Café ordinance to be created. A Sidewalk Café ordinance is defined in part by groups of tables and chairs on the sidewalk for the sale of food and beverages, of all kinds, to the public. This concept could expand and further define the existing Chapter 1 Section 4-1-10(f) section of the City's code. The Sidewalk Café concept is connected to a food *and* beverage establishment. The following items are identified to be a part of its standards:

- Permits/license
- Dimensional standards within the right-of-way to provide adequate access for American with Disabilities (ADA) requirements
- Same hours of operation and sound/amplification requirements as Beer Gardens
- Smoking prohibited (?)
- Liability requirement(s)
- Others to be determined

Chapter 10: Zoning

There are zoning districts, such as the Waterfront Business District, that will need to be reviewed. There are most likely others that will also need to be modified to facilitate outdoor serving/dining and staff will continue to evaluate the code as this moves forward.

Section 9-5-1 Offenses Involving Alcoholic Beverages/Outside Consumption

This section prohibits outside consumption and open containers on public sidewalks, streets and other public property. There will be a need to consider Sidewalk Cafés and special events as authorized by the City Council and how modifications must be made accordingly.

Upon receiving feedback, staff will move forward with the modifications to the City's code sections as needed.

Sec. 6-1-19 Beer Gardens Regulated

(a) **REQUIRED FOR OUTDOOR CONSUMPTION.** No license shall permit the consumption of alcohol beverages on any part of the licensed premises not enclosed within the building, except under permit granted by the City Council. The permits are a privilege in which no rights vest; and therefore, may be revoked by the City Council at its pleasure at any time, or shall otherwise expire on June 30th of each year. No person shall consume or have in his or her possession alcohol beverages on any unenclosed part of a licensed premises which is not described in a valid beer garden permit. It is the purpose of fencing in the beer garden area to prohibit or significantly restrict the ease in which alcoholic beverages may be passed from within the beer garden area to anyone outside the beer garden area.

(b) **LIMITATIONS ON ISSUANCE OF BEER GARDEN PERMITS.** No permit shall be issued for a beer garden located in a nonresidential district if any part of the beer garden is within fifty (50) feet of a structure used for residential purposes except residential uses located in the same structure as the licensed premises or a residence which is owned by the same person who owns the licensed premises. No permit shall be issued to a licensed premises located in a district zoned R-1-R-4. No permit shall be issued for a beer garden if the beer garden area is greater than the gross floor area of the adjoining licensed premises. Each applicant for a beer garden permit shall accurately describe the area intended for use as a beer garden and shall indicate the nature of fencing or other measures intended to provide control over the operation of the beer garden.

Every beer garden shall be completely enclosed with a fence or wall not less than five (5) feet in height above the ground of the area immediately outside of the enclosed fenced area of the beer garden, except as otherwise provide herein. When a portion of the beer garden's perimeter lies along the shoreline of the East or West Twin Rive, there shall be no requirement for a fence along such river frontage; provided, however, that the fence or wall enclosing the balance of the beer garden's perimeter shall extend to points as close to the water as practicable, subject to the review and recommendation of the Police Department. The City reserves the right to require such fence to extend toward the water to the maximum extent allowed by law (i.e., to the ordinary high water mark or the bulkhead line, if a bulkhead exists).

Amplified sound or music is not permitted after 9:00 PM. There shall be a licensed operator within the beer garden when alcohol beverages are dispensed in the beer garden. The beer garden shall remain closed to the public between 11:00 PM and 8:00 AM.

(c) **STATE STATUTES ENFORCED WITHIN BEER GARDEN.** Every permittee under this section shall comply with and enforce all provisions of Chapter 125, Wis. Stats., applicable to Class "B" licensed premises, except insofar as such provisions are clearly inapplicable. Violation of the provisions of Ch. 125, Wis. Stats., shall be grounds for immediate revocation of the beer garden permit by the City Council.

(d) **LICENSE FEES.** Fees for a beer garden permit shall be Fifty (\$50.00) Dollars per year.

(e) **PENALTY.** Any person who shall violate any provisions of this Chapter or any order, rule or regulation made or adopted hereunder shall be subject to the general provisions penalty of this Code.

