



**CITY OF TWO RIVERS  
CITY COUNCIL AGENDA  
Monday, June 21, 2021  
Council Chambers – City Hall – 6:00PM  
Regular Meeting**

**NOTICE: CITIZENS MAY CALL 920-793-5538 WHEN THE COUNCIL PRESIDENT REQUESTS PUBLIC INPUT (MEETING CAN BE VIEWED ON CITY WEBSITE, [HTTPS://TWO-RIVERS.ORG](https://two-rivers.org), ON TWO RIVERS CITY HALL FACE BOOK PAGE OR SPECTRUM TWO RIVERS CABLE CHANNEL 993)**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL BY CITY CLERK**

Councilmembers: Curt Andrews, Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

**4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

**5. PUBLIC HEARING**

A. Public Hearing to Amend Municipal Code Section 10-1-25B(2) to Allow Commercial Kennels as a Conditional Use in the B-2 Business District

Recommended Action:

Motion to waive reading and adopt the ordinance

**6. INPUT FROM THE PUBLIC**

**7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

**9. CITY MANAGER'S REPORT**

- A. Invited Guests
- B. Status/Update Reports
  - 1. Street and Utility Construction Projects
  - 2. Staffing Updates
  - 3. Vehicle Leasing Program with Enterprise
  - 4. New Play Equipment Being Installed at Neshotah & Riverside Parks
  - 5. Year-to-Date Room Tax Revenues
  - 6. Upcoming Event: Sunday Thursday, June 24
  - 7. Upcoming Event: Beach Bash, June 25-26
  - 8. Upcoming Event: Cool City Classic Car Cruise and Show, June 25-26
  - 9. Upcoming Events: July 4 Weekend
  - 10. Summer 2021 Downtown Concerts and Bands on the Beach
  - 11. WFRV "Our Town" Segment on Two Rivers -- Monday, June 21
  - 12. ExploreTwoRivers.com
- C. Legislative/Intergovernmental Update
  - 1. City Funding Assistance from American Rescue Plan Act
  - 2. Request for Direct Appropriation, Harbor Design Deficiency Analysis
  - 3. National Marine Sanctuary Designation
  - 4. Tourism Joint Services Agreement with City of Manitowoc and Manitowoc Area Visitor and Convention Bureau

## 10. CONSENT AGENDA

- A. Presentation of Minutes
  - 1. Regular City Council Minutes June 7, 2021
    - Recommended Action:  
Motion to waive reading and adopt the minutes
- B. Applications and Petitions
  - 1. Applications for Temporary Class "B" Licenses
    - a. Two Rivers Main Street, Inc., Bryan Lee Day, July 10, 2021, Central Park West and West Park Street
    - b. Rotary Club of Two Rivers, Neshotah Beach Volleyball Open, July 16-18, 2021, Neshotah Beach
    - Recommended Action:  
Motion to approve the applications and authorize the City Clerk to issue the licenses
  - 2. One Renewal Application for Class "A" Beer License for the period of July 1, 2021 to June 30, 2022
    - Recommended Action:  
Motion to approve the application and authorize the City Clerk to issue the license for the period of July 1, 2021 to June 30, 2022.
  - 3. Eight Renewal Applications for Combination Class "A" Beer/"Class A" Liquor Licenses for the period of July 1, 2021 to June 30, 2022

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses for the period of July 1, 2021 to June 30, 2022

4. Twenty-five Renewal Applications for "Class B" Malt & Liquor Licenses for the period of July 1, 2021 to June 30, 2022

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses for the period of July 1, 2021 to June 30, 2022

5. Twelve Renewal Applications for Beer Garden Permits for the Period July 1, 2021 to June 30, 2022

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses for the period of July 1, 2021 to June 30, 2022

6. Nine Renewal Applications for Cigarette Licenses for the period July 1, 2021 to June 30, 2022, all Over-the-Counter Sales

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses for the period of July 1, 2021 to June 30, 2022

7. Fifteen Renewal Applications for Landscaping/Tree Removal Licenses for the period July 1, 2021 to June 30, 2022

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses for the period of July 1, 2021 to June 30, 2022

8. Two Applications for Commercial Garbage Hauler's License – Recommended for Approval
  - a. Pozorski Hauling & Recycling LLC, 2515 Viebahn Street, Manitowoc
  - b. Manitowoc Disposal Inc., 1800 Johnston Drive, Manitowoc

Recommended Action:

