



**CITY OF TWO RIVERS  
CITY COUNCIL AGENDA  
Monday, June 7, 2021  
Council Chambers – City Hall – 6:00PM  
Regular Meeting**

**NOTICE: CITIZENS MAY CALL 920-793-5538 WHEN THE COUNCIL PRESIDENT REQUESTS PUBLIC INPUT (MEETING CAN BE VIEWED ON CITY WEBSITE, [HTTPS://TWO-RIVERS.ORG](https://two-rivers.org), ON TWO RIVERS CITY HALL FACE BOOK PAGE OR SPECTRUM TWO RIVERS CABLE CHANNEL 993)**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. INVITED GUESTS**
  - A. Introduction and Swearing in Patrol Lieutenant--Jacob Glaser
  - B. New Employees Introduction
    - Haelee Bauer, Recreation Clerk
    - Justin Meyer, Wastewater Operator
- 6. PUBLIC HEARINGS**
  - A. Public Hearing on an Ordinance to Amend Municipal Code Section 10-1-7B to Amend the Definition of Outdoor Storage Canopies; Amend Sections 10-1-15G(4)(c)[4] and 10-1-15G(4)(d)[3] Regulating Storage Canopies in Rear and Interior Side Yards; and Amend Section 1-2-1 Regulating Permit Fees for Storage Canopies

Recommended Action:  
Motion to waive reading and adopt the ordinance
  - B. Public Hearing on a Conditional Use Permit to Operate a Small Wind Energy System in the I-2 Industrial District in the Woodland Industrial Park, submitted by Ian Sleger, Sleger Holdings, LLC d/b/a All Energy Management (buyer) and the City of Two Rivers

(property owner)

Recommended Action:

Motion to waive reading and approve the Conditional Use Permit

- C. Public Hearing on an Ordinance to Amend Municipal Code Section 10-1-26B(1) to Allow Boat Sales, Service and Storage, with No Outdoor Operations as a Permitted Use in the B-3 Business District; and Amend Section 10-1-26B(2) to Allow Boat Sales, Service and Storage, with Outdoor Operations as a Conditional Use in the B-3 Business District

Recommended Action:

Motion to waive reading and adopt the ordinance

- D. Public Hearing on a Conditional Use Permit Related to Continued Operation of "Patsy's Mobil Hwy 42 Mart" in the B-1 Business District at 816 - 22nd Street, Submitted by Patsy Walesh (property owner) and Lekha Timilsaina, Lipulake LLC, (buyer)

Recommended Action:

Motion to waive reading and approve the Conditional Use Permit

- E. Public Hearing on an Ordinance to Repeal and Recreate Municipal Code Section 10-4-18B(4)(b), Related to Off-Premises Ground Signs Permitted in Business Districts, and Sections 10-4-18C(3) and (4), Related to On-Premises and Off-Premises Signs Permitted in Industrial Districts" (These provisions were unintentionally listed incorrectly during the 2020 code codification process)

Recommended Action:

Motion to waive reading and adopt the ordinance

## **7. INPUT FROM THE PUBLIC**

## **8. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

## **9. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

## **10. CITY MANAGER'S REPORT**

### **A. Status/Update Reports**

1. 24th Street, 25th and Madison Street Reconstruction Projects
2. Public Works Department 2021 Crack Sealing Program on City Streets
3. Uni Directional Flushing in the Water Distribution System
4. Main Street Hanging Planters
5. Staffing Updates: Police Officer Applications Closed June 7; Park & Recreation Has Summer Job Openings for Age 14+
6. Dedication of Wisconsin Historic Marker Commemorating American Legion Memorial Drive: Saturday, June 12, Noon at the Spirit of the Rivers Wayside
7. Thank You to Everyone Who Participated in the Bell Ceremony Memorial Day Program and the Parks and Recreation Department Honoring Our Hero's in the 2nd Memorial Day Luminary Display in Two River's Central Park
8. New Playground Equipment at Neshotah Park
9. Water and Light Recycling Event, Tuesday, June 8, 7:30 am to 5:00 pm
10. Summer 2021 Concerts and Movies at Central Park, Neshotah Beach and Walsh

Field

11. Other Upcoming Events:

B. Legislative/Intergovernmental Update

**11. CONSENT AGENDA**

A. Presentation of Minutes

1. City Council - Regular Meeting May 17, 2021 and Work Session Meeting May 24, 2021

Recommended Action:

Motion to waive reading and adopt the minutes

B. Applications and Petitions

1. Application for Temporary Class B Licenses

- a. Two Rivers Main Street, Inc., Cool City Classic Car Show & Cruise, June 25-26, 2021, Washington Street from 15th - 22nd Streets, Central Parks East and West

Recommended Action:

Motion to approve the application and authorize the City Clerk to issue the license

C. Reports

1. Minutes of Meetings

- a. Advisory Recreation Board, April 13, 2021
- b. Environmental Advisory Board, April 14, 2021
- c. Room Tax Commission, May 13 and May 20, 2021
- d. Joint Review Board, May 18, 2021
- e. Board of Review, May 26, 2021
- f. Personnel & Finance, May 20, 2021
- g. Central Park West 365 Special Planning Committee, April 6, 2021

Recommended Action:

Motion to receive and place on file

2. Summary of Verified Bills for the Month of May 2021 for \$2,061,524.52

Recommended Action:

