

Two Rivers City Hall
1717 East Park Street
Council Chambers
Two Rivers, WI 54241
(920) 793-5532
www.two-rivers.org



**CITY OF TWO RIVERS
CITY COUNCIL AGENDA
Monday, March 2, 2020
Council Chambers – City Hall – 6:00PM
Regular Meeting**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING**
 - A. Conditional Use Permit to operate an Automobile Sales and Service Establishment in the B-1 Business District at 1915 Jefferson Street, submitted by Kevin Last, d/b/a Kevin's Kustom & Klassic Kars, LLC (owner)
Recommended Action:
Motion to waive reading and adopt the Conditional Use Permit, as recommended by the Plan Commission
 - B. Zoning Code Text Amendment related to the Development Regulations for Nonconforming Structures
Recommended Action:
Motion to reading and adopt the Ordinance, as recommended by the Plan Commission
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
- 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
- 9. CITY MANAGER'S REPORT**
 - A. Invited Guests
 1. Donald Taddy, District Legionnaire of the Year Award

2. Al Schaefer, Parks and Recreation Director
- B. Status/Update Reports
 1. Suspension of Enforcement of Winter Parking Ban
 2. Riverside Foods Expansion Project
 3. Downtown Hotel Development
 4. Culver's Restaurant Project
 5. Woodland Dunes Nature Center Expansion Project
 6. Marketing of Residential Lots in Sandy Bay Highlands Subdivision
 7. Status of Vacant, Blighted Former Gas Station/Convenience Store at 2023 Washington Street
 8. Status of Former Schwarz's Pub Property at 1509 Washington Street
 9. Upcoming Events
 10. Other
- C. Legislative/Intergovernmental Update

10. **CONSENT AGENDA**

- A. Presentation of Minutes
 1. Regular City Council Minutes February 17, 2020 and Work Session February 24, 2020
Recommended Action:
Motion to waive reading and adopt the minutes
- B. Applications and Petitions
 1. Application for Operator's License - Recommended for Approval
 - a. Charles N. Gauthier, 1417 15th Street, Two Rivers
Recommended Action:
Motion to approve the application and authorize the City Clerk to issue the license
 2. Application for Taxi License
 - a. Becky J. Kriescher, 7054 Tannery Road, Two Rivers
Recommended Action:
Motion to approve the application and authorize the City Clerk to issue the license
- C. Reports
 1. Minutes of Meetings
 - a. Personnel and Finance Committee, January 30, 2020

Recommended Action:

Motion to receive and place on file

2. YTD 2019 YEP Youth Equipment & Programming Fund Annual Report

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Upon Retirement for Police Chief Joseph V. Collins

Recommended Action:

Motion to read and adopt the Resolution

- B. 2020 Special Events Street Closures Request from Parks and Recreation Department

Recommended Action:

Motion to approve the request as submitted

- C. Council Action with Regard to Filling the Vacancy on City Council Resulting From the Passing of Patrick Gagnon

Recommended Action:

Council discretion

- D. Appointment of City Councilmember to Replace Patrick Gagnon on the Room Tax Commission (Tabled from Council Meeting of February 24, 2020)

Recommended Action:

Council discretion

- E. Election of Vice-President-Nominations, Then Election by Paper Ballot

Recommended Action:

Council discretion

- F. TID 8 Development Grant Agreement with Riverside Foods

Recommended Action:

Motion to authorize the City Manager to execute the agreement on behalf of the City

- G. Award of Bid for Utility Work and Street Reconstruction - Madison Street and 25th Street

Recommended Action:

Motion to award the bid to Advance Construction, Inc., in its low bid amount of \$1,724,973 for the base bid plus supplemental bid

- H. Preliminary Resolution to Levy Special Assessments Upon the Properties Fronting on 25th Street, From West River Street to Forest Avenue, Madison Street, From 19th to 22nd Street

Recommended Action:

Motion to waive reading and adopt the Resolution

- I. Direction to Staff Regarding Award of the Leonard W. Stangel Community Service Award, Posthumously to Patrick J. Gagnon

Recommended Action:

Motion to direct City Manager to prepare a resolution of award and identify options for a future public presentation, to include members of the Gagnon family (March work session discussion item)

RECOMMENDATION FROM THE PUBLIC WORKS MEETING OF FEBRUARY 3, 2020

Elimination of One Parking Stall on West Side of Jefferson Street on Either Side of 16th Street

Recommended Action:

Motion to approve

12. FOR INFORMATION ONLY

- A. BBBS Bowl for Kids Sake 2020, March 6-7 and 13-14, Rudy's Lanes
- B. The Great TRivia Contest, Friday, March 13, 2020, 6 - 9:30 PM, J. E. Hamilton Community House Gymnasium, an activity of Two Rivers Main Street
- C. Shamrocks for Shelter benefiting the Haven Men's Shelter, Saturday, March 14, 2020, 11 AM-6 PM, Knox's Silver Valley
- D. League of Women Voter's City Council Candidate Forum, Thursday, March 19, 2020, 7:00 PM, Council Chambers
- E. City Council Meeting, Monday, March 16, 2020, 6:00 PM
- F. City Council Work Session, Monday, March 30, 2020, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 1985(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects: Proposed Culver's; Other
- Discuss Status of Negotiations Regarding City Acquisition of Former Hamilton Property

And per Wisc. 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved

- Confer with Legal Counsel Regarding Property Acquisition Matters Likely to be Subject of Litigation: Former Hamilton Property

And per Wisc. Stats. 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

-- Consider authorizing waiver of Personnel Policy provision as it relates to the hiring of a new full-time employee

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

APPLICANT Kenn Last TELEPHONE _____

MAILING ADDRESS 1305-10 St TR WI 54241
(Street) (City) (State) (Zip)

PROPERTY OWNER Accurate Ddg Restoration TELEPHONE _____

MAILING ADDRESS 90 Kevin Last 1305-205+ TR WI 54241
(Street) (City) (State) (Zip)

<input type="checkbox"/> Comprehensive Plan Amendment	<input checked="" type="checkbox"/> Conditional Use Zoning
<input type="checkbox"/> Site/Architectural Plan Approval	<input type="checkbox"/> Annexation Request
<input type="checkbox"/> Subdivision Plat or CSM Review	<input type="checkbox"/> Variance/Board of Appeals
<input type="checkbox"/> Zoning District Change	<input type="checkbox"/> Other

STATUS OF APPLICANT: ☒ Owner ☐ Agent ☐ Buyer ☐ Other

PROJECT LOCATION 1915 Jefferson St TYPE OF STRUCTURE Commercial

PRESENT ZONING B-1 REQUESTED ZONING B-1 w/cup

PROPOSED LAND USE Public garage - automobile sales, service & storage

PARCEL # 000-041-051-2 ACREAGE 0.23 +/-

LEGAL DESCRIPTION Orig Plat 5 1/2 of W 15' Lt 3 & 5 1/2 Lts 4 & 5, D1K 41

NOTE: Attach a one-page written description of your proposal or request.

The undersigned certifies that he/she has familiarized himself/herself with the state and local codes and procedures pertaining to this application. The undersigned further hereby certifies that the information contained in this application is true and correct.

Signed [Signature]
(Property Owner)

Date 1/23/20

\$ 350	Comprehensive Plan Amendment
\$ t/b/d	Site/Architectural Plan Approval - See Sec 11-1-10(c)(10)
\$ t/b/d.	CSM Review (\$10 lot/\$30 min)
	Subdivision Plat (fee to be determined)
\$ 350	Zoning District Change
\$ 350	Conditional Use Zoning
\$ t/b/d	Annexation Request - State Processing Fees Apply
\$ 350	Variance/Board of Appeals
\$ t/b/d	Other

Application Submittal Date	01/24/20
Date Fee(s) Paid	01/24/20
Plan(s) Submittal Date	02/03/20
Plan Comm Appearance	02/10/20

\$ 350.00 TOTAL FEE PAID

APPLICATION, PLANS & FEE RECEIVED BY

11/22/16, 03/25/13, 01/01/06
Land Development Application.doc

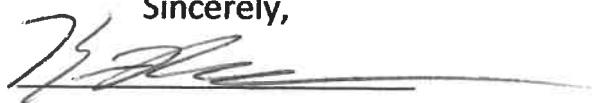
Kevin's Kustom & Klassic Kars LLC

01/23/2020

City of Two Rivers planning commission:

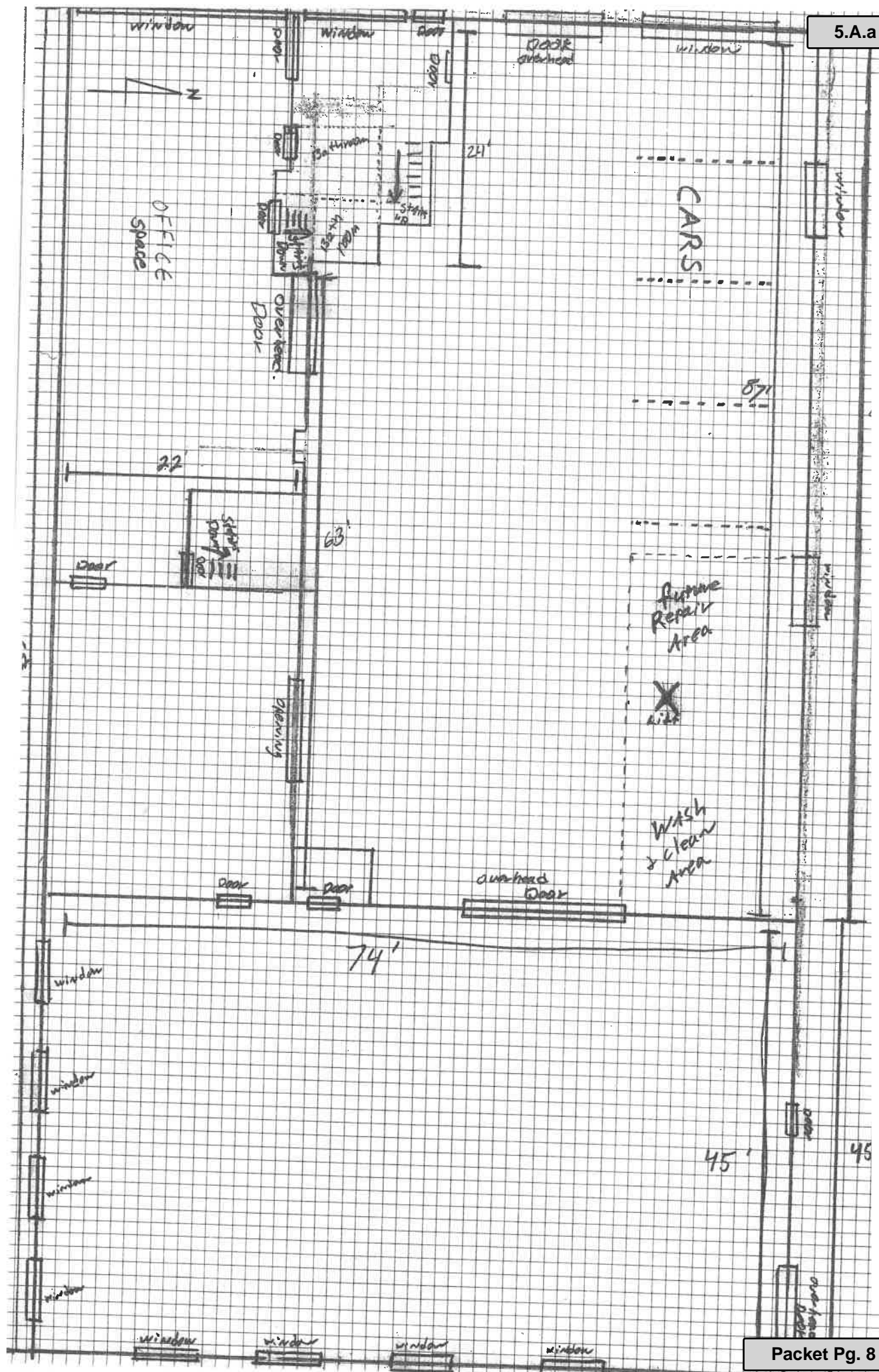
Please accept this letter as my request for action regarding a conditional use zoning permit for the property located at 1915 Jefferson Two Rivers WI. I am excited to be moving my business to the city which my family and I now call home. It is my intension to move my current business which is a dealership to this location. I anticipate full time employment of one individual (myself) as soon as we start operations with future expectations of adding 1-2 full and/or part time employees as needed to meet our future expansion. We are not requesting a building permit at this time as we have no plans of changing any of the existing layout. All vehicles will be parked inside at all times for the purpose of storage and display. No additional walls, windows, doors etc are planned. I have included a scale drawing of the layout of the building area to be used for the purpose of operating the dealership. We also have no plans to install an outside sign on the building. We will be installing a sign with our name in the window which faces Jefferson st. It's our intention to be open by appointment M-F 9-7, Sat 11-7 and closed on Sundays. We will initially keep the number of cars on display to 5 in order to remain compliant with code. If there is requirements for code compliance such as bathroom, or ventilation we will meet those as expansion dictates. There will be washing/ cleaning of cars along with minor repairs/ maintenance such as oil changes in preparation of sales. We will not be performing any body work/ painting or major mechanical repair operations. We have no intentions of using any type of dumpsters as normal pick up will service our needs. Please review this and feel free to contact me with any questions.

Sincerely,



Kevin R Last (owner)

Attachment: CUP Kustom Klassic (2483 : Kustom & Klassic Kars)

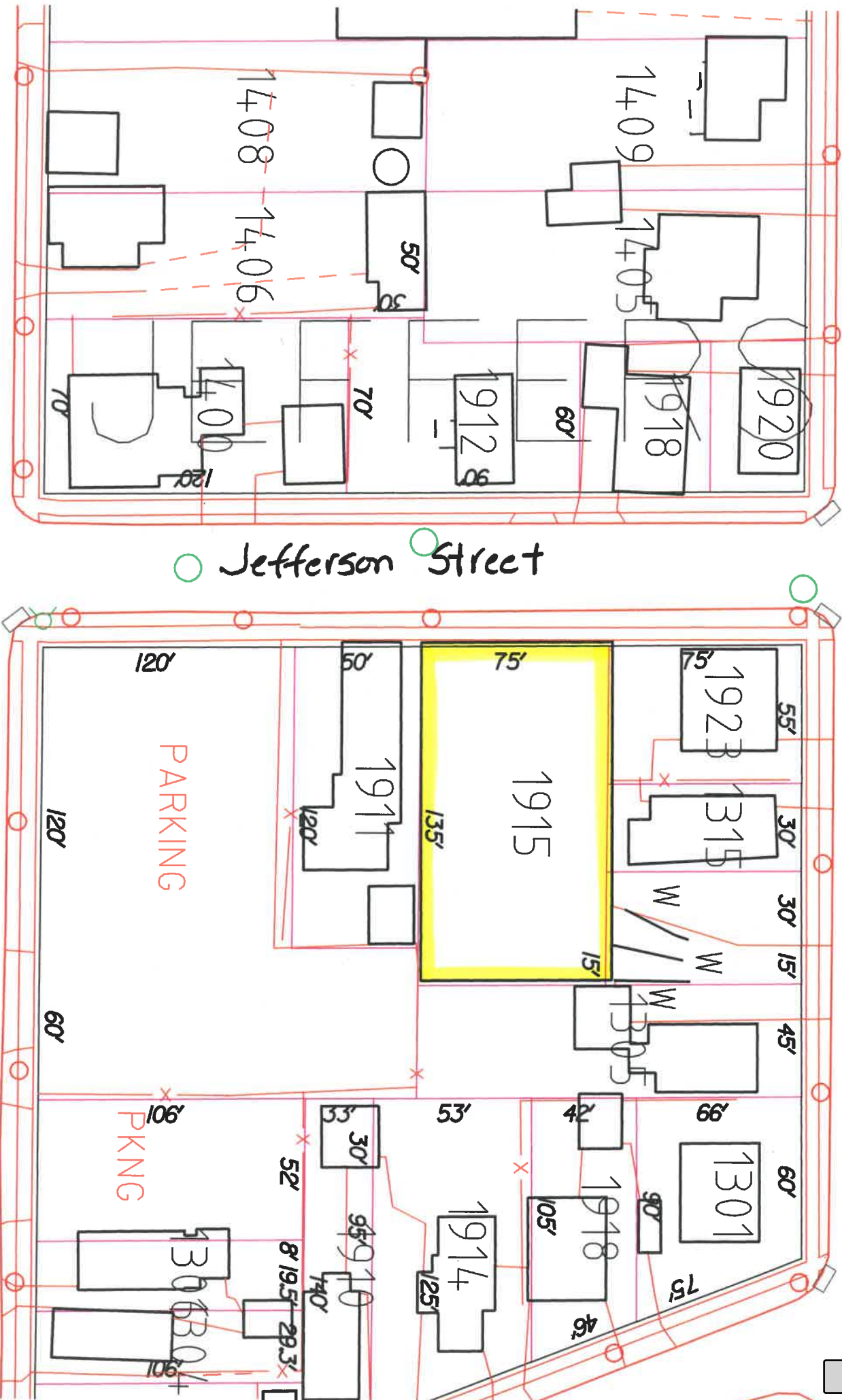


20th STREET

Jefferson Street

14th Street

STRE



CONDITIONAL USE
PERMIT
City of Two Rivers

Document Number

Permit No. 2020-01

DRAFT

Before the City Council of the City of Two Rivers, Manitowoc County, Wisconsin, regarding the premises at 1915 Jefferson Street in the City of Two Rivers, Manitowoc County, State of Wisconsin, further described as:

Original Plat, the South 1/2 of the West 15 feet of Lot 3 and the South 1/2 of Lots 4 and 5, Block 41

Inspections Department
City of Two Rivers
PO Box 87
Two Rivers, WI 54241-0087

Parcel ID Number: 053-000-041-051.02

Zoning Classification of the Premises is: B-1 Business District/Conditional Use for an Automobile Sales and Service Establishment.
Mailing Address of the Premises is: Kevin's Kustom & Klassic Cars, LLC, c/o Kevin Last, 1305 - 20th Street, Two Rivers, WI 54241

WHEREAS, the Zoning Code and Zoning District Map of the above named municipality, pursuant to State Statute, state that the premises may not be used for the purpose hereinafter described but that upon petition such use may be approved by the municipality as a Conditional Use in particular circumstances as defined by the standards in the Zoning Ordinance; and

Petition therefore having been made, and public hearing held thereon, and the City Council of the City of Two Rivers having determined that by reason of the particular nature, character and circumstances of the proposed use, and of the specific and contemporary conditions, permit of such use upon the terms and conditions hereinafter prescribed would be consistent with the requirements of the Zoning Ordinance.

