

**CITY OF TWO RIVERS  
COUNCIL PROCEEDINGS  
REGULAR MEETING  
Monday, April 5, 2021 – 6:00 PM  
Council Chambers – City Hall  
MINUTES**

---

1. **CALL TO ORDER** by President Curt Andrews at 6:00 PM.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL BY CITY CLERK**

Attendee Name	Title	Status	Arrived
Kay Koach	Councilmember	Present	
Adam Wachowski	Councilmember	Present	
Bill LeClair	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Curt Andrews	President	Present	
Darla LeClair	Vice-President	Present	
Jay Remiker	Councilmember	Present	
John Casavant	Councilmember	Present	
Mark Bittner	Councilmember	Present	

Also present were Dave Buss, Finance Director; Jeff Dawson, Library Director; Brian Dellemann, Electric Utility Director; Steve Denzien, Fire Chief; Brian Kohlmeier, Police Chief; Jim McDonald, Public Works Director; Rick Powell, EDP Supervisor; Elizabeth Runge, Community Development Director/City Planner; Terri Vosters, Parks & Recreation Director; Jack Bruce, City Attorney; and Greg Buckley, City Manager.

4. **CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**

None.

5. **PUBLIC HEARING**

- A. **2021-055** Public Hearing on Zoning Code Ordinance Text Amendment to Allow Small Wind Energy Systems in Interior Side Yards and Street Side Yards as Conditional Use in the I-2 Industrial District (Already a Conditional Use in Rear Yards in that District)

Recommended Action:

Motion to waive reading and adopt the ordinance

Elizabeth Runge, Community Development Director/City Planner, explained the requested ordinance text amendment to modify Municipal Code Section 10-1-16 to allow for small wind energy systems in interior side yards and street side yards in

addition to the already allowed rear yards in the I-2 Industrial District as a conditional use.

Three calls for public input by those attending in person were made and there was no one wishing to comment during the public hearing.

Three calls for public input via telephone were made and there were no callers.

<b>RESULT:</b>	<b>APPROVED WITH ROLL CALL [8 TO 1]</b>
<b>MOVER:</b>	Jay Remiker, Councilmember
<b>SECONDER:</b>	Bill LeClair, Councilmember
<b>AYES:</b>	Kay Koach, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner
<b>NAYS:</b>	Adam Wachowski

## 6. INPUT FROM THE PUBLIC

- A. Petition from Property Owners and Tenants on 24th Street, Requesting the Street be Widened

Recommended Action:

Motion to affirm the prior decision, to rebuild the street at its current width

Mr. Buckley detailed a petition submitted to the City signed by residents of 17 different properties along the 24th Street construction zone who want the street widened to 32 feet during the construction process. A map of the area identifying those 17 properties along with a diagram of trees expected to remain, already removed, and expected to be removed if the street were to be widened was presented.

Shannon Derby - 1713 24th Street - Stated full size pickup trucks have difficulty navigating along the narrow street and there are many reasons to widen the street that don't have to do with trees. Currently the residents cannot safely back out of their driveways and widening the streets would allow for safer traffic flow. The residents that are not in favor of widening the street have access to an alley.

Wendy Marsh - 1412 24th Street - Stated she only received one letter regarding a meeting at which widening the street was discussed, then at the subsequent meeting where narrowing it was discussed, none of the residents who signed the petition were in attendance. She asked the City to address the communication issues that have been apparent during this process.

George Rivera - 1613 24th Street - Stated that he was in attendance at the first meeting where widening the street was discussed and didn't attend any future meetings because he wasn't aware there were discussions to reduce the width from what was initially discussed.

Jayne Rulseh - 1409 24th Street - Stated the section of 24th Street between Washington and Jefferson Streets is very historic and the City needs to address the sections of the street separately and come up with two solutions. She also expressed frustration that this project has offered no transparency stating that these discussions

about widening or narrowing the street should have already been had earlier and not when the project is already underway.

Danielle Frahm - 1624 24th Street - Stated backing in and out of her driveway in a minivan is not possible if there are cars parked on the other side of the street. She can't afford the assessment that is being placed on the property, but if the project is going to get done, she wants it done right.