(f) MERCHANDISE OR PERSONAL PROPERTY ON PUBLIC SIDEWALKS OR WITHIN PUBLIC RIGHTS-OF-WAY IN THE CENTRAL BUSINESS DISTRICT

- (1) Permit(s) Required. The placement of merchandise on public sidewalks or within public rights-of-way in the Central Business District requires a permit. Such permit(s) may be approved by the City Council upon payment of an application fee as provided for in Section 1-2-1 for continuation after initial approval. All such permits shall be issued for a one-year period commencing January 1st and expiring December 31st of each year unless sooner revoked. Fees related to such permit(s) will not be prorated. Applications for such permit(s) shall be signed by both the property owner(s) and business owner(s).
- (2) Applicability. These provisions are applicable only to Business zoned properties in the Central Business District which is defined as the area between Jefferson and Adams Streets extending from 22nd Street south to the West Twin River including parcels fronting along both sides of Jefferson, Adams and 22nd Streets.
- (3) Unless permitted by the abutting property owner, another person may not put or place, or cause to be put or placed, snow from another property onto the terrace in front of a property by means of a plow or similar device for pushing a large volume of snow. This does not apply to snow projected in the air by snow blowers, throwers or shovels where direction cannot be effectively controlled, or to City snow plows. Absence of a formal complaint shall be deemed as granting permission.
 - (a) Be the same as that sold inside the business
 - (b) Be located against or touching the building it is marketed from
 - (c) Not extend more than thirty (30) inches from the building facade
 - (d) Be located to maintain a minimum five (5) foot wide pedestrian corridor complying with ADA requirements, as may be amended
 - (e) Maintain a minimum vertical clearance of six (6) feet above grade when projecting or being hung from a building
 - (f) Maintain adequate vision clearance at street, alley or driveway intersections in accord with Section 10-1-16
 - (g) Be removed each day following the close of business, but in no case shall the merchandise be permitted outdoors overnight between the hours of 9:00PM and 7:00AM
 - (h) Outdoor seating and outdoor dining may be allowed in accord with the provisions of this section
- (4) Uses Not Requiring a Permit. The following do not require a permit:
 - (a) Loading or unloading of merchandise may be done at any time, but not to exceed a two (2) hour period
 - (b) Merchandise may be displayed in conjunction with City-approved sidewalk sales and/or special events when specifically authorized by resolution by the City Council
 - (c) Refuse containers may be placed in accord with applicable Sections of this Code
 - (d) Newspaper dispensers are permitted provided they do not extend more than thirty (30) inches from a building facade
 - (e) Personal Property provided it is located in accord with the same requirements
- (5) Liability. The property and business owner(s) shall be jointly and severally liable for any and all injury to any person or property directly and/or indirectly caused by their joint or severable negligence and/or activities related to their placement of merchandise or personal property on public sidewalks or within public rights-of-way.
- (6) Removal of Merchandise or Personal Property Encroaching on Public Lands
 - (a) Displaying merchandise or placing personal property on a paved public sidewalk or in a public right-of-way shall constitute express permission of the property and/or business owner(s) for the City to take corrective, remedial and removal action(s). The City may also prosecute violations of this ordinance and seek injunctive relief, from time to time and at any time. The cost of such correction, remediation, and/or removal shall be paid by the property owner(s)
 - (b) IF the property owner(s) or business owner(s) create a nonexempt encroachment upon any street, alley, sidewalk, public grounds or land dedicated to public use or any part thereof, the Police Department may order the immediate removal of such encroachment. Such order shall be delivered by personal service or by certified mail to the property owner(s) and business owner(s) of the premises

creating the encroachment and shall state in the order the penalty as provided in the applicable Section of this Code for failure to remove the encroachment

- (c) If the removal order is not immediately complied with, a citation shall be issued to the property owners(s) and business owner(s) for the appropriate penalty as indicated in the applicable Section of this Municipal Code
- (7) Privilege Agreement May Be Required in Certain Circumstances. Any merchandise or personal property which cannot be located within public rights-of-way in accord with the provisions described above in this section may be allowable if a Privilege Agreement is approved by the City Council. A Privilege Agreement is an authorization in accord with State Statutes to allow the applicant the privilege to place their merchandise or personal property in rights-of-way with specific conditions regarding removal of such objects, placing legal liability for any damages on the property owner, or imposing any conditions that the City Council considers appropriate.

Sec. 9-5-1 Outside Consumption

(a) No person shall carry, or expose to view, any open container of malt beverages, intoxicating liquors, or other alcoholic beverages or drink from the same on any sidewalk within seventy-five (75) feet of an entrance to a tavern, or on any street, alley, public parking lot, park, parking lots or other public place or premises not licensed for the consumption of alcoholic beverages, except that this Section shall not apply to public parks outside of parking areas and City approved events.

