



**CITY OF TWO RIVERS
CITY COUNCIL AGENDA
Monday, December 7, 2020
Council Chambers – City Hall – 6:00PM
Regular Meeting**

NOTICE: TO BETTER ACCOMMODATE PUBLIC INPUT DURING THE GOVERNOR'S EMERGENCY MASK ORDER, CITIZENS MAY CALL 920-793-5534 WHEN THE COUNCIL PRESIDENT REQUESTS PUBLIC INPUT (MEETING CAN BE VIEWED ON CITY WEBSITE, [HTTPS://TWO-RIVERS.ORG](https://two-rivers.org), ON TWO RIVERS CITY HALL FACE BOOK PAGE OR SPECTRUM TWO RIVERS CABLE CHANNEL 993

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING**
 - A. Public Hearing on Conditional Use Permit for a Drive-Thru Service Window at the Lester Public Library 1001 Adams Street, in the B-1 Business District, City of Two Rivers (property owner)
Recommended Action:
Motion approve the Conditional Use Permit, as recommended by the Plan Commission
 - B. Ordinance to Amend the District Map of the City of Two Rivers, Wisconsin, Change in Zoning for Parcel 053-116-005-002.08, Vacant Parcel at the Intersection of West River and 27th Streets, from R-1 Single Family Residence District to I-2 Industrial District
Recommended Action:
Motion to waive reading and adopt the Ordinance, as recommended by the Plan Commission
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
- 8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**

9. CITY MANAGER'S REPORT

A. Invited Guests

1. Introduction and Swearing in of City Clerk Jamie Jackson

B. Status/Update Reports

1. Christmas at the Beach, December 12, 2020, Sponsored by Two Rivers Fire Department and Fox Communities Credit Union, Supported by Generous Community Donations
2. Enforcement of Winter Parking Ban Delayed, Pending Arrival of Snow
3. City Named Beneficiary of Life Insurance Policy from Long-Time Council Member Jim Taddy
4. Update on Possible Paragon Building Sale
5. Update on Proposed Commercial Development in the Area of Washington and 12th Streets
6. Lester Public Library Carpet and Technology Project
7. Construction Activity at Washington Highlands
8. City Submittals for Reimbursement of COVID-Related Expenses Through "Routes to Recovery" Program
9. City Filing of Intent to Apply for Special CBBG-CV COVID-Related Grant Funding for Drive-Through Window and Related Improvements at Senior Center
10. Christmas Decorations Are Up: Thanks Again to the 2019 Donors Who Made the New Decorations Possible
11. Update on Repairs to Fabric Awning for Rotary Pavilion
12. Other

C. Legislative/Intergovernmental Update

10. CONSENT AGENDA

A. Presentation of Minutes

1. Regular City Council Minutes-November 16, 2020, Special Meeting-November 23, 2020 and Special Meeting-November 30, 2020

Recommended Action:

Motion to waive reading and adopt the minutes

B. Reports

1. Minutes of Meetings
 - a. Public Utilities, December 1, 2020
 - b. Public Works, December 2, 2020

Recommended Action:

Motion to receive and place on file

2. Finance Reports

- a. Debt Service, October 2020
- b. General Fund, October 2020
- c. Lester Library, October 2020

Recommended Action:

Motion to receive and place on file

3. Summary of Verified Bills for the Month of November for \$1,415,919.98

Recommended Action:

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

11. CITY COUNCIL - FORMAL ITEMS

- A. Supplemental Agreement No. 1 to Department of the Army Easement No, DACW35-2-15-3001 located at the Two Rivers Harbor Federal Navigations Project, Wisconsin (Related to City Harbor Park Seawall Tie-in with Federal Revetment and City Utility Easement)

Recommended Action:

Motion to authorize City Manager to sign the supplemental agreement and the Certificate of Authority

- B. Ordinance Establishing Branding and Marketing Committee as a Permanent Committee of Two Rivers City Government

Recommended Action:

Motion to waive reading and adopt the Ordinance.

- C. Appointment of Members to Branding and Marketing Committee

Recommended Action:

Motion to approve appointments

- D. Resolution of Intent to Pursue Splash Pad/Ice Skating Rink Facility as a Joint City-Community Project and to Appoint a Splash Pad and Ice Rink Planning Committee to Guide the Planning and Design Process and to Advise the City Council on this Project

Recommended Action:

Motion to read and adopt the Resolution

- E. Agreement Between the City of Two Rivers, City of Manitowoc and the Lakeshore Humane Society, Pertaining to the Housing and Care of Stray Animals from the Cities (Agreement for Three Years, to December 31, 2023; Current Agreement Expires December 31, 2020)

Recommended Action:

Motion to authorize the City Manager and City Clerk to sign the amendment on behalf

of the City

- F. 2019 Sanitary Sewer Main and Lateral Replacement Projects DNR Plan and Specification Approval Number S-2018-0703 Financed Through the Clean Water Fund Loan Program Loan 4107-44

Recommended Action:

Motion to approve the project acceptance certifications and authorize signature by the City Manager and City Clerk

- G. 2019 Water Main and Lateral Replacement Projects DNR Plan and Specification Approval Number W-2018-0714 Financed Through the Safe Drinking Water Loan Program Loan 4920-33

Recommended Action:

Motion to approve the project acceptance certifications and authorize signature by the City Manager and City Clerk

- H. Review Proposed Amendment to Development Agreement for Washington Highlands/TID 8

Recommended Action:

Discussion only, propose action at December 21 meeting

- I. Authorization for 2021 Fleet Leasing Program with Enterprise Fleet Leasing

Recommended Action:

Motion to authorize the City Manager and City Clerk to sign all documents associated with the capital leasing program as described in the Enterprise proposal

RECOMMENDATION FROM PUBLIC WORKS COMMITTEE MEETING OF NOVEMBER 3, 2020

- J. Revise Special Assessment Policy to Include Revisions Addressing Cost of Deferred Assessments

Recommended Action:

Motion to approve the revision as recommended by the Public Works Committee

12. FOR INFORMATION ONLY

- A. Enforcement of Winter parking restrictions delayed. Enforcement will begin when accumulating snow is being forecasted. (Municipal Ordinance 8-2-4)
- B. Nomination Papers for City Council Candidates in the April 2021 election are available starting December 1, 2020 and must be filed on or before Tuesday, January 5, 2021 at 5:00 PM in the City Clerk's Office. Notification of Non-Candidacy by current Council Members must be filed by Monday, December 28, 2020 at 5:00 PM in the City Clerk's Office
- C. Cut-out Christmas Cookie Sale, frosted or unfrosted, December 10 & 11 2020 at the Senior Center, while supplies last
- D. Christmas at the Beach, Saturday, December 12, 5:00 - 7:00 PM
- E. City Council Regular Meeting, Monday, December 21, 2020, 6:00 PM

F. City Council Work Session, December 28, 2020, 6:00 PM

G. First Regular City Council Meeting in 2021 is Monday, January 4, 2020 at 6:00 PM

13. CLOSED SESSION

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 1985(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Status of Negotiations Regarding Former Hamilton Property
- Discuss Proposed Sale of Former Paragon Property, 606 Parkway Boulevard

14. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

15. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.