Jodi Lewis - 2402 Jefferson Street - Stated she agrees with Ms. Marsh and Ms. Rulseh, the whole project has been a fiasco. Letters should have been mailed to all property owners detailing when all meetings were taking place. She understands the point of view from the people who want the street widened and the City should do two separate street widths to accommodate everyone.

Gary Hansen - 1713 24th Street - Stated he is a property owner, but does not live at the residence on 24th Street. The Council has not done a good job on this project and should consider two separate street widths even if it will not make everyone happy.

Council President Andrews apologized for the communication issues and how the meeting information was distributed.

With no others present and wishing to comment on the issue, three calls were made for public input via telephone.

Marge Erickson - 1506 24th Street - Stated she was not even informed about the street being widened to 32 feet and doesn't have a problem with the 28 foot street width.

Vicki Franco - 1413 24th Street - Stated the street should be kept at 28 feet and not expanded.

Motion to widen 24th Street from Forest Avenue to Washington Street to 32 feet and keep 24th Street between Washington and Jefferson Streets at 28 feet while keeping special assessment amounts at an amount not greater than approved at the March 15th meeting.

**RESULT:** APPROVED AS AMENDED [8 TO 1]

**MOVER:** Mark Bittner, Councilmember

**SECONDER:** Bill LeClair, Councilmember

**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner

**NAYS:** Kay Koach

The first call for public input on items not related to the 24th Street project was made.

Jeff Dahlke - 3727 Adams Street - Stated that creating a mask mandate will open the City up to lawsuits.

Mary Timm - 2808 River Lane - Informed the Council of the Jean Wolfmeyer Tribute Fountain that is being placed at the corner of 8th Street and Maritime Drive in

Manitowoc. She asked the City of Two Rivers to consider making a contribution to the fountain to recognize Jean Wolfmeyer's contribution to the arts community in Two Rivers during her many years of dance instruction.

The second and third calls for public input by people in attendance were made and there was no one wishing to comment.

The first call for public input via telephone was made.

Neal Jacquart - 1409 25th Street - Encouraged the City to not issue a mask mandate.

The second and third calls for public input via telephone were made and there were no callers

## **7. COUNCIL COMMUNICATIONS**

### **Letters and other communications from citizens**

Councilmember Wachowski stated he received a few phone calls regarding the City implementing a mask mandate. Some were in favor and some opposed.

Councilmember Remiker stated he received a complaint from a resident who lives near the beach that asked that bikers be reminded that they also need to obey traffic laws.

Councilmember Bittner stated he received a phone call from a resident that wanted to encourage the City to continue requiring masks.

Councilmember B. LeClair stated he had a resident question him about last month's utility billing insert and the \$1.2 million budgeted for a new ladder truck. Fire Chief Denzien addressed the Council and indicated that the new ladder truck will be replacing a 1992 Pierce truck that is approaching 30 years of use while the useful life of a ladder truck is typically 20-25 years.

## **8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

Councilmember Bittner stated that the Room Tax Commission met last week and is preparing for a joint meeting with the City of Manitowoc. He also reminded members of the Council that any changes to the strategic plan document need to be submitted prior to the April 7 Personnel and Finance Committee meeting.

President Andrews stated the Celebrate Two Rivers Committee had their first meeting for the 2nd Annual Celebrate Two Rivers which will be held at Walsh Field on August 28. For more events in Two Rivers, check [www.exploretworivers.com](http://www.exploretworivers.com).

## **9. CITY MANAGER'S REPORT**

### **A. Invited Guests**

1. Terry Ehle, Youth Services Coordinator, Lester Public Library, Regarding Library's Participation in a Nation-Wide Pilot Study on Use of Resources from the Reimagining School Readiness Toolkit to Help Prepare Young Children for School

Terry Ehle, Youth Services Coordinator at the Lester Public Library, presented to the Council regarding the Library's participation in a nationwide pilot study on the use of resources from the Reimagining School Readiness Toolkit. The library was chosen as one of four libraries in the nation to participate as a case study highlighting the Lester Public Library as one of the best of the best. The library has been able to adapt their programs during the COVID pandemic and prove their vital role in early childhood learning.