(b) "Container" includes cans, bottles, cups, glasses and all other vessels which contain any alcoholic beverage. For purposes of this Section, a "public place" shall be construed to mean any location with the City which, at the time the person is apprehended, is open to access by persons not requiring specific permission of the owner to be at such location including, without exclusion by reason of this enumeration, all parking lots serving commercial establishments.

(c) In no event shall a private yard or residence in a residentially zoned district be construed to be a public place.



To: City Council

From: Elizabeth Runge, Community Development Director

Re: Community Development Block Grant - Public Facilities (CDBG-PF) Application

The City has planned for street and utility work to be constructed in 2021 on 24th Street, from Forest Avenue to Jefferson Street. The project consists of the removal and replacement of water main, and lead services, sanitary and storm sewer and the replacement of roadway. Sidewalks that need replacing and ADA accessibility improvements will also be installed as a part of this project. The CDBG-PF application for funding will be a request for a share of the project cost. The project costs are estimated:

SUBTOTAL (PUBLIC ROW ITEMS)	\$ 1,467,127.20
ENGINEERING (15%)	\$ 220,069.08
CDBG-PF GRANT ADMINISTRATION	\$ 20,000.00
TOTAL PROJECT COST (PUBLIC ROW ITEMS ONLY)	\$ 1,707,196.28

The CDBG-PF grant application will be for an estimated \$500,000 (maximum allowable) to reduce the total project costs.

The removal and replacement of the private side lead water services and sanitary sanitary sewer laterals, outside of the public ROW, will also occur as part of this overall project. The private side work is not an eligible CDBG program expense. Staff will be working with residents in the project area, to request other funding sources to assist them with the costs of the private lead water service replacement expenses.

Division of Energy, Housing and Community Resources

Community Development Block Grant – Authorizing Resolution to Submit a CDBG Application

Authorizing Resolution to Submit a Community Development Block Grant (CDBG) Application

Relating to the City of Two Rivers participation in the
(County, City, Village, or Town) (UGLG/Unit of General Local Government's Name)
Community Development Block Grant Public Facilities Program
(Name of Program, e.g., Public Facilities (CDBG-PF), Planning (CDBG-PLNG))

WHEREAS, Federal monies are available under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Energy, Housing and Community Resources (DEHCR) for the purpose of the provision or development of a 25th Street Roadway and Utility Improvements

(Activity and Program, e.g., Public Facility Improvement for the CDBG-PF Program; Plan for the CDBG-PLNG Program)

for the City of Two Rivers ;
(County, City, Village, or Town) (UGLG's Name)

WHEREAS, after public meeting and due consideration, the City Council
(Name of Appropriate Committee)

has recommended that an application be submitted to DOA for the following project:

25th Street Roadway and Utility Improvements ; and
(CDBG Proposed Project Title)

WHEREAS, it is necessary for the City Council to
(County Board, City Council, Village Board, Town Board)
approve the preparation and filing of an application for the City to
(County, City, Town, Village)
receive funds from this program; and

WHEREAS, the City Council has reviewed the
(County Board, City Council, Village Board, Town Board)
need for the proposed project(s) and the benefit(s) to be gained there from;

NOW, THEREFORE, BE IT RESOLVED, that the City Council
(City Council, County Board, Village Board, Town Board)
does hereby approve and authorize the preparation and filing of an application for the above-named project; and that the City Manager is hereby
(Council President, Mayor, Board Chair, Village President)

Division of Energy, Housing and Community Resources

Community Development Block Grant – Authorizing Resolution to Submit a CDBG Application

authorized to sign all necessary documents on behalf of the City ; and
(County, City, Village, Town)

that authority is hereby granted to City Council
(Name of Appropriate Committee)

to take the necessary steps to prepare and file the application for funds under this program in accordance with this resolution.

ADOPTED on this 18 day of May , 2020 . ATTEST: _____
(Day) (Month) (Year) (Signature of Clerk)

The governing body of City of Two Rivers has authorized the above resolution
(UGLG's Full Name)

by Resolution No.: _____ , dated _____ .
(Resolution Number) (Date Authorized)

Signature of the Chief Elected Official

City Council President May 18, 2020
Title Date Signed

Curt Andrews
Typed Name of the Chief Elected Official

Division of Energy, Housing and Community Resources

Community Development Block Grant – Authorizing Resolution to Submit a CDBG Application

AUTHORIZING RESOLUTION TO SUBMIT A CDBG APPLICATION:

SUBMISSION INSTRUCTIONS

The Unit of General Local Government (UGLG) **must** submit documentation verifying the Chief Elected Official (CEO) has been authorized to submit a CDBG Application. The Authorizing Resolution to Submit a Community Development Block Grant (CDBG) Application form is provided to serve as this documentation, upon being completed by the UGLG and submitted with the UGLG's CDBG Application materials.