Now, therefore, it is permitted, subject to compliance with the terms and conditions hereinafter stated, that the Premises may be used for the purpose of the operation of an automobile sales and service establishment.

Permitted by action of the City Council of the City of Two Rivers on March 2, 2020.

Original filed in the office of the City Clerk of the City of Two Rivers, Wisconsin

The Conditions of this Permit are:

1. This Permit shall become effective upon the execution and recording by the Owner of the Premises as acceptance hereof.
2. This Permit shall be void unless proper application, pursuant to the Building and Zoning Codes of this Municipality, for appropriate Building and Zoning Use Permits in conformity to this Permit, is made within twelve (12) months of the date hereof.
3. This Permit is subject to amendment and termination in accordance with the provisions of the Zoning Code of this Municipality.
4. Construction and operation of the use permitted shall be in strict conformity to the approved Operation Plans filed in connection with the Petition for this Permit and such plans are incorporated herein by reference as if set forth in detail herein.
5. Any substantial change or expansion of the facilities permitted by the initial issuance of this Permit would require approval by the Planning Commission and City Council as an amendment to this Permit.
6. This Permit is specifically issued to Kevin Last d/b/a Kevin's Kustom & Klassic Cars, LLC and shall lapse upon a change in ownership or tenancy of the subject premises; or if the land uses ceases operation for more than 12 months.
7. Conditions of Operations:
 - a. Hours of operation: 9AM - 7PM, Monday - Saturday. No operations on Sunday.
 - b. No outdoor operations.
 - c. No outdoor storage.
 - d. Trash containers shall be stored indoors.
 - e. Provide make-up air in accord with commercial building code as business operations expand.
 - f. Complete main level bathroom (currently framed & rough-in plumbing installed). Call for final inspection within 60 days.
 - g. Inspection by the TRFD prior to opening for business.
 - h. Signage in accord with the City's Sign Code.

Attachment: CUP Kustom Klassic (2483 : Kustom & Klassic Cars)

ORDINANCE

AN ORDINANCE to create Section 10-1-12(e) of the Municipal Code of the City of Two Rivers, Wisconsin, regarding Nonconforming Uses and Structures.

The City Council of the City of Two Rivers does hereby ordain as follows:

SECTION 1: That Section 10-1-12(e) of the Municipal Code is hereby created, to read as follows:

- (e) **NONCONFORMING STRUCTURES AND DEVELOPMENT REGULATIONS.**
The repair, maintenance, renovation, or remodeling of a nonconforming structure which is nonconforming due to development regulations as defined in Wis. Stat. Sec. 62.23(7)(hb)(1)b., including setback, height, lot coverage and side yard, shall not be prohibited or limited based on cost.

SECTION 2. This Ordinance shall take effect and be in force from and after the date of its passage and publication.

Dated March 2, 2020.

Curt Andrews
President, City Council

Gregory E. Buckley
City Manager

Attest:

Kim Graves
City Clerk

Approved as to form and legality:

John M. Bruce
City Attorney

Attachment: Ordinance zoning (2484 : Nonconforming Structures)

EXISTING ORDINANCE 10-1-12**NONCONFORMING USES AND STRUCTURES**

- (a) **NONCONFORMING USES.** The continued lawful use of a building, premises, structure or fixture existing at the time of the adoption or amendment of this zoning ordinance may not be prohibited although the use does not conform with the provisions of this ordinance. The nonconforming use may not be extended
- (b) **CHANGE TO ANOTHER NONCONFORMING USE.** If no structural alterations are made, the nonconforming use of a building may be changed to another nonconforming use of the same or a more restricted classification. Whenever a nonconforming use has been changed to a more restricted nonconforming use, such use shall not thereafter be changed to a less restricted use.
- (c) **DISCONTINUANCE.** If a nonconforming use of a building, premises, structure or fixture is discontinued for a period of twelve (12) months, any future use of the building, premises, structure or fixture shall conform to the regulations for the district in which it is located.
- (d) **RESTORATION OF CERTAIN NONCONFORMING STRUCTURES.** Restrictions that are applicable to damaged or destroyed nonconforming structures may not prohibit the restoration of a nonconforming structure if the structure will be restored to the size, subject to subd. (3), location and use that it had immediately before the damage or destruction occurred, or impose any limits on the costs of the repair, reconstruction, or improvement if the following apply:
 - (1) The nonconforming structure was damaged or destroyed on or after March 2, 2006.
 - (2) The damage or destruction was caused by violent wind, vandalism, fire, flood, ice, snow, mold or infestation.
 - (3) The size of a nonconforming structure may be larger than the size it was immediately before the damage or destruction if necessary for the structure to comply with applicable state or federal requirements.

Proposed text amendment to add the following paragraph. This language is included in the statutes. However, said paragraph was not included when the ordinance was previously repealed and recreated to conform with the statutes.

- (e) ***NONCONFORMING STRUCTURES AND DEVELOPMENT REGULATIONS.*** *The repair, maintenance, renovation, or remodeling of a nonconforming structure which is nonconforming due to development regulations as defined in Wis. Stat. Sec. 62.23(7)(hb)(1)b., including setback, height, lot coverage and side yard, shall not be prohibited or limited based on cost.*

The Fighting Sixth

Manitowoc
Calumet
Winnebago



Fond du Lac
Green Lake
Marquette

Sixth District
Department of Wisconsin
The American Legion

NOMINATION FOR SIXTH DISTRICT LEGIONNAIRE OF THE YEAR AWARD

NOMINATION CRITERIA AND GUIDELINES: District American Legion Posts can nominate only one Legionnaire for this award each year. Nominees must be a Legionnaire from the Sixth District. Once nominated, that Legionnaire may not be nominated again for at least two years. Describe on this form, in the category space allotted, how the nominee has been outstanding in promoting The American Legion, performing community service activities and participating in patriotic activities. Please avoid the use of the nominee's name in the narrative.

SUBMISSION DEADLINE: Nominations must be submitted to the District Commander by January 5 each year. Each nomination will be judged by the State Vice Commanders at the Department of Wisconsin Midwinter Conference. Only one candidate will be declared the Legionnaire of the Year. All remaining candidates will receive a Certificate of Participation in the program. Awards will be presented at the annual Sixth District Americanism Recognition Banquet and at least one member from each nominating Post **must be present** to accept the award.

NAME OF LEGIONNAIRE DONALD TADDY 920-794-1075

ADDRESS 7502 COUNTY ROAD O

TWO RIVERS, WI 54241

ID# 103630613

POST NAME ROBERT E. BURNS POST NO. 0165

ADDRESS P.O. BOX 11

TWO RIVERS, WI 54241

SIGNATURE *Camela Stephens* DATE 1/15/2020

(POST COMMANDER, PJ Stephens, cell-847.708.4533)

1. FOR THE GOOD OF THE AMERICAN LEGION: Describe participation in Legion program activities (i.e. Americanism, boys state, children and youth, flag education, in-school education activities, memorial service activity, veterans affairs and rehabilitation, Post activities and events). List Legion positions held at Post, county, district, department or national levels.

- He began being part of the American Legion in the 1960s when his father, Luke, a Legion member enrolled him into the Post SAL Drum and Bugle Corp.
- His father, then signed his membership into the AL in 1967, Don has been a continuous Legion member for 52 years.
- Don served in the U.S. Army in Vietnam for two years under the draft and re-enlisted for an additional year.
- He has been active in the Badger Boys program for more than 21 years.
- Don has been the Chairman and Master of Ceremonies for the Two Rivers Memorial Day Parade and Program for 21 years, also.
- As the Post Historian, he houses the Post documentation dating back to 1919 when the Post was first established.
- Don is the coordinator and responsible for maintaining the grave markers that hold the 1,700 American flags which are distributed over three cemeteries during Memorial Day weekend.
- He has held the following positions at the Post: Chaplain, Vice Commander, Commander, and current Historian.

2. FOR GOD AND COUNTRY: Describe participation in community service such as charitable activities, flag education, religious activity, in-school activity, youth sports, community volunteer activities, veterans affairs and rehabilitation, etc.

- Placing, retrieving, and maintaining serviceable American flags for the grave sites of veterans for nearly 50 years.
- Played in the SAL Drum and Bugle Corps for 6 years.
- Has sung and supported three church choirs.
- Is a cantor for the Masses at the local Catholic church.
- Participating in the Good Fellowship Club while employed at Hamilton's manufacturing which is responsible for children's Christmas parties.

3. SUMMATION OF WHY APPLICANT SHOULD RECEIVE THIS AWARD (based on moral character, overall qualifications, etc)

Don Taddy is a devoted spouse for 49 years and has two grown children. He has proven to be a good role model for his family, community, church and The American Legion. Don has devotion that continues, still being actively involved in serving in his church, his community, and his country for his entire life. He is a man that exemplifies above all others without complaint and never looks for accolades. He is a deserving citizen of Two River, he would never seek any recognition on his own, this is why our Post believes there is no other Legionnaire deserving of such a nomination but Don Taddy as "Legionnaire of the year."

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
REGULAR MEETING
Monday, February 17, 2020 – 6:00 PM
Council Chambers – City Hall
MINUTES**

1. **CALL TO ORDER** by Acting City Manager Police Chief Brian Kohlmeier at 6:00 PM.

2. **PLEDGE OF ALLEGIANCE**

Moment of Silence in Honor of City Council President Patrick Gagnon, August 26, 1949 - February 15, 2020.

3. **ROLL CALL BY CITY CLERK**

Attendee Name	Title	Status	Arrived
Jay Remiker	Councilmember	Present	
Bill LeClair	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Curt Andrews	Vice-President	Present	
David England	Councilmember	Present	
Erin Gonnerman	Councilmember	Present	
Jack Powalisz	Councilmember	Present	
Mark Bittner	Councilmember	Present	

Note: There is one vacancy on the Council at this time, due to the passing of City Council President Patrick Gagnon on February 15, 2020.

Also present were Jeff Dawson, Lester Library Director; Jim McDonald, Public Works Director; Steve Denzien, Fire Chief; Ken Kozak, Electric Director; Brian Kohlmeier, Police Chief; Dave Buss, Finance Director; Elizabeth Runge, Economic Development Director/City Planner; Rick Powell, EDP Supervisor; and Jack Bruce, City Attorney.

Acting City Manager Kohlmeier stated that, in the absence of both Council President and Council Vice-President, the first order of business would be for the Council to elect a President Pro Tempe.

RESULT: APPROVED VOICE VOTE [UNANIMOUS]
MOVER: David England, Councilmember
SECONDER: Jack Powalisz, Councilmember
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner
ABSENT: None

Motion to cast a unanimous ballot to elect Erin Gonnerman as President Pro Tempe for this meeting. Councilmember Gonnerman assumed the Chair position.

4. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

Motion to allow Councilmembers Andrews and Bittner to participate in the open session portion of the meeting from remote locations.

RESULT:	APPROVED VOICE VOTE [UNANIMOUS]
AYES:	Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner
ABSENT:	None

5. **RESOLUTION OF REMEMBRANCE**

Resolution of Remembrance, in Honor of City Council President Patrick Gagnon, August 26, 1949 - February 15, 2020.

Recommended Action:

Motion to read and adopt the Resolution. Jeff Dawson, Lester Public Library Director read the Resolution aloud.

RESULT:	APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER:	Jack Powalisz, Councilmember
SECONDER:	Bill LeClair, Councilmember
AYES:	Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner
ABSENT:	None

6. **PUBLIC HEARING**

None.

7. **INPUT FROM THE PUBLIC**

None.

8. **COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

Councilmember Bittner stated that he received an e-mail from a citizen regarding a sex offender release and the notification process. Police Chief Kohlmeier explained the notifications were made through Manitowoc County Sheriff's Department because the offender's planned place of residence is in the Town of Two Rivers. There was a notification meeting held in the Council Chambers at City Hall by the Sheriff's Department and attended by representatives from the Two Rivers Police Department and other Law Enforcement as well as the State of Wisconsin Dept. of Corrections.

Councilmember Shimulunas stated that Lt. Wiesner of the TRPD would be a good contact person if people have any questions relating to registered sex offenders residing in the City of Two Rivers.

9. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

None.

10. CITY MANAGER'S REPORT

A. Invited Guests

1. League of Women Voters, Member of the League's Observation Corps, Sue Matczynski
Acting City Manager Chief Kohlmeier called upon Sue Matczynski, Observer for the League of Women Voters who explained this initiative of the LWV.

B. Status/Update Reports

1. Park and Recreation Department: Resignation of Director, Designation of Interim Director, Recruitment for New Director

Acting City Manager Kohlmeier stated that the City Manager has contracted with Integrated Public Resources, a McMahon Group Company, for the services of an interim Parks and Recreation Director.

Mr. Al Schaeffer, who served as Two Rivers Parks and Recreation Director from 1989 to 1993, and who retired as the Village of Kimberly's Community Enrichment Director in 2016, will be at the Parks and Rec Department Monday through Wednesday each week.

He will also assist the City with the recruitment and selection process for a new Parks and Recreation Director. That process begins right away, with the goal of having a new Director on board by late May. IPR's billing rate for this service is \$56 per hour; this interim service can be addressed within existing budgeted resources.

2. Riverside Foods Expansion Project

Acting City Manager Kohlmeier stated the Site and Architectural Plans for the company's 8,900 SF building expansion were approved by the Plan Commission on February 10. The agreement for \$400,000 TID 8 grant will be presented for action by the City Council on February 24 and the agreement for the \$300,000 loan for action by the Business Improvement Development Committee on February 25. The project cost is estimated at \$8 million.

3. Culver's Project

Acting City Manager Kohlmeier stated the Plan Commission review and recommendation for a Conditional Use Permit was completed on Monday, February 10 and the public hearing set for Monday, February 24. The TID 13 Development Agreement is expected to be ready for Council action on February 24. A current draft was reviewed and recommended for approval by the Personnel and Finance Committee at its meeting on January 30.

4. Downtown Hotel Development Project

Acting City Manager Kohlmeier stated that the \$6.3 million project continues pretty much on schedule, toward a June 2020 opening. The roof trusses were lifted into place last week. So far, \$250,000 of the City TIF Grant totaling \$750,000 has been drawn down by the developers.

5. Status of Vacant, Blighted Former Gas Station/Convenience Store at 2023 Washington Street

Acting City Manager Kohlmeier stated the City Council approved the agreement with Manitowoc County at the meeting on January 27, accepting assignment of the County's tax foreclosure judgment on the property. The title should be awarded to the City in the next few weeks.

6. Upcoming Events

Acting City Manager Kohlmeier stated the Spring Primary Election will be held on Tuesday, February 18, 2020 City Hall will be the only polling location open for this Election as there is only one contest on the ballot-Justice of Supreme Court and to save costs to the city, the other three polling locations will not be utilized for just this Election. Polling hours from 7:00 AM to 8:00 PM.

7. Other

Acting City Manager Kohlmeier stated The Public Service Commission of Wisconsin (PSC) has set a hearing for 2:00 PM on Thursday, February 27 regarding a proposed increase in the City's electric rates. This will be a telephonic hearing; the hearing officer, at the PSC offices in Madison, will accept testimony at that location or via telephone from the Council Chambers at City Hall.

Following its review of a rate filing authorized by City Council in May 2019, PSC staff is recommending an increase of 4.48 percent, which amounts to about \$2.72 per month for the average residential customer.

The City's last electric rate increase went into effect five years ago, in January 2015. For more information, go to the City's website, www.two-rivers.org.

C. Legislative/Intergovernmental Update

None.

11. CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council Minutes-January 20, 2020 and February 3, 2020

Recommended Action:

Motion to waive reading and adopt the minutes

B. Applications and Petitions

1. Applications for Operator's License - Recommended for Approval

- a. Samantha M. Rezachek, 1114 South 22nd Street, Manitowoc
- b. Mattece F. Charlton, 1400 22nd Street, Two Rivers

Recommended Action:

Motion to waive reading and adopt the minutes

2. Applications for Temporary Class B License

- a. Roncalli Athletic Association, TRCCS Volleyball Tournament, March 6-8, 2020 in JE Hamilton Community House Lobby and Gym from 8:00 AM - 11:00 PM
- b. Two Rivers Main Street, Inc., Great TRivia Contest, Friday, March 23, 2020 in JE Hamilton Community House Gym from 6:00 PM - 10:00 PM

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses

C. Reports

1. Minutes of Meetings

- a. Committee on Aging, November 4, 2019
- b. Public Works, February 3, 2020
- c. Public Utilities, February 4, 2020
- d. Joint Review Board, January 9, 2020
- e. Plan Commission, February 10, 2020
- f. Lester Library Board, January 14, 2020
- g. Joint Review Board, February 4, 2020

Recommended Action:

Motion to receive and place on file

2. Department Reports for January 2020

- a. Electric
- b. Inspections
- c. Lester Public Library
- d. Public Works
- e. Safety
- f. Water
- g. Fire, December Report
- h. Inspections 2019 Annual Report

Recommended Action:

Motion to receive and file

3. Summary of Verified Bills for the Month of January 2020 for \$6,276,767.33

Recommended Action:

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER: Curt Andrews, Vice-President
SECONDER: Mark Bittner, Councilmember
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner
ABSENT: None

12. CITY COUNCIL - FORMAL ITEMS

- A. City Manager's Designation of Acting City Manager—City Manager has designated Chief of Police Brian Kohlmeier to serve as Acting City Manager in his absence (Information Only)

- B. Resolution Upon Retirement for Mike Kakuk, who Retired on January 3, 2020 as Cemetery Foreman

Recommended Action:

Motion to read and adopt the Resolution

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Bill LeClair, Councilmember
SECONDER: David England, Councilmember
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner
ABSENT: None

- C. Ordinance to Repeal and Recreate Section 9-1-3(e) and to Create Section 9-1-3(f) of the Municipal Code regarding the Use of Tobacco Products and or Electronic Smoking Devices at Certain Outdoor Locations

Recommended Action:

Staff does not recommend approval of this ordinance, due to expected challenges in notifying the public or this requirement and in enforcing the ordinance

Councilmember made a motion to table indefinitely. No one seconded the motion. Motion failed. After discussion there was no action taken at this time.

- D. Purchase of Replacement Large Rounds Mower for Use in Parks & Cemeteries (Budgeted \$50,00)

Recommended Action:

Motion to award the purchase contract to EIS Implement, in the amount of \$21,100, net of trade-ins

RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER: Jay Remiker, Councilmember
SECONDER: Bonnie Shimulunas, Councilmember
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner
ABSENT: None

E. Ordinance Regarding Delivery of Unwanted Written Materials

Recommended Action:

Motion to waive reading and adopt the Ordinance

City Attorney Jack Bruce reviewed the Ordinance with the Council. After discussion, the Council requested the Ordinance be placed on the City's website along with the name and phone number of the person to call at the Lakeshore Chronicle Office for the unwanted newspapers.

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Jay Remiker, Councilmember
SECONDER: Bill LeClair, Councilmember
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner
ABSENT: None

RECOMMENDATION FROM THE PLAN COMMISSION MEETING OF FEBRUARY 10, 2020

F. Public Hearing on Conditional Use Permit to Allow Drive-Through Facility at Proposed Culver's Restaurant at the Southwest Corner of Washington and 22nd Streets to be held at 6:00 PM on Monday, February 24, 2020

Recommended Action:

Information only no action needed

G. Schedule Public Hearing for Conditional Use Permit to operate an Automobile Sales and Service Establishment in the B-1 Business District at 1915 Jefferson Street, submitted by Kevin Last, d/b/a Kevin's Kustom & Klassic Kars, LLC (owner)

Recommended Action:

Motion to set the Public Hearing for Monday, March 2, 2020 at 6:00 PM

RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER: David England, Councilmember
SECONDER: Bonnie Shimulunas, Councilmember
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner
ABSENT: None

H. Schedule Public Hearing for Zoning Code Text Amendment related to the Development Regulations for Nonconforming Structures

Recommended Action:

Motion to set the Public Hearing for Monday, March 2, 2020 at 6:00 PM

RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER: Jay Remiker, Councilmember
SECONDER: Bonnie Shimulunas, Councilmember
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz, Bittner
ABSENT: None

13. FOR INFORMATION ONLY

- A. Spring Primary Election on February 18, 2020. City Hall will be the only polling location open for this Election as there is one contest-Justice of Supreme Court and to save costs to the city, the other three polling locations will not be utilized for just this Election
- B. Team Cody Night, February 21, 2020, 4:00-9:00 PM, Two Rivers High School, proceeds go to Cody Lewis Fund
- C. City Council Work Session, Monday, February 24, 2020, 6:00 PM
- D. Families with STEAM, Frozen Tundra Tuesday, February 25, 2020, 6:30 PM, Lester Public Library
- E. T'Rivers Knitters, New Knitting Circle, Wednesday, February 26, 2020, 6:00-8:00 PM, Lester Public Library
- F. TR Parks & Rec: Dodgeball, Friday, February 28, 2020, 6:00-9:00 PM, Community House Gym. Register online for \$1 at trrec.activityreg.com. Pay \$2 at the door.
- G. Bridal Resale Event, Saturday, February 29, 2020, 10:00 AM - 2:00 PM, Sepia Chapel
- H. City Council Regular Meeting, Monday, March 2, 2020, 6:00 PM
 - I. The Great TRivia Contest, Friday, March 13, 2020, 6 - 9:30 PM, J. E. Hamilton Community House Gymnasium, an activity of Two Rivers Main Street
 - J. 2020 Census invites everyone to respond online, by mail, or by phone. The U.S. Consitution mandates that everyone in the country be counted every 10 years. The first census was in 1790. More information at www.two-rivers.org
 - K. League of Women Voter's Candidate Forum is scheduled for Thursday, March 19 at 7:00 PM in the Council Chambers.

14. CLOSED SESSION

Acting City Manager Kohlmeier stated that there was no need for the Closed Session as listed on the City Council agenda.

15. ADJOURNMENT

At 7:10 PM, a motion to dispense with the reading of the minutes of the meeting and adjourn.

RESULT: APPROVED VOICE VOTE [UNANIMOUS]
MOVER: Jack Powalisz, Councilmember
SECONDER: Jay Remiker, Councilmember
AYES: Remiker, LeClair, Shimulunas, Andrews, England, Gonnerman, Powalisz,
Bittner
ABSENT: None

Kim M. Graves
City Clerk

**CITY OF TWO RIVERS
CITY COUNCIL PROCEEDINGS
SPECIAL CITY COUNCIL MEETING
Monday, February 24, 2020
3rd Floor Council Chambers
City Hall**

Call to Order

The City Council meeting was called to order by Acting City Manager Brian Kohlmeier at 6:00 PM.

Roll Call

Members present: David England, Erin Gonnerman, William LeClair, Jack Powalisz, Jay Remiker, Bonnie Shimulunas, Curt Andrews by remote access, Mark Bittner by remote access. There is one vacancy on the Council.

A motion was made by Councilmember England, seconded by Councilmember Remiker, to allow Curt Andrews and Mark Bittner participate by remote access. Upon a voice vote, motion carried.

Staff Members present were: Elizabeth Runge, Economic Development Director, Dave Buss, Finance Director, Jim McDonald, City Engineer.

Election of President Pro Tempore for this Meeting

A motion was made by Councilmember Shimulunas, seconded by Councilmember LeClair to nominate Erin Gonnerman as President Pro Tempore for this meeting. Upon a voice vote, motion carried.

Public Hearing

Conditional Use Permit to Operate a Drive-Thru Facility at the Culvers Restaurant Proposed to be Located at the Southwest Corner of 22nd and Washington Streets in the B-1 Business District, submitted by Bayland Building (designer) and Aaron Abt (developer)

President Gonnerman opened the first call of the Public Hearing, no one addressed the Council. On the second and third calls, no one addressed the Council. President Gonnerman closed the Public Hearing.

A motion was made by Councilmember LeClair, seconded by Councilmember Remiker, to waive reading and adopt the Conditional Use Permit as recommended by the Plan Commission. Upon a roll call vote. Ayes (8) Erin Gonnerman, William LeClair, Jack Powalisz, Jay Remiker, Bonnie Shimulunas, Curt Andrews, Mark Bittner, David England; Noes (0) None. Motion carried.

Special City Council Meeting
February 25, 2020
Page Two

Report from City Manager on City Council Options With Regard to the Vacancy on City Council Resulting from the Passing of Patrick Gagnon

City Attorney Jack Bruce reviewed the memo from Mr. Buckley. Attorney Bruce stated the Council can appoint a replacement for the balance of Mr. Gagnon's term, to April 2021; appoint a replacement to hold the position until it can be filled by special election in November 2020; leave the position vacant until it is filled by special election in November 2020; or leave the position vacant for the balance of Mr. Gagnon's term (as there is no time restriction on appointing or electing a replacement.)

This item was presented for information and discussion at this meeting; it will be placed on the March 2, 2020 City Council Agenda for possible action. No action was taken.

Appointment of a City Councilmember to Replace Patrick Gagnon on the Room Tax Commission (Note: Other Councilmembers on the Room Tax Commission are Mark Bittner and Erin Gonnerman)

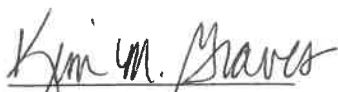
A motion was made by Councilmember Bittner, seconded by Councilmember LeClair to appoint Councilmember Curt Andrews to the Room Tax Commission. After discussion, a motion was made by Councilmember England, seconded by Councilmember Powalisz, to table until the Monday, March 2, 2020 City Council meeting. Upon a voice vote, motion carried.

Information Only

1. Personnel and Finance Committee Meeting, Thursday, February 27, 2020 at 6:00 PM
2. Councilmember Andrews expects to be back in town and available for meeting on February 27, 2020.

Adjournment

At 6:30, a motion was made by Councilmember Remiker, seconded by Councilmember Shimulunas, to adjourn the City Council meeting. Upon a voice vote, motion carried.


Kim M. Graves
City Clerk

Attachment: Feb 24 min (2323 : City Council Minutes)

20-00805



FEE: \$5.00

RECEIPT #: 1083617

DATE: 2/19/20

CITY OF TWO RIVERS
TAXI LICENSE APPLICATION
 (Municipal Code: 6-6-1)

NAME OF OWNER: Becky J Kriescher (Schermetzler)
 (PLEASE PRINT) (First) (Middle Initial) (Last) (List ALL Former Names)

Address: 7054 Tannery Rd Two Rivers WI 54241
 (Number) (Street) (Apt.#) (City) (State) (Zip Code)

Telephone Number(s): 920-973-2570
 (Home) (Cell)

Make of Car: Dodge Model: Dodge Grand Caravan Year: 2012

License Plate# AGX-8192 Expires: 2/2013

ID # of Car: 2C4RDGCG8CR358910 Serial # of Car 2

NAME AND ADDRESS OF INSURANCE COMPANY: Artisan and Truckers Casualty
PO Box 94739
Cleveland, OH 44101

NAME OF AGENT: 0

POLICY # 00862775-0 EXPIRATION DATE: 7/1/2020

APPLICANT SIGNATURE: Becky Kriescher

DATE: 2/19/20

Attachment: Taxi Cab appl- Kriescher (2509 : Application for Taxi License)

CONTINUED ON BACK SIDE

Document


Packet Pg. 26

Your ID Cards

Keep these cards handy--in your glove compartment or wallet. And contact us anytime you have a question or need to report a claim.

If you have a claim, we'll get you back on the road as soon as possible. And while you'll always have a choice where to repair your vehicle, when you use a shop in our preapproved network, we'll guarantee your repair for as long as you own or lease your vehicle.

Thank you for choosing Progressive.

<p align="center">TRIVERS TRANSPORTATION LLC</p>  <p>Form A022 (03/11)</p> <p>IF YOU'RE IN AN ACCIDENT</p> <ol style="list-style-type: none"> 1. Remain at the scene. Don't admit fault. 2. Find a safe location, call the police, and exchange driver information. 3. Call Progressive right away. <p>TO REPORT A CLAIM Call 1-800-274-4499 or go to claims.progressive.com.</p> <p>NEED ROADSIDE ASSISTANCE?* Call 1-800-776-2778. <small>*Available only if Roadside coverage selected for this vehicle.</small></p> <p align="center">PROGRESSIVE</p> <p align="center">KEEP THIS CARD IN YOUR VEHICLE WHILE IN OPERATION.</p>	<p align="center">INSURANCE IDENTIFICATION CARD - WISCONSIN</p> <p>Policy Number: 00862775-0 NAIC Number: 10194 Effective Date: 07/01/2019 Expiration Date: 07/01/2020 Policy Type: Commercial Insurer: ARTISAN AND TRUCKERS CASUALTY CO 1-800-895-2886 PO BOX 94739 CLEVELAND, OH 44101 Named Insured(s): TRIVERS TRANSPORTATION LLC</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Make</th> <th>Model</th> <th>VIN</th> </tr> </thead> <tbody> <tr> <td>2012</td> <td>DODGE</td> <td>GRAND CARAVAN</td> <td>2C4RDGCG8CR358910</td> </tr> </tbody> </table> <p align="center">Manage your policy anytime with just a few clicks at progressivecommercial.com</p>	Year	Make	Model	VIN	2012	DODGE	GRAND CARAVAN	2C4RDGCG8CR358910
Year	Make	Model	VIN						
2012	DODGE	GRAND CARAVAN	2C4RDGCG8CR358910						

Attachment: Taxi Cab appl- Kriescher (2509 : Application for Taxi License)



PROGRESSIVE
PO BOX 94739
CLEVELAND, OH 44101

PROGRESSIVE
COMMERCIAL

Named insured

TRIVERS TRANSPORTATION
LLC
1200 MADISON ST
TWO RIVERS, WI 54241

Policy number: 00862775-0

Underwritten by:
Artisan and Truckers Casualty Co
February 13, 2020
Policy Period: Jul 1, 2019 - Jul 1, 2020
Page 1 of 2

progressive.com

Online Service

Make payments, check billing activity, print policy documents, or check the status of a claim.

1-800-895-2886

For customer service and claims service,
24 hours a day, 7 days a week.

Commercial Auto Insurance Coverage Summary

This is your Declarations Page

Your coverage has changed

Your coverage began the later of July 1, 2019 at 12:01 a.m. or at the time your application is executed on the first day of the policy period. This policy period ends on July 1, 2020 at 12:01 a.m.

This coverage summary replaces your prior one. Your insurance policy and any policy endorsements contain a full explanation of your coverage. The policy limits shown for an auto may not be combined with the limits for the same coverage on another auto, unless the policy contract allows the stacking of limits. The policy contract is form 6912 (06/10). The contract is modified by forms 2852WI (05/11), 4757WI (05/11), Z311 (11/07), Z313 (05/07), 4852WI (04/05), 4881WI (03/11) and Z228 (01/11).

The named insured organization type is a corporation.

Policy changes effective February 12, 2020

Premium change:	\$1,382.00
Changes:	The auto coverage schedule has changed.

The changes shown above will not be effective prior to the time the changes were requested.

Outline of coverage

Description	Limits	Deductible	Premium
Liability To Others			\$3,678
Bodily Injury and Property Damage Liability	\$500,000 combined single limit		
Uninsured Motorist	\$500,000 combined single limit		580
Underinsured Motorist	\$500,000 combined single limit		596
Medical Payments	See Auto Coverage Schedule		212
Comprehensive			465
See Auto Coverage Schedule	Limit of liability less deductible		
Collision			1,075
See Auto Coverage Schedule	Limit of liability less deductible		
Rental Reimbursement			124
See Auto Coverage Schedule			
Roadside Assistance			70
See Auto Coverage Schedule			
Subtotal policy premium			\$6,800
Fees			35
Total 12 month policy premium and fees			\$6,835



Rated drivers

1. BECKY J KRIESCHER
2. MICHELLE KLEIN

Auto coverage schedule

1. 2010 Dodge Grand Caravan					
VIN: 2D4RN5D12AR475362			Stated Amount: *\$7,183 (including Permanently Attached Equip)		
			Garaging Zip Code: 54241		Radius: 100
Liability Premium	Liability	UM BI	UM BI	Med Pay Limit	Med Pay Premium
	\$1,839	\$290	\$298	\$5,000	\$106
Physical Damage Premium	Comp Deductible	Comp Premium	Collision Deductible	Collision Premium	
	\$1,000	\$213	\$1,000	\$461	
Other Coverages Premium	Rental Limit	Rental Premium	Roadside Limit	Roadside Premium	Auto Total
	\$30 per day Max \$900	\$62	Selected	\$37	\$3,306
2. 2012 Dodge Grand Caravan					
VIN: 2C4RDGCG8CR358910			Stated Amount: *\$8,995 (including Permanently Attached Equip)		
			Garaging Zip Code: 54241		Radius: 100
Liability Premium	Liability	UM BI	UM BI	Med Pay Limit	Med Pay Premium
	\$1,839	\$290	\$298	\$5,000	\$106
Physical Damage Premium	Comp Deductible	Comp Premium	Collision Deductible	Collision Premium	
	\$1,000	\$252	\$1,000	\$614	
Other Coverages Premium	Rental Limit	Rental Premium	Roadside Limit	Roadside Premium	Auto Total
	\$30 per day Max \$900	\$62	Selected	\$33	\$3,494

*A vehicle's stated amount should indicate its current retail value, including any special or permanently attached equipment. In the event of a total loss, the maximum amount payable is the lesser of the Stated Amount or Actual Cash Value, less deductible. Be sure to check stated amount at every renewal in order to receive the best value from your Progressive Commercial Auto policy.

