



**TWO
RIVERS**
WISCONSIN

Fee: \$35.00

Receipt #: _____

Date: _____

Application for
BLOCK PARTY PERMIT

Residential Streets Only (Municipal Code 6-10-4)

The applicant shall comply with Section 6-10-4 of the City of Two Rivers Municipal Code of Ordinances and also assumes all responsibility for any claim(s) of damage against the City caused by such obstruction. This application **shall** be submitted to the City of Two Rivers City Clerk no later than **30 calendar days** prior to the event. **Incomplete applications will not be accepted on will be returned.**

APPLICANT INFORMATION

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

EVENT INFORMATION:

Location of Block Party: _____

Intersecting Streets: _____

Date of Event: _____ Time - From: _____ To: _____

SIGNATURE FORM:

*The applicant must obtain the signatures of all neighbors, including yourself, whose driveway entrances will be blocked due to your road closure request during the block party. Please use the attached **Signature Petition Form**. If a*

lot is vacant or the household residents are or will be gone, note that fact. A ruling as to how that may influence the permit will be considered by City Staff.

BARRICADES:

The limits of the street to be closed will need to be barricaded. A \$50 (cash or check only) deposit will be required for barricades, regardless of the number needed, and will be refunded when the barricades are **returned within 48 hours of the block party date**. Be advised that if barricades are not returned within 48 hours an invoice for the full cost of the rented barricades will be invoiced to the applicant. Repair and replacement cost of barricades returned damaged will also be invoiced to the applicant. Information on the location for barricade pickup and drop-off and contact information for City Staff will be included in the letter sent to you after the event is approved by the City Council.

Date of Pickup: _____ Date of Dropoff: _____

City Staff: Number of Barricades Needed: _____

MAP:

Please submit a map with the application form demonstrating the location of the block party and street closure.

By my signature below I hereby agree to the following conditions:

- To pay the required \$35.00 permit fee at the time of application.
- To complete the Signature Petition Form for all properties affected by the Block Party.
- To submit a map demonstrating the location of the block party and street closure (s).
- To pay the \$50 barricade deposit.
- All barricades must be picked up and returned to the City Department of Public Works during normal business hours.
- This permit is valid only for the date and time listed herein.
- The applicant will comply with all Wisconsin Statutes and City of Two Rivers Ordinances.
- A violation of any of the terms and conditions may result in the revocation of this permit and the application fee will not be refunded.

Signature: _____ Date: _____

OFFICE USE ONLY:

Application Date: _____ Council Approval Date: _____

Permit Number: _____ Date Issued by Clerk: _____

Police Department Notified: _____

Public Works Dept. Notified: _____

