

Two Rivers City Hall
1717 East Park Street
Council Chambers
Two Rivers, WI 54241
(920) 793-5532
www.two-rivers.org



**CITY OF TWO RIVERS
CITY COUNCIL AGENDA
Monday, December 17, 2018
Council Chambers – City Hall – 6:00PM
Regular Meeting**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL BY CITY CLERK**
- 4. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- 5. INPUT FROM THE PUBLIC**
- 6. COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
- 7. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
- 8. CITY MANAGER'S REPORT**
 - A. Invited Guests
 1. Barb Schweitzer, President of the Two Rivers Senior Center Friends Board and Tammy Desten, Senior Center Supervisor to present a check from the Senior Center
 - B. Status/Update Reports
 1. Memorial Drive Wayside Property Transfer
 2. Downtown Hotel Project
 3. Wastewater Treatment Plant Project
 4. Fire Chief Retirement
 5. New Fire Chief Swearing-In
 6. Upcoming Events
 7. Other
 - C. Legislative/Intergovernmental Update
 1. Public Service Commission of Wisconsin Preliminary Determination of No Significant Environmental Impact: Two Creeks Solar Project

2. CDBG CLOSE Update

9. **CONSENT AGENDA**

A. Presentation of Minutes

1. City Council - Regular Meeting December 3, 2018

Recommended Action:

Motion to waive reading and adopt the minutes

B. Applications and Petitions

1. Applications for Operator's Licenses – Recommended for Approval

- a. Aubrey E. VanSleet, 1920 13th Street, Two Rivers
- b. Kristy L. Knauer, 1041 N 40th Street, Manitowoc

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses

2. Application for Change of Agent

Walgreens #09166, 2206 Washington Street, Two Rivers, Melissa Raab, W2312 Hickory Hills Road, Chilton, WI as New Agent

Recommended Action:

Motion to authorize City Clerk to issue new license with change of agent

C. Reports

1. Minutes of Meetings

- a. Library Board, November 13, 2018

Recommended Action:

Motion to receive and place on file

2. Department Reports for November 2018

- a. Electric
- b. Fire
- c. Inspections
- d. Lester Public Library
- e. Public Works/Wastewater
- f. Safety Program
- g. Water

Recommended Action:

Motion to receive and place on file

3. Finance Reports

- a. Debt Service, November 2018
- b. General Fund, November 2018
- c. Lester Library, November 2018

Recommended Action:

Motion to receive and place on file

4. Summary of Verified Bills for the Month of November 2018 for \$3,220,778.83

Recommended Action:

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

10. CITY COUNCIL - FORMAL ITEMS

- A. Amendment to Special Events Policy, Pertaining to Liability Insurance Requirements

Recommended Action:

Motion to adopt the amendment as presented

- B. Resolution to Amendment 2018 Capital Projects Funds Budgets, to Provide Additional Funding for City Hall Capital Projects and Fire Station Roofing Work

Recommended Action:

Motion to waive reading and approve the Resolution

- C. Request to Change the Zoning for Parcel 000-031-090-6, Located in the 1700 Block of 21st Street, from R-3 Single and Double Family District to B-1 Business District, Submitted by the City of Two Rivers (Owner)

Recommended Action:

Motion to schedule a Public Hearing on January 7, 2019 at 6:00 PM

- D. Consider Ordinance to Amend Section 10-1-25, "B-1 Business District", Subsection (b)(1), "Principal Permitted Uses", to Allow Former Church Buildings to be Repurposed as Mixed-Use Buildings, Including Residential on the Ground Floor, Under Certain Conditions

Recommended Action:

Motion to schedule a Public Hearing on January 7, 2019 at 6:00 PM

- E. Authorization to Proceed With Purchase of a Replacement Ambulance for Use by the Fire Department (Budgeted 2019 Capital Purchase, at \$225,000)

Recommended Action:

Motion to authorize the Fire Chief to proceed to request full plans and specifications for a Braun ambulance, consistent with specifications provided by the Fire Department, and to proceed to place the order for the ambulance, based on Braun's proposal in the amount of \$225,242, net of \$2,700 pre-payment discount

- F. Resolution Authorizing Short-Term Inter-Fund Loans, to Cover Fund Deficits at Year-End, Pending Reimbursement of Costs from Federal and State Agencies

Recommended Action:

Motion to waive reading and adopt the resolution

- G. Request from City Manager to be Compensated for 40 hours of Unused Vacation Leave, and to be Allowed a One-Time Carry-Over of 80 Hours Vacation Into 2019 (40 Hours Over Normal Carryover Limit)

Recommended Action:

Motion to approve the request

11. FOR INFORMATION ONLY

- A. Christmas Basket Raffle, Tickets for Sale at the Senior Center, December 17-21, 2018, 8:00 AM-4:30 PM
- B. Trash and Recyclables Pickup Normally Scheduled for Tuesdays will be Moved to Wednesday on Christmas and New Years Weeks; All Other Collection Days Remain Unchanged
- C. Curbside Pickup of Christmas Trees by Manitowoc Disposal Will be the Week of January 7
- D. Noon Year's Eve Celebration, December 31, 2018, 11:00 AM Entertainment-Noon Lunch, Senior Center
- E. NO City Council Work Session in December
- F. City Council Regular Meeting, Monday, January 7, 2019, 6:00 PM

12. CLOSED SESSION

The City Council reserves the right to enter into Closed Sessions, per Wisc. Stats 1985(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Results of Recent Environmental Testing Activity on and near City-Owned Property and Property Owned by Others; Discuss Possible Regulatory Agency Actions and Negotiations Related Thereto
- Discuss Contract for Concession Operations
- Discuss Possible Property Purchase

And per Wisc. 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved

- Confer with legal counsel regarding property acquisition matters likely to be the subject of litigation
- Discuss Recent Notice of Injury and Claim for Damages Served on the City by Adam Wachowski, Related to Property at Vietnam Veterans Memorial Park

13. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

14. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.