Premium discount

Policy

00862775-0

Package

Loss Payee information

1. Loss Payee Auto 1 COREVANTAGE CREDIT U
PO BOX 107 ANTIGO, WI 54409
2010 Dodge Grand Caravan (2D4RN5D12AR475362)
2. Loss Payee Auto 2 UW CREDIT UNION
PO BOX 44963 MADISON, WI 53744
2012 Dodge Grand Caravan (2C4RDGCG8CR358910)



**CITY OF TWO RIVERS CITY COUNCIL
PERSONNEL AND FINANCE COMMITTEE
Thursday, January 30, 2020
6:15 PM
3rd Floor Committee Room**

Call to Order

The meeting was called to order by Committee Chairman Curt Andrews at 6:22 PM.

Roll Call

Committee Members present: Curt Andrews, Mark Bittner, Jack Powalisz.

Also present were: Gregory Buckley, City Manager.

Closed Executive Session

At 6:22 PM, a motion was made by Councilmember Bittner, seconded by Councilmember Powalisz, to go into Closed Session per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session

- Discuss Proposed TIF Development Agreements with Riverside Foods and Arrow Restaurant Holds, LLC
- Discuss Possible Assistance to Other Potential Development Projects
- Discuss Matters Pertaining to TID No. 4 Development Agreement with Michael and Rebecca Schwarz, Windella, LLC and Anchors Away, LLC, City Loan to Those Parties
- Discuss Possible Property Sales – Former Paragon Electric Company Property; Undeveloped Land Near Industrial Park
- Discuss Proposed Property Purchase – CN Railroad Right-of-Way
- Discuss Proposed Property Acquisition from Thermo Fisher Scientific

And Per Wisc. Stats. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- City Manager's Goals and Evaluation
- Employee Compensation/Benefit Matters

Upon a roll call vote, Ayes (3) Jack Powalisz, Mark Bittner, Curt Andrews; Noes (0) None. Motion carried.

Personnel and Finance Committee
January 30, 2020
Page Two

Councilmember Powalisz excused himself from the meeting at 8:30 PM.

Reconvene in Open Session

At 9:45 PM, a motion was made by Councilmember Bittner, seconded by Councilmember Andrews, to reconvene in open session. Upon a voice vote, motion carried.

Economic Development Incentive Grant By And Between The City of Two Rivers, Riverside Foods, Inc and Lakeside Foods, Inc.

A motion was made by Councilmember Bittner, seconded by Councilmember Andrews, to recommend approval to the City Council at its next meeting on February 3, 2020. Upon a voice vote, motion carried.

Discuss Possible Property Purchase – CN Railroad Right-of-Way

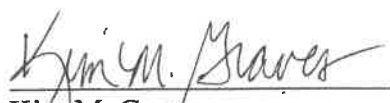
A motion was made by Councilmember Bittner, seconded by Councilmember Andrews, to direct the City Manager to contact CN Railroad and negotiate a purchase price not to exceed \$50,000 for the Right-of-Way along Memorial Drive, between Woodland Drive and downtown and to include the bridge. Upon a voice vote, motion carried.

Discuss Date for Next Meeting

It was the consensus of the Committee to meet on February 12, 2020 and February 27, 2020 at 6:00 PM.

Adjournment

There being no further business, a motion was made by Councilmember Bittner, seconded by Councilmember Andrews, to adjourn at 10:18 PM. Upon a voice vote, motion carried.



Kim M. Graves
City Clerk



Parks and Recreation Department

Hamilton Community House

1520 17th Street

Two Rivers WI 54241-0087

Office (920) 793-5592

Senior Center (920) 793-5596

Fax (920) 793-5529

Date: February 20, 2020

To: Greg Buckley

CC: City Council, Recreation Staff, Advisory Recreation Board, Donors

From: Tammy Stadler

Subject: 2019 YEP - Youth Equipment & Programming Fund Annual Report

The City of Two Rivers Parks and Recreation Department offers both individuals and organizations the opportunity to assist the City with generating new revenues and alternative resources to support youth programs and athletics.

This report includes the balances and detailed descriptions of expenditures for 2019.

2019 Beginning Balance: \$5,531.59

Items purchased from the YEP Fund:

\$626.75	Concession candy/chips
\$129.77	Breakfast with the Bunny Supplies
\$1760.64	150 baseball/softball pants, belts
\$215.00	43 Youth Track T-shirts
\$275.00	Manitowoc Co. Youth Sports Membership
\$190.00	38 Soccer T shirts
\$659.98	2 Jugs pitching machines
\$219.80	20 Rolls of bat grip tape to fix existing bats
\$1371.28	7 dozen Girls Softballs, 4 dozen pitching machine softballs, 6 youth softball bats, 4 dozen pitching machine baseballs, 4 dozen T-ball balls
\$119.99	First Aid Kit
\$1458.00	81 jerseys
\$191.96	4 dozen little league baseballs
\$1500.00	75 Jerseys
\$29.99	1 dozen baseball pitching machine balls
\$227.96	4 dozen girls' softballs

\$976.31	80 Baseball/Softball pants
\$41.90	1 dozen softball pitching machine balls
\$18.00	1 jersey
\$200.00	Trophies
\$300.00	60 T-ball T shirts
\$100.00	5 boys jerseys
\$355.00	27 polo shirts coaches
\$107.98	2 dozen girls' softballs
\$30.00	6 Soccer program t shirts
\$5,718.75	Port Sandy Bay pizza sales payment
\$945.30	Hansen pizza sales payment
\$74.00	Triple A Girls Softball League Registration
\$74.00	Girls Senior Softball League Registration
\$50.00	Roller Dog Hot
\$829.40	Helmets – T-ball, peanut, pee-wee
\$90.00	Plaque

Ending Balance 12/31/2019: \$9048.15

Thank you to all the donors that make the Youth Equipment & Programming Fund possible to assist and provide better equipment and opportunities for the Two Rivers youth.



RESOLUTION UPON RETIREMENT JOSEPH V. COLLINS

WHEREAS, Joseph V. Collins joined the Two Rivers Police Department as Chief of Police on April 20, 2005; and

WHEREAS, Chief Collins started his law enforcement career in 1985 serving in numerous roles including patrol officer, investigator, patrol supervisor, use of force instructor, SWAT officer, Honor Guard officer, police administrator, officer wellness and resiliency trainer, and police chief. Chief Collins brought his many years of knowledge and experience to the City of Two Rivers where he lead the Police Department and in the absence of the City Manager, served as Acting-City Manager; and

WHEREAS, Chief Collins is a member of the International Chiefs of Police Association, the Wisconsin Chiefs of Police Association where he served as the Chair of the Training and Professional Development Committee, appointed by former Governor Walker to serve on the Wisconsin Training & Standards Board, and held the positions of president on the Wisconsin Association of SWAT Personnel and the Wisconsin FBI National Academy Association; and

WHEREAS, through his work on various boards and committees, Collins was instrumental in enhancing use of force training throughout the State of Wisconsin. Chief Collins introduced more reality-based training concepts that he trained locally and throughout U.S. and abroad. Chief Collins was passionate about officer training and particularly passionate about officer wellness and employee resiliency; and

WHEREAS, Chief Collins served for many years on the Wisconsin Law Enforcement Death Response (LEDR) Team, assisting other agencies through the tragic effects of law enforcement related deaths. Chief Collins' received particular recognition in this area, receiving a Meritorious Service Award from the Fond du Lac Police Department and the Wisconsin's Department of Justice Officer of the Year Award; and

WHEREAS, during his tenure with the Two Rivers Police Department, Chief Collins graduated from the 236th session of the FBI National Academy and attained his Master's Degree from Silver Lake College; and

WHEREAS, Chief Collins retired February 10th, 2020, after completing a 35 year career in law enforcement, nearly 15 of those years with the Two Rivers Police Department;

NOW, THEREFORE BE IT RESOLVED that the City of Two Rivers hereby expresses its gratitude and appreciation for Joseph Collins and his many contributions to the Two Rivers Police Department and the community of Two Rivers; and

BE IT FURTHER RESOLVED that the City of Two Rivers extends its best wishes to Joe, for a long, healthy and happy retirement; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Chief Collins, in token of the City's thanks for his many years of dedicated service to the citizens of Two Rivers

Dated this 2nd day of March, 2020

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Attachment: Resolution Collins (2512 : Police Chief Joseph V. Collins)

2020 STREET CLOSURES

March 29 AMC - Two Rivers 10-Mile & 2 Mile Walk/Run

6:00AM – 11:00AM. (8:00am start time) 22nd and Pierce Streets to Zlatnik Drive. Corner of Pierce and Zlatnik Drive to 22nd Street. Remainder of route will be lane closure only. Contact person Scott Jansky 553-2504 scott.jansky@trschoools.k12.wi.us

April 18 Dash at the Dunes 5k Trail Run

10:00AM – 12:00PM The last ¾ of a mile runs along Columbus Street, crosses Hawthorne Ave and ends at Woodland Dunes Nature Center. TRPD will direct traffic as runners cross on Hawthorne Ave. Contact person Nancy at Woodland Dunes 920-793-4007

April 23 - May 2 Heart-A-Rama Performance Dates

7:00AM to Midnight. West Park from 17th Street to mid-block
Contact Rebbecca Hansen 793-5598 Parks & Recreation rebhan@two-rivers.org

May 15 Spring Wine/Beer Walk

No street closure needs
Contact Roger Russove 794-1482/ director@tworiversmainstreet.com

Monday, May 25 Memorial Day Parade Route – Rolling Closure

Staging in Park at 8:00AM 18th Street from Adams Street to Washington Street, Washington to 22nd, 22nd to Forest Avenue. Detour ahead sign on 22nd. Contact Rebbecca Hansen Parks & Recreation rebhan@two-rivers.org

Saturday, June 6 & Sunday, June 7 Carp Tournament

7:00AM June 1 through 9:00PM June 2. West Park from 17th Street to mid-block
Contact Rebbecca Hansen 793-5598 Parks & Recreation rebhan@two-rivers.org

Sunday, June 14 Holy Family Memorial Maritime Marathon

7:00AM – 11:00AM The Event Planner will be working with Two Rivers Police Department on details.
No street closures needed; marathon route will require having lane closures. To include sections of Washington Street, Jefferson Street, 22nd Street, Jackson Street, East Street, Harbor Street, Zlatnik Street, Neshotah Road, Sandy Bay Road to Rawley Point Trail and Back. contact Karen Elsenpeter / karels@two-rivers.org

Thursday, June 18 Annual Sundae Thursday

8:00AM to 10:00PM. West Park from 17th Street to mid-block.
Contact Rebbecca Hansen@ 793-5598 Parks & Recreation rebhan@two-rivers.org

Tuesday, June 23 Kids Night Out- Bike Rodeo

Washington Park No street closure needs.
Contact Julie Schroeder 920-553-1912/ camerajules@gmail.com

Friday, June 26 20th Annual Cool City Classic Car Cruise

4:00PM to 9:00PM. Washington Street from 15th to 22nd Street-Possible Detour Change. Contact Roger Russove 794-1482/ director@tworiversmainstreet.com

Saturday, June 27 20th Annual Cool City Classic Car Show

5:00AM to 5:00PM. Washington Street from 15th to 21st Street. West Park from 17th Street to mid-block. East Park from 17th Street to 18th Street. May block PD ramp per PD. May block church parking lot depending on any church events. No Parking on either side of Jefferson Street.
Contact Roger Russove 794-1482 (Main Street) / director@tworiversmainstreet.com

Saturday, July 4 4th of July Celebration & Fireworks

3:00PM – 10:30PM Event time, no closures- No Parking on Zlatnik

8:30PM – 10:00PM (During Fireworks) From 22nd St/Pierce St to Neshotah Rd

Contact Rebeccah Hansen@793-5598 Parks & Recreation rebhan@two-rivers.org

Tuesday, July 7 Kids Night Out- Chalk It Up

Koenig School. No street closure needs

Contact Julie Schroeder 920-553-1912/ camerajules@gmail.com

Friday, July 10 Outdoor Movies

Neshotah Beach. 8 PM-10:30 PM No street closure needs.

Contact Rebeccah Hansen 793-5598 Parks & Recreation rebhan@two-rivers.org

Saturday, July 11 Bands on the Beach

6PM-10PM Neshotah Beach Rotary Pavilion. No street closure needs

Contact Rebeccah Hansen 793-5598 Parks & Recreation rebhan@two-rivers.org

Friday, Saturday, & Sunday, July 17, 18, & 19 Kiwanis Fish Derby

No street closure needs at this time. Bridge will need to be open for the Super K Derby. Public Works will raise the 17th Street Bridge from 11:30AM -12:30PM. Contact Amy MacMillin 973-0761 or Jason Rhein 973-6364

Friday, Saturday, & Sunday July 17, 18, & 19 Appleton Heat Softball Tournament

Vietnam Veteran's Park Friday, Saturday and Sunday. No street closure needs.

Contact Rebeccah Hansen 793-5598 Parks & Recreation rebhan@two-rivers.org

Sunday, July 19 Scenic Shore 150

1500 bike riders will be traveling through Two Rivers throughout the day Sunday. No road closures at this time, however additional support from the Police Department will be needed. Contact: Mark Mundt (262)785-4244 / scenicshore150@lls.org

Tuesday, July 21 Kids Night Out- Family Night

Washington Park. No street closure needs.

Contact Julie Schroeder 920-553-1912/ camerajules@gmail.com

Friday, July 24 Relay for Life

Central Park. West Park Street Closed 3 PM-11PM. Route 17th Street to Washington Street towards 18th Street down to West Park Street back to 17th Street. Contact Sharon Wondrash (920)323-3017srwondrash@yahoo.com

Friday July 24, Saturday 25 & Sunday 26 Snowfest

Walsh Field and Neshotah Park. No street closures requested at this point.

Contact Tony Sasche 920-681-0542 / prince0711@charter.net

Saturday July 25 Snowfest Parade

Tentative Route: Washington St south to 21st turn right. Heading to take right on Jefferson St. Head East on Jefferson to take left on 17th St across bridge. Parade participants to be detoured from there. Route to be finalized by Snowfest committee and PD department.

Contact Tony Sasche 920-681-0542 / prince0711@charter.net

Saturday, August 1 Brew Dash

7:30am-10:00am (single lane closure) Streets used:

Harbor St., 16th St. from Harbor St. to Zlatnik Drive.

Zlatnik Drive, 22nd St. from Zlatnik Dr. to Neshotah Rd. and from Pine Tree Drive to Pierce St.

Pierce St. from 22nd to Zlatnik

Jefferson St. from 17th to 18th

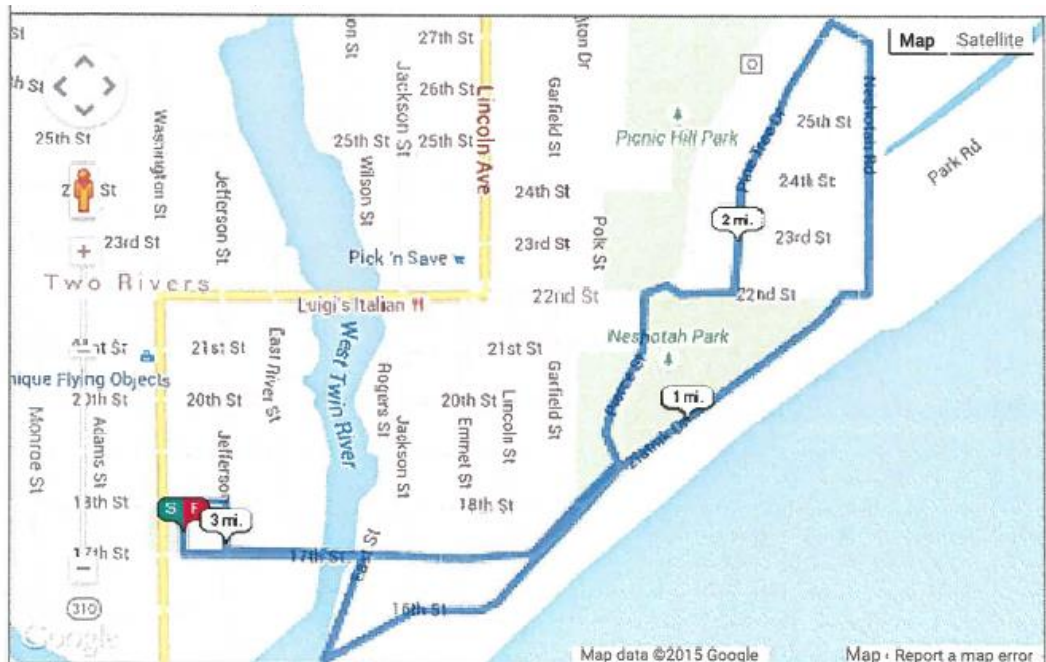
18th St. from Jefferson to East Park

The run starts on East Park St. South to 17th St. East on 17th to East St., then south to Harbor St. Harbor St. to 16th, to Zlatnik Dr. through Neshotah Park. East on 22nd to Neshotah Road, to Pine Tree Drive. Pine Tree Drive back to 22nd St. West on 22nd to Pierce St. Pierce back to Zlatnik Drive to 17th St. 17th west to Jefferson. Jefferson one block north to 18th St., then back to the finish line on East Park. St.

