

Two Rivers City Hall  
1717 East Park Street  
Council Chambers  
Two Rivers, WI 54241  
(920) 793-5532  
[www.two-rivers.org](http://www.two-rivers.org)



**CITY OF TWO RIVERS  
CITY COUNCIL AGENDA  
Monday, May 18, 2020  
Council Chambers – City Hall – 6:00PM  
Regular Meeting**

NOTICE: For the duration of the COVID-19 Emergency, related executive orders by the Governor and City Proclamation of Emergency, City public meetings will be conducted via video conference or conference call, with members of the body participating from remote locations. The City uses "Zoom" software as the platform for such meetings. The public may monitor such meetings:

- By watching a live stream of the meeting, on the Two Rivers City Hall Facebook page or the City website ([www.two-rivers.org](http://www.two-rivers.org))
- By tuning into Spectrum Cable Channel 993
- Via Zoom (download for free at [zoom.us](http://zoom.us) <<http://zoom.us>>) using the login below for video/audio or use one of the phone numbers below for audio only

Join from a PC, Mac, iPad, iPhone or Android device: Please use this URL to join.  
<https://us02web.zoom.us/j/86972691158> Or join by phone: Dial: US: +1 929 205 6099 or +1 312 626 6799 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 Webinar ID 957 6179 6221

NOTE: TO ADDRESS THE CITY COUNCIL DURING "INPUT FROM THE PUBLIC" OR ANY PUBLIC HEARING, YOU MUST EITHER;

\*ACCESS THE MEETING VIA ZOOM (BY PHONE CONFERENCE OR VIDEO CONFERENCE);

\*OR CALL THE FOLLOWING PHONE NUMBER WHEN ANNOUNCED AT THE MEETING: 920-793-5534

If you have any questions about monitoring public meetings of the City Council during this Emergency period, please contact the City Manager's Office, telephone 920-793-5532, email: [lkuehn@two-rivers.org](mailto:lkuehn@two-rivers.org)

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
- 4. ANNOUNCEMENT OF METHODS FOR PUBLIC PARTICIPATION IN THIS REMOTE MEETING**
- 5. PUBLIC HEARING**
- 6. INPUT FROM THE PUBLIC**
- 7. COUNCIL COMMUNICATIONS**  
Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES****9. CITY MANAGER'S REPORT**

- A. Invited Guests
- B. Status/Update Reports
  - 1. COVID-19 Update
  - 2. Domazlice, Czech Republic, Liberation Day, May 5, 2020: 75th Anniversary of the End of World War II in Two Rivers' Sister City--Letter from Mayor Novak
  - 3. Downtown Hotel Project
  - 4. Riverside Foods Expansion Project
  - 5. Former Paragon Property
  - 6. 2023 Washington Street, Former Uni-Mart
  - 7. Memorial Day 2020-May 25
  - 8. Other
- C. Legislative/Intergovernmental Update
  - 1. Economic Stimulus Funding Related to COVID-19
  - 2. Proposed Agreement with County, Related to Waiver of Late Penalties on Certain 2019 Property Tax Payments
  - 3. Other

**10. CONSENT AGENDA**

- A. Presentation of Minutes
  - 1. Regular City Council Minutes-May 4, 2020 and Work Session Minutes-April 27, 2020
    - Recommended Action:
    - Motion to waive reading and approve the minutes
- B. Applications and Petitions
- C. Reports
  - 1. Minutes of Meetings
    - a. Lester Public Library, March 10, 2020
    - b. Public Utilities, May 5, 2020
      - Recommended Action:
      - Motion to receive and place on file
  - 2. Department Reports for April 2020
    - a. Electric

- b. Fire
- c. Inspections
- d. Lester Library
- e. Parks and Recreation
- f. Public Works/Wastewater
- g. Safety Program
- h. Water
- i. Police, January-February
- j. Library, March

Recommended Action:

Motion to receive and file

3. Summary of Verified Bills for the Month of April 2020 for \$3,591,340.98

Recommended Action:

Motion to receive and place on file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

Motion to approve the Consent Agenda with the various actions recommended

**11. CITY COUNCIL - FORMAL ITEMS**

- A. Resolution Upon Retirement for Officer Tim Culligan, who Retired on May 6, 2020 after completing a 22 Year Career with the Two Rivers Police Department

Recommended Action:

Motion to read and adopt the resolution

- B. Resolution Honoring David England for His Service on City Council, 2017-2020

Recommended Action:

Motion to read and adopt the Resolution

- C. Resolution Honoring Erin Gonnerman for Her Service on City Council, 2017-2020

Recommended Action:

Motion to read and adopt the Resolution

- D. Resolution Expressing Appreciation for Members of Committees, Commissions and Boards Who Retired as of April 2020 or Have Ended Their Service During the Past Year

Recommended Action:

Motion to waive reading and adopt the Resolution

- E. Resolution Declaring May 17- 23, 2020 as Emergency Medical Services Week

Recommended Action:

Motion to read and adopt the Resolution

- F. Staff Report Regarding Possible Changes to City Ordinances to Facilitate Use of Outdoor Serving Areas--Referred from Council Meeting of May 4

Recommended Action:

Motion to direct staff to proceed with preparation of ordinance amendments consistent with the staff report (with any changes as directed by City Council) and to provide summary of proposed changes to Tavern League

- G. Set a Public Hearing Regarding Proposed Application for Community Development Block Grant CDBG Public Facilities (CDBG-PF) Program Funds

Recommended Action:

Motion to set the public hearing for Monday, June 1, 2020 at 6:00 PM.

- H. Resolution to Adopt a Citizen Participation Plan--Related to CDBG-PF Application

Recommended Action:

Motion to waive reading and adopt the Resolution

- I. Resolution to Adopt a Fair Housing Ordinance--Related to CDBG-PF Application

Recommended Action:

Motion to waive reading and adopt the Resolution

- J. Recommendation from City Manager and Library Board Regarding a Memorial to Former City Council President Patrick Gagnon

Recommended Action:

Motion to concur with the recommendation to dedicate the bike and walking trail through Lakeshore Park and the grounds of the Lester Public Library to the memory of Patrick Gagnon, to include placement of signage and a bench; to authorize inviting donations for those improvements; and to direct staff to prepare a formal resolution for action at a future City Council meeting

- K. Resolution Adopting Updated Policy on Councilmember Participation in Meetings from Remote Locations

Recommended Action:

Motion to waive reading and adopt the Resolution

## **RECOMMENDATIONS FROM PERSONNEL AND FINANCE COMMITTEE MEETING OF MAY 13, 2020**

- L. Resolution Amending 2020 City Budget, in Anticipation of Impacts of the COVID-19 Pandemic and Related Impacts on the Economy and State and Local Government Revenues

Recommended Action:

Motion to waive reading and adopt the Resolution, as recommended by the Personnel and Finance Committee

- M. Request to Commit \$100,000 in City funding for a Proposed Small Business Grant Program in Conjunction with the City of Manitowoc, Chamber of Manitowoc County and Area Banks

Recommended Action:

Motion to authorize the funding, subject to final Council approval of grant program guidelines

**12. FOR INFORMATION ONLY**

- A. Board of Review Meeting, Wednesday, May 27, 2020 at 4:00 - 6:00 PM, Council Chambers
- B. City Council Work Session Meeting, Wednesday, May 27, 2020, 6:00 PM—Remote Meeting
- C. Zoning Board of Appeals, Tuesday, May 19, 2020, 5:30 PM, Council Chambers
- D. City Council Meeting, Monday, June 1, 2020, 6:00 PM-- Plan for In-Person Meeting

**13. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects: Culver's, Others
- Discuss Status of Negotiations Regarding Former Hamilton Property
- Discuss Status of Negotiations Regarding Sale or Lease of Former Paragon Property

**14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

**15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.