

**CITY OF TWO RIVERS
CITY COUNCIL PROCEEDINGS
WORK SESSION
Monday, July 27, 2020
Council Chambers - City Hall
MINUTES**

Call to Order

The City Council meeting was called to order by President Curt Andrews at 6:00 PM.

Roll Call

Members present: John Casavant, Darla LeClair, William LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski, Curt Andrews, Mark Bittner. Absent and Excused: Jack Powalisz.

Staff Members present were: Gregory E. Buckley, City Manager; Jim McDonald, City Engineer; Brian Kohlmeier, Police Chief; Elizabeth Runge, Economic Development Director/City Planner; David Buss, Finance Director.

Staff Report on Compensatory Time Off (Comp Time)

Mr. Buckley reviewed a memo that he had prepared, regarding how comp time is earned and tracked. He noted it was in response to a request from Councilmember Wachowski. The City Manager stated that compensatory time is allowed under the City's Personnel Policy and the Police union contract. Comp time is earned for overtime hours worked and can be banked by employees for later use. General employees can accrue a maximum of 160 hours of overtime work as comp time, which equates to 240 hours off. For the Police Department, comp time is earned by Lieutenants, Police Union and Clerical staff. Fire Department contract does not provide for comp time accrual by Fire Union Personnel. The current total for all City employees' accrued comp time is \$169,407.

No action was taken on this item.

Discussion Regarding Park Shelter Fees and Consistency of Charges

Mr. Buckley stated that Councilmember Wachowski requested this item be included on this agenda regarding park shelter rental fees.

Mr. Buckley stated that the Park Picnic Shelters rental fee is \$50.00 resident/\$60.00 non-resident.

Rotary Pavilion at Neshotah Beach is \$250.00 per day for anyone who rents it. This fee was established by action of the Advisory Recreation Board.

The City Manager also reported that he, in consultation with Parks and Rec staff, had recently set a charge of \$200 per day for rental of the Vietnam Vets Concession Stand, along with kitchen and connected shelter, at \$200.00 per day. There had not been a rental fee for this facility previously, as the City had a concession operator at this location. He stated that this fee was set in response to a request from the Wisconsin Heat group, which is holding several softball tournaments at Vietnam Vets Park this Summer.

Discussion took place with regard to the fee structure and will be referred to the Advisory Recreation Board if there is an interest in changing these fees. A complete fee list will then be presented to City Council.

Mr. Buckley stated that the City also recently received a request from Sepia Chapel to use Lot F Shelter and adjacent green space, off East River Street, for an outdoor wedding ceremony. There are no rest rooms at this facility, but port a potties are available. The parking area is used primarily for fisherman. The city to date has never rented this shelter before this request. The Council discussed the fee for renting the shelter for this year at \$100.00.

A motion was made by Councilmember William LeClair, seconded by Councilmember Bittner, to charge \$100.00 for this year with no reserved parking. After further discussion, a motion was made by Councilmember William LeClair, seconded by Councilmember Remiker, to table until the next regular City Council meeting. Upon a voice vote, motion carried.

Staff Report on Recent Electric Work at Vietnam Veterans Park

Mr. Buckley reported that electrical work was done at Vietnam Veterans Park by Hubbartt Electric for installing a new transformer and for trenching-in control panel wires for the new scoreboard on the purple diamond. The quote from Hubbartt was in the amount of \$8,700 with the funding source coming from Park and Recreation capital budget.

Council member Wachowski had requested a report on this project.

No action was taken on this item.

Update on Board and Commission Vacancies Requiring Appointments

Mr. Buckley gave an update on which committees have vacancies. He noted that most of the vacancies are on committees that have not met for several years. He stated he would bring his recommended appointments to the next City Council meeting for approval.

Discussion of Concerns About Intersection Safety-Traffic Markings at 22nd and Washington and Other Locations

Mr. Buckley discussed citizen concerns expressed on Facebook and shared by Councilmember Wachowski, regarding traffic markings on 22nd & Lincoln Street, 22nd & Washington Street

where the lane markings are faded. He noted that street painting work has been curtailed in 2020, due to budget cuts, but priority intersections and areas near schools need to be addressed. The Public Works Department is identifying other streets where lane markings need to be re-painted.

A motion was made by Councilmember Bittner, seconded by Councilmember William LeClair, to paint the lane markings on Washington and 22nd Street first and then prioritize the list of other intersections throughout the city. Upon a voice vote, motion carried.

Consider Improvements to East River Street/Lower Jefferson Street Corridor-2020 Capital Budget Item

Mr. Buckley presented a cost estimate for the Trail and Corridor Improvements at the East River/Jefferson Street site. The total cost estimate is approximately \$159,176.39 when adding engineering costs onto the project.

Discussion took place with no action on this item.

Closed Executive Session

At 8:40PM, a motion was made by Councilmember Bittner, seconded by Councilmember William LeClair, to enter into Closed Session, per Wisc. Stats. 19.85(1)e deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

--Discuss Matters Pertaining to Assistance to Economic Development Projects:
Redevelopment of Proposed Culver's Site, Former Paragon Property

And Wisc. Stats. Sec. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved

--Regarding Proposal by Prime Shares to Purchase City's Claim in Bankruptcy
Proceeding Filed by Frontier Communications

Upon a roll call vote, Ayes (8) William LeClair, Jay Remiker, Bonnie Shimulunas, Adam Wachowski, Curt Andrews, Mark Bittner, John Casavant, Darla LeClair, William LeClair; Noes (0) None. Motion carried. Councilmember Wachowski excused himself from this portion of the meeting.

Reconvene in Open Session

At 9:06 PM, a motion was made by Councilmember Darla LeClair, seconded by Councilmember Casavant, to reconvene in Open Session. Upon a voice vote, motion carried.

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Adjournment

At 9:06 PM, a motion was made by Councilmember Remiker, seconded by Councilmember Darla LeClair, to adjourn the meeting.

Kim M. Graves
City Clerk