Contact Roger Russove 794-1482 (Main Street) / director@tworiversmainstreet.com

7:30am-1:00pm street closure:

East Park St. from 17th St. – 18th St.



Friday July 31 & Saturday August 1 Roger Street Days

Friday August 10 Street closed from 3:00PM -11:30PM

Saturday August 11 Street closed from 11:00AM - 11:30PM Jackson Street, South of Luigi's driveway to 21st Street. Roger's Street will put up and take down barricades as long as they are out for them. Contact Chuck Hanf 323-0370 (cmhanf@charter.net) and Bonnie Timm (bonnietimm@charter.net)

Friday July 31, Saturday August 1, and Sunday August 2 Appleton Heat Tournament

Vietnam Veteran's Park, Neshotah Ball Diamond, LB Clarke Ball Field, and Walsh Field. No street closure needs at this time. Contact Rebeccah Hansen @793-5598/ rebhan@two-rivers.org

Saturday August 1 Bands on the Beach

6PM-10PM Neshotah Beach Rotary Pavilion. No street closure needs

Contact Rebeccah Hansen 793-5598 Parks & Recreation rebhan@two-rivers.org

Tuesday, August 4 National Night Out

Walsh field 4:30 PM-8 PM No street closure needs.

Friday, August 7 Community Care Day

7:00AM to 3:00PM. West Park from 17th Street to mid-block

Contact Lisa Kuehn @ City Hall 793-5532 / liskue@two-rivers.org

Friday, August 7 Maxwell Street Days

No Street closure needs

Contact Lisa Kuehn @ City Hall 793-5532/ liskue@two-rivers.org

Friday, August 7, 8, and 9th Catamaran Event

Neshotah Beach. No Street closures needed at this time. Contact Rebeccah Hansen @ 793-5598 /rebhan@two-rivers.org

Friday, August 7, 8, and 9th Neshotah Beach Volleyball Open

No street closure needs. Contact Nathan Kronfrost 920-242-1755

Sunday, August 9 Bands on the Beach

2PM-5PM Neshotah Beach Rotary Pavilion. No street closure needs

Contact Rebeccah Hansen 793-5598 Parks & Recreation rebhan@two-rivers.org

Friday, August 14, Saturday August 15, & Sunday, August 16 Lonz's Softball Tournament

Vietnam Veteran's Park. Contact Rebeccah Hansen 793-5598 Parks & Recreation rebhan@two-rivers.org

Friday, August 14 Outdoor Movie

Walsh Field 8-10:30 PM No street closure needs

Contact Rebeccah Hansen 793-5598 Parks & Recreation rebhan@two-rivers.org

Sunday, August 15 Bands on the Beach

6PM-10PM Neshotah Beach Rotary Pavilion. No street closure needs

Contact Rebeccah Hansen 793-5598 Parks & Recreation rebhan@two-rivers.org

Saturday, August 22 Bands on the Beach

6PM-10PM Neshotah Beach Rotary Pavilion. No street closure needs

Contact Rebeccah Hansen 793-5598 Parks & Recreation rebhan@two-rivers.org

Friday, August 28 Outdoor Movie

Neshotah Beach Rotary Pavilion. 8-10:30 PM No street closure needs

Contact Rebeccah Hansen 793-5598 Parks & Recreation rebhan@two-rivers.org

Saturday, August 29 Bands on the Beach

6PM-10PM Neshotah Beach Rotary Pavilion. No street closure needs

Contact Rebeccah Hansen 793-5598 Parks & Recreation rebhan@two-rivers.org

Saturday, September 5 & Sunday, September 6 Kites Over Lake Michigan

No closure requested at this time

Contact Rebeccah Hansen Parks & Recreation rebhan@two-rivers.org

Sunday, September 6 Bands on the Beach

6PM-10PM Neshotah Beach Rotary Pavilion. No street closure needs

Contact Rebeccah Hansen 793-5598 Parks & Recreation rebhan@two-rivers.org

Saturday, August 29 Bands on the Beach

6PM-10PM Neshotah Beach Rotary Pavilion. No street closure needs
Contact Rebecca Hansen 793-5598 Parks & Recreation rebhan@two-rivers.org

Friday, September 11 Outdoor Movie

Neshotah Beach Rotary Pavilion. 8-10:30 PM No street closure needs
Contact Rebecca Hansen 793-5598 Parks & Recreation rebhan@two-rivers.org

Saturday, September 12th Pig to Pig Walk

No closure requested at this time (*keep on list*)

Saturday, September 19 Ethnic Fest

5:00AM to 6:00PM Washington Street between 15th and 19th - No Parking either side of Jefferson
17th St from East Park to West Park
18th St from East Park to West Park (leaving the Family Video driveway open)
East Park from 17th to 18th Street
West Park from 17th Street to mid-block
Contact Roger Russove 794-1482/ director@tworiversmainstreet.com

Saturday, September 26 Prevent Suicide Walk?? Not confirmed per Board member 2/14/20

No closure requested at this time. Walk will start and end at the Rotary Pavilion. (*keep on list*)

**Friday, October 9, Applefest**

12PM Noon through Saturday until 6:00PM. West Park Street between 17th and 18th Streets,
Contact Keith Koeppel 755-2775 / keith.koeppel@nexteraenergy.com

Saturday, October 10 Applefest

5:00AM to 6:00PM Washington Street between 16th to 18th No parking either side of Jefferson Street.
East Park from 17th to 18th Street
West Park from 17th St to mid-block 17th Street from west end of the West Park St intersection to the west of the Washington Street intersection. Contact Keith Koeppel 755-2775 / keith.koeppel@nexteraenergy.com

Saturday, October 10 Hempfest

5:00AM to 6:00PM Washington Street between 16th to 18th No parking either side of Jefferson Street.

East Park from 17th to 18th Street

West Park from 17th St to mid-block 17th Street from west end of the West Park St intersection to the west of the Washington Street intersection Contact Dave Vanginkel @ TR Clothing 920-553-9231

Saturday, October 24 Downtown Trick or Treat

No street closure needs at this time. Contact Roger Russove 794-1482/ director@tworiversmainstreet.com

Saturday, October 30 Fall Wine Walk

No street closure needs.

Contact Roger Russove 794-1482/ director@tworiversmainstreet.com

Saturday, November 28 Christmas Fantasy Parade Route

4:30PM Staging on 22nd Street to 27th Street & Adams Street. Need to make sure Washington Street is closed north of 22nd Street. North end of the staging area needs barricades to prevent traffic from driving into the staging area from the north.

5:30PM Parade Time. Parade Route 22nd Street to 16th Street

Contact Roger Russove 794-1482 (Main Street) / director@tworiversmainstreet.com

West Park Street in front of the J.E. Hamilton Community House **as needed** for events such as the **Central Park Concert Series, Sundae Thursday, Cool City Classic Car Show, the Farmer's Market (May 1 – Oct 28)** or any other events.

I understand the normal \$35 Street Closing Fee will be waived for the Parks and Recreation Department events if we take on the responsibility of picking up, placing and returning the barricades. I am requesting this waiver.

--MEMORANDUM--**TO:** City Council**DATE:** February 21, 2020**FROM:** Gregory E. Buckley
City Manager**SUBJECT:** City Council Vacancy Created by the Passing of Patrick Gagnon

Patrick Gagnon's term on the City Council runs until April 2021.

I asked City Attorney Jack Bruce to address the City Council's options for filling this vacancy on Council. He reported back as follows:

"Wis. Stat. Sec. 17.23(1)(a) sets forth the procedure to be followed in the event of a vacancy on the Council.

There is no requirement that a vacancy be filled within a particular period of time.

The Council may appoint someone to fill the vacancy, either until the end of the term of the person being replaced or until his/her successor is elected and qualified, if the Council decides that a special election will be held to fill the vacancy.

If the Council decides a special election should be held, if the vacancy occurs before June 1 of the year preceding the end of the term (which I understand would be the case in this instance), then the election is to be held on the Tuesday following the first Monday in November."

So, the Council has several options:

- Appointing a replacement for the balance of Patrick's term
- Appointing a replacement to hold the position until it can be filled by special election in November
- Leaving the position vacant until it is filled by special election in November
- Leaving the position vacant for the balance of Patrick's term (as there is no time restriction on appointing or electing a replacement)

I am not presenting this matter for action at the February 24 meeting; rather, this information is intended for your consideration in advance of the March 2 regular meeting, where there the agenda will include an opportunity for action on this matter.

As for the position of Council President to which Patrick was elected by the Council, for a one-year term ending in April 2020—City Ordinances do not describe a process for filling that vacant Council President position. Section 2-2-2 of City Ordinances—City Council/General Rules of

Council

President

Attachment: Vacancy memo (2513 : Council Action with Regard to Filling the Vacancy on City Council)

the Council—provides that “unless otherwise provided in these ordinances, the Council in its deliberations shall be governed by Roberts Rules of Order, Revised.” Roberts Rule of Order, in turn, provides that the Vice President of a body shall automatically succeed to the position of President in the event of the death or resignation of the President.

So, the City Attorney, City clerk and I agree that the Council Vice President, Curt Andrews, succeeds Patrick Gagnon as Council President, and there is presently a vacancy in the position of Vice President. Accordingly, the March 2 Council meeting agenda will include the opportunity for City Council to elect a new Vice President, by paper ballot.

As for committee assignments, Patrick served on the

- Public Works Committee of City Council
- BIDC/CDA
- Room Tax Commission
- Community Development Block Grant Housing Committee

While appointments to these groups can generally wait until after a Council decision on a replacement for Patrick on City Council, I am requesting action at the February 24 meeting to appoint a replacement to the Room Tax Commission, as we need to get that group together and prepare for upcoming dialogue with the MAVCB and the Manitowoc Room Tax Commission.

**AGREEMENT FOR
ECONOMIC DEVELOPMENT INCENTIVE GRANT
BY AND BETWEEN
THE CITY OF TWO RIVERS,
RIVERSIDE FOODS, INC.
AND
LAKESIDE FOODS, INC.**

This Agreement is made this ____ day of March 2020, between the City of Two Rivers, Wisconsin, a municipal corporation (hereinafter "City"), Riverside Foods, Inc. (hereinafter "Riverside") and Lakeside Foods, Inc. (hereinafter "Lakeside"). These three parties are collectively referenced hereinafter as "The Parties."

The Parties hereby acknowledge that:

1. Riverside has requested a grant from the City of Two Rivers, to be funded through Tax Incremental District No. 8 (TID 8) as a condition of undertaking an expansion project (hereinafter "Project") at its production facility located at 2511 Wilson Street (hereinafter "Project Site") in the City of Two Rivers.
2. The Project Site is owned by Riverside and is further described in Exhibit A hereto.
3. Said Project involves a building expansion, building modifications and the purchase and installation of new production machinery and equipment, with a total estimated cost of \$6,844,050, as identified in the Project Budget provided by Riverside, attached hereto as Exhibit B.
4. The Project Plan for TID 8 (hereinafter "TID 8 Project Plan") allows for the funding of a TIF Development Grant to assist Riverside with the Project.
5. City wishes to assist such project with a grant from TID 8 (hereinafter "TID 8 Grant") as requested by Riverside, which will result in private capital investment, job creation and neighborhood redevelopment, consistent with the City's 2010 Comprehensive Plan, 2018 Economic Development Strategic Plan and the Project Plan for TID 8 as adopted on August 5, 2002 and amended on October 21, 2019 and on January 20, 2020.
6. Both State Statutes and the TID 8 Project Plan require that the terms for such TIF grant must be addressed in a written economic development grant agreement, such agreement subject to approval by the City Council. This document constitutes said required grant agreement and was approved by action of the Two Rivers City Council on [REDACTED].
7. Riverside is a wholly owned subsidiary of Lakeside. Lakeside is a party to this agreement only for the purpose of certain guarantees made in this Agreement by Lakeside, related to defaults under this Agreement by Riverside, as specifically identified herein.

Attachment: TID 8 Riverside Foods (2515 : TID 8)

I. OBLIGATIONS OF RIVERSIDE: Riverside agrees to do the following:

- A. Obtain all necessary zoning, site and architectural plan approvals, building plan approvals and all required permits for the Project not later than March 31, 2020. Riverside and Lakeside acknowledge that the City cannot agree or represent that such approvals and permits will be forthcoming, as they are subject to the authority and discretion of bodies it cannot bind by contract, and in some cases are conditioned on the results of a public hearing.
- B. Commence construction of the Project not later than May 31, 2020.
- C. Complete the Project not later than December 31, 2020. Project completion shall include completion of the building addition and modifications, as well as purchase and installation of all machinery and equipment, as identified in the Project Budget in Exhibit B.
- D. Make payment in full for all items identified in the Project Budget.
- E. Provide documentation, in a form acceptable to the City, of Project expenditures totaling at least \$6,000,000, not later than January 31, 2021. Such documentation must include, at a minimum, copies of all invoices and cancelled checks for project expenditures, plus lien waivers from all project contractors and subcontractors.
- F. Continue to operate the Riverside Foods facility at 2511 and 2520 Wilson Street in the City of Two Rivers until at least December 31, 2030.
- G. Maintain all equipment listed in its documentation of Project expenditures at the Project Site until at least December 31, 2030; such equipment shall not be removed from the Project Site during that time period without the advance written permission of the City. Such permission shall not be unreasonably withheld, understanding that the reason for this obligation is to prohibit moving production activity from the Project Site to another location, outside the City of Two Rivers.
- H. Make timely payment of City property taxes, City special assessments and special charges, as well as City utility bills, throughout the term of this Agreement.

Riverside must comply with Obligations A. through E., above in order to qualify for the grant assistance addressed in this agreement. Failure to do so will render this Agreement null and void.

Riverside must comply with Obligations F, G, and H throughout the term of this Agreement. Failure to do so may result in the City declaring Riverside in default of this Agreement and withholding TID 8 grant payments pending such default being cured; failure by Riverside to cure such defaults in a timely manner may result in the City terminating this Agreement, in which case any TID 8 grant funds already paid to Riverside by the City shall be immediately due and payable back to the City.

II. OBLIGATIONS OF LAKESIDE. Lakeside agrees to do the following:

Lakeside agrees to be financially responsible for any payments due to the City as the result of any default under this Agreement by Riverside, its wholly-owned subsidiary, in the event such default by Riverside is not cured in a timely manner, consistent with the requirements of Section V, "DEFAULT; REMEDIES; FORCE MAJEURE." Such payments shall include repayment to the City of TID 8 Grant Funds, if demanded by the City in accordance with the provisions of this Agreement.

III. OBLIGATIONS OF THE CITY. The City agrees to do the following:

- A. Review documentation of project expenditures as provided by Riverside and advise Riverside within 30 days of City's receipt of such documentation as to whether it is acceptable to the City for purposes of determining Riverside's eligibility to receive the grant payments identified in 3. below. If the City determines that additional documentation is needed, it shall inform Riverside in writing, and allow Riverside 30 days to provide such additional documentation.
- B. Upon City's determination that the documentation of project expenditures is acceptable and that Riverside is in compliance with all of its obligations as stated in this Agreement, City shall make TID 8 Grant payments totaling \$400,000, to be paid to Riverside as follows:
 - (1.) An initial payment of \$80,000 within 30 days following City's approval of Riverside's documentation of project expenditures.
 - (2.) Four additional payments of \$80,000 each, to be made annually in each calendar following the year of the initial payment, not later than March 31 of each year.

The TID 8 Grant payments shall be payable solely from tax increment revenue received by TID 8, which has been received and retained by the City in accordance with the provisions of Section 66.1105 of the Wisconsin Statutes, and appropriated by the City Council in the annual City Budget to payment of the TID 8 Grant. The City makes no representation or covenant, express or implied, that any available tax increment will be generated and/or appropriated in any given year, nor does the City make any representation or covenant as to any aggregate amount of available tax increments to be paid to Developer. Any TID 8 tax increment which is not appropriated and allocated toward the TID 8 Grant may be used by the City for any legally permitted purpose, in its sole discretion.

IV. REPRESENTATIONS AND WARRANTIES

A. Representations and Warranties of the City. The City makes the following representations and warranties:

- (1.) The City has the requisite power and authority and legal right to enter into this Agreement and to perform the transactions contemplated hereby.

- (2.) The individuals executing this Agreement on behalf of the City are duly empowered and authorized to execute this Agreement on behalf of the City and to deliver the same. Once this Agreement has been duly executed and delivered by all parties hereto and becomes effective as set forth in accordance with this Agreement, it will constitute a binding obligation on behalf of the City subject to the terms and provisions hereof.
- (3.) The execution and delivery of this Agreement and the consummation of the transactions contemplated herein or the performance of the City's obligations hereunder, will not result in a breach of any terms, provisions or conditions of any agreement, written or otherwise, affecting the City or by which it is bound.

B. Representations and Warranties of Riverside. Riverside makes the following representations and warranties:

- (1.) Riverside has the full power and authority to enter into this Agreement and to perform its obligations hereunder.
- (2.) Riverside is a Wisconsin corporation, duly organized, validly existing and in active status under the laws of that state. The execution of this Agreement as well as the performance of its obligations contained herein are not in violation of its organizational documentation. The individual executing this Agreement on behalf of Riverside is duly authorized to do so. This Agreement constitutes a binding obligation on behalf of Riverside subject to the terms and provisions hereof.
- (3.) The execution and delivery of this Agreement and the consummation of the transactions contemplated herein or the performance of Riverside's obligations hereunder, will not result in a breach of any terms, provisions or conditions of any agreement, written or otherwise, affecting Riverside or by which it is bound.

