

**CITY OF TWO RIVERS
COUNCIL PROCEEDINGS
REGULAR MEETING
Monday, August 2, 2021 – 6:00 PM
Council Chambers – City Hall
MINUTES**

- 1) **CALL TO ORDER** by President Curt Andrews at 6:00 PM
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL BY CITY CLERK**

Councilmembers: Curt Andrews, Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

Attendee Name	Title	Status
Adam Wachowski	Vice-President	Present
Bill LeClair	Councilmember	Present
Bonnie Shimulunas	Councilmember	Present
Curt Andrews	President	Present
Darla LeClair	Councilmember	Present
Jeff Dahlke	Councilmember	Present
Jay Remiker	Councilmember	Present
Tracey Koach	Councilmember	Present
Mark Bittner	Councilmember	Present

Also present were Dave Buss, Finance Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Jim McDonald, Public Works Director; Ben Meinnert, Asst. Police Chief; Rick Powell, IS Supervisor; Elizabeth Runge, Community Development Director/City Planner; and Jack Bruce, City Attorney.

- 4) **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

None.

- 5) **PUBLIC HEARING**

- A. Public Hearing for a Conditional Use Permit to Operate a Commercial Kennel in the B-2 Business District at 3310 - 45th Street, Submitted by Stephanie Mueller d/b/a Lucky Paws Pet Boutique (owner)

Recommended Action:

Motion to waive reading and approve the Conditional Use Permit

Council President Andrews opened the public hearing. Three calls for public input by those attending in person were made and there was no one wishing to comment during the public hearing.

Three calls for public input via telephone were made and there were no callers.

RESULT: APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER: Mark Bittner, Councilmember
SECONDER: Jay Remiker, Councilmember
AYES: Curt Andrews, Mark Bittner, Jeff Dahlke, Tracey Koach, Darla LeClair, Bill LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

6) INPUT FROM THE PUBLIC

A request for public input by those in attendance in person was made and there was no one wishing to comment.

A request for public input via telephone was made and there were no callers.

7) COUNCIL COMMUNICATIONS

Letters and other communications from citizens

Councilmember Bittner reported that Lucky Paws Pet Boutique is having a grand opening at 3310 45th Street on Sunday, August 8th at 10:00 AM.

Councilmember Dahlke reported that he received a phone call regarding the need for a new location for the Green Bay Correctional Institution and suggested that the City might consider space in the industrial park for this purpose.

Councilmember B. LeClair reported that he received a complaint about traffic speed in the area of 19th Street near Berserkers and requested that a Children at Play sign be placed near the apartment complex in an attempt to slow traffic.

8) COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

Councilmember Bittner reported that the next meeting of the Personnel & Finance Committee will be Thursday, August 12th at 6:00 PM at City Hall.

Council President Andrews reported that the next Celebrate Two Rivers meeting will be held on Tuesday, August 3rd at 5:00 PM and the Branding and Marking Committee will meet on Thursday, August 19th at 5:30 PM at City Hall.

9) CITY MANAGER'S REPORT

A. Invited Guests:

1. Jeff and Tony Sachse, Snowfest:

Jeff and Tony Sachse, co-chairs of the Friends of Two Rivers Snowfest, provided an update on Snowfest 2021 upon its return following a 23-year absence. They reported that a lot of positive comments were received regarding the 16 bands that played and there was great community turnout and sponsor support. They

thanked City Parks and Rec, Police, and Fire Departments for their support and indicated that Snowfest will return July 22-24, 2022.

B. Status/Update Reports:

City Clerk, Jamie Jackson, shared the City Manager's status and update reports in his absence.

1. 24th Street Reconstruction

Ms. Jackson reported that the curb, gutter, and travel lanes are paved on 24th Street between Forest Avenue and Jefferson Street. The sidewalks and driveway aprons are expected to be completed by August 6th with landscape restoration to follow.

2. 25th and Madison Streets Reconstruction

Ms. Jackson reported that the utilities are installed and the streets are graded and graveled on 25th Street from West River Street to Forest Avenue. Street paving is expected by the end of the week with gutter approaches and cleanup to follow.

On Madison Street between 19th and 22nd Streets the water main is being installed in the block north of 20th Street where the pavement has been removed. The contractors will proceed with the next block once the water main is tested and the temporary water service is relocated.