Motion to approve the applications and authorize the Engineering Department to issue the licenses

## C. Reports

1. Minutes of Meetings
  - a. Lester Public Library, May 11, 2021
  - b. Public Utilities Committee, June 1, 2021
  - c. Public Works Committee, June 2, 2021
  - d. Personnel & Finance Committee, June 10, 2021
  - e. Plan Commission, June 14, 2021

Recommended Action:

Motion to receive and place on file

2. Department Reports for May 2021

- a. Clerk
- b. Community Development
- c. Electric
- d. Fire
- e. Inspections
- f. Library
- g. Parks & Recreation
- h. Police, March and April
- i. Public Works
- j. Safety
- k. Water

Recommended Action:  
Motion to receive and file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

Motion to approve the Consent Agenda with the various actions recommended

**11. CITY COUNCIL - FORMAL ITEMS**

- A. Resolution Proclaiming July 10 as Bryan Lee Day

Recommended Action:  
Motion to read and adopt the resolution

- B. Consideration of Proposed 2021-22 Strategic Goals and Objectives

Recommended Action:  
Motion to Adopt the Proposed 2021-22 Strategic Goals and Objectives, as Recommended by the Personnel and Finance Committee

- C. Follow-Up to Action at June 7 Council Meeting, Regarding Areas of the Downtown to be Utilized for Car Cruise and Car Show, June 25-26--Police Department and Other City Staff Recommend Allowing Use of the 2100 Block of Washington Street (Including Allowing Beer in Open Containers) on Friday Night, June 25 Only; on Saturday, Car Show Will Make Use of East and West Park Streets for Additional Show Car Parking (Those Areas Were Previously Approved for Street Closures and Allowing Beer in Open Containers)

Recommended Action:  
Motion to allow beer in open containers on Washington Street, in the 2100 block, on Friday, June 25, during the time that the street is closed to traffic

- D. Discuss Citizen Concern Regarding Water Utility Cross Connection Control Program

1. Background on Cross Connection Control Program--Basis in Ordinance and Statutes, City Inspections Conducted by HydroCorp Since 2012
2. J.J. Lukas--Concerns Regarding Cross-Connection Control Program; Follow-Up to E-Mail Sent to City Council on June 7, 2021

Recommended Action:  
Council Discretion; staff recommends referring to Utilities Committee if further follow-up is needed

- E. Ordinance to Amend Municipal Code Section 9-6-4G, entitled "Responsibilities of Owners" to Include Provisions Prohibiting a Person From Discharging Water From a Swimming Pool Onto Property Not Owned by that Person

Recommended Action:

Motion to waive reading and adopt the ordinance

- F. Ordinance to Amend Municipal Code Title 8, Chapter 9, Pertaining to the Operation of Golf Carts on City Streets

Recommended Action:

Motion to waive reading and adopt the ordinance

- G. Review of Developer Responsibilities Per Amendment 5 to Redevelopment Agreement for Washington Highlands/TID 8 Redevelopment Project--Waiver of Additional Penalty to Apply if Three Duplex Condominium Structures Not Completed by June 15

Recommended Action:

Motion to extend the completion deadline of June 15, 2021 to September 30, 2021, due to supply chain issues impacting the construction industry, as recommended by the Personnel and Finance Committee, and to direct the City Manager to prepare an amendment for Council action

- H. Resolution Appointing Authorized Representative to File Applications for Financial Assistance from the Wisconsin Environmental Improvement Fund - Safe Drinking Water Loan Program and Clean Water Fund Program for Prospective 2022 Water Main, Sewer, and Lateral Replacement Projects

Recommended Action:

Motion to waive reading and adopt the Resolution

- I. Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing, Prospective 2022 Water Main, Sewer, and Lateral Replacement Projects

Recommended Action:

Motion to waive reading and adopt the Resolution

- J. City Manager's Appointments and Re-Appointment to Boards, Committees and Commissions

1. Jay Orvis, Environmental Advisory Board, to a term expiring May 1, 2022
2. Other

Recommend Action:

Motion to approve the appointments as recommended by the City Manager

## 12. FOR INFORMATION ONLY

- A. City Council Work Session, Monday, June 28, 2021, 6:00 PM -- Could Council Meeting Start at 5:00 PM for Joint Session with Central Park West 365 Committee?
- B. City Council Regular Meeting, Tuesday, July 6, 2021, 6:00 PM

## 13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats

19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Possible Property Sale

#### **14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

#### **15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.