



**CITY OF TWO RIVERS
CITY COUNCIL AGENDA
Monday, December 21, 2020
Council Chambers – City Hall – 6:00PM
Regular Meeting**

NOTICE: TO BETTER ACCOMMODATE PUBLIC INPUT DURING THE GOVERNOR'S EMERGENCY MASK ORDER, CITIZENS MAY CALL 920-793-5534 WHEN THE COUNCIL PRESIDENT REQUESTS PUBLIC INPUT (MEETING CAN BE VIEWED ON CITY WEBSITE, [HTTPS://TWO-RIVERS.ORG](https://two-rivers.org), ON TWO RIVERS CITY HALL FACE BOOK PAGE OR SPECTRUM TWO RIVERS CABLE CHANNEL 993

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING**
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
- 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
- 9. CITY MANAGER'S REPORT**
 - A. Invited Guests
 1. Katherine Dahlke, to address:
 - Creation of an local arts council and increased citizen engagement in furtherance of other strategic goals of the City
 - Creation of a Civic Internship Program targeting local high school, trade school, college and/or university students
 2. Introduction of Full-Time Police Officer Amanda Verhelst

3. Bryan Grunewald, Clifton, Larsen and Allen, CPA's, to Present 2019 Annual Financial Statements and Progress Report on Audit for TID No. 3 (Metalware TID)

Recommended Action:

Motion to receive and file the reports, as presented.

B. Status/Update Reports

1. Congratulations to the Two Rivers Fire Department and Area Sponsors for a Successful First-Ever "Christmas at the Beach"
2. Placement of Wisconsin State Historic Marker at the Memorial Drive Wayside, Recounting the History of Memorial Drive's Official Dedication as American Legion Memorial Drive in 1928--Great Work by Two Rivers American Legion Post No. 165
3. Update: Proposed Redevelopment Project at 12th and Washington Streets
4. Update: Fleet Leasing Proposal Approved by City Council on December 7
5. Community Development Authority Selection of Realtor to Market City-Owned Property at 2023 Washington Street for Redevelopment
6. Reminder: Trash and Recyclables Collection During the Christmas and New Year's Holidays
7. Free Christmas Light Recycling Offered at Manitowoc County Recycling Center, 3000 Basswood Road in Manitowoc
8. Christmas Tree Pickup After the Holidays
9. City Personnel Updates
10. City Hall Customer Service Office to Resume Normal 8:00 AM to 4:30 PM Hours Effective January 4, 2021
11. Library Drive-Up Window Project
12. Routes to Recovery Funding
13. Pay Kiosks at Vets Park and Harbor Park
14. Shop With a Cop
15. Holiday Closings and Modified Hours for Various City Departments
16. City Room Tax Revenues on Pace to Set a Record in 2020
17. Upcoming Events
18. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council Minutes-December 7, 2020

Recommended Action:

Motion to waive reading and adopt the minutes

B. Applications and Petitions

C. Reports

1. Minutes of Meetings

- a. Library Board, November 10, 2020
- b. Committee on Aging, October 5, 2020
- c. Advisory Recreation Board, July 14, 2020
- d. Environmental Advisory Board, December 8, 2020
- e. Personnel & Finance, September 30, 2020
- f. Personnel & Finance, October 7, 2020
- g. Personnel & Finance, October 14, 2020
- h. Personnel & Finance, October 28, 2020
- i. Personnel & Finance, November 4, 2020
- j. Personnel & Finance, December 9, 2020
- k. Personnel & Finance, December 16, 2020
- l. Plan Commission, December 14, 2020
- m. Business Industrial Development Committee/Community Development Authority, October 27, 2020

Recommended Action:

Motion to receive and place on file

2. Department Reports for November 2020

- a. City Clerk
- b. Community Development
- c. Electric
- d. Inspections
- f. Library
- g. Parks & Recreation
- h. Public Works
- i. Safety Program
- j. Water
- k. Fire
- l. Police - October 2020

Recommended Action:

Motion to receive and file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Amendment to Development Agreement for Washington Highlands/TID 8

Recommended Action:

Motion to authorize the City Manager and City Clerk to sign the amendment on behalf of the City and to authorize the City Manager to release the City's mortgage on the three condominium sites currently under construction, if required as a condition for construction financing by the Developer's bank

- B. Resolution Authorizing Adjustments to Non-Union Employee Wage Scales to Implement a Two Percent Wage Increase as Provided in 2021 Budget

Recommended Action:

Motion to waive reading and adopt the Resolution, as budgeted and recommended by the Personnel and Finance Committee

- C. Appointment of Seven Citizen Members to Splash Pad and Ice Rink Planning Committee

Recommended Action:

Motion to approve appointments as recommended by City Manager.

- D. Appointment of Two Council Members to Splash Pad and Ice Rink Planning Committee

Recommended Action:

Council discretion.

- E. Consideration of Actions Relative to the Council Vacancy Created by the December 7, 2020 Resignation of Jack Powalisz

- (1) Options for Filling the Seat (Term Expires April 2021)

--Leave Vacant

--Appoint a Replacement for Balance of the Term

- (2) Vacancies on Boards, Committees on Which Council Member Powalisz Served

- F. Authorize Turning Off Street Lights Along Downtown Washington Street (12th Street to 22nd Street) from 6:00 PM to 10:00 PM on Christmas Eve, to Return to a Two Rivers Christmas Tradition

Recommended Action:

Motion to authorize this action, understanding that City staff will make efforts to make the community aware through social media posts and a press release, and temporary traffic warning signs will be placed at each end of the street

12. FOR INFORMATION ONLY

- A. City Hall Closed for Holidays on December 24 & 25, 2020 and January 1, 2021
- B. Lester Library Closed for Holidays on December 24 & 25, 2020 and December 31, 2020 & January 1, 2021
- C. City Council Work Session, Monday, December 28, 2020, 6:00 PM
- D. City Council Regular Meeting, Monday, January 4, 2021, 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 1985(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Status of Negotiations Regarding Former Hamilton Property

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.