

CITY OF TWO RIVERS
COMMUNITY DEVELOPMENT AUTHORITY AND
BUSINESS AND INDUSTRIAL DEVELOPMENT COMMITTEE
PROCEEDINGS

Tuesday, August 25, 2020

5:15 PM

3rd Floor Council Chambers - City Hall

Call to Order

The meeting was called to order by Chair Gregory Coenen at 5:15 PM.

Roll Call

BIDC/CDA Members present: Curt Andrews, Darla LeClair, Gregory Coenen, Keith Lyons, Dick Klinkner, Don Karman, Tracey Koach, and Dan Wettstein. Absent and Excused: Tracy Yaggie and Elizabeth Bittner.

Also present were: Gregory Buckley, City Manager, Elizabeth Runge, Community Development Director; and Peter Wills, Executive Director Progress Lakeshore.

Approve Minutes of July 28, 2020 Meeting

A motion was made by Dick Klinkner, seconded by Keith Lyons to approve the minutes. Upon a voice vote, motion carried.

Sandy Bay Highlands

a. Contract with Berkshire Hathaway expires on 9/30/20

A motion was made by Curt Andrews, seconded by Darla LeClair to extend the contract, under the current terms and conditions, the CDA has with Berkshire Hathaway for the marketing of Sandy Bay Highlands. Upon a voice vote, motion carried.

b. Subdivision configuration and future promotions

Staff updated the committees that a meeting with a developer for potential condominium development is scheduled for early September. Also, staff requested confirmation of fall promotion before developing "sale" materials. A motion was made to confirm the "fall sale" of land should proceed by Don Karman and seconded by Darla LeClair. The motion carried on a voice vote.

Discussion and Recommended Action for 2023 Washington Street

At the directive of City Council, the committee has asked staff to prepare materials for a request for proposals to solicit realtors to list this property for sale. Currently the city is marketing it for sale.

Revolving Loan Fund Application: Committee heard a summary of Hartman's application for loan assistance for a location on Washington Street.

Closed Executive Session

The Business and Industrial Development Committee and Community Development Authority reserve the right to enter into closed session per Wisc. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session;

A motion was made to enter into closed session by Keith Lyons and seconded by Dick Klinkner. Upon a roll call vote, Ayes (8) Curt Andrews, Darla LeClair, Gregory Coenen, Keith Lyons, Dick Klinkner, Don Karman, Tracey Koach, and Dan Wettstein. Noes (0) None. Motion carried.

--Consider Revolving Loan Fund Application: Hartman's Bakery (Second Location) First Retail Location in Two Rivers

Reconvene in Open Session

A motion by Curt Andrews, seconded by Dick Klinkner, to reconvene in open session for possible action on matters discussed in closed session. Upon a voice vote, motion carried.

The committee informed the applicant of the additional materials needed for the loan review to continue. A meeting will be scheduled when the items are received.

Brownfield application to US EAP

Staff informed the committee about the next Brownfield cycle that has been announced. The City of Two Rivers has been approached by the City of Manitowoc to pursue a Coalition application in the program. The applications are due October 28, 2020.

A motion was made by Keith Lyons seconded Tracey Koach to support the City's participation in a Brownfield Coalition application. Upon a voice vote, motion carried.

Adjournment

At 6:45 PM, a motion was made by Curt Andrews, seconded by Don Karman, to adjourn. Upon a voice vote, motion carried.