

**CITY OF TWO RIVERS
BOARD OF REVIEW MINUTES
Wednesday, May 27, 2020 at 4:00 P.M.
3rd Floor Council Chambers City Hall**

City Clerk Kim Graves called the meeting to order at 4:10 P.M. in the 3rd Floor Council Chambers, Two Rivers City Hall.

Roll Call - Present: Board members Bonnie Shimulunas, Bill LeClair, John Casavant, City Clerk Kim Graves, City Assessor Sally Vanderveren. Absent and Excused City Manager Greg Buckley.

Ms. Graves asked for nominations for the position of Chairperson of the Board of Review. Bill LeClair nominated John Casavant, seconded by Bonnie Shimulunas. No other nominations were offered. Ms. Graves stated that the nominations be closed and requested a unanimous ballot be cast for John Casavant as Chairperson. On a voice vote, motion carried.

Ms. Graves asked for nominations for the position of Vice-Chairperson of the Board of Review. Bill LeClair nominated Bonnie Shimulunas seconded by John Casavant. Ms. Graves stated that the nominations be closed and requested a unanimous ballot for Bonnie Shimulunas as Vice-Chairperson. On a voice vote, motion carried.

City Clerk Graves informed the Board of the requirement for certification every two years. She distributed the Board of Review Training booklet and DVD to the newest member of the Board of Review, John Casavant. Bill LeClair and Bonnie Shimulunas meets the requirement for 2020.

Assessor Vanderveren explained the assessing process and the status of current tax roll. Ms. Vanderveren stated that Notices of Assessment Change will be mailed; Open Book is scheduled for Wednesday, August 5, 2020.

The next meeting of the Board of Review is Wednesday, August 26, 2020 from 4:00 PM to 6:00 PM in the City Council Chambers to hear assessment appeals.

At 4:10 PM, a motion was made by Bill LeClair, seconded by Bonnie Shimulunas, to adjourn until Wednesday, August 26, 2020 at 4:00 PM. Upon a voice vote, motion carried.


Kim M. Graves
City Clerk