B. Status/Update Reports

1. Moratorium on Utility Disconnections for Non-Payment of Bills Ends on April 15, Disconnects will begin April 15  
Mr. Buckley reported on the end of the moratorium on utility disconnections for non-payment of bills. The moratorium has been in place since November 1, 2019 and will end on April 15, 2021. Shutoffs for non-payment will commence on April 15 with all customers with delinquent accounts first being offered the opportunity to enter into a deferred payment agreement.
2. Award of CDBG-CV Grant for Drive-Through Facility at Senior Center has Been Confirmed by the WI Department of Administration: \$88,002  
Mr. Buckley reported on the award of a CDBG-CV grant for a drive-thru facility at the Senior Center to facilitate meal pickup and the Meals on Wheels program. \$88,000 in grant funds were awarded with no local match required.
3. Electric Utility Again Awarded American Public Power Association RP3 Diamond Level Designation as Reliable Public Power Provider, for Years 2021-2024  
Mr. Buckley reported that the Electric Utility was once again awarded an RP3 Diamond Level Designation as a reliable public power provider by the American Public Power Association for the years 2021-2024.
4. Splash Pad and Ice Rink Planning Committee meets on Thursday, April 8 at 6:00 PM  
Mr. Buckley reported that the next meetings of the Splash Pad and Ice Rink Planning Committee will be on Thursday, April 8 at 6:00 p.m. and Thursday, May 6 at 6:00 p.m. The meetings are open to the public and will be held in the Council Chambers with attendance available via Zoom as well. The Committee will be reviewing the three proposed sites - Neshotah Park, Washington Park, and Central Park West.
5. State Senator Andre Jacque will hold a Listening Session at City Hall on Monday, April 19, 11:00 AM to noon  
Mr. Buckley reported on an upcoming listening session with State Senator Andre Jacque being held at City Hall on Monday, April 19 from 11:00 a.m. to noon.
6. Cemetery Clean Up: Remove Winter Decorations by April 15, New Summer Decorations may be placed after May 15  
Mr. Buckley reported on the upcoming cemetery cleanup period. Winter decorations are to be removed from the cemetery by April 15 and new decorations may be placed after May 15.
7. Upcoming Events  
Mr. Buckley reported that Thursday, April 15 there will be a statewide tornado drill. If severe weather is forecasted, the drill will be postponed to Friday, April 16.

## 8. Other

Mr. Buckley reported on the City's most recent staffing updates. Chris Vanderveren started as the part-time Cemetery and Parks Maintenance Worker on Monday, April 5. Recruitment is underway for the full-time Police Secretary and full-time Utility Administrative Assistant positions.

Mr. Buckley congratulated the Two Rivers Fire Department and Firefighters Local 423 on another successful fish boil. 730 meals were served safely and efficiently on Friday, April 2 with all proceeds benefiting local charities.

Mr. Buckley reported that the Public Works Department recently took in their final salt delivery for the year. 500 tons of salt are in storage in the DPW sheds for the 2021-2022 snow season.

Mr. Buckley reported that the polls will be open at all four polling locations on Tuesday, April 6 for the Spring Election. Absentee ballots were issued to 826 of the City's 6,651 registered voters.

## C. Legislative/Intergovernmental Update

## 1. Concern Over Inequities of Funding Provided to Small Cities, Towns and Villages, Versus "Metro" Cities in the American Rescue Plan Act--City Council Resolution Approved March 29, 2021

Mr. Buckley reported on his concerns regarding the inequities of funding provided to small cities, towns, and villages under the American Rescue Plan Act vs. "metro" cities. The resolution approved by City Council on Monday, March 29 is being communicated to Congressman Glenn Grothman, U.S. Senators Ron Johnson and Tammy Baldwin, President Joseph Biden, Vice President Kamala Harris, and Governor Tony Evers. As small, "non-metro" cities, Two Rivers and Manitowoc are receiving approximately \$100 per capita, while "metro" cities, generally cities with populations exceeding 50,000 or the central cities of Metropolitan Statistical Areas (MSA's), are getting anywhere from \$200 to \$700 per capita. Statewide, "metro" cities, with total population of approximately 1,860,000 are receiving \$788 million in Rescue Act funding, amounting to \$423 per capita on average. Wisconsin's "non-metro" cities, villages, and towns, with a total population of 3,940,000 are receiving \$400 million in Rescue Act funding, amounting to \$100 per capita, on average.