C. Representations and Warranties of Lakeside. Lakeside makes the following representations and warranties:

- (1.) Lakeside has the full power and authority to enter into this Agreement and to perform its obligations hereunder.
- (2.) Lakeside is a Wisconsin corporation, duly organized, validly existing and in active status under the laws of that state. The execution of this Agreement as well as the performance of its obligations contained herein are not in violation of its organizational documentation. The individual executing this Agreement on behalf of Riverside is duly authorized to do so. This Agreement constitutes a binding obligation on behalf of Riverside subject to the terms and provisions hereof.
- (3.) The execution and delivery of this Agreement and the consummation of the transactions contemplated herein or the performance of Lakeside's obligations hereunder, will not result in a breach of any terms, provisions or conditions of any agreement, written or otherwise, affecting Lakeside or by which it is bound.

V. **DEFAULT; REMEDIES; FORCE MAJEURE**

A. Notice of Default and Right to Cure. In the event of any default in or any breach of this Agreement or any of its terms or conditions by any party hereto, the non-defaulting party shall give written notice of the default to the defaulting party. The defaulting party may then cure such default or breach within ten (10) business days in the event of a monetary default or within thirty (30) calendar days in the event of a non-monetary default after receipt of such notice. In the event the particular non-monetary breach or default cannot reasonably be cured within said thirty calendar day period, the defaulting party shall not be in default hereunder if it timely commences to cure such default within said period of time and diligently pursues the cure and cures the same within a reasonable time thereafter. If the default or breach is not timely cured under this subsection, the non-defaulting party may exercise any right or remedy provided for herein.

In the event the City gives written notice of default to Riverside, it shall at the same time furnish a copy of said notice to Lakeside.

B. Remedies. Subject to the notice of default and opportunity to cure provisions above, the parties may exercise any rights or remedies provided for by law or equity in the event of any default in or breach of this Agreement by the other party, including but not limited to termination of this Agreement, an action for specific performance and an action for the recovery of damages. All rights and remedies may be exercised independently or concurrently. The election of one remedy does not preclude the pursuit of other remedies, unless otherwise provided for by law.

C. Waiver. Any delay by a party in instituting or prosecuting any action or proceeding or otherwise asserting its rights under this Agreement shall not operate as a waiver of such rights or to deprive it of or to limit such rights in any way. The parties intend by this provision that no party should be constrained in its efforts to resolve any issues that may arise, and hereby intend to avoid the risk of being deprived of or limited in the exercise of the remedy provided in this Agreement because of concepts of waiver, laches or otherwise, or to be compelled to exercise such remedy at a time when it may still hope otherwise to resolve the issue created by the default involved. No waiver in fact made by either party with respect to any specific default by the other party under this Agreement shall be considered or treated as the waiver of the rights of the non-defaulting party with respect to any other defaults by such defaulting party under this Agreement, or with respect to the particular default except to the extent specifically waived in writing.

D. Rights Cumulative. The rights and remedies of each party, whether provided by law, equity or this Agreement, shall be cumulative, and the exercise of any one or more of such remedies shall not preclude the exercise at the same or different times of any other such remedies for the same event of default or breach or of any remedies for any other event of default or breach by either party.

E. Enforcement Costs. In the event any proceeding is commenced as a result of a default under this Agreement, the prevailing party shall be entitled to recover its reasonable costs and expenses (including but not limited to reasonable attorneys' fees) incurred in enforcing the terms and provisions of this Agreement.

F. Force Majeure. For the purposes of any provisions of the Agreement, a party shall not be considered in breach or default of its obligations in the event of enforced delay in the performance of such obligations due to causes beyond its reasonable control and without its fault or negligence, including but not restricted to acts of God, acts of public enemy, acts of adjoining property owners, governmental authority, fires, floods, epidemics, quarantine restrictions, strikes, embargoes, unavailable materials, and unusually severe weather; it being the parties' purpose and intent of this provision that in the event of the occurrence of any such enforced delay, the time or times of performance of any of the obligations of the particular party shall be extended for the period of the enforced delay.

VI. TERM

Unless terminated early in accordance with this Agreement, the term of this Agreement (the "*Term*") shall be for a period commencing upon the Effective Date of this Agreement and expiring on December 31, 2030.

VII. NOTICES AND DEMANDS

A notice, demand or other communication under this Agreement by either Party to the other Party shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally and:

For the City:

City of Two Rivers
Attn: City Clerk
1717 East Park Street
Two Rivers, WI 54241

For Riverside:

Riverside Foods, Inc.
c/o Denise Kitzerow
P.O. Box 1327
Manitowoc, WI 54221-1327

For Lakeside:

Lakeside Foods, Inc.
c/o Denise Kitzerow
P.O. Box 1327
Manitowoc, WI 54221-1327

This Agreement shall be binding on the Parties hereto, and to their successors and assigns.

Executed at Two Rivers, Wisconsin, on the first date indicated herein above:

City of Two Rivers

Gregory E. Buckley, City Manager
City Manager

Kim M. Graves
City Clerk

Riverside Foods, Inc.

(Name) _____

(Title) _____

Lakeside Foods, Inc.

(Name) _____

(Title) _____

Attachment: TID 8 Riverside Foods (2515 : TID 8)

**EXHIBIT A TO AGREEMENT FOR
ECONOMIC DEVELOPMENT INCENTIVE GRANT
BY AND BETWEEN
THE CITY OF TWO RIVERS,
RIVERSIDE FOODS, INC.
AND
LAKESIDE FOODS, INC**

2511 Wilson Street, City of Two Rivers, County of Manitowoc, Wisconsin

Tax Parcel Number: 053-138-002-051-02

Legal Description: All of Block 2 in LeClair's Addition, City of Two Rivers, Manitowoc County, Wisconsin.

Attachment: TID 8 Riverside Foods (2515 : TID 8)

**EXHIBIT B TO AGREEMENT FOR
ECONOMIC DEVELOPMENT INCENTIVE GRANT
BY AND BETWEEN
THE CITY OF TWO RIVERS,
RIVERSIDE FOODS, INC.
AND
LAKESIDE FOODS, INC**

Two (2) pages follow

Attachment: TID 8 Riverside Foods (2515 : TID 8)

Riverside Foods Inc.
Expansion 2020-Draft of Bldg/Equip Needs
as of **2/20/2020**

	<u>Qty</u>	<u>Cost per Unit</u>	<u>Total</u>	<u>Vendor</u>
Building				
Building Modifications			\$ 1,100,000	
Sprinkler Needs			\$ 25,000	
Plumbing			\$ 193,290	
Electrical			\$ 200,000	
Building Total			\$ 1,518,290	
Equipment				
Tub Washer	1	\$ 125,000	\$ 125,000	
Freezer Racking	650	\$ 230.77	\$ 150,000	
Coating Equipment	1	\$ 300,000	\$ 300,000	
Spiral Freezer	1	\$ 1,130,000	\$ 1,130,000	Food Process Solutions (FPS)
Refrigeration	1	\$ 850,000	\$ 850,000	
Hydraulic Pack	1	\$ 150,000	\$ 150,000	
Compressed Air	1	\$ 50,000	\$ 50,000	
Mezzanine	1	\$ 75,000	\$ 75,000	
3-Case Check Weigher	3	\$ 28,000	\$ 84,000	
3 - Case Erector & Sealer	1	\$ 65,000	\$ 65,000	
Case Packer	1	\$ 150,000	\$ 150,000	
Palletizer	1	\$ 342,500	\$ 342,500	
2-Label Applicators (Label Printer & Computer	1	\$ 22,000	\$ 22,000	
3-Metal Detector	3	\$ 19,615	\$ 58,845	
Bagger Feed System	1	\$ 200,000	\$ 200,000	Matrix
3-Baggers	3	\$ 145,599	\$ 436,797	Matrix
3-Scales	3	\$ 127,549	\$ 382,647	Matrix
3-Printers & Enclosures	3	\$ 16,600	\$ 49,800	Matrix
Outfeed Conveyors	1	\$ 255,905	\$ 255,905	
Pressure Washer	1	\$ 15,000	\$ 15,000	
Equipment Total			\$ 4,892,494	
Misc. Equipment - Most likely to be Expensed				
Camera System	1	\$ 6,000	\$ 6,000	
Office Furniture	2	\$ 1,500	\$ 3,000	
Phone System	2	\$ 500	\$ 1,000	
Computers	2	\$ 1,000	\$ 2,000	
Lunch Room Equipment	1	\$ 25,000	\$ 25,000	
Pallet Jack	2	\$ 1,500	\$ 3,000	
Radios	2	\$ 500	\$ 1,000	
3-Garbage Dumpsters	3	\$ 5,000	\$ 15,000	
4-Stainless Steel Carts	4	\$ 1,200	\$ 4,800	
4-Shovels	4	\$ 100	\$ 400	
4-Forks	4	\$ 275	\$ 1,100	
30-Stainless Steel Bowls	30	\$ 5	\$ 150	
4-Wall Cabinets	4	\$ 500	\$ 2,000	
2-QA Carts	2	\$ 600	\$ 1,200	
2-Tool Carts	2	\$ 250	\$ 500	
10-Garbage Cans	10	\$ 20	\$ 200	
Floor Scrubber	1	\$ 1,800	\$ 1,800	
Foot Foamers	1	\$ 2,500	\$ 2,500	
Tool Box	1	\$ 200	\$ 200	
Tool Chest	1	\$ 400	\$ 400	
2-Eye Wash Stations	2	\$ 250	\$ 500	
6-Shelf Racks	6	\$ 400	\$ 2,400	
Stainless Steel Wash Sink	1	\$ 4,000	\$ 4,000	
6-Inspection Tables	6	\$ 250	\$ 1,500	
Additional Maint Equipment	0	\$ 50,000	\$ -	
Misc.	0	\$ 100,000	\$ -	
Misc. Equipment Total			\$ 79,650	
All Equipment Total			\$ 4,972,144	
Shipping Cost Estimate (3% of Process Equip Sub Total)			\$ 50,000	
Rigging (.5% of Process Equipment)			\$ 25,763	
Spare Parts Estimate (5% of Process Equipment)			\$ 20,000	

Attachment: TID 8 Riverside Foods (2515 : TID 8)

Integration (2% of Process Equipment)			\$	103,053	
Engineering Services			\$	139,800	
Installation Sub Total			\$	338,616	
3 Additional Users-Software	3	\$	5,000	\$	15,000
Total Project			\$	6,844,050	



February 27, 2020

City of Two Rivers
1717 East Park Street
P.O. Box 87
Two Rivers, WI 54241

Attention: Greg Buckley, City Manager

Subject: Analysis of Bids and Recommendation for Award of Contract; 2020 Utility Improvements - Madison Street and 25th Street

Bid Deadline: February 27, 2020 at 2:00 P.M. local time

Dear Mr. Buckley:

The purpose of this letter is to analyze the bids received for the 2020 Utility Improvements - Madison Street and 25th Street project and to recommend award of a contract. This project involves work within the public right-of-way and on private property on Madison Street between 19th Street and 22nd Street, and 25th Street between W. River Street and Forest Avenue.

The public right-of-way work includes, but is not limited to, sanitary sewer, storm sewer and water main replacement with services to the property line, concrete pavement, curb & gutter, and flatwork removal and replacement. The private property work includes replacement of sanitary sewer laterals and lead service lines from the property line to inside each building, as determined on a case-by-case basis.

Supplemental bid items include pricing for sidewalk restoration; driveway restoration, exploratory excavation, removal and replacement of unsuitable backfill, and relocation of the water meter at the home.

The pre-bid estimate for was \$1,958,398 for the Base Bid work. Thirty-four general contractors, subcontractors, and material suppliers requested sets of the plans, specifications and bidding documents. Six contractors submitted bids.

A summary of the bids is as follows:

Contractor	Base Bid	Supplemental Bid	Base Bid + Supplement
Advance Construction Inc.	\$1,703,723.00	\$ 21,250.00	\$1,724,973.00
Mammoth Construction	\$1,733,683.60	\$ 16,875.00	\$1,750,558.60
PTS Contractors	\$1,810,232.00	\$ 20,545.00	\$1,830,777.00
Vinton Construction Company	\$1,840,901.31	\$ 7,700.00	\$1,848,601.31
Dorner, Inc.	\$1,850,852.04	\$ 17,989.00	\$1,868,841.04
DeGroot, Inc.	\$1,924,246.27	\$ 26,282.60	\$2,187,072.87

The low bidder, using the base bid only, or the base bid and supplemental bid items is Advance Construction Inc. of Green Bay, Wisconsin, an experienced utility and street contractor that has completed similar work for the City in recent years. We recommend that Advance Construction Inc. be awarded a contract for the base bid, plus supplemental bid, for a total of **\$1,724,973.00**.

This will be a unit price contract. That is, the contractor will be paid for the work actually performed based on the unit prices bid. This means that the final line item costs could be either greater than or less than the bid totals. Also, unexpected conditions are sometimes encountered which result in increased project costs. Therefore, it would be wise to continue to carry the recommended 10% contingency.

If you have any questions with respect to our thoughts on this matter, I am available at your convenience to discuss them with you.

Very truly yours,
TOWN & COUNTRY ENGINEERING, INC.



Gregory J. Droessler, P.E.
Vice-President

GJD:sai

J:\JOB\S\Two Rivers\TR-31-M2 2020 Utility Improvements\Bidding\Madison Street and 25th Street\Recommendation Ltr.docx

Attachment: Award of Bid (2517 : Award of Bid Madison Street and 25th Street Reconstruction)

BID TABULATION

Project: 1- 2020 Utility Improvements Madison Street and 25th Street; City of Two Rivers
 Engineer's Project Number: TR 31 Bid Deadline: February 27, 2020 at 2:00 P.M. local time

ITEM NO.	DESCRIPTION OF WORK	BID		Advance Construction Inc.		Mammoth Construction		PTS Contractors	
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID - Part 1 - Public Improvements									
1.	8" C900 Water Main	2,085	lin. ft.	\$ 83.00	\$ 173,055.00	\$ 65.00	\$ 135,525.00	\$ 75.00	\$ 156,375.00
2.	6" C900 Water Main or Hydrant Lead	80	lin. ft.	\$ 58.00	\$ 4,640.00	\$ 85.00	\$ 6,800.00	\$ 81.00	\$ 6,480.00
3.	8" Gate Valve with Valve Box	12	each	\$ 1,600.00	\$ 19,200.00	\$ 1,688.00	\$ 20,256.00	\$ 1,680.00	\$ 20,160.00
4.	6" Gate Valve with Valve Box	6	each	\$ 1,183.00	\$ 7,098.00	\$ 1,213.00	\$ 7,278.00	\$ 1,230.00	\$ 7,380.00
5.	Hydrants	5	each	\$ 5,055.00	\$ 25,275.00	\$ 3,975.00	\$ 19,875.00	\$ 4,775.00	\$ 23,875.00
6.	1" HDPE Water Service	1,680	lin. ft.	\$ 42.00	\$ 70,560.00	\$ 40.00	\$ 67,200.00	\$ 67.00	\$ 112,560.00
7.	1" Tap and Corporation Stops	56	each	\$ 400.00	\$ 22,400.00	\$ 750.00	\$ 42,000.00	\$ 345.00	\$ 19,320.00
8.	1" Valve and Box	56	each	\$ 430.00	\$ 24,080.00	\$ 275.00	\$ 15,400.00	\$ 435.00	\$ 24,360.00
9.	Water Service Lateral Reconections	9	each	\$ 825.00	\$ 7,425.00	\$ 375.00	\$ 3,375.00	\$ 145.00	\$ 1,305.00
10.	Connect Water Main to Existing	9	each	\$ 3,100.00	\$ 27,900.00	\$ 2,000.00	\$ 18,000.00	\$ 3,275.00	\$ 29,475.00
11.	Water Main and Valve Removal	2,085	lin. ft.	\$ 2.00	\$ 4,170.00	\$ 13.00	\$ 27,105.00	\$ 2.00	\$ 4,170.00
12.	18" SDR 35 PVC Sanitary Sewer	895	lin. ft.	\$ 74.00	\$ 66,230.00	\$ 95.00	\$ 85,025.00	\$ 100.00	\$ 89,500.00
13.	8" SDR 35 PVC Sanitary Sewer	1,115	lin. ft.	\$ 55.00	\$ 61,325.00	\$ 75.00	\$ 83,625.00	\$ 79.00	\$ 88,085.00
14.	Standard Sanitary Manhole Castings	6	each	\$ 912.00	\$ 5,472.00	\$ 750.00	\$ 4,500.00	\$ 835.00	\$ 5,010.00
15.	48" Standard Sanitary Manhole Masonry	35	vert. ft.	\$ 437.00	\$ 15,295.00	\$ 250.00	\$ 8,750.00	\$ 310.00	\$ 10,850.00
16.	6" x 18" Sanitary Lateral Wyes	28	each	\$ 624.00	\$ 17,472.00	\$ 685.00	\$ 19,180.00	\$ 785.00	\$ 21,980.00
17.	6" x 8" Sanitary Lateral Wyes	28	each	\$ 68.00	\$ 1,904.00	\$ 105.00	\$ 2,940.00	\$ 110.00	\$ 3,080.00
18.	6" PVC Sanitary Lateral	1,680	lin. ft.	\$ 50.00	\$ 84,000.00	\$ 56.00	\$ 94,080.00	\$ 74.00	\$ 124,320.00
19.	Sanitary Lateral Reconections	9	each	\$ 110.00	\$ 990.00	\$ 95.00	\$ 855.00	\$ 125.00	\$ 1,125.00
20.	Sanitary Lateral Tracer Wire System	56	each	\$ 86.00	\$ 4,816.00	\$ 195.00	\$ 10,920.00	\$ 215.00	\$ 12,040.00
21.	12" CI IV RCP Storm Sewer	1,840	lin. ft.	\$ 46.00	\$ 84,640.00	\$ 48.00	\$ 88,320.00	\$ 45.00	\$ 82,800.00
22.	4" PVC Storm Lateral	1,575	lin. ft.	\$ 30.00	\$ 47,250.00	\$ 38.00	\$ 59,850.00	\$ 40.00	\$ 63,000.00
23.	4" Storm Lateral Connection to Main	56	each	\$ 290.00	\$ 16,240.00	\$ 395.00	\$ 22,120.00	\$ 220.00	\$ 12,320.00
24.	8" PVC Storm Sewer	470	lin. ft.	\$ 37.00	\$ 17,390.00	\$ 41.00	\$ 19,270.00	\$ 42.00	\$ 19,740.00
25.	48" Storm Manhole, Including Casting	8	each	\$ 1,770.00	\$ 14,160.00	\$ 2,110.00	\$ 16,880.00	\$ 1,845.00	\$ 14,760.00
26.	Rectangular Catch Basins	19	each	\$ 1,815.00	\$ 34,485.00	\$ 1,800.00	\$ 34,200.00	\$ 1,960.00	\$ 37,240.00
27.	Tree Removal	12	each	\$ 1,950.00	\$ 23,400.00	\$ 1,200.00	\$ 14,400.00	\$ 775.00	\$ 9,300.00
28.	Hot Mix Asphalt Surface Course	60	tons	\$ 265.00	\$ 15,900.00	\$ 270.00	\$ 16,200.00	\$ 275.00	\$ 16,500.00
29.	Concrete Pavement Removal	7,200	sq. yds.	\$ 16.13	\$ 116,136.00	\$ 16.30	\$ 117,360.00	\$ 16.60	\$ 119,520.00

