

**CITY OF TWO RIVERS  
COUNCIL PROCEEDINGS  
WORK SESSION  
Monday, November 30, 2020 – 6:00 PM  
Council Chambers – City Hall  
MINUTES**

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1. Call to Order by President Curt Andrews at 6:00 PM.
2. Pledge of Allegiance
3. Roll Call

Attendee Name	Title	Status	Arrived
Adam Wachowski	Councilmember	Present	
Bill LeClair	Councilmember	Present	
Bonnie Shimulunas	Councilmember	Present	
Curt Andrews	President	Present	
Darla LeClair	Vice-President	Present	
Jack Powalisz	Councilmember	Absent	
Jay Remiker	Councilmember	Present	
John Casavant	Councilmember	Present	
Mark Bittner	Councilmember	Present	

Also present were Jeff Dawson, Lester Library Director; Jim McDonald, Public Works Director; Steve Denzien, Fire Chief; Brian Delleman, Electric Utility Associate Director; Brian Kohlmeier, Police Chief; Dave Buss, Finance Director; Tammy Stadler, Parks & Recreation; Rick Powell, EDP Supervisor; Jack Bruce, City Attorney and Greg Buckley, City Manager.

4. Consideration of any Councilmember requests to participate in this meeting from a remote location
  - A. Invited Guests: Ben Walljasper and Adam Weber, Enterprise Fleet Management, to Present Information on Light Vehicles Replacement Plan Though Capital Leasing With Enterprise Fleet Management

Recommended Action:

Refer to the December 7 City Council Meeting for Action

Mr. Buckley noted that the Personnel and Finance Committee met earlier this Fall during the budget meetings with Enterprise to discuss the Fleet Management program. Ben Walljasper discussed the plan. He stated Enterprise has contracts with the cities of Wausau, Manitowoc, Green Bay, Oak Creek and other Wisconsin municipalities. He stated if the City of Two Rivers is interested in pursuing this program, Enterprise will work with the Department Heads to figure the type of vehicles and accessories that are needed and Enterprise can customize if necessary. The Council wanted more information from the other cities they had plans for and invite them back at another Council meeting to discuss further.

## 5. Action Items

- A. **2020-228** Resolution Adopting General Fund Budget for the Fiscal Year Ending December 31, 2021

Recommended Action:

Motion to waive reading and adopt the Resolution, as recommended by the City Manager and the Personnel and Finance Committee

Councilmember Wachowski stated he does not support the budget as is stands. He expressed it is not doing enough to get money back into the community, the cost of living and utilities are too high to live here and the cut to the Library fund budget is not enough as he has expressed in a previous email to the Personnel & Finance Committee.

**RESULT:**     **APPROVED WITH ROLL CALL [7 TO 1]**  
**MOVER:**     Mark Bittner, Councilmember  
**SECONDER:** John Casavant, Councilmember  
**AYES:**       Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker,  
                  John Casavant, Mark Bittner  
**NAYS:**       Adam Wachowski  
**ABSENT:**     Jack Powalisz

- B. **2020-229** Resolution Adopting Budgets for Other Funds (Capital Projects Funds, Special Revenue Funds and Utility Funds) for the Fiscal Year Ending December 31, 2021

Recommended Action:

Motion to waive reading and adopt the Resolution, as recommended by the City Manager and the Personnel and Finance Committee

**RESULT:**     **APPROVED WITH ROLL CALL [6 TO 2]**  
**MOVER:**     Darla LeClair, Vice-President  
**AYES:**       Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, John Casavant,  
                  Mark Bittner  
**NAYS:**       Adam Wachowski, Jay Remiker  
**ABSENT:**     Jack Powalisz

- C. **2020-230** Resolution Adopting Debt Service Fund Budget for the Fiscal Year Ending December 31, 2021

Recommended Action:

Motion to waive reading and adopt the Resolution, as recommended by the City Manager and the Personnel and Finance Committee

**RESULT:**     **APPROVED WITH ROLL CALL [UNANIMOUS]**  
**MOVER:**     Jay Remiker, Councilmember  
**SECONDER:** Bonnie Shimulunas, Councilmember  
**AYES:**       Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla  
                  LeClair, Jay Remiker, John Casavant, Mark Bittner  
**ABSENT:**     Jack Powalisz

- D. **2020-231** Resolution Adopting Tax Levy for the Fiscal Year Ending December 31, 2021

Recommended Action:

Motion to waive reading and adopt the Resolution, as recommended by the City Manager and the Personnel and Finance Committee

**RESULT:** **APPROVED WITH ROLL CALL [7 TO 1]**  
**MOVER:** Bill LeClair, Councilmember  
**SECONDER:** Bonnie Shimulunas, Councilmember  
**AYES:** Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner  
**NAYS:** Adam Wachowski  
**ABSENT:** Jack Powalisz