## 2. Upcoming Joint Meeting of Two Rivers and Manitowoc Room Tax Commissions and Manitowoc Area Visitor Convention Bureau Board, Regarding Tourism Services Agreement

Mr. Buckley reported that a joint meeting of the Two Rivers and Manitowoc Room Tax Commissions will be held at Manitowoc City Hall on Tuesday, April 13 at 5:30 p.m. regarding negotiations for a successor to the current Tourism Services Agreement, which expires December 31, 2021.

## 3. Other

Mr. Buckley reported that based on the City Council's direction following closed session discussion at the March 15 Council meeting notice went out to the Progress Lakeshore Board President and Executive Director on April 2, with copies to the other municipalities that participate, of the City's intent to end its participation in Progress Lakeshore effective at the end of 2021.

Mr. Buckley reminded viewers that, for information on community events, please go to [www.exploretworivers.com](http://www.exploretworivers.com).

## 10. CONSENT AGENDA

**RESULT:** APPROVED WITH VOICE VOTE [8 TO 0]  
**MOVER:** Jay Remiker, Councilmember  
**SECONDER:** Mark Bittner, Councilmember  
**AYES:** Kay Koach, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner  
**ABSTAIN:** Adam Wachowski

### A. Presentation of Minutes

1. **2021-056** City Council - Regular Meeting March 15, 2021 and Work Session March 29, 2021

Recommended Action:

Motion to waive reading and adopt the minutes.

### B. Reports

1. **2021-057** Minutes of Meetings

- a. Room Tax Commission, March 3, 2021
- b. Personnel & Finance Committee, March 24, 2021

Recommended Action:

Motion to receive and place on file

2. **2021-058** Summary of Verified Bills for the Month of March for \$4,157,141.60

Recommended Action:

Motion to receive and place on file

### C. Applications and Petitions

1. Applications for Temporary Class B Licenses

- a. Two Rivers Youth Sports, Price is Right Game Show, 1710 West Park Street, May 8, 2021, 5:00 - 11:00 PM
- b. Two Rivers Youth Sports, Beach Bash, 500 Zlatnik Drive, June 25-26, 2021, Noon - 11:30 PM

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses

### **RECOMMENDED ACTION FOR CONSENT AGENDA**

Motion to approve the Consent Agenda with the various actions recommended

## 11. CITY COUNCIL - FORMAL ITEMS

- A. **2021-059** Resolution Designating Authorized Signatories for Claimant Statements and Other Required Documents--Bequests to the City of Two Rivers Fire and Police

Departments by the Late James Taddy

Recommended Action:

Motion to waive reading and adopt the resolution

**RESULT:** APPROVED WITH ROLL CALL [UNANIMOUS]  
**MOVER:** Kay Koach, Jay Remiker  
**SECONDER:** John Casavant, Councilmember  
**AYES:** Kay Koach, Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner

- B. **2021-060** Ordinance to Amend Municipal Code Section 1-2-1, entitled "License, Permit and Other Fees Established" to Amend Select License/Permit Descriptions and Fees to Add Cemetery Deed Exchange Administrative Fee of \$50.00 per Transaction and Amend 7-5-9 of the Municipal Code, entitled "Regulations for Monuments; Markers; Urns; Planting; Fences"

Recommended Action:

Motion to waive reading and adopt the ordinance

**RESULT:** APPROVED WITH ROLL CALL [UNANIMOUS]  
**MOVER:** Darla LeClair, Vice-President  
**SECONDER:** Kay Koach, Councilmember  
**AYES:** Kay Koach, Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner

- C. **2021-061** Authorization to Proceed with "Transform Two Rivers" Housing Assistance Program, using Affordable Housing funds from City Tax Incremental Financing

Recommended Action:

Motion to authorize the program, as recommended by the Community Development Authority