BID TABULATION

Project: 1- 2020 Utility Improvements Madison Street and 25th Street; City of Two Rivers
 Engineer's Project Number: TR 31 Bid Deadline: February 27, 2020 at 2:00 P.M. local time

ITEM NO.	DESCRIPTION OF WORK	BID QUANT. UNITS	Advance Construction Inc.		Mammoth Construction		PTS Contractors	
			UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
30.	Excavation and Disposal of Bad Subgrade Materials	100 cu. yds.	\$ 20.00	\$ 2,000.00	\$ 20.20	\$ 2,020.00	\$ 20.50	\$ 2,050.00
31.	3" Breaker Run	4,800 ton	\$ 8.50	\$ 40,800.00	\$ 8.59	\$ 41,232.00	\$ 8.75	\$ 42,000.00
32.	3/4" Crushed Aggregate Base Course	2,400 ton	\$ 8.50	\$ 20,400.00	\$ 8.59	\$ 20,616.00	\$ 8.75	\$ 21,000.00
33.	6" Thick Concrete Pavement	6,200 sq. yds.	\$ 37.00	\$ 229,400.00	\$ 37.37	\$ 231,694.00	\$ 38.10	\$ 236,220.00
34.	4" Thick Concrete Sidewalk	4,200 sq. ft.	\$ 7.25	\$ 30,450.00	\$ 7.33	\$ 30,786.00	\$ 7.45	\$ 31,290.00
35.	6" Thick Concrete Sidewalk and Driveway Approaches	4,400 sq. ft.	\$ 7.25	\$ 31,900.00	\$ 7.33	\$ 32,252.00	\$ 7.45	\$ 32,780.00
36.	Truncated Dome Panels - Natural Patina	112 sq. ft.	\$ 30.00	\$ 3,360.00	\$ 30.30	\$ 3,393.60	\$ 31.00	\$ 3,472.00
37.	30" Concrete Curb & Gutter	4,100 lin. ft.	\$ 15.65	\$ 64,165.00	\$ 15.81	\$ 64,821.00	\$ 16.10	\$ 66,010.00
38.	Topsoil Restoration, Seeding, Fertilizing and Erosion Mat	3,200 sq. yds.	\$ 9.40	\$ 30,080.00	\$ 9.60	\$ 30,720.00	\$ 9.85	\$ 31,520.00
39.	Erosion Control	1 lump sum	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 3,600.00	\$ 3,600.00
40.	Traffic Control	1 lump sum	\$ 42,000.00	\$ 42,000.00	\$ 7,500.00	\$ 7,500.00	\$ 7,100.00	\$ 7,100.00
41.	Construction Staking	1 lump sum	\$ 8,900.00	\$ 8,900.00	\$ 15,000.00	\$ 15,000.00	\$ 9,120.00	\$ 9,120.00
	TOTAL BASE BID PART 1			\$ 1,521,363.00		\$ 1,551,323.60		\$ 1,622,792.00

BID TABULATION

Project: 1- 2020 Utility Improvements Madison Street and 25th Street; City of Two Rivers
 Engineer's Project Number: TR 31 Bid Deadline: February 27, 2020 at 2:00 P.M. local time

ITEM NO.	DESCRIPTION OF WORK	BID QUANT. UNITS	Advance Construction Inc.		Mammoth Construction		PTS Contractors	
			UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID - Part 2 - Private Service Laterals								
42.	Pre-Construction Meeting with Property Owner, Contractor, & City Staff	49 each	\$ 95.00	\$ 4,655.00	\$ 95.00	\$ 4,655.00	\$ 100.00	\$ 4,900.00
43.	Wall Core (1" Diameter Pipe)	49 each						
44.	Reconnect Water Service Inside Building	49 each	\$ 30.00	\$ 1,470.00	\$ 30.00	\$ 1,470.00	\$ 31.00	\$ 1,519.00
			\$ 625.00	\$ 30,625.00	\$ 625.00	\$ 30,625.00	\$ 645.00	\$ 31,605.00
45.	1" HDPE Water Service - Open Cut	60 lin. ft.	\$ 90.00	\$ 5,400.00	\$ 90.00	\$ 5,400.00	\$ 92.00	\$ 5,520.00
46.	1" Water Service - Pulled	600 lin. ft.	\$ 90.00	\$ 54,000.00	\$ 90.00	\$ 54,000.00	\$ 92.00	\$ 55,200.00
47.	Televising for Existing Sanitary Lateral Inspection	49 each	\$ 95.00	\$ 4,655.00	\$ 95.00	\$ 4,655.00	\$ 98.00	\$ 4,802.00
48.	6" Sanitary Lateral - Open Cut (Schedule 40 PVC)	30 lin. ft.	\$ 60.00	\$ 1,800.00	\$ 60.00	\$ 1,800.00	\$ 62.00	\$ 1,860.00
49.	4" Sanitary Lateral - Open Cut (Schedule 40 PVC)	30 lin. ft.	\$ 60.00	\$ 1,800.00	\$ 60.00	\$ 1,800.00	\$ 62.00	\$ 1,860.00
50.	Wall Core (6" Diameter Pipe or Less)	49 each	\$ 100.00	\$ 4,900.00	\$ 100.00	\$ 4,900.00	\$ 103.00	\$ 5,047.00
51.	Televising for Sanitary Lateral Acceptance	49 each	\$ 95.00	\$ 4,655.00	\$ 95.00	\$ 4,655.00	\$ 98.00	\$ 4,802.00
52.	6" Sanitary Lateral - Pipe Burst (Schedule 17 PE)	400 lin. ft.	\$ 42.00	\$ 16,800.00	\$ 42.00	\$ 16,800.00	\$ 43.00	\$ 17,200.00
53.	4" Sanitary Lateral - Pipe Burst (Schedule 17 PE)	200 lin. ft.	\$ 40.00	\$ 8,000.00	\$ 40.00	\$ 8,000.00	\$ 41.00	\$ 8,200.00
54.	Reconnect Sanitary Lateral Inside Building (Above Basement Floor)	43 each	\$ 800.00	\$ 34,400.00	\$ 800.00	\$ 34,400.00	\$ 825.00	\$ 35,475.00
55.	Reconnect Sanitary Lateral Inside Building (Below Basement Floor)	4 each	\$ 2,000.00	\$ 8,000.00	\$ 2,000.00	\$ 8,000.00	\$ 2,055.00	\$ 8,220.00
56.	Reconnect Sanitary Lateral Outside House	2 each	\$ 600.00	\$ 1,200.00	\$ 600.00	\$ 1,200.00	\$ 615.00	\$ 1,230.00
	TOTAL BASE BID PART 2			\$ 182,360.00		\$ 182,360.00		\$ 187,440.00
	TOTAL BASE BID PARTS 1 AND 2			\$ 1,703,723.00		\$ 1,733,683.60		\$ 1,810,232.00
SUPPLEMENTARY BID ITEMS - Private Service Laterals								
Private Surface Restoration								
S1.	Sidewalk Restoration	500 sq. ft.	\$ 7.00	\$ 3,500.00	\$ 5.25	\$ 2,625.00	\$ 5.15	\$ 2,575.00
S2.	Driveway Restoration	2,000 sq. ft.	\$ 7.00	\$ 14,000.00	\$ 5.25	\$ 10,500.00	\$ 5.15	\$ 10,300.00
Exploratory								
S3.	Exploratory Excavation	5 each	\$ 400.00	\$ 2,000.00	\$ 400.00	\$ 2,000.00	\$ 1,010.00	\$ 5,050.00
Private Service Laterals								
S4.	Removal and Replacement of Unsuitable Backfill	50 cu. yds.	\$ 23.00	\$ 1,150.00	\$ 23.00	\$ 1,150.00	\$ 40.00	\$ 2,000.00
S5.	Relocate Water Meter at Home	2 each	\$ 300.00	\$ 600.00	\$ 300.00	\$ 600.00	\$ 310.00	\$ 620.00
TOTAL SUPPLEMENTARY BID ITEMS				\$ 21,250.00		\$ 16,875.00		\$ 20,545.00

BID TABULATION

Project: 1- 2020 Utility Improvements Madison Street and 25th Street; City of Two Rivers
 Engineer's Project Number: TR 31 Bid Deadline: February 27, 2020 at 2:00 P.M. local time

ITEM NO.	DESCRIPTION OF WORK	BID		Vinton Construction Company		Domer, Inc.		DeGroot, Inc.	
		QUANT.	UNITS	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID - Part 1 - Public Improvements									
1.	8" C900 Water Main	2,085	lin. ft.	\$ 80.94	\$ 168,759.90	\$ 88.00	\$ 183,480.00	\$ 78.81	\$ 164,318.85
2.	6" C900 Water Main or Hydrant Lead	80	lin. ft.	\$ 57.27	\$ 4,581.60	\$ 72.00	\$ 5,760.00	\$ 48.35	\$ 3,868.00
3.	8" Gate Valve with Valve Box	12	each	\$ 1,858.82	\$ 22,305.84	\$ 1,771.00	\$ 21,252.00	\$ 2,200.51	\$ 26,406.12
4.	6" Gate Valve with Valve Box	6	each	\$ 1,373.12	\$ 8,238.72	\$ 1,297.00	\$ 7,782.00	\$ 1,834.78	\$ 11,008.68
5.	Hydrants	5	each	\$ 5,416.80	\$ 27,084.00	\$ 4,909.00	\$ 24,545.00	\$ 5,037.73	\$ 25,188.65
6.	1" HDPE Water Service	1,680	lin. ft.	\$ 48.37	\$ 81,261.60	\$ 59.00	\$ 99,120.00	\$ 33.86	\$ 56,884.80
7.	1" Tap and Corporation Stops	56	each	\$ 338.40	\$ 18,950.40	\$ 603.00	\$ 33,768.00	\$ 641.86	\$ 35,944.16
8.	1" Valve and Box	56	each	\$ 293.71	\$ 16,447.76	\$ 396.00	\$ 22,176.00	\$ 541.55	\$ 30,326.80
9.	Water Service Lateral Reconections	9	each	\$ 157.50	\$ 1,417.50	\$ 150.00	\$ 1,350.00	\$ 828.04	\$ 7,452.36
10.	Connect Water Main to Existing	9	each	\$ 3,548.32	\$ 31,934.88	\$ 1,588.00	\$ 14,292.00	\$ 3,527.88	\$ 31,750.92
11.	Water Main and Valve Removal	2,085	lin. ft.	\$ 17.00	\$ 35,445.00	\$ 13.00	\$ 27,105.00	\$ 3.03	\$ 6,317.55
12.	18" SDR 35 PVC Sanitary Sewer	895	lin. ft.	\$ 110.51	\$ 98,906.45	\$ 104.00	\$ 93,080.00	\$ 88.05	\$ 78,804.75
13.	8" SDR 35 PVC Sanitary Sewer	1,115	lin. ft.	\$ 74.93	\$ 83,546.95	\$ 70.00	\$ 78,050.00	\$ 61.62	\$ 68,706.30
14.	Standard Sanitary Manhole Castings	6	each	\$ 816.05	\$ 4,896.30	\$ 815.00	\$ 4,890.00	\$ 808.00	\$ 4,848.00
15.	48" Standard Sanitary Manhole Masonry	35	vert. ft.	\$ 344.22	\$ 12,047.70	\$ 391.00	\$ 13,685.00	\$ 479.56	\$ 16,784.60
16.	6" x 18" Sanitary Lateral Wyes	28	each	\$ 664.40	\$ 18,603.20	\$ 749.00	\$ 20,972.00	\$ 1,450.09	\$ 40,602.52
17.	6" x 8" Sanitary Lateral Wyes	28	each	\$ 55.20	\$ 1,545.60	\$ 124.00	\$ 3,472.00	\$ 851.72	\$ 23,848.16
18.	6" PVC Sanitary Lateral	1,680	lin. ft.	\$ 49.52	\$ 83,193.60	\$ 53.00	\$ 89,040.00	\$ 44.08	\$ 74,054.40
19.	Sanitary Lateral Reconections	9	each	\$ 86.87	\$ 781.83	\$ 252.00	\$ 2,268.00	\$ 810.28	\$ 7,292.52
20.	Sanitary Lateral Tracer Wire System	56	each	\$ 50.80	\$ 2,844.80	\$ 279.00	\$ 15,624.00	\$ 126.25	\$ 7,070.00
21.	12" CIV RCP Storm Sewer	1,840	lin. ft.	\$ 61.56	\$ 113,270.40	\$ 59.00	\$ 108,560.00	\$ 46.07	\$ 84,768.80
22.	4" PVC Storm Lateral	1,575	lin. ft.	\$ 49.54	\$ 78,025.50	\$ 35.00	\$ 55,125.00	\$ 30.15	\$ 47,486.25
23.	4" Storm Lateral Connection to Main	56	each	\$ 170.42	\$ 9,543.52	\$ 349.00	\$ 19,544.00	\$ 508.04	\$ 28,450.24
24.	8" PVC Storm Sewer	470	lin. ft.	\$ 36.93	\$ 17,357.10	\$ 42.00	\$ 19,740.00	\$ 34.79	\$ 16,351.30
25.	48" Storm Manhole, Including Casting	8	each	\$ 1,931.43	\$ 15,451.44	\$ 1,348.00	\$ 10,784.00	\$ 2,869.10	\$ 22,952.80
26.	Rectangular Catch Basins	19	each	\$ 1,728.88	\$ 32,848.72	\$ 1,979.00	\$ 37,601.00	\$ 1,865.82	\$ 35,450.58
27.	Tree Removal	12	each	\$ 340.00	\$ 4,080.00	\$ 2,059.00	\$ 24,708.00	\$ 2,166.45	\$ 25,997.40
28.	Hot Mix Asphalt Surface Course	60	tons	\$ 267.00	\$ 16,020.00	\$ 132.00	\$ 7,920.00	\$ 293.64	\$ 17,618.40
29.	Concrete Pavement Removal	7,200	sq. yds.	\$ 16.13	\$ 116,136.00	\$ 17.03	\$ 122,616.00	\$ 17.92	\$ 129,024.00