3. Ordinance Amendments to be Presented on August 16th

Ms. Jackson reported that a sex offender residency ordinance and nuisance property ordinance revision will be presented to the Council at their August 16th meeting.

4. WI Department of Revenue Annual Report on Equalized Valuations

Finance Director Dave Buss distributed an analysis of equalized value report for municipalities within Manitowoc County and highlighted the changes in the City of Two Rivers for 2021. The City of Two Rivers exceeded its goal of at least 3% annual growth in the City's equalized valuation by achieving 7.91% growth.

5. Zipline Installation at Neshotah Park

Ms. Jackson reported that following delays due to complications from heavy rain and weather conditions, the installation of the zipline feature at Neshotah Park is expected to be complete by the end of the week.

6. Woodland Dunes Nature Center: Dedication of New Addition

Ms. Jackson reported that the Nature Center addition at Woodland Dunes was dedicated on Wednesday, July 30th.

7. New Bicycle Repair Station on Mariners Trail

Ms. Jackson reported that a new bicycle repair station has been installed on the Two Rivers end of Mariners Trail thanks to a donation by Nathan and Theresa Kronforst of White Cap Insurance in Two Rivers.

8. Downtown Façade Renovation

Ms. Jackson reported that a major façade renovation has started at the corner of Washington and 16th Streets in downtown Two Rivers in the building that houses Edward Jones and The Quilt Shop of Two Rivers. This façade renovation is being assisted by the City of Two Rivers and Two Rivers Main Street's sign and façade grant program.

9. Former Paragon Property Marketing for Redevelopment

Ms. Jackson reported that the former Paragon property is back up for sale and City Staff is working with interested parties for possible future redevelopment.

10. Central Park West 365 Project

Ms. Jackson reported that the Council reviewed concept plans for the Central Park West 365 project at the July 28th Work Session meeting. A proposal for design services of the park redesign to include a splash pad, ice rink, new bandshell, and restroom facilities will be acted on later on during this meeting.

11. Upcoming Events

Ms. Jackson reported on upcoming events in the City of Two Rivers including:

- a. Cool City Crime Prevention National Night Out, August 3
- b. American Legion Flag Retirement Ceremony, August 4
- c. Parks & Recreation Department Kids Night, Chalk it Up, August 4
- d. War on the Shore, August 5-8
- e. Main Street Maxwell Street Days, August 6
- f. Main Street Two Rivers Brew Dash, August 7
- g. Catamaran Racing Association of Wisconsin Two Rivers Regatta, August 7
- h. Roger Street Days, August 13-14
- i. Lakeshore Knights Car Show, August 14
- j. Parks & Recreation Department Movie on the Beach: E.T., August 20
- k. Parks & Recreation Department End of Summer Bash, August 21

12. ExploreTwoRivers.com

Ms. Jackson reminded viewers that the most up-to-date source of information for events in the City of Two Rivers is www.exploretworivers.com

13. Other

Ms. Jackson reported that the 2nd Annual Celebrate Two Rivers will be held on Saturday, August 28th at Walsh Field from 3:00-10:00 PM.

Assistant Police Chief Ben Meinnert shared additional details about the August 3rd Cool City Crime Prevention National Night Out including the various agencies being represented and demonstrations taking place by area K-9 programs. T-shirts to support the upcoming Two Rivers Police Department K-9 program will also be available for purchase at the event.

Asst. Chief Meinnert also shared that in conjunction with the Chalk it Up event on August 4th, the Two Rivers Police Department will also be at Koenig School for a Cops and Cones event. Members of the Police Department will

be service ice cream cones and enjoying them while spending time with area children and their families.

C. Legislative/Intergovernmental Update

1. Tourism Services Agreement with City of Manitowoc and Manitowoc Area Visitor and Convention Bureau
Council President Andrews shared that the next joint meeting with the City of Manitowoc regarding the Tourism Services Agreement will be scheduled for the 2nd week of August with the hopes of a new agreement being established by September 1st.

10) CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council – July 19, 2021
2. Work Session City Council – July 26, 2021

Recommended Action:

Motion to waive reading and adopt the minutes

B. Applications and Petitions

1. Applications for Temporary Class "B" Licenses
 - a. Rotary Club of Two Rivers, Bands on the Beach, August 7, 2021, 11:00 AM to 9:00 PM, Neshotah Park
 - b. SCL Softball Club, SCL Softball Tournament, August 27-29, 2021, 8:00 AM to 10:00 PM, Vietnam Veteran's Park
2. New Application for Class "A" Beer License for One Stop Beach Shop, 812 22nd St., Two Rivers for the period of August 2, 2021 to June 30, 2022
3. New Application for Cigarette License for One Stop Beach Shop, 812 22nd St., Two Rivers for the period of August 2, 2021 to June 30, 2022
4. Application for Taxi License
 - a. Becky J. Kriescher, 7054 Tannery Road
5. Application for Operator License-Recommended for Denial, City Clerk to notify applicant
 - a. Terressa M. Harris, 1105 Madison Street

Recommended Action:

Motion to approve the applications and authorize issuance of the licenses and deny the operator's license application as recommended by the Police Chief

C. Reports:

1. Minutes of Meetings
 - a. Public Works, July 7, 2021
 - b. Advisory Recreation Board, July 13, 2021
 - c. Public Utilities, July 15, 2021
 - d. Joint Review Board, July 20, 2021
2. Finance Reports
 - a. Debt Service, June 2021
 - b. General Fund, June 2021
 - c. Lester Library, June 2021

d. Utilities Report, June 2021

Recommended Action:
Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Jay Remiker
SECONDER:	Jeff Dahlke
AYES:	Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

11) CITY COUNCIL - FORMAL ITEMS

- A. Resolution Authorizing Execution of the Department of Natural Resources Principal Forgiveness Financial Assistance Agreement (Related to 2021 Lead Water Service Lateral Replacement Funding)

Recommended Action:
Motion to waive reading and adopt the resolution

RESULT:	APPROVED WITH ROLL CALL [UNANIMOUS]
MOVER:	Jay Remiker
SECONDER:	Jeff Dahlke
AYES:	Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

- B. Letter from Next Era Energy About No Longer Maintaining Warning Sirens

Recommended Action:
Motion to authorize staff to accept the donation of the three siren installations located in the City, and to assume the operation and maintenance of these sirens going forward

Asst. Police Chief Meinnert reported that in addition to the sirens already installed, Next Era Energy will be providing 3-5 additional units for future replacements or additions.

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Jay Remiker
SECONDER:	Jeff Dahlke
AYES:	Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

- C. Proposal from Parkitecture + Planning for Project Services for the Central Park West 365 Project

Recommended Action:

Motion to authorize the City Manager and City Clerk to accept the proposal on behalf of the City and enter into a contract for design services

RESULT:	APPROVED WITH ROLL CALL [7 TO 2]
MOVER:	Mark Bittner
SECONDER:	Tracey Koach
AYES:	Curt Andrews, Darla LeClair, Mark Bittner, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas
NAYS:	Jeff Dahlke, Adam Wachowski

- D. City Manager's Appointment to Boards, Committees, and Commissions1.
Theresa Leiberg, Central Park West 365 Planning Committee

Recommended Action:

Motion to approve the appointment as recommended by the City Manager

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Darla LeClair
SECONDER:	Mark Bittner
AYES:	Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

- E. Comfort Resolution, Directing Staff and the Plan Commission to Proceed with Actions Necessary for the Creation of Tax Incremental District No. 16, Related to Redevelopment of the Former Eggers East Property

Recommended Action:

Motion to waive reading and adopt the resolution

RESULT:	APPROVED WITH ROLL CALL [6 TO 3]
MOVER:	Mark Bittner
SECONDER:	Tracey Koach
AYES:	Curt Andrews, Darla LeClair, Mark Bittner, Bill LeClair, Tracey Koach, Bonnie Shimulunas
NAYS:	Jeff Dahlke, Jay Remiker, Adam Wachowski

12) FOR INFORMATION ONLY

- A. City Council Regular Meeting, Monday, August 16, 2021, 6:00 PM
B. City Council Work Session, Monday, August 30, 2021, 6:00 PM

13) CLOSED SESSION

None.

14) RECONVENE IN OPEN SESSION

None.

15) ADJOURNMENT

Motion to dispense with the reading of the minutes and adjourn at 6:59 PM.

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Jay Remiker
SECONDER:	Adam Wachowski
AYES:	Curt Andrews, Darla LeClair, Mark Bittner, Jeff Dahlke, Bill LeClair, Tracey Koach, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

Jamie Jackson
City Clerk