- Fill in the designated spaces throughout the form. (Please refer to the micro text located beneath each fillable slot for guidance on the type of information that must be input.)
- The **Authorizing Resolution to Submit a CDBG Application** form must be signed by the local Clerk.
- The **Authorizing Resolution to Submit a CDBG Application** form must be signed by the UGLG's Chief Elected Official (i.e., Mayor, City Council President, Village Board President, Town Board Chairperson, County Board Chairperson, etc.). Make sure to provide the signature, typed name, and title of the Chief Elected Official (CEO). Fill in the date the form is signed by the CEO.
- Retain the original completed **Authorizing Resolution to Submit a CDBG Application** form for the UGLG's prospective grant file and submit a copy to the Division of Energy, Housing and Community Resources (DEHCR) with the UGLG's CDBG Application materials.

City of Two Rivers

Resolution to Adopt a Citizen Participation Plan

WHEREAS, the City of Two Rivers has applied
(County, City, Village, or Town) (UGLG/Unit of General Local Government's Name)
 for a Community Development Block Grant (CDBG); and

WHEREAS, the State of Wisconsin Department of Administration (DOA) and the U.S. Department of Housing and Urban Development (HUD) require recipients of Community Development Block Grant (CDBG) monies to have in place a Citizen Participation Plan; and

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low and moderate income (LMI)), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, provide for complaint procedures, and accommodate non-English speaking residents; and

WHEREAS, the City of Two Rivers has prepared
(County, City, Village, or Town) (UGLG/Unit of General Local Government's Name)
 and publicly reviewed a Citizen Participation Plan;

NOW, THEREFORE, BE IT RESOLVED, that the City Council
(City Council, County Board, Village Board, Town Board)
 of the City of Two Rivers officially
(County, City, Village, or Town) (UGLG/Unit of General Local Government's Name)

adopts the Citizen Participation Plan.

ADOPTED on this 18 day of May, 2020. ATTEST: _____
(Day) (Month) (Year) (Signature of Clerk)

The governing body of City of Two Rivers has authorized the above resolution
(UGLG/Unit of General Local Government's Name)

by Resolution No.: _____, dated May 18, 2020.
(Resolution Number) (Date Authorized)

Signature of the Chief Elected Official Curt Andrews
Council President Date Signed

Attachment: TR Citizen Participation Plan Adopting Resolution v2020-01-28 (2693 : Citizen Participation Plan)



Citizen Participation Plan for the Community Development Block Grant (CDBG) Program

City of Two Rivers

Citizen Participation Plan for the Community Development Block Grant (CDBG) Program

PURPOSE

In order for the CDBG Program to operate effectively, and to address the needs of the citizens of the City of Two Rivers, the entire population must be kept informed. The decision-making process must be open and consistent with State and Federal regulations. To accomplish this, the following plan will be followed:

PROGRAM OVERSIGHT

1. The City of Two Rivers shall create a Citizen Participation Plan Committee, members of which shall be appointed by the Chief Elected Official and confirmed by the Two Rivers City Council. This Committee shall be responsible for implementation of the Citizen Participation Plan, as well as offering guidance in preparation of the grant application.

The City of Two Rivers shall oversee the preparation of the Community Development Block Grant (CDBG) grant application.

2. To ensure responsiveness to the needs of its citizens, the City of Two Rivers shall provide for and encourage citizen participation. Particular emphasis shall be given to participation by persons of low- to- moderate income (LMI).

CITIZEN PARTICIPATION

1. The City of Two Rivers shall establish a committee composed of persons representative of the City of Two Rivers demographics. This committee must include at least one LMI person.

The committee members should also include representatives from the local government, real estate, banking and labor communities whenever possible. This committee shall assume responsibility for coordinating all required elements of the Citizen Participation Plan. All committee members must be residents of the City of Two Rivers.

NOTICE OF HEARINGS

1. Official notice of hearings will be by public notice in the *Herald Times Reporter* at least two full weeks prior to the hearing. In addition, the public notice shall be posted at the City of Two Rivers City Hall. These notices will include time, place and date of meetings, as well as a brief agenda.
2. All notifications of meetings and available assistance must be worded in such a way as to encourage LMI participation. In addition, all meeting announcements shall include where, and during what time, information and records relating to the proposed and actual use of funds may be found.