BID TABULATION

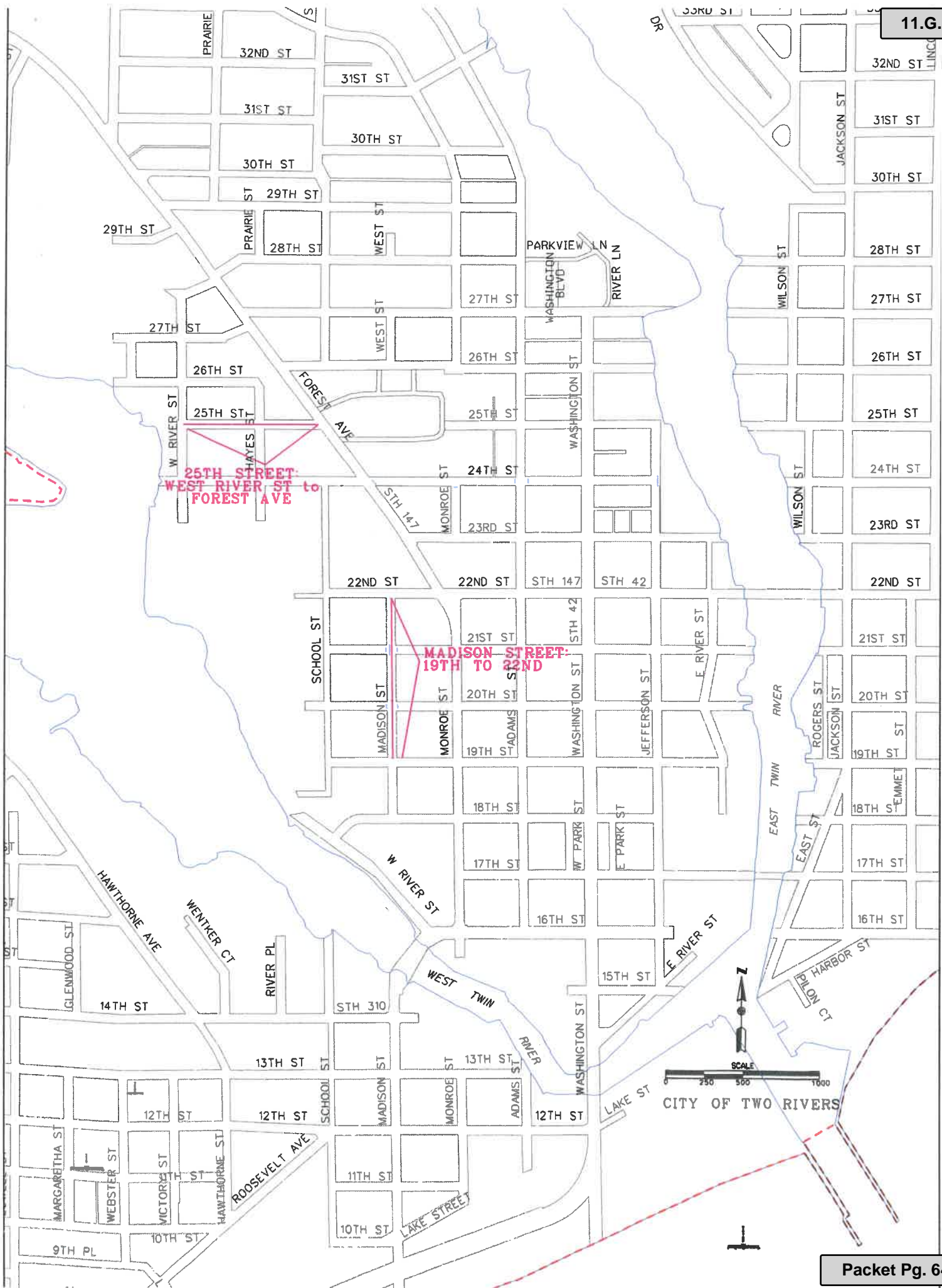
Project: 1- 2020 Utility Improvements Madison Street and 25th Street; City of Two Rivers
 Engineer's Project Number: TR 31 Bid Deadline: February 27, 2020 at 2:00 P.M. local time

ITEM NO.	DESCRIPTION OF WORK	BID QUANT.	UNITS	Vinton Construction Company		Dorner, Inc.		DeGroot, Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
30.	Excavation and Disposal of Bad Subgrade Materials	100	cu. yds.	\$ 20.00	\$ 2,000.00	\$ 21.12	\$ 2,112.00	\$ 22.22	\$ 2,222.00
31.	3" Breaker Run	4,800	ton	\$ 8.50	\$ 40,800.00	\$ 8.97	\$ 43,056.00	\$ 9.44	\$ 45,312.00
32.	3/4" Crushed Aggregate Base Course	2,400	ton	\$ 8.50	\$ 20,400.00	\$ 8.97	\$ 21,528.00	\$ 9.44	\$ 22,656.00
33.	6" Thick Concrete Pavement	6,200	sq. yds.	\$ 37.00	\$ 229,400.00	\$ 39.06	\$ 242,172.00	\$ 41.11	\$ 254,882.00
34.	4" Thick Concrete Sidewalk	4,200	sq. ft.	\$ 7.25	\$ 30,450.00	\$ 6.07	\$ 25,494.00	\$ 8.06	\$ 33,852.00
35.	6" Thick Concrete Sidewalk and Driveway Approaches	4,400	sq. ft.	\$ 7.25	\$ 31,900.00	\$ 6.07	\$ 26,708.00	\$ 8.06	\$ 35,464.00
36.	Truncated Dome Panels - Natural Patina	112	sq. ft.	\$ 30.00	\$ 3,360.00	\$ 31.67	\$ 3,547.04	\$ 33.33	\$ 3,732.96
37.	30" Concrete Curb & Gutter	4,100	lin. ft.	\$ 15.65	\$ 64,165.00	\$ 16.52	\$ 67,732.00	\$ 17.39	\$ 71,299.00
38.	Topsoil Restoration, Seeding, Fertilizing and Erosion Mat	3,200	sq. yds.	\$ 9.60	\$ 30,720.00	\$ 10.00	\$ 32,000.00	\$ 10.44	\$ 33,408.00
39.	Erosion Control	1	lump sum	\$ 4,820.00	\$ 4,820.00	\$ 2,000.00	\$ 2,000.00	\$ 3,535.00	\$ 3,535.00
40.	Traffic Control	1	lump sum	\$ 66,000.00	\$ 66,000.00	\$ 7,285.00	\$ 7,285.00	\$ 7,665.90	\$ 7,665.90
41.	Construction Staking	1	lump sum	\$ 9,000.00	\$ 9,000.00	\$ 12,669.00	\$ 12,669.00	\$ 12,988.30	\$ 12,988.30
	TOTAL BASE BID PART 1				\$ 1,658,541.31		\$ 1,654,612.04		\$ 1,656,595.07

BID TABULATION

Project: 1- 2020 Utility Improvements/Madison Street and 25th Street; City of Two Rivers
 Engineer's Project Number: TR 31 Bid Deadline: February 27, 2020 at 2:00 P.M. local time

ITEM NO.	DESCRIPTION OF WORK	BID QUANT.	UNITS	Vinton Construction Company UNIT PRICE	AMOUNT	Dorner, Inc. UNIT PRICE	AMOUNT	DeGroot, Inc. UNIT PRICE	AMOUNT
BASE BID - Part 2 - Private Service Laterals									
42.	Pre-Construction Meeting with Property Owner, Contractor, & City Staff	49	each	\$ 95.00	\$ 4,655.00	\$ 206.00	\$ 10,094.00	\$ 166.65	\$ 8,165.85
43.	Wall Core (1" Diameter Pipe)	49	each	\$ 30.00	\$ 1,470.00	\$ 63.00	\$ 3,087.00	\$ 27.78	\$ 1,361.22
44.	Reconnect Water Service Inside Building	49	each	\$ 625.00	\$ 30,625.00	\$ 554.00	\$ 27,146.00	\$ 777.70	\$ 38,107.30
45.	1" HDPE Water Service - Open Cut	60	lin. ft.	\$ 90.00	\$ 5,400.00	\$ 56.00	\$ 3,360.00	\$ 45.04	\$ 2,702.40
46.	1" Water Service - Pulled	600	lin. ft.	\$ 90.00	\$ 54,000.00	\$ 51.00	\$ 30,600.00	\$ 27.78	\$ 16,668.00
47.	Televising for Existing Sanitary Lateral Inspection	49	each	\$ 95.00	\$ 4,655.00	\$ 238.00	\$ 11,662.00	\$ 108.88	\$ 5,335.12
48.	6" Sanitary Lateral - Open Cut (Schedule 40 PVC)	30	lin. ft.	\$ 60.00	\$ 1,800.00	\$ 53.00	\$ 1,590.00	\$ 48.88	\$ 1,466.40
49.	4" Sanitary Lateral - Open Cut (Schedule 40 PVC)	30	lin. ft.	\$ 60.00	\$ 1,800.00	\$ 52.00	\$ 1,560.00	\$ 47.49	\$ 1,424.70
50.	Wall Core (6" Diameter Pipe or Less)	49	each	\$ 100.00	\$ 4,900.00	\$ 132.00	\$ 6,488.00	\$ 277.75	\$ 13,609.75
51.	Televising for Sanitary Lateral Acceptance	49	each	\$ 95.00	\$ 4,655.00	\$ 206.00	\$ 10,094.00	\$ 108.88	\$ 5,335.12
52.	6" Sanitary Lateral - Pipe Burst (Schedule 17 PE)	400	lin. ft.	\$ 42.00	\$ 16,800.00	\$ 99.00	\$ 39,600.00	\$ 22.22	\$ 8,888.00
53.	4" Sanitary Lateral - Pipe Burst (Schedule 17 PE)	200	lin. ft.	\$ 40.00	\$ 8,000.00	\$ 96.00	\$ 19,200.00	\$ 13.21	\$ 2,642.00
54.	Reconnect Sanitary Lateral Inside Building (Above Basement Floor)	43	each	\$ 800.00	\$ 34,400.00	\$ 607.00	\$ 26,101.00	\$ 3,354.76	\$ 144,254.68
55.	Reconnect Sanitary Lateral Inside Building (Below Basement Floor)	4	each	\$ 2,000.00	\$ 8,000.00	\$ 839.00	\$ 3,356.00	\$ 3,555.20	\$ 14,220.80
56.	Reconnect Sanitary Lateral Outside House	2	each	\$ 600.00	\$ 1,200.00	\$ 1,161.00	\$ 2,322.00	\$ 1,734.93	\$ 3,469.86
	TOTAL BASE BID PART 2				\$ 182,360.00		\$ 196,240.00		\$ 267,651.20
	TOTAL BASE BID PARTS 1 AND 2				\$ 1,840,901.31		\$ 1,850,852.04		\$ 1,924,246.27
SUPPLEMENTARY BID ITEMS - Private Service Laterals									
Private Surface Restoration									
S1.	Sidewalk Restoration	500	sq. ft.	\$ 1.00	\$ 500.00	\$ 5.00	\$ 2,500.00	\$ 5.56	\$ 2,780.00
S2.	Driveway Restoration	2,000	sq. ft.	\$ 1.30	\$ 2,600.00	\$ 5.00	\$ 10,000.00	\$ 5.56	\$ 11,120.00
Exploratory									
S3.	Exploratory Excavation	5	each	\$ 400.00	\$ 2,000.00	\$ 721.00	\$ 3,605.00	\$ 1,767.50	\$ 8,837.50
Private Service Laterals									
S4.	Removal and Replacement of Unsuitable Backfill	50	cu. yds.	\$ 40.00	\$ 2,000.00	\$ 25.00	\$ 1,250.00	\$ 35.35	\$ 1,767.50
S5.	Relocate Water Meter at Home	2	each	\$ 300.00	\$ 600.00	\$ 317.00	\$ 634.00	\$ 888.80	\$ 1,777.60
	TOTAL SUPPLEMENTARY BID ITEMS				\$ 7,700.00		\$ 17,989.00		\$ 26,282.60



Attachment: Award of Bid (2517 : Award of Bid Madison Street and 25th Street Reconstruction)

PRELIMINARY RESOLUTION UNDER SECTION 66.0703 WISC. STATS.

RESOLVED, by the Council of the City of Two Rivers, Wisconsin:

1. The Council hereby declares its intention to exercise its police power under Section 66.0703 Wisc. Stats. to levy special assessments upon the properties fronting on the following streets:

**25th STREET, FROM WEST RIVER STREET TO FOREST AVENUE
MADISON STREET, FROM 19TH STREET TO 22ND STREET**

2. Said assessable public improvements shall consist of removing existing pavement, excavation, and storm sewer; installation of storm services, grading and graveling, Portland Cement concrete paving, driveway approaches, replacements of carriage walks, repair of sidewalk, restoration, and miscellaneous related work. Costs which will not be assessed include replacement of sanitary sewer and water mains and services within the right of way and storm sewer main.
3. The total amount assessed against each parcel fronting on said streets shall not exceed the total cost of the City's cost of the improvements and engineering oversight.
4. The assessments against any parcel may be made in cash or in the number of installments to be determined at the public hearing on the proposed levy of the assessment.
5. The Director of Public Works is directed to prepare a report consisting of:
 - a. Plans and specifications for said improvements
 - b. An estimate of the entire cost of each type of proposed improvements
 - c. A statement that the properties against which the assessments are proposed are benefited and a schedule of proposed assessments

Upon completing such report, the Director of Public Works is directed to file a copy in the Office of the City Clerk for public inspection.

6. On receiving the report of the Director of Public Works, the Clerk is directed to give notice of public hearing on such report as specified in Section 66.0703(7) Wisc. Stats. The hearing shall be held at the Council Chambers in the City Hall at a time set by the Clerk in accordance with Section 66.0703(7) Wisc. Stats.

Dated this 2nd day of March 2020.

Councilmember

Gregory E. Buckley
City Manager

PUBLIC WORKS COMMITTEE
Monday, February 3, 2020 - 4:45 P.M.
City Hall: Third Floor Committee Room

MINUTES

Call to Order

Roll Call: David England, Jay Remiker

Staff Present: Jim McDonald (City Engineer/Public Works Director); Scott Ahl (Civil Engineer II); Police Chief Collins

Review and Approval of Minutes

Motion by Jay Remiker, and seconded by David England, to approve minutes as presented. Motion carried upon unanimous voice vote.

Traffic/Pedestrian/Parking Controls Discussion and Updates

Parking at the intersection of Jefferson and 16th - poor sight vision for east bound 16th at Jefferson; Staff recommends elimination of one parking stall on west side of Jefferson St on each side of 16th Street; staff will monitor traffic volumes; if volume increases, this topic may have to be revisited. It was noted that an information letter was sent to nearby property owners, and only one person responded, in favor of this action.

Motion by Remiker, seconded by England, to recommend to council to eliminate the parking stalls on west side of Jefferson St, one stall on each side of 16th Street. Motion carried upon unanimous voice vote.

Request for "Child Playing" sign on 2200 block, East River St. – A request was received to install a Childern Playing sign in the 2200 block of East River Street. The resident was concerned as there is a special needs child, who has darted into the road in the past. It was also noted that East River Street is a narrow street. Due to narrow street configuration and special needs child request, consensus was to install street signs as requested

Review of Title 4-1 and 4-2 of City Ordinance – staff recommends:

- elimination of 4-1-8 since there are no railroad crossings in city
- elimination of 4-1-9 (b) as there are no bridges on West Twin river
- revise 4-1-10 to define curb line as edge of pavement where no curb is present
- reviewed 4-2 Trees & Shrubs
 - 4-2-2(f) revise to define terrace area the same as 4-1-10 (a)
 - 4-2-8 City Terrace Area Master Plan- Staff will discuss this with the Parks and Recreation Dept.
 - 4-2-9 Permit required for planting of public tree
 - 4-2-10 Planting and Pruning Trees and Shrubs – Staff will also discuss this with Parks and Recreation Dept. Shrubs are generally not allowed in street rights of way.

Criteria for the Committee to consider for terrace areas – allowance of flowers or river rocks; maximum carriage walk width; consensus to keep plantings in terrace less than 8" in height. Staff will summarize these issues for discussion at next meeting

Other Items: DPW currently has 2 toolcats; current budget for trade-in of each on annual basis; Rec Dept, has used in past for various tasks for which Rec Dept. recent purchase of a different vehicle; staff would like to purchase or lease; committee member Remiker suggests acquisition of rubber track skid steer but concerned about selling a toolcat on our own

Date, Time and Agenda Items for next Committee Meetings

Next meeting will be held Monday, March 2, 2020 at 4:45 pm

Adjournment

Motion by Jay Remiker, seconded by David England, to adjourn at 5:40pm.

Bowl For Kids' Sake 2020!

**March 6th, 7th, 13th and 14th
Rudy's Lanes in Two Rivers**

The theme this year is "**Hawaiian**"!

Break out your grass skirts and hula on down to Bowl for Kids' Sake 2020!

A great opportunity for bowlers and teams to show support for local youth!

Call 920-684-7445 or email office@bbbsmantycounty.org
to reserve your lane





THE GREAT TRIVIA Contest

TWO RIVERS, WI

- The Great TRivia Contest will take place on Friday, March 13, 2020 at the J.E. Hamilton Community House in the gymnasium. The contest consists of nine rounds of trivia, with nine questions in each round. The trivia is general, and it is not specific to Two Rivers. Space is limited, so contact us early to reserve your team.



Teams can consist of 10 or fewer members.

The cost is \$200.00 per team.

Subs from Fatzo's Sub and Pizza Shop, and pizza from Waverly Inn will be provided at about 6:15.

Doors open at 6pm, and the contest starts at 7pm.

The event typically ends around 9:30.

Cash bar available.

Contact the Main Street office to reserve your spot. Call (920) 794-1482 or e-mail us at office@tworiversmainstreet.com

SHAMROCKS FOR SHELTER

SATURDAY
MARCH 14th
11am - 6pm

@



Knox's Silver Valley
1222 S Alverno Road, Manitowoc



- ✿ **Knox's Homemade**
- Brats - Burgers -**
- Corned Beef Sandwiches**
- ✿ **50/50 Drawings**
- ✿ **Bucket Raffles**

- ✿ **Silent Auction Items**
- ✿ **The Luck Leprechaun Boards**
- ✿ **Bean Bag Tournay**
(Packets available at Knox's Silver Valley & The Haven)
- ✿ **Comes as you are or dress**
in St. Patrick's Day Attire
(Prize for best costume)



All proceeds to benefit The Haven of Manitowoc County

