

Two Rivers City Hall  
1717 East Park Street  
Council Chambers  
Two Rivers, WI 54241  
(920) 793-5532  
[www.two-rivers.org](http://www.two-rivers.org)



**CITY OF TWO RIVERS  
CITY COUNCIL AGENDA  
Monday, April 20, 2020  
Council Chambers – City Hall – 6:00PM  
Regular Meeting**

NOTICE: For the duration of the COVID-19 Emergency, related executive orders by the Governor and City Proclamation of Emergency, City public meetings will be conducted via video conference or conference call, with members of the body participating from remote locations. The City uses "Zoom" software as the platform for such meetings. The public may monitor such meetings:

- By watching a live stream of the meeting, on the Two Rivers City Hall Facebook page or the City website ([www.two-rivers.org](http://www.two-rivers.org))
- By tuning into Spectrum Cable Channel 993
- Via Zoom (download for free at [zoom.us](https://zoom.us)) using the login below for video/audio or use one of the phone numbers below for audio only

Join from a PC, Mac, iPad, iPhone or Android device: Please use this URL to join.

<https://zoom.us/j/359292773?pwd=bE5iMG4raUJ6RloyS3hka2tiU0NpUT09> Password: 254009 Or join by phone: Dial:

US: +1 929 205 6099 or +1 312 626 6799 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 Webinar ID: 656 309 995

NOTE: TO ADDRESS THE CITY COUNCIL DURING "INPUT FROM THE PUBLIC" OR ANY PUBLIC HEARING, YOU MUST EITHER;

\*ACCESS THE MEETING VIA ZOOM (BY PHONE CONFERENCE OR VIDEO CONFERENCE);

\*OR CALL THE FOLLOWING PHONE NUMBER WHEN ANNOUNCED AT THE MEETING: 920-793-5534

If you have any questions about monitoring public meetings of the City Council during this Emergency period, please contact the City Manager's Office, telephone 920-793-5532, [e-mail lkuehn@two-rivers.org](mailto:lkuehn@two-rivers.org)

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. PUBLIC HEARING**

**6. INPUT FROM THE PUBLIC****7. COUNCIL COMMUNICATIONS**

Letters and other communications from citizens

**8. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES****9. CITY MANAGER'S REPORT****A. Invited Guest**

1. Justin Fischer, Robert W. Baird, Regarding Proposed Sale of General Obligation Promissory Notes and Taxable General Obligation Refunding Bonds--See Agenda Items 11C and 11D

**B. Status/Update Reports**

1. Congratulations to Re-Elected Councilmember Bonnie Shimulunas and Council Members-Elect Darla LeClair and Adam Wachowski; Thank You to Council Candidates Keith Lyons and Tracey Koach
2. COVID-19 Update
3. Downtown Hotel Project
4. Riverside Foods Expansion Project
5. Culver's Restaurant Project
6. April 7 Election Update
7. Special 2020 Spring Leaf and Grass Pickup Weeks of April 20 and 27
8. April 8 is Lineworker Appreciation Day
9. Electric Utility Rate Increase of 4.48 Percent, as Approved by the Wisconsin Public Service Commission March 24, to Take Effect May 1 (Filing by City was in May 2019)
10. Other

**C. Legislative/Intergovernmental Update**

1. COVID-19 Related Legislation - State
2. COVID-19 Related Legislation - Federal

**10. CONSENT AGENDA****A. Presentation of Minutes**

1. Regular City Council Minutes-March 16, 2020, April 6, 2020 and Work Session Minutes-March 30, 2020

Recommended Action:

Motion to waive reading and adopt the minutes

**B. Reports****1. Minutes of Meetings**

- a. Plan Commission, April 13, 2020
- b. Board of Canvassers, April 14, 2020

Recommended Action:

Motion to receive and place on file

**2. Department Reports for March 2020**

- a. Electric
- b. Fire
- c. Inspections
- d. Parks and Recreation
- e. Public Works/Wastewater
- f. Safety Program
- g. Water
- h. Fire, February

Recommended Action:

Motion to receive and file

**RECOMMENDED ACTION FOR CONSENT AGENDA**

Motion to approve the Consent Agenda with the various actions recommended

**11. CITY COUNCIL - FORMAL ITEMS**

- A. Resolution Extending Best Wishes to the Town of Domazlice, Czech Republic, on Liberation Day, May 5, 2020: 75th Anniversary of the End of World War II in Two Rivers' Sister City

Recommended Action:

Motion to read and adopt the Resolution

- B. Resolution Declaring City Council's Intent to Not Proceed with Madison and 25th Streets Reconstruction Project Due to COVID-19 Emergency and directing Staff to Take Actions Required to Comply with that Intent

Recommended Action:

Motion to waive reading and adopt the Resolution

- C. Resolution Authorizing the Issuance and Sale of \$5,975,000 General Obligation Promissory Notes (Includes \$1,330,000 in New Borrowing for Capital Projects; Balance is to Refund Existing Debt for Interest Savings)

