



**CITY OF TWO RIVERS  
CITY COUNCIL AGENDA  
Monday, April 19, 2021  
Council Chambers – City Hall – 6:00PM  
Regular Meeting**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING**
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**  
Letters and other communications from citizens
- 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
- 9. CITY MANAGER'S REPORT**
  - A. Invited Guests
    1. Invited Guests
      - a. Joe Kaiser, Recently Promoted to Journeyman Lineman
      - b. Eli Bolf, New Wastewater Mechanic
    2. Tammy Desten, Senior Center Director, Resolution of Commendation for 2019 Senior Center Volunteer of the Year, John Stueck and 2020 Senior Center Volunteer of the Year, Tera Holewinski and Declaring the Week of April 18-24 as Volunteer Week

Recommended Action:  
Motion to read and adopt the resolution

**B. Status/Update Reports**

1. Congratulations to Re-Elected Councilmember Curt Andrews and Councilmembers-Elect Jeff Dahlke and Tracey Koach
2. Status Report on 24th Street Reconstruction Project
3. Tentative Schedule for 25th and Madison Streets Reconstructions Project
4. Report From Most Recent Splash Pad/Ice Rink Meeting, Held on April 8, 2021
5. Upcoming Inspection Work at Bellevue Reservoir; Impact on Water Pressure in North Side Pressure Zone
6. Updated Emergency Preparedness Guide
7. Upcoming Events: Arbor Day Tree Planting at New Cemetery; Arbor Day Clean Up at Anhalt Park on May 1st from 4-6pm
8. City Staffing Updates
9. Other

**C. Legislative/Intergovernmental Update**

1. State Budget -- Issues for Municipalities
2. Update on Discussions with City of Manitowoc and Manitowoc Area Visitor and Convention Bureau, Regarding a New Tourism Services Agreement

MAVCB Renewal Proposal City

**10. CONSENT AGENDA****A. Presentation of Minutes**

1. City Council - Regular Meeting April 5, 2021

Recommended Action:

Motion to waive reading and adopt the minutes.

**B. Applications and Petitions**

1. New Application for Combination Class "A" Beer/"Class A" Liquor License
  - a. Chandraagiri Petroleum LLC, 816 22nd Street, Two Rivers, WI dba Patsy's Mobil for the period of April 20, 2021 through June 30, 2021; Lekha Timilsaina, Agent (1315B 22nd St., Two Rivers, WI 54241); replaces the license surrendered by Patsy's Hwy 42 Mobil Mart, LLC

Recommended Action:

Motion to approve the application and authorize the City Clerk to issue the license

2. New Cigarette License Application for Chandraagiri Petroleum LLC, 816 22nd St., Two Rivers dba Patsy's Mobil for the period April 20, 2021 to June 30, 2021, all Over-the-Counter Sales

Recommended Action:

Motion to approve the application and authorize the City Clerk to issue the license

**C. Reports**

1. Minutes of Meetings
  - a. Public Utilities, April 7, 2021

- b. Plan Commission, April 12, 2021
- c. Advisory Recreation Board, March 9, 2021
- d. Library Board, March 9, 2021
- e. Branding & Marketing Committee, March 4, 2021
- f. Committee on Aging, March 3, 2021
- g. Board of Canvassers, April 7, 2021
- h. Personnel & Finance Committee, April 7, 2021
- i. Business & Industrial Development Committee / Community Development Authority, March 23, 2021
- j. Room Tax Commission, April 1, 2021
- k. Room Tax Commission, April 12, 2021
- l. Splash Pad & Ice Rink Special Planning Committee, April 8, 2021

Recommended Action:

Motion to receive and place on file

2. Department Reports for March 2021

- a. Clerk
- b. Community Development
- c. Electric
- d. Fire
- e. Inspections
- f. Library
- g. Parks & Recreation
- h. Public Works
- i. Safety
- j. Water

Recommended Action:

Motion to receive and file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

Motion to approve the Consent Agenda with the various actions recommended

**11. CITY COUNCIL - FORMAL ITEMS**

A. Proclamation of Arbor Day April 30, 2021

Recommended Action:

Motion to waive reading and adopt the Proclamation

B. Official Newspaper Declaration and Bid

Recommended Action:

Motion to accept bid as submitted and declare the Herald Time Reporter as the official newspaper of the City of Two Rivers

C. Concessionaire Agreement for Neshotah Beach Concession Stand with Ice Clouds

Recommend Action:

Motion to authorize the Director of Parks & Recreation and City Clerk to sign the agreement on behalf of the City, with any changes as approved by the City Manager and City Attorney

- D. Amendment to the 2021 Capital Budget to Provide Additional \$28,000 for Playground Equipment at Neshotah Park

Recommended Action:

Motion to amend the 2021 Capital Budget

- E. Resolution Directing Staff to Proceed with Activities Necessary for the Creation of a new Tax Increment Financing District (TID No. 15) to Assist with New Development on Forest Avenue

Recommended Action:

Motion to waive reading and adopt the Resolution

- F. Resolution Addressing Role of the Community Development Authority in "Transform Two Rivers" and Other Housing Initiatives

Recommended Action:

Motion to waive reading and adopt the resolution

- G. Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,915,000 General Obligation Promissory Notes -- Funding for 2021 Capital Projects

Recommended Action:

Motion to waive reading and adopt the resolution

- H. Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$800,000 Taxable General Obligation Refunding Bonds

Recommended Action:

Motion to waive reading and adopt the resolution

- I. City Manager's Designation of Acting City Manager—City Manager has Designated Chief of Police Brian Kohlmeier to Serve as Acting City Manager in his Absence for the Coming Year

- J. Follow-up to Discussion at March 29 Council Work Session, Regarding Possible Limited Use of ATV's and UTV's on City Streets

Recommended Action:

Council discretion

- K. Consideration of Terminating or Maintaining Emergency Order Requiring Masks Inside City Buildings

Recommended Action:

Council discretion -- City Manager recommends leaving order in place (no action)

- L. License Agreement with Klein Concessions, LLC for Rental of Non-Motorized Watercraft from a Location at Neshotah Beach

Recommended Action:

Motion to authorize the City Manager and City Clerk to sign the agreement on behalf of the City, with any changes as approved by the City Manager and City Attorney

## **RECOMMENDATION FROM THE PLAN COMMISSION MEETING ON APRIL 12, 2021**

- M. Zoning Code Text Amendment to add Limited Production and Processing as a Conditional Use in certain Business Districts

Recommended Action:

Motion to schedule a Public Hearing on May 3, 2021 at 6:00 PM

### **12. FOR INFORMATION ONLY**

- A. City Council Re-Organizational Meeting, Tuesday, April 20, 2021, 6:00 PM
- B. City Council Work Session, Monday, April 26, 2021, 6:00 PM
- C. City Council Regular Meeting, Monday, May 3, 2021, 6:00 PM

### **13. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Sale or Redevelopment of City-Owned Paragon Property

### **14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

### **15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.