REQUIRED PUBLIC HEARINGS

Public hearings shall be held to obtain citizen views and to enable them to respond to proposals at all stages of the CDBG Program, including the development of needs, the review of proposed activities and the review of program performance. Hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries and with accommodations for the handicapped, and, if needed, for non-English speaking persons.

1. The first hearing will receive citizens' views and provide an explanation of:
 - a. Community development needs, objectives, and strategies.
 - b. The CDBG program including goals, objectives, application process, amount of funds available, timetable, eligible activities, etc.

2. The second hearing will receive citizens' views and provide a review of the performance of the funded activities.
3. The first public hearing shall be held during the development of the application for funds. The second public hearing shall be held during the implementation of the program. The City of Two Rivers will attempt to have at least one of the public hearings in the service area (if applicable).

PROGRAM INFORMATION, FILES, and ASSISTANCE

1. Technical assistance will be provided to any citizen who requests information about program requirements. Assistance with the application process will be provided by City staff in the Community Development Department. A City staff member will meet with citizens on request.
2. The City of Two Rivers will maintain, in the City Hall, a record of all citizen participation efforts including minutes of meetings, newspaper clippings, and copies of notices and brochures.
3. Citizens will be invited to make proposals regarding the application. If suitable proposals are submitted in writing, a written response will be provided within 15 days. Every effort will be made to respond to all proposals prior to the final action on the subject.
4. Citizens may petition or request in writing assistance or changes.

The City of Two Rivers staff will respond to all such requests within 15 days after the City of Two Rivers City Council has met to discuss the request.

COMPLAINTS

The City of Two Rivers will handle citizen complaints about the program in a timely manner. By federal regulation the City will respond in writing to all written letters of complaint within 15 days after receipt of the complaint. The nature and disposition of verbal complaints will be reported in a complaint log. The first contact for complaints should be made to Elizabeth Runge, Community Development Director.

In addition to the above procedure, any citizen wishing to object may complain directly to the following address:

Attention: Executive Staff Assistant
 Wisconsin Department of Administration
 Division of Energy, Housing and Community Resources, 9th Floor
 P.O. Box 7970
 Madison, WI 53707-7970

Written complaints should contain the following information and should be as specific as possible when describing:

- 1) The Program area being referenced: HOME, Community Development Block Grants for Housing (CDBG – Housing), Community Development Block Grants for Community Development (CDBG – Community Development), Community Development Block Grant Close Program (CDBG-CL), Emergency Solutions Grants (ESG), etc.;
- 2) The event resulting in the complaint;
- 3) The dates, details, and reason for the complaint; along with
- 4) The complainant's name, address, and telephone number.

NON-ENGLISH SPEAKING PERSONS

The **City of Two Rivers** will regularly survey the municipality to identify non-English speaking persons and will make all special efforts to assure them equal opportunity in the citizen's participation process.

City of Two Rivers

Resolution to Adopt a Fair Housing Ordinance

AN ORDINANCE TO UPDATE SECTION 3-6-2 OF THE MUNICIPAL CODE

OF THE City of Two Rivers Fair Housing Ordinance

ADOPTING WISCONSIN STATUTES, SECTION 106.50, AS AMENDED,
RELATING TO THE EQUAL RIGHTS OF ALL PERSONS TO FAIR HOUSING, AND
PROVIDING MEANS FOR THE IMPLEMENTATION AND ENFORCEMENT THEREOF.

THE City Council OF THE City of Two Rivers DOES ORDAIN AS FOLLOWS:

Section 3-6-2 of the City of Two Rivers Fair Housing Ordinance is updated to read as follows:

FAIR AND OPEN HOUSING

WHEREAS, the City Council of the City of Two Rivers recognizes its responsibilities under Section 106.50, Wisconsin Statutes, as amended, and endorses the concepts of fair and open housing for all persons and prohibition of discrimination therein;

THEREFORE, BE IT ORDAINED THAT:

- 1) The City of Two Rivers hereby adopts Section 106.50, Wisconsin Statutes, as amended, and all subsequent amendments thereto.
- 2) The officials and employees of the City of Two Rivers shall assist in the orderly prevention and removal of all discrimination in housing within the City municipal jurisdiction by implementing the author and enforcement procedures set forth in Section 106.50, Wisconsin Statutes, as amended.
- 3) The Municipal Clerk shall maintain forms for complaints to be filed under Section 106.50, Wisconsin Statutes, as amended, and shall assist any person alleging a violation thereof in the City of Two Rivers to file a complaint thereunder with the Wisconsin Department of Work Force Development, Equal Rights Division, for enforcement of Section 106.50, Wisconsin Statutes, as amended.

