



**CITY OF TWO RIVERS
CITY COUNCIL REGULAR AGENDA
Monday, November 15, 2021 – 6:00 PM
Council Chambers - City Hall
Regular Meeting**

NOTICE: Arrangements for Addressing the City Council by Telephone, During Public Hearings or Input from the Public can be made by Contacting the City Manager's Office at 920-793-5532 or City Clerk's Office at 920-793-5526 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Larry Thomas, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. INVITED GUESTS

B. STATUS UPDATE/REPORTS

1. Status of 2022 Budget Review
2. Sale of Land at Woodland Industrial Park to Sleger Holdings, LLC for New Facility
3. Sale of Personal Property at Former Schwarz Pub & Grill to Investors Community Bank
4. Room Tax Update
5. Sandy Bay Highlands Subdivision Lot Sales
6. Closing on Clean Water Fund Financing for 2021-2022 Sewer Projects
7. West River Lofts Project
8. Fall Leaf Pickup Continues Through November
9. Winter Parking Ban Begins December 1
10. Recent Events: Main Street The Great TRivia Contest, Friday, November 12, 2021
11. Upcoming Events: Main Street Hometown Christmas Parade, Saturday, November 27, 2021,

5:30 PM, Downtown

12. Other

C. LEGISLATIVE UPDATE

1. Tourism Services--Recent Meetings of Room Tax Commission
2. Federal Infrastructure Bill
3. Other

10. CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council - November 1, 2021

Recommended Action:

Motion to waive reading and adopt the minutes

B. Reports:

1. Minutes of Meetings

- a. Plan Commission, November 8, 2021
- b. Personnel & Finance with Public Utilities, November 3, 2021
- c. Lester Public Library, October 12, 2021
- d. Room Tax Commission, November 4, 2021
- e. Advisory Recreation Board, November 9, 2021
- f. Central Parkw West 365 Special Planning Committee, November 11, 2021

2. Department Reports, October 2021

- a. City Clerk
- b. Community Development
- c. Electric
- d. Fire
- e. Inspections
- f. Library
- g. Parks & Recreation
- h. Police
- i. Public Works
- j. Safety
- k. Water

3. Summary of Verified Bills for the Month of October 2021 for \$2,328,814.07

4. Finance Reports September 2021

- a. Debt Service
- b. General Fund
- c. Lester Public Library
- d. Utilities Financial Report

Recommended Action:

Motion to receive and file

- C. Request to Annex a 7.1 Acre Parcel Located in the 4100 Block of Riverview Drive, a Permanent R-1 Single Family Residence District Zoning, Submitted by Daniel and Sandra

Klein (property owners) and Patrick Matthias (buyer)

Recommended Action:

Motion to set Public Hearing on Monday, December 20, 2021 at 6:00 PM subject to any requirements of the Department of Administration

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Ordinance Repealing Municipal Code Section 10-1-18.5 and Recreating it as 4-1-14, entitled "Wireless Communications Facilities in the Right-of-Way"
Recommended Action:
Motion to waive reading and adopt the ordinance
- B. City Manager's Recommended Appointment to Library Board - Ned Guyette to Fill the Unexpired Balance of Larry Thomas's Citizen Member Term, to May 1, 2022
Recommended Action:
Motion to approve the appointment, as recommended by the City Manager
- C. City Manager's Recommended Appointment to Advisory Recreation Board - Jason Scharping for a Term Expiring May 1, 2024
Recommended Action:
Motion to approve the appointment, as recommended by the City Manager
- D. Resolution Ordering a Special Election to Elect a Council Member for a Two-Year Term to be held Concurrently with the 2022 Spring Election
Recommended Action:
Motion to waive reading and adopt the resolution
- E. Audit Services Contract with CliftonLarsonAllen LLP (CLA)
Recommended Action:
Motion authorize the City Manager to sign a letter of agreement to provide financial report preparation and auditing services for a three-year period
- F. Resolution Approving Final Design Concept for Central Park West
Recommended Action:
Motion to read and adopt the resolution

12. FOR INFORMATION ONLY

- A. City Hall Closed for Thanksgiving, Thursday & Friday, November 25 & 26, 2021
- B. City Council Work Session Meeting, Monday, November 29, 2021, 6:00 PM--Includes Hearing on 2022 Budget
- C. City Council Regular Meeting, Monday, December 6, 2021, 6:00 PM--Includes Action on 2022 Budget
- D. Nomination Papers for City Council Candidates in the April 2022 election will be available starting December 1, 2021 and Three year term must be filed on or before Tuesday, January 4, 2022 at 5:00 PM in the City Clerk's Office; Nomination Papers for Two year term must be filed on or before Tuesday, January 11, 2022 in the City Clerk's Office. Notification of Non-Candidacy by current Council Members must be filed by Friday, December 24, 2021 at 5:00

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Proposals Received for Purchase of City-Owned Former Paragon Property
- Discuss Matters Pretaining to the Sale of Other City-Owned Property

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no other action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.