- E. **2020-232** Resolution Approving Business Improvement District Levy and Assessment Rate for 2021

Recommended Action:

Motion to waive reading and adopt the Resolution, consistent with the budget adopted by the Main Street Board, as recommended by the Business Improvement District Board

**RESULT:** **APPROVED WITH ROLL CALL [7 TO 1]**  
**MOVER:** Bonnie Shimulunas, Councilmember  
**SECONDER:** Mark Bittner, Councilmember  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, John Casavant, Mark Bittner  
**NAYS:** Jay Remiker  
**ABSENT:** Jack Powalisz

- F. **2020-233** Minutes of Meeting-Business Improvement District Board, November 18, 2020

Recommended Action:

Motion to receive and place on file

**RESULT:** **APPROVED WITH VOICE VOTE [UNANIMOUS]**  
**MOVER:** Adam Wachowski, Councilmember  
**SECONDER:** Bill LeClair, Councilmember  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner  
**ABSENT:** Jack Powalisz

- G. **2020-234** Ordinance Adopting New Code of Ordinances for the City of Two Rivers, Consisting of Chapters 1-1 through 12-1 (Tabled from November 16, 2020 Meeting)

Recommended Action:

Motion to waive reading and adopt the Ordinance

**RESULT:** APPROVED WITH ROLL CALL [UNANIMOUS]  
**MOVER:** Bonnie Shimulunas, Councilmember  
**SECONDER:** Jay Remiker, Councilmember  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner  
**ABSENT:** Jack Powalisz

- H. **2020-235** Letter to Manitowoc County Board Regarding Re-Use of CDBG Revolving Loan Funds Rightfully Belonging to the City of Two Rivers

Recommended Action:

Motion to approve the letter to be signed by all Councilmembers

**RESULT:** APPROVED WITH ROLL CALL [UNANIMOUS]  
**MOVER:** Jay Remiker, Councilmember  
**SECONDER:** Mark Bittner, Councilmember  
**AYES:** Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla LeClair, Jay Remiker, John Casavant, Mark Bittner  
**ABSENT:** Jack Powalisz

6. Discuss Items

- A. Discuss Upcoming Meeting Dates During the Holidays: Work Session Meeting-December 28; Regular City Council Meeting Moved to January 4, 2021

- B. Transit Ridership Summary

Mr. Buckley reported on the summary from the Manitowoc Transit on the Two Rivers monthly ridership and on the Two Rivers residents rides under the ADA program. Mr. Buckley will invite the Manitowoc Transit Department Head to a future meeting.

- C. Discuss Process for Planning and Implementing Splash Pad/Skating Rink Project (2021 Budget Item)

Mr. Buckley stated he proposes putting together an ad hoc committee consisting of 7-9 members, to oversee the planning and design process for this project. President Andrews recommended the City Manager invite representatives from the Cobblestone Hotel and Lighthouse Inn to be on the Committee.

- D. Winter Events

Council President Andrews stated that the City doesn't have any winter events and he would like to see a combined effort between Main Street and the Park and Recreation Department to promote more such events.

7. Closed Executive Session

Motion

At 8:55 PM, a motion to enter into closed session, per Wisc. Stats.19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or

bargaining reason require a closed session. Possible assistance to economic development projects. Possible property purchase--former Hamilton property.

**RESULT:**     **APPROVED ROLL CALL [UNANIMOUS]**  
**MOVER:**     Jay Remiker, Councilmember  
**SECONDER:** Bill LeClair, Councilmember  
**AYES:**       Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla  
                  LeClair, Jay Remiker, John Casavant, Mark Bittner  
**ABSENT:**     Jack Powalisz

## 8. Reconvene in Open Session

At 9:20 PM, a motion to reconvene in open session and to consider possible actions in follow-up to closed session discussions.

**RESULT:**     **APPROVED VOICE VOTE [UNANIMOUS]**  
**MOVER:**     Mark Bittner, Councilmember  
**SECONDER:** John Casavant, Councilmember  
**AYES:**       Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla  
                  LeClair, Jay Remiker, John Casavant, Mark Bittner  
**ABSENT:**     Jack Powalisz

## 9. Adjournment

At 9:20 PM, a motion to dispense with the reading of the minutes of the meeting and adjourn.

**RESULT:**     **APPROVED VOICE VOTE [UNANIMOUS]**  
**MOVER:**     Jay Remiker, Councilmember  
**SECONDER:** Darla LeClair, Vice-President  
**AYES:**       Adam Wachowski, Bill LeClair, Bonnie Shimulunas, Curt Andrews, Darla  
                  LeClair, Jay Remiker, John Casavant, Mark Bittner  
**ABSENT:**     Jack Powalisz

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Kim M. Graves  
City Clerk