Curt Andrews, Council President

Chief Elected Official Typed/Printed Name

Chief Elected Official Signature

ATTEST:

Kim Graves, City Clerk

Municipal Clerk Typed/Printed Name

Municipal Clerk Signature

Adopted: May 18, 2020

Published: (Date)

Effective: (Date)

City of Two Rivers

Fair Housing Ordinance

Ordinance #: Section 3-6-2

Fair and Open Housing

- 3-6-2 (a) State Statutes Adopted
- 3-6-2 (b) Authority and Enforcement Procedures Implemented
- 3-6-2 (c) Complaints

3-6-2 (a) STATE STATUTES ADOPTED.

The City of Two Rivers hereby adopts Section 106.50, Wisconsin Statutes, as amended, and all subsequent amendments thereto.

3-6-2 (b) AUTHORITY AND ENFORCEMENT PROCEDURES IMPLEMENTED.

The officials and employees of the City of Two Rivers shall assist in the orderly prevention and removal of all discrimination in housing within the City of Two Rivers by implementing the authority and enforcement procedures set forth in Section 106.50, Wisconsin Statutes, as amended.

3-6-2 (c) COMPLAINTS.

The City Clerk shall maintain forms for complaints to be filed under Section 106.50, Wisconsin Statutes, as amended, and shall assist any person alleging a violation thereof in the City of Two Rivers to file a complaint thereunder with the Wisconsin Department of Workforce Development, Equal Rights Division, for enforcement of Section 106.50, Wisconsin Statutes, as amended.

DRAFT

**RESOLUTION REGARDING PARTICIPATION
IN COUNCIL MEETINGS AND COMMITTEE MEETINGS VIA
TELEPHONE OR OTHER ELECTRONIC COMMUNICATION**

WHEREAS, the City of Two Rivers wishes to encourage and facilitate service on City Council by individuals representing all facets of the community; and

WHEREAS, it is in the best interest of the community that each of its local elected officials be able to participate in meetings of the local governing body and its various committees to the maximum extent possible; and

WHEREAS, responsibilities associated with Council Members' personal and professional lives may at times make it impossible to be physically present at meetings of the City Council and its committees; and

WHEREAS, technology today makes it not only possible, but commonplace, for people to participate in meetings and various public proceedings "long distance," via electronic audio and video links; and

WHEREAS, use of such technology, within appropriate policy guidelines and in accordance with applicable law, can provide City Council members with the ability to more effectively fulfill their responsibility to participate in meetings of the City Council and its various committees (Personnel/Finance, Utilities and Public Works) even when they are not physically present at the location of the meeting;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Two Rivers hereby establishes the following policy for participation of Council Members in meetings of the City Council and Council committees via telephone or other electronic communication:

1. Participation by such means may be permitted for both regular and special meetings of the City Council and for regular and special meetings of the Council's standing committees, but only for open sessions of such meetings. ~~Participation by such means in closed sessions may only be permitted in extraordinary circumstances, by action of the Council as described in numbered paragraph 9 of this Resolution.~~
2. The agenda for each City Council meeting or Council committee meeting shall include a possible action item, listed immediately following Roll Call, titled "Consideration of Council Member Requests to Participate in This Meeting from a Remote Location."

Council Members wishing to participate in such meetings from a remote location must communicate a request to the City Council President and/or the City Manager, via telephone or e-mail, not later than the posted starting time for the meeting in question.

In order for the requesting Council Member to be authorized to participate in this manner, his or her request must be approved by a majority vote of the Council Members physically present at the meeting, based on a determination that the Member's participation meets the requirements set forth in this policy.

