



**CITY OF TWO RIVERS
CITY COUNCIL AGENDA
Monday, May 17, 2021
Council Chambers – City Hall – 6:00PM
Regular Meeting**

NOTICE: CITIZENS MAY CALL 920-793-5538 WHEN THE COUNCIL PRESIDENT REQUESTS PUBLIC INPUT (MEETING CAN BE VIEWED ON CITY WEBSITE, [HTTPS://TWO-RIVERS.ORG](https://two-rivers.org), ON TWO RIVERS CITY HALL FACE BOOK PAGE OR SPECTRUM TWO RIVERS CABLE CHANNEL 993)

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL BY CITY CLERK

Councilmembers: Curt Andrews, Mark Bittner, Jeff Dahlke, Tracey Koach, Bill LeClair, Darla LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski

4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION

5. PUBLIC HEARING

A. Public Hearing on Zoning Code Ordinance Text Amendment to add Limited Production and Processing as a Conditional Use in certain Business Districts

Recommended Action:

Motion to waive reading and adopt the ordinance

6. INPUT FROM THE PUBLIC

7. COUNCIL COMMUNICATIONS

Letters and other communications from citizens

8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES

9. CITY MANAGER'S REPORT

A. Invited Guests

1. LouAnn Smith--Recognition of Ms. Smith's Donation in Support of the Police Department Canine Program
2. Pamela Stephens, Vice-Commander American Legion Post 165 Regarding Memorial Day Plans
3. New Employee Introductions
--Gina Sampe, Water & Light Utility Administrative Assistant
--Susie Griepentrog, Police Clerk

B. Status/Update Reports

1. Update on Capital Projects Financing and Refinancing Authorized by the City Council on April 19
2. Update on Discussion With City of Manitowoc, Regarding Tourism Services Agreement
3. Mariners Trail Pavement Rehabilitation Project
4. Founding Application for Additional Rehabilitation Work on Mariners Trail
5. Update on Mariners Trail Pergola/Furnishing Project by Local Eagle Scout Candidates
6. Splash Pad/Ice Rink Planning
7. 24th Street Reconstruction Project
8. 25th and Madison Street Reconstruction Project
9. City Staffing Updates
10. Upcoming Events:
11. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council Minutes April 19, 2021 and May 3, 2021; Re-Organizational April 20, 2021; Work Session April 26, 2021

Recommended Action:

Motion to waive reading and adopt the minutes

B. Applications and Petitions

1. Applications for Temporary Class B Licenses
 - a. Manitowoc County Mariners, Football Game, May 22, June 12, 26, July 10, 17, 2021, Noon - 10:00 PM, Walsh Field
 - b. Two Rivers Fish Derby Inc., Two Rivers Fish Derby, July 16-18, 2021, 9:00 AM-11:30 PM, Walsh Field
 - c. Friends of Two Rivers Snowfest, Snowfest 2021, July 23-25, 2021, 12:00 PM-12:00 AM, 2111 Pierce Street and 2201 Polk Street

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses

2. Application for Operator License-Recommended for Denial

Rosa E. Guerette, 2218 Adams Street, Two Rivers

Recommended Action:

Motion to deny her application, based on the recommendation of the Chief of Police

C. Reports

1. Minutes of Meetings

- a. Public Utilities, May 4, 2021
- b. Public Works, May 5, 2021
- c. Plan Commission, May 10, 2021
- d. Library Board, April 13, 2021
- e. Community Development Authority and Business and Industrial Development Committee, April 27, 2021
- f. Committee on Aging, March 1, 2021
- g. Branding and Marketing Committee, March 4, 2021
- h. Central Park West 365 Planning Committee, May 6, 2021
- i. Police & Fire Commission, May 10, 2021

Recommended Action:

Motion to receive and place on file

2. Department Reports for April 2021

- a. Clerk
- b. Community Development
- c. Electric
- d. Fire
- e. Inspections
- f. Library
- g. Parks & Recreation
- h. Police
- i. Public Works
- j. Safety
- k. Water

Recommended Action:

Motion to receive and file

3. Summary of Verified Bills for the Month of April 2021 for \$3,633,357.61

Recommended Action:

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Adopting 2022-2024 Commercial Port Annual Statement of Intentions for Submittal to Wisconsin Department of Transportation Harbor Assistance Program

Recommended Action:

Motion to waive reading and adopt the resolution

- B. Ordinance to Amend Municipal Code Section 1-2-1, Entitled "Fees" to Amend the Code Sections for Tower Fees, the Code Sections Were Incorrectly Listed During the 2020 Code Codification Process

Recommended Action:

Motion to waive reading and adopt the ordinance

- C. Noise Ordinance Waiver Request for Two Rivers Snowfest, Friday, July 23, until 11:30 PM on Saturday, July 24 Until Midnight--Waive the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration

Recommended Action:

Motion to approve the request as submitted

- D. Noise Ordinance Waiver Request for Two Rivers Fish Derby, Walsh Field Friday, July 16 through Sunday, July 18, 2021 until 11:30 PM on Friday and Saturday--Waive the Provisions of Sections 9-2-5B(2)(b) Regarding Noise Audible Within an Enclosed Structure Used for Residential Purposes and Section 9-2-5D, Pertaining to Vibration

Recommended Action:

Motion to approve the request as submitted

- E. Permission for Overnight Camping in Parking Lot 5 and on Beach, Use of Portable Fire Pits on Parking Lot 5, Catamaran Racing Association of Wisconsin at Neshotah Beach, August 6-8

Recommended Action:

Motion to authorize request by the Catamaran Racing Association

- F. Resolution for Budget Amendment to 2021 Police and Fire Capital Budgets to Account for Planned Investment of Bequest from Former Councilmember James Taddy

Recommended Action:

Motion to waive reading and approve the budget amendment

- G. Resolution Declaring May 16-22, 2021 as Emergency Medical Services Week

Recommended Action:

Motion to read and adopt the resolution

- H. Resolution Expressing Appreciation for Members of Committees, Commissions and Boards Who Retired as of April 2021 or Have Ended Their Service During the Past Year

Recommended Action:

Motion to waive reading and adopt the resolution

- I. City Manager's Appointments and Re-Appointment to Boards, Committees and Boards

Recommend Action:

Motion to approve the appointments as recommended by the City Manager

**RECOMMENDATIONS FROM THE PLAN COMMISSION MEETING OF
MAY 10, 2021**

- J. Resolution Approving the Project Plan for Tax Incremental District No. 14

Recommended Action:

Motion to waive reading and adopt the resolution

- K. Resolution Creating Tax Incremental District No. 14

Recommended Action:

Motion to waive reading and adopt the resolution, as recommended by the Plan Commission

- L. Schedule Public Hearings for:

1. Application for a Conditional Use Permit to Operate a Small Wind Energy System in the I-2 Industrial District in the Woodland Industrial Park, submitted by Ian Sleger, Sleger Holdings, LLC d/b/a All Energy Management (buyer) and the City of Two Rivers (property owner)
2. Ordinance Regulating Storage Canopies
3. Zoning Code Text Amendment related to boat sales, service and storage in the B-3 Business District
4. Application for Conditional Use Permit Related to Continued Operation of "Patsy's Mobil Hwy 42 Mart" in the B-1 Business District at 816 - 22nd Street, Submitted by Patsy Welsh (property owner) and Lekha Timilsaina, Lipulake LLC, (buyer)
5. Zoning Code Text Amendment Related to Permitted Signs in Business and Industrial Districts

Recommended Action:

Motion to set public hearings for each item for Monday, June 7, 2021 at 6:00 PM, as recommended by the Plan Commission

12. FOR INFORMATION ONLY

- A. City Council Work Session, Monday, May 24, 2021, 6:00 PM, due to Memorial Day on May 31
- B. Board of Review Meeting, Wednesday, May 26, 2021 at 4:00 PM, Council Chambers
- C. City Council Regular Meeting, Monday, June 7, 2021, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Matters Pertaining to Services Agreement with Progress Lakeshore

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.