Recommended Action:

Motion to waive reading and adopt the Resolution

- D. Resolution Authorizing the Issuance and Sale of \$2,425,000 Taxable General Obligation Refunding Bonds (To Refund Existing Debt for Interest Savings)

Recommended Action:

Motion to waive reading and adopt the Resolution

- E. Resolution Authorizing 10-Year Borrowing of \$1,330,000 at 2.75 Percent Annual Interest from the from the State Trust Fund Loan Program, Administered by the Board of Commissioners of Public Lands of Wisconsin, for 2020 Budgeted Capital Projects (General Obligation Borrowing)

Recommended Action:

Motion to waive reading and adopt the Resolution

(NOTE: this borrowing is recommended ONLY if favorable market rates are not obtained for the 10-year notes addressed in C. above)

- F. Resolution Authorizing 10-Year Borrowing of \$1,073,000 at 4.50 Percent Annual Interest from the State Trust Fund Loan Program, Administered by the Board of Commissioners of Public Lands of Wisconsin, for Storm Water Utility Projects (Utility Revenue Borrowing; Not General Obligation)

Recommended Action:

Motion to waive reading and adopt the Resolution

- G. Resolution Authorizing 10-Year Borrowing of \$550,000 at 3.00 Percent Annual Interest from the State Trust Fund Loan Program, Administered by the Board of Commissioners of Public Lands of Wisconsin for Budgeted Capital Project (General Obligation Borrowing--Property Purchase for Waterfront Development)

Recommended Action:

Motion to waive reading and adopt the Resolution

- H. Resolution Authorizing 20-Year Borrowing of \$250,000 at 3.50 Percent Annual Interest from the from the State Trust Fund Loan Program, Administered by the Board of Commissioners of Public Lands of Wisconsin, for TID No. 13 Developer Grant for Culvers Project (General Obligation Borrowing)

Recommended Action:

Motion to waive reading and adopt the Resolution

- I. Contract for Concession Services at Neshotah Beach

Recommend Action:

Motion to authorize the City Manager prepare and return for Council action a contract with Ice Clouds and Caribbean Cruiser, for the 2020 Summer Season at Neshotah Beach, with payment to the City to be based on 10 percent of net sales

- J. Project Acceptance Certifications for 2018 Street & Utility Improvements (27th Street) DNR Plan and Specification Approval Number W-2017-0674 Financed Through the Safe Drinking Water Loan Program Loan 4107-42

Recommended Action:

Motion to approve the project acceptance certifications and authorize signature by the City Manager and City Clerk

- K. Proclamation of Arbor Day, April 24, 2020

Recommended Action:

Motion to read and adopt the Proclamation

- L. Official Newspaper Declaration and Bid

Recommended Action:

Motion to accept bid as submitted and declare the Herald Time Reporter as the official newspaper of the City of Two Rivers

Recommendations from Plan Commission Meeting of April 13, 2020

- M. Set a Public Hearing on Amendment No. 1 to a Conditional Use Permit for Proposed Culver's Restaurant, 1507 22nd Street

Recommend Action:

Motion to set the public hearing for Monday, May 4, 2020 at 6:00 PM

- N. Set a Public Hearing on an Amendment to Section 10-1-14 of the Zoning Code, to Change the Minimum Required Dimensions for Parking Spaces

Recommended Action:

Motion to set the public hearing for Monday, May 4, 2020 at 6:00 PM

Recommendation from the Personnel and Finance Committee Meeting of April 15, 2020

- O. 2020 City Goals and Objectives

Recommended Action:

Motion to refer to the May work session

**12. FOR INFORMATION ONLY**

- A. City Council Re-Organizational Meeting, Tuesday, April 21, 2020, 6:00 PM—Remote Meeting
- B. City Council Work Session Meeting, Monday, April 27, 2020, 6:00 PM—Remote Meeting
- C. City Council Meeting, Monday, May 4, 2020, 6:00 PM—Remote Meeting

**13. CLOSED SESSION**

The City Council reserves the right to enter into Closed Session, per Wisc. Stats 1985(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

And per Wisc. 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved

- Confer with Legal Counsel, and Possible Action, Regarding Strategy to be Adopted with Respect to Pending or Threatened Litigation
- Confer with Legal Counsel Regarding City Condemnation Action and Related Negotiations for Acquisition of Former Hamilton Property
- Discuss Negotiation Strategy Related to Other Property Acquisition Matters
- Discuss Negotiations Related to Possible City Property Sale
- Discuss Negotiations Related to Possible Economic Development Projects

NOTE: Live-streaming, televising, Zoom access and other means of monitoring the meeting by the public will conclude at this time. The Council's only action after reconvening in open session will be to adjourn the meeting

**14. RECONVENE IN OPEN SESSION**

To consider possible actions in follow-up to closed session discussions

**15. ADJOURNMENT**

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.