- ~~3. Members not physically present at the meeting shall not count toward a quorum; that is, a quorum of the body must be physically present at the meeting in order to conduct business.~~
- 4.3. Members participating via telephone or other electronic means shall be permitted to engage in the meeting and vote to the fullest extent possible; provided, however, that Members shall not be entitled to vote on any matter that requires the visual assessment of an individual's demeanor, or visual inspection of any documents or exhibits that cannot be reviewed by the Member.
- 5.4. Members participating in this manner must be able to hear and be heard by all other individuals present at the meeting and by any other Council Members participating via electronic communication.
- 6.5. Participation in the manner described herein shall not be allowed if such participation would violate the requirements of the Open Meetings Law.
- 7.6. The presiding officer for the meeting must be one of the members who is physically present at the meeting; if both the President and Vice President are not present at the meeting (regardless of whether or not they are participating from a remote location), then the City Council shall elect a temporary presiding officer, for that meeting only, from among the Council Members physically present.
- 8.7. The City Council may amend this resolution by subsequent resolution duly adopted.
- 9.8. The City Council shall have the discretion to waive the requirements of this resolution by a simple majority vote in instances where, in its judgment, extraordinary circumstances make participation in a meeting by telephone or other electronic communication means desirable or useful, provided such participation does not violate the requirements of the Open Meetings Law.

Council Members who would not be able to participate without such a waiver by the Council shall not be allowed to make, second, nor vote on motions pertaining to such a waiver.

Adopted this ~~24~~¹⁸th day of ~~August~~^{May}, 201~~5~~²⁰.

Councilmember

Gregory E. Buckley
City Manager

**RESOLUTION REGARDING PARTICIPATION
IN COUNCIL MEETINGS AND COMMITTEE MEETINGS VIA
TELEPHONE OR OTHER ELECTRONIC COMMUNICATION**

WHEREAS, the City of Two Rivers wishes to encourage and facilitate service on City Council by individuals representing all facets of the community; and

WHEREAS, it is in the best interest of the community that each of its local elected officials be able to participate in meetings of the local governing body and its various committees to the maximum extent possible; and

WHEREAS, responsibilities associated with Council Members' personal and professional lives may at times make it impossible to be physically present at meetings of the City Council and its committees; and

WHEREAS, technology today makes it not only possible, but commonplace, for people to participate in meetings and various public proceedings "long distance," via electronic audio and video links; and

WHEREAS, use of such technology, within appropriate policy guidelines and in accordance with applicable law, can provide City Council members with the ability to more effectively fulfill their responsibility to participate in meetings of the City Council and its various committees (Personnel/Finance, Utilities and Public Works) even when they are not physically present at the location of the meeting;

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5. Participation in the manner described herein shall not be allowed if such participation would violate the requirements of the Open Meetings Law.
6. The presiding officer for the meeting must be one of the members who is physically present at the meeting; if both the President and Vice President are not present at the meeting (regardless of whether or not they are participating from a remote location), then the City Council shall elect a temporary presiding officer, for that meeting only, from among the Council Members physically present.
7. The City Council may amend this resolution by subsequent resolution duly adopted.
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Council Members who would not be able to participate without such a waiver by the Council shall not be allowed to make, second, nor vote on motions pertaining to such a waiver.

Adopted this 18th day of May, 2020.

Councilmember

Gregory E. Buckley
City Manager

CITY OF TWO RIVERS

**Resolution Amending the General Fund Budgets
for the City of Two Rivers, Wisconsin
Fiscal Year Ending, December 31, 2020**

WHEREAS, the global COVID-19 pandemic and related actions taken to help “flatten the curve” and reduce the spread of the disease have had significant negative impacts on the global, national and state economies; and

WHEREAS, the resulting unprecedented slowdown in business activity and rise in unemployment is already having a significant impact on state and local revenues and the full extent of that impact is not yet known; and

WHEREAS, it is appropriate, in light of potentially significant reductions in local sources revenue (sources such as building permits, special assessment revenues, room tax proceeds, etc.) and State Shared Revenues, for the City to take action to reduce spending in the current year budget and to anticipate an even more difficult situation in 2021;

NOW, THEREFORE BE IT FURTHER RESOLVED, by the City Council of the City of Two Rivers, upon recommendation of the City Manager and the Personnel and Finance Committee, does hereby adopt the following amendments to the 2020 General Fund Budget:

EXPENDITURE CATEGORY	ORIGINAL BUDGET		AMENDED BUDGET		NET CHANGE
GENERAL GOVERNMENT	\$	1,229,102	\$	1,195,260	\$ (33,842)
PUBLIC SAFETY	\$	5,728,405	\$	5,648,405	\$ (80,000)
PUBLIC WORKS	\$	1,651,784	\$	1,569,784	\$ (82,000)
CULTURE, REC. & EDUCATION	\$	1,183,207	\$	1,020,307	\$ (162,900)
TOTAL EXPENDITURE REDUCTIONS					\$ (358,742)
OTHER FINANCING USES/ CONTINGENCIES	\$	415,240	\$	773,982	\$ 358,742
TOTAL GENERAL FUND	\$	10,207,738	\$	10,207,738	\$ -