Motion to receive and place on file

3. Finance Reports

- a. Debt Service, April 2021
- b. General Fund, April 2021
- c. Lester Library, April 2021
- d. Utilities Report, 1st Quarter 2021

Recommended Action:

Motion to receive and place on file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

Motion to approve the Consent Agenda with the various actions recommended

**12. CITY COUNCIL - FORMAL ITEMS**

- A. Resolution Upon Retirement for Officer Scott Hodek, Completing a Fifteen Year Career in Law Enforcement

Recommended Action:

Motion to read and adopt the resolution

- B. Resolution Upon Retirement, Wastewater Treatment Mechanic Facility Phil Dassey

Recommended Action:

Motion to read and adopt the resolution

- C. Resolution Authorizing the Issuance and Sale of up to \$947,076 Water System Revenue Bonds, Series 2021, AND Providing for Other Details and Covenants and with Respect Thereto, and Approval of Related \$1,352,967 Financial Assistance Agreement

Recommended Action:

Motion to waive reading and adopt the resolution

- D. Resolution Recognizing Thursday, June 24, 2021 as Sundaes Thursday

Recommended Action:

Motion to read and adopt the resolution

- E. Notice of Claim by Eric J. Wilda, Regarding Injuries and Damages Sustained as a Result of a Slip and Fall Incident on June 16, 2018 at the Wayside on Memorial Drive Opposite Woodland Drive

Recommended Action:

Motion to deny and disallow the claim, as recommended by the City's insurance carrier, with a finding that the City was not negligent in this matter and did not own nor maintain the wayside at the time of the accident

- F. Compliance Maintenance Resolution for Wastewater Treatment Plant

Recommended Action:

Motion to waive reading and approve the Resolution, as recommended by Public Utilities Committee

- G. Award of Bid Pine Tree Lift Station Replacement and Replacement of Control Panel at Columbus Street Lift Station

Recommended Action:

Motion to award the bid to Advance Construction in its low bid amount of \$305,086

- H. Award of Bid of the contract for the 20th Street / Eggers Pond

Recommended Action:

Motion to award the bid to Superior Sewer & Water, Inc. in its low bid amount of \$677,270.54

- I. Ordinance to Repeal and Recreate Municipal Code Section 9-6-4C(2), Entitled "Responsibilities of Owners" Regarding the Protection of Exterior Wood Surfaces (this

provision was unintentionally listed incorrectly during the 2020 code codification process)

Recommended Action:

Motion to waive reading and adopt the ordinance

- J. Ordinance to Amend Municipal Code Section 1-2-1, Entitled "Fees" to Amend the Code Sections for Tower Fees, the Code Sections Were Incorrectly Listed During the 2020 Code Codification Process (Tabled from May 17 agenda)

Recommended Action:

Motion to waive reading and adopt the ordinance

- K. Zoning Code Text Amendment to Add Commercial Kennels as a Conditional Use in the B-2 Business District (Recommended by Plan Commission at its March 8, 2021 Meeting)

Recommended Action:

Motion to schedule a public hearing on June 21, 2021 at 6:00 PM

- L. Resolution Authorizing the City to Submit an Idle Site Grant Request to the Wisconsin Economic Development Corporation (WEDC)

Recommended Action:

Motion to waive reading and adopt the resolution

- M. Request by Whisky D's to Exceed Noise and Vibration Ordinance Section 9-2-5 Subsections C & D with a Maximum of 70db and to Extend the Beer Garden to the Attached Lot Per Ordinance Section 6-1-9 Subsection H(2) for a wedding on June 12, 2021 until 6:00 p.m.

Recommended Action:

Motion to approve the request as submitted

- N. Community Development Block Grant (CDBG)-COVID Grant Agreement Between the State of Wisconsin Department of Administration and City of Two Rivers

Recommended Action:

Motion to sign agreement

- O. Authorization for Fire Department to Proceed with a Pre-Build Conference to Develop Final Specifications for the Purchase of a New Ladder/Pumper Truck from Spartan Fire Apparatus, the Department's Recommended Supplier for a Replacement for the City's 1992 Aerial Ladder Truck; Such Final Specifications and Purchase Terms to be Incorporated into a Purchase Contract to be Brought Back for Final City Council Approval (Estimated \$1.2 million purchase; \$400,000 down payment budgeted in 2021 Fire Capital Budget--Presentation by Fire Chief

Recommended Action:

Motion to authorize the Fire Department to work with its recommended supplier, Spartan Fire Apparatus, on final specifications and a proposed purchase contract, based on Spartan's proposal

- P. Comfort Resolution, Directing Staff and the Plan Commission to Proceed with Actions Necessary to Prepare Amendment No. 2 to the Project Plan for Tax Incremental Financing District No. 10, to Allow for a Developer Grant to Assist With Redevelopment of the Former Paragon Electric Property

Recommended Action:

Motion to waive reading and adopt the resolution

Q. City Manager's Appointments and Re-Appointment to Boards, Committees and Commissions

--Kristin Lee, Plan Commission

--Greg Coenan, Community Development Authority

Recommend Action:

Motion to approve the appointments as recommended by the City Manager

**13. FOR INFORMATION ONLY**

A. City Council Regular Meeting, Monday, June 21, 2021, 6:00 PM

B. City Council Work Session, Monday, June 28, 2021, 6:00 PM

**14. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

-- Discuss Possible City Assistance to Economic Development Projects

-- Discuss Possible Property Sale

**15. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

**16. ADJOURNMENT**

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.