

Two Rivers City Hall
1717 East Park Street
Council Chambers
Two Rivers, WI 54241
(920) 793-5532
www.two-rivers.org



**CITY OF TWO RIVERS
CITY COUNCIL AGENDA
Monday, May 21, 2018
Council Chambers – City Hall – 6:00PM
Regular Meeting**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY CITY CLERK**
- IV. CONSIDERATION OF ANY COUNCIL MEMBER REQUESTS TO PARTICIPATE IN THIS MEETING FROM A REMOTE LOCATION**
- V. INPUT FROM THE PUBLIC**
- VI. COUNCIL COMMUNICATIONS**
Letters and other communications from citizens
- VII. COUNCIL REPORTS FROM BOARDS/COMMISSIONS/COMMITTEES**
- VIII. CITY MANAGER'S REPORT**
 - A. Invited Guests
 - 1. Resolution of Commendation Acknowledging and Commending Police Officer of the Year, Investigator Nathaniel Steber, Selected as the 2017 Two Rivers Kiwanis Police Officer of the Year
Recommended Action:
Motion to read and adopt the resolution
 - 2. Resolution Declaring May 20 - 26, 2018 as Emergency Medical Services Week
Recommended Action:
Motion to read and adopt the Resolution
 - 3. VFW Post 1248 Representative Jenine Soucoup, to Announce 2018 Poppy Sale Times and Locations (with Poppies for Purchase by Councilmembers)
 - 4. Two Rivers Main Street Director Roger Russove, to Announce Plans for Market & Music in the Park

B. Status/Update Reports

1. Conveyance of Memorial Drive Wayside Property from WisDOT and Manitowoc County to City of Two Rivers
2. Grant Award for Access Improvements at North Pier
3. Vets Park Boat Launch Improvements
4. Vietnam Vets Park Improvement
5. Sandy Bay Highlands Conservation Subdivision, Phase 2
6. Eastside Bike Trail to High School
7. South Pier Repairs by U.S. Army Corps of Engineers
8. Canadian National Railway Property Acquisition
9. Next BizStarts Two Rivers Meeting, Lester Public Library, Wednesday, May 23, 6:00 PM
10. Other

C. Legislative/Intergovernmental Update**IX. CONSENT AGENDA****A. Presentation of Minutes**

1. City Council - Regular Meeting May 7, 2018

Recommended Action:

Motion to waive and adopt the minutes

B. Applications and Petitions

1. Applications for Operator's Licenses – Recommended for Approval

- a. Cheryl R. Baugniet, 2711 12th Street, Two Rivers
- b. Hannan M. Brantley, 2349 8th Street, Two Rivers
- c. Gabriel M. Chase, 2215 13th Street, Two Rivers
- d. William Paul Glandt, 3118 Mishicot Road, Two Rivers
- e. Ronald A. Gordon, 3111 45th Street, Two Rivers
- f. Mollie M. Landt, 3610 Mishicot Road, Two Rivers
- g. Shannon L. Puls, 1510 24th Street, Two Rivers
- h. Margaret A. Schweppe, 1106 Bellevue Place, Two Rivers
- i. Jean M. Shaum, 2514 West River Street, Two Rivers
- j. Robert L. Sisel, 3021 Maplewood Road, Two Rivers
- k. Russel E. Walesh, 4522 Laurie Lane, Two Rivers

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses

2. Applications for Temporary Class "B" Retailer's Licenses

- a. Two Rivers Fish Derby, Inc., for Two Rivers Fish Derby, July 20 - 22, 2018 from 9:00 AM - 11:30 PM at Walsh Field Corner of 22nd and Polk Street
- b. Two Rivers Main Street for Market & Music in the Park, Thursdays June 7 through August 30, 2018 from 4:00 - 8:00 PM, West Central Park

Recommended Action:

Motion to approve the applications and authorize the City Clerk to issue the licenses

C. Reports

1. Minutes of Meetings

- a. Lester Public Library, April 10, 2018
- b. Advisory Recreation Board, March 13, 2018

Recommended Action:

Motion to receive and place on file

2. Department Reports for April 2018

- a. Electric
- b. Fire
- c. Inspections
- d. Lester Public Library
- e. Parks & Recreation March and April
- f. Public Works/Wastewater
- g. Safety Program
- h. Water

Recommended Action:

Motion to receive and place on file

3. Summary of Verified Bills for the Month of April 2018 for \$3,467,275.23

Recommended Action:

Motion to receive and place on file

RECOMMENDED ACTION FOR CONSENT AGENDA

Motion to approve the Consent Agenda with the various actions recommended

X. CITY COUNCIL - FORMAL ITEMS

- A. Resolution Directing Staff to Proceed with Activities Necessary for Creation of Tax Incremental District Number 12 for Redevelopment of the Former Suettinger Hardware Property and Other Properties in the Central Harbor District

Recommended Action:

Motion to read and approve the Resolution

- B. Request from Two Rivers Kiwanis Club for a Noise Waiver on July 20 – 22, 2018 for the Fish Derby Until 11:30 PM Each Night and No Parking on The East Side of the 2100 Block of Polk Street, On The 2200 and 2300 Blocks of Sandy Bay Road And the 600

Block of 22nd Street and Both Sides of the Entrance to Picnic Hill

Recommended Action:

Motion to approve noise waiver and request as submitted

C. City Manager's Appointment to Boards, Committees and Commissions

--Todd Gates to the Advisory Recreation Board

--Michael Canty to the Police and Fire Commission

Recommended Action:

Motion to approve the appointments as recommended by the City Manager

D. Resolution Authorizing Execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement for up to \$500,000 to Replace Private Lead Service Lines

Recommended Action:

Motion to waive reading and adopt the Resolution

E. Resolution Authorizing the Issuance and Sale Of Up To \$896,664 Water System Revenue Bonds, Series 2018, and Providing for Other Details and Covenants With Respect Thereto

Recommended Action:

Motion to waive reading and adopt the Resolution

F. Recommendations from Plan Commission Meeting of May 14, 2018

1. Set a Public Hearing to Consider Request for a Conditional Use in the R-1 Single Family Residence District to establish Sandy Bay Highlands Phase 2 as a Conservation Subdivision, submitted by the City of Two Rivers (property owner)

Recommended Action:

Motion to set a public hearing for Monday, June 4, 2018 at 6:00 PM

2. Set a Public Hearing to Consider Request for a Conditional Use Permit to operate "Dirty Paws", a commercial kennel in the I-1 Industrial District at 1612 - 12th Street, submitted by Shanna Donaher (business owner) and Scandia Marine (property owner)

Recommended Action:

Motion to set a public hearing for Monday, June 4, 2018 at 6:00 PM

G. Additional Street Closings for 2018: East Park, 17th & 18th for Farmers and Crafters Market, Saturdays 8:00 AM to 2:00 PM, May 26 to October 27

Recommended Action:

Motion to approve the additional street closings

XI. FOR INFORMATION ONLY

- A. Meet & Greet Kevin Boehm, Director of Parks & Recreation, Tuesday, May 22, 2018, 4:30-6:30 PM, Koska Room, Hamilton Community House
- B. Music in the Park Series, May 29, 2018, 6:00 PM, Jazz in the Park, Central Park

- C. In Person Absentee Voting for Special Election Senate District 1, May 25 through June 8 at City Hall between the hours of 8:00 AM and 4:30 PM; Friday, June 8, 8:00 AM - 5:00 PM
- D. Special Election, Senate District 1 Election on June 15, 2018. There will be one polling location, at City Hall, 1717 East Park Street, Polling Hours of 7 AM - 8 PM
- E. Pink Heals 17th Annual Golf Classic, Wednesday, June 13, 2018, Wander Springs Golf Course, Registration Deadline June 1, 2018
- F. Carp Fest, June 2-3, 2018, Central Park
- G. Breakfast in the Forest Point Beach State Forest Lodge, Sunday, June 3rd, 2018, 8 AM – Noon
- H. City Hall Closed, Monday, May 28 in Observance of Memorial Day
 - I. Invitation from the Robert E. Burns Post 165 of the American Legion for Councilmembers to participate in the Memorial Day Parade, Monday, May 28, 2018, 9:00 AM. Pre-Parade Assembly and Wreath-Laying Ceremony at 8:30 AM in Central Park
- J. City Council Work Session, Tuesday, May 29, 2018, 6:00 PM
- K. Board of Review Organizational Meeting, Wednesday, May 30, 2018 at 4:00 PM, Council Chambers
- L. Recycle Day - May 31, 2018 - 7:30 AM - 5:00 PM, Two Rivers Water & Light
- M. City Council Regular Meeting, Monday, June 4, 2018, 6:00 PM
- N. Neshotah Charitable Foundation “Dick Rohrer Memorial Badger Night,” featuring John Stocco, Saturday, June 16, 2018 Social Starting at 5:00 PM in the Community House

XII. CLOSED SESSION

The City Council reserves the right to enter into Closed Sessions, per Wisc. Stats 1985(1)(e) deliberating or negotiating the purchasing of public properties, the investment of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session

- Discuss Possible City Assistance to Economic Development Projects
- Discuss Possible Property Acquisition
- Discuss Possible Rental of City Property

And per Wisc. 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is nor is likely to become involved

- Discuss Current Litigation Matter

XIII. RECONVENE IN OPEN SESSION

To consider possible actions in follow-up to closed session discussions

XIV. ADJOURNMENT

Motion to dispense with the reading of the minutes of the meeting and adjourn

Please note, upon reasonable notice, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Office of the City Manager by calling 793-5532.

It is possible that members of and possibly a quorum of governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.