BE IT FURTHER RESOLVED, that notice of this Budget Amendment shall be published in the City’s Official Newspaper, the Herald-Times Reporter, in compliance with the provisions of Wisconsin Statutes Section 65.90 (5)(a),

Adopted: May 18, 2020

Councilmember

Gregory E. Buckley, City Manager

Attachment: Resolution Amending General Fund Budgets (2688 : 2020 City Budget)

CITY OF TWO RIVERS

**Resolution Amending the General Fund Budgets
for the City of Two Rivers, Wisconsin
Fiscal Year Ending, December 31, 2020**

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					\$ -
PUBLIC SAFETY	\$	5,728,405	\$	5,648,405	\$ (80,000)
					\$ -
PUBLIC WORKS	\$	1,651,784	\$	1,569,784	\$ (82,000)
					\$ -
CULTURE, REC. & EDUCATION	\$	1,183,207	\$	1,020,307	\$ (162,900)
					\$ -
TOTAL EXPENDITURE REDUCTIONS					\$ (358,742)
					\$ -
OTHER FINANCING USES/ CONTINGENCIES	\$	415,240	\$	773,982	\$ 358,742
TOTAL GENERAL FUND	\$	10,207,738	\$	10,207,738	\$ -

BE IT FURTHER RESOLVED, that notice of this Budget Amendment shall be published in the City’s Official Newspaper, the Herald-Times Reporter, in compliance with the provisions of Wisconsin Statutes Section 65.90 (5)(a),

Adopted: May 18, 2020

Councilmember

Gregory E. Buckley, City Manager

Attachment: Resolution Amending General Fund Budgets (2688 : 2020 City Budget)

	A	C	D
1	2020 General Fund Budget Cuts 05.15.2020		
2			
3	Budget		
4	City Hall Maintenance	\$ 10,000	Health Ins. Savings, misc. accounts
5	Finance PT Clerk	\$ 18,842	vacant, do not fill
6	Finance Cuts (in addition to PT Clerk above)	\$ 5,000	misc.
7	Fire/EMS cuts	\$ 30,000	misc., travel, training, OT, other services
8	Police Cuts	\$ 50,000	Officer retirement in May, hold vacant, misc.
9	DPW Summer Help--reduce from 5 to 2	\$ 42,000	Reduce Summer Help from 5 to 2
10	DPW Cuts	\$ 40,000	Street lighting, fuel, snow and ice savings
11	Parks and Rec PT Programming/PR Position--hold	\$ 22,500	vacant
12	Parks and Rec Maintenance/Forestry position	\$ 62,000	January Retirement, hold vacant
13	Park and Rec Director Vacancy (4 mos.)	\$ 35,000	Assume vacant to July 1 (net savings)
14	Attrition--possible retirement later in year	\$ 25,400	attrit. In August
15	Parks and Rec Building Attendants--\$500 per week	\$ 5,000	Assumes re-open June 1
16	Misc Parks and Rec Cuts--operating budgets	\$ 13,000	
17	Subtotal, Expenditures	\$ 358,742	
18			
19	Increase Budgeted Contingency	\$ 258,472	
20	Increase Transfers to Other Funds (291, Comm. Dev.)	\$ 100,000	
21			
22	Summary of Proposed Spending Cuts Shown Above		
23	General Government Cuts	\$ 33,842	
24	Public Safety Cuts	\$ 80,000	
25	Public Works Cuts	\$ 82,000	
26	Parks and Rec Cuts	\$ 162,900	
27	Total Proposed Cuts	\$ 358,742	
28			
29			
30			
31	Revenue Changes--Not Reflected in Budget Amendment		
32	Reduction in Revenue from Tavern Licenses	\$ (10,000)	
33	\$25,000 grant--2019 Storm Damage	\$ 25,000	In process
34	Land Sale to Ironwood Plastics	\$ 46,000	done
35	Increase DPW Charges to Capital Projects	\$ 50,000	doable--in process
36	Subtotal, Revenue	\$ 111,000	
37			
38	GRAND TOTAL SPENDING CUTS AND REVENUE CHANGES	\$ 469,742	
39			
40	Other Potential Revenue Boosts		
41	Possible Industrial Park Land Sale	tbd	
42	Possible Sale of 2023 Washington for Redevelopment	tbd	
43	Possible Sale of Waterfront Sites for Redevelopment	tbd	
44			
45			
46			

Attachment: Resolution Amending General Fund Budgets (2688 : 2020 City Budget)