**Motion to authorize the "Transform Two Rivers" Housing Assistance Program as recommended by the Community Development Authority, but to have owner-occupied participants contribute \$1 for every \$5 borrowed and landlords contribute \$1 for every \$2 borrowed with the Police Department involved in the application vetting process.**

**RESULT:** NO VOTE  
**MOVER:** Adam Wachowski, Councilmember  
**SECONDER:** Mark Bittner, Councilmember

**The motion maker and seconder agreed to withdraw their original motion and introduce a new motion to amend the prior motion to authorize the "Transform Two Rivers" Housing Assistance Program as recommended by the Community Development Authority, but to have owner-occupied participants contribute \$1 for every \$5 borrowed and non-resident landlords contribute \$1 for every \$2 borrowed with the Police Department involved in the application vetting process.**



**RESULT:** **APPROVED ROLL CALL [7 TO 2]**  
**MOVER:** Adam Wachowski, Councilmember  
**SECONDER:** Mark Bittner, Councilmember  
**AYES:** Kay Koach, Adam Wachowski, Bill LeClair, Curt Andrews, Darla LeClair, John Casavant, Mark Bittner  
**NAYS:** Bonnie Shimulunas, Jay Remiker

- D. **2021-062** Authorization to Promote Availability of TID 13 Funding Assistance for Downtown Area Commercial Projects

Recommended Action:

Motion to authorize the outreach program

Council directed staff to direct mail the outreach program information to all property owners within the TID 13 boundaries, including the residential properties and to add a fourth qualification that the assistance be in the form of pay-as-you-go TIF assistance.

**RESULT:** **APPROVED WITH ROLL CALL [UNANIMOUS]**  
**MOVER:** Bill LeClair, Councilmember  
**SECONDER:** Mark Bittner, Councilmember  
**AYES:** Kay Koach, Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner

- E. **2021-063** Noise Ordinance Waiver Request for Beach Bash, June 25-26, 2021 until 11:30 PM Neshotah Beach

Recommended Action:

Motion to approve the request as submitted

**RESULT:** **APPROVED WITH ROLL CALL [8 TO 0]**  
**MOVER:** Kay Koach, Councilmember  
**SECONDER:** Jay Remiker, Councilmember  
**AYES:** Kay Koach, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner  
**ABSTAIN:** Adam Wachowski

- F. Appointment of Council Representative to the Splash Pad and Ice Rink Planning Committee, to Replace Councilmember Wachowski

Recommended Action:

Council discretion

Topic tabled until the new Council is in place.

**RESULT:** **TABLED [UNANIMOUS]** **Next: 5/3/2021 6:00 PM**  
**MOVER:** Kay Koach, Councilmember  
**SECONDER:** Jay Remiker, Councilmember  
**AYES:** Kay Koach, Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner

- G. **2021-064** Resolution Implementing a Requirement for Wearing Masks Inside City

Buildings

Recommended Action:

Motion to waive reading and adopt the resolution

Council asked that the topic of masks being worn in City buildings be added to all regular meetings of the City Council until further notice.

**RESULT:**     **APPROVED WITH ROLL CALL [5 TO 4]**  
**MOVER:**       Mark Bittner, Councilmember  
**SECONDER:** Kay Koach, Councilmember  
**AYES:**        Kay Koach, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Mark Bittner  
**NAYS:**        Adam Wachowski, Bill LeClair, Jay Remiker, John Casavant

## 12. FOR INFORMATION ONLY

- A. All polling locations will be open for the Spring Election, April 6, 2021, 7:00 AM - 8:00 PM
- B. City Council Regular Meeting, Monday, May 3, 2021, 6:00 PM
- C. City Council Work Session, Monday, April 26, 2021, 6:00 PM

There was no closed session.

## 13. ADJOURNMENT

At 9:27 PM, a motion to dispense with the reading of the minutes of the meeting and adjourn.

**RESULT:**     **APPROVED VOICE VOTE [UNANIMOUS]**  
**MOVER:**       Jay Remiker, Councilmember  
**SECONDER:** Darla LeClair, Vice-President  
**AYES:**        Kay Koach, Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner

---

Jamie Jackson  
City Clerk